

**BOARD POLICY  
San Mateo County Community College District**

**Subject:** BP 6.03 Division Organization  
**Review Date:** 09/14

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1. Each College shall be divided into administrative divisions which are appropriate to the instructional and student services needs of that College.
2. Each division shall have a Dean whose appointment is offered and held on recommendation of the College President, with the approval of the Chancellor and the Board.
3. Faculty members shall be assigned to one or more divisions. A faculty member with assignments in two or more divisions shall be considered a member of the division in which the majority of his/her workload is assigned. If the major assignment is not clearly defined, the College President or appropriate Vice President shall make the assignment.