

## Governing Council Officers 2016-2017



Leigh Anne Shaw  
*President*

Diana Bennett  
*DAS Past President*

Doug Hirzel  
*Cañada College AS President*

David Laderman  
*College of San Mateo AS President*

Kate Williams Browne  
*Skyline College AS President*

Dani Behonick  
*District Curriculum Committee Chair*

Sarah Harmon  
*Cañada College AS Vice President*

Kathleen Sammut  
*College of San Mateo AS Vice President*

Stephen Fredricks  
*Skyline College AS Vice President*

### Agenda

Monday, September 12, 2016  
2:15 – 4:30 pm

### Opening Procedures

Item	Presenter	Time	Details	Action/ Information
Call to order	President	0		Procedure
Roll/Introductions, selection of note-takers	Secretary	5	Present: Leigh Anne, David, Doug, Sarah, Stephen, Jeremy Wallis, Dani, Diana Not Present: Kate Note-takers for meetings: 9/12 – Diana 10/10 – David 11/14 – Doug 12/12 – Stephen	Procedure
Consent agenda	President	0		Action
Adoption of today's agenda	President	1	M: Doug /S: Sarah	Action
Adoption of the minutes of previous meeting	President	1	M: Doug /S: Sarah	Action
Public Comment	Public	3		Information

### Standing Agenda Items

	Item	Presenter	Time	Details	Action/ Information
1	Reports	AS Presidents	30	President's Report <ul style="list-style-type: none"> <li>• Board of Trustees meetings update:                             <ul style="list-style-type: none"> <li>-Discussion Board Redistricting</li> <li>-Forum – Safety/Security issue.</li> <li>-Board Self Study – Impact of Race and Class on Equity, Opportunity, and the Educational Process</li> <li>-Construction starting at CSM, Canada, Skyline</li> <li>-Skyline Campus Housing</li> <li>-Interstate Passport Initiative</li> <li>-Faculty Diversity Internship Program</li> </ul> </li> </ul>	

				<p>increase the diversity of staff by recruiting diverse faculty. Fall 2017 implementation and unclear as to how min quals. will be met. How were they going to recruit?</p> <p>-IEPI development – leadership funding available deadline 9/30 Please discuss with your VPI’s ASCCC - Curriculum need hosting places - revisit</p> <p>College reports</p> <ul style="list-style-type: none"> <li>• Cañada College – great start of semester. People who are on committees are engaged – those who aren’t don’t feel engaged.</li> <li>• College of San Mateo – finalizing CSM goals. Establishing better communication with district (board members, admin, and Auxillary services (CCCE)</li> <li>• Skyline College- VPI selection committee</li> <li>• District Curriculum – district faculty curriculum – Opening Day --data showed 34% answered. FT/PT faculty, college, time was meaningful.</li> </ul> <p>Challenges – attendance. Curriculum not a priority possible study session with faculty engagement.</p>	
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### New Senate Business

	Item	Presenter	Time	Details	Action/ Information
2	Selection of Vice President	President	5	A vice president must be selected to act in lieu of the president if needed. Vice President.....Diana Bennett elected M: Dani S: Doug /Motion Carried	Action
3	Operational practices for DAS	President	10	President solicited from senate leaders guidance in effectively managing information flow from state and district. --- DAS president will continue to send on information if action should be taken and will highlight for helpful directive if needed.	Information
4	Goals for DAS	President	20	DAS 2016/2017 Goals -Conversion from Senate of Whole to Representative Senate/By Laws revision. - Senate leadership and succession planning - Sharing of best practices (CSM Canada, Skyline) - Development of DE policy, Application OEI rubric & Reg Eff Contact hrs - Canvas migration	Information
5	Senate as a Whole Conversion & Timeline	President	20	Eric Narveson from Evergreen Valley College has gone through process and coming Skyline to share how they transitioned. Both local and district revision of bylaws should speak to the senate as whole structure. Draft proposed amendment approved October 10 <sup>th</sup> - DAS will use Google docs for working document. Senates will shoot for October or early November approval	Information

6	Local Senates Handbook, 2015 edition review	President	10	<p>DAS will review areas in which our district and local senates may wish to examine for effectiveness.</p> <p><a href="http://www.asccc.org/sites/default/files/local_senates_handbook2015-web.pdf">http://www.asccc.org/sites/default/files/local_senates_handbook2015-web.pdf</a></p> <p>ASCCC updated senate handbook approved 2015.</p> <p>Review and assign reading. Identify what senates find beneficial. Compare to how our local senates operate.</p> <p>DAS will review in November or December meeting to discuss</p>	Information
7	Evaluation Guidance Committees	President	20	<p>Discussion of process as it occurs at each local campus; support for committee work.</p> <p>Faculty Evaluation Guidance Committees: Section 5A contract – Currently no district evaluation committee – this occurs locally at each campus</p> <p>Discussion of uniform training – district wide that includes Standard Evaluation Guidelines, FAQ’s and Q &amp; A</p> <p>Suggestion of online training or podcast.</p> <p>KWB: Fall is tenure-track/ Spring: tenured and adjunct. All tenure committees at Sky are reviewed and approved.</p> <p>There is a different process for grant-funded full time because they are not hired as tenure track and do not get tenure committees. They get an evaluation process akin to that of adjunct. If they get converted to full time, they get “fast-tracked.” Questions about this process.</p> <p>Categories: tenured, tenure-track, adjunct. There is no category covering grant-funded.</p>	Information
8	Professional Development	President	10	<p>Lack of coordination of PD committees in terms of what they fund and what they don’t fund; result is that all three campuses have substantial funding carryover and further 15-16 allocation coming. Three campuses do not have the same standards of approval; Processes need to be examined. Get three PD coordinators and AFT and DAS for a discussion.</p>	Information

### Final Announcements and Adjournment

Item	Presenter	Time	Details	Action/ Information
Announcements				information
Next meeting				information
Adjournment			M:Fredricks /S: Behonick/ Approved Minutes submitted by: Diana Bennett	action
		135		