

Classified Senate Minutes
2/25/13 began at 1:40 PM

Present: Roberta Chock, Sue Eftikari, Diana Espinoza- Osuna, Edith Flores, Maria Huning, Debbie Joy, Mario Peña Jonna Pounds, Dorthy Shiloh, Supinda Sirihekaphong

Guest: VP Robin Richards

1. Minutes were approved as written, 1:45PM.
2. Holiday Baskets – Treasurer’s Report:
 - Dave Vigo, CS Treasurer, was unavailable but sent his report ahead of time.
 - The baskets this year brought in \$847.00. This is significantly less than previous years.
 - It was noted that we started late this year and that resulted in less support from the district office and insufficient time to send baskets to the other bookstores.
3. Classified Events: Appreciation Day/Semester End Party:
 - CS Activity Co-Chairs suggest that we combine the Semester End party and Classified Appreciation day.
 - The Co-Chairs are looking to have the event be a BBQ lunch.
 - Classified appreciation week is May 19th through 25th. We anticipate having the event the week prior as the original week is a busy time for finals and graduation.
 - Mario, CS Activity Co-Chair, will get back to us on the dates and make sure to promote it ahead of time.
4. Fundraising Ideas:
 - The Activities Chairs are looking at doing another drawing for 49ers and Giants Baskets or Giants Tickets.
 - A bake sale on a Spirit Thursday might be a good idea, if it doesn’t conflict with other group activities on the day. Roberta indicated the state restrictions on Bake sales have been recently lifted.
 - Mario and Dotty are waiting to hear what kind of budget might be available from Dave Vigo, the CS Treasurer.
5. New Hire Justifications:
 - At the New Hire Justification meeting on 2/21/13, 21 positions were put forward: 1 Supervisory, 9 Faculty, and 11 Staff positions.
 - On February 26th all 21 positions will be reviewed regarding their pros and cons.
 - Ultimately, it is President Buckley’s decision as to which positions will be approved.
 - VP Richards explained that neither the number of positions that will be funded, nor the amount of funds that are available have been confirmed. She highly encouraged staff participation in the follow up meeting on 2/26/13.

6. Accreditation Self-Evaluation Standard IV Review:

- VP Richards guided the Classified Senate members through the Standard IV.A. of the Leadership and Governance Decision-Making Roles and Processes. We were specifically looking at the sections on Self-Evaluation.
- Additional Feedback should be emailed to Sarah Harmon.
- On pg. 205, it should be noted that CSEA and Classified Senate are two separate bodies at this college.
- There was some awkward phrasing that should be changed on pg. 208.
- Several noted that the data from the 2012 Employee Voice survey was surprising. Leading some to believe that the number of employees who completed the survey was low, some are too busy to take part in shared-governance, or perhaps they were not as connected to the process as they would like.
- Jonna, CS President, will send out emails to encourage greater participation in the 2013 Employee Voice survey.
- VP Richards that the 2013 Employee Voice survey will go out in April and there will be training beginning in July on what to expect during site visits.

7. Adjournment: 2:35 PM