



Minutes 9/10/12

2pm District Office, Conference Room

Governing Council Officer

2012-2013

Diana Bennett
President

Fermin
Irigoyen
/Patty Dilko
Past President

David Clay
Cañada College AS President

James Carranza
College San Mateo AS President

Leigh Anne Shaw
Skyline College AS President

Alicia Aguirre
District Curriculum Committee
Karen Olesen
/Monica
Malamud
Cañada College AS Vice President

David Laderman
College San Mateo AS Vice President

Kate Williams Browne
Skyline College AS Vice President

APPROVED: 10/8/12

	Time	Who is Responsible	Type of Action
1. Call To Order at 2:02 pm		President	Action
2. Roll Call/ Recorder <i>James Carranza/Pres-CSM David Laderman-VP-CSM, Leigh Anne Shaw-Pres/Sky, Kate Williams Browne-VP/Sky, Karen Olsen-Pres &VP/Canada. KWB, Recorder</i>	2	President	Process
3. Adoption of the Agenda 9/10/12	3	President	Action
4. Approval of Minutes: 5/14/12 <i>Shaw 1st, Carranza 2nd, approved.</i>	5	President	Action
5. Public Comment (3 minutes per speaker) Comments by non-Board members on non-agenda items	10		Information
6. Presentations/Information International Education & Other Instructional Matters <i>*From Shari Liss, IISME Summer Fellowship Program [29 years old, often STEM-focused] Summer program for Educators, K-16 for 8 weeks, hired by that Company for an \$8200 stipend. The Projects span HR-Technology-Curriculum Dvpt.; Online application available in November; both applications & job offers are posted; only 2 professors from SMCCD have done it; more from FHDA; last year had 450 application for 140 positions. \$500 grant for report-back on how person used the knowledge & experience. Query: People can use the material with students, but it is IISME-owned & is not to be sold for profit.</i> <i>*From Jing Luan- from Shanghai Advertising Media is looking for college interns. Update on Internatl Education. Need another year to see any trends, PPT [June 2012] District International Student Plan. Targeted countries are those with highest interest [Saudi Arabia, Nigeria, China, Vietnam]. Transfer Agreement Guarantee [TAG] is powerful [?? What TAGs do each of our Colleges have with which UCs]].</i> <i>For SMCCD: From Fall2011>Fall2012: Canada 4>28, CSM 30>52; Skyline 7>28. Students must take 12 units, income is huge.</i> <i>Mandatory placement tests, they may have to go >2 years [?? What TOFL score is usually required; what level of Speaking, Listening, Reading, Writing is needed? How to use TOFL score and how to Market. Realistic timeline to finish?].</i> <i>Problems: International students don't get support/counseling on the expectations, on the social issues, on the homestay issues, on the host family issues.</i>	10	Luan Liss	Information To Do: Agendize the item for full discussion of the issue.

<p><i>When will the data on enrollment and income be available? # sections opened, dietary issues, and support services, curriculum and cultural issues in classrooms, on faculty preparation & instruction.</i></p> <p><i>What English levels are all the international students? Placement results will go to Diana from Jing this term.</i></p>			
<p>7. District Curriculum Committee Report</p>	10	Aguirre- ABSENT	Information
<p>8. Continuing Business</p> <p>8.1 Performance Evaluation Task Force</p> <p><i>Meeting scheduled for Friday 9/14/12, 1 pm.</i></p> <p><i>Previous Notes: August 28, 2012</i></p> <p><i>Joaquin Rivera, Chip Chandler, Leigh Anne Shaw, Teeka James, Diana Bennett</i></p> <p>I. <i>the committee [Tanya Beliz [CSM], Nina Floro [Sky], Elizabeth Tarzakis & Lezlee Ward [Can], 2 Administrators to create a timeline and submit it to us by mid-October, 2012.</i></p> <p>II. <i>The committee shall make great effort to</i></p> <ul style="list-style-type: none"> <i>•get information from faculty, both in the perspective of peer reviewer and peer reviewed</i> <i>oRecommended methods: surveys, forums, interviews, focus groups</i> <i>•get input from deans in their roles as faculty evaluators</i> <i>•get perspectives from a variety of faculty including but not limited to</i> <p><i>ofull-time, non-teaching faculty/partial teaching faculty, adjuncts, faculty coordinators, counselors, staff who also hold faculty appointments</i></p> <ul style="list-style-type: none"> <i>•provide monthly updates to District Academic Senate and AFT</i> <i>•provide accurate minutes posted in a timely manner on the web</i> <p>III. <i>The committee shall do extensive research at our own and other colleges into the following areas</i></p> <p><i>*classroom teaching, non-classroom teaching, distance teaching and learning, tools that faculty use that affect their teaching</i></p> <p>IV. <i>AFT/DAS will provide to the PERC committee:</i></p> <p><i>*MOU, Appendix G, List of key individual roles (Senate, AFT, etc.), Offer to provide information on the history of the present evaluation</i></p> <p>V. <i>The committee is to understand that the DAS/AFT expects the following:</i></p> <p><i>*Collegial communication and collaboration on the committee; Work towards a common goal of a strong contract that will last several years; Understanding that the DAS/AFT is here to support the committee; If there are concerns over members' abilities to continue on the committee, the AFT/DAS will intervene to resolve the situation in the best way possible. Solutions may include replacement of members.</i></p> <p>8.2 Grade Submission Deadline</p> <p><i>Check Grade submission deadline; for Fall, it is Dec 28, when finals end on Wed 12/19.</i></p> <p>8.3 Plus Minus Grading</p> <p><i>Results: It was approved. Faculty may use [or not], starting Spring semester, 2013.</i></p> <p>8.4 Regs & Rules</p> <p>6.10 Philosophy and Criteria for Associate Degree and General Education- <i>sky approved</i></p>	<p>10</p> <p>10</p> <p>10</p> <p>10</p> <p>20</p>	<p>Bennett/James</p> <p>Irigoyen</p> <p>Irigoyen</p> <p>Irigoyen / Shaw / Dilko</p>	<p>Information</p> <p>Discussion</p> <p>Action</p> <p>Discussion</p> <p>Action</p> <p>8.2</p> <p>Suggestion:</p> <p>Have specific timeline/ number SMCCD business days after end of finals, and by end longest summer term.</p>

<p>6.13 Program and Curriculum Development-<i>new category</i> 6.12 Definition of a course credit 6.13 Curriculum Development, Program Review, and Program Viability-<i>category seems too broad</i> 6.17 Course repetition 6.20 Probation, Dismissal and Readmission 6.22 Academic Renewal- <i>sky approved</i> 6.35 Academic Freedom</p>			<p>8.3 DB will write recommendation to Board to Start +/- beginning in Spring 2013</p> <p>To Do: DB will check with Fermin and then Consult Local College Senate minutes, report to DB what has been presented & approved.</p>
<p>9. New Business 9.1 Local AS updates Olsen- <i>Can. President hiring committee in interview stage; Cafeteria is back [The Grove].</i> Shaw- <i>Sky atwitter re ASCJCC expectation of every single course having assessment data; faculty hiring procedures will be presented & discussed.</i> Carranza-<i>CSM student projects focus [Puente, Honors] 2011-13, now Professional Enrichment focus [Basic Skills Resources to give release time for a 3unit faculty position to promote prof. enrich.] – on campus, startup a “Learning Support” Standing Academic Senate committee; revising Program Review procedures.</i> 9.2 DAS 2012-2013 Goals <i>Program Review: module will be looked at. DB will follow up w/Jing but not let it overwhelm Accreditation process.</i> <i>Trak Dat & Curricunet: still in discussion; process and changes will occur post-accreditation.</i> <i>Professional Dvpt funds: review what will be offered, supported, etc. ; suggestion to contact & ask how District supplements it; ask Chairs to publicize how the funds are being used; how can Senate promote?</i></p>	<p>15 15</p>	<p>Clay/Shaw/Carranza President</p>	<p>Information Discussion</p>
<p>10. Matters of Council Interest *Units: Do the Academic Presidents get units for Senate work? Now it's 6/College & 6/District and 0/Summer. AFT contract has parity. James has proposal to increase for each college & the district have some for summer. *Fall Plenary – November 8-10 in Irvine, CA</p>	<p>Open</p>	<p>President</p>	<p>Discussion</p>
<p>11. Adjourn Meeting was adjourned at 4:05 pm</p>		<p>President</p>	<p>Action</p>

Meetings of Governing Council are open to all members of the campus community.