

**Cañada College Academic Senate Governing Council Minutes**  
**Thursday, September 27, 2007**

**Council Members in Attendance:** Martin Partlan, David Clay, Katie Schertle, Lezlee Ware, Denise Erickson, Monica Malamud, Carol Rhodes, Jenny Castello

**Senate Members and Guests in Attendance:** Ray Lapuz, Karen Olesen, Allison Kronenberg

**1. Call to Order:** 1:52 p.m.

**2. Adoption of Agenda:** Motion to adopt the agenda with proposed amendments: passed.

**3. Approval of Minutes:** Motion to adopt the 9/13/07 meeting minutes with proposed amendments: passed.

**4. Public Comment:** Arturo Hernandez as Student Services Representative has a scheduling conflict with ASGC meetings. It has been suggested that Student Services members can attend ASGC meetings in a rotation until the end of the semester. State law requires college deans to provide information regarding violence against women. Curriculum Chair listserv has received several emails about who has purview over determining class size because of a problem recently experienced by an Orange County Community College. This will be addressed in a future meeting.

**5. Committee Reports:**

**5.1 Treasury:** An updated payroll deduction form has been sent out for full-time and part-time faculty to sign and submit to Lezlee Ware.

**5.2 Curriculum:** Progress in underway on the General Education Handbook. A subcommittee consisting of Ray Lapuz, Jenny Castello, and Katie Schertle is working on revising the language of certain sections.

**5.3 Planning and Budget:** President Mohr presented information regarding high school outreach. Professional development was also discussed. Next week's meeting will address hiring procedures for faculty and staff.

**5.4 College Council:** Ron Trugman was elected as Co-Chair of the College Council. A faculty member from College Council needs to be selected as College Council Liaison to the ASGC.

**5.5 AFT:** No report.

**5.6 FACCC:** No report.

**5.7 Professional Personnel:** Work has begun on the Canada Faculty Symposium Faculty Workshops for the Development of Teaching and Learning. The first workshop will be led by Professor Ray Lapuz on Wednesday, November 14 from 2:00 to 3:30 p.m. These workshops may fulfill Flex requirements.

**Your Governing Council for the 2008 – 2008 academic year – working for you!**

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**5.8 SLOs:** The three SLO Coordinators recently gave a report on progress in the district. Throughout the semester, the ASGC will be asked for input regarding SLO development on our campus. An Assessment Workshop will be held a Skyline on February 29<sup>th</sup>. For more information, contact Professor Lapuz.

**6. Old Business:**

**6.1 Committee Appointments:** Two faculty members are needed on the Diversity Committee. A representative from the Science Division is needed for College Council.

**6.2 Honors Program:** The Office of Instruction has drafted a Job Description for an Honors Program Developer who will receive 20% release time to research the possibility of such a program at Cañada. The job description has been posted on the college website.

**6.3 Calendar Committee/Alternative Schedules:** A chair is needed for this committee for the purposes of coordinating meeting times. The committee members will determine this position before the next meeting. It has been suggested that finding support specifically from CSM and Skyline Math and Science faculty members in order to determine whether or not former obstacles still exist in those areas. There are questions regarding scheduling our current calendar, including how to schedule Spring Break. Some feel we should mirror other schools in our area. The Cañada administration has proposed that we change our scheduling to a block-schedule which would eliminate the 50 – minute classes. The ASGC will include this issue as an action item on a future agenda. ASGC polled the students on this campus; they questioned the need for changing to a 15 – week semester.

**6.4 Professional Development:** The professional development program initiated by CSM and currently being developed by CSM and Cañada is now called the Center for the Scholarship of Teaching and Learning. Cañada's branch of the program will now be referred to as The Cañada Scholar Program. Motion to approve Cañada's participation in the program: approved. Staff members have raised a concern regarding the use of Professional Development monies allotted to Faculty and Staff. The desire is to split these monies equally. ASGC feels it is critical to acknowledge adjunct faculty when determining how any monies are to be divided. ASGC wants the language of the grant to be reviewed, and we cannot agree to accepting half the funds if our adjunct faculty are not considered. Motion to support a consensus regarding the division of the SB 1131 funds until we review the language of the document: approved. Motion not to support the equation that was used to determine the 50 – 50 split of the SB 11-31 funds with the exclusion of part-time faculty because the ASGC will not and cannot misrepresent a large body of its constituency: passed.

**7. New Business:**

**7.1 Faculty Ethics Policy:** The District Academic Senate Faculty Statement of Professional Expectations is going to be reviewed and updated. ASGC will continue to have discussions about it throughout the year.

**7.2 Strategic Plan/Action Plans:** During the summer, the District drafted Action Plans for certain sections of the Strategic Plan. College Council will be voting on these Action Plans next Thursday. Faculty are encouraged to attend and voice any concerns or support.

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**7.3 Cameras and Security:** Signs have been posted to alert people to the cameras in and around Building 9. Motion to acknowledge ASGC's strong concerns about the way cameras were placed on our campus without any policy in place, the way the college was informed about it after the fact, that the cameras don't seem to serve one of the function they are purported to serve (safety), and that they have the potential, depending upon their use, to impinge upon our civil liberties: PASSED.

**7.4 Evening Administrator:** An Evening Administrator position has been proposed. This issue will be brought up at upcoming College Council and Planning and Budget meetings. There are some reservations about hiring someone new for this position.

**7.5 Concurrent Enrollment:** Last spring, the Chancellor put together a pilot program called "Futures". The purpose of the program was to encourage 9<sup>th</sup> – 12<sup>th</sup> graders to consider taking classes at the local community colleges in our district. For summer and fall 2007 registration, high school students were sent G numbers so that they could quickly enroll in college and then select their classes without providing necessary relevant data (i.e. transcripts, approval of high school counselors). Because of concerns voiced about this process, the Futures Initiative Committee (the original authors of the program) plans to reevaluate the program for next summer and fall. Faculty members are encouraged to inform themselves about this issue.

**8. Matters of Council Interest:** None.

**9. Motion to Adjourn:** 4:05 p.m.

**10. Upcoming Meetings:** October 11, 25, November 8, December 13.

*To request that an item be added to the agenda, please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings).*

*View past minutes at [http://www.canadacollege.edu/inside/academic\\_senate/0607/index.html](http://www.canadacollege.edu/inside/academic_senate/0607/index.html)*

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