



Cañada College
Student Learning Outcomes & Assessment Reporting
Form #1 Assessment Development for a Student Learning Outcomes

Instructions:

- Complete this form when developing an SLO and accompanying assessment instrument or rubric.
- **Use one (1) form for each course.**
- Consult with your Division Dean before proceeding to the assessment phase.
- After completion, please e-mail this form and any supporting documents to canslo@smccd.edu and your Division Dean as an attachment.
- To ensure proper filing of your SLO forms, please adhere to the following when submitting your forms: Name your files by **Course Name-Effective Semester** such as **"PLSC 150-Fall 2008"**. Name your attachment by **Course Name-Effective Semester-Name of the File-Attachment #1** such as **"PLSC 150-Fall 2008-Current Event Guide Theory-Attachment #1"**.

A. General Information: *This section will be repopulated on Forms #2 and #3.*

Division:

Discipline/Department:

Course Name (ex: MATH 120):

Course Title (ex: Intermediate Algebra):

Date Submitted:

Effective Semester :

B. Student Learning Outcomes: *Please specify at least three SLOs and identify them by number e.g.: SLO 1, SLO 2, SLO 3. This section will be repopulated on Forms #2 and #3.*

Form #1 Assessment Development for a Student Learning Outcomes

C. Describe how each SLO listed will be assessed. Rubrics or other documents can be identified by SLO number and send as an attachment in your e-mail message.

D. When will you assess each SLO?

E. Names of SLO Team Participants:

F. Additional Comments:

This is the end of Form #1.

Save or print this form for you will need it to complete Forms #2 and #3. After completion, e-mail this form and any attachment to canslo@smccd.edu and your Division Dean. To ensure proper filing of you SLO forms, please adhere to the following when submitting your forms: Name your file **Course Name-Effective Semester** such as **"PLSC 150-Fall 2008"** and attachments by **Course Name-Effective Semester-Name of the File-Attachment #** such as **"PLSC 150-Fall 2008-Current Event Guide Theory-Attachment #1"**.



Cañada College
Student Learning Outcomes & Assessment Reporting
Form #2 Data Submission Report

Instructions:

- Complete this form to report the assessment results on Form #1.
- **Use one (1) form for each course.**
- Consult with your Dean before proceeding to the assessment phase.
- After completion, please e-mail this form and any supporting documents to canslo@smccd.edu and your Division Dean as an attachment.
- To ensure proper filing of your SLO forms, please adhere to the following when submitting your forms: Name your files by **Course Name-Effective Semester** such as **"PLSC 150-Fall 2008"**. Name your attachment by **Course Name-Effective Semester-Name of the File-Attachment #1** such as **"PLSC 150-Fall 2008-Current Event Guide Theory-Attachment #1"**.

A. General Information: *This section was populated from Form #1.*

Division:

Discipline/Department:

Course Name (*ex: MATH 120*):

Course Title (*ex: Intermediate Algebra*):

Date Submitted:

Effective Semester :

B. Student Learning Outcomes: *This section was repopulated from Form #1.*

Form #2 Data Submission Report

C. Description of Data: Write the SLO number next to each assessment type for which data is submitted.

Formative Evaluation

Summative Evaluation

One-time

Multiple-Step

Direct Evidence

Indirect Evidence

Qualitative

Quantitative

D. Additional Comments: Please indicate if you need assistance interpreting your data.

This is the end of Form #2.

Save or print this form for you will need it to complete Forms #2 and #3. After completion, e-mail this form and any attachment to canslo@smccd.edu and your Division Dean. To ensure proper filing of you SLO forms, please adhere to the following when submitting your forms: Name your file **Course Name-Effective Semester** such as **"PLSC 150-Fall 2008"** and attachments by **Course Name-Effective Semester-Name of the File-Attachment #** such as **"PLSC 150-Fall 2008-Current Event Guide Theory-Attachment #1"**.



Cañada College
Student Learning Outcomes & Assessment Reporting
Form #3 Reflection on Assessment Results

Instructions:

- Complete this form to report your reflection results on the data reported on Form #2.
- **Use one (1) form for each course.**
- After completion, please e-mail this form and any supporting documents to canslo@smccd.edu and your Division Dean as an attachment.
- To ensure proper filing of your SLO forms, please adhere to the following when submitting your forms: Name your files by **Course Name-Effective Semester** such as **"PLSC 150-Fall 2008"**. Name your attachment by **Course Name-Effective Semester-Name of the File-Attachment #1** such as **"PLSC 150-Fall 2008-Current Event Guide Theory-Attachment #1"**.

A. General Information: *This section was populated from Form #1.*

Division:

Discipline/Department:

Course Name (ex: MATH 120):

Course Title (ex: Intermediate Algebra):

Date Submitted:

Effective Semester :

B. Student Learning Outcomes: *This section was populated from Form #1.*

Form #3 Reflection on Assessment Results

C. What were the most important findings from the data?

D. Given the results of this assessment, what changes will be made, if any, in the following:

1. Content

2. Teaching methods

3. Assignments

Form #3 Reflection on Assessment Results

4. Course evaluation procedures

5. SLO

6. Other

E. Names of SLO Team Participants:

F. Additional comments and request for resources:

This is the end of Form #3. You have completed SLOAC.

Save or print this form for you will need it to complete Forms #2 and #3. After completion, e-mail this form and any attachment to canslo@smccd.edu and your Division Dean. To ensure proper filing of you SLO forms, please adhere to the following when submitting your forms: Name your file **Course Name-Effective Semester** such as **"PLSC 150-Fall 2008"** and attachments by **Course Name-Effective Semester-Name of the File-Attachment #** such as **"PLSC 150-Fall 2008-Current Event Guide Theory-Attachment #1"**.