

CLASSIFIED SENATE MEETING MINUTES
Monday, January 26, 2009 – 1:30 p.m., 9-154

Present: Joan Murphy (President), Jonna Pounds (Secretary), Ariackna Alvarez (Activities Coordinator); Linda Allen, Debbie Joy, Gloria Pena-Bench, and Rita Sabbadini

Absent: Roberta Chock (Vice-President), Katherine Reite, (Activities Coordinator), and Jose Romero (Treasurer)

Guests: Thomas Mohr, President; Carol Rhodes, SLOAC Coordinator

CONTENT	PROCESS	WHO
I) Approval of Minutes	11/17/08 minutes – approval tabled until next meeting	Jonna Pounds
II) Review Draft of Institutional SLOs	Carol Rhodes presented an overview of Institutional SLOs and handed out copies of draft of mission for Classified Senate review. It was suggested changing “participate in activities” to “participate in activities and coursework” under fifth bullet item. What is campus producing, not just providing for students? How can students benefit from SLOs? What happens to “personal enrichment” – no major selected – students?	Carol Rhodes
III) District Board Policy 1.0 for approval	Linda Allen presented for DSGC clarifying approved District title – San Mateo County Community College District. Emphasized the usage of this title is restricted and is the property of the District. Faculty and Classified staff are prohibited from posting political flyers/brochures on District property or making political statements that can be construed as representing the viewpoint of the District. It was pointed out that the District email extension is missing a “c” – might be why “County” is being left out in discussions and correspondence regarding the District. Should extension be changed to smcccd.edu?	Linda Allen
IV) Classified Representation/New Councils	Joan will send out an email inviting Classified staff to serve on either the Instructional Planning Council or Student Services Planning Council. The names of those interested will then be forwarded for CSEA approval.	Joan Murphy
V) Fundraising Report for Holiday Baskets	Holiday Baskets raised \$1,280 for scholarships – less than previous year. Some baskets submitted late, similar themes may have contributed to low ticket sales. Some suggested asking for basket submissions early – improves chance to advertise more extensively, having divisions and departments participate in a drawing for themes to promote variety/creativity – more time to prepare. Suggested Classified raffle during Spring Fling to raise additional funds.	Ari Alvarez
VI) Treasurer Report	Report tabled until next meeting	
VII) Other	Need a Classified employee to replace Ricardo Flores as member of	Joan Murphy

CONTENT	PROCESS	WHO
	Diversity committee due to schedule conflict.	
9) Next meeting:	The next meeting will be on Thursday, December 8 th at 1:30 p.m.	
ADJOURNED AT:	2:20 p.m.	