



Governing Council Officers 2020-2021

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College of San Mateo AS President

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College of San Mateo AS Vice President

Leigh Anne Shaw
Skyline College AS President

Jesse W. Raskin
Skyline College AS Vice President

Agenda

Monday, November 9, 2020
2:15 – 4:30 pm

<https://smccd.zoom.us/j/9349199042>

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Meeting ID: 934 9199 0424
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Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1	Adopted	Action
1.5	Adoption of the minutes of previous meetings	President	1	LAS: change "negotiate on it" to "negotiate it" Adopted	Action
1.6	Public Comment	Public	3	District IT has added tags to web schedule that are definitions which faculty are not using to describe their own classes. The tags are incorrect/mislabeled on some. Some courses have date, time, and by arrangement listed, or listed as "virtual" when they're fully online, and "converted" is used indiscriminately. Reach out to deans now to check your classes and how they are labeled so that students are signing up for what they think they are signing up for.	Information

				<p>Key tags that are confusing to us (because we have no idea how they were designated, which means faculty were left out of that process) are:</p> <p>(A) CONVERTED: This type is labeled "converted course" and the description says these are courses designed to be taught face to face but due to COVID are converted to virtual/remote modality. Many of these converted classes have required online meetings using zoom.</p> <p>(B) ONLINE: The type "online course" predates COVID. It is described as "conducted through a class website, which may include multimedia material and links to other online resources." All classes that had this type pre-COVID were designed to be taught fully online, asynchronously with no required meetings.</p> <p>(C) VIRTUAL (w/ scheduled meetings): The type "virtual course" is described as "courses that are offered virtually and have scheduled meetings that the student must login during the stated days and times listed." https://webschedule.smccd.edu/attribute_descriptions.php</p>	
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2. Standing Agenda Items (15 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents, DCC, DEAC, TTL	15	<p>President's report Senate presidents will briefly share critical, non-agenda items only.</p> <p>Skyline College</p> <ul style="list-style-type: none"> • Faculty are commenting on District Strategic Plan • College is issuing a survey to students about their online/remote semester experience • Senate is planning for a study session on division meetings: deans and faculty <p>College of San Mateo We will be having Aaron come in to our meeting tomorrow to talk about the District strategic goals, and Nick DeMello to speak more about digital privacy concerns and CVC-OEI. The CSM President Hiring Committee met and approved the job description, which should be coming out this week.</p>	Information

3. New Senate Business (55 minutes)

	Item	Presenter	Time	Details	Description
3.1	Copyright & Media Guide	Walawalkar	15	<p>Presentation by Prof. Pia Walawalkar on copyright laws and on the Skyline media guide</p> <ul style="list-style-type: none"> • District Copyright Reference Guide for Educators is written by Pia Walawalkar with input from Ame Maloney, Kevin Chak, Diana Tedone, Lise Dyckman, and dean David Reed. It has been presented to the VP council and reviewed by legal counsel and it is now going through the administrative processes of being adopted and published at the district level. • In the meantime, Pia has created a library guide so faculty can have easy and quick access to the guide https://guides.skylinecollege.edu/copyright/home. The board policy outlines faculty responsibility when it comes to observing the copyright law and this reference guide is written with the intention to support faculty best practices so that we can teach in the way we want to teach without violating copyright law. • CSM and Cañada have cloned the guide or are in the process of cloning so faculty from all three colleges can access it. 	Discussion
3.2	Class Caps	Yonemura-Fabian and Maher	40	<p>Discussion of class caps and educational equity and how AFT and DAS can collaborate on establishing processes for establishing class caps</p> <ul style="list-style-type: none"> • DRAFT Resolution from AFT Anti-Oppression Committee to support colleges in creating the classrooms size to implement the type of teaching which makes it more likely for minoritized students to be successfully. • Class size is an area of shared purview for Senate and Union as it is both a work load and a • Research based best practices and the lived experience of students and faculty all point towards the need for smaller class sizes to implement the type of teaching need • DAS says yes to working with AFT on a resolution to reduce class caps. • DAS says yes to endorsing the resolution. • DAS President will vocally support the AFT Draft resolution at the next BOT meeting. 	

4. Old Senate Business (55 minutes)

	Item	Presenter	Time	Details	Description
4.1	Policies on Full-time Temporary Faculty	All	30	<p>Discuss revisions to policies to governing the hiring and evaluations of temporary full-time faculty. Local senates to review revised document for December meeting.</p> <ul style="list-style-type: none"> • Next Steps: Local Senates will read and respond for December vote. 	Discussion
4.2	DAS Task Groups Formation	All	25	<p>Approve charges and descriptions for:</p> <ul style="list-style-type: none"> • Article 13 Professional Development • Compressed Calendar <ul style="list-style-type: none"> ○ Include an AFT committee member ○ Include more admin <p>No quorum, both items to come before DAS for a vote at the next regular meeting.</p>	Action

5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5		information
4.2				<p>Select note-takers: 11/9: Jesse W. Raskin 11/23: Pete von Bleichert 12/14:</p>	information
4.3	Adjournment	Wallace			action

2020-21 District Academic Senate Goals

1. Work with administrative and student leaders to scrutinize and revise the faculty hiring policies and procedures in order to promote equitable hiring practices and to diversify the District's professoriate
2. Work with the administration, students, and AFT to revise the faculty evaluation procedures in order to promote equity and justice for our students and colleagues
3. Develop and implement equity audits for policies and procedures that fall under the 10+1
4. Research a compressed academic calendar
5. Develop a District-wide ethnic studies degree requirement for local Associate's degrees
6. Implement a process for aligning curriculum across the District
7. Continue to support faculty in responding to academic and professional matters in the current pandemic
8. Work with the AFT to revise the short- and long-term professional development policies and processes
9. Undergo the application process for joining the California Virtual Campus (CVC-OEI)
10. Evaluate and revise the by-laws