



COLLEGE COUNCIL MEETING MINUTES
Thursday, December 18, 2008
1:30 to 3:30 p.m. – Building 2, Room 10

Members Present: Linda Allen, Margie Carrington, Sue Eftekhari, Sarah Harmon, Romeo Garcia, Linda Hayes, Catherine Lipe, Joan Murphy, Jonna Pounds, Anniqa Rana, Katherine Reite, Darnell Spellman, Ron Trugman

Ex-Officio: Thomas Mohr – President, Martin Partlan – Academic Senate President

Members Absent: Araceli Arias, Nancy Barragan, Violeta Crow, Aldo Garcia, Jue Jie Huang, Mike Garcia, Katie Townsend-Merino

Guests: Alex Acenas, Aja Butler, Roberta Chock, David Clay, Kurt Devlin, Jeanne Gross, Robert Hood, Jennifer James, Debbie Joy, Phyllis Lucas-Woods, Vickie Nunes, Rita Sabbadini, Terry Watson,

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTS FROM DECEMBER 4, 2008	The minutes were approved by consensus as amended.	Margie Carrington & Anniqa Rana, College Council Co-Chairs
2) BUSINESS I. College Update (Informational) II. Planning Structure and Process Proposal (Action)	<p>Informed members that the College will be re-advertising for the Vice President of Instruction position.</p> <p>Is currently doing a study on how we structure the College that includes looking at FTE in order to better balance workloads. Will keep everyone up to date on this. Noted that this is a critical time in the history of our College with the start of budget reductions. At the same time we have a good Master Plan, are developing a planning structure that calls for voice from the college, and come a long way with our SLO process looking at the pieces and talent we have.</p> <p>Reviewed the Planning Structure & Framework document with the suggested revisions being presented to College Council for their adoption today. This document sets the tone for moving forward and will be a living process.</p> <p>Members were informed that different Councils/ Committee will have to be in place as soon as return we return from the Winter Break. College Council will have an organizational meeting on January 29, 2009 and Chairs will be re-elected. All College Council members should attend this meeting.</p> <p>Noted items were:</p> <ul style="list-style-type: none"> • The Senates will be contacted to formally designate members for the new Councils/Committees. • Other Councils will have to firm up their membership early in the Spring semester. • The Instruction Planning Council and Student Services Planning Council should be up 	<p>Thomas Mohr, President</p> <p>Gregory Stoup, Director of Planning, Research, & Student Success Margie Carrington & Anniqa Rana, College Council Co-Chairs</p>

<p>III. Budget Reduction Recommendation (Action)</p> <p>IV. Accreditation Progress Report</p> <p>V. Campus Parking</p>	<p>and running as early as February 2009. It was recommended that one of the Deans should act as Co-Chair of the Instruction Planning Council until the College Vice President of Instruction position is in place.</p> <ul style="list-style-type: none"> • Budget Committee members will remain in place with voting changes • All Councils will be asked to report back on their programs to the College Planning Council. <p>College Council members agreed by consensus to support the process to move forward with the Planning Structure and Process document.</p> <p>Reported that at yesterday’s meeting the Planning & Budget Committee did not have a quorum and therefore could not act on the “Proposal for Additional Budget Savings. This will be on the next Planning & Budget Agenda.</p> <p>Proposed that Gregory Stoup, Director of Planning, Research, and Student Success take the lead in coordinating the effort with our Accreditation Progress Report. Reported that Greg has developed a program to update the document. Our next report is due in Fall 2009. College Councils members agreed by consensus for Gregory Stoup to serve as the College’s Accreditation Liaison Officer and to assist with the completion of the Accreditation Progress Report.</p> <p>It was reported that Student Parking Lot 3 will be closed in late March or early April to begin the construction of the faculty/staff housing project. Since the Gateway Project has begun there is concern of having ample parking for our staff and students. Prior to the Gateway Project our campus had 1620 parking spaces (student and staff lots). Since the Gateway Project has begun and with the closure of Student Parking Lot 3 we will have a total of 1360 parking spaces. It has been proposed to make Staff Lot 5 a Student Lot and have the staff to park in Staff Lot 2. The District Office has proposed the expansion of Student Parking Lot 6 and has received a bid in the amount of \$670,000.</p> <p>Other suggestions were to look into expanding Parking Lot 10 and to move the trailers in Staff Lot 2. It has also been proposed to close Student Parking Lot 3 at the beginning of the Spring 2009 semester to see if we would have adequate parking for staff and students.</p> <p>Our District Office will be surveying our campus at the beginning of the Spring 2009 semester during the busiest times of the day to evaluate the parking situation on our campus. More will follow.</p>	<p>Thomas Mohr, President</p> <p>Margie Carrington, College Council Co-Chair</p> <p>Alex Acenas & Jennifer James, Project Coordinators SMCCCD Construction & Planning Department</p>
<p>3) PLANNING & BUDGET COMMITTEE UPDATE</p>	<p>Committee met yesterday and talked about reorganization and asked for ideas. Did not approve budget recommendation of \$732,000 as did not have a quorum. Next meeting will be on January 28, 2009. Expect to submit College Reorganization to the College Planning Council by the end of February 2009.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>

<p>4) SENATE UPDATES Academic Senate</p> <p>ASCC</p> <p>Classified Senate</p>	<p>Reviewing Regulations Chapter 6 “Intellectual Property Rights.”</p> <p>In the process of finals. One Student Senate member has two tickets to the Presidential Inauguration.</p> <p>Classified basket fundraiser had 14 winners. Proceeds to go to student scholarships. Classified Holiday luncheon this month. Next Classified meeting on January 26, 2009.</p>	<p>Martin Partlan</p> <p>Darnell Spellman</p> <p>Joan Murphy</p>
<p>5) DIVISION UPDATES Business, Workforce, & Athletics</p> <p>Humanities</p> <p>Science & Technology</p> <p>Student Support Services EOPS Office of the Vice President of Student Services</p>	<p>Have met to develop program SLOs for their Division. Will be doing more on Flex Day in Spring. Division had Holiday party. There is a basketball game this Saturday in the Gym.</p> <p>Jennifer Castello is the Interim Dean of Humanities & Social Sciences. Anniqua Rana is a candidate for the State position of coordinator for a Basic Skills Hub.</p> <p>Have applied for Scholarship Grant “NSF Stem Scholar Grant”. This is a 5 year grant with a total of \$523,000.</p> <p>Student Services offices will be closing at noon on December 19th. Still accepting applications for Spring 2009 Semester</p> <p>Lead Security Officer Pete Katsumis is retiring at the end of the month. A Display Monitor will be installed before the Spring Semester on the first floor of Building 9 in the Admissions & Records area that will advertise College events and programs. Please send any items you would like displayed to Debbie Joy.</p>	<p>Jonna Pounds</p> <p>Anniqua Rana</p> <p>Janet Stringer</p> <p>Romeo Garcia</p>
<p>6) MATTERS OF PUBLIC INTEREST</p>	<ul style="list-style-type: none"> • December paychecks will be available at the Cashier’s Office on Friday, December 19th. • Gateway Project Update: Work on begun on the College entrance with the goal to make the primary entrance more user friendly. Right turn only lanes entering and exiting the College on Farm Hill Blvd are closed. Will be working with the Town of Woodside on the timing of the traffic light. The Cañada College sign at the College entrance has been taken down – asked if a temporary one can be put up in the meantime as there is no identification for the College 	<p>Vickie Nunes</p> <p>Alex Acenas & Jennifer James, Project Coordinators SMCCCD Construction & Planning Department</p>
<p>7) ADJOURNMENT</p>	<p>The meeting was adjourned at 2:55 p.m.</p>	