

Cañada College Academic Senate Governing Council

Minutes of October 22, 2009

Building 3, Room 104, 2:00 – 4:00 pm

ASGC members present: Martin Partlan, David Patterson, Monica Malamud, Doug Hirzel, David Meckler, Karen Olesen, Sharon Finn, Denise Erickson.

Senate members: Elizabeth Terzakis

Guests: Tom Mohr, Joan Rosario

1. **Call to order:** 2:12 p.m.
2. **Adoption of the Agenda**

Moved/seconded/approved unanimously.

3. **Approval of Minutes of October 8, 2009**

Moved/seconded/approved unanimously.

4. **Public Comment**

Dave Patterson reported that Michelle Morton, librarian, got a grant from the America Library Association to attend the Feria Internacional de Libro in Guadalajara, Mexico, which pays for 3 nights hotel, conference registration, and a \$100 voucher for travel, but she needs more than that for travel. Could the Senate fund her travel expense? Denise expressed concern about precedent setting, and the fact that the Academic Senate has the authority to fund this. Dave was directed to explore other sources of funding.

5. **Committee reports**

- 5.1. **Curriculum:**

Committee approved a new Art course and several course modifications. CurricUNet will try to incorporate our forms for Honors and Distance Education. Sharon and Jenny will attend a meeting with CurricUNet at Ohlone.

- 5.2. **Planning and Budget:**

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Committee reviewed budget reduction process, talked about doing research about staffing levels at other colleges.

5.3. College Planning Council, ICP, SSPC:

CPC: Leonor Cabrera is now co-chair. Greg Stoup presented college Retention and success data has remained constant over 40 years, so it may not be a good measure to focus on.

SSPC: planning a meeting for parents of incoming students, 11 sessions of group advisement and registration planned for spring, with a capacity of 28 students each. Early Alert—faculty don't seem to be participating (only 72 students have been targeted on the Early Alert system this semester).

IPC: brainstormed about what we want Cañada to look like in five years. Would like to beef up CTE programs and make stronger connections with the main universities that our students transfer to (SFSU, SJ State).

5.4. AFT:

Last AFT meeting was largely devoted to the budget. Faculty need to be involved in the budget reduction process. Budget problems in our district are the result of the budget problems at state level. On Oct 24 there will be a conference at UC Berkeley to come up with action plan to address the how to save California public education. The CFT is starting a tax reform campaign; contact Elizabeth Terzakis for information.

5.5. Professional Personnel:

As of today, the balance is \$34058.36, which includes 18 short term and 3 long term applications from Jeanne Gross, Dave Patterson and Rafael Rivera (pending on approval).

5.6. Finance

We get about \$3000 from the college, out of which we pay State Academic Senate dues (about \$1000), sending faculty to conferences, and, very infrequently, for photocopy expenses.

We have about \$9400 in the credit union account, coming from dues paid by full-time (\$100/yr) and part-time (\$25/year) faculty.

Distributed report with recent expenses:

- \$475 for end-of-year party recognition (gifts)
- \$188 for end-of-year party (food)
- \$100 for church in Woodside for the party
- \$575 to send a faculty member to Curriculum Institute
- \$200 for end-of-year party retirement award
- \$1511.47 to support the 40th anniversary t-shirts

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6. Old Business

6.1. Committee Appointments:

Budget Committee: Parvaneh Darafshi (Math part-time faculty) volunteered to serve. Moved/seconded/approved unanimously.

Study Abroad: David Mecker volunteered. Moved/seconded/approved unanimously.

6.2. Budget reduction issues:

Kathy Blackwood is applying for Basic Aid status in December.

The District Strategic Planning Committee (aka Restructuring Committee) is not actively looking at budget reduction options.

Tom Mohr: we will strive to keep every program intact at Cañada, in spite of a reduction in course offerings.

6.3. PIV Issues

Adaptive PE and Real Estate are going through the PIV process.

7. New Business

7.1. District Rules and Regs review 6.45

ASGC reviewed 6.45 and suggested minor corrections. Moved/seconded/approved to forward 6.45 with corrections to Barbara Christiansen.

7.2. Flex Days

Flex days this semester are November 11 and 12. Faculty want time to work on curriculum, program review, SLOAC, etc. Overview of schedule/sample workshops and presentations:

- Nov. 11: presentations on TurnItIn, Service Learning, integrating student support into the classroom, sustainability.
- Nov 12 morning: reading apprentice workshop. Nov 12 afternoon: time to work on curriculum, program review.

8. Matters of Council Interest

Martin Partlan will be attending the Fall Plenary (Lezlee Ware had asked to go, but she is now unavailable).

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Meeting adjourned: 3:00 p.m.

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