

Accreditation Steering Committee Meeting Notes

March 5, 2013

2pm to 3pm

Building 2, Room 10

Members:

Aguirre, Alicia
Buckley, Lawrence
Chock, Roberta
Corrales, Rachel
Dilko, Patty
Garcia, Mike E.
Haick, Robert

Harmon, Sarah
Hayes, Linda
Hirzel, Douglas
Hood, Robert
Johnson, David
Lipe, Cathy
Lopez, Kim
Morton, Michelle

Nunes, Victoria
Partlan, Martin
Rana, Anniqua
Richards, Robin
Roecks, Jan
Roscelli, Paul S.
Staples, Nathan
Stringer, Janet

Overview of the Accreditation Timeline/Process (Are we on track?)

The group felt we were on track with the Self-Evaluation, however there was a need to complete a few additional items prior to the final document.

Report on the Reviews (Are we receiving feedback?)

Sarah Harmon reported on the information we are receiving on the document. Most all of the participatory governance groups had reviewed it and the PBC Work Groups had spent an hour providing excellent feedback.

Things We Need to Complete Prior to the Visit:

Robin Richards provided an update on the items that still needed to be completed prior to the visit. They included:

- **Benchmarks** – These will be discussed at the March 9th Professional Development Day workshop.
- **Employee Voice Survey** – The survey is to be distributed to campus on March 9th with a final date for input on March 15th
- **Institutional Learning Outcomes and Program Learning Outcomes** – the faculty are working on eportfolios and there will be a survey of our graduates regarding the ILOs. These will take place as soon as we determine who is graduating.
- **Strategic Plan** – this plan is an outline of what our priorities for each year. It will be presented to PBC in May.
- **Evaluation of Processes** – The review of the participatory governance processes will take place during April and be reviewed by PBC in May.

March 8th Professional Development (How to facilitate the discussion groups?)

The process for conducting the professional development activities was discussed and assignments made.

The meeting was adjourned at 2:55pm.