

# Cañada College Academic Senate Governing Council

## Minutes of February 26, 2008

Building 3, Room 104, 2:00 – 4:00 pm

**ASGC members present:** Martin Partlan, David Clay, David Patterson, Monica Malamud, Doug Hirzel, David Meckler, Karen Olesen, Ana Miladinova, Sharon Finn, Denise Erickson.

**Senate members:** Lesli Sachs

**Guests:** Tom Mohr

1. **Call to order:** 2:06 p.m.
2. **Adoption of the Agenda**

Moved/seconded/approved unanimously.

3. **Approval of Minutes of February 12, 2008**

Moved/seconded/approved unanimously.

4. **Public Comment**

None.

5. **Committee reports**

### 5.1. Curriculum:

Math 110, 111 and 112 are now Basic Skills courses, instead of Degree Applicable.

Of the options initially under consideration, Curriculum Tool Task Force now is considering only CurricuNet (\$100K purchase price for the district plus maintenance cost of \$5000/year per college). Cañada's Curriculum Committee does not support the adoption of CurricuNet, since all the capabilities of our current system are similar to those offered in CurricuNet, and Office of Instruction is the principal user of the system, not faculty. Faculty continue to voice concerns about the adequacy of Excel for curriculum forms. Sharon stated that Excel was chosen because it can automatically populate fields with data that must be copied in different parts of a form. Others pointed out that other applications which are more text-friendly than Excel can do this too.

### Academic Senate Governing Council – 2008-2009

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476); Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147); Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447); Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.

## **5.2. Budget Committee:**

The committee heard about the HSI budget at the last meeting. Agenda topics for the next meeting include BSI budget and Faculty Hiring Procedures.

## **5.3. College Planning Council:**

The committee discussed the proposal for re-organization of college planning structures.

## **5.4. AFT:**

The AFT has been informed that at CSM and Skyline evening faculty will not be paid for flex days. According to Title 5, faculty who participate in acceptable flex activities at any time during the academic year should be entitled to flex pay. The AFT is attempting to resolve this issue with the district.

## **5.5. Professional Personal:**

Committee will meet next week.

## **5.6. Finance**

The Academic Senate has \$1223 in the college account, and \$9947.46 in the Credit Union account.

# **6. Old Business**

## **6.1. Committee Appointments:**

Motion to appoint Byron Ramie, counseling faculty, to Instructional Planning Council. Seconded/ approved unanimously.

## **6.2. Compressed Calendar Update:**

Compressed Calendar Task Force looked at how enrollments at Cañada were affected by block scheduling: Fall 08 enrollments were higher for all days of the week except for Fridays when compared to Fall 09, higher overall for Monday-Friday. A feasibility study will be done next; task force is soliciting topics that the feasibility study must address.

## **6.3. Faculty Hiring Prioritization Procedures:**

ASGC discussed Process and Criteria for Recommending Full-Time Tenure-Track Faculty Hires, as well as the timelines for going through the procedure twice a year.

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One scenario: IPC + VPSS does the prioritization; if so, there is no guarantee of faculty representation from every division, the group will have 6 faculty + 10 non-faculty, AS president should not be the one presenting the prioritization to the College Planning Council.

Other suggestions: ASGC formally sends a prioritization or recommendation to IPC+VPSS; prioritization is done in a combined meeting of ASGC and IPC+VPSS.

#### **6.4. ASGC spending priorities**

Send faculty to the Spring Plenary, the Faculty Leadership Conference and the Curriculum Institute; buy lunch for Curriculum Committee; recognition of outstanding faculty.

#### **6.5. College 40<sup>th</sup> Celebration expense request:**

Patty Dilko requests \$1500 from Academic Senate towards the 40<sup>th</sup> anniversary celebration.

Motion: that we give \$1500 towards the 40<sup>th</sup> anniversary celebration, with the stipulation that the money be spent to subsidize T-shirts for everyone who works on campus. This contribution is made in the spirit of promoting inclusiveness for the 40<sup>th</sup> anniversary celebration of Cañada College. Seconded/ approved unanimously.

### **7. New Business**

#### **7.1. Academic Integrity policy update**

Motion: that we delete “c” and “d” in Part 2, of the Cañada College Academic Dishonesty Action Checklist. Seconded/approved unanimously. This change is necessary in order to be in compliance with a Legal Advisory from the Chancellor’s Office

#### **7.2. District Strategic Plan**

The District would like different governance bodies to prioritize the 53 recommendations in the Strategic Plan. Document will be circulated among faculty to solicit input. ASGC will select top 10 to be forwarded to the district.

### **8. Matters of Council Interest**

None.

Meeting adjourned: 4:00 p.m.

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