

# Cañada College Academic Senate Governing Council

Minutes of September 17, 2009

Building 3, Room 104, 3:00 – 4:00 pm

**ASGC members present:** Martin Partlan, David Clay, Monica Malamud, Doug Hirzel, David Meckler, Karen Olesen, Ana Miladinova, Sharon Finn, Denise Erickson.

**Senate members:** Sarah Harmon, Lezlee Ware, Yolanda Valenzuela, Patty Dilko, Nancy Wolford, Elizabeth Terzakis, Paul Roscelli, Bill Morales, Bob Lee, Anna Budd, Leonor Cabrera.

**Guests:** Sarah Perkins, Margie Carrington

1. **Call to order:** 3:06 p.m.
2. **Adoption of the Agenda**

Moved/seconded/approved unanimously.

### 3. PIV process

Martin reviewed the history in our district that has motivated the creation of a Program Improvement and Viability (PIV) process. In the three colleges in the district programs were cut by administrative decision about ten years ago, without any faculty participation. The Academic Senate wants to make sure that faculty will be included in these decisions this time around.

The Chancellor wants each college to identify 10% of budget reductions by the end of the fall semester. One option is for us to say that we cannot identify any further budget reductions; however, in this case we run the risk that others will identify budget reductions for us if they must be made. The other option is to try to examine how we can accomplish these reductions: Which programs can we significantly alter? Which programs do not serve the core mission of the college? Can we find programs that can be significantly smaller? Should any programs be put on hiatus or discontinued? Can programs be optimized in terms of efficiency? Should we try to cut 10% across the board? The proposed PIV process provides a systematic way to consider any changes at the program level.

VPI Perkins stressed that faculty need to be driving the discussion and participate in the decision making process in matters that affect the college programs. She also questioned the existing budget allocation model that our district uses, since it is based on growth. In the past, growing enrollment was one option to increase income. Currently, growth is not an option as a way to solve our economic problems, since the state has put a cap on growth funding. In fact, the state is funding us to serve fewer students that the college could possibly serve.

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VPI Perkins also noted that in terms of dollars, the largest amount of reductions that were implemented for this academic year came from instruction. Some of the sources of budget reductions have been: Dean of University Center position was removed, Counseling Dean position has not been filled, 29 fewer sections this fall (part-timers greatly affected by this).

Martin went over the PIV process.

## Cañada Program Improvement & Viability Process (Fall of 2009 Only)

- 1) Recommendations for the programs that should be studied for PIV will be submitted to the Academic Senate President (before the end of September). A recommendation must contain a description of the concern(s) about the program in question. These will be forward to the appropriate Deans who will forward them to the appropriate faculty members by Oct 1-2009
- 2) Faculty in a program that receives a recommendation will, at a minimum, complete or update a comprehensive program review, address the concern(s) cited in the recommendation, and develop plan of action by the end of October 2009.
- 3) The Instructional Planning Council (IPC) will review the recommendation and the response and, if necessary, conduct a discussion with the faculty members in the affected program. By the end of Nov-2009 the IPC will submit a summary of the recommendation and response to the College Planning Council. The ASGC will review the recommendation and response to insure that the process has been followed.
- 4) In December 2009 the CPC will make a recommendation to the college president for each of the affected programs.

Lengthy discussion ensued. Several concerns were raised about the PIV process and they are summarized here:

- PIV process is focused on individual programs; it does not foster collaboration among faculty in different programs.
- This process does not allow for global recommendations for the college/district as a whole. How can we make recommendations outside of programs?
- This process could lead to divisiveness among the faculty.

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Despite these concerns, many (but not all) faculty present recognized that we need some kind of process in order to evaluate programs and make recommendations that may help achieve the required budget reductions. Moved/seconded: to accept the proposed PIV process. Approved unanimously. ASGC members present at time of vote: David C, David M, Denise, Doug, Monica, Martin.

#### **4. Matters of Council Interest**

None.

Meeting adjourned: 4:40 p.m.

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