

**BOARD POLICY  
San Mateo County Community College District**

**Subject:** 6.33 Use of Copyrighted Materials  
**Revision Date:** 3/13  
**Policy References:** Education Code Sections 72207 and 81459; 17 United States Code 201

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1. It is the policy of the Board that all District employees shall observe copyright laws, both codified and as interpreted by the courts, and shall maintain the highest ethical standards in the use of copyrighted materials.
2. This policy affirms District adherence to Title 17, United States Code. Failure to comply with copyright regulations may result in District and/or personal liability.
  - a. It is each employee's responsibility to comply with copyright regulations.
  - b. The District will provide necessary legal review and resources to employees having questions about the use of copyrighted materials.