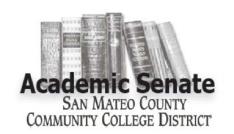
Governing Council Officers 2016-2017



Agenda

Monday, December 12, 2016

2:15 – 4:30 pm District Board Room

3401 CSM Drive, San Mateo, CA

Leigh Anne Shaw *President*

Diana Bennett Dani Behonick

DAS Past President District Curriculum Committee Chair

Doug Hirzel Sarah Harmon

Cañada College AS President Cañada College AS Vice President

David Laderman Kathleen Sammut

College of San Mateo AS President College of San Mateo AS Vice President

Kate Williams Browne Stephen Fredricks

Skyline College AS President Skyline College AS Vice President

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures – 10 minutes

	Item	Presenter	Time	Details	Action/ Information
1.1	Call to order	President	0		Procedure
1.2	Roll/Introductions	Secretary	5	Present: Note-taker: Doug Hirzel	Procedure
1.3	Consent agenda	President	0		Action
1.4	Adoption of today's agenda	President	1	M: /S:	Action
1.5	Adoption of the minutes of previous meetings	President	1	Adopt minutes of November 14, 2016 meeting M: /S:	Action
1.6	Public Comment	Public	3		Information

2. Standing Agenda Items – 35 minutes

	Item	Presenter	Time	Details		Action/ Information
2.1	President's Report	President	25	•	District Participatory Governance Council updates	Information
				•	Board of Trustees meetings updates	
				•	Other	
2.2	College reports	College	15	•	Cañada College	Information
		Senate Presidents &		•	College of San Mateo	
		DCC Chair		•	Skyline College	
				•	District Curriculum	

3. New Senate Business – 80 minutes

	Item	Presenter	Time	Details	Action/ Information
3.1	Faculty Diversity Internship Program	Carranza	15	Dean Carranza is asking for an affirmation of support from the DAS for the FDIP. See materials in handouts folder. M: /S:	Action
3.2	Reassigned Time for Senate	Shaw	25		Information
3.3	Strong Workforce Program	Messina and CTE Liaisons	25		Information
3.4	Update on BP 6.27 and Procedures 6.27.1 and 6.27.2	Shaw	5	BP 6.27 was presented to DEAC at meeting on 11/30/16. See materials in handout folder.	Information
3.5	Final examination of BP 6.13 and 6.13.1	Shaw	5	This policy and procedure were approved at the November DAS meeting.	Information
3.6	Update on draft BP 3.16 (revision of 3.15)	Shaw	5	See materials in handout folder.	Information

4. Final Announcements and Adjournment – 10 minutes

	Item	Presenter	Time	Details	Action/ Information
4.1	Announcements		5		information
4.2	Next meeting/Future Agenda items		5	Next DAS meeting is scheduled for February 13, 2017. Agenda items for 2017:	information
4.3	Adjournment				action
			135		

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at http://smccd.edu/academicsenate/agenda-and-minutes.php

All SMCCCD Board Policies and Procedures can be found at http://smccd.edu/boardoftrustees/policies.php

2016 – 2017 District Academic Senate Goals

- 1. Conversion from Senate of Whole to Representative Senate/By Laws revision.
- 2. Senate leadership and succession planning
- 3. Sharing of best practices (CSM, Cañada, Skyline) and review of Local Senates Handbook
- 4. Development of DE policy, Application of OEI rubric & Regular and Effective Contact hrs
- 5. Canvas migration collaboration
- 6. Review of evaluation forms for face-to-face and online classes
- 7. Review and revision of Faculty Selection Guidelines document to clarify hiring and evaluation processes
- 8. Proposed: Recommendations from DCC on lab definitions in Appendix F