

Draft: Cañada College Academic Senate Governing Council Minutes
Thursday, September 14, 2006

Council Members in Attendance: Patty Dilko, Katie Schertle, Martin Partlan, Lezlee Ware, Jenny Castello, Monica Malamud, Denise Erickson, David Clay, Doug Hirzel, Paul Roscelli

Senate Members and Guests in Attendance: Katie Townsend-Merino, Jeannie Gross, Linda Hayes, Melissa Raby, Marilyn McBride, Nancy Wolford, Ana Peng

1. Call to Order: 1:39 p.m.

2. Adoption of Agenda: Jenny moved. Denise and Lezlee seconded. Discussion: Shorten introductions and reports. Motion passed.

3. Approval of Minutes: Jenny moved. Denise seconded. Motion passed.

4. Public Comment: N/A

4.1 Introductory Activity: Senate officers and guests introduce themselves and state their positions.

5. Old Business:

5.1 Committee Appointments:

CBET Program Services Coordinator Hiring Committee: Linda Haley nominated by David; Denise seconded. Motion passed.

Tenure Evaluation Committee: Question regarding discipline expertise. Is FSA enough? AFT says yes. What is ASGC's position? Is Community College Lifetime Certificate enough? Mike Stanford's committee to include Frank Young. David moved, Paul seconded. Motion passed.

Strategic Planning Steering Committee: Doug moved to add Pam Jones, Jenny seconded. Discussion followed regarding adjunct faculty participation. Motion passed. Dick Claire and Valerie Goines nominated by Paul and seconded by Jenny. Discussion regarding Dick Claire's availability followed. Motion passed.

[Motion to add 10 minutes to Agenda made by Lezlee and seconded by Paul. Motion passed.]

It was noted that we need to put in writing the procedure for nominating classified to committee positions. Division Reps need to send emails to their Divisions with pertinent information.

Patty suggested there is a need to revisit the process and timeline of hiring a new President for the college. Concerns/Reactions: We're too stretched at this point to perform this task effectively. In addition, the pool of appropriate applicants may be depleted due to other colleges' searches for Presidents. However, if the current President's tenure here is due to end in June, this creates an urgency to get the process started, especially since another interim position is not desired. Another question to consider: should the composition of the hiring committee change or remain the same from the previous Presidential search? Division Reps need to elicit opinions from their constituents.

Your Governing Council for the 2006 – 2007 academic year – working for you!

President: Patty Dilko (x3115), Vice President: Martin Partlan (x3355), Secretary: Katie Schertle (x3314), Treasurer: Lezlee Ware (x3441), Curriculum Chair: Jenny Castello (x3355), Professional Personnel Chair: Denise Erickson: (x3352), Business Division: Paul Roscelli (x3414), Student Services: Arturo Hernandez (x3375), Science: Doug Hirzel (x3284). Humanities: Dave Clay (x3379), College Council Chair: Monica Malamud (x3442).

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5.2 Full-Time Faculty Hiring Process: David Clay explained changes between the initial and subsequent proposals:

- Criteria for selecting faculty should be made clear from the beginning.
- The process should begin with the Department.
- ASGC should hear summaries from Division Reps about proposals.
- AS President and Curriculum Chair should be included in the process with the ISCC.
- The language for expressing the criteria should be consistent with...(ask David)
- The decision not to include a rubric comes from a concern about the inclination to rank proposals before the appropriate time.

Senate members and guests responded with the following observations and questions:

- Should the question of the willingness to give up adjunct positions in favor of a full-time hire really be considered at this point in this process? Response: While some departments may feel it's an inappropriate consideration, others won't, and these departments should, therefore, have a means of including this question in their proposals. FT/PT ratios are considered at the District level; they should also be brought to a Department level by including relevant data in the proposals.

[10 minutes added to the Agenda; committee reports tabled.]

- Should a list of criteria be presented at the beginning of the process by ISCC? Response: Complete criteria can't be determined until all proposals are submitted. This data in large part determines the criteria.
- Why consider recent full-time hires? Fairness to groups requesting new hires. Should consider BOTH recent FT hires and FT separations.
- Is the ISSC section list of 7 questions redundant? David moved to accept the document with the following changes: delete this section, and edit the first question so that it is not in yes/no question form. Paul seconded. Monica abstained. Motion passed.
- David moved to review the document in April. Denise seconded. Motion passed.

5.3 Class Size Resolution: Concern: "class size" is the term used on the Official Course Outlines, but the resolution has been altered to use the term "enrollment limits." We should recommend to Curriculum Committee that the term "enrollment limits" be used from now on for Official Course Outlines.

Jenny moved to accept the document with proposed alterations. David seconded. Motion passed.

5.4 Faculty Priority Survey: Tabled.

6. New Business:

6.1 Accreditation Standard IV: Tabled.

7. Committee Reports: Tabled.

7.1 Finance:

7.2 Curriculum:

7.3 Planning and Budget:

7.4 College Council:

7.5 AFT:

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7.6 FACCC:

7.7 Professional Personnel:

8. Matters of Council Interest: N/A

9. Motion to Adjourn: 4:20 p.m.

10. Upcoming Meetings: October 5 (Special Meeting in room 3-142), October 12 (cancelled), October 26, November 9, November 30, December 14. All meetings are from 1:30 to 3:30 in Building 17, Room 107 unless otherwise noted.

To request that an item be added to the agenda, please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings).

View past minutes at <http://www.Cañadacollege.net/about/academicssenate.html> .

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