



## Governing Council Officers 2020-2021

Jeremy Wallace  
2020-2021 DAS President

Kate Williams Browne  
2020-2021 DAS President-Elect

Leigh Anne Shaw  
DAS Past President

Jessica Hurless  
District Curriculum Committee Chair

Diana Tedone-Goldstone  
Cañada College AS President

David Eck  
Cañada College AS Vice President

Arielle Smith  
College of San Mateo AS President

Peter von Bleichert  
College of San Mateo AS Vice President

Leigh Anne Shaw  
Skyline College AS President

Jesse Raskin  
Skyline College AS Vice President

### Minutes

Monday, October 12, 2020  
2:15 – 4:30 pm

<https://smccd.zoom.us/j/99566738475>

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

### 1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1	<b>--Leigh Anne motions, Diana seconds. Unanimous vote in favor. (8 voting members present: Wallace, Browne, Shaw, Tedone-Goldstone, Smith, Hurless, Eck, von Bleichert)</b>	Action
1.5	Adoption of the minutes of previous meetings	President	1		Action
1.6	Public Comment	Public	3		Information

### 2. Standing Agenda Items (15 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents, DCC, DEAC, TTL	15	<p>President's report Senate presidents will briefly share critical, non-agenda items only.</p> <p><b>CSM update:</b> -Next local Academic Senate meeting will be focused on presidential hiring committee. Will be occupying much of CSM's attention for the next month.</p> <p><b>Skyline update:</b> -Soliciting criteria for hiring Director of Equity Institute.</p>	Information

			<ul style="list-style-type: none"><li>-Another task: brainstorming ways to make Academic Senates more inclusive. Open for ideas, suggestions.</li></ul> <p><b>Cañada update:</b></p> <ul style="list-style-type: none"><li>-Last A.S. meeting included our adjunct representative.</li><li>-Discussed class cancellation guidance.</li><li>-General review of College’s projected budgets in upcoming years.</li><li>-Detailed discussion of PRIE draft student survey for technology needs.</li></ul> <p><b>District Curriculum:</b></p> <ul style="list-style-type: none"><li>-Unprecedented amounts of work going through the curriculum committee.</li><li>-Discussion of process for aligning curriculum across district (Goal #5) delayed until Spring 2021. This goal is about getting better consistency of course sequence requirements, numbering, and descriptions across the three colleges. Also, the hope is for more consistent satisfaction of degree requirements across the colleges.</li><li>-Discussion of ethnic studies requirement implementation by CSU.</li></ul> <p><b>District DEAC:</b></p> <ul style="list-style-type: none"><li>-Discussion of different active learning strategies for online environment.</li><li>-Discussion of ePortfolios: students owning the content that they build.</li><li>-Discussion of QOTL 2.0: developing advanced course for teachers who have already completed the regular DE training.</li><li>-Discussion of evaluation of online teaching being better connected to the QOTL guidance.</li></ul> <p><b>TTL committee:</b></p> <ul style="list-style-type: none"><li>-Three goals:<ol style="list-style-type: none"><li>1) Faculty checklist for Spring 2021. Hope is to focus</li><li>2) Collect some student voices/feedback on what is/isn’t working in current learning environment</li><li>3) Working with PRIE to develop survey of student technology needs.</li></ol></li></ul> <p><b>Board of Trustee Meetings:</b></p> <ul style="list-style-type: none"><li>-Last meeting officially recommended continuing our current modality through Spring 2021</li><li>-Next BOT meeting will include SMCCD strategic planning as well as discussion of Promise Scholars program.</li><li>-There will be a first read of updated Board policies and procedures. The biggest change concerns Credit for Prior Learning policy, which we are required to change in accordance with State legislation.</li></ul>	
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**3. New Senate Business (110 minutes)**

	Item	Presenter	Time	Details	Description
3.1	District Faculty Equivalency Committee Appointments	All	10	<p>Approve appointments to District Faculty Equivalency Committee</p> <ul style="list-style-type: none"> <li>• Michael Hoffman (CAN, Mathematics)</li> <li>• Bill Schwarz (CAN, CIS)</li> <li>• Kamran Eftekhari (CSM, CIS)</li> <li>• Sara Lawrence (CSM, English)</li> <li>• Luciana Castro (SKY, Spanish/World Languages)</li> <li>• Pia Walawalkar (SKY, Library)</li> </ul> <p><b>Reminder about the new process: the District Faculty Equivalency Committee is intended to provide a fifth person on any particular equivalency committee. This member’s general role is to be an expert about the general equivalency process for each specific committee, ensuring that it runs smoothly.</b></p> <p><b>Question: how long does membership on this committee last? –J.W.: the general idea is for each member to serve a two-year term, with staggered terms. Could have one individual serve for three years initially in order to get the staggered terms moving forward. But this needs to be figured out in the updated By-laws for the new process.</b></p> <p><b>Question: what/when is the training? –J.W.: to be determined. ASCCC does have useful documentation to use for the training. LAS: we should layer on some equity-focused practices to ASCCC’s documentation.</b></p> <p><b>Arielle motions, Eck seconds. Unanimous vote in favor of the appointments.</b></p>	Action
3.2	Credit for Prior Learning Committee Call for Nominations	All	10	<p>Take nominations for the Credit for Prior Learning Committee</p> <p><b>Committee’s Task: put together the administrative procedure for establishing course-to-course equivalencies and the process for awarding Credit for Prior Learning to specific students.</b></p> <p><b>The state legislation requires us to develop a process but it does not mandate any specific equivalencies or a specific process.</b></p> <p><b>-Part of the specific questions facing this committee: --What is the general process for a student applying for Credit For Prior Learning?</b></p>	Information

				<p>--Timeliness requirements: how far into the past are we willing to award for a course (for example, no more than 4 years old or 8 years old)?</p> <p>-Eventually need to establish course-to-course equivalencies through discipline-specific committees. Different from than the “Credit for Prior Learning Committee” which is focused on developing the general administrative procedures.</p> <p>-How to reach out for faculty members for this committee?</p> <p>--N.D.: maybe call for general gathering of faculty concerned about the topic. Then in this gathering, can firm up the committee membership.</p>	
3.3	Ethnic Studies resolution	Wallace	30	<p>First read of resolution recommending Ethnic Studies departments and full-time faculty at all three colleges</p> <p>-Next steps: take resolution to local Academic Senates, then bring it back to District Academic Senate for vote (hope is for November 9<sup>th</sup> DAS meeting). Also encouraged to share the resolution with student senates.</p> <p>-Discussion of 9<sup>th</sup> Whereas of first draft: “aim of Ethnic Studies is not to reify socially-constructed categories ...”. The purpose of this “Whereas” is to address a common misconception about Ethnic studies being focused on cultural pride.</p> <p>-One general feedback: consolidate some of the “Whereas” statements to ensure the points aren’t lost.</p> <p>-Discussion of the second resolved’s mention of an Ethnic Studies professor “preferably with a PhD.”  T.I.: speaking to the value of have a Ethnic Studies professor with a PhD to anchor a department.  D.E.: I remembered the “preferably with a PhD” language as referring to the faculty member who would serve on the hiring committee. –J.W.: we decided that this would be too narrow, since there is only one faculty person from our District who could serve on the committee.</p> <p>-Discussion of the pros and cons of the job description including a preference for a candidate with a PhD</p> <p>A.S.: I don't think we can require that kind of degree expertise on a hiring committee until we actually build up the depts. at each campus, right? Clearly we will need discipline experts to be on the committees, but since</p>	Discussion

				<p>Canada and Skyline don't yet have those depts., it may be moot until those are built up.</p> <p>--D.E.: The discussion of the workgroup was to recommend pulling an Ethnic Studies faculty from CSM to serve on hiring committees at Skyline and Cañada if they the colleges put out a call for an Ethnic Studies faculty position rather than using a faculty person with a related degree at Skyline or Cañada to serve as the Ethnic Studies discipline expert for the committee.</p> <p>--M.I.: the second resolution is partly a response to the past issue people having mistaken conceptions of what qualifies someone to teach Ethnic Studies. There has been a tendency in the past for people to co-opt Ethnic Studies.</p> <p>-Logistical suggestion: hope is for the CSM ethnic studies faculty to provide Course Outline of Records for Ethnic Studies to Skyline and Cañada. This would help provide curriculum for new Ethnic Studies professor.</p> <p>--J.H.: general curriculum timeline would suggest that submitting these courses by this Fall semester would mean their full CSU articulation approval would not occur until Spring 2022.</p>	
3.4	Temporary Full-time Faculty Policies	Wallace	30	<p>First read of policies governing the hiring and evaluation of temporary full-time faculty</p> <p>-LAS: there is tension with someone going through tenure-track process but not getting tenure. -J.W.: the reasoning behind the policy was to address that someone who has been full-time will start on Contract II (because they have been awarded one year of full-time service).</p> <p>-Discussion of how Education Code does not make exceptions for grant funded temporary full-time positions</p> <p>-N.D.: the use of temporary full-time positions speaks to a larger issue of deprofessionalization of the faculty ranks. Recommending that District Academic Student speaks against this trend.</p> <p>-A.S.: the document currently only applies to the person, not to the position. Suggesting that the document should also apply to the position, so that it doesn't encourage cycling through individuals for the same position.</p> <p>-A.S.: noting these full-time temporary positions have impacted counselors most of all.</p> <p>-D.E.: we should include language that clarifies that the person would only go through one year of tenure-level evaluation, then shift to adjunct review for any service</p>	Discussion

				<p>afterwards. This would reflect the fact that the person could only earn one year of service if they do eventually become hired for a tenure-track position.</p> <p>-K.B: need more information, clarification about when these positions are needed/should be used by our District.          -J.W.: our practices should follow the specific uses outlined in Ed Code. Will bring back the resolution at another meeting for further discussion and action.</p>	
3.5	2020-21 DAS Task Groups Formation	Wallace	30	<p>Create and determine chairs for District Academic Senate task groups, which will work on 2020-21 senate goals</p> <p>-J.W.: Who would like to lead for each goal/task force?</p> <p>Goal #1 (faculty hiring): Shaw and Smith          Goal #2 (faculty evaluations): Wallace,          →LAS: the first two goals and Goal #6 overlap with the Union’s purview. Need to ensure our efforts will not be shutdown by AFT.</p> <p>Goal #3 (Equity Audits): Raskin?          Goal #4 (Compressed Calendar): Smith, [Daryan Chan?]          Goal #5 (Ethnic Studies): Wallace and Eck have already been active on this initiative          Goal #6 (Professional Development Policies): Eck, Browne          Goal #7 (By-laws): Browne and Wallace.          Goal #8 (CVC-OEI application): District DEAC taking charge of this. DeMello noting there has been good progress on the CVC-OEI application, especially at Skyline and Cañada.</p> <p>Shaw motions to approve the appointments, von Bleichert seconds; unanimous vote in favor</p>	Action

**4. Final Announcements and Adjournment – 5 minutes**

	Item	Presenter	Time	Details	Description information
4.1	Announcements	All	5	<p><b>General Next Steps from Meeting:</b>            -Wallace will send out call for Credit for Prior Learning Committee            -Local Senates will share the Ethnic Studies Resolution and get feedback in order to share back to District Academic Senate.</p>	

4.2				Select note-takers: 10/12: David Eck 10/26: Arielle Smith 11/9: Jesse Raskin 11/23: Pete von Bleichert	information
4.3	Adjournment	Wallace			action

### 2020-21 District Academic Senate Goals

1. Work with administrative and student leaders to scrutinize and revise the faculty hiring policies and procedures in order to promote equitable hiring practices and to diversify the District's professoriate
2. Work with the administration, students, and AFT to revise the faculty evaluation procedures in order to promote equity and justice for our students and colleagues
3. Develop and implement equity audits for policies and procedures that fall under the 10+1
4. Research a compressed academic calendar
5. Develop a District-wide ethnic studies degree requirement for local Associate's degrees
6. Implement a process for aligning curriculum across the District
7. Continue to support faculty in responding to academic and professional matters in the current pandemic
8. Work with the AFT to revise the short- and long-term professional development policies and processes
9. Undergo the application process for joining the California Virtual Campus (CVC-OEI)
10. Evaluate and revise the by-laws