

**BOARD POLICY
San Mateo County Community College District**

Subject: 6.25 Pass/No Pass Options
Revision Date: 2/12
Policy References: Title 5 Sections 55022 and 55023

1. Courses may be offered in either or both of the following categories and, if so, shall require that each College catalog specify the category into which each course falls:
 - a. Courses in which all students are evaluated on a “Pass/No Pass” basis.
 - b. Courses in which students may elect on registration, or within a prescribed period, not to exceed the first 30 percent of the term, whether the basis of evaluation is to be “Pass/No Pass” or a letter grade.
 - i. Courses in which such option exists will be approved by the College Curriculum Committee or Committee on Instruction.
 - ii. The utilization of courses graded on a “Pass/No Pass” basis to satisfy major or certificate requirements must be approved by the College Curriculum Committee or Committee on Instruction.
 - iii. A maximum of 12 units toward an Associate degree or 6 units toward a certificate may be applied from courses in which the student has elected a “Pass/No Pass” option.
 - c. When a course is offered in which credit is awarded on the basis of a single satisfactory standard of performance, the “Pass/No Pass” grading standard must be utilized. Credit shall be awarded for meeting that standard and no credit for failure to do so.
2. All units of credit earned on a “Pass/No Pass” or “Credit/No Credit” basis in accredited institutions of higher education shall be counted in satisfaction of College curriculum requirements.
3. Units earned on a “Pass/No Pass” basis shall not be used to calculate grade point averages. However, units attempted for which the symbol “NP” is recorded shall be considered in probation and dismissal procedures.