

Cañada College
College Council Meeting

November 17, 2005

Building 22, Room 114 - 1:30 to 3:30 P.M.

Members Present: Chuck Carlson, Margie Carrington, Noel Chavez, Sharon Finn, Jeanne Gross, Petrina Henderson, Jacquelyn Holley, Monica Malamud, Jacqueline Phillips, Lesli Sachs, Nathan Staples, Jacinta Tuilau, Terry Watson,

Ex-Officio: Thomas Mohr - Interim President, Patty Dilko, Academic Senate President

Members Absent: Joan Murphy, Victoria O'Donnell, Crystal Salgado, Rebecca Seaton, Javier Urena

Guests: Linda Hayes, Robert Hood, Debbie Joy, Marilyn McBride, Victoria Nunes, Maggie Souza

| CONTENT | PROCESS | WHO |
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| 1) APPROVAL OF MINUTES 11/17/05 | Motion made and seconded to approve minutes. | Sharon Finn Petrina Henderson |
| 2) BUSINESS | | |
| I. President's Innovation Fund | <p>President Mohr distributed and reviewed with members information on "The President's Innovation Fund" program which is being created at Cañada. The President's Innovation Fund is designed to strengthen the College's education and vocational programs by encouraging innovation and creativity among faculty and staff so that Cañada College remains adaptable and responsive as technology and the global economy rapidly change our world. This fund has three areas of concentration:</p> <ul style="list-style-type: none"> • New programs reflecting business and industry needs • Program revitalization • Innovative pedagogies and learning styles <p>Presently in the process of formalizing the form which needs to be accompanied by a proposal summary of the project, introduction/need for project/relationship to College or district Goals, project goals/objectives, proposed activities, description/qualifications for project coordinators and others involved, and statement of potential for future project development/sustainability.</p> <p>A Selection Committee formed by the President will evaluate the proposals and awards the grants.</p> | Thomas Mohr, Interim President |
| II. Process for Hiring Managers | <p>Recommendations were made to the Managers Hiring Process at the Budget & Planning Committee meeting yesterday. Suggested that this item be moved to the next meeting agenda so that recommended changes can be made and resubmitted to the Budget & Planning Committee.</p> | Marilyn McBride, Vice President of Instruction |
| III. Process for Hiring Classified | <p>Recommendations were made to the Classified Hiring Process at the Budget & Planning Committee meeting yesterday. Suggested that this item be moved to the next meeting agenda so that recommended changes can be made and resubmitted to the Budget & Planning Committee.</p> | Margie Carrington, College Council Co-Chair & Vice President of Classified Senate |

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| <p>IV. Classified Position Requests</p> <p>V. Potential New Faculty Hiring</p> | <p>*Presented justification to fill a vacant position, Office Assistant I with the Cañada College Upward Bound Program/Humanities Division Federal Trio Grant. This position would be used by the program 67% and be funded 100% by Fund 3.</p> <p>*Presented justification to hire a 100% Office Assistant II for the Academic Support and Advising Project, a Student Support Services, Federal Trio grant. This position was vacated in early October 2005. The position would be used 75% of the time by ASAP and 25% of the time by MESA. Funding would come from: 50% Student Support Service grant, 25% MESA grant, and 25% Fund 1.</p> <p>*Presented justification to rehire a Program Supervisor for Student Outreach, Retention and Transfer. This position was vacated in August 2005. The job description has been slightly modified to reflect outreach to transfer bound students. This position is funded by Fund 1.</p> <p>Motion made and seconded to move forward in filling these three positions.</p> <p>All members agreed.</p> <p>Move Agenda item to the next meeting.</p> | <p>Terry Watson, Classified Senate President</p> <p>Sharon Finn Jacqueline Phillips</p> <p>Marilyn McBride, Vice President of Instruction</p> |
| <p>3) Budget & Planning Update</p> | <p>Reviewing Strategic Plan as well as Mission Statement and mandate of Budget & Planned Committee. Will bring to College Council when completed.</p> <p>Reviewed and agreed to move forward in filling Classified position requests, Office Assistant II for the Academic Support and Advising Project/ Office Assistant I with the Cañada College Upward Bound Program/ Program Supervisor for Student Outreach, Retention and Transfer.</p> <p>In process of establishing role/purpose of this Committee and how it will serve the College. Budget & Planning Committee was formerly an Ad Hoc Committee brought together by the President on urgent matters.</p> <p>Committee has been reviewing Strategic Plan.</p> | <p>Patty Dilko, Budget & Planning Chair</p> |
| <p>4) SENATE UPDATES Academic Senate</p> <p>ASCC</p> | <ul style="list-style-type: none"> • Working with Ray Lapuz to establish SLO philosophy. • Kathy Blackwood, SMCCCD CFO presented Resource Allocation Model at last Academic Senate meeting. • Endorsed Education Committee – 1 faculty member per Division • District Academic Senate – Chancellor Galatolo looking at possibly filling Vice Chancellor of Education position. • 20-25 students attended the Student Forum – forum was held to see what types of events/programs student would | <p>Patty Dilko</p> <p>Noel Chavez</p> |

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| Classified Senate | <p>like to see. ASCC decided to schedule more upcoming forums at different times to get feedback from different groups of students.</p> <ul style="list-style-type: none"> • Classified Senate meeting last Tuesday • 40 Classified attended Dr. Terry Roberts workshop. • Working on Process for Hiring of Classified • 12/1 CSEA lunch • 12/8 Classified Holiday Lunch at Domenic's at Coyote Point • Holiday Basket will be on display in Admissions & Records area. Raffle drawing on 12/16. | Terry Watson |
| <p>5) DIVISION UPDATES</p> <p>Business & Workforce</p> <p>Humanities</p> <p>Science & Technology</p> <p>Student Services</p> | <ul style="list-style-type: none"> • Division meeting yesterday • Submitted criteria for full-time faculty • 12/14 Holiday Party • Discussed submitting grades with new process • Multimedia Department 3D Animation & Video Game Art program endorsed by Bay 9. Next step program to go for approval to SMCCCD Board of Trustees. • Presentation on full-time hiring process and equipment • Discussed Biology Department integration with bio tech programs in the department and their relationship with local high schools • Celebrated National Chemistry Week • Blood Drive on 11/29 & 30 with PreMed Club • Psychological Services Counselor, Linda Huey, is on our campus 15 hours a week. • Holiday party on 12/9 • Flu shots given on 11/15 | <p>Sharon Finn</p> <p>Jacqueline Phillips</p> <p>Nathan Staples</p> <p>Lesli Sachs</p> |
| 6) MATTERS OF PUBLIC INTEREST | <ul style="list-style-type: none"> • Contact Ray Lapuz if interested in Assessment for SLO Workshop at CSM on 2/3 from 8:30 A.M. to 3:30 P.M. • Updates on Cañada's President Search can be obtained by going to Inside Cañada and using link Presidential Search • All College Meeting 12/2, 12:30 P.M. in 3-142 with Deborah Blue from ACCJC speaking on the accreditation process as it affects our college. • All College Holiday Party on 12/6, noon to 2 P.M. in Theater Foyer | <p>Patty Dilko</p> <p>Robert Hood</p> <p>Marilyn McBride</p> <p>Thomas Mohr</p> |
| 7) ADJOURNMENT | <p>Next meeting will be on 12/1 from 2:30 to 3:30 P.M. The meeting time has been changed to accommodate those attending the CSEA lunch.</p> <p>The College Council Chair reminded members that this</p> | Monica Malamud, Chair |

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| | group moves on consensus. Meeting was adjourned at 3:10 P.M. | |
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