

Cañada College Academic Senate Governing Council

Minutes of February 11, 2010

Building 3, Room 104, 2:00 – 4:00 pm

ASGC members present: Martin Partlan, David Clay, David Patterson, Monica Malamud, Doug Hirzel, David Meckler, Kathy Sammut, Ana Miladinova, Sharon Finn.

Senate members: Leonor Cabrera.

Guests: Tom Mohr, Sarah Perkins.

1. **Call to order:** 2:08 p.m.
2. **Adoption of the Agenda**

Moved/seconded/approved unanimously.

3. **Approval of Minutes of January 28, 2010**

Moved/seconded/approved unanimously as amended.

4. **Public Comment**

None.

5. **Committee reports**

5.1. Curriculum:

We've made a lot of headway updating Course Outlines of Record. General Education pattern is being reviewed, with the goal of aligning it as close as possible with CSU's. Among other things, the inclusion of computer literacy as a General Education requirement is under consideration.

5.2. Planning and Budget:

Review of administrative changes was not ready in time for meeting. Looked at EOPS and DSPS budgets. Discussed what's going on at the District Committee on Budget and Finance; they will be looking at the allocation model soon.

5.3. College Planning Council, ICP, SSPC:

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CPC: Discussed facilities updates. New Strategic Planning cycle is about to start.

IPC: José explained what a 320 Report is, which helps prepare the IPC for the new Strategic Planning cycle.

SSPC: Parent Orientation and Freshmen Connection will be April 24th. Group counseling sessions for high school seniors are planned for May 17-20th, which is before the enrollment date for new students (May 21st). There will be a high school counselors conference on April 22nd. SSPC also talked about annual program review.

5.4. AFT:

There has not been much progress in negotiations. AFT discussed a topic that was brought up to the Union by Cañada administration: how to deal with those times when someone's personal life affects professional life, especially when a faculty member is not under evaluation. There was a preliminary discussion on union elections, as EC members and delegates to conventions will be elected this spring.

5.5. Professional Personnel:

No report.

5.6. Finance

No report.

6. Old Business

6.1. Committee Appointments:

A new committee is being formed: Campus Equity Committee. This committee will be writing a state mandated report, the Student Equity Plan, which must be updated every three years. Co-chairs will be a faculty rep from ASGC and an administrator. David Clay was nominated to serve as the co-chair from ASGC for the Campus Equity Committee; moved, seconded and approved unanimously. Martin will send out an e-mail seeking a second faculty rep for this committee.

6.2. Class hours and units update

Carnegie Unit: 48 hours for every unit, with 16 of those being contact hours. Although Ed code says that for a unit should be equivalent to 3 hours of work, the System Office interprets this more narrowly: for each unit, there must be one contact hour and two hours of homework.

7. New Business

7.1. The Library

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Librarian Dave Patterson showed a video that gave an overview of library services, including testimonials from students. Even with the availability of more online resources, it still takes people to provide library services to students. At our college, we do not even have a Library Director or adjunct librarians. Meeting attendees praised Dave Patterson and all the library staff for the great job they do, both for our students and for those who work at the college.

Proposed resolution: During this time of budget cuts the ASGC asserts the centrality of the library in community college education. Academic scholarship and information literacy are central to the mission and goals of Cañada College.

The resolution was moved/seconded/approved unanimously.

7.2. Min Quas Equivalence (FSA)

Who can assign FSAs? This is under the purview of faculty, not administration. Can a faculty member challenge another faculty member's FSA? We'll be bringing this discussion back to a future ASGC meeting.

In our existing Faculty Equivalence to Minimum Qualifications Process, Academic Senate President and Dean may appoint a non-discipline expert to the Equivalency Committee. Proposed change to Section 2, part 2: that the Equivalency Committee be composed of two faculty with discipline expertise and division dean. Motion to accept the changes in Section 2, part 2 of the Faculty Equivalence to Minimum Qualifications Process. Seconded/approved unanimously.

7.3. TracDat

The district has purchased TracDac, which will be used to report SLOAC data. Martin gave an overview of this system.

8. Matters of Council Interest

The Chancellor's Office has signed an MOU with Kaplan University for CC students to take online courses at Kaplan University.

There was a brief discussion about upcoming administrative hirings. This topic will be on a future ASGC agenda.

Meeting adjourned: 4:27 p.m.

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