



PLANNING & BUDGET MEETING
Thursday, November 13, 2008
12:00 to 2:00 p.m. – Building 2, Room 10

Members Present: Margie Carrington – College Council Co-Chair, Maria Lara-Blanco – CSEA Rep, Phyllis Lucas-Woods – Vice President Student Services, Joan Murphy – Classified Senate President, Martin Partlan – Academic Senate President, Katherine Schertle – AFT Rep

Ex-Officio: Thomas Mohr – President, Vickie Nunes – College Business Officer, Gregory Stoup – Director of Planning, Research, & Student Success

Members Absent: Nick Amaya – Student Rep, Anniqua Rana – College Council Co-Chair

Guests: Ari Alvarez, Aja Butler, Patty Dilko, Sue Eftekhari, Sharon Finn, Edith Flores, Ricardo Flores, Romeo Garcia, Val Goines, Jeanne Gross, Bob Haick, Linda Hayes, Robert Hood, Vivian Huynh, Debbie Joy, Gail Kamei, Martyns Kanu, Maria Mendez, Ruth Miller, Renee Moresco, Lucy Nolasco, Melissa Raby, Fleeta Rodriguez, Jose Romeo, Dottie Shiloh, Faye Soler, Maggie Souza, Darnell Spellman, Janet Stringer, Katie Townsend-Merino, Rosa Villegas

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES OF NOVEMBER 5, 2008	The approval of the minutes was moved to the next Planning & Budget meeting.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
2) PUBLIC COMMENTS	With two extensive Business agenda items Public Comments was not done at this meeting.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
3) BUSINESS I. Fund 1 Analysis	Vickie Nunes and Terry Watson gave a review and breakdown by category of Fund 1 Comparison 2007-2008 Expenses to 2008-2009 Budget Allocations that included salaries for full time and part time faculty and staff along with miscellaneous non instructional expenses. Salaries totaled \$13,029,698.74 and expenses totaled \$37,871.26. Hourly faculty non-instructional assignments paid by Fund 1, Categorical, and Grant Funds were also reviewed. A request was made for an itemized list of the College memberships.	Vickie Nunes, College Business Officer Terry Watson, Financial Analyst
II. Discussion on the College	A presentation was made that included: <ul style="list-style-type: none"> • Latest numbers from State of California for projected budget deficit are 2008/09 deficit of \$11.2 billion and 2009/10 deficit of \$13.0 billion for a two year total of \$24.2 billion. Note that the 	Gregory Stoup, Director of Planning,

<p>goals in our Strategic Plan</p>	<p>Legislative Analyst Office (LAO) puts the two year total at \$27.8.</p> <ul style="list-style-type: none"> • The Governor’s proposal is looking at 2.5 billion in mid-year cuts (2008-2009), \$700 million in reductions in 2009/10, and providing districts with the flexibility to redirect categorical funds as needed to absorb the cuts in general purpose apportionments. • The Legislative Analyst Office (LAO) recommendation send to Legislature are eliminate the 0.68 percent COLA for 2008/09 for an estimated savings of \$40 million, increase the credit fee from \$20 to \$26 per unit effective January 1, 2009 for estimated savings of \$160 million, reduce funding for “certain credit-bearing physical education courses and to additional “enrichment courses” to the regular noncredit rate for a savings of \$260 million. The total of these three recommendations come to a total of \$460 million. • Cañada’s Total Fund 1 Budget is \$13,067,570. Note that 97% of our Fund 1 is in salaries. We have been asked to come up with four budget reduction scenarios which are <u>3%</u> equaling a cut of \$392,027, <u>5%</u> equaling a cut of \$653,379, <u>7%</u> equaling a cut of \$914,730, and <u>10%</u> equaling a cut of \$1,306,757. • Suggestions for developing a shared set of principles and strategies for budget reductions for our College is to focus on our mission and values, differentiate the crucial from what’s important, actively encourage open dialog, and do not lose sight of the future. • Reviewed the College Core Values, Mission statement, and eleven Strategic Planning goals. • A group exercise was conducted asking those present to select the three goals they felt were most crucial to achieving the College’s mission. Voting went as follows: <ol style="list-style-type: none"> 1. Base all curricular and programming decisions on data-driven strategies. <i><u>Received 18 votes</u></i> 2. Develop new programs and strengthen existing programs to meet our community and business needs. <i><u>Received 1 vote</u></i> 3. Develop programs and recruit students that respond directly to the current and projected demographic and economic trends in the College’s Service Area. <i><u>Received 6 votes</u></i> 4. Improve success, retention, and persistence of students who are in basic skills classes, including English as a Second Language. <i><u>Received 31 votes</u></i> 5. Improve the persistence and transfer rate of students enrolled in transferable courses. <i><u>Received 18 votes</u></i> 6. In dialog with business and industry, support and strengthen existing workforce programs. Through research and sustained interaction with the business community, pursue new programs and courses which reflect the dynamic occupational and specific needs of the Bay Area economy. <i><u>Received 14 votes</u></i> 7. Increase entrepreneurial actions across the College by seeking new revenue sources. 	<p>Research, and Student Success</p>
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	<p style="text-align: center;"><u>Received 3 votes</u></p> <p>8. Develop and strengthen external collaborative relationships and partnerships.</p> <p style="text-align: center;"><u>Received 6 votes</u></p> <p>9. Build an educational environment that fosters a passion for education, and the leadership and the personal skills necessary for civic engagement/participation.</p> <p style="text-align: center;"><u>Received 1 vote</u></p> <p>10. Provide new and expanded opportunities for faculty and staff development which support an atmosphere of excellence in academics and student support services.</p> <p style="text-align: center;"><u>Received 2 votes</u></p> <p>11. Improve number of certificate and degree awards.</p> <p style="text-align: center;"><u>Received 3 votes</u></p> <p>Strategic Planning Goals that received the most votes were: <u>Goal 4) Improve success, retention, and persistence of students who are in basic skills classes, including English as a Second Language. Received 31 votes</u> <u>Goal 1) Base all curricular and programming decisions on data-driven strategies. Received 18 votes</u> <u>Goal 5) Improve the persistence and transfer rate of students enrolled in transferable courses. Received 18 votes</u> <u>Goal 6) In dialog with business and industry, support and strengthen existing workforce programs. Through research and sustained interaction with the business community, pursue new programs and courses which reflect the dynamic occupational and specific needs of the Bay Area economy.- received the next highest vote number with 14 votes.</u></p> <p>After both agenda items were presented a discussion took place on how and where the reductions should come from. Input from the College community is crucial during this time and the Planning and Budget Committee announced that it will have available next week a Discussion Board on their website so that the College community can send its suggestions and thoughts on budget reductions for the College. In the meantime they can be sent to Martin Partlan. It was noted that every component of the College will be looked at and considered. The Planning and Budget Committee plan to have their recommendations to President Mohr at the beginning of the Winter Recess. It was also noted that the Planning and Budget Committee will be meeting now on a weekly basis every Wednesday from 2:00 to 4:00 p.m. in Building 2, Room 10. An All College Meeting has also been planned for Tuesday, November 18th from 12:30 to 2:00 p.m. in Building 3, Room 142 with Kathy Blackwood, Chief Financial Officer, for our District speaking on the state of the budget.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>
<p>4) ADJOURNMENT</p>	<p>The meeting was adjourned at 2:00 p.m.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>

