

# Cañada Classified Senate

Minutes of meeting on:

January 28, 2008

**Members Present:** Ruth Miller, Lina Mira, Deborah Joy, Joan Murphy, Aja Butler, Maggie Souza, Joan Rosario, Jacquelyn Holley, Vickie Nunes, Roberta Chock, Rita Sabbadini, Terry Watson, Katherine Reite, Sue Eftekhari

**New Members:** **Diana Espinoza** – CBET Program Services Coordinator

**Call to Order:** The meeting was called to order by President, Joan Murphy at 12:35 pm.

**Minutes:** The minutes of the meeting of November 26, 2007 meeting were corrected to show that in the section: “Update on Classified Hiring” the correct spelling of Vickie Nunes’ name and in the third paragraph of that section the words and Bryan Horwitz should be removed. In the section “Committee Reports -College Council” the work nest in the second sentence was corrected to next. They were approved as corrected.

The minutes of the January 9, 2008 meeting were tabled until the February 25, 2008 meeting.

**Professional Staff Development:** Lina Mira reported that currently there is \$7,312.69 available for Classified Professional Staff Development. There are also Conference Reimbursement funds available to Classified Staff in the amount of \$325.00 per person per fiscal year issued on a first come, first serve basis. Tuition reimbursement is available to Classified Staff at a rate of \$700.00 per year.

A discussion was held on how to use the Professional Development funds. Among the suggestions proposed were the following:

A Retreat including such workshops as:

stress reduction, time management, marketing, customer service, ergonomics, wellness, diversity, ropes courses, team building

Substitute pay for District Retreat in Santa Rosa

Debbie Joy and Lina Mira will work on the costs of these events and will e-mail the Classified Staff for their reactions & interest.

**Cañada Housing Project Update:** Joan Murphy reported that the Redwood City Planning Committee would be meeting on February 19, 2008 at the City Hall on Middlefield and Jefferson in Downtown Redwood City at 7:00 pm. She requested all the Classified Staff to attend as this will be a very important meeting.

**Coffee Kiosk Naming:** The names forwarded from the District Office were: Daily Grind and Grounds. These names were sent along with photographs of where they will be placed. A discussion was held and the consensus was to go with Grounds.

**Classified Social:** A discussion was held regarding the Soup Social and it was decided that the Soup Social would not be extended but instead a Classified Social would be held 20 minutes before the meeting.

### **Committee Reports:**

**Art on Campus:** The committee is focusing on art for Building 9. It was decided that there needs to be more campus communication so as to get the feelings and opinions of everyone.

**College Council:** No report

**Planning & Budget:** No Report

**Diversity Committee:** No Report

**Associated Students:** Plans are underway for the ASCC Faculty Staff Luncheon, taking place Wednesday February 13, 2008 from 1:30-3:0pm in 3-142. Aja Butler invited all Classified Staff members to attend. The students are also planning two events in February to introduce students to the services provided at Cañada College. One will be an evening event and the other a day event. Look for more information to follow.

### **Announcements:**

**Holiday Luncheon:** Now is the time to start looking for a place for the next Classified Holiday Luncheon so as to secure a place that will accommodate a large group. It was suggested that the Luncheon be held at the restaurant in San Mateo near Coyote Point as it has in the past. Debbie Joy and Maggie Souza will look into it.

**All College Meeting:** On Tuesday, February 5, 2008 President Tom Mohr will hold a meeting to discuss the recent hiring decisions. The meeting will be in 3-142 at 1:45. All are encouraged to attend.

**Next Classified Senate Meeting:** The next Classified Senate meeting will be Monday, February 25 from 12:30-1:30 in the Staff/Faculty Lounge 9-154.

Respectively Submitted,  
Sue Eftekhari, Secretary

