

# SixTen and Associates

## MANDATE REIMBURSEMENT SERVICES

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**PROGRAM: 758/95 COMMUNITY COLLEGE CONSTRUCTION CCC 1.2**

### **REIMBURSABLE ACTIVITIES: (FROM THE FILED TEST CLAIM)**

Pursuant to Education Code Sections 81003, 81004, 81031, 81033, 81130, 81133, 81134, 81135, 81147, 81149, 81623, 81663, 81678, 81702, 81703, 81704, 81705, 81707, 81820, 81821, 81823, 84660 and Title 5, California Code of Regulations, Sections: 57001.5, 57011, 57013, 57014, 57201, 57202, 57205 and Facilities Planning Manual of January 1998, for each eligible community college district, the direct and indirect costs incurred for the following mandate activities are reimbursable:

1. Policies and Procedures

Developing and periodically updating policies and procedures for compliance with all requirements pursuant to the Community College Construction Act of 1980.

2. Staff Training

Training staff to implement this mandate.

3. Five Year Plan

Preparing and submitting a plan and any required modifications or changes for capital construction to the Board of Governors reflecting the five-year period.

Preparing and participating in annual reviews of the plan by the Chancellor's office.

Determining future academic and student services programs, and projecting their effect on estimated construction needs.

Determining enrollment projections, current enrollment capacity, office, library and supporting facility capacities, the district's annual inventory of all facilities and land, and the district's estimate of funds available for capital outlay matching purposes.

Determining the adequacy and cost of transportation, and the ability of the existing colleges and educational centers to meet the unique educational and cultural needs of ethnic students.

Arranging for an architectural and/or engineering analysis.

Complying with any and all requirements prescribed by the Chancellor in each application for capital construction plan approval.

Paying the Board of Governors any reasonable fees charged for the review of proposed new college sites.

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4. Land Acquisition

Administrative costs of acquiring land for construction.

Preparing for and meeting with appropriate local governmental officials to review methods to coordinate facilities in the community.

Preparing and submitting appropriate reports to the Chancellor's office.

5. Funding Assistance

Preparing and submitting appropriate applications for project assistance under the Community College Construction Act of 1980.

Determining the amount of federal, state, and district funds available for the project.

Determining the total cost of the project.

Preparing and submitting appropriate applications for funding.

Submitting to the Chancellor a final report on all expenditures in connection with the sources of funds expended for completed projects.

Preparing for and participating in any state post-audit review of fund claims for all projects.

6. Energy Related Projects

Preparing and submitting an energy conservation program plan.

Preparing and submitting the energy conservation project as a project planning guide to the appropriate agencies.

Preparing for and arranging for technical audits to be performed.