

**CHAPTER 2: Administration and General Institution
BOARD POLICY NO. 2.03 (BP 2431, 2432, 2435)**

**BOARD POLICY
San Mateo County Community College District**

Subject: BP 2.03 College Presidents

Revision Date: 3/12

Policy References: Title 5 Sections 53000 et seq.; ACCJC Accreditation Standards III.A.5, IV.B, IV.C.3 and IV.D.4

1. The Board of Trustees and Chancellor shall employ a President at each of the three Colleges within the District. In the case of a presidential vacancy, the Board shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations.
2. The Chancellor shall delegate to each College President the executive responsibility for leading and directing the College operations including Administrative Services, the Office of the President, the Office of the Vice President of Instruction, the Office of the Vice President of Student Services, Research, Marketing, and Public Relations.
3. The College President shall establish administrative procedures necessary for the operation of the College.
4. The College President shall perform all duties specifically required or assigned to him/her by the statutes of the State of California, by the Chancellor and by the Board of Trustees of the San Mateo County Community College District.
5. The College President will be evaluated by the Chancellor and Board of Trustees annually based upon goals previously established and agreed upon by the Chancellor, Board of Trustees and the College President and in accordance with any other provision of the Contract for Employment for College President.
6. The compensation of the College President shall be in accordance with the pay schedule established for the College President and placement of the salary in the range shall be made by mutual consent between the Chancellor and the College President.