

**Cañada College Academic Senate Governing Council Minutes**  
**Thursday, September 13, 2007**

**Council Members in Attendance:** Martin Partlan, Katie Schertle, Monica Malamud, Denise Erickson, Carol Rhodes, Sharon Finn, David Clay, Jenny Castello, Lezlee Ware

**Senate Members and Guests in Attendance:** Yolanda Valenzuela, Ray Lapuz, Patty Dilko, Tom Mohr, Allison Kronenberg

**1. Call to Order:** 1:35

**2. Adoption of Agenda:** Motion to adopt the agenda with amendments: passed.

**3. Approval of Minutes:** 8/23/07 meeting minutes: Motion to accept the minutes with proposed modifications: passed.

**4. Public Comment:** Some concern has been expressed regarding the new surveillance cameras in and around Building 9. Who has access to the images these cameras are capturing? Who decides who gets access? There are no policies in place yet regarding these and other related questions, yet the cameras are up and running. A request has been made to include this issue on the agenda for the next ASGC meeting. In the meantime, everyone should be aware that surveillance cameras are now being used in Building 9.

**5. Old Business:**

**5.1 Dues Collection Update & Conference Plans:** 37 new payroll deduction forms have been collected from the full-time faculty. Those full-time faculty members who still have not submitted these forms can, as an alternative, write a check for the full amount. Part-time faculty members are encouraged to contribute dues in the form of a one-time check in the amount of \$25.00. Please contact Professor Lezlee Ware for details. Proposed participants in the following were approved: Fall Plenary: Martin Partlan; Spring Plenary: Martin Partlan and David Clay; Curriculum Conference: Jenny Castello and Sharon Finn.

**5.2 Committee Appointments:**

**5.2.2 Equivalence – Antonio Bota (ESL):** Linda Haley, Jenny Castello, and Dean Katie Townsend-Merino

**5.2.3 PT College Council:** Sara Harmon approved.

**5.2.4 College Council Faculty:** postponed.

**5.2.5 Curriculum Committee:** Pam Jones approved.

**5.3: Tenure Review Committees Acknowledged by ASGC:**

**5.3.1 Jessica Einhorn (1<sup>st</sup> year):** Linda Haley, Lisa Palmer, Lezlee Ware, Dean Katie Townsend-Merino, Non-voting discipline expert (TBA)

**5.3.2 Anna Budd (1<sup>st</sup> year):** Linda Haley, Lisa Palmer, Bill Morales, Dean Katie Townsend-Merino, Non voting discipline expert (TBA)

**5.3.3 Kathy Sammut:** Karen Olesen, Nonan Tlaxcalli Villanueva, Pamela Ward-Smith

**5.3.4 Anuradha Pattanayak:** Jeannette Medina, Rafael Rivera, Martin Partlan, Nancy Renkiewicz

**5.3.5 Catherine Lipe:** Amelito Enriquez, Jeannette Medina, Richard Follansbee, Nancy Renkiewicz

**Your Governing Council for the 2007 – 2008 academic year – working for you!**

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**5.3.6 Denise Hum:** Raymond Lapuz, Evan Innerst, Richard Follansbee, Nancy Renkiewicz

**5.4 Honors Program Announcement:** The position should not be advertised as a “Coordinator” because it implies the existence of an Honors Program currently. The task being performed by the person being hired is to “develop a model” which suggests the task is one of research rather than coordination. Therefore, “Honors Program Researcher” would be a more appropriate job title.

**6. New Business:**

**6.1 District Ethics Policy:** Motion not to accept the current draft: passed. Motion to request the District ASGC to review the current faculty ethics policy and bring forward suggestions for changes: passed.

**6.2 Instructional and Degree SLOs:** The Curriculum Committee requests an approval by the ASGC of the document entitled “Institutional (Degree) Level Student Learning Outcomes” with the alteration of the title to “General Education Student Learning Outcomes”. This will replace the current description of General Education requirements in the College Catalog. Motion passed with one vote against.

**6.3 Professional Development:** Denise Erickson elaborated on the intentions of CSM’s proposed professional development project for the district, which is based on their new Scholarship of Teaching and Learning (SoTL) Center. While Skyline has chosen not to participate, Cañada still has the opportunity to be included in a share of certain one-time only professional development money (which would then change the project to the SMCCCD Scholarship of Teaching and Learning Project). An issue has arisen regarding the appropriate use of this specific money, which are intended for faculty and staff. Further discussion of this issue will take place at the next Planning and Budget meeting.

**6.4 MOT Faculty Attendees:** Motion to approve 1) Richard Compean, 2) Thad Fowler, 3) Penny Blair, 4) Carmen Mahood, and 5) Tamara Carlin in that order (based on availability) for the fall: passed. Motion to approve Carol Rhodes and Anna Budd for the spring: passed.

**6.5 Academic Senate Handbook:** Review for a discussion next time.

**7. Committee Reports:**

**7.1 Finance:** See above (section 5.1).

**7.2 Curriculum:** The General Education Handbook is being updated, specifically regarding degree-applicable and transfer courses. Area A is currently under review.

**7.3 Planning and Budget:** Enrollment statistics were reviewed. Generally, enrollments are up district-wide. Issues regarding waitlisting were also discussed. The next meeting is Wednesday of next week.

**7.4 College Council:** Several security and safety meetings have taken place or are scheduled to take place during the next few weeks. Co-Chairs have not yet been determined.

**7.5 AFT:** Concurrent Enrollment issues are still being discussed. The Distance Education Advisory Committee reports a review of the plan is forthcoming. Platforms have been selected and faculty training is being planned; however, class size and compensation issues for online courses have yet to be discussed. Regarding the Compressed Calendar, the Chancellor is in favor of exploring the idea. A lot of enthusiasm has been expressed so far at Cañada. An official document explaining the pros and cons is in development.

**7.6 FACCC:** No report.

**7.7 Professional Personnel:** See above (section 6.3).

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**8. Matters of Council Interest:** The SLO Coordinator has requested to present periodic updates regarding the SLO effort at Cañada. A presentation about SLOs will be made by all three SLO Coordinators (Cañada, CSM, Skyline) on September 26<sup>th</sup> at the District Board Meeting. ASGC Committee Reports will now be made at the beginning of each meeting to ensure that everyone is present to hear them. The ASGC room in Building 9 needs to be used. Meeting times will now start at 1:45 p.m.

**9. Motion to Adjourn:** 3:59 p.m.

**10. Upcoming Meetings:** September 27, October 11, 25, November 8, December 13.

*To request that an item be added to the agenda, please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings).*

View past minutes at [http://www.canadacollege.edu/inside/academic\\_senate/0607/index.html](http://www.canadacollege.edu/inside/academic_senate/0607/index.html)

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