

College Council Meeting Minutes Thursday, May 17, 2007 1:30 to 3:00 p.m. – Building 22, Room 114

<u>Members Present:</u> Chuck Carlson, Margie Carrington, Jeanne Gross, Jacqulyn Holley, Debbie Joy, Monica Malamud, Joan Murphy, Jacqueline Phillips, Martin Partlan, Lesli Sachs, Ron Trugman, Mike Walsh

Ex-Officio: Patty Dilko – Academic Senate President, Thomas Mohr,- Interim President

Members Absent: Nancy Barragan, Kevin Chappell, Alison Kronenberg, Victoria O'Donnell, Terry Watson,

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF	The minutes were approved by consensus as amended.	College Council Co-Chairs
MINUTES OF May 3,		
2007		
2) BUSINESS		
I. Accreditation	A Planning Agenda draft for our Accreditation Self Study was handed out and reviewed by Vice President McBride. This Planning Agenda has also been presented to the ASCC, Academic Senate, and Classified Senate for their review. Everyone was encouraged to go to our Accreditation website and go through the Accreditation Self Study. The Self Study had broad participation from our College community and represents our College. Hard copies of the Self Study are also in every Division Office. Those present were asked to look at parts most pertinent to you The Accreditation timeline was also reviewed and included: • Accreditation Self Study presentation to Board of Trustees in mid June 2007 • Accreditation Self Study bound copy given to each Board member for their review in mid July 2007. • Accreditation Self Study presented as an action item for approval at the July 25, 2007 Board of Trustees meeting. • Late August 2007 need to send Accreditation Self Study Bound copies off to Accreditation Team. • Accreditation Visit occurs during the third week of October 2007. Vice President McBride thanked everyone who participated in the Accreditation Self Study. It was agreed by consensus to accept the Planning Agenda draft presented.	Marilyn McBride, Vice President of Instruction

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II. Diversity	It should be noted that members of the Diversity & Community College Council	Jeanne Gross
Committee	Subcommittee are Chuck Carlson, Jeanne Gross, David Ibanez, Lesli Sachs, and Mike	
	Walsh. Jeanne Gross, spokesperson for the Diversity & Community College Council	
	Subcommittee reported that the subcommittee met on May 4 th and made the following	
	revisions to their last report to College Council:	
	 Review and revise the Diversity Mission Statement drafted by Interim President 	
	Mohr,	
	 Perform a Diversity Assessment as a priority for the beginning of its new project 	
	as well as a part of each year's final activities.	
	• Exercise creativity in developing forums, speakers, etc. that enhance the work of	
	the subcommittee. (Examples: invite student clubs to rotate exhibits in the	
	cafeteria, review M.E.E.T. on Common Ground),	
	• Identify a funding source to complement the development of events, etc.	
	• Establish an annual Diversity Award to be given to a member of the campus	
	community	
	Additionally, the College should recognize and integrate the work of the ongoing	
	Diversity and Community College Council Subcommittee	
	Refer to Student Access and Equity Plan.	
	Work with Academic Senate on State Access Plan	
	Once formed the Diversity Committee should meet monthly.	
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	Motion made and seconded to accept the recommendations of the Diversity &	Margie Carrington & Joan
	Community College Council Subcommittee for the formation of a Diversity Committee.	Murphy
	College Council members agreed by consensus.	
	Conege Council memoris agreed by consensus.	
	Reported that the Planning & Budget Committee have worked to make the General Fund	
III. Budget Update	budget coherent and transparent. Every request received for college expenditures has	Thomas Mohr,
	been reasonable. Confident from various sources that we can keep our budget	Interim President
	manageable.	
	By continuing to look at our spending over the years and the pattern, it will make it	
	much easier for us to plan a budget that will fulfill our needs.	
	There is an ending balance carryover of approximately \$450,000 from 2006 plus income	
	from facility rental for this year of approximately \$100,000. We need to protect the	
	ending balance due to the volatility of enrollment and not knowing the economic	
	parameters of change. We also need to make certain that people throughout the college	
	are aware of increase or decrease changes in the budget. A new update will be provided	
	to College Council at its first meeting in Fall 2007.	
	to conege council at the meeting in rail 2007.	

3) PLANNING & BUDGET UPDATE	The committee is working on cleaning up the Strategic Planning document language.	Planning & Budget Co- Chairs
4) SENATE UPDATES		Chans
Academic Senate	 Last meeting of the year was last Thursday. Passed motion to advise District Academic Senate to take no action on Distance Education Plan until Fall 2007. Motion also passed that District Academic Senate advise the District administration to take no action on concurrent enrollment until Fall Semester so that policies being developed can be properly in place. Discussion on plus/minus grading still continues. 	Martin Partlan, Academic Senate Vice President
ASCC	 Discussion continues on an Honors Program at Cañada Passed motion on Academic Renewal Policy changing the wait period from three years to one year. 	
	ASCC hosted Spring Fling earlier this month. PTK hosted the "Evening of Academic Excellence" this evening.	Debbie Joy, Vice President of Student Services Office
Classified Senate	 Final Classified meeting will be held next week. In process of electing officers for 2007-08 year. Also working on getting representatives for the Shared Governance groups. 	Margie Carrington, Classified Senate President
5) DIVISION UPDATES		
Business & Workforce	 Conducting interviews for Accounting position Glory Bratton & Marie Sandler being honored at Campus Retirement Party tomorrow CAD Graduation celebrated at Skyline College 	Ron Trugman
Humanities	 Conducting final interviews for Theatre Arts position Division's Student Recognition Ceremony very successful English Institute Recognition Ceremony celebrated last night 	Jacqueline Phillips
Science & Technology	 Conducting final interviews for Anthropology, Math, MESA faculty positions NSF Grant funded for three years 	Martin Partlin

Student Services	Judy Liteky is being honored tomorrow at the Campus Retirement Party	
	Counseling interviews completed	Lesli Sachs
	Upward Bound has been notified of grant being renewed for four additional years	
6) MATTERS OF	District Shared Governance - Proposed Parking Fee increase not settled	
PUBLIC INTEREST	Lesli Sachs' daughter is graduating and on to UC Santa Cruz	Lesli Sachs
7) ADJOURNMENT	Meeting adjourned at 2:55 p.m.	College Council Co-Chairs