

Draft: Canada College Academic Senate  
Governing Council Minutes October 6, 2004

**Council members in attendance:** Paul Roscelli, Romy Thiele, Lezlee Ware, Barbara McCarthy, Dick Claire, Rich Follansbee, Karen Olesen, Martin Partlan.

**Senate members and guests in attendance:** Katie Schertle, Bonnie-Henkels-Luntz,

**Call to order:** 1:20

**Adoption of agenda:** Patty noted that Bonnie Henkels-Luntz the consultant/ facilitator will be here to discuss how we would like to proceed with our discussion on the strategic planning document. Motion to approve the agenda by Patty, seconded by Barbara, motion passed unanimously

**Approval of the minutes:** Motion to accept the last meeting's minutes by Patty, seconded by Barbara and passed unanimously.

**Public Comment:** Fun Run has been postponed to the spring. Dave Patterson and Karen Olesen just got back from the Museum of Tolerance. Both highly recommend the event.

### **Old Business**

**5.1 Committee appointments:** Karen Olesen was put forward to serve on the screening committee for the interim counseling position by Patty's motion, Barbara seconded and the motion passed unanimously. Other proposed members on this committee will follow. Appointments to the fall plenary session were as follows: Lezlee Ware was proposed by Patty, motion seconded by Barbara, motion passed unanimously.

**5.2 ASGC Priorities for 04-05 survey:** a motion to accept the draft of the survey with revisions was made by Martin, seconded by Patty and unanimously passed. Survey will go out shortly.

**5.3 Program Review Implementation:** Patty Dilko presented the proposed yearly schedule for program review. Lezlee made a motion to accept the program review schedule with its original timetable, again noting that the groupings were merely suggestive and that each discipline should be identified separately, Martin seconded. The motion passed. Discussion clarified that although there are many disciplines due over the next few years that it is essential that we be aggressive in order to get back on track. The programs up for review these two years include programs which were last review between 1994 and 1997.

**5.4 Strategic Plan Workshop Planning:** GC met with Bonnie Henkels-Luntz a consultant/ facilitator about how to hold a faculty wide discussion about the Strategic Plan. A discussion ensued. The GC agreed that it would invite the faculty at large to come and discuss, understand and ultimately prioritize some action on the strategic sdc planning document from the faculties' perspective. The proposed date for this important event is November 3, 2004 in place of the regularly scheduled Senate meeting.

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## **New Business**

**6.1 Mutual Respect Policy (MRP).** It was noted that the MRP, which was unanimously voted down last year due to a variety of concerns, is under continued discussion at the District level. The GC felt, that since we have been presented no new information about why the need exists for a MRP, that The District should come to our college and explain why this issue has been raised again. The following motion was made: Paul moved that an invitation be extended to The District person requesting this policy to come to the campus and explain its need. Patty seconded the motion and was passed unanimously. It was noted that the authority to endorse “District Polices” rests with the three colleges, not the converse and that policy changes should, more often than not, come from the ground up, not the top down.

**6.2 Proposal for release time for Curriculum Committee Chair.** Currently Cañada College receives 12 units of release time per year for Academic Senate business, the same as our two sister colleges, we have chosen to give the President 6 of the units and the Curriculum Committee Chair 6 units; each Senate can use the units however they like. Patty researched the issue at the state academic senate level and found that over 57% of colleges responding to a survey noted that their Curriculum Committee Chair’s release time was funded by the college, not the Senate. (Please refer to Senate Website for details <http://www.academicssenate.cc.ca.us/surveys/LocalSenate.htm>) A discussion about the workload of Senate officers and the Curriculum Chair ensued. Patty made a motion that we bring forward to budget and planning committee request that thee units of release time per semester be made available for the curriculum committee chair through the college’s general funds; the motion was seconded by Martin and the motion passed unanimously.

**6.3 Degree Audit.** Martin ably led the GC in discussion of the automated database system known as degree audit. Although we had voted to approve the Degree Audit recommendations in principle last semester we felt that it was necessary to have a clarifying vote. Paul made a motion to accept the concept of degree audit as well as the recommendations. Karen seconded motion, motion passed unanimously. Martin will continue to lead a discussion on implementation. Faculty are encouraged to go to the discussion board and read the recommendations and make comments as the feel appropriate. <http://www.smccd.net/forums/cas/>

**6.4 Grade Compression/inflation.** Paul said that a recent article about one college’s attempt to curb grade compression (i.e. more and more student grades resting at the ceiling of A and B) caused him to bring forward a motion on this topic. After a discussion, Paul moved that the District Academic Senate be charged with looking into the issue of grade compression and report back to the colleges their results. The motion was seconded by Patty and passed unanimously.

## **Committee Reports**

**7.1 Finance:** no report

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## **7.2 Curriculum:**

The curriculum committee will likely need two meetings for program review presentations since the Academic Senate added more programs to be reviewed this year. Faculty members will consult Academic Senate leaders for clarification of the process and the role of the curriculum committee in the process.

Marilyn distributed copies of the suggested district program viability process and copies of a report from the State Chancellor's Office MIS data for program awards (degrees, certificates) for 2003-2004. There were questions brought up about the accuracy of the information. It was suggested that the data should be compared with the college report for accuracy.

### **Student Learning Outcomes**

The committee brainstormed on ideas to bring SLO discussions within divisions and departments. Marilyn distributed a document from San Diego Mira Mar College on how they took on the project college wide. Faculty will start discussion on SLO's at their division meetings. Marilyn will bring in to the college a speaker to help form a process for addressing SLO issues.

### **Degree Audit subcommittee**

Martin Partlan demonstrated a web discussion board for the subcommittee to use for discussion on issues regarding Degree Audit. The subcommittee will be meeting in a couple of weeks.

## **7.3 College Council:** no report

## **7.4 AFT:** no report

**7.5 FACCC:** The assembly of Higher Education Committee and the Senate Subcommittee on higher education committee will jointly examine ways to strengthen the links between CC funding and the fulfillment of state policy objectives. The hearing is scheduled for October 7, 2004 1:00-3:30 pm. Pasadena City College  
Jack Scott Multipurpose Rm.  
3035 E. Foothill Blvd.  
Governor signs/vetoes CC Legislation

- AB 1415 (Brulte) – requires the CCC and the CA State Univ. and requests the UC and the private institutions of higher education a common course numbering system.
- AB 1852 (Mullin) – prohibits K-12 and the CC faculty who receive a golden handshake from returning to work for any district for one year, and from returning to work for the district that gave them the retirement incentive for five years. It also eliminates the minimum age requirement for receiving a partial lump sum from CalSTRS Defined Benefit (DB) program.

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Governor vetoed the following CC measures:

- AB 242 (Lui) – measure would have implemented many of the personnel recommendations from the Master Plan Committee, including affirmation of the 75/25 FT to PT faculty ratio and a call for pro-rata pay for all higher education faculty. It would also allow tenured faculty members to retreat to a faculty position within a period of five years if they moved to a different district to assume a position as an administrator.
- The Gov., veto message referenced problems he had with the K-12 portions of the bill.

Conference Countdown:

This year's conference will be held at Manhattan Beach Marriott hotel, Oct. 7-9. You can register by visiting FACCC online at [www.faccc.org](http://www.faccc.org) <<http://www.faccc.org/>> to register, or contact Janet at the FACCC office at (916) 447-8555.

If you have any questions please feel free to contact me (Pamela Ward-Smith at ext. 3467).

**7.6 Professional Personnel:** AB 1725 has some monies

**Matters of council interest none**

**Motion to adjourn 4:10 pm**

**Upcoming meetings: First and third** Wednesday of every month 1:15pm in 17-107.  
10/20, 11/3, 11/17, 12/1, 1/19, 2/2, 2/16, 3/2, 3/16, 4/6, 4/20, 5/4, 5/18.

**Agenda:** To request that an item be added to the agenda please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings)

**View past minutes at: <http://www.canadacollege.net/about/academicsenate.html>**

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