

Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, May 9, 2013

Room: CIETL (9-154)

2:10 to 4:10 p.m.

Academic Senate Governing Council Members in Attendance: Doug Hirzel, Anne Nicholls, Sandra Mendez, Leonor Cabrera, Alicia Aguirre, Denise Erickson, David Meckler, Ana Miladinova, Lorraine Barrales-Ramirez

Academic Senate Members in Attendance: David Clay

Guests in Attendance: VPSS Richards, VPI Linda Hayes, Heather Schwappach, President Buckley, Dean Johnson, Dean Lopez

1. Call to Order: 2:19PM

2. Introductions: Welcome new ASGC president Doug Hirzel and ASGC Vice President Anne Nicholls.

3. Adoption of Agenda: Moved/seconded/approved unanimously.

4. Approval of Minutes 4/23/13: Moved/seconded/approved unanimously.

5. Public Comment: None.

6. Committee Reports:

6.1 Curriculum – No new update. The last meeting for the semester will be held on Friday, May 10, 2013 at 9:30 am - 11:30 am in Building 22, Room 116.

6.2 PBC – Reviewed shared governance and Institutional Learning Outcomes.

6.3 SSPC – Reviewed annual plans/Program reviews and set goals for 2013-14.

6.4 IPC – Reviewed the strategic plan, equity plan, and the annual program plans.

6.5 CSE – Approved and discussed final draft of student equity plan. Dean Johnson is leading a task force with African American students. The goal will be to determine ways to improve access and to support these students in reaching their goals.

6.6 AFT: None.

6.7 CIETL – During the fall semester a workshop will be held on how to successfully complete the professional development forms.

6.8 Professional Development: One proposal was submitted which required ASGC funds. See below.

6.9 ASGC Treasury: None.

Academic Senate Governing Council – 2012-2013

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6.10 Basic Skills Committee –

1. An invitation was sent to counselors and all basic skills faculty to attend the Basic Skills Retreat on May 29th, 2013 at Cañada Vista from 9:00-1:00. To confirm your attendance, please complete the RSVP form by Friday, May 17. Randy Brown, Ph.D., Director of Institutional Research, Gavilan College will be helping us analyze the Student Success Score Card, and Ann Foster, 3CSN Network Coordinator will be sharing information about state-wide basic skills efforts.

<https://docs.google.com/forms/d/1xL2erk8lVmtqcn9QdYZMarrRF1trLnTXGw6VZuX5OGQ/viewform>

2. Learning Communities Retreat will be held on June 4 at Cañada Vista.

7. Continuing Senate Business

7.1: End of Year Celebration will be hosted by the Cañada College Academic Senate & President's office on Thursday, May 16th from 3 to 5PM at the Cañada Vista Clubhouse.

7.2 Student Equity Plan

ASGC reviewed the student equity plan. Key discussion points listed below.

Access goal: to target outreach efforts that will result in a consistent pattern of access that reflects the service area population

Are we serving the needs of our diverse population with our curriculum? What other courses can we provide in the community?

Persistence from Fall to Spring: How can we improve the persistence rate of black students? What does the data show?

What tools can we use to determine proper English and Math placement (i.e. HS transcripts)?

Executive summary – key judgments

ASGC requests to have the key findings and our responses at the beginning of the document.

Motion to: approve the student equity plan with the minor suggestions listed above.

Moved/seconded/approved unanimously.

7.3 Delineation of Function Map

ASGC reviewed the delineation of function map.

7.4 Strategic Plan

ASGC reviewed the strategic plan.

8. New Senate Business

8.1. Application for Supplemental Travel Funds

Carol Rhodes plans to attend a conference through the Association for Biology Laboratory Education. The remaining cost needed is \$237.00.

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Motion to: approve the Carol Rhodes request for supplemental funds in the amount of \$237.
Moved/seconded/approved unanimously.

ASGC recommends that we revisit the initial purpose of using the supplemental funds at a later meeting.

8.2. ILO Assessment

How might we facilitate the discussion? Working with CIETL to provide an update during part of the Fall 2013 FLEX day.

E-portfolios. How helpful was this process for students? What are the next steps?

8.3. Posting of Program Assessments

The Accreditation Commission wants us to make public an accurate perception of student progress. How are we going to make this information public?

Discuss coordination time (item for next time).

Articulation officer informational item – As a result of Sheila Lau’s resignation in January, Soraya has served as our interim Director of Articulation. Her term will end on June 30th, 2013. Starting the Fall 2013 the position will be restructured and Dean Stringer will take over the articulation piece as part of her load. Further details will be provided.

9. Adjourn: 4:22PM

Next meeting: August 22, 2013

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