

Cañada College
College Council Meeting Minutes
February 2, 2006
Building 22, Room 114 – 1:30 to 3:30 P.M

Members Present: Chuck Carlson, Margie Carrington, Noel Chavez, Jeanne Gross, Monica Malamud, Joan Murphy, Victoria O’Donnell, Jacquelyn Phillips, Lesli Sachs, Crystal Salgado, Nathan Staples, Javier Urena, Terry Watson, Mike Walsh

Ex-Officio: Patty Dilko - Academic Senate President, Thomas Mohr - Interim President,

Members Absent: Sharon Finn, Jacquelyn Holley, Petrina Henderson, Michael Blackey

Guests: Linda Hayes, Robert Hood, Phyllis Lucas-Woods, Marilyn McBride, Katie Townsend Merino, Vickie Nunes, Anthony Perez, Maggie Souza

CONTENT	PROCESS	WHO
1) APPROVAL OF MINUTES 2/2/06	Motion made and seconded to approve minutes as amended	Margie Carrington Victoria O’Donnell
2) BUSINESS I. Way-finding Presentation	<p>Introduced the following members of her team working on the Way-finding Project:</p> <ul style="list-style-type: none"> ▪ Laura Fowler, Project Assistant for Swinerton Management & Consulting ▪ Meredith Marschak, Noll & Tam ▪ Julie Vogel, Kate Keating Associates Inc. <p>Reported that a Campus Way-finding Committee, representing a diverse set of views, was started when the plans for Building 9 were approved.</p> <p>Ms. Vogel, of Kate Keating Associates, Inc. gave a power point presentation on the signage program designed for Cañada College. Ms. Vogel has been working with our campus Way-finding Committee in developing a signage program that can grow and change with the campus.</p> <p>Campus signage would fall into two categories: Vehicular Family and Pedestrian Family.</p> <p>Presentation points:</p> <ul style="list-style-type: none"> ▪ Campus maps (identified with “you are here”) would be placed in strategic areas on the campus ▪ Buildings would have good building identification such as: building numbers; names would be taken off buildings that hold multi-subject classes – these buildings would have a number posted rather name and number. ▪ Signs would be flexible so that additional signage could be added as changes on campus occur ▪ Sign Style and font 	<p>Anne Daley, Swinerton Management & Consulting</p> <p>Julie Vogel, Kate Keating Assoc. Inc.</p>

<p>II. Inscription</p>	<p>Pros and cons of the placement of an electronic sign at the college entrance was discussed. Temporary digital signs were suggested by members to publicize events on the campus</p> <p>Informed members that included in the construction of the Library/Learning Center, a new amphitheater will be constructed to connect the Library/Learning Resource Center to the Frisbee lawn near Building 13. The College has the opportunity to identify a short poem or original writing that will be inscribed onto the face of the steps of the amphitheater.</p> <p>A poem in Spanish, suggested by former President Rosa Perez for the inscription, was read. President Mohr pointed out that the College needed to be mindful of everyone's involvement in the inscription selection and asked if we wanted to move forward with the suggested poem or open this up to our college community</p> <p>Comments from discussion included that the art work should be a statement of who we are.</p> <p>President Mohr informed members that Skyline College developed a process for the selection of adding an inscription to one of their campus buildings. Process engaged everyone on their campus. Skyline's process was reviewed. It was agreed that we should use the same process as Skyline and that President Mohr would send an email out campus wide announcing the inscription selection along with details, criteria, and deadline for submissions. Submissions are to be sent to the Communications Office or email to Robert Hood, Director of Marketing.</p>	<p>Interim President Thomas Mohr</p>
<p>III. Instructional Equipment</p>	<p>Handed out and asked Vice President of Instruction, Marilyn McBride to review "Instruction Equipment Requests 2005-2006 – Priority 1 Funding Distribution" to members. Vice President McBride explained the process for Instructional Equipment Requests.</p> <p>Reported the balances available and the criteria used in determining how to best fund the requests.</p> <p>Equipment Requests:</p> <ul style="list-style-type: none"> - Requests (Smart Classroom/Science & Technology labs) using Bond Funds totaled \$79,369.39 - Requests (Multimedia) using Instructional Equipment Funds total \$101,670. - Requests (computers with flat screen monitors) using Middle College Funds total \$40,682.40 - Requests (misc. departments) using Prop 20 Funds total \$93,116.87 <p>Total amount for Equipment Requests \$314,837.66</p>	<p>Patty Dilko, Budget & Planning Chair Marilyn McBride, Vice President of Instruction</p>

<p>IV. Hiring Recommendations</p>	<p>Remaining Balances after these funding requests:</p> <ul style="list-style-type: none"> - Instructional Equipment \$44,955. - Prop 20 (Lottery) \$239,382.13 <p>These funds could be used for any major Division requests if necessary.</p> <p>Reported that a total of nine faculty hiring recommendations were submitted from the College Divisions. A review of our budget for next year shows that the College can only fund three full-time positions. The ECE faculty position had been previously approved in Spring 2005 with the retirement of Dianne Eyer. The Selection Committee for the EOPS Director was unable to recommend a candidate as a finalist for the position in their Selection Process in Fall 2005. Our College must hire an EOPS Director to keep in line with our state funding and show our commitment to the EOPS program. With the resignation of our full-time History instructor, the Administrators have re-prioritize the Management Recommendations for full-time faculty positions for 2006-06 moving History from 9 to number 2. The Budget & Planning Committee has agreed to move forward in hiring process for 1) ECE instructor; 2) EOPS Director; 3) History instructor.</p> <p>A motion was made and seconded that the College should move forward in the hiring process for an ECE instructor, EOPS Director, and History instructor. College Council members in attendance voted unanimously.</p>	<p>Patty Dilko, Budget & Planning Chair</p> <p>Lesli Sachs Margie Carrington</p>
<p>3) Budget & Planning Update</p>	<p>Reported that the Committee is in the process of reviewing a draft of their Budget & Planning Constitution and plan to present this document to College Council at their next meeting. Working on updating report on Strategic Plan recommendations.</p>	<p>Patty Dilko, Chair</p>
<p>4) SENATE UPDATES</p> <p>Academic Senate</p> <p>ASCC</p>	<ul style="list-style-type: none"> ▪ Working with Vice President of Instruction on Enrollment Management essential components ▪ Reviewing Student Equity Plan ▪ Looking at Faculty Hiring Process ▪ Meetings on Tuesdays from 1 to 2 P.M. Agendas will be posted by ASCC office in Student Center ▪ Recruiting members ▪ Events planned to celebrate African American History Month – flier handed out ▪ Upcoming Events: Cesar Chavez Day, Spring Concert, Spring Fling 4-25 to 27 	<p>Patty Dilko, Academic Senate President</p> <p>Noel Chavez, ASCC Vice President</p>

Classified Senate	<ul style="list-style-type: none"> ▪ Special meeting on 1/24 with Denise Erickson and Bill Morales presenting on “Art On Campus” ▪ Next meeting on 2/21 – will visit Sculpture Garden on our campus. 	Terry Watson, Classified Senate President
5) DIVISION UPDATES Business Division Humanities Division Science & Technology	<ul style="list-style-type: none"> ▪ Meeting next week – currently working on Fall 06 Semester ▪ Katie Townsend-Merino, new Dean for the Humanities Division, started on January 23rd. ▪ Division met with Swinerton Management & Consulting to discuss improvement/remodeling of Buildings 16 and 17. ▪ Division will be meeting next week to discuss the Fall 06 Schedule. 	Nathan Staples
Matters of Public Interest	<ul style="list-style-type: none"> ▪ Thanked everyone for work and support for the Planned Parenthood Clinic Proposal which was approved by our Board of Trustees at the January 25th meeting. ▪ Humanities Dean, Katie Townsend Merino, was introduced. ▪ The Cañada “Art on Campus” Presentation of the Butterfield Horse will be presented to the faculty and staff at their Division meetings. 	Thomas Mohr,
Adjournment	The meeting was adjourned at 3:42 P.M.	Monica Malamud, Chair