



Governing Council Officers 2012-2013

Diana Bennett
President

Fermin Irigoyen
Past President

David Clay
Cañada College AS President

Karen Olesen
Cañada College AS Vice President

James Carranza
College San Mateo AS President

David Laderman
College San Mateo AS Vice President

Leigh Anne Shaw
Skyline College AS President

Kate Williams Browne
Skyline College AS Vice President

Alicia Aguirre
District Curriculum Committee

Agenda 11/19/12
2pm District Office, Conference Room 222
APPROVED: 12/10/12

Meetings of Governing Council are open to all members of the campus community.

Item	Presenter	Time	Details	Action/ Procedure/ Discussion/ Information
Call to Order	President	1	Time: 2:15 Timekeeper: Kate Browne Recorder: James Carranza	Procedure
Introductions	President	2	Members present: Diana Bennett, James Carranza, David Laderman, Sylvia Aguirre, David Clay, Leigh Anne Shaw, Karen Olesen Members absent: Irigoyen Guests: Teeka James	Procedure
Adoption of Agenda	President	1	M: Clay S: Browne Approved	Action
Approval of 10/08/12 Minutes	President	1	M: Carranza S: Laderman Approved	Action

Public Comment	President	3	3 minutes will be allowed per speaker.	Information
Presentations/ Information	Blackwood	20	<p>International Ed Advisory Committee</p> <p>No-Show. Joi Blake had been confirmed to present.</p> <p>Discussion ensued. David Clay inquired about why we would need a separate matriculation process. Shaw clarified that international students have proficiency requirements to fulfill prior to getting a visa. Teeka shared: David Johnson, Dean of Language Arts at Cañada, was charged with creating a committee, and then a meeting was called among ESL faculty in the district last week. Faculty representation on the District International Ed Advisory Task Force is lacking. Membership, meeting times, and process seems problematic.</p> <p>Discussion centered on process and fact collecting. Teeka explained that AFT will negotiate work. Shaw commented on process being backwards—we don't sign agreements first and then approach faculty to create curriculum or equivalents to standard tests. Creating an equivalent test to TOEFL is fraught with complications—creation, assessment, maintenance.</p> <p>Alicia shared that process and all issues regarding testing and placement need to go to the (?)Task Force and DAS for consultation.</p> <p>Diana said that until we confirm Task Force faculty membership and the facts in the issues involved, ESL faculty will withhold participation; further district discussion needs to involve Senate leadership.</p>	Information
Agenda Items				
Continuing Senate Business				
President Report	President	15	Associated Students – Plus Minus Grading—Diana met with students. Some wanted no A- grade. Students will send a recommendation for Bennett to consider in making the final	

			<p>faculty decision.</p> <p>VP Council – Joint meeting 12/10—The meeting will take place 4-6</p> <p>Faculty Grade Submission Update—Enrollment Management Council has agreed to 5-days after last day of finals week. 2 days after summer session classes. Diana will follow-up with them to clarify details.</p> <p>Min Quals/FSA current procedures—Bennett followed up with Carrington about concerns. Deans have concerns about the procedures when there aren't faculty to evaluate applications in a particular discipline. Bennett is following up on outstanding Min Qual/FSA applications and the process for processing documents. We need to clear up the difference between min quals and equivalency and what the process is.</p> <p>MooC's: Udacity will come to DAS December 10 to present information.</p>	
District Curriculum Committee Report	Chair	10	<p>Update on AA-T & AS-T, TMC</p> <p>TMCs list has been expanded at all three schools. Repeatability and prerequisites will be an ongoing subject of discussion district-wide. "Families" of courses cannot have more than four levels. State deadlines are strict, Jan 1st, for completion of these.</p>	Information
PETF	Chair	5	<p>Performance Evaluation Task Force Update</p> <p>Teeka and others raised concerns about consultation with faculty. It seems there could be more substantive communication district-wide. See SharePoint site.</p>	Information
Regs & Rules 6.10 6.13 6.20	President	10	<p>6.10 Philosophy and Criteria for Associate Degree and General Education (Procedure)</p> <p>6.13 Curriculum Development, Program Review, and Program Viability</p> <p>6.20 Probation, Dismissal and Readmission</p>	<p>Discussion/Action</p> <p>DEFERRED until next year</p>
New Senate Business				
VP Election	President	5	<p>Election of District Vice President</p> <p>Term 2012 – 2014</p>	Action

			David Clay nominated VP DAS M: Williams S: Shaw Approved	
Participatory/ Shared Governance	President	5	Participatory and Shared Governance We shared our processes and considered how to represent faculty effectively. Each campus seems to have particular, unique issues.	Information/Di scussion
Faculty Hiring procedure	President	5	Discussion of faculty hiring concerns. Identify Sub-committee to focus on revisions of Faculty Policy & Procedure Handbook. LA Shaw and D Clay were appointed to serve on this sub-committee. Task: focus on revisions of policy/procedure handbook investigate compliance at all 3 campuses Timeline: End of April	Discussion/ Acti on
Min Quals/FSA	President	5	Discussion of updating Min Quals/FSA policy and procedure. Identify Sub-committee to focus on revisions of Min Quals and FSA procedure. Diana Bennett and Kate WB were appointed to serve on this sub-committee. Task: Revisit the policy and procedures and make recommendations for updates Timeline: end of April	Discussion/ Acti on
District & Local Senate by-laws and constitution	President	5	Discussion of district and local senate by-laws and constitution. Identify sub-committee to focus on revisions of district by-law and constitution. James Carranza and David Laderman were appointed to serve on this sub-committee. Task: focus on revisions of district by-laws and constitution, using ASCCC's as a model. Local senates are to review their own by-laws and constitution by the end of April. Timeline for sub-committee: end of April	Discussion/ Acti on
Local AS	Clay Carranza	15	Fall Plenary & Flex Day activities updates by Cañada , CSM, Skyline Presidents	Information

updates	Shaw President		Diana asked that Senate presidents share with her the flex activities planned at each campus for Spring 2013 so that she can make the information available to all.	
Adjourn	President	1	M: Bennett S: Clay Approved	Action
Next Meeting	DAS DAS & VP Council		December 10, 2012 2pm – 4pm December 10, 2012 4pm – 6pm	
Future Agenda Items			Udacity presentation 12/10/12 Discussion of goals for 2013 -2014 E Portfolios	