

Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, August 23, 2012

CIETL Center

2:10 to 4:00 p.m.

Academic Senate Governing Council Members in Attendance: David Clay, Karen Olesen, Sandra Mendez, Leonor Cabrera, Denise Erickson, Evan Innerst, David Meckler, Ana Miladinova

Senate Members in Attendance: Elizabeth Terzakis, Lezlee Ware, Monica Malamud, Martin Partlan, Mike Stanford, Jenny Castello, Jeannette Medina

Guests in Attendance: James Keller, Linda Hayes, David Johnson, Supinda Sirihekaphong, Rajesh Lathigara.

1. Call to Order: 2:10 PM

2. Adoption of Agenda: Approved.

3. Approval of Minutes 5/10/12: Moved/seconded/approved unanimously.

4. Public Comment:

Convocation: To help welcome new and returning students to campus this fall, the college will hold its inaugural Convocation Ceremony on Wednesday, Aug. 29 from 12:30 to 1:15 p.m. in the Main Theater. The convocation will be a gathering of faculty, staff, students and community members to celebrate and prepare for the academic year.

Enrollment/Registration: It is important to make sure students who are registering for classes experience a seamless process to avoid frustration (e.g. students taking a course for professional enrichment). Concerns regarding registration should be referred to Ruth Miller.

Program review: Should we bring back program review to the purview of senate?

Classroom assignment: There is a concern to have classroom assignments in place before the start of the semester to avoid confusion. VPI Hayes commented that in many cases, changes are unavoidable since it's hard to estimate class size until the first day of instruction.

5. Committee Reports:

5.1 Curriculum Committee: No report.

5.2 Budget Committee: No report.

5.3 CPC: No report.

IPC – No report.

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Secretary: Sandra Mendez (x3564 / mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158 / cabrerall@smccd.edu),

Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson (x3352 / ericksond@smccd.edu),

Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: Evan Innerst (x3256 / innerst@smccd.edu), Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462 / ramirezl@smccd.edu)

SSPC – No report.

CSE – No report.

5.4 AFT:

The members of the Performance Evaluation Task Force, selected jointly by the AFT and the Senate are, Tania Beliz, Nina Floro, Elizabeth Terzakis, and Lezlee Ware. Alternate: Katie Schertle.

The faculty has resoundingly approved the Tentative Collective Bargaining Agreement. Last week's ratification vote also holds the honor of having the highest voter-participation rate in the recorded history of our Local. Out of the 290 votes cast, 282 faculty (97%) voted to approve the Tentative Agreement.

5.5 Professional Personnel & CIETL:

The AFT has replaced members on the Professional Development Committee. The new members are Lisa Palmer, Salumeh Eslamieh, and Kurt Devlin. Denise Erickson continues as the appointment of the ASGC. The AFT contract stipulates that the AFT will appoint three members to the committee, and that the Academic Senate will appoint one. There is a recommendation to include representation from various disciplines (currently there is no science/technology representation). Due to these membership changes the committee has not had time to meet, which may cause delay in reviewing proposals. David Clay will communicate with the AFT leadership regarding the feasibility of writing bylaws for the Professional Development Committee, which could include specific term lengths for the members.

5.6 ASGC Treasury: The balance is approximately \$14,000.

6. Old and Ongoing Business

6.1 Approval of Comprehensive program review

The ASGC approved the Comprehensive Program Review document prepared by the IPC last fall. Moved/seconded/approved unanimously.

6.2 Committee Appointments:

Counseling Hiring Committee: Karen Olesen, Sandra Mendez, Evan Innerst, and David Patterson. Moved/seconded/approved unanimously.

International Programs Advisory Council: Marina Brodskaya
Leonor Cabrera, Jenny Castello, Patty Dilko, Jessica Einhorn, Denise Erickson, Monica Malamud, Karen Olsen, Carol Rhodes

Committee for Student Equity:

David Johnson will replace Sarah Perkins as co-chair. Robert Hood is a new member. One faculty member is needed to replace Lucia Olson.

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President Hiring Committee: Division representatives on the President Hiring Committee are Alicia Aguirre, Patty Dilko, Lorraine Barrales-Ramirez, Danielle Behonick. These representatives have been appointed by the Cañada divisions. The appointments were confirmed by the ASGC.

Curriculum committee: Lorraine Barrales-Ramirez will serve another term as Student Services representative on the Curriculum Committee. Moved/seconded/approved unanimously.

6.3 Review of Program Review - A joint meeting with IPC this Fall?

Tabled for next meeting.

6.4 Ad hoc Ethnic Studies Committee recommendation

There is a request to bring to our next meeting a copy of the current document which explains the guidelines for approving courses. What is in place right now? Who are the members of the current committee? Tabled for next meeting.

7. New Business:

7.1 ASGC priorities for 2012-13

Program changes: work on a sustainability program.

Load balancing: More coordination of promoting new programs will help with enrollments.

Loading factors for courses offered: We should consider the limitations on the number of students enrolled in each course.

Hiring proposals and hiring recommendations: President Keller's desire is to engage in more open dialogue during next year's process so that he has a more enriched understanding of why a position is preferred. It is important to bring into the equation discussion of funding resources, timing of hiring, and the connection to our strategic initiatives.

New programs with CIETL

8. Matters of Council Interest:

Increases to compensation: The council requests that the AFT include an explanation of the difference in compensation increases for part-time and full-time faculty in the next AFT newsletter.

For Part-Time Faculty:

- 3% increase for all steps and columns (Lecture, Lab, and Special Rates)
- Created an additional step--step 11 across all columns (there are currently 10 steps).
- Step 11 will reflect an additional 2% increase on top of the 3% increase applied to the current step 10.
- All Part Time faculty who were at step 10 as of May 2012 will automatically move to step 11 at the beginning of fall 2012 (and thereby will receive a 5% increase).

For Full-Time Faculty:

- 2% increase for steps 1 - 17, all columns (MA, MA + 45, etc.)

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- 3% increase for steps 18 - 23, all columns (MA, MA+45, etc.)

Spanish program: Currently intermediate level Spanish courses are not being offered. The goal is be able to teach the courses concurrently to offer opportunities for both morning and evening students to take the required Spanish courses for an AS in Spanish and/or Latin American Studies (degrees offered at Cañada). A meeting will be held on 8/23/12 between the faculty and VPI to further explore this issue. The goal is to get the courses reinstated for Spring 2012. Sarah Harmon will provide an update regarding the status of the Spanish program.

9. Upcoming meeting: September 13.

10. Adjourn: 4:00PM.

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