



Governing Council Officers 2017-2018

Leigh Anne Shaw
President

Diana Bennett
DAS Past President/Vice President

Hyla Lacefield
Cañada College AS President

Jeremy Wallace
College of San Mateo AS President

Kate Williams Browne
Skyline College AS President

Adam Windham
District Curriculum Committee Chair

Diane Tedone-Goldstone
Cañada College AS Vice President

Peter von Bleichart
College of San Mateo AS Vice President

Jesse Raskin
Skyline College AS Vice President

Minutes
Monday, Feb 12, 2018
2:15 – 4:30 pm
District Board Room
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures – 5 minutes

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	2:15	2:20	Procedure
1.2	Roll/Introductions	Secretary		Diana Tedone-Goldstone, Jeremy Wallace, Pete von Bleichart, Adam Windham, Teresa Morris, Leigh Anne Shaw, Monica Malamud Note-taker: Leigh Anne Shaw for Kate Browne	Procedure
1.3	Consent agenda	President		none	Procedure
1.4	Adoption of today's agenda	President		Not adopted due to lack of quorum	Action
1.5	Adoption of the minutes of previous meetings	President		Not adopted due to lack of quorum	Action
1.6	Public Comment	Public		None	Information

2. Standing Agenda Items – 40 minutes

	Item	Presenter	Time	Details	Description
2.1	President's Report	President	2:20	<ul style="list-style-type: none"> • BOT <ul style="list-style-type: none"> ○ Construction updates \$50 billion of construction in SF alone means labor shortage; fire region construction means resources are less plentiful and expensive; this is impacting our ability to move quickly through our construction projects ○ District was audited; all excellent except the statement that the district chooses not to comply with the 50% law; district has given its reasons for not doing so as the law is not fairly applied to the needs of community colleges and has libraries, learning centers, and student supports all on the "wrong" side of the law; 	Information

				<ul style="list-style-type: none"> ○ new CA state budget proposal moving towards performance-based funding. SMCCCD's community supported status shields us from some of this, but it is unclear how well or for how long ● DPGC - met 2/5/18; policies were distributed to senates ● Other <ul style="list-style-type: none"> ○ ASCCC Disciplines List review: deadline Sept 30 ○ Regional meetings: OER Feb 10 (American River C); Area B meeting Mar 23 (location?); Spring Plenary Apr 12-14 (San Mateo). 	
2.2	College reports	College Senate Presidents & DCC Chair	2:30	CAN: discussing administrator evaluations; dean for study abroad to talk about study abroad model; equity statements CSM: equity statement and syllabus statement in progress; enrollment caps; adjunct equity discussion – use senate funds to support adjuncts who serve on governance committees SKY: concerns about class cancellation DCC: will meet end of February; focusing on assigning courses to disciplines, honors courses, study abroad courses. Waiting from curriculum specialists on the recommendations made on Curricunet redesign.	Information
2.3	Equity Matters	Shaw	2:50	<ul style="list-style-type: none"> ● Museum of Tolerance April 15-17, 2018 ● EEOC Diversity Grant Project (email from Whitlock 2/2) ● Faculty Diversity Internship Program (FDIP) accepting apps for mentors 	Discussion

3. New Senate Business – 90 minutes

	Item	Presenter	Time	Details	Description
3.1	Appointment of delegates to Equity in Faculty Hiring Institute	Shaw	3:00	Joe Mangan from CSM (see materials) Kate Williams Browne from Skyline (see materials) Nominations from the floor Not completed due to lack of quorum; vote will take place offline in order to meet deadline	action
3.2	Revision of Evaluation Forms	Shaw	3:15	DAS reviewed proposed changes gathered from review of the survey results and discussed these changes. A new version will be shared at forums at all three campuses with all faculty and administrators invited to give input	discussion
3.3	Revision of bylaws	Shaw	3:45	DAS reviewed proposed bylaws revisions and made recommendations and changes.	discussion
3.4	Updates on review of local Professional Development practices	All colleges	4:15	All senates were reminded of the request to begin reviews of their professional development processes. Each college has thousands of dollars in unspent PD monies and it is unclear whether there is a problem with accessing the funding or allocating it.	discussion
3.5	Best practices: Local Senates Handbook	Shaw	4:20	Pres. Shaw asked the DAS to review the section on Committee Appointments: p. 40-42 and on Linking Local Awards to State Awards p. 72 https://www.asccc.org/sites/default/files/local_senates_handbook2015-web.pdf	discussion

4. Final Announcements and Adjournment – 5 minutes

Item	Presenter	Time	Details	Description
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4.1	Announcements	All			information
4.2	Next meeting/Future Agenda items	Shaw		Meetings and note-takers for Spring 2017: March 12: Jeramy April 9: Diana May 14: Hyla Future agenda item: Review of Statement of Ethics	information
4.3	Adjournment	Shaw	4:30	4:31	action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

2016 – 2017 District Academic Senate Goals

1. Senate leadership and succession planning focus
2. Sharing of best practices and review of local senates handbook
3. Continued facilitation of development of DE Policy and implementation of OEI rubric
4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes
5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology
6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
7. Ensure a strong faculty voice in the movement towards Guided Pathways.
8. Work with AFT to improve the faculty evaluation forms (language and format).