



Wednesday, May 25, 2022
REGULAR MEETING OF THE BOARD OF TRUSTEES

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

Closed Session 5:00 p.m.; Open Session 6:00 p.m.
In person at 3401 CSM Drive, San Mateo, CA 94402

Members of the Public may also participate via Zoom.
Zoom Meeting ID - <https://smccd.zoom.us/j/84486596077>
Dial-In: 1-669-900-9128 - Webinar ID: 844 8659 6077

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

OBSERVING THE MEETING

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

For individuals who attend the meeting in person, face coverings will be required while in-doors at the District Office for all individuals, regardless of COVID-19 vaccination status.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON NON-AGENDA ITEMS

To make a comment regarding a non-agenda item, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or**
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.**
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.**

PROVIDING PUBLIC COMMENT DURING THE MEETING ON AGENDA ITEMS

To make a comment regarding an item on the agenda, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or**
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.**
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.**

ACCOMMODATIONS

Persons with disabilities who require an accommodation or service should contact the Chancellor's Office at (650) 358-6877 at least 24 hours prior to the Board meeting.

1. CLOSED SESSION - 5:00 p.m.

2. CLOSED SESSION ITEMS FOR DISCUSSION

Subject **2.1 Conference with Legal Counsel - Existing Litigation - Jordan Chavez v. San Mateo County Community College District - San Mateo County Superior Court - Case No. 21-CIV-06647**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type Procedural

Subject **2.2 Conference with Legal Counsel - Potential Litigation: Significant Exposure to Litigation Pursuant to Gov. Code, § 54956.9, Subd. (D)(2): Two Cases**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type

Subject **2.3 Conference with Labor Negotiator - Agency Designated Representative: Michael Claire - Employee Organizations: Unrepresented Employees; Agency Designated Representative: Mitchell Bailey - Employee Organizations: AFSCME; Agency Designated Representative: Randy Erickson and Richard Storti - Employee Organizations: AFT and CSEA**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type

TO:

FROM:

PREPARED BY:

Subject **2.4 Pursuant to Gov. Code § 54957: Public Employee Discipline/Dismissal/Release**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public
 Type Discussion

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

Subject **3.1 Comments by Community Members**
 Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
 Category 3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY
 Access Public
 Type Information

4. CLOSED SESSION

Subject **4.1 Recess to Closed Session**
 Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
 Category 4. CLOSED SESSION
 Access Public
 Type Procedural

5. OPEN SESSION - 6:00 p.m.

Subject **5.1 Call to Order / Roll Call / Pledge of Allegiance**
 Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
 Category 5. OPEN SESSION - 6:00 p.m.
 Access Public
 Type Procedural

Subject **5.2 Announcement of Any Reportable Action Taken in Closed Session**
 Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
 Category 5. OPEN SESSION - 6:00 p.m.
 Access Public
 Type Information, Procedural

Subject **5.3 Discussion of the Order of the Agenda**

Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	5. OPEN SESSION - 6:00 p.m.
Access	Public
Type	Discussion

6. MINUTES

Subject **6.1 Approval of the Minutes from the April 27, 2022 Regular Meeting**

Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	6. MINUTES
Access	Public
Type	Action
Preferred Date	May 25, 2022
Absolute Date	May 25, 2022
Fiscal Impact	No

Recommended Action It is recommended that the Board approve the presented minutes from the Board of Trustees Regular Meeting on April 27, 2022.

<p>File Attachments 2022-04-27 Minutes.pdf (223 KB)</p>
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7. PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

Subject **7.1 Presentation from Associated Students of Skyline College (5 min.)**

Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	7. PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS
Access	Public
Type	Informational

Subject **7.2 Presentation from Associated Students of Cañada College (5 min.)**

Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	7. PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS
Access	Public

Type Informational

Subject 7.3 Presentation from Associated Students of College of San Mateo (5 min.)

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 7. PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

Access Public

Type Informational

Subject 7.4 Presentation of C-SPAN StudentCam Documentary Video Competition Winners from Skyline College (10 min.)

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 7. PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

Access Public

Type Informational

8. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Subject 8.1 Combined Report of the College Presidents

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Access Public

Type Informational

Attached is the monthly Combined Report of the College Presidents.

File Attachments

[Combined Report of the College Presidents - May 2022.pdf \(8,677 KB\)](#)

9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Subject 9.1 AFT, Local 1493

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Access Public

Type Information

Subject 9.2 CSEA, Chapter 33

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Access Public

Type Information

Subject 9.3 AFSCME, AFL-CIO, Local 829, Council 57

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Access Public

Type Information

10. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Subject 10.1 Comments by Community Members

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 10. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Access Public

Type Information

11. NEW BUSINESS

Subject 11.1 Approval of Personnel Items (5 min.)

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 11. NEW BUSINESS

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees approve the personnel actions as outlined in the attached report.

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Julie Johnson, Chief Human Resources Officer
David Feune, Director, Human Resources

APPROVAL OF PERSONNEL ITEMS

Staff presents in the attached report for the Board's consideration recommendations for approval of new employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

RECOMMENDATION

It is recommended that the Board of Trustees approve the personnel actions as outlined in the attached report.

File Attachments

[Personnel Report_5-25-22.pdf \(380 KB\)](#)

Subject	11.2 Consideration and Approval of Cañada College President Employment Agreement (5 min.)
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	11. NEW BUSINESS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees approve the attached employment agreement for Kim Lopez.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor

CONSIDERATION AND APPROVAL OF CAÑADA COLLEGE PRESIDENT EMPLOYMENT AGREEMENT

The attached Employment Agreement to employ Kim Lopez as President of Cañada College provides for a three (3) year term of agreement, through June 30, 2025. Effective July 1, 2022, annual compensation will be that outlined in Executive Salary Schedule (10), Grade EC, Step 5 (currently \$297,204). Ms. Lopez will receive 225 hours of vacation annually, and can cash out up to 10 days of vacation annually. She will receive one (1) day per month of sick leave, and the same health and welfare benefits, including post-retirement medical benefits, as are generally provided to management personnel of the District.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached employment agreement for Kim Lopez.

File Attachments

[Employment Agreement - Lopez.pdf \(300 KB\)](#)

Subject	11.3 Consideration and Approval of Vice Chancellor for Educational Services and Planning Employment Agreement (5 min.)
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	11. NEW BUSINESS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees approve the attached employment agreement for Aaron McVean.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor

CONSIDERATION AND APPROVAL OF VICE CHANCELLOR FOR EDUCATIONAL SERVICES AND PLANNING EMPLOYMENT AGREEMENT

The attached Employment Agreement to employ Dr. Aaron McVean as Vice Chancellor for Educational Services and Planning provides for a three (3) year term of agreement, through June 30, 2025. Effective July 1, 2022, annual compensation will be that outlined in Executive Salary Schedule (10), Grade EC, Step 5 (currently \$297,204). Dr. McVean will receive 225 hours of vacation annually, and can cash out up to 10 days of vacation annually. He will receive one (1) day per month of sick leave, and the same health and welfare benefits, including post-retirement medical benefits, as are generally provided to management personnel of the District.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached employment agreement for Aaron McVean.

File Attachments Employment Agreement - McVean.pdf (297 KB)
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12. CONSENT AGENDA

Subject	12.1 Disposition of District Records for Cañada College
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	12. CONSENT AGENDA
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Board of Trustees approve destruction of the obsolete records as shown on the attached report.

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Yanelly Pulido, Director General Services
Bob Domenici, Purchasing Supervisor

DISPOSITION OF DISTRICT RECORDS

District Rules and Regulations, Section 8.27 (Records Management), provides for disposition of District records, including classification, retention and destruction in accordance with the California Education Code. After its review of District records, District staff requests the Board's approval for the destruction of the records attached in Exhibit A. All of the listed records have outlived their usefulness and were kept for the period mandated by the Education Code.

For the Board's information, the record types are summarized as follows:

Class 1: Permanent Records

Class 2: Optional Records – Optional records not required to be maintained permanently, but deemed worthy of further preservation. These records shall be retained as Class 2 records until reclassified as Class 3

Class 3: Disposable Records

RECOMMENDATION

It is recommended that the Board of Trustees approve destruction of the obsolete records as shown on the attached report.

File Attachments

[Exhibit A - Disposition of District Records - Cañada College.pdf \(164 KB\)](#)

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject	12.2 Approval of Agreement with South San Francisco Unified School District Regarding Middle College at Skyline College
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	12. CONSENT AGENDA
Access	Public
Type	Action (Consent)
Preferred Date	May 25, 2022

Absolute Date May 25, 2022

Fiscal Impact Yes

Dollar Amount \$612,000.00

Budgeted Yes

Budget Source SSFUSD

Recommended Action It is recommended that the Board of Trustees approve the Agreement between South San Francisco Unified School District and San Mateo County Community College District regarding the Middle College at Skyline College effective July 1, 2022 through June 30, 2023.

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Dr. Melissa Moreno, President, Skyline College
Danni Redding Lapuz, Interim Vice President of Instruction

**APPROVAL OF AGREEMENT WITH SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
REGARDING MIDDLE COLLEGE AT SKYLINE COLLEGE**

In May 2015, the South San Francisco Unified School District (SSFUSD) entered into an agreement with the San Mateo County Community College District (SMCCCD) to establish a Middle College at Skyline College starting the academic year 2015-2016. In collaboration with Dr. Shawnterra Moore, Superintendent of South San Francisco Unified School District, the agreement permits students from District high schools to attend the Middle College at Skyline College. As in years past, effective for Fiscal Year 2022-2023, SSFUSD agrees to pay SMCCCD \$6,800 per student who attend the Middle College at Skyline College.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement between South San Francisco Unified School District and San Mateo County Community College District regarding the Middle College at Skyline College effective July 1, 2022 through June 30, 2023.

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject 12.3 Approval of Agreement with San Mateo Union High School District Regarding Middle College at Skyline College

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 12. CONSENT AGENDA

Access Public

Type Action (Consent)

Preferred Date May 25, 2022

Absolute Date May 25, 2022

Fiscal Impact Yes

Dollar Amount \$136,000.00

Budgeted Yes

Budget Source SMUHSD

Recommended Action It is recommended that the Board of Trustees approve the Agreement between the San Mateo Union High School District and San Mateo County Community College District regarding the Middle College at Skyline College effective July 1, 2022 through June 30, 2023.

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Dr. Melissa Moreno, President, Skyline College
Danni Redding Lapuz, Interim Vice President of Instruction

APPROVAL OF AGREEMENT WITH SAN MATEO UNION HIGH SCHOOL DISTRICT REGARDING MIDDLE COLLEGE AT SKYLINE COLLEGE

In collaboration with Dr. Kevin Skelly of San Mateo Union High School District (SMUHSD), the Middle College at Skyline College developed an Agreement to allow students from Capuchino High School to attend the Middle College at Skyline College. This Agreement facilitates the enrollment of Capuchino High School students in the Middle College at Skyline College, the Middle College that is closest to many of the students who attend Capuchino High School. Effective FY 2022-2023, SMUHSD agrees to pay SMCCCD \$6,800 per student for those who attend the Middle College at Skyline College.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement between the San Mateo Union High School District and San Mateo County Community College District regarding the Middle College at Skyline College effective July 1, 2022 through June 30, 2023.

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject 12.4 Certification of District Equal Employment Opportunity Fund Allocation Application

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 12. CONSENT AGENDA

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees certify the District's application for Equal Employment Opportunity funding.

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Julie Johnson, Chief Human Resources Officer
Mwanaisha Sims, Director, Policy, Training and Compliance

CERTIFICATION OF DISTRICT EQUAL EMPLOYMENT OPPORTUNITY FUND ALLOCATION APPLICATION

Under the State Chancellor's authority to "represent the Board [of Governors] in monitoring the use of the Equal Employment Opportunity Fund for the purpose of promoting equal employment opportunities in hiring and promotion at community college districts," the State Chancellor's Office implemented a new funding allocation model beginning in 2015-16. The "Multiple Method" allocation model, described below, was developed by the State Chancellor Office's Equal Employment Opportunity and Diversity Advisory Task Force and CCCCCO's Legal Division Office beginning in September 2015. In order for the District to receive funding for 2022-23, the District Equal Employment Opportunity Advisory Committee, Chancellor and Board of Trustees must certify how many of the "multiple methods" the District has satisfied.

The "Multiple Methods" are organized as follows:

Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

The State requires meeting 7 of the 9 multiple methods. As explained in detail in the certification, the District has exceeded the required number by satisfying 9 of the 9 multiple methods. The full certification can be accessed at: <https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:6259d461-3f54-4f7d-9d90-df6a9e24b709#pageNum=1>.

RECOMMENDATION

It is recommended that the Board of Trustees certify the District's application for Equal Employment Opportunity funding.

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject	12.5 Approval of Curricular Additions, Deletions and Modifications for Cañada College, College of San Mateo and Skyline College
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	12. CONSENT AGENDA
Access	Public
Type	Action (Consent)
Preferred Date	May 25, 2022
Absolute Date	May 25, 2022
Fiscal Impact	No
Budgeted	No
Budget Source	n/a
Recommended Action	It is recommended that the Board of Trustees approve the attached curricular changes for the Cañada College, College of San Mateo, and Skyline College catalogs.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor
PREPARED BY:	Dr. Aaron McVean, Vice Chancellor, Educational Services and Planning, 358-6803

CURRICULAR ADDITIONS, DELETIONS AND MODIFICATIONS FOR CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE

The addition of 16 courses and four programs to, and the deletion of five courses from, the College catalogs are proposed by Cañada College, College of San Mateo, and Skyline College at this time. Additionally, 29 courses are proposed to be offered in the distance education mode.

Nineteen courses and one program were assigned inactive status, which removes them from the catalog and schedule. Since they have not been deleted, they can be more easily reinstated at a later time. If reinstatement is unlikely, these courses and program will be deleted in the coming years.

Furthermore, 126 courses and ten programs were modified.

Each of the proposed courses and programs has been reviewed by the appropriate Division Dean and approved by

the College Curriculum or Instruction Committee, acting on behalf of the local Academic Senate. In addition, the Academic Senate Presidents provide oversight with respect to the necessary role of the local Senates in the review and approval process. The rigor of the approval process assures that each new course has substance and integrity in relation to its discipline and that it fills a clear student need not being served by existing course offerings.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached curricular changes for the Cañada College, College of San Mateo, and Skyline College catalogs.

File Attachments

[Brd 05-25-22_Attachment A_CAN.pdf \(76 KB\)](#)

[Brd 05-25-22_Attachment B_CSM.pdf \(106 KB\)](#)

[Brd 05-25-22_Attachment C_SKY.pdf \(142 KB\)](#)

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject	12.6 Approval of Menlo Park Trade Incubator: Global Entrepreneurship Global Entrepreneurship, Cañada College Menlo Park Continuing Education Certificate
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	12. CONSENT AGENDA
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees approve the collaborative programming between Cañada College and CCCE listed in this report.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor
PREPARED BY:	Dr. Tammy Robinson, Vice President of Instruction, Cañada College Julian Branch, Director of Workforce Development, Cañada College Nicole Kelly, Regional Director of Global Trade, Cañada College

APPROVAL OF MENLO PARK TRADE INCUBATOR: GLOBAL ENTREPRENEURSHIP GLOBAL ENTREPRENEURSHIP, CANADA COLLEGE MENLO PARK CONTINUING EDUCATION CERTIFICATE

Program Summary

Cañada College, Workforce Development seeks to partner with Community, Continuing & Corporate Education (CCCE) to design and deliver a not-for-credit workforce program that meets the needs of the communities we serve by establishing a Trade Incubator that expands Business Owners into Global Entrepreneurship.

This program will train business owners to enter the international market place through a five-part trade course

taught by industry experts. By the end of the course, students will have completed an Export Plan which is needed to obtain comprehensive support from the U.S. Commercial Service. Several agencies assist entrepreneurs to expand their business internationally. Currently, there is a gap in service providing business owners with the essential elements they need to *enter* the international market place. Trade elements taught in the course will include eCommerce, Logistics & Supply Chain, Digital Marketing, Export Financing, and Regulations & Compliance. If approved, Cañada College would offer the program beginning August, 2, 2022 – November 29, 2022. The cost of the program would be \$299/student, with a goal of enrolling 25 students in the first cohort.

RECOMMENDATION

It is recommended that the Board of Trustees approve the collaborative programming between Cañada College and CCCE listed in this report.

Subject **12.7 Approval of Contract for Community, Continuing and Corporate Education Collaborative Second Programming Full Stack Developer Continuing Education Certificate in Partnership with Cañada College (Menlo Park Site)**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 12. CONSENT AGENDA

Access Public

Type Action (Consent)

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

13. OTHER RECOMMENDATIONS

Subject **13.1 Approval of Service Award for 2021-2022 Student Trustee Ashley Garcia (5 min.)**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 13. OTHER RECOMMENDATIONS

Access Public

Type Action

Recommended Action It is recommended that the Board authorize payment of a service award to Student Trustee Ashley Garcia, in accordance with Board Policy 1.05.

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Mitchell Bailey, Vice Chancellor/Chief of Staff

APPROVAL OF SERVICE AWARD FOR 2021-2022 STUDENT TRUSTEE ASHLEY GARCIA

Currently, the Student Trustee earns a maximum of \$438 per month for serving as Trustee. Prior to February 2022, when the Board received a compensation increase, the Student Trustee earned a maximum of \$417 per month. The Student Trustee is eligible, at the Board's discretion, for a service award if they have fulfilled the duties of the position for a 12-month period, in an amount equal to the total already earned during their 12-month term.

Student Trustee Ashley Garcia has served as Student Trustee for the past 12 months and has fulfilled all requirements of the office as specified in the Education Code and Board Policies.

RECOMMENDATION

It is recommended that the Board authorize payment of a service award to Student Trustee Ashley Garcia, in accordance with Board Policy 1.05, as described above.

Subject	13.2 Reappointment of Member to the District's Citizens' Bond Oversight Committee (5 min.)
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	13. OTHER RECOMMENDATIONS
Access	Public
Type	Action
Fiscal Impact	No
Recommended Action	It is recommended that the Board of Trustees reappoint Rosanne Foust to the Bond Oversight Committee for a third two-year term.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor
PREPARED BY:	Mitchell Bailey, Vice Chancellor/Chief of Staff

REAPPOINTMENT OF MEMBER TO THE DISTRICT'S BOND OVERSIGHT COMMITTEE

The Board of Trustees makes appointments of members to the District's Bond Oversight Committee. The Committee is charged with the responsibility to assure voters that bond proceeds are expended only for construction, reconstruction, rehabilitation or replacement of College facilities in compliance with the ballot language approved by voters, and that no funds are used for teacher or administrator salaries or other operating expenses.

At this time, one member of the committee, Rosanne Foust, is eligible for re-appointment to a third two-year term. Ms. Foust currently serves as the Committee's vice chair and holds the seat designated for a representative of the business community.

Ms. Foust serves as President and CEO of the San Mateo County Economic Development Association (SAMCEDA). Prior to SAMCEDA, she maintained a 20-year career with Alsace Development International USA, Inc, serving as executive vice president and treasurer. Ms. Foust served the City of Redwood City as Councilmember from 2003

through 2015, and as Mayor from 2007 – 2009. She serves on the boards of the Bay Area Council Economic Institute, First Five San Mateo County, NOVA-Workforce Investment Board, the Redwood City Improvement Association, Peninsula Television, Casa de Redwood (senior affordable housing complex), and Chamber San Mateo County. Additionally, Ms. Foust also served on the boards of the San Mateo County Transportation Authority for ten years, five as Chair and seven years on the San Francisco Bay Restoration Authority.

RECOMMENDATION

It is recommended that the Board of Trustees reappoint Rosanne Foust to the Bond Oversight Committee for a third two-year term.

Subject	13.3 Approval of Recommendation to Suspend Student Health Fees for the 2022/23 Academic Year (5 min.)
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	13. OTHER RECOMMENDATIONS
Access	Public
Type	Action
Preferred Date	May 25, 2022
Absolute Date	May 25, 2022
Fiscal Impact	Yes
Recommended Action	It is recommended that the Board of Trustees approve suspending Board Policy 8.70 Section 3(e) for the academic year 2022-2023 (student health fees), with the reduction in revenue backfilled from funding earmarked for Board-directed initiatives.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor
PREPARED BY:	Richard Storti, Executive Vice Chancellor of Administrative Services

APPROVAL OF RECOMMENDATION TO SUSPEND STUDENT HEALTH FEES FOR THE 2022/23 ACADEMIC YEAR

While student health fees provide resources that partially offset the cost of health services for the District, it is realized that those health fees can create a financial barrier for students. At its meeting of March 23, 2022, the Board of Trustees gave staff direction to review various types of student fees and make recommendations to the Board about the elimination or reduction of those fees, where practical, to support the District's *Free College* initiative and to broadly support student access and success. Staff provided an informational report to the Board of Trustees at its April 27, 2022 meeting covering health fees and the projected annual financial impact of eliminating health fees. The net financial impact of suspending health fees is projected to range from \$700K to \$770K for one academic year. Based on the feedback from the Board at that meeting, staff is recommending suspending the collection of student health fees for the 2022-2023 academic year.

RECOMMENDATION

It is recommended that the Board of Trustees approve suspending Board Policy 8.70 Section 3(e) for the academic year 2022-2023 (student health fees), with the reduction in revenue backfilled from funding earmarked for Board-directed initiatives.

Subject	13.4 Approval of Recommendation to Suspend Parking Fees and Parking Permit-Related Citations for the 2022/23 Academic Year (5 min.)
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	13. OTHER RECOMMENDATIONS
Access	Public
Type	Action
Preferred Date	May 25, 2022
Absolute Date	May 25, 2022
Fiscal Impact	Yes
Recommended Action	It is recommended that the Board of Trustees approve suspending Board Policy 8.70 Section 3(g) for academic year 2022-2023 (student parking fees and parking permit-related citations), with the reduction in revenue backfilled from funding earmarked for Board-directed initiatives.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor
PREPARED BY:	Richard Storti, Executive Vice Chancellor of Administrative Services

APPROVAL OF RECOMMENDATION TO SUSPEND PARKING FEES AND PARKING PERMIT-RELATED CITATIONS FOR THE 2022/23 ACADEMIC YEAR

While student parking fees provide resources that partially offset the cost of parking-related expenses for the District, it is realized that those parking fees can create a financial barrier for students. At its meeting of March 23, 2022, the Board of Trustees gave staff direction to review various types of student fees and make recommendations to the Board about the elimination or reduction of those fees, where practical, to support the District's *Free College* initiative and to broadly support student access and success. Staff provided an informational report to the Board of Trustees at its April 27, 2022 meeting covering parking fees and the projected annual financial impact of eliminating parking fees and parking permit-related citations. The net financial impact of suspending parking fees and parking permit related citations is projected to range from \$1.1 to \$1.4 million for one academic year. Based on the feedback from the Board at that meeting, staff is recommending suspending the collection of parking fees and the issuance of any parking permit-related citations for the 2022-2023 academic year.

RECOMENDATION

It is recommended that the Board of Trustees approve suspending Board Policy 8.70 Section 3(g) for academic year 2022-2023 (student parking fees and parking permit-related citations), with the reduction in revenue backfilled from funding earmarked for Board-directed initiatives.

Subject **13.5 Authorization to Execute a Lease Agreement for the College of San Mateo Education Facility in Half Moon Bay**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 13. OTHER RECOMMENDATIONS

Access Public

Type Action (Consent)

Preferred Date May 25, 2022

Absolute Date May 25, 2022

Budgeted Yes

Recommended Action It is recommended that the Board of Trustees authorize the Chancellor, or his designee, to negotiate a full-service lease for space at 650 Mill Street, Half Moon Bay, CA, with a final agreement to be presented to the Board for its consideration and approval.

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Dr. Jennifer Taylor-Mendoza, President, College of San Mateo
Dr. Micaela Ochoa, Vice President, Administrative Services

AUTHORIZATION TO ENTER INTO NEGOTIATIONS FOR A LEASE AGREEMENT FOR A COLLEGE OF SAN MATEO EDUCATION FACILITY IN HALF MOON BAY

At its meeting of April 27, 2022, the Board of Trustees received an overview of College of San Mateo's Coast to College Education Plan (Board Report 22-4-13.1). As part of the report, College administration discussed the potential of a lease agreement for a Coastside Education facility, and the Trustees provided direction for the CSM administration to proceed with pursuing a lease agreement for a CSM education facility in Half Moon Bay.

The administration has identified a 2,025 square feet facility that is currently under construction at 650 Mill Street, Half Moon Bay, CA. The new construction is expected to be completed in 2023, and would provide two spaces totaling 2,029 square feet. For programming, there would be one classroom at approximately 30-35 seats. Key support services would include student-onboarding, registration, counseling, orientation, tutoring, and financial aid. The space may include three multi-use administrative offices, a reception area, lounge area, kitchenette, and workshop meeting space.

Upon CSM's potential occupancy in 2023, it is planned that the Coastside Education facility at 650 Mill Street would include improvements (TI) of a classroom with infrastructure for HyFlex technology, a conference room with infrastructure for HyFlex technology, three offices, reception/waiting area, and other common space amenities (restroom, kitchenette, storage).

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor, or his designee, to negotiate a full-service lease for space at 650 Mill Street, Half Moon Bay, CA, with a final agreement to be presented to the Board for its consideration and approval.

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject	13.6 Adoption of Facial Covering Requirement Framework (20 min.)
Meeting	May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	13. OTHER RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees modify the current face covering procedure so that the use of face coverings for indoor spaces align with San Mateo County Health Department and California Department of Public Health recommendations. This means that the use of face coverings would be recommended, or strongly recommended, but not required for all students, employees, and visitors regardless of vaccination status. In the case of a high COVID community level as defined by the CDC, it is recommended that the use of face coverings be mandatory for all students, employees, and visitors.
TO:	Members of the Board of Trustees
FROM:	Michael Claire, Chancellor

ADOPTION OF FACIAL COVERING REQUIREMENT FRAMEWORK

At its meeting of April 27, 2022, staff requested direction from the Board concerning a process for modifying the District face covering requirement. Staff suggested aligning the District's facial covering requirements with the guidance of San Mateo County Health Department and California Department of Public Health. As such, the Board directed staff to bring forward a recommendation at this meeting.

Attached is a full report making and supporting the recommendation.

RECOMMENDATION

It is recommended that the Board of Trustees modify the current face covering procedure so that the use of face coverings for indoor spaces align with San Mateo County Health Department and California Department of Public Health recommendations. This means that the use of face coverings would be recommended, or strongly recommended, but not required for all students, employees, and visitors regardless of vaccination status. In the case of a high COVID community level as defined by the CDC, it is recommended that the use of face coverings be mandatory for all students, employees, and visitors.

File Attachments

[Facial Coverings Requirement Framework Report.pdf \(202 KB\)](#)

14. INFORMATIONAL REPORTS

Subject **14.1 Framework for Reviewing and Revising COVID-19 Policies, Practices and Protocols (10 min.)**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Discussion

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

FRAMEWORK FOR REVIEWING AND REVISING COVID-19 POLICIES, PRACTICES AND PROTOCOLS

The District has developed a comprehensive COVID-19 Prevention Plan in response to the pandemic. A copy of the plan can be found at [SMCCCD COVID Plan](#). This plan has been shared with the Board on several occasions and was last updated in March 2022 to reflect changes in external regulations. In addition, the Board approved *Board Policy 2.90: COVID-19 Vaccination Requirement* in July 2021; the policy was updated in November 2021.

Many of the standard operating procedures in the COVID-19 Prevention Plan, as well as the Board Policy 2.90, were developed and implemented in response to an emergency situation at the very height of the pandemic. We are now at the point where most experts agree that our community can expect COVID surges at various points in the year, followed by periods of low COVID activity.

As we all learn more about COVID, COVID transmission, vaccine efficacy, treatment options, and general risk it is clear that our District must continue to make adjustments to its COVID Prevention Plan and strike a reasonable balance between keeping people safe, and ensuring equitable access to our facilities.

The administration is recommending a comprehensive review of the COVID Prevention Plan, and a review of Board Policy 2.90 as the District and colleges prepare for the 2022/2023 Academic Year. The administration plans to conduct a comprehensive review of the plan, present recommendations to the Health and Safety Committees at each college, and make specific recommendations to the Board early in the Fall 2022 semester.

We have transitioned out of an emergency situation to an environment where COVID will be with us for the remainder of our lives. The District must continue to assess its plans, policies, procedures, and practices to reflect this reality.

Subject **14.2 Discussion of and Direction for Employee Housing Program (20 min.)**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Discussion

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Mitchell Bailey, Vice Chancellor/Chief of Staff

DISCUSSION OF AND DIRECTION FOR EMPLOYEE HOUSING PROGRAM

In 2004, the District worked to establish the San Mateo County Colleges Education Housing Corporation, an IRS designated 501(c)(3) organization affiliated with the District for the purposes of managing the District's employee affordable housing program. The Housing Corporation was formed to create an arms-length relationship from the District and to provide independence from the employee-employer relationship and a tenant-landlord relationship.

The Housing Corporation is governed by a board of directors appointed by the District Board of Trustees. The Board of Directors is comprised of two trustees from the District Board of Trustees, a representative recommended by the District Academic Senate, a representative recommended by CSEA and outside professionals with knowledge and expertise in property management, housing, finance, law, etc. The Housing Board meets quarterly and is responsible for the general management and oversight of the District's employee housing assets and sets policies relating to rents, occupancy, eligibility, and the general use and maintenance of the assets, and provides for the general operation of the employee housing program.

The District's employee housing program assets currently include:

- **College Vista**, located on the College of San Mateo campus, is a two and three-story complex with 44 units. This complex opened in 2005.
- **Cañada Vista**, located at Cañada College, consists of two three-story residential buildings with 60 units. This complex opened in 2011.
- **College Ridge** at Skyline College, which has 30 units, is in the final construction phase and will be opening in late summer 2022.

Residents are eligible to live in the complexes for up to seven years and are charged affordable, below-market rental rates to allow for residents to save money to put toward a down payment for a home or for future housing needs.

At recent Housing Corporation Board of Directors meetings, the Board has asked that consideration and guidance be given by the District's Board of Trustees, including in the following areas:

- Understanding/clarifying the purpose of the employee housing program. After 17 years of operations, and the turnover of District Board of Trustees members and Housing Board of Directors members, views, perspectives, perceptions and understandings as to the program may have evolved and/or shifted. The Housing Board is interested in clarity on the Board of Trustees' view as to the purpose of the employee housing program in the current context.
- Understanding the vision of the District in constructing (or acquiring) additional employee housing complexes. With the addition of College Ridge, the employee housing program will have 134 units of housing to offer to employees. However, there are nearly 250 employees on the waitlist for units.
- Understanding the vision for affordability as it pertains to the setting of rental rates. Current rates are less than 50% of market rate. As the Housing Board works to set and adjust rental rates for units, they are interested in the perspective of the Board of Trustees as to perimeters as to how high or low those rates should be.

It is asked that the Board of Trustees consider and discuss the items referenced above.

As further context, attached to this report is a summary presentation of the Employee Housing Program and the items on which the Housing Board is asking for guidance. Also attached as reference is a recent article from the San Mateo Daily Journal regarding recent rental rate activity.

File Attachments

[Employee Housing Discussion - Board Presentation.pdf \(1,044 KB\)](#)

[Article from San Mateo Daily Journal.pdf \(171 KB\)](#)

Subject **14.3 Discussion of Potential Housing Partnership Opportunities**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Discussion

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Mitchell Bailey, Vice Chancellor/Chief of Staff

DISCUSSION OF POTENTIAL HOUSING PARTNERSHIP OPPORTUNITIES

Recently, the District was approached by a developer doing work in Redwood City regarding partnering with the District at Cañada College to provide substantial funding for the development of housing. Staff will provide an update to the Board on this discussion and outline advantages and challenges in engaging in such a partnership.

Subject **14.4 Update on FY 2022-2023 Tentative District Budget Development for the Unrestricted General Fund (15 min.)**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Discussion, Informational

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Richard Storti, Executive Vice Chancellor of Administrative Services
Bernata Slater, Chief Financial Officer

Update on FY 2022-2023 Tentative District Budget Development for the Unrestricted General Fund

Staff will provide an update on the District Budget for FY 2022-23 and review assumptions used in preparation of 2022-23 Tentative Budget, which will be presented to the Board of Trustees for adoption at their meeting of June 22, 2022. A summary is attached to this report.

File Attachments

[Budget Update 2022-23.pdf \(314 KB\)](#)

[Budget Update 2022-23 Presentation.pdf \(1,131 KB\)](#)

Subject **14.5 Update on the Recruitment of a Performance Auditor/Policy Analyst (10 min.)**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Discussion

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Richard Storti, Executive Vice Chancellor of Administrative Services

UPDATE ON THE RECRUITMENT OF A PERFORMANCE AUDITOR/POLICY ANALYST

At its meeting of May 11, 2022, the Board of Trustees gave staff direction to provide an update on the recruitment of a Performance Auditor / Policy Analyst position.

As background, the Board of Trustees approved the addition of a new position, Performance Auditor / Policy Analyst, to proactively assist the Board of Trustees and Chancellor in identifying strengths and weaknesses in various District programs, identifying best practices for the Board of Trustees to consider, including correcting shortcomings in District practices and programs. The Performance Auditor is a public policy professional who provides independent review and analysis of various college and/or District programs and procedures, and who develops findings and recommendations for review by the Board of Trustees and Chancellor.

After an initial recruitment resulted in a failed search, the Board of Trustees directed staff to engage a professional search firm to assist with recruitment efforts and to help ensure a diverse pool of qualified candidates. Staff requested and received proposals from three firms as noted below.

Firm	Fee	Suggested Timeline
Management Partners	\$25,900	4 months
CCSS	\$28,000	3 months
Isaacson Miller	\$60,000	5-6 months

After meeting with representatives from each firm and reviewing the proposals, staff intends to engage CCSS with the below search timeline.

Action/Activity	Timeframe
Develop Job Description	Complete
Finalize Position Announcement with search firm	May 26-31
Post and advertise job announcement. Circulate job announcement through state and national mailing. Search firm outreach.	June 1 - July 22
Position closes (open until filled)	July 22
Screening Committee reviews applicant materials	July 23-31

Screening Committee selects applicants for interviews	August 1
Screening Committee conducts first-level interviews and identifies finalists	Aug 9-11
Reference checks conducted by Search Firm	Aug 12-19
Finalists meet/interview with Chancellor's Executive Staff	August 23
Board of Trustees interviews finalists	August 24
Approval of appointment	September Board meeting

Subject **14.6 District Financial Summary for the Quarter Ending March 31, 2022**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Informational

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Bernata Slater, Chief Financial Officer

DISTRICT FINANCIAL SUMMARY FOR THE QUARTER ENDING March 31, 2022

In accordance with Education Code Section 72413, the State Chancellor's Office requires submission of a Quarterly Financial Status Report (Form CCFS-311Q) and a copy of the District's financial report.

Attached as exhibits to this report are:

- Form CCFS-311Q (Exhibit A) for the quarter ending March 31, 2022, which was forwarded to the State Chancellor's Office on May 9, 2022
- Cash Flow Statement for quarter ending March 31, 2022 (Exhibit B)

File Attachments
[Q3.pdf \(558 KB\)](#)

Subject **14.7 Auxiliary Operations Financial Summary for the Quarter Ending March 31, 2022**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Informational

TO: Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Richard Storti, Executive Vice Chancellor Administrative Services

AUXILIARY OPERATIONS FINANCIAL SUMMARY FOR THE QUARTER ENDING MARCH 31, 2022

Presented in the attached report to the Board of Trustees for information is the 2021-22 Third Quarter Auxiliary Report, which covers the period of July 1, 2021 through March 31, 2022, for the Associated Student Bodies; the Bookstores; the Cafeterias; the College of San Mateo Athletic Center; and Community, Continuing, and Corporate Education.

File Attachments
[2021-22 Q3 Auxiliary Report.pdf \(459 KB\)](#)

Subject **14.8 Report of Public Information Requests for April 2022**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. INFORMATIONAL REPORTS

Access Public

Type Informational

TO: Members of the Board of Trustees

FROM: Michael Claire, Chancellor

PREPARED BY: Mitchell Bailey, Vice Chancellor/Chief of Staff

REPORT OF PUBLIC INFORMATION REQUESTS FOR MARCH 2022

Attached for the Board's information is a report on public information requests through the Public Records Act (PRA), media requests, and communications from the public for the Board received in the month of April 2022.

File Attachments
[Public Information Report - May 2022.pdf \(167 KB\)](#)

15. COMMUNICATIONS

16. STATEMENTS FROM BOARD MEMBERS

17. RECONVENE TO CLOSED SESSION (if necessary)

Subject **17.1 Reconvened to Close Session**

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 17. RECONVENE TO CLOSED SESSION (if necessary)

Access Public

Type Procedural

18. RECONVENE TO OPEN SESSION (if necessary)

Subject 18.1 Reconvened to Open Session

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 18. RECONVENE TO OPEN SESSION (if necessary)

Access Public

Type Procedural

Subject 18.2 Announcement of Reportable Action Taken In Closed Session (if necessary)

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 18. RECONVENE TO OPEN SESSION (if necessary)

Access Public

Type Procedural

19. ADJOURNMENT

Subject 19.1 Adjourn

Meeting May 25, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 19. ADJOURNMENT

Access Public

Type Procedural