



## Governing Council Officers 2020-2021

Jeremy Wallace  
*2020-2021 DAS President*

Kate Williams Browne  
*2020-2021 DAS President-Elect*

Leigh Anne Shaw  
*DAS Past President*

Jessica Hurless  
*District Curriculum Committee Chair*

Diana Tedone-Goldstone  
*Cañada College AS President*

David Eck  
*Cañada College AS Vice President*

Arielle Smith  
*College of San Mateo AS President*

Peter von Bleichert  
*College of San Mateo AS Vice President*

Leigh Anne Shaw  
*Skyline College AS President*

Jesse Raskin  
*Skyline College AS Vice President*

### Minutes

Monday, March 8, 2021  
2:15 – 4:30 pm

<https://smccd.zoom.us/j/87139389354>

Meeting ID: 871 3938 9354  
Phone: +1 669 900 9128 US

**Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.**

### 1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1	2:21pm	Procedure
1.2	Roll/Introductions	Secretary	1	Jeremy Wallace, Leigh Anne Shaw, Kate Williams Browne, Sarah Harmon, David Eck, Arielle Smith, Nick DeMello, Jessica Hurless, Chris Smith (ITS), Richard Rojo (ITS), Aaron McVean (District), Diana Tedone-Goldstone, Pete vonBleichert, Tabia Lee, Daryan Chan, Tammy Robinson, Monica Malamud	Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1	M: VonBleichert / S: Browne/ Motion passed unanimously	Action
1.5	Adoption of the minutes of previous meetings	President	1	Minutes adopted for Dec 14 2020, Feb 8 2021, Feb 22 2021.	Action
1.6	Public Comment	Public	3		Information

### 2. Standing Agenda Items (20 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents, DCC, DEAC, TTL, Task Groups	20	<p>President's report</p> <p>Senate presidents and others will briefly share critical, non-agenda items only.</p> <p>TTL: Harmon reported working on Fall 2021 guidance.</p> <p>DEAC: DeMello advised that DEAC is looking at "faith in credit" for certification in teaching DE – if gotten outside our District.</p>	Information

				<p>DCC: Hurless advised that the Ethnic Studies resolution will be discussed and how to align efforts for implementation.</p> <p>Skyline College: Shaw stated the Sky senate passed a resolution in support of students from Myanmar (attached at the end of these minutes).</p> <p>CSM: Smith shared CSM senate will also vote on a resolution in support of students from Myanmar. Reviewing candidates forums for president.</p> <p>Cañ: Tedone-Goldstone advised Cañ senate is creating a new AS Subcommittee, Black Students Matter, focusing on anti-racist agenda and teaching/learning issues. Will take action on Ethnic Studies Resolution. Preparing for elections.</p> <p>Updates on task group work:  <b>Faculty evaluation group:</b> Working on various groups of faculty; will likely need to extend its work into Fall 2021.  <b>Faculty hiring:</b> SMCCCD Council on Anti-Racism has identified this as one of their three focuses. DAS has asked to be pulled into this work, which is likely to spill into Fall 2021. Arielle and Leigh Anne and Mwanisha will meet with Cheng Yu Hou to share perspectives on recruitment and hiring.  <b>Compressed Calendar</b> making good progress to be shared at next meeting.  <b>CVC/OEI:</b> All 3 campuses moving forward. Need individual campuses to integrate Peer Online Course Review (POCR). Likely to spill into Fall 2021.  <b>BOT:</b></p> <ul style="list-style-type: none"> <li>• BOT approved the recommendation for most classes to remain online in fall with more offered in-person including visual/performing arts, accelerated Math/English, ESL, etc.</li> <li>• NOTE: Presence on that newly revised hard-to-convert list <u>does not mean</u> that <i>all must</i> go to in-person. All in-person instruction will be hybrid and not 100% in-person.</li> <li>• McVean advised that the Emergency Operations Center (EOC) will be inviting members from constituent leadership to discuss and develop planning related to recent guidance from CDC. Conversation focusing more on student services and faculty office use.</li> <li>• International Ed program being questioned by BOT members; DAS may wish to issue a statement of support.</li> </ul>	
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**3. New Senate Business (80 minutes)**

Item	Presenter	Time	Details	Description
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3.1	Workforce Development Taskforce	Robinson	10	<p>Information on the work of the district Workforce Development Taskforce</p> <p>Robinson advised that the District WDTF is engaged in bringing new programs to the District. Cohorts operating now: Water Treatment and Distribution, Amazon Web Services Cloud Computing, HR Management, Cybersecurity, Dispensing Opticians, UX Design, Facilities Maintenance, Full Stack Development.</p> <p>Targeting women in particular as they are impacted the most with job loss.</p> <p>Robinson shared that faculty are involved in the curriculum development. Questions about HRM, where CSM has an HRM program which has this curriculum already; is it in competition? Robinson answered that the programs are Community Ed right now (not for credit) – if they get traction, they will come to campuses as credit programs if they have a faculty champion to bring it.</p>	Information
3.2	Faculty Gateway	Rojo and C. Smith	30	<p>Preview of the new district faculty resource website New Faculty Gateway resource at <a href="http://faculty.smccd.edu">faculty.smccd.edu</a>. Available through single sign-on with District credentials.</p> <ol style="list-style-type: none"> <li>1. Getting Started</li> <li>2. Instructional Tech – goes to all 3 CTTL/CIETL pages, links to campus contacts and resources (individuals who can assist with a variety of Instr. Tech.)</li> <li>3. PD – links to all 3 CTTL/CIETL pages, PD coordinators, flex info,</li> <li>4. Student Support – topic-titled links to support for various student needs.</li> <li>5. Tech support – links to assistance with various tools</li> </ol> <p>Q: Are we moving in the direction of a District Intranet? A: It's on the list, but not high right now. Q: Who are the content originators? Example: Professional Development is shifting towards terminology of Professional Learning, so it is vital to connect to the PD/PL coordinators to ensure staying up to date with conceptualizations of Professional Learning. A: In order to be successful, collaboration with faculty is needed to build out and tweak it accordingly.</p>	Information
3.3	By-laws Revision	Browne and von Bleichert	40	<p>First read of District Academic Senate by-law revisions (see attached):</p>	Discussion

#### 4. Old Senate Business (30 minutes)

Item	Presenter	Time	Details	Description
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4.1	DAS Election	Shaw	15	<p>Approve DAS election timeline and formation of election committee</p> <p>Shaw advised that the DAS election timeline will be as follows:  March 8: Appoint Nominating Committee members  March 22: Call for nominations goes out (through April 9)  April 12: Nominations taken from the floor at DAS meeting; nominations certified.  April 19-30: Election  May 10: Report results</p> <p>Shaw shared the eligibility for positions via the <a href="#">DAS Bylaws</a> as well as the <a href="#">Statement of Candidacy form</a>. She asked for appointment of members to serve on the Nominating Committee, per the Bylaws.</p> <p>The senate voted to approve the timeline and to have Jeramy Wallace and Diana Tedone-Goldstone serve with Leigh Anne Shaw on the Nominating Committee:  M: vonBleichert S: Smith/Motion passed.</p>	Action
4.2	Summer & Fall Grading Options	All	15	<p>Motion: (Smith) extend NP grading policy through December 2021  Second: (Eck)  Motion passed.</p>	Action

### 5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5		information
4.2				<p>Select note-takers:  4/12: Pete VonBleichert  5/10: David Eck</p>	information
4.3	Adjournment	Wallace		Meeting adjourned at 4:27pm. These minutes are respectfully submitted by Leigh Anne Shaw	action

### 2020-21 District Academic Senate Goals

1. Work with administrative and student leaders to scrutinize and revise the faculty hiring policies and procedures in order to promote equitable hiring practices and to diversify the District's professoriate
2. Work with the administration, students, and AFT to revise the faculty evaluation procedures in order to promote equity and justice for our students and colleagues
3. Develop and implement equity audits for policies and procedures that fall under the 10+1
4. Research a compressed academic calendar
5. Develop a District-wide ethnic studies degree requirement for local Associate's degrees
6. Implement a process for aligning curriculum across the District
7. Continue to support faculty in responding to academic and professional matters in the current pandemic

8. Work with the AFT to revise the short- and long-term professional development policies and processes
9. Undergo the application process for joining the California Virtual Campus (CVC-OEI)
10. Evaluate and revise the by-laws

Attachments from March 8, 2021 meeting:

# Resolution of Support for SMCCCD Students Affected by the Coup in Myanmar

Whereas, There is an ongoing military coup in Myanmar;

Whereas, Given the current and ongoing military coup, students from Myanmar are experiencing economic hardship due to the shutdown of many Myanmar businesses, including banks, and bank transactions throughout the country have been indefinitely frozen, as evidenced in students' own words:

“We don't know if we are gonna get financial support from our family for upcoming months, and being under F-1 student visa, we only have very limited opportunity to resources like: federal grants, financial aid, or even ability to work for your own survival. So, if we do not have financial support from our parents, we would not be able to survive here by ourselves.”

“With all the bank transactions being frozen, we are not able to pay for our tuitions. Consequently, if we cannot pay tuition fees on time, we will be dropped out of classes, and eventually we will be out of status which leads to being deported back to Myanmar.”

Whereas, Given the current and ongoing military coup, our students from Myanmar have been experiencing mental and emotional hardship, as evidenced in their own words:

“We are living in a very depressing and stressing state of mind. It is very difficult for us (both those in the US and those back in Myanmar) to stay mentally strong. For Myanmar International students here,

it would be a huge help to those who need to talk to professionals about their mental health and ask for support.”

Whereas, There is a significant number of students from Myanmar currently enrolled in SMCCCD;

Whereas, International and domestic students from Myanmar face enormous challenges in focusing on academics at this moment, given the political unrest, violence, and killings occurring in Myanmar, resulting in feeling compelled to strain their emotional and financial resources to speak out against the injustice through participation in political protests and extensive activism on behalf of their nation;

Whereas, The military junta in control of Myanmar is blocking access to the internet from 12 AM - 9 AM each day, and because of the time difference, this effectively prohibits Burmese students from participating synchronously in their SMCCCD classes due to time zone differences;

Whereas, Access to educational apps and other technology are under threat of ban or restriction, greatly impacting these students’ ability to meaningfully engage with their classes or to communicate with their professors in a timely fashion; and

Whereas, The SMCCCD and our students stand in solidarity with our students from Myanmar and their families, in their fight for democracy, and we acknowledge all the challenges/difficulties that these students of SMCCCD colleges are dealing with due to the Military Coup in their country;

Resolved, That the Academic Senate urge the District and College administration to issue a statement of support for students from Myanmar, acknowledging their plight and alerting faculty and programs of potential decrease in academic performance given the current situation;

Resolved, That the Academic Senate encourage all faculty to reasonably accommodate the academic circumstances of students from Myanmar in their classes and support them with measures including but not limited to: extending deadlines on assignments, extending time to complete quizzes and exams, and/or providing a grace period for turning in past-due assignments;

Resolved, That the Academic Senate urge the District to work with students from Myanmar to solve the financial challenges caused by the civil unrest in their home country, including but not limited to:

- Allowing deferment of payment of outstanding and future fees; and
- Allowing registration for Summer and/or Fall session even when students are not in good financial standing;

Resolved, That the Academic Senate urge the three SMCCCD colleges make available personal counselling and any other appropriate support services, including Spark Point, and prioritize attending to the unique circumstances of each SMCCCD student affected by the coup in Myanmar; and

Resolved, That the Academic Senate urge the District to engage the Global Online Learning (GOL) program to reach out to students from Myanmar to seek options that will allow for maximum flexibility and accommodations for the completion of their programs.

*Passed unanimously by Skyline College Academic Senate  
March 4, 2021*

Proposed changes to DAS Bylaws: (formatting issues due to conversion from PDF):

**BYLAWS** (1989; amended 2003, 2009, 2010, 2016, 2018, 2021)

Article I: Membership of the District Academic Senate

District Academic Senate [hereafter DAS] is a representative body of all faculty from the three Colleges of the District. Members of DAS are: the President, President-Elect, Immediate Past President, two officers from each local senate, and faculty chairs of Standing DAS Committees and non-voting members as defined in these ByLaws.

## **Article II: Terms and Roles of the District Academic Senate Members**

**2.1 The President-Elect.** The faculty of the District shall elect the President-Elect of the District Academic Senate. The President-Elect serves for three years: one as President-Elect, one as President, and one as Immediate Past President.

2.1.1 The President-Elect collaborates with the President to learn the role of the President and to develop and facilitate officer transition. The President-Elect assists and supports the President as needed and plans for the Presidential (second) year.

2.1.2 The President-Elect shall automatically become President at the end of the term as President-Elect.

2.1.3 The President-Elect is a voting member.

**2.2 The President.** The President shall conduct meetings of the District Academic Senate, co-chair the District Participatory, meet regularly with the Chancellor and Vice Chancellor of Educational Services and Planning, attend all Board of Trustees meetings, and serve on or coordinate appointment of faculty members to District committees and ad hoc task forces as the role necessitates.

2.2.1 The President shall automatically become the Immediate Past President at the end of the term as President.

2.2.2 The President may vote whenever their vote will affect the result.

**2.3 The Immediate Past President.** The Immediate Past President provides advice and leadership to the President regarding past practices and other matters to assist in governing the District Academic Senate. The Immediate Past President *serves as DAS Clerk and DAS Nominations Chair*, supports the President and *assists in mentoring* the President-Elect on an as-needed basis. The Immediate Past President performs the duties of the President in the absence or disability of the President.

2.3.1 *The Immediate Past President is a voting member.*

**2.4 Senate Representatives.** Each local senate shall choose no more than two representatives from each of the local Academic Senates in the District to serve on the District Academic Senate. While these may typically be the local senate President and Vice President, the local senate may select and appoint any member of its senate for service.

2.4.1 The Local Senate Representatives are voting members.

2.5 **DAS Standing Committee Chairs.** *The DAS Standing Committee Chairs, or faculty designees, are voting members of the DAS.*

2.6 **Non-Voting Members of DAS**

2.6.1 *Vice Chancellor of Educational Services and Planning is a non-voting member of DAS.*

2.6.2 *District Distance Education Advisory Committee Chair, or designee, is a non-voting member of DAS.*

2.7 **Eligibility to serve.** All candidates for election as President-Elect of the DAS shall have served at least one year as an active and participating member of the DAS, a local Academic Senate officer, or have been a local senate Senator or Committee Chair. In the event that no qualified faculty member chooses to be a candidate, the DAS may, by resolution, authorize any one faculty member of the colleges to be a candidate. The minutes of the meeting at which the resolution is adopted must be submitted prior to the individual's being nominated.

2.8 **Terms of office.** Terms of office shall be one year, commencing August 1 and ending July 31.

2.8.1 The DAS shall provide training to its membership.

2.8.2 The District shall be apprised of the incoming officers elected who shall receive reassigned time.



2.9 **Vacancies.** A vacancy in office shall be filled in accordance with Academic Senate District rules.

### **Article III: Duties of District Academic Senate Members**

3.1 The DAS members shall represent their respective constituencies which have elected or appointed them to the senate. The senate shall deliberate and act upon such matters of faculty interest and concern as are brought to its attention.

3.2 The DAS shall approve all faculty appointments to DAS committees and District committees dealing with or relating to academic and professional matters.

3.3 The DAS shall require that accurate minutes of its meetings be kept.

3.4 The DAS shall receive and consider the reports and recommendations of the president, [all local senates](#), and of the faculty committees herein specified.

3.5 The DAS shall direct the president to submit major issues to the [local](#) college senates for their deliberation and, when appropriate, for their approval.

### **Article IV: Duties and Reassignment of the President-Elect**

4.1 The President-Elect shall receive 20% (.2, or 3 units) reassignment each semester to carry out the duties of the office.

4.2 The President-Elect shall:

- Attend all DAS meetings during the year of their term as President-Elect
- Confer with the President as needed to prepare for the role of President
- Chair the DAS meeting in the absence of the President
- Attend one each of the following over the course of the year as President-Elect:
  - Board of Trustees meeting
  - District Participatory Governance Council meeting
  - District Curriculum Committee
  - Distance Education Advisory Committee
  - One local senate meeting at each college

## **Article V: Duties and Reassignment of the President**

5.1 The President shall receive 60% (.6, or 9 units) reassignment each semester to carry out the duties of the office.

5.2 The President shall:

- Represent faculty at the Board of Trustees' meetings
- Be responsible for establishing the time and place for all the meetings of the DAS
- Be responsible for the preparation of the agenda for all the meetings of the DAS
- Preside over all meetings of the DAS
- Represent and act as the spokesperson for the DAS
- Have the power to authorize expenditures for the DAS budget, in consultation with the DAS
- Convene or appoint a designee to chair meetings of the DAS committees or [task forces](#)
- Serve as co-chair of the District Participatory Governance Council
- Attend [a](#) meeting of each college's senate, at least once [per semester](#)
- Attend Academic Senate for California Community Colleges (ASCCC) [Area and State](#)

[Plenary meetings](#) and serve as DAS delegate to the ASCCC plenary sessions

- Perform any function normally thought to be within the realm of a presiding officer which is not otherwise denied by the bylaws.

## **Article VI: Duties and Reassignment of the Immediate Past President**

6.1 The Immediate Past President shall receive 20% [.2 or 3 units] reassignment for the role.

6.2. The Immediate Past President shall:

- [Attend all DAS meetings and take minutes to be posted on the DAS webpage in a timely manner.](#)
- [Assist the President in preparing Reports for DAS meetings, webpage postings, and communication](#)
- [Chair the Nominating Committee and conduct all elections](#)
- [Provide advice and leadership to the President regarding past practices and other matters to assist in governing the DAS.](#)
- [Work with the President-elect in attending, understanding procedures and dynamics, and the role of DAS in the required District and local ASenate meetings](#)
- [Support the President and the President-Elect on an as-needed basis.](#)
- [Perform such functions as the President may assign to assist in carrying out the purposes and policies of the District Academic Senate.](#)

- Performs the duties of the President in the absence or disability of the President.

## **Article VII: Meetings**

7.1 District Academic Senate meetings are open meetings.

7.2 The District Academic Senate shall meet no fewer than four (4) times each semester or eight (8) times each academic year.

7.3 Should DAS be required to meet outside standard academic year, DAS will appoint an Executive Council consisting of at least three (3) members.

7.4 A quorum for a meeting of the DAS is defined as when greater than 50% of the council is present, provided at least one member from each college and the president, or designee, are present. The DAS may recognize local-senate authorized substitutes for college representatives and District committee-authorized substitutes for official district committee representatives.

## **Article VIII: Amendments of the Bylaws**

8.1 Amendments of the Bylaws are deemed properly proposed if they meet one of the following criteria:

8.1.1 Signatures of petition by 20% of the DAS members or a proposal by unanimous agreement of the DAS.

8.2 The Bylaws shall be amended in one of the two following ways:

8.2.1 If the DAS casts a unanimous vote in favor of a properly proposed amendment, or

8.2.2 By a 2/3rd majority vote of the DAS, provided that of those DAS members casting votes, each college casts at least one affirmative vote for the amendment.

8.3 Voting procedure

8.3.1 The vote on any amendment put forth from the floor shall take place in or before April as part of each college's regularly scheduled senate meeting.

8.3.2 The vote on any amendment put forth by the DAS may take place at any DAS meeting after discussion at the previous meeting.

## **Article IX: Removal of an Officer**

9.1 An elected or appointed officer of the District Academic Senate may be removed from office for cause. Cause can include: transgressions against any laws or bylaws, rules, and policies of the Academic Senate or a failure to fulfill the duties of a member of the District Academic Senate.

9.2 Removal of an officer of the DAS may be initiated in one of two ways:

- A motion made by a member of DAS which is properly seconded and passed by a two-thirds vote of those officers of the DAS casting votes in a secret ballot. A proposal to remove an officer must appear on the agenda prior to the meeting in which it will be considered.
- A petition signed by 20% of each local Senate and presented to DAS.

9.2.1 Upon the initiation of the process, the DAS will select a 3-member investigation team to consider evidence of the charge. The team will complete its investigations, present its findings, and make one of two motions:

- A motion to close the investigation due to lack of sufficient evidence
- A motion to remove the officer from the District Academic Senate.

9.2.2 The motion requires two-thirds majority to pass and the vote is done by open ballot.

## **Article X: Committees of the District Academic Senate**

### **10.1 Standing Committees**

10.1.1 The District Academic Senate may create Standing Committees who shall report to the DAS as needed.

10.1.2 Standing committees of the DAS shall operate on a clear charge that supports the goals and objectives of the San Mateo Community College District and its three colleges and addresses matters which have districtwide impact.

10.1.3 Standing Committees will have defined committee composition that may include non-voting members of administration, classified professionals, and/or students.

10.1.4 Standing Committees will have a faculty Chair who serves as a voting member of the

DAS

### **10.2 Ad Hoc Task Forces**

10.2.1 The District Academic Senate may form ad hoc task forces and may appoint to them members from the District Academic Senate or on the recommendation of the local senates.

10.2.2 Ad hoc task forces are short-term committees created to complete a specific task and will dissolve upon completion.

## Article XI. **DAS** Appointments

11.1 In accordance with Title 5 §53205<sup>1</sup>, the **DAS** appoints faculty to all District committees, task forces, work groups, or bodies that deal with academic or professional matters.

11.2 All committees to which the **DAS** appoints members shall report to the DAS at least once in an academic year.

11.3 Committees to which the **DAS** appoints faculty shall be specified in the **DAS** Rules.

### **District Academic Senate Rules**

District Academic Senate rules are subject to change or suspension via a **two-thirds** majority vote by the **DAS**.

#### 1. Standing Committees of the District Academic Senate

##### a. **District Curriculum Committee (DCC).**

i. The DCC is chaired by one of the local college curriculum committee chairs.

ii. Remaining DCC composition includes, **at minimum** :

- The three local curriculum committee chairs
- The DAS president (or designee)
- The Vice Chancellor of Educational Services and Planning
- One District Vice President

##### b. **District Teaching & Learning (DTL).**

i. The DTL is co-chaired by a faculty member with 0.2 reassigned time and the Vice Chancellor of Educational Services and Planning.

ii. Remaining DTL composition includes, at minimum:

- Three local college Senate representatives
- College faculty and classified professionals focused on key identified teaching and learning areas
- 1-2 relevant college administrators connected with T&L issues

#### 2. Elections

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<sup>1</sup> Title 5 §53205 “Powers: (f) The appointment of faculty members to serve on college or district committees, task forces, or other groups dealing with academic and professional matters, shall be made, after consultation with the chief executive officer or his or her designee, by the academic senate. Notwithstanding this Subsection, the collective bargaining representative may seek to appoint faculty members to committees, task forces, or other groups.

- a. Elections for President-Elect shall take place in April of each academic year. The President-Elect shall be selected and announced before the end of Spring term.
- b. In the event of no candidate for President-Elect, at the following election, there shall be an election for both positions of President and President-Elect. In this case, the sitting President may run for another term as President.
- c. Election for President-Elect shall be by balloting from faculty of all three colleges of the District.
- d. Election is determined by a simple majority of all who vote in the election.

### 3. Nominations

- a. Nominations shall be put forth by the Nominating Committee.
- b. The Nominating Committee is comprised of the Immediate Past President and one or more previous past presidents, or faculty approved by consensus of the DAS.
- c. Nominations may be made from the floor at any DAS meeting where the topic of nominations is on the agenda. Floor nominations require a two-thirds vote.

### 4. Vacancies in Office.

- a. DAS President-Elect. If the President-Elect declares or is declared unable to serve within the first 80% of their term, the DAS may choose one of the following:
  - i. Conduct an election within 30 days of the vacancy becoming known.
  - ii. Appoint the President or Immediate Past President to serve as President for the year following the President-Elect's term as President-Elect.
- b. DAS President. If the President declares or is declared unable to serve within the first 80% of their term, the DAS may appoint the President-Elect or the Immediate Past President to serve as President for the remainder of the year.
- c. DAS Immediate Past President. If the Immediate Past President declares or is declared unable to serve within the first 80% of their term, the DAS President may:
  - i. Choose to do without an Immediate Past President.
  - ii. Appoint a previous past DAS President to serve as Past President.
- d. DAS Local Senate Representatives . If any DAS local senate representative declares or is declared unable to serve on DAS, the local college shall designate a replacement.
- e. District Standing Committee Chairs. If a Chair declares or is declared unable to serve on DAS, the Standing Committee shall designate a replacement.

### 5. Reports

- a. The **DAS** President is responsible for issuing all reports from the District Academic Senate.
  - b. Reports to DAS that are not part of any other public record shall be posted to the website.
6. District Faculty Committee Appointments
- a. Study Abroad Advisory Committee
    - i. The District Academic Senate appoints faculty to serve on the Study Abroad Advisory Committee.
    - ii. Appointments are made annually at the beginning of each academic year. One faculty member is put forward by the local senates of each college for appointment.
    - iii. Appointees must select one member to make a minimum of one report to the District Academic Senate in an academic year.
  - b. Distance Education Advisory Committee
    - i. The District Academic Senate appoints faculty to serve on the Distance Education Advisory Committee.
    - ii. Appointees must select one member to make a minimum of one report to the District Academic Senate in an academic year.
  - c. **Equal Employment Opportunity Committee**
    - i. The District Academic Senate appoints faculty to serve on the EEOC.
    - ii. Appointees must select one member to make a minimum of one report to the District Academic Senate in an academic year.
  - d. **Faculty Equivalency Committee**
    - i. The District Academic Senate appoints faculty to serve on the Faculty Equivalency Committee as specified in Board Procedure 3.05.1.
  - e. **District Hiring Committees**
    - i. The District Academic Senate appoints faculty to serve on District Hiring Committees.
    - ii. The DAS President shall initiate the recruitment, selection, and appointment of faculty to serve.