

Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, December 8, 2011

CIETL Center

2:00 to 4:00 p.m.

Academic Senate Governing Council Members in Attendance: David Clay, Katie Schertle, Leonor Cabrera, Alicia Aguirre, David Meckler, Monica Malamud, Denise Erickson, Karen Olesen

Academic Senate Members in Attendance: Doug Hirzel, Patti Dilko, Lorraine Barrales-Ramirez, Martin Partlan

Guests in Attendance:

1. Call to Order: 2:12 p.m.

2. Adoption of Agenda: Approved unanimously with proposed changes to 6.2.

3. Approval of Minutes: Approved unanimously.

4. Public Comment: Congratulations to David Patterson who has just completed his doctoral thesis. Well done, David! Also, regarding sentiments expressed at the recent CPC and Budget Committees joint meeting, when our new president is hired, we should review our shared governance process. Why do we have all the committees we have, and what should each committee we *do* have be responsible for? The ASGC would like to acknowledge and congratulate the new Mayor of Redwood City, Alicia Aguirre. We are very proud of you!

5. Committee Reports:

5.1 Curriculum Committee: CurricuNet is up and running. Report problems to your Curriculum Reps. Regarding prerequisite checking: all courses with the same name/number throughout the district must have the same prerequisite in order for computerized blocking to be activated for that course.

Academic Senate Governing Council for the 2011 – 2012 academic year:

President: David Clay (x3379 / clayd@smccd.edu), Vice President: Monica Malamud (x3442 / malamudm@smccd.edu), Secretary: Katie Schertle (x3314 / schertlek@smccd.edu), Treasurer: Leonor Cabrera (x3158 / cabreral@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352 / ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: Evan Innerst (x3256 / innerst@smccd.edu), Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Karen Olesen (x3415 / olesen@smccd.edu)

5.2 Budget Committee: There will be several forums in the day and evening next semester to discuss upcoming cuts and how best to implement them. The Trustees will be invited to these forums.

5.3 CPC, IPC, SSPC: none.

5.4 AFT: 1) A poll will be sent to faculty to vote on two different options for the calendar for the next academic year. The two options are the result of the finals week in the next fall semester being split into two weeks. The other option would be to have an unbroken finals week which takes us up to the 21st of December. 2) AFT Constitution voting will happen at the very beginning of the spring semester. 3) The part-time rep position on the Executive Committee has become vacant, so two part-timers, Emily Munson and Lucia Olsen, have been appointed until the end of spring semester when elections will take place. 4) Recently, some deans have been instructed to refer to SLOs in faculty evaluations despite the fact that SLOs are not a part of the faculty evaluation process as outlined in the district-AFT contract. As a result, the AFT has filed an Unfair Labor Practice charge with PERB, and PERB has issued a Complaint against our district.

5.5 Professional Personnel & CIETL: Funds are still available for professional development. Flex day activities are being developed by CIETL with a focus on program review and SLOs. Sheila Lau will repeat her GE workshop. Ken O'Donnell will speak on campus on Friday, March 2nd addressing a theme of innovation in curriculum.

5.6 ASGC Treasury: \$14, 351.11 is the current balance.

5.7 Committee for Student Equity: none.

6. Old Business

6.1 Committee Appointments:

- **CSE:** Lucia Olsen has volunteered and been approved by ASGC. The faculty membership on this committee is complete.
- **Accreditation:** Doug Hirzel presented the final list and it was approved unanimously. Thanks to Doug for his professionalism in compiling this list. There was some discussion about formally recognizing those who are not being compensated for participation in the accreditation process (part-time faculty and students). It was pointed out that accreditation committee work is not part of the contractual responsibilities of part-time faculty members. Another perspective was that such work is a professional responsibility regardless of formal contractual obligations.

Academic Senate Governing Council for the 2011 – 2012 academic year:

President: David Clay (x3379 / clayd@smccd.edu), Vice President: Monica Malamud (x3442 / malamudm@smccd.edu), Secretary: Katie Schertle (x3314 / schertlek@smccd.edu), Treasurer: Leonor Cabrera (x3158 / cabreral@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352 / ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: Evan Innerst (x3256 / innerst@smccd.edu), Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Karen Olesen (x3415 / olesen@smccd.edu)

6.2 By-Laws Revision/Task Force: Voting on the Constitution has been extended to next Tuesday. The ballot count will take place in 3-214 at 10:00 a.m. on that day and is open to the public.

6.3 Review of Educational Master Plan: Objectives 11 through the end of the document were reviewed and suggestions were made. The completed document received unanimous approval.

6.4 Review College President Hiring Committee Selection process: The ASGC has drafted a letter stressing the necessity of adhering to district policy and California law regarding the creation of hiring committees. David Clay read an email from Harry Joel concerning the consultation of county counsel about any possible impropriety in the process of establishing the committee. The counsel's opinion was that there was no impropriety; however, the ASGC feels having the matter addressed more officially in writing is the best course of action. Motion to send the letter to the Chancellor unanimously passed.

7. New Business

7.1 Begin Hiring Process: Review Hiring Proposal Timeline: The timeline will be distributed again. An email will be sent out to announce that late proposals are being accepted.

7.2 College GE Outcomes: The document has gone through many revisions. ASGC has voted to endorse the outcomes as expressed in the final draft.

7.3 Faculty Hiring Proposals – 1st Review: Proposals were summarized by Martin Partlan for Physics and Astronomy.

7.4 Ethnic Studies: an ad hoc committee to consider an Ethnic Studies Program / Degree? There is an Ethnic Studies requirement and Ethnic Studies Sub-committee of the Curriculum Committee. The question has come up about the necessity of the Ethnic Studies requirement. The goal is to streamline the GE requirements so as to remove any obstacles for students. Does an ES requirement create such a barrier for our students? Motion to support the creation of this ad-hoc committee approved. One question the committee should address is the possible transition from an Ethnic Studies focus to Ethnic/Global Studies (or something similar). The ASGC President will send out an email asking for volunteers to serve on the ad-hoc committee.

7.5 Demonstrated Needs / Budget Update: None.

Academic Senate Governing Council for the 2011 – 2012 academic year:

President: David Clay (x3379 / clayd@smccd.edu), Vice President: Monica Malamud (x3442 / malamudm@smccd.edu), Secretary: Katie Schertle (x3314 / schertlek@smccd.edu), Treasurer: Leonor Cabrera (x3158 / cabreral@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352 / ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: Evan Innerst (x3256 / innerst@smccd.edu), Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Karen Olesen (x3415 / olesen@smccd.edu)

8. Matters of Council Interest: None.

9. Upcoming Meetings: January 26, February 9, February 23, March 8, March 22, April 12, April 26, and May 10.

10. Adjourn: 4:08 p.m.

Academic Senate Governing Council for the 2011 – 2012 academic year:

President: David Clay (x3379 / clayd@smccd.edu), Vice President: Monica Malamud (x3442 / malamudm@smccd.edu),
Secretary: Katie Schertle (x3314 / schertlek@smccd.edu), Treasurer: Leonor Cabrera (x3158 / cabreral@smccd.edu),
Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352 / ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu),
Science and Technology Division Representative: Evan Innerst (x3256 / innerst@smccd.edu), Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Karen Olesen (x3415 / olesen@smccd.edu)