



Governing Council Officers 2020-2021

Jeremy Wallace
2020-2021 DAS President

Kate Williams Browne
2020-2021 DAS President-Elect

Leigh Anne Shaw
DAS Past President

Jessica Hurless
District Curriculum Committee Chair

Diana Tedone-Goldstone
Cañada College AS President

David Eck
Cañada College AS Vice President

Arielle Smith
College of San Mateo AS President

Peter von Bleichert
College of San Mateo AS Vice President

Leigh Anne Shaw
Skyline College AS President

Jesse Raskin
Skyline College AS Vice President

Agenda

Monday, January 25, 2021
2:15 – 4:30 pm

<https://smccd.zoom.us/j/82330788205>

Meeting ID: 823 3078 8205
Phone: +1 669 900 9128 US

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1	The meeting was called to order by President Wallace at 2:18 pm.	Procedure
1.2	Roll/Introductions	Secretary	1	Jesse Raskin was absent	Procedure
1.3	Consent agenda	President	0	No consent agenda items	Procedure
1.4	Adoption of today's agenda	President	1	President Wallace requested a change to the agenda to move New Senate Business Item 3.1: <i>Summer & Fall 2021 Modalities Discussion</i> to 3:30 pm to accommodate the presenters schedules. Motion to adopt the revised agenda Motion: Shaw Second: Williams Browne <i>Motion unanimously approved</i>	Action
1.5	Adoption of the minutes of previous meetings	President	1	No Action Taken by Committee President Wallace explained that the December 14, 2020, Meeting Minutes are not finished, so tabled their approval to the February 8 th Meeting.	Action
1.6	Public Comment	Public	3	Lia Thomas Spoke on behalf of the Panopto implementation. Lia explained that the next step in the implementation is the discussion around copyright or published materials posted/used in classes. The District has still not finalized their approval of the copyright guidance, so we are using the 2013 copyright guidance. The updated guidance has been approved by legal and ASLT Deans, but still needs Board of Trustees approval. Lia emphasized that this is important to have in place to protect and guide faculty.	Information

				<p>President Wallace supported moving on this item, but noted that the Copyright Guidance looks more like an Administrative Procedure, so a policy would need to be gleaned from it. The committee discussed the need to take this policy to DPGC before the Board of Trustees. It was determined that this item would be placed on the February 8th agenda.</p>	
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2. Standing Agenda Items (15 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents, DCC, DEAC, TTL	20	<p>District Academic Senate President Wallace’s Report:</p> <ul style="list-style-type: none"> • Nothing new to report as it is the first meeting of the semester. • The next Board of Trustees meeting is this Wednesday, January 27, 2021. • The first DPGC meeting is next Monday, February 1, 2021. <p>District Academic Senate President Elect Williams Browne’s Report:</p> <ul style="list-style-type: none"> • Requested time at the next meeting for the DAS task groups to report out and discuss timing and commitment (specifically Compressed Calendar and Bylaws) <p>Cañada College Academic Senate President Tedone-Goldstone’s Report:</p> <ul style="list-style-type: none"> • The first Academic Senate meeting is this Thursday, January 28, 2021. • Agenda items will include: <ul style="list-style-type: none"> ○ Chancellor Claire engaging in a Q & A about Building 1 (The Gym and Athletics facility). ○ Space for faculty to discuss concerns, questions, about summer and fall. • They also hosted an Academic Senate happy hour for faculty to welcome them back, which was a success. <p>College of San Mateo Academic Senate President Smith’s Report:</p> <ul style="list-style-type: none"> • The first Academic Senate meeting of the Spring term is tomorrow, Tuesday, January 26, 2021. • Agenda items are similar to those on this DAS agenda. 	Information

				<p>Skyline College Academic Senate President Shaw’s Report:</p> <ul style="list-style-type: none"> Shaw reported that she was approved for a sabbatical starting in the Fall of 2021, so she will be resigning at the end of this academic year. The election of an Interim Academic Senate President will fall into the regular elections in April. The Ed Policy Chair brought a Multiple Measures Math Competency Policy to the last Senate meeting (Thursday, January 21, 2021). She explained that we currently have students from the 2017-2018 and 2018-2019 Catalog years that are getting ready to graduate, but have not met the Math Competency Requirement as Skyline College did not have students take the Math placement exam during those catalog years (as they were piloting Multiple Measures). Shaw asked if the Sister schools were experiencing the same issue and if they had policies to address it. No members present knew of this issue. <p>District Curriculum Committee Chair Hurless’ Report:</p> <ul style="list-style-type: none"> We Survived the Fall 2020 term. The District Curriculum Committee has not met yet. <p>Distance Education Advisory Committee Chair DeMello’s Report:</p> <ul style="list-style-type: none"> Nothing to report as they are just getting organized for the Spring term. <p>DAS Task Force for Teaching and Learning Report:</p> <ul style="list-style-type: none"> Nothing to report as they have not met yet this semester. 	
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3. New Senate Business (70 minutes)

	Item	Presenter	Time	Details	Description
3.1	Summer & Fall 2021 Modalities	Wallace	45	<p>Discussion on the DAS recommendation to SMCCCD Board on Summer and Fall 2021 instructional modalities</p> <p>Discussion Context: President Wallace explained that this is the start of the discussion to formalize a recommendation to the BOT for the Summer 2021 and Fall 2021 terms. The goal is to come up with something more formal to vote on at the February 8, 2021 DAS meeting.</p> <p>Senate Presidents had a meeting with Chancellor Claire and Vice Chancellor McVean and the sense was that the</p>	Discussion

			<p>SMCCCD would keep Summer 2021 course modality offerings the same as Fall 2020 and Spring 2021. In the Fall 2021 term, the District might be able to phase in (add) more of the hard to convert courses (such as, but not limited to, COSM, ECE, Visual Arts, Arts). The majority, if not all of the lecture-based courses, will be offered fully online. It was noted that the definition of “hard to convert courses” might need to be reexamined to include some courses that may not have been originally designated as such. The DAS TTL might be able to draft some language on what might be included in this new definition of hard to convert.</p> <p>The second issue discussed was about whether the vaccine should be a requirement to take courses in the Fall.</p> <p>Committee Discussion/Comments:</p> <ul style="list-style-type: none">• It was noted that vaccines will not be widely available until summer. And it’s not clear yet how effective each vaccine will be on B117, much less the other two variants coming behind it. Fall would be the earliest the landscape is likely to change and when we say vaccine for fall, it may also be an issue of which vaccine.• It was noted that people are submitting schedules for Summer and Fall are being done now and registration will start in April. We have an urgency to move on the decision. <p>Guests Ben Zara Minkin & Ray Hernandez attended the meeting to provide additional information and context to the discussion.</p> <ul style="list-style-type: none">• They reported that we have not had a communal spread at our brick and mortar buildings.• The Emergency Operations Center (EOC) is using the LIP Method to make decisions<ul style="list-style-type: none">○ Life safety○ Incident stabilization○ Property conservation• 70-90% vaccination rate will move us towards a herd immunity.• Governor Newsome announced today that teachers just moved up on the scale for vaccination. However, some producers have stopped the production and distribution of the vaccine, which will impact the timeline for bringing people back to campus.	
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				<ul style="list-style-type: none">• The current indicators are pointing to an increased occupancy in Summer 2021 (possibly more staff). The indicators looked at are:<ul style="list-style-type: none">○ ICU capacity decreases○ Number of vaccinations increase○ Tier color level• Once back on campus it will be with health and safety protocols (masks, social distancing, barriers, sanitization, etc.)• Our operations are expanding, but what can be done remotely needs to stay remote to protect people's lives.• Chancellor Claire thanked Minkin and Hernandez for their hard work. He also stated that he wants to respect each person's wishes in coming back to campuses and buildings. He noted if there are individual concerns then the District will consider those.• Minkin explained that the new US Presidential Administration is working on a recovery plan. Once they get the numbers/research it will affect what is done at a National, State, and County level. Thus we are waiting for Federal Administration guidance, but should have a better direction within the next month. <p><i>How many students, staff, faculty, administration are currently on campuses?</i></p> <ul style="list-style-type: none">• Vice Chancellor McVean reported that about 880 total within the district, so this information will be used to try and prepare a plan. <p><i>Minkin and Hernandez's were asked about their thoughts on vaccination requirements to take in person courses?</i></p> <ul style="list-style-type: none">• Minkin stated that we would be safer if everyone was vaccinated, but he's not in a position to make it a requirement. He explained that the FDA approved the vaccine, but only for emergency use. Furthermore, Cal OSHA is grappling with the question of whether agencies can make employees get vaccinated? They are still unsure on it. If companies want to mandate it, there are a number of logistical things that the company must meet. Instead Minkin suggested that the SMCCCD focus on what type of informational campaign they could roll out about the vaccine and its benefits to try and	
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				<p>increase the number of vaccines by employees. He stated that there might be a role that the DAS can play in that campaign. It was also noted that we will need to be aware of underserved populations and the history behind vaccinations.</p> <p><i>Is it possible/feasible to rapid test all those wanting to be on campus?</i></p> <ul style="list-style-type: none"> • Minkin reported that it has been discussed and it is feasible. There is a testing sight, cost free, at CSM (under contract for a year). The site can test 1,000 people per day. Individuals can get tested Sunday – Thursday 7 am – 7 pm. (On COVID-19 website please also see PPT) The site also has reserved times for staff, faculty, and students. So, it’s easy to get tested, but whether or not we mandate is a decision for the policy group to make. • Student athletes are the only student population within the District that have been doing mandatory rapid testing based on County and State guidance. The students and coaches are taking it very seriously and there have been no transmissions yet. <p><i>Are community college instructor going to be considered teachers for the vaccine?</i></p> <ul style="list-style-type: none"> • Yes. The “teachers” tier include institutions of higher education, as college age seemed to be super spreaders, but it is unclear which priority level within the tier they will be given. <p><i>Is it still a goal to be a vaccination site?</i></p> <ul style="list-style-type: none"> • The SMCCCD is applying for it right now through CalVax. However you have to provide the personnel, finance, procedures, freezers (sub 50), etc. So, it is an extensive application process. <p><i>Are there plans to train employees to become vaccinators?</i></p> <ul style="list-style-type: none"> • The County currently has enough vaccinators right now, but there is a goal to start making several CalVax sites. If it expands, there would be a need to train more people. This would only happen after logistics are worked out and District policy is approved to support certain actions. • Chancellor Claire expressed that he has a gut-feeling about what should happen in terms of Summer 2021 and Fall 2021 terms, but it is not a specific recommendation at this time. He would 	
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				<p>like more feedback from faculty – even what neighboring colleges are planning to do.</p> <p><i>Where are we in terms of a district effort to assess how people are feeling about returning?</i></p> <ul style="list-style-type: none"> • President Wallace stated that he is willing to work with President Smith and Vice Chancellor McVean to survey faculty. The committee determined that a District assessment might be more effective. • Conversation ensued about possibly bringing faculty, staff, and administration back to campus whether teaching fully online or not. It was noted that there will be a level of fear in coming back. However, there is a workspace evaluation/walk-through that must happen prior to return so that work spaces are safe and set-up (plexi-glass, sanitization, social distancing, signage, etc.) • At the end of the discussion, it seemed that the DAS members present supported the idea of Summer 2021 continuing as the Fall 2020 and Spring 2021 semesters, and Fall 2021 starting to phase in (add) more of the hard to convert courses back to campus (face-to-face modality). 	
3.2	Spring 2021 Grading Options	Wallace	15	<p>Discussion and action to extend Fall 2020 grading options to Spring 2021 due to ongoing COVID-19 pandemic</p> <p>Motion Discussion:</p> <ul style="list-style-type: none"> • Many faculty are inquiring about whether we will be voting to extend the NP instead of F and the P/NP option as well. • Committee members were supportive of extending. <p><i>Would this extend the excused withdrawal for students as well?</i></p> <ul style="list-style-type: none"> • Vice Chancellor McVean explained that the CCCC would still allow for this to take place. <p>Motion to extend Fall 2020 grading options to the Spring 2021 term. Motion: Tedone-Goldstone Second: Smith <i>Motion unanimously passes</i></p>	Action
3.3	Spring 2021 DAS Elections	Wallace and Shaw	10	<p>Information on Spring 2021 District Academic Senate election for 2021-22 President-elect</p>	Information

				<p>Information/Discussion:</p> <ul style="list-style-type: none"> • Shaw explained that this semester the faculty will be electing a DAS President Elect. Term beginning in Fall 2021. • Past DAS Presidents are in charge of election, so Shaw and Wallace will oversee the election. • The General Election Timeline being considered is: <ul style="list-style-type: none"> ○ End of February – outreach to campuses ○ March 22nd – Call for Candidates goes out ○ April 5th – Call for Candidates closes ○ April 12th – Senate meeting; candidates certified ○ Election – April 19th – 23rd ○ April 26th or May 10th – Senate announces results at meeting • Shaw did inquire whether DAS would continue its two meeting format per month, as it could affect when the DAS could certify the results. • President Wallace agreed to put the two meeting per month on the February 8th meeting agenda for discussion. • It was clarified that the only individuals that can serve as President Elect are ones that have either served on DAS or as a local AS President. It was explained that another person can be nominated by a resolution voted on by DAS. If you are interested, please contact Leigh Anne Shaw and Jeremy Wallace. <p>President Wallace expressed that he would like to finalize and formally approve this timeline at the February 8th meeting.</p>	
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4. Old Senate Business (40 minutes)

	Item	Presenter	Time	Details	Description
4.1	2022-23 Academic Calendar	Wallace	10	<p>2022-23 Academic Calendar second read.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • President Wallace explained that this is the second read of the calendar and the DAS’ Last chance to provide feedback he will take to the Calendar Committee. • President Smith explained that they compared summer enrollment patterns and compared it to UC Santa Cruz and UC Davis – When the District started before UC’s ended our summer enrollment 	Discussion

				<p>was lower. Advocating for a recommendation to take into account the end date for local UC's and the start of our summer session.</p> <ul style="list-style-type: none"> • It was noted that we need to look at both ends – We don't want the summer session to end too close to the start of the Fall semester. It was clarified that this would basically only be an issue for 5-unit courses and those going 8 weeks. • President Smith also discussed that the Fall term (78 days) is shorter than Spring term (81 days), but the Fall term is usually when we experience power outages and fires, so we might want to consider that in the planning. • President Wallace stated that he had brought up to the Calendar Committee the previous concerns, from faculty who teach labs, of having Flex Days on the same days in a term. 	
4.2	Temporary FT Faculty Resolution	Von Bleichert and Smith	30	<p>Discuss and approve resolution condemning the abuse of temporary full-time faculty positions.</p> <p>Motion to approve the Temporary FT Faculty Resolution Motion: Smith Second: Shaw</p> <p>No action taken, as there was a request for the resolution to be discussed at the local senates to get feedback before the DAS approves.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • President Wallace explained that Pete, Arielle, and Rosemary have been working on a resolution to accompany the FT Temporary Faculty Policy that DAS approved in December. The FT Temporary Faculty Policy will be on the March DPGC agenda. We have a month, so are not required to take action today. • President Smith thanked Tabia Lee for all of her input and feedback as well. • Vice President von Bleichert provided context for the resolution explaining that it is fighting for PT Equity. Using FT Temporary faculty is creating a new subclass of faculty. The resolution speaks to the serious nature of that transgression. Supporting this resolution is important to all faculty rights, as we have FT Temporary faculty who are afraid to speak out. • Some discussion about the use of "malicious" throughout the document. A request to characterize as insensitive, inequitable, etc. 	Action

				<ul style="list-style-type: none"> ○ It was explained that the word was chosen to show the seriousness of the action to continue to employ people outside of Ed Code regulations. Committee members voiced support for moving forward with more diplomatic language. ● The committee noted that the strongest argument for AS (in terms of 10 + 1) is to address the program quality, program development, etc., so we should let wages and working conditions be addressed by AFT. ● The tenure process is about taking ownership and responsibility of the program curriculum and institution – using FT Temp Faculty positions dilutes the quality of the content and the profession. It results in reduced investments in the college. ● The resolution should also reflect the harm to programs – once the FT Temporary faculty member or the position goes away the program is gutted – The use of these faculty positions solve a temporary need, but are short-sided solutions. ● No departments should be led by PT faculty. <ul style="list-style-type: none"> ○ President Wallace explained that this might be a separate issue and should not be included in the current resolution. <p>President Wallace thanked those that brought this resolution forward.</p>	
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5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5		information
4.2				Select note-takers: 2/9: Leigh Anne Shaw 2/23: 3/9: 3/23:	information
4.3	Adjournment	Wallace			action

2020-21 District Academic Senate Goals

1. Work with administrative and student leaders to scrutinize and revise the faculty hiring policies and procedures in order to promote equitable hiring practices and to diversify the District’s professoriate
2. Work with the administration, students, and AFT to revise the faculty evaluation procedures in order to promote equity and justice for our students and colleagues

3. Develop and implement equity audits for policies and procedures that fall under the 10+1
4. Research a compressed academic calendar
5. Develop a District-wide ethnic studies degree requirement for local Associate's degrees
6. Implement a process for aligning curriculum across the District
7. Continue to support faculty in responding to academic and professional matters in the current pandemic
8. Work with the AFT to revise the short- and long-term professional development policies and processes
9. Undergo the application process for joining the California Virtual Campus (CVC-OEI)
10. Evaluate and revise the by-laws