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Governing Council Officers 2013-2014

Diana Bennett
President

Douglas Hirzel
Cañada College AS President

David Laderman
College San Mateo AS President

Leigh Anne Shaw
Skyline College AS President

Alicia Aguirre
Chair District Curriculum Committee

Anne Nichols
Cañada College AS Vice President

Theresa Martin
College San Mateo AS Vice President

Kate Williams Browne
Skyline College AS Vice President

APPROVED: 05/12/14

Agenda 4/14/14
2:15 pm – 4:15pm
District Office, Conference Room 222

Meetings of Governing Council are open to all members of the campus community.

Item/Topic	Presenter	Time	Details	Action/ Procedure/Discussion/Information
Call to Order	President	1	Time: 2:19 PM Timekeeper: Leigh Anne Shaw Recorder: David Laderman	Procedure
Introductions	President	1	Members present: Diana, Kate, Anne, Leigh Anne, Doug Members absent: Theresa, Alicia Guests: Eugene Whitlock; Harry Joel	Procedure
Adoption of Agenda: 4/14/14	President	1	M: Browne S: Laderman	Action: Approved
Approval of Minutes: 3/10/14	President	2	M: Hirzel S: Shaw	Action: Approved
Public Comment				
	Public		3 minutes per speaker on Non Agenda Items	Information

Consent Calendar				
Presentations				
Agenda Items				
Continuing Senate Business				
District Curriculum Committee Report	District Chair	5	Opening Flex Day Activities: there are plans to have cross-campus discipline meetings in the afternoon of the district day, Thursday. DAS requests that the district curriculum committee plan ahead, provide agendas, and facilitate.	Information
President's Report	President	5	Board of Trustees meeting: the Board members discussed revising district "core values" and goals; the Board is also planning a "study session" for expanding professional development, including the AFT fund (Article 13), sabbaticals, learning centers, Student Success Act funding, and other avenues for professional development. DPGC: no quorum; minor changes to smoking policy DSPC: discussion of environmental scan data	Information
Faculty Selection Procedure	All, with Joel and Whitlock (instead of Carrington)	60	Faculty Selection Procedure Task: Review & Update. Shaw lead the update on DAS's revision process. DAS is close to being finished. We projected the document, and discussed several proposed changes in detail. 1) In certain places, instead of explaining, simply refer the reader to the Board's Equal Employment Opportunity (EEO) policy, 2.20. 2) More explicit focus on, and direction to, the adjunct pool (e.g., "emergency" 45 day hires should more strictly adhere to the procedures; emergency hires should not become continuous hires, but should re-apply through the adjunct pool). 3) Clarification of the difference between constituting a FT v. adjunct hiring committee. 4) Non-faculty directors brought to a campus to develop curriculum for new programs should not be literally authoring curriculum, and should not subsequently be assigned to teach the curriculum they develop. 5) The content of the hiring committee orientation text	Discussion

			(Appendix A) should be scaled down and simplified (it needs to read like a procedure, not a theory). 6) Clarified the distinction between an adjunct hiring committee and an adjunct equivalency committee. We received much helpful input and guidance from Joel and Whitlock.	
Chap 6 R & R			<ul style="list-style-type: none"> chapter 6 6.03 Division Organization.doc 6.04 Minimum Class Size Guidelines.doc 6.05 Academic Calendar.doc 6.11 Requirements for Degrees and Certificates.doc 6.14 Course Prerequisites and Other Limitations on Enrollment.doc 6.19 Multiple and Overlapping Enrollments.doc 6.23 Grade Changes.doc 6.26 Transfer of Credit & Grad. and-or Certif. Pgm. Req. for Credit.doc 6.30 Externally Funded Special Projects and Programs.doc 6.31 Auditing of Courses.doc 6.38 Criteria for Selection of Guest Speakers.doc 6.39 Presence of Non-Students on Campus.doc 6.50 Student Teachers and Interns.doc 6.80 Policy Governing the Use of Off-Campus Facilities.doc 6.90 Community Education Classes.doc 6.94 Contract Courses and Services.doc <p>Diana will compile all comments and approvals into a spreadsheet for us to consider together at a future meeting.</p>	Discussion
DAS President Nominations		5	President Bennett was nominated for 2014/16 District Senate President: Shaw nominated, Nichols seconded. All nominations brought forward from each campus were for President Bennett. Diana will arrange election ballot with IT dept. Hirzel requested (or suggested) one electronic form that would cover the district, and local college elections; that is, one electronic form customized for each college, but that includes the district election.	
All Board Polices and Procedures may be found at Regs & Rules SharePoint site				
New Senate Business				
Faculty Department Chairs	Laderman	10	Faculty Department Chairs Laderman shared that at CSM, faculty want to discuss the possibility of creating and compensating chairs, for some departments. Some faculty feel they might be doing duties	Information /Discussion

			<p>that deans should be performing. Laderman shared, from plenary, that some colleges from other districts (Butte college, for examples) have chairs for all depts, with compensation calculated through a formula, negotiated into the contract by the union. Hirzel and Shaw recommended that faculty program coordination compensation might be an easier, more direct solution to the issue; they also suggested engaging “friendly” discussion with CSM’s deans and cabinet. Any proposal to bring back department chairs would need to go through AFT, and be engaged district-wide. Hirzel brought up the distinction between overload and release time (the former being less costly to the district); he also underlined that Canada is currently creating a more strict application procedure for release time, to make the process and allocations more fair. He also reminded the group that ACCJC hit City College of SF hard for having too many department chairs on release time, and not enough accountability. Laderman will bring these ideas back to his senate.</p>	
Legislation	ALL	20	<p>AB-2558 Community colleges: faculty and staff development.</p> <p>AB-86 Education finance: education omnibus trailer bill. Adult Education</p> <p>SB 850, as introduced, Block. Public postsecondary education: community college districts: baccalaureate degree pilot program.</p> <p>Details on each bill at http://leginfo.legislature.ca.gov/faces/billSearchClient.xhtml</p> <p>Deferred to next meeting</p>	Information /Discussion
DRAFT ACCJC Standards	ALL	10	<p>DRAFT ACCJC Suggested Revisions & Standards/Comparison Documents Attached</p> <p>Info item only Diana suggested we make sure our VPI’s and accreditation teams look at these docs.</p>	Information /Discussion
Campus Updates	Campus Presidents		Campus updates by Cañada, CSM, & Skyline	Information /Discussion

			Comments shared on plenary.	
Announcements				
DAS Mtg	Spring 2014	1	DAS – Next meeting May 12, 2014 ASCCC Spring Plenary Session Spring Resolutions: http://asccc.org/2014-spring-session-resolutions	
Adjourn	President	2	M: Shaw S: Browne 4:30 PM	Action: approved
Future Agenda Items			District Wide Professional Development District Wide Flex Calendar District Senate Handbook Bylaws & Constitution Update ePortfolio	