

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
April 25, 2018

Closed Session at 5:00 p.m.; Open Meeting at 6:00 p.m.
District Office Board Room, 3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are recorded; recordings are kept for one month.*
- *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

5:00 p.m. Call to Order

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

1. Conference with Legal Counsel Regarding Three Cases of Existing Litigation:
 - a. San Mateo County Community College District v LocusPoint Networks, LLC, et al, Case No. 17CIV01534
 - b. LocusPoint Networks, LLC, et al v San Mateo County Community College District, Case No. 17CIV01550
 - c. LocusPoint Networks, LLC, et al. v San Mateo County Community College District, Case No. 17CIV04899
2. Conference with Legal Counsel Regarding One Case of Potential Litigation Pursuant to Subdivision (c) of Section 54956.9
3. Conference with Labor Negotiators
Agency Negotiators: Kathy Blackwood and Mitchell Bailey
Employee Organizations: AFT, AFSCME and CSEA

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

6:00 p.m. Call to Order/ Roll Call
Pledge of Allegiance

MINUTES

- 18-4-1 [Approval of the Minutes of the Regular Meeting of March 28, 2018](#)
- 18-4-2 [Approval of the Minutes of the Board of Trustees Retreat of April 7, 2018](#)

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

- 18-4-2A [Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)
- 18-4-3A [Re-employment of contract and regular faculty for the 2018-19 Academic Year](#)

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- 18-4-1CA [Adoption of Resolution Nos. 18-4 through 18-10 in Support of San Mateo County School Districts' Bond and Parcel Tax Measures](#)
- 18-4-2CA [Adoption of Resolution No. 18-11 Supporting the Call for Full and Fair Funding of California's Public Schools](#)
- 18-4-3CA [Ratification of January and February 2018 District Warrants](#)
- 18-4-4CA [Approval of Curricular Additions, Deletions and Modifications – Cañada College, College of San Mateo and Skyline College](#)

Other Recommendations

- 18-4-100B [Approval of the Third Amended Master Agreement between the San Mateo County Community College District and San Mateo County Community Colleges Foundation](#)
- 18-4-101B [Approval of Sole Source Services Agreement between San Mateo County Community College District and Strategic Energy Innovations](#)
- 18-4-102B [Authorization to Augment the Design-Build Contract for Cañada College Building 23N New Science and Technology Project](#)
- 18-4-103B [Authorization to Augment the Design-Build Contract for Skyline College Building 12N Environmental Science Project](#)
- 18-4-104B [Approval of Contract Award for Skyline College Building 14 Loma Chica / Child Development Center Renovations Project](#)

- 18-4-105B [Approval of Contract Award for College of San Mateo Buildings 2, 3, 4, 4A Roof Replacement](#)
- 18-4-106B [Acceptance of Grant from the County of San Mateo and Allocation of Funds for Improving and Expanding the District's Model Zero Waste Program Districtwide](#)
- 18-4-107B [Adoption of Resolution No. 18-12 Regarding Board Absence](#)

INFORMATION REPORTS

- 18-4-2C [Public Safety Study Update: District Community Feedback, Additional Data and Implementation Alternatives](#)
- 18-4-3C [Update on Transition to By-Trustee Area Election Method](#)
- 18-4-4C [Discussion of Public Works Labor Options in Regard to Skyline Faculty and Staff Housing Development](#)
- 18-4-5C [Discussion with Collective Bargaining Units to Explore the Possibility of Engaging in Pre-Sunshining Discussions](#)

COMMUNICATIONS

STATEMENTS FROM BOARD MEMBERS

RECONVENE TO CLOSED SESSION (if necessary)

RECONVENE TO OPEN SESSION (if necessary)

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION (if necessary)

ADJOURNMENT

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
March 28, 2018, San Mateo, CA**

The meeting was called to order at 5:00 p.m.

Board Members Present: President Richard Holober, Vice President Maurice Goodman, Trustee Dave Mandelkern, Trustee Thomas Mohr, Trustee Karen Schwarz

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Holober said that during Closed Session, the Board will hold a conference with legal counsel regarding three cases of existing litigation and one case of potential litigation as listed on the printed agenda.

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

None

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:01 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:00 p.m.

Board Members Present: President Richard Holober, Vice President Maurice Goodman, Trustee Dave Mandelkern, Trustee Thomas Mohr, Trustee Karen Schwarz, Student Trustee Alfredo Olguin Jr.

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College Vice President of Administrative Services Eloisa Briones, College of San Mateo President Michael Claire, Cañada College President Jamillah Moore, College of San Mateo Academic Senate President Jeramy Wallace

PLEDGE OF ALLEGIENCE

DISCUSSION OF THE ORDER OF THE AGENDA

None

President Holober announced that President Claire has requested that this meeting be adjourned in memory of Michael Perkins, a College of San Mateo student who tragically died in an automobile accident over the past weekend. The Board agreed unanimously to do so.

MINUTES

It was moved by Trustee Mandelkern and seconded by Trustee Schwarz to approve the minutes of the meeting of February 28, 2018. The motion carried, all members voting Aye.

It was moved by Trustee Mohr and seconded by Trustee Schwarz to approve the minutes of the meeting of March 14, 2018. The motion carried, with Trustees Holober, Mohr and Schwarz voting Aye and Trustees Goodman and Mandelkern abstaining.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Skyline College Vice President Briones thanked those who participated in the President's Council Breakfast. She said the College was able to generate the revenues that were projected.

College of San Mateo President Claire thanked the Board for recognizing Michael Perkins. He said Mr. Perkins was a popular young man who knew everyone on campus. He said he is reaching out to the family to offer support. President Claire said a faculty member spent the first day of his vacation with another student who survived the accident. He said this reflects what goes on every day at each of the Colleges among faculty, students and staff.

President Claire said that approximately one and one-half years ago, he brought concerns to the Board regarding the inability to staff the nursing program with full-time faculty. He said the program is now fully staffed and at this meeting, the Board is being asked to approve the appointment of a new Director of Nursing, Dr. Enna Trevathan. Dr. Trevathan currently serves as Associate Dean for Educational Outreach at the University of San Francisco. She has worked in a variety of hospitals as both a nurse and manager. She received her Associate Degree in Nursing from a California community college.

Cañada College President Moore thanked President Holober for giving the welcome address at the recent Awareness Summit and she thanked Trustee Mohr and Trustee Schwarz for attending the Summit. She thanked Chancellor Galatolo and Trustee Mohr for attending the retirees' luncheon, which was held at Cañada College. President Moore said Skyline College President Regina Stanback Stroud presented an excellent keynote address at the Women's Leadership Conference, which was hosted by Cañada College on March 24.

College of San Mateo Academic Senate President Wallace reported that District Academic Senate President Leigh Anne Shaw and three Senate appointees – Professor Joe Mangan from College of San Mateo, Professor Rebekah Taveau from Cañada College and Professor Kate Browne from Skyline College – attended the Faculty Hiring Institute in Sacramento held by the Center for Urban Development. He said President Shaw reports that this was a very impactful experience and she looks forward to making resolutions based on their learning at the Institute.

Christine Abella, Vice President of the Associated Students of Skyline College (ASSC) said a primary focus this year has been student advocacy. She said students are being encouraged to become involved through voting and engaging in political issues. Ms. Abella said one of the first issues the ASSC addressed was the blackface incident that occurred on the campus last year. Amirah Tullock, ASSC Senator and Chair of the Student Equity Committee, said the incident affected many students very deeply. She said the ASSC wanted to make sure that students did not feel ignored and that their concerns would be addressed. Working with fellow students, the Skyline College Academic Senate, and Director of Student Development Amory Cariadus, the ASSC Board unanimously adopted a resolution on “Commitment to Student Equity” in October 2017. Ms. Tullock read the resolution and said it will help keep equity as a focus at the College now and in the future. Vice President Goodman said that over the last few weeks, the country has seen the influence and power of the young voice. He said he is immensely proud to see Ms. Tullock and other young adults at Skyline College taking leadership roles throughout the process over the last year. He commended Ms. Cariadus and the Academic Senate for helping to provide opportunities for students to have a voice. Trustee Mohr said he would like to invite the equity leaders and student leaders from the Colleges to participate in the next Board discussion on race, class and privilege. He said there are a number of matters students would like to see addressed as outlined in the ASSC resolution and a discussion would accord them the opportunity to outline the status of their recommendations and inform the Board of the support they need. Trustee Schwarz commended the students for the work they are doing in equity. She said she looks forward to having students from all three Colleges included in future discussions.

Ms. Abella said recent ASSC events included participation in the National School Walkout in solidarity with students in Parkland, Florida and a Women's History Month reception. She said the ASSC hopes to hold safety education workshops on April 20 in coordination with the Public Safety Department to honor victims of the 1999 Columbine High School shootings. The workshops will address anti-violence on campus and public safety protocols. In addition, leadership training opportunities are available to strengthen community and public service.

Ms. Abella said ASSC students serve on District and College participatory governance committees, task forces and work groups. Clubs are also a major part of campus life. There are 44 active clubs, including four new clubs – Middle College Student Council, National Society of Black Engineers, Programming Club, and Yogis.

Leandro Torres Mantilla, ASSC President, said student leaders attended the annual ASSC Leadership Retreat in January, where they participated in activities that allowed them to get to know each other better and communicate more effectively. He said activities during the semester included the Cyclone Gita Relief Fundraiser, a Valentine's Day event focusing on healthy relationships and personal responsibility, and a Lunar New Year Celebration. Upcoming events will include a College Lecture Series presentation by Rosa Clemente, Asian Heritage Festival, Day of Silence to celebrate the LGBT community, and Pacific Heritage Day. ASSC elections will be held from April 30 to May 3.

Trustee Schwarz asked for more information on the Middle College Student Council. Ms. Abella said this new club is composed of Middle College students whose focus is to engage more fully with other students on campus. Trustee Schwarz asked how recipients of fundraising activities are chosen. Ms. Abella said the Cyclone Gita Relief Fundraiser

was chosen because many Skyline College students are natives of American Samoa and this fundraiser could help their communities.

Trustee Mohr congratulated the ASSC students on their accomplishments. He said much learning goes on beyond the classroom, led by students themselves, and this is an essential part of the educational process.

Student Trustee Olguin thanked the student leaders for all of their hard work.

President Holober thanked the students for their informative report and for all they do for Skyline College.

Chancellor Galatolo recognized audience member Kalimah Salahuddin, who is a member of the Jefferson Union High School District Board of Trustees and a recent inductee into the San Mateo County Women's Hall of Fame. Ms. Salahuddin is the mother of Amirah Tullock who presented the resolution on Commitment to Student Equity.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: RESOLUTIONS ON EQUITY FROM CAÑADA COLLEGE AND COLLEGE OF SAN MATEO (18-3-3C)

Dr. Rebekah Taveau, Faculty Coordinator of the Academic Committee for Equity and Success (ACES) and ESL Professor at Cañada College, said the writing of the Cañada College Resolution on Equity was coordinated by ACES in collaboration with the Classified Senate, Academic Senate, Associated Students of Cañada College, and the Cañada College community. She said there was great support from the College administration as well. Professor Taveau read the College's Resolution on Equity.

Professor Jeremy Wallace said the College of San Mateo Academic Senate started working on their resolution last fall, thinking about how they could leverage the 10 + 1 purview to promote equity. He said the Senate realized that many faculty, staff and students on campus did not quite understand what educational equity means. Therefore, they decided to create a resolution that defines educational equity and can be used as a foundation for future equity work. This semester, the Academic Senate has decided to include an equity statement in the syllabi beginning next fall. The Senate is currently working on changes to program review to make it more equity focused. Professor Wallace thanked the Academic Senate Equity Task Force – Mike Sherer, Peter von Bleichert, Allie Fasth, Stephanie Roach, Student Body President Colby Riley and Director of Equity Jeremiah Sims. He also thanked President Claire and his Cabinet for their support and Professor Kate Browne and the Skyline College Academic Senate for starting the conversation last summer. Professor Wallace read the College of San Mateo Academic Senate's Resolution, "Commitment to Educational Equity at College of San Mateo."

Trustee Mohr said two things stood out to him during the readings of the resolutions: (1) the call for the Board to examine policies to see which might be strengthened or created to be supportive of the elements outlined in the resolutions, and (2) the emphasis on delivery of curriculum, which is the most important part of the mission of a community college.

Vice President Goodman said the fact that the Academic Senates took the lead in creating an environment in which conversations on equity can take place speaks volumes. He commended the leadership of the Academic Senates, starting with Skyline College and blossoming from there. He said that in addition to matters of policy and delivery of instruction, they are also sending a very powerful message about what we as a District will and will not stand for. Vice President Goodman said he hopes that the entire educational community gets this message.

Trustee Schwarz said the word that comes to mind while listening to the resolutions is "inclusive." She said the Board started the conversation on equity some time ago and it has grown as the Academic Senates, students, staff and faculty have come to join in the conversation. She said it makes her feel that we are now inclusive as a District and understand what is important to students, employees and their families, as well as understanding what we will and will not accept. Trustee Schwarz said she is proud of the work that has been done and is confident that the conversations will continue.

Student Trustee Olguin said the discussions on equity have an impact on how students feel on their campuses. He thanked the Academic Senates and the students who have participated in the conversations. He said it is now important that the discussions be followed by actions. He said it is also important to find ways to spread the message to the broader San Mateo County community.

President Holober said the presentations on equity have covered a great deal of territory and have been expressed in different ways. He said recommendations have been presented to the Board, including recommendations by students. He said the recommendation to infuse equity issues into 10 + 1 topics sounds like a good way to give life to the issue. Keeping in mind that the Board gives deference to the participatory governance process, President Holober said he would like to know where the process stands in terms of bringing concrete plans for action to the Board, particularly with regard to the statement of recommendations formulated by Skyline College faculty and staff which were presented to the Board in August 2017. He said the statement included recommendations on curriculum, flex day workshops and other training.

Eugene Whitlock, Vice Chancellor of Human Resources and General Counsel, said he is a member of the Districtwide EEO Committee, along with members of the Academic Senate and bargaining units. He said the Committee has been working on developing a Districtwide program on equity in which all current and new employees would be required to participate. He said the Committee has developed a blueprint for what the courses would contain and how the program would be rolled out to faculty, staff and administrators. He said the Committee hopes to launch the program in spring of next year. Vice Chancellor Whitlock said innovation funding has been requested for the program.

Chancellor Galatolo said some of the recommendations made by both students and the Academic Senates concern curriculum and curriculum development. He said this is largely within the purview of faculty and the District is seeking guidance from them. Professor Kate Williams Browne, President of the Skyline College Academic Senate, said all of the Academic Senates have been working together and have been working hand-in-hand with students. Regarding curriculum, Professor Browne said Skyline College, under the direction and leadership of Dr. Tammy Robinson, is taking action to build an ethnic studies program that has a focus on social justice. At the same time, President Stanback Stroud, Vice President of Instruction Jennifer Taylor-Mendoza, Guided Pathways representatives and the Academic Senate have worked to create a request for innovative funding to focus on the Multicultural Center and a robust program that will work with students under the leadership of Lasana Hotep, Dean of Student Equity and Support Programs.

Professor Taveau said the resolution presented earlier was coordinated by the Cañada College Academic Committee for Equity and Success in close coordination with the Academic Senate. She said faculty, staff and administrators worked together on the resolution and now the group wants to continue working together to set up a plan for enacting some of the recommendations. She said they are currently working on seeking an equity position at the College.

Professor Wallace said that in addition to the syllabus statement mentioned earlier, College of San Mateo is focusing on professional development to make sure that faculty understand the meaning of educational equity.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Michele Hagggar, President of the Skyline College Classified Senate, said that during the last accreditation cycle, the accreditation team recommended that each employee group, including classified personnel and managers, have a professional code of ethics for their respective constituencies in order to be in full compliance with the Districtwide policy on ethical behaviors adopted by the Board under Policy 2.21. Ms. Hagggar said a team of classified employees from each College and the District Office has developed a statement of ethics for classified employees. She said the statement is intended to be a public declaration of the ethical underpinnings of classified employees' services to the District, its students and the community. She said the statement has gone through several rigorous iterations based on extensive research and many discussions to ensure a code that classified employees believe should be embodied in all of their interactions. She said a link to the statement will be added to Board Policy 2.21.

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (18-3-2A)

It was moved by Trustee Mandelkern and seconded by Trustee Schwarz to approve the items in board report 18-3-2A. The motion carried, all members voting Aye.

APPROVAL OF CONSENT AGENDA

President Holober said the consent agenda consists of board reports 18-3-1CA and 18-3-2CA as listed on the printed agenda. It was moved by Vice President Goodman and seconded by Trustee Schwarz to approve the items on the consent agenda. The motion carried, all members voting Aye.

Other Recommendations**VOTE TO ELECT MEMBERS TO THE CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD, 2018 (18-3-1B)**

It was moved by Vice President Goodman and seconded by Trustee Schwarz to discuss the list of candidates and vote on a roster of candidates. The Board voted unanimously to cast its ballot for the following four candidates: Eric Payne, State Center Community College District; Greg Bonaccorsi, Ohlone Community College District; Don Edgar, Sonoma County Community College District; Suzanne Woods, Palo Verde Community College District.

ACCEPTANCE OF 2017-18 MID-YEAR BUDGET REPORT AND APPROVAL OF BUDGETARY TRANSFERS AND INCOME ADJUSTMENTS FOR THE PERIOD ENDING DECEMBER 31, 2017 (18-3-100B)

It was moved by Trustee Mandelkern and seconded by Trustee Schwarz to accept the budget report and approve the budgetary transfers and income adjustments. The motion carried, all members voting Aye.

APPROVAL OF SOLE SOURCE PURCHASE OF TECHNICAL ASSISTANCE SERVICES FROM THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES/CAREER LADDERS PROJECT (18-3-101B)

It was moved by Vice President Goodman and seconded by Trustee Schwarz to approve the purchase as detailed in the report. The motion carried, all members voting Aye.

AUTHORIZATION OF SOLE SOURCE PURCHASE OF REPORTING AND ANALYTICS FROM A. LANGE CONSULTING (18-3-102B)

It was moved by Trustee Schwarz and seconded by Trustee Mandelkern to approve the purchase as detailed in the report. Trustee Mohr said the report makes mention of the formation of a college dashboard and he asked where the dashboard can be viewed. Vice President McVean said A. Lange Consulting is the group that has assisted in the development of the Tableau Dashboard. A. Lange is also part of the expansion of the SAP Analytics platform which was first used at Skyline College and is now becoming the District standard for analytics. He said there are approximately 200 different reports that are available through this business tool. He said the primary District dashboard was built in Tableau. Trustee Mohr asked if there will be a dashboard for each College. Vice President McVean said that as part of the expansion, each College will have not only a single dashboard, but will have a set of analytical tools for all of their programs and services. Trustee Schwarz asked for an example of the services that can be analyzed with this tool. Vice President McVean said an example is the expansion of the foster youth review report, which was developed at Skyline College and is being used at all of the Colleges. After this discussion, the motion carried, all members voting Aye.

AUTHORIZATION OF SOLE SOURCE PURCHASE OF TRANSMITTER FOR KCSM-TV REPACKING ACTIVITIES AT SUTRO TOWER (18-3-103B)

It was moved by Trustee Mandelkern and seconded by Trustee Schwarz to approve the purchase as detailed in the report. Trustee Mandelkern said there will be approximately \$1.8 million repacking funds available after paying for this transmitter. He asked if this amount will be sufficient to cover the remainder of the repacking conversion expenses. Executive Vice Chancellor Blackwood said it will be sufficient. President Holober noted that the request is for approval of a sole source purchase; he asked if the recommended manufacturer is the only entity that can perform the repacking activities needed at this time. Marilyn Lawrence, a consultant to the District, said staff investigated three manufacturers, but the one recommended is the only one that manufactures a transmitter that will fit into the space. She said that this would have been the manufacturer of choice in any case. After this discussion, the motion carried, all members voting Aye.

AUTHORIZATION TO UTILIZE THE LEASE-LEASEBACK DELIVERY METHOD FOR SKYLINE FACULTY AND STAFF HOUSING DEVELOPMENT (18-3-104B)

It was moved by Trustee Schwarz and seconded by President Holober to approve the utilization of the lease-leaseback delivery method as detailed in the report. Vice President Goodman asked if the lease-leaseback method is the best option for being able to control costs. He asked if there will be any concern or exposure to the District to have the costs

increase over the amount that was already stated. Chief of Staff Mitchell Bailey said staff believes this method will allow the District to control costs in the most effective way. Chancellor Galatolo said it is cost effective because the District already has the design and it still can be competitively bid for a contractor who can use the design. He said staff cannot be certain of the cost comparisons until bids are received. He said staff intends to keep the Board apprised of any unforeseen events. Trustee Mohr asked if the Board could discuss this item at the next meeting after having had the opportunity to study it further. Mr. Bailey said staff is concerned about the timeline, as the intention is to begin the Phase I site improvement component of the project during the summer when fewer people are in the area.

Trustee Mandelkern said he is comfortable using the lease-leaseback delivery method for the project. He asked if it will be conducted under the District's existing Project Labor Agreement (PLA). Mr. Bailey said this has not yet been determined. Trustee Mandelkern said he would not be comfortable proceeding if the project did not fall under the PLA.

President Holober said that with the District's previous bonds, project lists were developed under the PLA. He said that although the housing development is not bond funded, the Board can determine how to build the project as a matter of policy. He said he believes the project is sufficiently large in scope that building it under a PLA would be in keeping with the Board's philosophy.

Chancellor Galatolo said the project will essentially be paid for with the rents being charged to employees who live in the housing development and he sees a direct correlation between the rents and the cost of the project. He said the object is to build the development in the most cost-effective way. He asked the Board to allow him some latitude to determine what the costs would be following a strict PLA versus not following a strict PLA. Chancellor Galatolo said that if the costs are materially different, he would like to ask the Board to contemplate the issue further. He said if the difference is insignificant, he believes it would make sense to use the PLA.

Trustee Schwarz said the two previous housing development were not done under a PLA and were successful. She said only a small percentage of the work was done using non-union workers. She said she believes the Board should look at a comparison of costs between using and not using the PLA. She said the housing is being developed for the benefit of employees and as rents increase, fewer faculty and staff members are able to utilize the facility. Trustee Schwarz said she is not comfortable saying that using the PLA will be required before seeing the comparison.

Trustee Mohr said he is supportive of PLAs. However, he said he believes the Board has a duty to look at costs comparatively and base their decision on what is in the best interest of the people they serve. He said he does not believe the Board can make this decision without a cost analysis.

President Holober noted that approval of this recommendation would result in the use of the lease-leaseback delivery method for the project. He asked if the next step would be to go out to general contractors to solicit their ideas and costs. Chancellor Galatolo said the District would put the project out to bid, providing the ability to look at other potential contractors in addition to SummerHill Homes.

Trustee Mandelkern said he assumed the request was solely to approve the use of the lease-leaseback delivery method for the project. He said it now seems that this is a negotiating technique to see if SummerHill Homes will give the best price and will build the project under the agreement the District currently has with them. Chancellor Galatolo said the request at this meeting is only to approve the use of the lease-leaseback delivery method. He said the next phase will be the process of choosing a general contractor and this is a different matter. He said the cost of building the housing units previously given by Summerhill Homes was an estimate. He said if SummerHill's bid is not the most cost-effective, staff will bring a recommendation for another general contractor to the Board.

Trustee Mandelkern recalled that under the current agreement, SummerHill Homes would have the option to pay an extra \$2.8 million to the District in exchange for not having to provide a prevailing wage to workers. He said he would prefer to have the work done under a prevailing wage contract or a PLA, but wondered how the potential penalty would be addressed when the bid goes out to other general contractors. Chancellor Galatolo said the project will be prevailing wage under any circumstances. President Holober said that when the Board was first discussing the adoption of a PLA several years ago, there were presentations that included various ways in which non-union contractors create the facsimile of prevailing wage without actually providing prevailing wages. He said this presents an argument in favor of using a PLA. Chancellor Galatolo said there is a commitment to use union labor whenever possible but there might be very limited exceptions. He said that if there is a material departure from the PLA philosophy, he would like to come to

the Board to say that perhaps one or two subcontractors will pay prevailing wage. He said that in this case, the District would ensure that the workforce is qualified and would certify payrolls.

Vice President Goodman asked if the recommendation is that the Board approve the use of the lease-leaseback delivery method at this meeting and have the cost comparisons brought back to the Board before moving forward. Chancellor Galatolo confirmed that the Board if being asked to approve the delivery method only at this meeting.

Trustee Mandelkern said that given the confusion on this item, he would prefer to see the cost analysis before proceeding with any votes. Vice President Goodman said that it would have been beneficial to have the cost comparisons available at this meeting in order to make a more informed decision. Trustee Schwarz said she does not believe that approving the delivery method has anything to do with comparing costs of using a PLA versus prevailing wage. Trustee Mohr agreed. He said he assumed that if the Board approved the lease-leaseback delivery method, staff would come back with a recommendation regarding the use of a PLA or prevailing wage because it has always been done this way. Trustee Mohr said this Board has always been PLA-oriented and the only reason to ponder not using the PLA would be if the cost difference is too great.

President Holober said this discussion has made it clear once again that this is an important topic. He said the Board has had an ongoing dialogue about race, class and privilege but has not talked very much about class, which is an important part of the total equation. He said he believes the District should practice what it preaches by honoring good wages and supporting a high wage, union economy. President Holober said there are many places where the District could cut costs by paying minimum wage or contracting out work; however, it has been made clear that this is not the kind of institution we want to be even if it would save money. He said money is a part of the equation but not the final decision point for him in determining the right thing to do. Chancellor Galatolo said the philosophy espoused by President Holober is one with which he and his staff agree. He said that when looking at comparison of subcontractors, there are two factors to consider: (1) the wages paid to workers and (2) the margin that the owner wants to take. He said that analyses show that the problem often is not with wages but with the margin that goes to the owner.

Trustee Schwarz said she wanted to make it clear that she is a true supporter of the PLA. She said she is very sensitive that the purpose of this project is to give employees the opportunity to live in units that they can afford. Therefore, she could sway from supporting the use of the PLA in this case, depending on the cost comparisons that will be brought to the Board.

Trustee Mohr agreed that consideration of class is important and recognized that the Board will be making decisions that impact the livelihoods of people who hopefully live in the County. He said he is generally inclined to use the PLA but believes it is a responsibility of the Board to examine the cost comparisons.

After this discussion, the motion to approve the use of the lease-leaseback delivery method carried by a vote of four to one, with Trustees Goodman, Holober, Mohr and Schwarz voting Aye and Trustee Mandelkern voting No.

ADOPTION OF RESOLUTION NO. 18-2 IN SUPPORT OF CALIFORNIA SENATE BILL 1348: ALLIED HEALTH PROFESSIONAL CLINICAL PROGRAMS REPORTING (18-3-105B)

It was moved by Vice President Goodman and seconded by Trustee Mohr to adopt Resolution No. 18-2. Alan Wong, a member of the public, said he is responsible for community and political affairs for SEIU-United Healthcare Workers. He said he also went to community colleges while he was in high school, enabling him to graduate from a university when he was nineteen years old. Mr. Wong said SEIU is supporting SB 1348 at the state level. He said that last year, SEIU tried to push forward a measure to provide the minimum wage for clinical trainees. This was met with opposition with the assertion that it was difficult to secure placements for community college students in hospitals. SEIU investigated the issue and found that approximately 70 percent of allied health professional trainees are trained by for-profit colleges and approximately 30 percent by community colleges. SEIU also learned that for-profit colleges might be paying to get students into clinical placements. Mr. Wong said that if hospitals continually accept these payments, community college students are squeezed out and do not have the opportunity to become allied health professionals. He said SB 1348 would require that information be made available on where students are placed and their success rates. It would also require for-profit colleges to disclose if they are paying for placements. He added that for-profit colleges probably offer less quality and charge \$15,000 to \$40,000 per year for tuition.

Trustee Schwarz thanked Mr. Wong for his comments and thanked President Holober for bringing this to the Board's attention. She said she supports adoption of the resolution.

Trustee Mohr said he believes it is important that for-profit colleges be required to adhere to the standards in the bill.

President Holober thanked Mr. Wong for providing the background to the bill. He said the Board has discussed for-profit institutions several times. He said many do a very poor job, leaving people in debt and without adequate training to find gainful employment, while taking credit for getting even minimum wage job placements. President Holober said he supports the bill and believes the data that would be made available could help students make better choices

After this discussion, the motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 18-3 IN SUPPORT OF THE MILLBRAE ELEMENTARY SCHOOL DISTRICT PARCEL TAX MEASURE (18-3-106B)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve adopt Resolution No. 18-3. Trustee Mandelkern said he is supportive of this measure and suggested that the Board consider supporting other County school districts' bond and parcel tax measures. President Holober said he was approached by a member of the Millbrae Elementary School District Board regarding this measure. He asked if the Board would be comfortable with placing support for other school district measures on a future agenda; there was consensus to do so. It was agreed that staff will scan the ballot and place support for bond and parcel tax measures on the next agenda. After this discussion, the motion carried, all members voting Aye.

APPROVAL OF REVISIONS TO BOARD POLICIES: 1.30 COMPENSATION OF BOARD MEMBERS; 2.21 POLICY ON PROFESSIONAL ETHICS; 2.55 EMERGENCY RESPONSE PLAN; 2.80 RECOGNITION: HONORARY DEGREE, PRESIDENTIAL MEDALLION, NAMING OF FACILITIES; 6.90 COMMUNITY EDUCATION CLASSES; 8.07 DEBT ISSUANCE AND MANAGEMENT; 8.38 GIFTS AND DONATIONS (18-3-107B)

It was moved by Vice President Goodman and seconded by Trustee Mandelkern to approve the revisions as detailed in the report. The Board unanimously approved the recommendations for Policies 1.30, 2.21, 2.55, 2.80 and 8.38.

Regarding Policy 6.90, President Holober said he recalled that this was brought to the Board a few months ago and was held over. Tom Bauer, Vice Chancellor of Community, Continuing and Corporate Education (CCCE), said it was brought in draft form in order to solicit initial feedback from the Board before taking it through the participatory governance process.

President Holober noted that the phrase, "are not appropriate for college credit but are appropriate to the functions of the Colleges" has been struck from paragraph 2. He said he understands that this is the general direction taken by CCCE but he is not comfortable with striking the language. He said he believes there should be a distinction between for-credit, career path and certificate path programs and programs that fall under the CCCE Department. Trustee Mohr said he believes this concern is covered in the new language in paragraph 12: "Community, Continuing and Corporate Education will offer not-for-credit, customized programs to support workforce development efforts at the Colleges. This can include the creation of programs, working collaboratively with College faculty and staff, that begin as not-for-credit programs and may develop into credit programs offered by the College." President Holober said he appreciates Trustee Mohr pointing out the language in paragraph 12. He said it is a modifier but he does not feel it is sufficient to say, "this can include the creation of programs. . ." He said he believes that striking the language in paragraph 2 was not accidental. He said he would prefer tighter language to make it clear that programs that are appropriate for for-credit may begin in CCCE provided that they transition into for-credit programs within some reasonable period of time. He said this would allow room for growth but not allow growth to go in a direction where programs that are appropriate for for-credit are not converted into for-credit programs.

Trustee Mandelkern said he was pleased to see the addition of paragraphs 5 and 6 stating that the College presidents will establish a process for reviewing CCCE courses and the District Academic Senate will also be involved in reviewing them. He said he believes this is a step in the right direction and makes the policy stronger.

Trustee Mohr said he is comfortable with the suggested revisions. He said the issue of working closely with the Colleges is important and he believes the changes indicate an attempt to work with the Colleges in a collaborative, thoughtful and expansive way.

Trustee Mandelkern asked why the language in paragraph 2 was struck and whether it would be problematic to leave the language in the policy. Vice Chancellor Bauer said the policy went through six to seven months of deliberation

during the participatory governance process and the constituencies believed that the new language in the policy addressed all concerns. He said he believes that making further revisions would negate the hard work of the participatory governance constituencies that approved the proposed revisions. Vice Chancellor Bauer noted that all courses that are brought forward have gone through the review processes established at the Colleges, through which the College presidents and all stakeholders have the opportunity to weigh in.

Vice President Goodman called the question and President Holober called for a vote. The motion to approve the revisions to Policy 6.90 carried by a vote of four to one, with Trustees Goodman, Mandelkern, Mohr and Schwarz voting Aye and President Holober voting No.

Mr. Bailey said Policy 8.07 is a new policy. He said a new state law requires districts to have a policy addressing debt issuance and management. Trustee Mandelkern asked if the language is based on a model policy from the Community College League of California. Executive Vice Chancellor Blackwood said it is based on information from the League and from the San Jose-Evergreen Community College District which has already developed its policy. She said the proposed policy was also reviewed by the District's bond counsel. President Holober asked if there is anything outlined in the proposed policy that the District is not doing already. Executive Vice Chancellor Blackwood said there are some additional reporting requirements. After this discussion, the motion to approve Policy 8.07 carried, all members voting Aye.

INFORMATION REPORTS

STUDENT SUCCESS SCORECARD REPORT 2017 (18-3-4C)

Aaron McVean, Interim Vice President of Planning, Research and Institutional Effectiveness, said the Board has received the most recent Student Success Scorecard report from the State Chancellor's Office for each of the District's Colleges, as required by Section 84754(d) of the Education Code. He said the District received a memo from the State Chancellor's Office indicating that the metrics for success will be changing at the state level and they will be working on a consolidation of metrics of the next year for the 2018-19 report.

Vice President McVean said the 2017 Student Success Scorecard contains metrics for cohorts of students tracked over six years, from 2010-11 to 2015-16, representing approximately six percent of District students. The metrics include completion of degrees, transfer, persistence, completion of 30 units, progression from remedial English and Math, completion of Career Technical Education, transfer level English and Math completion, and Skills Builder metrics.

Trustee Mandelkern said he appreciates the consistency of the reporting format across the three Colleges. It was noted that statewide data is included for comparison as well.

Trustee Mohr said he examined the statewide data and believes it is quite favorable for the Colleges in terms of how they are progressing. Trustee Mohr said that Vice President McVean has made a tremendous difference in the amount of data being collected by the District and the way it is being used by the District and Colleges. He said there is more data than was available previously and said the data is meaningful and solid.

COMMUNICATIONS

President Holober said the Board received a letter from the assistant to the San Mateo County Civil Grand Jury, following up on the District's response to the Grand Jury report on "Safety, Security, and Emergency Preparedness on the San Mateo County Community College Campuses." A reply was sent as requested.

STATEMENTS FROM BOARD MEMBERS

Trustee Schwarz said the first annual Awareness Summit at Cañada College provided an outstanding program and speakers that resulted in good questions from the audience and good dialogue. Trustee Schwarz said she was happy to attend a meeting of the Redwood City City Council at which Trustee Mohr was honored for his service to education throughout the County. She said that what Trustee Mohr did as President of Cañada College to join with the community was a great model. She said that at the same meeting, there was discussion about the City's adoption of a local minimum wage that will rise in phases to \$15 per hour by 2020. She said she was impressed that a Labor Council representative's comments in support of the minimum wage increase focused on families and helping people in the community. Trustee Schwarz said she and Trustee Mohr are the Board's representatives on the San Mateo County Community Colleges Foundation Board of Directors. She said the Foundation Board has been working on an amendment to the Master Agreement between the District and the Foundation and she would like to have this

item placed on the agenda for the next meeting. She said she would like to see the agreement finalized and to see the Foundation go through the hiring process for a new executive director.

Vice President Goodman said he recently returned from a trip to South Africa, Botswana and Zimbabwe with Vice Chancellor Eugene Whitlock. He said the trip enabled him to more fully see and understand the benefit of having international students in the classroom. He said they add great value to the classroom by sharing their stories and narratives. Vice President Goodman said he attended the Skyline College President's Breakfast and it was a wonderful event. He said he was shocked to learn that the Brothers & Sisters conference scheduled to be held at Skyline College was canceled. He said events are often designed to address the most vulnerable populations and he believes the District needs to provide the support needed for staff to make sure they happen. Vice President Goodman said there is not a great deal of awareness in the North County about the November 2018 election for trustee seats. He recommended that the District administration assist with outreach to increase awareness. President Holober requested that this item be placed on the agenda for discussion at the next meeting.

Trustee Mohr said he hopes the Board will be willing to return to the topic of transgender individuals, particularly in light of the Trump administration's attacking the role of transgender people in the military. Trustee Mohr agreed that the agreement between the District and the Foundation should be considered as soon as possible. He said a great deal of work has been done on the agreement. Trustee Mohr said he attended the Skyline College President's Breakfast and believes it was the best ever held. He said he also was present for the walkout at College of San Mateo in response to the shooting at the high school in Parkland, Florida. He said he was touched to hear President Claire speak about the human suffering caused by access to guns and the use of guns in America. Trustee Mohr complimented President Moore on the retirees' luncheon held at Cañada College. He said she reached out to let the retirees know that they are an important part of the District. He also complimented President Moore as a leader, noting that it is unusual for a leader to reach out to someone who has also been a leader at the institution. Trustee Mohr said the food voucher program started by Jai Kumar, Bookstore Manager at Cañada College, is addressing food and nutrition issues.

Trustee Mohr said the Board has expressed interest in discussing with the bargaining units in open session what their concerns and interests are prior to the beginning of negotiations, rather than having bargaining unit members request meetings with one or two trustees at a time during negotiations. There was Board discussion about what would be appropriate to address in open session vs. closed session. Trustee Mandelkern suggested that understanding the intent of the discussions is critical. Trustee Mohr said his understanding of the Board's intent is to have a healthy, interactive, respectful and collaborative conversation with people who have a genuine set of issues of which they want the Board to be aware. Trustee Mandelkern said that in the past, the Board has given latitude during the public comment section of meetings for the bargaining units to talk about their concerns. He said that placing discussions with the bargaining units on the agenda simply opens time slots instead of hearing concerns during the public comment section. Trustee Schwarz said this would be an opportunity for the Board to listen but not to negotiate. Chancellor Galatolo said he would like to see the District move toward interest based, mutual gains bargaining, meaning that prior to sunshining a contract, both the constituents and the trustees would share their respective interests in an open session format prior to the beginning of negotiations. President Holober said that at this point, trustees would be able to talk only about their individual interests. Chancellor Galatolo said it would be important to discuss interests of the Board as a whole and he said the Board has identified some of those interests in the past.

Trustee Mandelkern suggested that the bargaining units be invited to separate meetings because their concerns might be quite different. Trustee Schwarz said there might be mutual interests and it could be beneficial to have all of the bargaining units at a meeting together. It was agreed that staff will ask the bargaining units for their preference regarding this question. It was also agreed that this item will be placed on the agenda for discussion during open session at the next meeting.

Student Trustee Olguin congratulated international student Franck Yao on receiving an Outstanding Delegate Award at "The Future We Want Model United Nations: A Global Initiative for Young Leaders" conference in New York. Student Trustee Olguin said he attended the Skyline College President's Breakfast and was moved by hearing a student speak about her father's deportation. He said he is grateful to his family as he looks at where they have been and where they are now. He said he is one of only 13 percent of Latino students who transfer in three years. He said he has been accepted to the University of California, Santa Cruz. Student Trustee Olguin said it is wonderful to be a voice for students and it is an honor for him to sit on the Board.

Trustee Mandelkern congratulated Student Trustee Olguin on his acceptance to UC, Santa Cruz. Trustee Mandelkern said he was unable to attend the Skyline College President's Breakfast but he helped plan the event and heard good

things about it. He congratulated President Moore and President Stanback Stroud on the Women's Hall of Fame and Leadership Conference held at Cañada College. He said he heard good things about their presentations at that event. He also congratulated Kalimah Salahuddin on her induction into the San Mateo County Women's Hall of Fame.

Trustee Mandelkern said there has been another school shooting since the last Board meeting. He said this underscores the need for constant preparation. He said he is glad to hear the District is making progress on locks for all classroom doors. He said he agrees with President Holoher's request at the last meeting for information from other community college districts in the state about whether they have sworn and armed officers and what their experiences have been. In addition, he said he would like to learn whether there is quantitative data on whether the presence of armed officers made a difference in minimizing the consequences of attacks, stopping attacks or preventing attacks.

Trustee Mandelkern said the Department of Defense's policy toward transgender individuals is disappointing, complex and confusing. He said he would like to know what the District's policy is toward military recruiters coming to the campuses. He said it is unclear whether recruiters will talk to transgender individuals and say they can have a career in the armed forces or whether they will not consider transgender individuals because of a preconceived bias. He said this is complicated by legal actions against both the previous Department of Defense policy and the restated policy. Trustee Mandelkern said he believes the simple solution would be to ask the recruiters who want to come to the campuses what their policy is. It was agreed that this item will be added to the agenda for a future meeting. President Holoher said he heard a radio interview with a member of the Air Force who had been filled with anxiety and trepidation about what the response would be when asked if he was transgender. The response from everyone in his unit was that they were honored to serve with him.

President Holoher highly recommended the film, *Dolores*, which tells the story of Dolores Huerta. He said the film recently premiered on PBS. He said he is honored to have known Dolores Huerta for 35 years and she is one of the few people he knows personally that he considers a hero. He said she is a truly remarkable human being who is there whenever people are fighting for their freedom. He said she is the embodiment of human solidarity.

ADJOURNMENT

The meeting was adjourned by consensus at 9:15 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the April 25, 2018 meeting.

Maurice Goodman
Vice President-Clerk

**Minutes of the Board of Trustees Retreat
San Mateo County Community College District
April 7, 2018, Half Moon Bay, CA**

The meeting was called to order at 9:00 a.m.

Board Members Present: President Richard Holober, Vice President Maurice Goodman, Trustee Dave Mandelkern, Trustee Thomas Mohr, Trustee Karen Schwarz

Chancellor Ron Galatolo joined the meeting at 12:00 p.m.

Dr. Jerome Hunter, retreat facilitator, discussed the role of the facilitator, ground rules and anticipated outcomes.

Utilizing the handout from the November 16, 2013 retreat and additional materials from the Association of Community College Trustees (ACCT), a discussion on the Board role and Board/CEO partnership was held.

Items identified as worthy of additional exploration were:

1. Development of white papers to provide background information on new proposals;
2. Allowing more time to discuss agenda items;
3. More communication as details related to matters requiring Board action unfold;
4. Hold a study session prior to negotiations to better understand employee group interests;
5. Hold a study session regarding the 50 Percent Law;
6. Review methods to improve communication.
7. Clarify the policy or practice regarding Board travel.
8. Clarify the process for staff preparation of the agenda prior to Board meetings.
9. Review the process of providing information regarding the Board meeting agenda to Board members prior to the meeting.

The facilitator led a discussion with the Board regarding Board strengths and areas for improvement.

Due to the limitations of time, a specific calendar for responding to the identified needs for improvement was not developed.

The meeting was adjourned at approximately 2:00 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the April 25, 2018 meeting.

Maurice Goodman
Vice President-Clerk



President's Report to the Board of Trustees

Dr. Regina Stanback Stroud

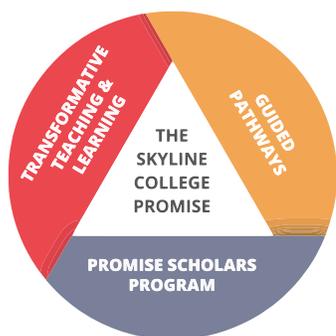


Skyline College will officially launch Meta Majors, to help students in fall 2018.

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

META MAJORS LAUNCH FOR FALL 2018



This fall, Skyline College will officially launch its four new Meta Majors, but students will begin encountering these navigational tools as soon as this month. These Meta Majors are an important part of the comprehensive college redesign, which

includes developing guided pathways and Meta Majors, applying impactful changes that scale transformative teaching and learning, and expanding the Promise Scholars Program.

What is a Meta Major?

Meta Majors are an easy way for students to search for and find the major that's right for them. As they work through this process, students will be exploring academic, career and personal interests.

The four Meta Majors are:

- Arts, Languages & Communication
- Business, Entrepreneurship & Management
- Science, Technology & Health
- Society & Education

Here's what Meta Majors do, in super simple terms:

- Meta Majors organize all the degrees and certificates at Skyline College into four categories, called Meta Majors.
- These categories provide a starting point for students who don't know what they want to study to find a major that's right for them.
- These categories allow students to use their interests as a starting point when selecting a major.
- Meta Majors are purely student facing – the way the college and divisions are internally organized are not dictated by the Meta Majors.

How will students interact with Meta Majors?

Students will encounter the Meta Majors at various parts of the enrollment process, including orientation, working with their counselor, and browsing for a major online. Students will be able to narrow down their degree search by selecting a Meta Major first, then selecting an area of interest within their Meta Major, and finally selecting a specific individual major.

This framework allows students who may be unsure of what they want to study to more efficiently navigate to a major that's right for them by concentrating on their interests instead of specific academic programs. Counselors will also use the Meta Major website to work with students to help them select a major. Students will still be able to browse a full list of academic programs if they prefer.

Once a student chooses their specific major, they will use their guided pathways to complete the degree requirements of that degree or certificate.

Meta Majors are ONLY a student navigational tool, used when they are selecting their major.

How did this work get completed?

The Meta Majors are launching after extensive user testing, inquiry and hard work by faculty and staff. This work is designed to help improve the graduation rate, which hovers at about 14% for first time, full-time students over 3 years, and varies greatly across different student populations – meta majors are intended to raise this statistic by streamlining major selection.

Over the last two years, the Design Team has facilitated workshops, flex day activities, campus forums, campus-wide division meetings, work team meetings, and student focus groups that have laid the foundation for the Meta Major work.

Special thanks goes out to the Meta Majors Work Group for their intensive analysis and tireless work on

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

this project, including the daunting task of sorting the degrees and certificates into their respective Meta Major and delivering that recommendation to the Design Team. In particular, we wish to thank the Design Team co-leads: Lorraine DeMello, Luis Escobar, Carla Grandy, Mary Gutierrez, Jessica Hurless, Mustafa Popal, and Jesse Raskin.

SKYLINE COLLEGE PRESIDENT RECEIVES STANDING OVATION AT INAUGURAL WOMEN’S LEADERSHIP CONFERENCE



Regina Stanback Stroud, Ed.D, president of Skyline College, received a standing ovation after keynoting at the Inaugural Women’s Leadership Conference presented by the County of San Mateo’s Commission on the Status of Women. This timely and sold-out conference attracted dynamic speakers to appeal to diverse groups of women in San Mateo County and was on the same day as the national March for Our Lives.

The Commission on the Status of Women of San Mateo County launched its Inaugural Women’s Leadership Conference with the theme “Breaking Out” Empowering & Encouraging Women Leaders” on March 26, 2018.

The objective of this event was to empower, lead, and

recognize women with their accomplishments who have

- impacted San Mateo County. The day covered topics on:

- Capitalizing on Women’s Leadership/Creating a
- pipeline for powerful women leaders
- Powerhouse female legislators/Government & Community Engagement
- Mentoring & Networking

The Women’s Leadership Conference took place Saturday, March 24, 2018, 9:00 a.m. – 3:00 p.m. at the Grove, at Cañada College in Redwood City. Over 200 women from diverse backgrounds were in attendance. The conference was followed by the Women’s Hall of Fame with a networking reception that started at 3:00 p.m. and Awards presentation at 4:00 p.m.

This conference offered participants a unique perspective on women’s leadership—rather than asking women to change themselves to “better fit” the current culture, the speakers spoke about how they can drive systemic change in corporate culture, policy, compensation, and government representation to empower women and encourage their leadership style.

Regina Stanback Stroud, Ed.D, the featured keynote during lunch, is the president of Skyline College. Stroud has been an educator in the California Community Colleges for more than thirty years. Stroud presented real stories of young women who overcame adversity. The purpose of sharing these stories was to “humanize” issues that she advocates for as a leader. During Stroud’s talk, she stated,

**“You do not have the
luxury of mediocrity.
You need to get
comfortable with power.”**

-Dr. Regina Stanback Stroud

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

Stroud received a standing ovation after an interesting Q & A that opened up after her talk. Women from all backgrounds, stood in solidarity to ask Stroud questions pointing to issues that leaders face. “The Women’s Leadership Conference, and the Commission on the Status of Women, provided the platform we need right now to lift up female leaders in our own community and ensure empowered women are embracing their strength and can lead the charge for gender equality on a global scale.” —Regina Stanback Stroud, Ed.D.

Michelle Droz, Senior Partner and VP of Woodruff Sawyer, was the emcee for the conference. “It was an honor to emcee the Inaugural Women’s Leadership Conference that attracted women from diverse backgrounds. It was wonderful seeing so many young women from Skyline College attend the conference. The energy level was high and these women were engaging with each other and the speakers. This event came at a perfect time and was on the same day as the March for Our Lives Walk! Dr. Regina Stanback Stroud, our keynote, created a brave space for these women to ask difficult questions that they face in their leadership roles. Stroud provided such wisdom and grace in her answers to the questions asked which earned the standing ovation she received after speaking. San Mateo County has amazing women and it is exciting to see other women empower and inspire each other.”

Other featured speakers include Cañada College President, Dr. Jamillah Moore, Brigid O’Farrell, author of Eleanor Roosevelt’s white papers, Leah Weiss (teaches Compassionate Leadership at Stanford and recently launched her book “How we work: Reclaim your sanity”), Jaemi Serene (founder of SheLeadsHer), and Patty White (co-founder of the company ReBoot Accel).

San Mateo County Board Supervisor, Carole Groom, moderated the government panel and served as the emcee for the Women’s Hall of Fame. Government panelists included Shara Watkins, San Mateo-Foster

City School Board Trustee and Davina Hurt, Vice Mayor for the City of Belmont. “This conference introduced women leaders from business, education and politics—allowing the opportunity to network and hear first-hand, their stories.” —Carole Groom

“This was an opportunity for women to learn about local government and how to engage with the community which will increase our pipeline of women leaders. Women coming together to empower one another to bring about needed change is inspiring. The response to this conference has been overwhelming as it has been a long time coming for both young women and those re-entering the work force.” —Linda Koelling, President of the Commission on the Status of Women

This year’s honorees recognized at the Women’s Hall of Fame were Erin Tormey (founder of the Coastside Farmer’s Market) and Naomi Patridge (first Asian-American to be elected for public office in San Mateo County). Both ladies are from Half Moon Bay. The third honoree, Kalimah Saluddan, is from Daly City and currently serves as a Trustee for the Jefferson Union High School District Board of Education.

County of San Mateo was the presenting sponsor for this Women’s Leadership Conference and Hall of Fame. Other sponsors included Skyline College, Gilead Sciences, Inc., Cañada College, Woodruff Sawyer, Chajinel Home Care Services, Warner Pacific, Cigna Healthcare, Swinerton Management & Consulting, Kaiser Permanente, and event organizer Circle Communications. In-kind sponsors that contributed to the conference included Crystal Springs Catering, Foster City Chamber (wine), Ailli Ice Designs (Florists), Mazetti’s Bakery, Scott Buschman Photography, Bagicha Garden & Floral Designs, Hal Kataoka M.A. (Inspirant Photographer), Aaron & Matt Alvarado (A+ Photo & Videography), ICF professional coaching. “It was wonderful to work with these generous sponsors like Gilead Sciences and Kaiser Permanente who donated

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

back their tickets so women on our waiting list could attend this invaluable conference. There were also a group of individuals who purchased tickets to go toward this scholarship fund so those who did not have the financial means were able to attend. We also had many volunteers that donated their time and talent before and during the event to make it successful. This conference was definitely a community effort!”—Leila Perreras, Circle Communications.

About County of San Mateo’s Commission on the Status of Women

The Commission on the Status of Women, an advisory body to the Board of Supervisors, seeks to improve the quality of life for women of all ages in San Mateo County. Through strategic partnerships and collaboration, the commission identifies women’s needs, advises the board of supervisors, and educates the community on matters concerning women.

For any questions or suggestions regarding the Commission, or interest to serve as a commissioner, contact 650-363-4467 or tbeat@smcgov.org. A copy of the conference program is available at <http://smcwomenlead.org>

Article by Leila Perreras | Photo by Hal Katoaka

SKYLINE COLLEGE ATHLETIC HALL OF FAME ENSHRINES 12 INDUCTEES



On March 24, 2018, the Skyline College Athletic Hall of Fame enshrined 12 new inductees. This distinguished group of female athletes included:

- Dorene Bauuino: Volleyball, 1984-1986
- Kristen Gracia: Cross Country and Softball, 1995-1997
- Stephanie Cheung: Badminton, 2003-2005
- Marie Colón-Perez: Basketball, 2006-2008
- Jan Fosberg: Student-Athlete and Coach, 1980–Present
- Graiel “Gina” Gomez: Badminton, 2003-2005
- Veronica Hodge: Track and Field, 1987-1991
- Kelly Huey: Basketball, 2010-2012
- Tricia Sanford: Badminton, Softball and Volleyball, 1999-2003
- Midori Sims: Soccer, 2009-2011
- Catherine Stelling: Softball, 1989-1992
- Marie Torres: Soccer, 2008-2010

The Skyline College Athletic Hall of Fame was established in 1985 and, with this class of inductees, has 125 members.

The Hall of Fame is physically located on the bottom floor of Building 3. The criteria for induction into the Skyline College Hall of Fame are the recommendation of a current or former staff member, distinctive athletic achievement, distinctive academic achievement and exemplary representation of Skyline College. For staff members, the requirements are the recommendation of a current or former staff member, distinctive achievement, meritorious service to the athletic program and exemplary representation of Skyline College.

With over 150 family and community members in attendance, each inductee was recognized, awarded a plaque and spoke about their experiences and opportunities at Skyline College. It was an outstanding group of inductees and an evening they will long remember.

For a full listing of Skyline College Athletic Hall of Fame inductees, please visit the [Skyline College Athletic Website](#).

Article by Joe Morello | Photo by Kevin Perez

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

SKYLINE COLLEGE STUDENTS ON ALL CALIFORNIA ACADEMIC TEAM



Skyline College Students Karen Mei Ling Lai and Thanh Nguyen, were selected for the All California Academic Team. These students were honored at the California Community College League Award Luncheon on April 2nd. In addition to the All-California Team, Karen was also selected for the Coca-Cola Gold scholarship. Dean Ray Hernandez accompanied Lai and Nguyen to the Community College League Awards Luncheon.

Karen Mei Ling Lai (All California First Team) is a Respiratory Care major at Skyline College. She is in the Honors Transfer Program and served as President for her Phi Theta Kappa chapter and Respiratory Care Club Senator, where she creates and leads programs for the betterment of her college and community. Karen started and led a project creating videos in eight languages to educate the public about proper usage of metered-dose inhalers. She is involved in various organizations that assist community members. She works at a lung-health organization and volunteers at senior centers, STEM and health fairs, and food banks. Karen aspires to be a Respiratory Care Practitioner and an Asthma Educator to serve patients and their families, especially the pediatric population. She plans to earn a Doctorate

in Education to become a Respiratory Care Educator. Karen wants to inspire individuals to aim high, believe in their capabilities and work toward their dreams.

Thanh Nguyen (All California Second Team) is currently studying Business Administration at Skyline College. She is Co-President of the Beta Theta Omicron Chapter of Phi Theta Kappa and is in the Honors Transfer Program and the Alpha Beta Chi Chapter of the Kappa Beta Delta business honor society. Thanh is a Supplemental Instructional Leader for Statistics and Calculus and Peer Mentor at Skyline College. Through Phi Theta Kappa, Thanh has volunteered at senior centers and middle schools. She developed and implemented Leadership Development Workshops at Skyline College. Thanh plans to transfer to San Francisco State University in the Fall of 2018. She aims to work in the Human Resources Department of a hi-tech company. Thanh wants to inspire her classmates and colleagues to aim high and work diligently to achieve their goals.

Article by Dr. Case Christine

FORMER SKYLINE COLLEGE WOMEN'S BASKETBALL PLAYER NAMED TO 2017 STUDENT-ATHLETE HONOR ROLL



The California Community College Athletic Association (CCCCAA) handed out their top student-athlete awards for the past year on March 28, 2018. Arianna Sheehy, a Women's Basketball player from Skyline College, was recognized as a member of the 2017 Honor Roll.

Honor Roll nominees were recommended by each conference with one male and one female athlete nominated per conference. The criteria for nomination of a student-athlete were a minimum GPA of 3.5,

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

outstanding leadership as an athlete, student, or in other college and community activities and participation in at least two seasons of sport at a California community college.

Sheehy was a two year starter at Skyline College, team captain and all-conference player who was certainly deserving of this recognition. She earned a scholarship to La Sierra College, is studying Criminology and is a member of their Women's Basketball team. To learn more about the recognition received by Sheehy, please visit the CCCAA website.

Article by Joe Morello | Photo by Kevin Corsiglia

AUTOMOTIVE EMPLOYERS VISIT SKYLINE COLLEGE FOR HIRING DAY



Skyline College Automotive Department supported students and local employers by hosting a hiring day on March 13, 2018.

The students go through a rigorous entry level job skills training course which includes soft skills, resumes and mock interviews. Twenty-five employers filled Building 11 as the students moved from one employer to the next as if they were speed dating. Some employers worth noting this hiring day are; Subaru, Toyota, Menlo Park Fire department, City of San Francisco, Tesla, Marine Service, Luscious Garage (Hybrid Specialist), Japanese A+ Auto Repair, Sears and many more.

Professor Julia Johnson is the mastermind and architect

behind our very successful internship program with a database of over 400 Bay Area employers. This year the 25 spots sold out within 10 minutes of the invitation.

As in the past we expect every student to retain employment within two weeks, and many students will have multiple job offers.

Article & Photo by Tom Broxholm

HISTORIC KAPATIRAN FIELD TRIP TO "DISCOVER KABABAYAN" AT SKYLINE COLLEGE



Kapatiran students from South San Francisco High School and Westmoor High School were able to take a field trip to Skyline College to attend "Discover Kababayan" on Friday, March 16, 2018.

Kapatiran is a high school to college pipeline program focused on Filipin@ /Filipin@-American curriculum that incorporates themes of identity, culture, history, and college success. This class is available to high school students who want to learn about Filipin@/Filipin@-American history and culture while gaining skills and knowledge to succeed in higher education. There is a distinction between Filipin@ and Filipin@-American because each has their own unique history and different experiences. Kapatiran students learn both and are challenged to unpack and analyze their own experiences to better understand their past, present and future.

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

The Kababayan Learning Community was established Fall 2003 by Liza Erpelo through funding from the President's Innovation Fund. Kapatiran is a part of the greater Kababayan community but they never had a joint field trip to Skyline College. Kapatiran students come from two high school sites; South San Francisco (SSF) HS and Westmoor HS. They come from various cultural, ethnic, and socio-economic backgrounds. These are two high schools located in two different districts which rarely get a chance to see each other.

Students were welcomed by the Outreach team in the morning with breakfast, snacks, and as well as an introduction to Skyline College. From there, students were taught a college style lesson plan by Cypher/Kababayan instructor Roderick Daus-Magbual about "Intergenerational Trauma". Shortly after they participated in a "High School vs College" activity led by The Learning Center's own Raymon Gutierrez. Students were given lunch vouchers provided by Lauren Ford from Outreach so that they can experience eating at the SkyCafé. It was a working lunch because students were tasked to go on a resources scavenger hunt to visit and speak with different programs/resources on campus. The programs/resources involved were EOPS, Financial Aid, The Learning Center, The Disability Resource Center, SparkPoint, The Transfer Center, TRiO and Counseling.

After students reported back on their resources, there was a student panel who spoke about their transition from high school to college and any knowledge they would like to share.

The field trip concluded by playing "Sing It" where students were in mixed teams and had to sing as many songs with the word "love" in it. It got very intense and competitive but at the end of the day, we were all family. This experience has left an impact on the Kapatiran students. They had fun making friends, learning about Skyline College, and creating connections with Kababayan staff and students.

Thank you to all who were involved.

Article by Alvin Gubatina | Photo by Jenny Yang

SPRING 2018 TRANSFER FAIR & ALMA MATER DAY



The Skyline College Transfer Center hosted the annual Spring Transfer Fair on March 14, 2018.

This year, the Transfer Center staff was able to organize a large university fair welcoming thirty colleges, including five CSU campuses, five UC campuses, eighteen private universities, and one out-of-state university, and a representative from California Community Colleges Transfer Agreement to HBCUs.

The university outreach professionals and admission advisers expressed how impressed they were with Skyline College students and their preparation. Also, the representatives were impressed with the participation of faculty and staff in the event. The representatives noted how incredible it was to see a community college that has made transfer a central part of the college's mission. For example, one representative wrote, "Everyone was so kind and welcoming. It is great to see everyone working in the event and professors who visited, supporting their alma mater!"

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

Students shared their appreciation through the student evaluations of our event. Students gained valuable insight into the programs, support services, and majors that are available to transfer students.

“It was a very good opportunity. Love it. Have it more often,” one student wrote. Another student spoke to the diverse array of opportunities available for transfer students, “There is a lot of helpful information out there. This event is very helpful.”

Many thanks to the English, math faculty, Business Division, counseling faculty, and early childhood education faculty and The Learning Center and learning communities, and the TRiO staff who brought students to the fair. We would also like to thank the staff and faculty on our campus who helped inform students of this opportunity.

A special thank you to the Facilities and Operations team who helped make this event a success during a very busy week of events.

Thanks to those who participated and took the time to talk to students about transfer and their experience attending a four-year university!

Article by Ernesto Hernandez and Lucy Jovel

SKYLINE COLLEGE HOSTS FIRST STUDENT SUCCESS CONFERENCE!



Skyline College hosted its first ever Student Success Conference on Saturday, April 7, 2018. The Student Success Conference is designed to motivate and engage

students in the campus community. The event began with a welcoming speech by Student Success Counselor and Coordinator,

Alberto Santellan who helped students recognize that the challenges they may be facing are not uncommon and Skyline College has support programs to help overcome these challenges. Next was a welcome by Skyline College President, Dr. Regina Stanback Stroud who shared her own educational story which resonated with many students in attendance.

As the conference moved on, students attended two of four workshops which included: A Journey to Motivation facilitated by Carina Avalos and Alejandra Tovar, Breakthroughs to Success facilitated by Liz Llamas, The Student Success Student Panel facilitated by Raymon Gutierrez, Samantha Arban, Alexis Cancio, and Javier Montiel, and How to Get More Things Done facilitated by Kent Gomez.

“The ideas and strategies I learned from the Student Success Student Panel is to not think that I’m never going to finish school, just because my friends might have already finished and to not give up in school. Also, to get close to my counselor since they have a big impact with getting through school,” a student participant said.

Following the workshops students had lunch and engaged in a Campus Resource Fair. The Campus Resource Fair programs in attendance included: SparkPoint, The Disability Resource Center, Psychological Services, Guardian Scholars Program, Financial Aid, The Career Center, Learning Communities, Associated Students of Skyline College, The Learning Center, The Transfer Center, TriO and The Woman’s Mentoring Leadership Program. As students ate lunch and participated in the Campus Resource Fair, 106.1 KMEL played music in the background creating an energizing feeling at the event.

The day transitioned into a keynote speech by Skyline College’s very own, Lasana Hotep. His message included the importance of education and how employers don’t

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

disqualify students because they have a college degree. Hotep’s message quickly caught the student’s attention and it was evident many were moved and motivated by his speech.

As the event came to an end, students made a follow up counseling appointment with their counselor and participated in a drawing, prizes included movie tickets donated by 106.1 KMEL, gas cards donated by Financial Aid, and a Transfer Bag donated by The Transfer Center.

As students are in the midst of the spring 2018, many students in attendance are more aware of the campus resources available to them at Skyline College, feel more confident pursuing their educational goals, and the information and ideas from the conference will have a positive impact on their education this semester and in the future.

“The ideas and strategies I learned from A Journey to Motivation is to always remember why I started school again & to believe in myself.” A student participant from the Journey to Motivation workshop said.

This event could not have been possible without the support of the Student Success Team that includes Kwame Thomas, Anna Nguyen, Liliana Rivera, and Alberto Santellan. Workshop facilitators that include Carina Avalos and Alejandra Tovar, Liz Llamas, Raymon Gutierrez, Samantha Arban, Alexis Cancio, Javier Montiel, and Kent Gomez. Dean of Student Equity & Support Programs, Lasana Hotep. Student Success and Support Programs Coordinator, Grace Beltran. Student Assistants and Ambassadors Kathleen Robledo, Dominique Bryant-Bruce, Athena Mendoza, Samantha Tong, Calvonnia Kelly, Webster Cruz, and Erlinda Ojeda. Campus Resource Fair Representatives. Multimedia Coordinator, Roger Marcello and Bookstore Manager Kevin Chak.

Article by Alberto Santellan | Pictures by Alberto Santellan and Grace Beltran

SPRING BREAK HBCU CULTURAL ENRICHMENT TOUR



During Skyline College’s Spring break, nine students were fortunate enough to attend the Historically Black College and University (HBCU) tour, chaperoned by Brianna Clay and Linda Allen.

This tour took the students to visit colleges and historical landmarks all over the Washington D.C and Baltimore area. They were able to visit four HBCU’s, namely Bowie State University, Coppin State University, Howard University and Morgan State University.

Students were kept stimulated and engaged with the wealth of knowledge and information that they received on the tour. The group visited a number of museums, including the “National Great Blacks in Wax Museum” and the “National Museum of African American History and Culture” in Baltimore and Washington D.C respectively.

“I felt a sense of pride when I learned about the different people who fought for their freedom and opened doors for others to escape their imprisonment, even if it meant sacrificing their lives. It was a good reminder of how strong the human spirit is and how much pure will and

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

passion can create change and fight for what is right. I also realized that there is a power in numbers and that when many like-minded people come together with the willingness to fight for a cause or create change, progress is sure to follow,” Naledi Mthembu said.

The group visited a few historical landmarks such as the Lincoln Memorial, The Martin Luther King Jr. Memorial and Washington monument and enjoyed a company visit to USA Today Newspaper Company, along with a Journalism classroom observation at Howard University with Professor Ingrid Sturgis. As the students attended Morgan State University, they had an opportunity to engage in a workshop with Dr. Ray Winbush, Professor and Director of the Institute for Urban Research at Morgan State University.

Overall, the trip was a huge success. Whether the students reminisce on seeing snow for the first time or visiting their dream university, each of them came back with a bag full of good memories and moments they will never forget.

Article by Naledi Mthembu

SKYLINE COLLEGE HOSTS 2ND ANNUAL LA RAZA YOUTH CONFERENCE!



Skyline College welcomed over 110 high school students and educators, to the 2nd Annual La Raza Youth Conference on March 23, 2018.

The La Raza Youth Conference was created to provide local Latinx high school students a place for cultural

exploration, higher education knowledge sharing, and an opportunity for students to explore their passions.

The day kicked off with a warm welcome from Dr. Regina Stanback Stroud who encouraged the students to follow the conference’s theme of “¡Ponté las Píllas!” (Get it together!). It also featured a keynote address by Shaila Ramos, undocumented student activist, artist, and educator. Ms. Ramos shared her personal story about connecting with the different intersections of her identity. Ms. Ramos encouraged the students to connect with the different intersections of their own identity which continued into the workshop that she held later during the day.

In addition to hearing impactful words from and engaging with Ms. Ramos, students were able to build community with current Puente students and faculty, participate in engaging workshops that focused on topics important to participants, and interact with the greater Skyline College community through a program fair. This inaugural conference hosted students from: South San Francisco High School’s Hermanos y Hermanas Program, El Camino High School, Jefferson High School, Capuchino High School, and Baden High School.

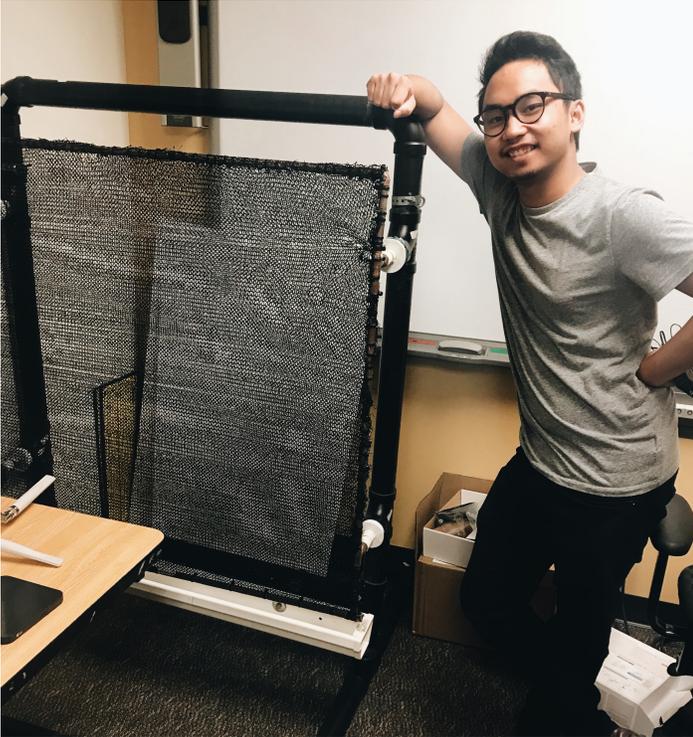
The event was made possible through the recent allotment of Student Equity Funds and the hard work and dedication of the La Raza Committee Members: Pamela Ortiz Cerda, Rocio Aguilar-Pedroza, Paula Silva, Luciana Castro, Lucia Lachmyr, Martin Marquez, Lili Rivera, Eric Imahara, and Lauren Ford. A special thank you to the Puente students, Outreach Ambassadors, Counseling Ambassadors, Student Equity and Support Program Ambassadors, and Monique Hernandez who volunteered their time. Additionally, thank you Josh Harris, Roger Marcello, and the facilities team who ensured a flawless logistical support throughout the day.

Article by Lauren Ford | Photo by Kevin Perez

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

ENERGIZE COLLEGES INTERNSHIP SPOTLIGHT: FOG CATCHER



With the Energize Colleges student internship program in its second year, a new set of eleven interns are working hard on their individual sustainability projects.

One project involves intern Paul Bernabe doing research on the campus' fog catcher and identifying ways to collect data once fog season begins.

Paul, a computer science major, installed a data collector and a solar-powered BloomSky weather station to be able to monitor the weather and collect data on weather patterns. Skyline College has two BloomSky systems — one that was donated by the company and a second was purchased with President's Innovation Funds. The BloomSky weather station now provides our campus and community live weather data and video, as well as archives of past videos in time lapse. After installing the data collector and weather station, Paul created a manual to share with anyone who would like to work with the fog catcher as an independent study project or future internship.

Since research surrounding fog catchers is in its infancy globally, Paul is working on a website to share information gathered from his current research. The website will not only promote the work being done at Skyline College, but it would also be a valuable resource for groups interested in fog catchers.

Check out our campus weather live! Download the "BloomSky app" on your mobile device and click on the BloomSky named "Ella". <https://www.bloomsky.com/consumer#app> To learn more about Paul's research or the work of the other 10 Energize Colleges interns, come to the Research Symposium on April 27 in the Fireside Dining Room.

For more information, contact: Dr. Carla Grandy, Earth Sciences professor at grandyc@smccd.edu, Alex Fuentes, Energize Colleges Program Coordinator at afuent14@my.smccd.edu and Paul Bernabe, Fog Catcher Intern at pauldanielbernabe@my.smccd.edu

Article by Alex Fuentes, Mary Thomasmeyer and Dr. Carla Grandy

SKYLINE COLLEGE BOARD REPORT

APRIL 25, 2018

UPCOMING EVENTS

19TH ANNUAL JURIED STUDENT ART SHOW OPENING RECEPTION & AWARDS CEREMONY

April 26, 2018
12:00 p.m. - 2:00 p.m.
Skyline College Art Gallery, Building 1

RESEARCH SYMPOSIUM

April 27, 2018
11:00 a.m. - 1:00 p.m.
Skyline College, Fireside Dining Room, Building 6

INTERNATIONAL STUDENTS PROGRAM:

GLOBAL EXTRAVAGANZA

April 30, 2018
11:30 a.m. - 1:00 p.m.
Skyline College, Quad

SCIENCE IN ACTION SERIES:

CORY PADILLA, METAGENOMIC SCIENTIST

April 30, 2018
4:30 p.m. - 5:30 p.m.
Skyline College, Bldg. 7, Rm. 7-106

SAN MATEO COUNTY EMERGENCY PREPAREDNESS FAIR

April 30, 2018
8:00 a.m. - 2:00 p.m.
Skyline College, Lot K

RIGHT FOOTED

MOVIE SCREENING & INSPIRATIONAL TALK WITH JESSICA COX

May 4, 2018
12:00 p.m. - 2:00 p.m.
Skyline College Theater, Building 1

PUENTE 25TH ANNIVERSARY

May 4, 2018
4:00 p.m. - 6:00 p.m.
Skyline College, Fireside Dining Room, Building 6

10TH ANNUAL EARLY INTERVENTION AND INCLUSION CONFERENCE

May 5, 2018
9:00 a.m. - 4:00 p.m.
Skyline College Theater, Building 1

DAY OF ACTION!

HELP CREATE POSITIVE CHANGE

May 5 and 7, 2018
Service learning at four locations across the community
including SF/Marin Food Bank and Pacifica Beach

TRIO PROGRAM

GRADUATE CELEBRATION

May 9, 2018
5:00 p.m. - 7:30 p.m.
Skyline College, Room 6-202 - 6-206

STUDENT SCHOLARSHIP AWARDS CEREMONY

May 10, 2018
4:00 p.m.
Skyline College Theater, Building 1

EARLY CHILDHOOD EDUCATION

GRADUATE CELEBRATION

May 10, 2018
5:30 p.m.
Skyline College, Building 14

WOMEN'S MENTORING & LEADERSHIP ACADEMY

END OF SEMESTER CELEBRATION

May 11, 2018
3:00 p.m. - 5:00 p.m.
Skyline College, Fireside Dining Room

COSMETOLOGY GRADUATION BRUNCH

May 14, 2018
11:00 a.m. - 1:00 p.m.
Skyline College, Room 4-301



President’s Report to the SMCCCD Board of Trustees

President Michael Claire ~ April 20, 2018

Inside...

- CSM Students Selected for Student Film Festival 1
- Nine CSM Students Accepted to Present Research at Bay Honors Consortium Symposium 2
- “The New Winds” Iranian Poster Design Exhibition Kicks Off in April 3
- CSM Partners with Maker Faire President for Industry, Career & College Day 4
- CSM Wins Top Honors for Marketing Video 4
- Coach Nicole Borg Leads 400th win for Lady Bulldogs 5
- Former CSM Linebacker Hired As Assistant Coach For Cal Poly 5
- One Love Foundation Holds Workshop 6
- CSM Softball Clinches League Tie; Baseball Wins First Place Battle with Chabot 7
- Upcoming Events 8

CSM Students Selected for Student Film Festival

“My nightmares inspired my film”, says Nadar Bahu, a CSM film major. As a child, Bahu lost his ability to walk. His student film, Push Forward, chronicles his struggles to keep going despite being told he could not recover. It is a story of persistence and hope.

Bahu was one of two College of San Mateo student filmmakers selected for a live screening of their films at the Grand Foundation Student Film Festival in March. CSM student Madison Rojas was also honored with acceptance for her film, Hello, Anxiety.

The Grand Foundation Student Film Festival showcases the progressive works of student filmmakers from colleges, film/ art schools and high schools in California, Arizona, Nevada, and Oregon. It’s a rare opportunity for young filmmakers to have their film work live-screened by the public and compete for awards.

David Laderman, who is the sole full-time film professor at College of San Mateo, emphasizes film studies in the context of popular culture and globalization.



“All our courses are transferable “critical thinking” courses that teach students the language of film from a variety of perspectives,” says Laderman, who has taught at Stanford, SFSU, and UC Davis.



As Laderman reflected on these students’ films being chosen to be showcased, he applauds them for taking the chance and says, “It speaks to the truth within the cliché, you can’t win if you don’t try. There are lots of opportunities out there for our students; you just have to go for it.”

In 2016, Bahu lost his ability to walk. “I realized that there are other people out there who might be in this situation, so that is what made me want to make this film. I want to use my painful past to show people that they must keep going no matter what,” says Bahu, who plans on transferring to San Francisco State this fall.

Bahu is thrilled of to be a part of the Student Film Festival, as he feels it is his responsibility to inspire those, through his films, to not give up.

“Honestly? It blows my mind,” says Bahu. “The pain of loneliness, the hurt, and losing so much. I overcame it, and I made it into something beautiful.”

The film program at College of San Mateo leads to an associate’s degree and prepares students for success in their careers and beyond.

“We believe you can learn how to make films by studying them, and that studying them is a creative act,” says Laderman. ■

Nine CSM Students Accepted to Present Research at Bay Honors Consortium Symposium

A total of nine College of San Mateo honors students have been accepted to present their research at this spring’s Bay Honors Consortium Symposium, May 5, at UC Berkeley. CSM has more students accepted than any other participating college.

Congratulations to:

Mondana Bathai	Dmitrii Ponomarev
Antoneil Carter	Ashneel Pratap
Meleana Chun-Moy	Benjamine Sasounian
Daniel de la Calle	Isabelle Tapia

CSM faculty and staff are encouraged to attend this special event, in support of our students, and also just for a smashingly great time. ■

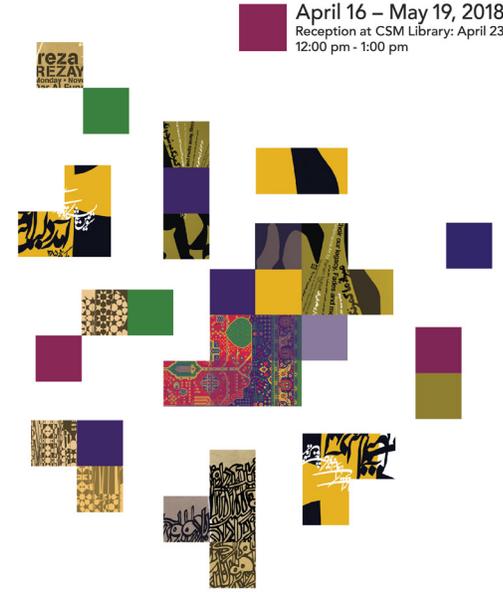
“The New Winds” Iranian Poster Design Exhibition Kicks Off in April

CSM presents “The New Winds”, an exhibition of contemporary Iranian graphic design. The show features posters by 44 select practitioners, who are known for their cutting-edge work inspired by traditional Persian and Arabic calligraphy, art, and Islamic patterns. The majority of the posters were created for Iranian art exhibitions, cultural organizations, and events. While combining Western design fundamentals with the elements of traditional Middle Eastern culture, present-day Iranian designers are making an important contribution to the world of design, by creating their own, unique visual language. This exhibition strives to create bridges of cultural understanding by giving an American audience a rare opportunity to get a deeper insight into Iranian identity.

THE NEW WINDS Contemporary Iranian Design Exhibit

Featuring the work of 50 artists, including the world-renowned masters such as Majid Abbasi, Reza Abedeni, Homa Delvaray, Ashkan Ghazanchaei, and others
CSM Library (Bldg 9) and CSM Health Center (Bldg 5) • 1700 W. Hillsdale Blvd, San Mateo CA
Exhibit hours Mon - Thu 8:00 am - 7:00 pm • Fri 8:00 am - 3:00 pm • Sat 10:00 am - 2:00 pm • Sun closed

April 16 – May 19, 2018
Reception at CSM Library: April 23
12:00 pm - 1:00 pm



Promotional exhibit poster created by digital media student, Marine Kazaryan

The outstanding Exhibit of Contemporary Iranian Design will be on display at CSM from April 16 to May 20, 2018. It contains posters by 50 artists, including world-renowned designers such as Majid Abbasi, Reza Abedini, Homa Delvaray, and many others. This is the first that the work will be shown in the United States.

The posters will be on display at the CSM Library, the Health Center (1st floor) and College Center (1st floor, in front of the elevators). There will also be an opening

reception at the CSM Library on Monday, April 23rd between 12:00pm and 1:00pm.
(Submitted by Vera Fainshtein) ■

CSM Partners with Maker Faire President for Industry, Career & College Day

CSM is proud to introduce Maker Faire's first Industry, Career and College Day, hosted in partnership with Cornell University College of Engineering. The event is designed to give upper level high school and university students, makers and enthusiasts an opportunity to explore career paths, education and job opportunities related to making. The event will be held at the San Mateo Event Center on Friday, May 18 from 9 a.m. to 1 p.m. The opportunity originated through a partnership with Dale Dougherty, founder and CEO of Maker Media, Inc. in Sebastopol, California, and Maker Faire president and creator.



Programming includes a rich lineup of speakers sharing stories of their journeys and visions on the future of Industry. In partnership with Cornell Engineering, a select number of students will have the opportunity to pitch their ideas on stage for a chance to win a special advantage in the Cornell Cup, Cornell's college-level embedded design competition. A speech will be given by CSM's President Mike Claire, and welcome efforts are being made by CSM to involve many San Mateo high school students in the event, at no cost to them and includes a free lunch.

This event is open to all local high schools and colleges! ICC is complimentary for upper level, 11-12th grade high school students and college students with valid student I.D's. Space is limited. ■

CSM Wins Top Honors for Marketing Video

CSM's promotional video, "Welcome to College of San Mateo," was awarded the gold medallion for best college promotional brand video by the National Council for Marketing and Public Relations, District 6. The district includes all community colleges in California, Arizona, Nevada, Utah, Hawaii and the Pacific territories. The awards were announced in March at the district's annual dinner in Las Vegas.



The 4-1/2 minute video features students, staff, faculty and CSM's spectacular scenery to give prospective students an overview of all the college has to offer. It may be viewed on CSM's YouTube channel, or at collegeofsanmateo.edu/president. ■

Coach Nicole Borg Leads 400th win for Lady Bulldogs

It was perhaps fitting that the 400th softball victory by College of San Mateo softball coach Nicole Borg and her staff — 6-4 over host Ohlone College — also gave the state top-ranked Lady Bulldogs a game and a half lead over the rival Renegades in the Coast North Conference.



Borg and assistants Toby Garza and Dale Bassman reached the milestone in their 12th season together directing the CSM program, which has reached the California Community College Athletic Association Final Four tournament each of the past five seasons. The overall record is 400 wins and just 122 losses. ■

Former CSM Linebacker Hired As Assistant Coach For Cal Poly

Matt Ta'ufo'ou, a former CSM linebacker who went on to play for Iowa State for three seasons, was hired in April 2018 to coach the outside linebackers at Cal Poly.

Matt earned 81 tackles as a freshman at College of San Mateo before taking his talents to Iowa State. He played in two games in 2009, was limited by injury to five games with two starts in 2010, notching 20 tackles, and played in 12 games with six starts as a senior in 2011, finishing with 72 tackles, four for loss.

Matt also posted a career-high 10 tackles against both Rutgers and Texas A&M and recorded eight stops in victories over Iowa and Kansas. He played in the Pinstripe Bowl in 2011 at Yankee Stadium as the Cyclones lost to Rutgers 27-13.



At College of San Mateo, Matt earned Junior College All-American honors as well as first-team all-conference accolades, coached by Larry Owens. He went on to earn his bachelor's degree in communications studies at Iowa State in 2012.

"Matt comes from four years as the linebacker coach at a very successful community college program, working under community college Hall of Famer Larry Owens at College of San Mateo," Cal Poly head coach Tim Walsh said. "He played at Iowa State, wants to be a Division I coach and this is the right step for him and our program. ■"

One Love Foundation Holds Workshop

On April 4th at 5:00 pm, the College of San Mateo Athletic Department hosted a workshop conducted by the One Love organization in the main gym. Over 150 student athletes attended the event. The One Love organization was founded by the mother of



Yeardey Love, a University of Virginia lacrosse player who was brutally beaten to death by her boyfriend. The One Love Foundation workshops focus on the epidemic of relationship abuse in our society: One in every three females goes through relationship abuse in their life, and one in every four males goes through relationship

abuse. As part of the four pillars of CSM's athletic department (academic success, athletic success, community service, and personal development), the workshop was emotional, engaging and impactful. *(Submitted by Andreas Wolf)* ■

CSM Softball Clinches League Tie; Baseball Wins First Place Battle with Chabot

The league-leading College of San Mateo softball and baseball teams extended their win streaks this week.

The state top-ranked CSM softball team has clinched at least a tie for the Coast North League title. The Bulldogs will play Ohlone at CSM on April 24 to determine the league champion. CSM currently leads Ohlone by 1 ½ games in the Coast North. San Mateo will host Santa Rosa in a non-league game Thursday (3 p.m.) and play a non-league



crossover at Cabrillo on Saturday (noon).

Meanwhile, the Bulldogs baseball team completed a crucial 2-game sweep of Chabot College this week, displacing the Gladiators from a first place tie in the Coast Golden Gate Conference standings. CSM and Mission now share the lead at 11-5 with four games remaining – including a pair of head-to-head meetings to end the regular season (April 24 and 26). San Mateo has now won its last five games. ■

UPCOMING EVENTS

World Gala

A campus-wide celebration of global culture and diversity

Friday, April 27 • 6 pm - 9 pm

CSM College Center Building 10, Bayview Dining Room

This event brought together 200+ students, faculty, staff, and family members to celebrate the diversity of our campus in the past two years.

Cost: \$10 Admission (CSM students/ staff/ faculty free)

CSM Jazz Ensembles Concert

Friday, April 27 • 7:30 - 9:30 pm

CSM Theatre Building 03

The Award-Winning College of San Mateo Jazz Ensemble will present a concert of contemporary and big band jazz from composers Jim McNeely, Jeff Beal, Greg Adams, Vern Sielert, and many others. Special guests for this concert will be the Central Middle School Jazz Band.

CSM Track & Field - Coast Conference Championships Finals

Pizza and Documentary on Veterans @ PTSD

Saturday, April 28 • All Day Event

CSU-East Bay

25800 Carlos Bee Blvd

Hayward, CA 94542

Come out and support the Bulldogs!

CSM Symphonic Band Festival

Wednesday, May 2 • 7 pm - 9:30 pm

CSM Theatre Building 03

The CSM Symphonic Band will host and perform with the Ralston Middle School String Orchestra, Central Middle School Symphonic Band, and Serra High School Symphonic Band in an evening of outstanding symphonic and classical music.

CSM Swimming - State Finals

Thursday, May 3 • 10 am

De Anza College

21250 Stevens Creek Blvd.

Come out and support the CSM swimmers at the State Finals!

9th Annual CSM Asian Pacific American Film Festival

Friday, May 4 • 5:30 pm

CSM Theatre Building 03

Spoken Word Performance & Screening

Jason Magabo Perez, spoken word performer, and two screenings: *Leonora, archive of* by Perez and *Moving Walls*, A Film by Sharon Yamato Magabo.



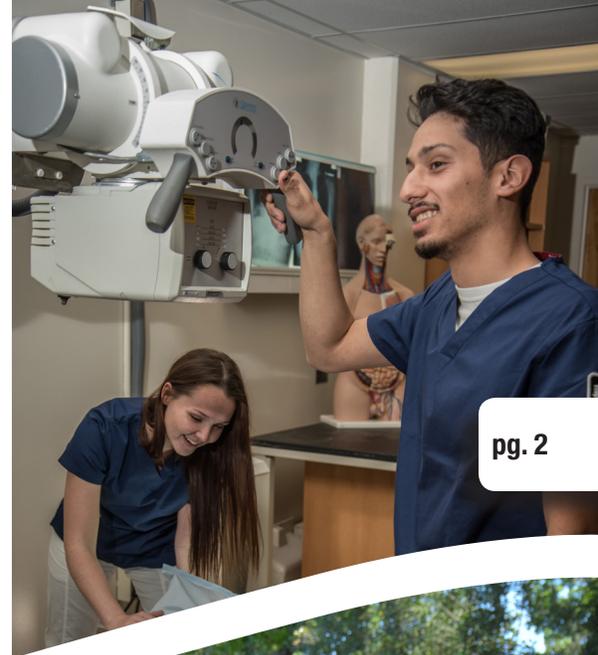
Cañada College

Report to the SMCCCD Board of Trustees

April 25, 2018

in this **issue:**

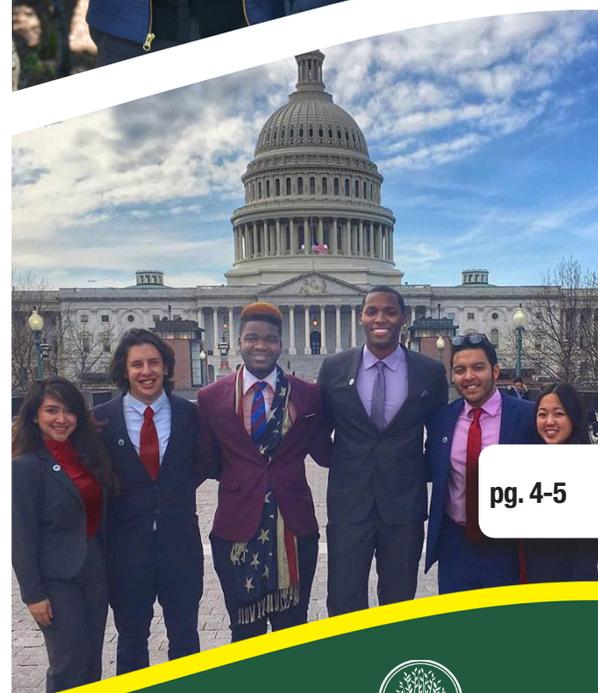
- Cañada College Earns Strong Workforce Gold Star Award **pg. 2**
- Student Success Story: Benita Kayembe **pg. 3**
- STEM Faculty Become Faculty Fellows through the Transforming STEM Teaching: Faculty Learning Program **pg. 3**
- Marketing Department Recognized Statewide **pg. 4**
- Student Senate Attends the American Student Association of Community Colleges National Conference **pg. 4,5**
- Transfer Center Hosts Nursing Information Session **pg. 5**
- Alternative Spring Break: Awareness in Action **pg. 6**
- Engineering Students Receive Best Diversity Paper Award **pg. 6,7**
- Interior Design Club Presented a Design Showcase **pg. 7,8**
- PTK Supports Local Church for Easter **pg. 8**



pg. 2



pg. 4



pg. 4-5

Cañada College Earns Strong Workforce Gold Star Award



The Cañada College Radiologic Technology program recently earned the California Community Colleges' Strong Workforce Gold Star Award for its improvement of students' economic mobility in the Health sector. The community college system annually awards Strong Workforce Stars to colleges for career education programs whose graduates show significant gains in factors important for advancing social mobility—a substantial increase in earnings, attainment of a living wage and a job closely matched with the field of study.

Cañada College was among 70 California community colleges to receive a Gold Star Award recognition for its positive impact on students' employment and earnings outcomes in programs aligned with the Doing What Matters sectors. Drawing on the most recent LaunchBoard data (2015-2016), these award winners demonstrated significantly higher outcomes than other career education programs in the state, looking across three key employment and earnings indicators:

1. At least 70 percent of students attained regional living wage
2. Students experienced an increase in income of 50 percent or more, and/or
3. At least 90 percent of students secured employment in their field of study

Cañada College's outcomes in the Radiologic Technology program include:

- 83 percent of students attaining regional living wage
- 388 percent increase in student earnings
- 100 percent of students securing employment in their field of study

Strong Workforce Stars grew from the California Community Colleges' Doing What Matters for Jobs and Economy framework and its Strong Workforce Program. California is investing \$200 million annually to spur additional and improved career education programs throughout its 114 community colleges.



Student Success Story: Benita Kayembe



Benita Kayembe first learned about the EOPS (Extended Opportunity Programs and Services) program during her first semester at Cañada College when a classmate told her that there was a program on campus that could give up to \$350 in book vouchers. She saw this as amazing opportunity because books can be very costly. While at the EOPS office, she learned more about the program and applied to be an EOPS student.

Applying to the EOPS program was one of the best decisions that Benita said she has ever made because the faculty and staff helped her to worry less about her financial needs as a student in order to focus more on achieving her academic goals. EOPS not only provided her with financial support with book vouchers, they also provided high quality academic counseling services, transportation support with a monthly bus pass and many other supplies that helped her as a student, such as backpacks and calculators.

As an EOPS student, Benita was constantly, and positively, pushed to be a better student and was reminded that the program was there to help her to successfully achieve her academic goals. When the time came for her to apply to transfer to a four year university, Cornell University was her top choice as it is one of the best institutions that offers her major, International Economics and Development. The support of her EOPS counselor helped her to look into all of Cornell's transfer requirements and wrote her one of the two recommendation letters required for her application.

Benita is thankful for the EOPS team, as well as many other support systems at Cañada College, for the guidance and support that led to her acceptance into Cornell University, an Ivy League Institution. She transferred to Cornell as a junior in Spring 2018 and is majoring in International Agriculture and Development with a concentration in Economics and Development.

STEM Faculty Become Faculty Fellows through the Transforming STEM Teaching: Faculty Learning Program

Math Professors Ray Lapuz and Michael Hoffman recently completed the NSF-IUSE Transforming STEM Teaching Faculty Learning Program offered by the UC Berkeley Center for Teaching & Learning. This intensive program encouraged Professors Lapuz and Hoffman to deepen their knowledge of how people learn, reflect on their own teaching practices, provide thoughtful feedback to their peers, and strategically change how they teach. Completing the Faculty Learning Program confirms dedication to advancing the way faculty engage students in STEM courses in order to promote student learning and success.

Professors Lapuz and Hoffman are now considered Faculty Fellows for the program and they are qualified to facilitate the program for other faculty. They plan to implement Berkeley's Faculty Learning Program for our faculty at Canada College beginning in the fall.

Marketing Department Recognized Statewide



The Cañada College Marketing & Outreach Department has been recognized by its peers, receiving five awards from the Community College Public Relations Organization (CCPRO) for its advertising and design work. The team was recognized during CCPRO's 2018 conference, which was recently held in Sacramento. Celebrating its 30th anniversary this year, CCPRO is the organization representing community college public relations professionals from across California.

The Cañada team brought home five honors, called PRO Awards, the most the Marketing & Outreach Department has won in a single-year. Awards include:

- First Place for the Spring 2018 Class Schedule (under the “Class Schedule” category)
- Second Place for the Online Catalog (Under the “Electronic Collateral” category)
- Second Place for the Spring 2018 Enrollment & Promise Bus Ads (Under the “Banner/Outdoor Media” category)
- Second Place for Jingle Ball/iHeart Media Spring 2018 Enrollment Campaign with Skyline College (under the “Radio Ad/PSA” category)
- Second place for the Building 1 Groundbreaking Ceremony Program (under the “Note Card/Invitation” category)

Cañada College was one of 36 community colleges or districts to receive a PRO Award this year. Judges selected winners in almost 40 categories from nearly 400 submissions.

Student Senate Attends the American Student Association of Community Colleges National Conference



This spring, the Student Senate was able to advocate for California Community College students at the American Student Association of Community Colleges National Advocacy Conference in Washington, D.C. The group was fortunate to meet with Congresswomen Eshoo, Congresswoman Speier and Senator Feinstein's Education Team to share their stories and struggles with housing, transportation and food and what the state can do to support Community College students. Students were also able to see the Supreme Court in action and Senate vote at the Capitol building.

The Cañada delegation was also able to take part in numerous visits outside of the Capitol. The team was able to volunteer with the National Park Service at the nation's largest Cherry

Student Senate Attends the American Student Association of Community Colleges National Conference (cont.)



Blossom Festival and learn more about service leadership. The delegation was also given the opportunity to visit NASPA (Student Affairs Professionals in Higher Education) Headquarters and meet with the Director of Policy, Research and Advocacy to learn more about ways to get involved on the local, state and national level on issues such as: emergency student aid, financial aid and college completion. The Victory Institute's Programs Manager and National Keynote Speaker also took time out of his schedule on the Hill to have dinner with the Cañada student group and share personal stories of how to triumph over all odds after transferring.

Meeting policymakers, legislatures and advocates while seeing the national government in action was what all Student Senate delegates described as, "the experience of a lifetime!"



Transfer Center Hosts Nursing Information Session



The Transfer Center hosted a Nursing Information Session that brought representatives to Cañada College from six Bachelor of Science in Nursing (BSN) Programs: Holy Names University, Samuel Merritt University, University of San Francisco, Arizona State University, Roseman University and CSU East Bay. The 50 students in attendance were able to hear presentations about the application process, program requirements and selection criteria. Students also had opportunity to have one-on-one conversations with the representatives.



Nursing is one of the most competitive majors in California's public higher education institutions, and in many private and out-of-state universities as well. The Transfer Center and Counseling Department are committed to educating students on all their options for pursuing a nursing degree, or another major in the Allied Health field. In addition, Transfer Center staff and faculty continue to build relationships with BSN program representatives and develop course-to-course articulation, for the benefit of our students. For other Transfer Center events and workshops, visit the Transfer Center website: <https://canadacollege.edu/transfercenter/>

Alternative Spring Break: Awareness in Action



Following the College's successful Awareness Summit, the Center for Student Life and Leadership Development held its first campus-wide Awareness in Action Alternative Spring Break. Cañadians learned first-hand about food insecurities and how 2nd Harvest Food Bank gets food to the community and the College. Cañada students and staff donated their break to sorting 1,548 pounds of food that will go directly to feeding San Mateo County families.



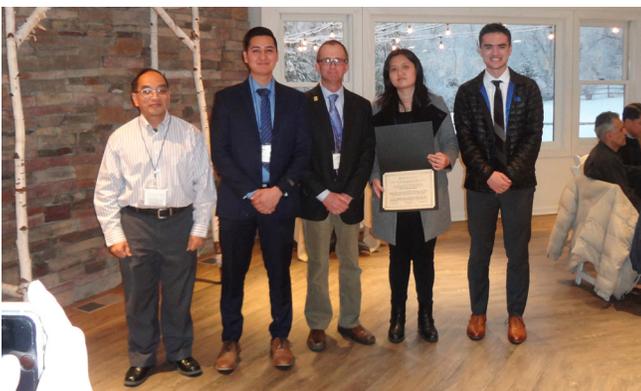
Cañada College also started a partnership with Habitat for Humanity ReStore for the Awareness in Action Week. Students and staff heard how their volunteer time directly benefitted San Mateo County residents in attaining affordable housing. Thanks to the volunteers, 912 items on the floor inventory were prepped and organized for market. Their volunteer work with Habitat provided much needed support to the organization which builds strength, stability, self-reliance and shelter in the community.

For the last Awareness and Action piece, students and staff attended a volunteer training with the non-profit group Peninsula Clean Energy. The team learned about the county's current energy consumption rates and sustainable ways to support the community so that students can leave their county better than they found it.

Engineering Students Receive Best Diversity Paper Award



Cañada College students Kattia Chang-Kam, Cameron Malloy and Ricardo Colin received the Best Diversity Paper Award at the American Society for Engineering Education Zone IV Conference in Boulder, Colorado on March 25-27. The paper titled "Engaging Community College Students in Emerging Human-Machine Interfaces Research through a Mobile Application for Gesture Recognition" will be published as part of the conference proceedings, with Kattia, Cameron, and Ricardo as co-authors together with two other Cañada students who were not able to attend the conference, Charles Tolentino and Karina Abad. The paper is the result of the research project done by the students at San Francisco State University as part of Cañada Colleges ASPIRES (Accelerated STEM Pathways through Internships, Research, Engagement, and Support) grant, which is funded by the US Department of Education through the Minority Science Engineering and Improvement Program.



Fifteen other Cañada College students attended the conference to present results of their research from the 2017 Summer

Engineering Students Receive Best Diversity Paper Award (cont.)

ASPIRES Internship Program. Christopher Amaro presented the paper “Integrating Structural Engineering Research into Internship Experiences for Community College Students,” which he co-authored with Cañada students Priscila Silva Chaix, Adam Davies, Juvenal Marin, and Jesus Caballero. Ryan Yedinak, Oskar Granados, and Moises Vieyra presented the paper “Engaging Community College Students in Civil Engineering Research of Structural Monitoring using Acoustic Sensors,” which they co-authored with Vincent Tran. Jayson Mercurio, Ayesha Iqbal, and Jose Guzman-Lux presented the paper “Inspiring Community College Students in Electrical and Computer Engineering Research through Live Digit Recognition using Nvidia's Jetson Tx1,” which they co-authored with Alexander Choi. Vladislav Miftakov, Cody Del Prato, and Kwan Lim presented the paper Research Experience for Community College Students: Design and Optimization of Non-Volatile Latch,” which they co-authored with Soren Tornoe. Brian Carrozza and Yardley Ordoñez presented the paper “Learning Assistive Device Design through the Creation of 3D Printed Children's Prosthetics with Augmented Grip Diversity,” which they co-authored with Ryan Carroll, Juan Lopez Casildo, and Edgar Sanchez. The work done by the interns at San Francisco State University was supervised by Cañada faculty Amelito Enriquez, Skyline faculty Nicholas Langhoff, and SFSU Engineering faculty Xiarong Zhang, Cheng Chen, Zhaoshuo Jiang, Hao Jiang, Hamid Mahmoodi, and Kwok-Siong Teh.

The research done by other Cañada ASPIRES students at other partner institutions was also presented at the conference. James Dalton presented the poster “LabMonitor: An Open-Source and Low-Cost Smart Laboratory Monitoring System to Ensure Laboratory Environmental Safety,” from the work he did at NASA Ames. Bianca Doronila presented the poster “Developing a Game with a Collect-to-Score Objective to Test Human Intelligence and Behavior through Foraging and Cognitive Science” while Victor Zendejas Lopez presented the poster “Decomposition of Toluene and Naphthalene (model tars) via Application of Atmospheric Pressure Dielectric Barrier Discharge Plasma.” Both Bianca and Victor did their

Interior Design Club Presented a Design Showcase



Cañada College Interior Design Club presented a Design Showcase featuring work of Interior Design students in The Grove on March 19. The exhibit included original design concepts for residential and commercial projects consisting of exquisite hand-and computer rendered drawings from the ID program's top talent. Before and after photos of several Silicon Valley homes and a restaurant were on display. A good number of students in the program are already professionally involved in design projects even as they take classes.



Other visually appealing items on show included a large impressionistic collage assigned as part of the Color and Design course, a lighting design for a restaurant assigned in the Lighting Design course, and a deluxe Tic Tac Toe set created from 100 percent upcycled material created for a challenge posed to students of the Principles of Sustainable Design course. Several students displayed their drafting abilities with hand-drafted as well as CAD produced floor plans. Student's sketching notebooks from the Presentation Techniques course provided a glimpse of the conceptual artistry that is part of the design process. Furniture notebooks were also present, which are produced by each History of Design student

Interior Design Club Presented a Design Showcase (cont.)



as a personal compendium of furniture styles throughout the ages, attractively presented of course!

This is the first design showcase event in recent years and the club plans to make a tradition of periodically putting work on display for the general campus to see. Their hope is to spark interest in students who may want to pursue design as a career. Based on conversation with those who stopped by the exhibit, it is likely that the showcase has already left an impression.

PTK Supports Local Church for Easter



As part of the Phi Theta Kappa (PTK) chapter's efforts to interact with and serve the community, members from Cañada College's chapter, Beta Zeta Nu, volunteered as a group at St. Anthony's Padua Dining Hall on March 31. On this day, St Anthony's hosted its annual Easter lunch/dinner. From 9 a.m.-12 p.m. students assisted with tasks, including the creation of a "Happy Easter!" sign, rabbit shaped wreath and decorating the hall prior to guest arrival. Then, from 12-2:30 p.m., the PTK students assisted with serving hot meals and clearing tables for elderly families as well as handed out food donations. The students enjoyed the opportunity to give back to the community and interact with St. Anthony's staff and beneficiaries. PTK looks forward to getting involved in additional volunteer work in the future.



BOARD REPORT 18-4-2A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel, 358-6883

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT
(NP = New position, * = New Employee)

None

B. PUBLIC EMPLOYMENT

1. New Hires (NP = New Position, * = New Employee)

College of San Mateo

Todd Windisch* Instructor, English as a Second Language Language Arts
New Contract I status academic employment, effective August 15, 2018. This is a vacant position.

Evan Kaiser* Instructor, English as a Second Language Language Arts
New Contract I status academic employment, effective August 15, 2018. This is a vacant position.

Skyline College

Ana Gutierrez-Gamez* Program Services Coordinator (NP) Science, Math & Technology
New full-time, 12-month classified employment, effective May 1, 2018. This is a new position that was Board approved November 29, 2017.

Pamela Ortiz-Cerda* Program Services Coordinator (NP) Counseling
New full-time, 12-month classified employment, effective April 2, 2018. This is a new position that was Board approved January 10, 2018.

2. Re-Employment

None

C. REASSIGNMENT THROUGH THE HIRING PROCESS**College of San Mateo**

Oksana Brinson Storekeeper Business & Technology

Reassigned from a part-time (48%), 12-month Storekeeper position (Grade 19 of the Classified Salary Schedule (60)) into this full-time, 12-month position at the same grade and the same salary schedule, effective April 2, 2018.

D. TRANSFER/ADMINISTRATIVE REASSIGNMENT**Cañada College**

Margarita Baez Assistant Project Director Science & Technology

Transferred from a full-time, 12-month Assistant Project Director position (Grade 26 of the Classified Salary Schedule (60)) into this full-time, 12-month position at the same grade and the same salary schedule, effective April 17, 2018.

E. CHANGES IN STAFF ALLOCATION**College of San Mateo**

1. Recommend creation of a new classification title, "Program Services Coordinator (Funded by the Strong Workforce Program)" at Grade 27 of the Classified Salary Schedule (60), effective July 1, 2018. In addition, recommend a change in staff allocation to add a full-time, 12-month Program Services Coordinator (Funded by the Strong Workforce Program) position in the Business/Technology Division. This position is a temporary grant-funded position, effective July 1, 2018 through the expiration of the grant funding.
2. Recommend a change in staff allocation to add a full-time, 12-month Cosmetology Aide position at Grade 26 of the Classified Salary Schedule (60) in the Business & Technology Division, effective June 1, 2018.

District Office

1. Recommend a change in grade for the Emergency Preparedness Manager position classification from Grade 180E of the Academic-Classified Exempt Supervisory Salary Schedule (35) to Grade 185E of the same salary schedule, effective April 26, 2018. The position is currently vacant and was Board approved on July 26, 2017.

F. PHASE-IN RETIREMENT**College of San Mateo**

David Danielson Professor Creative Arts & Social Science

Recommend approval of participating in the Phase-In Retirement Program, effective August 15, 2018. Confirmation of employee eligibility and final approval of the employee's proposed workload reduction is managed by the State Teachers Retirement System.

Michael Galisatus

Professor

Creative Arts &
Social Science

Recommend approval of participating in the Phase-In Retirement Program, effective August 15, 2018. Confirmation of employee eligibility and final approval of the employee's proposed workload reduction is managed by the State Teachers Retirement System.

G. LEAVE OF ABSENCE

None

H. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement****District Office****Gerald Nunes**

Groundskeeper

Facilities

Retiring effective July 31, 2018 with 5 years of service. Not eligible for District retiree benefits.

2. Resignation**Skyline College****Lorraine Salceda**Interim Director of Retail, Hospitality &
Tourism CenterBusiness, Education &
Professional Programs

Resigned effective March 30, 2018.

I. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS

None

J. PROFESSIONAL EXPERT/CONTRACT POSITIONS

None

K. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada College	Planning, Research & Institutional Effectiveness	1	4/23/2018	6/29/2018	Planning & Research Analyst: Under direction, the employee plans, organizes, controls, and directs operations and activities involved primarily in research, review, analysis, interpretation, and reporting of a variety of data and information used in assessing institutional effectiveness; assisting with College accreditation, planning, decision-making, program reviews, the assessment of student learning outcomes, and determining implications of College practices, policies, measures and procedures.
College of San Mateo	Student Services/ Enrollment Services	1	4/1/2018	6/30/2018	Retention Specialist: The Year One Promise Program is a new and developing program and we are looking to add staffing to support these efforts. We are requesting a short-term through June 30, 2018 to allow us to take this position through the campus hire timeline for formal approval of a permanent position in the fall, and then go through the hire process in spring. This staff person will be providing retention services for our Year One Promise student cohort who are first-time, full-time CSM students.
College of San Mateo	Enrollment Services	1	4/1/2018	5/31/2018	Retention Specialist: Dedicated efforts for DREAMer students and other student groups have been identified through Innovation funds. This position will help support our most at-risk student groups to access support and help with retention and completion. This staff will meet with students individually and in group settings to provide retention support and connect to needed services.
District Office	Payroll	1	7/1/2018	12/31/2018	Accounting Technician: To assist with accounting tasks. Duties include journal entries for Banner and County, cash reconciliation, labor redistribution, EDD benefit audit, bank reconciliation, retirement reporting, stale dated checks, payroll processing and miscellaneous assignments.

Skyline College	Kinesiology, Athletics and Dance	1	1/15/2019	5/11/2019	<p>Assistant Coach: <i>Previously requested position</i> Assistant Women's Badminton Coach: Provide support necessary to head coach. Duties include but are not limited to; assist with game day preparation and follow-up, plan/supervise instruction/student-athletes, drive vans to and from contests and events, resolve student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents and film games/practices.</p>
Skyline College	Kinesiology, Athletics and Dance	1	8/1/2018	12/2/2018	<p>Assistant Coach: <i>Previously requested position</i> Assistant Women's Volleyball Coach: Provide support necessary to head coach. Duties include but are not limited to; assist with game day preparation and follow-up, plan/supervise instruction/student-athletes, drive vans to and from contests and events, resolve student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents and film games/practices.</p>
Skyline College	Kinesiology, Athletics and Dance	1	10/1/2018	3/17/2019	<p>Assistant Coach: <i>Previously requested position</i> Assistant Men's Basketball Coach; Provide support necessary to head coach. Duties include but are not limited to; assist with game day preparation and follow-up, plan/supervise instruction/student-athletes, drive vans to and from contests and events, resolve student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents, and film games/practices.</p>

Skyline College	Kinesiology, Athletics and Dance	1	8/1/2018	12/31/2018	<p>Assistant Coach: <i>Previously requested position</i> Sports Information Assistant: The assistant will provide functions that are integral to the athletic program and its promotion. Duties include but are not limited to; assist with gathering information about programs/statistics, posting web-site content, event management, public address announcing and coordinator of team pictures. Assistant will also engage in fundraising efforts so events can be streamed over the internet. This position will serve all intercollegiate programs at Skyline during the fall semester and winter break.</p>
Skyline College	Kinesiology, Athletics and Dance	1	8/1/2018	12/9/2018	<p>Assistant Coach: <i>Previously requested position</i> Assistant Wrestling Coach: Provide support necessary to head coach. Duties include but are not limited to; assist with game day preparation and follow-up, plan/supervise instruction/student-athletes, drive vans to and from contests and events, resolve student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents and film games/practices.</p>
Skyline College	Kinesiology, Athletics and Dance	1	8/1/2018	12/31/2018	<p>Assistant Coach: <i>Previously requested position</i> Dance Production Assistant: The assistant will provide functions that are integral to the Dance program and its promotion/operation. Duties include but are not limited to; assist with rehearsals, public relations, day of event management, coordination of student segments, publications, ticket office functions, website updates, outreach and sponsor solicitation. This position will serve the dance program at skyline during the fall semester and in between the end of the fall and spring semester.</p>

Skyline College	Kinesiology, Athletics and Dance	1	8/1/2018	3/17/2019	<p>Assistant Coach: <i>Previously requested position</i> Assistant Women's Basketball Coach: Provide support necessary to head coach. Duties include but are not limited to; assist with game day preparation and follow-up, plan/supervise instruction/student-athletes, drive vans to and from contests and events, resolve student student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents and film games/practices.</p>
Skyline College	Kinesiology, Athletics and Dance	1	8/1/2018	12/02/2018	<p>Assistant Coach: <i>Previously requested position</i> Assistant Men's Soccer Coach: Provide support necessary to head coach. Duties include but are not limited to; assist with game day preparation and follow-up, plan/supervisor instruction/student-athletes, drive vans to and from contests and events, resolve student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents and film games/practices.</p>
Skyline College	Kinesiology, Athletics and Dance	1	8/1/2018	12/2/2018	<p>Assistant Coach: <i>Previously requested position</i> Assistant Women's Soccer Coach: Provide support necessary to head coach. Duties include but are not limited to; assist with game day preparation and follow-up, plan/supervisor instruction/student-athletes, drive vans to and from contests and events, resolve student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents and film games/practices.</p>

BOARD REPORT NO. 18-4-3A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel
(650) 358-6883

**RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY
FOR THE 2018-19 ACADEMIC YEAR**

The academic employees listed below were evaluated during the 2017-18 academic year in accordance with District policy and collective bargaining agreement and are recommended for re-employment pursuant to the Board of Trustee's authority by the California Education Code.

RECOMMENDATIONS

- A. It is recommended that the following Contract I employees be re-employed in Contract II status for the 2018-19 academic year:

Rene Anderson	Mounjed Moussalem	Katherine Webster
Christine Baird	Nicole Porter	Elinor Westfold
Maggie M. L. Barrientos	Lisa Rael	Maureen Wiley
Jennifer Bringham	Alberto Santellan	
Safiyyah Forbes	Sumathi Shankar	
Jose Gutierrez	Jessica Truglio	
Malathi Iyengar	Ching-Yi (Miranda) Wang	
Mathew Montgomery	Kenyatta Weathersby	

- B. It is recommended that the following Contract II employees be re-employed in the first year of Contract III/IV status for the 2018-19 academic year:

Robert Baden	Stephen Heath	Gena Rhodes
Yvette Butterworth	Rupinder Kaur	Carlos Romero
John Calavitta	Lucy Jovel	Bianca Rowden Quince
Brianna Clay	Leann Kennedy	Roxana Rugliancich
Kimberly Davalos	Nicholas Langhoff	Cassidy Ryan
David Eck	Sarah Mangin-Hinkley	Gabriel Saucedo
Kamran Eftekhari	Cheri Markt	Erinn Struss
Rika Fabian	Soledad McCarthy	Michael Vargas
Jarrod Feiner	Regina Mitchell	Natalie Waechtler
Paul Hankamp	David Monarres	

- C. It is recommended that the following first-year Contract III/IV employees be advanced to their second year of Contract III/IV status for the 2018-19 academic year:

Soonyoung (Sue) An	Katie Goldhahn	Christopher Rico
Julie Carey	Judith Hunt	Arielle Smith
Ryan “Daryan” Chan	Tatiana Irwin	Peter Von Blichert
Denaya Dailey	Bich Trang Luong	Alexander Wong
Vera Fainshtein	Michelle Mullane	
Jenna French	Katie Osborne	
Filip Gleyzer	Melinda Ramzel	

- D. It is recommended that the following second-year Contract III/IV employees be advanced to Regular (Tenure) status beginning with the 2018-19 academic year:

Michael Cross	Colby Nixon	John Ulloa
Jesenia Diaz	Ruben Parra	Christopher Walker
Valeria Estrada	Mustafa Popal	Shawn Westmoreland
Erik Gaspar	Danielle Powell	Ronda Wimmer
Carla Grandy	Michael Sherer	Lale Yurtseven
Jessica Hurlless	Nadya Sigona	Lavinia Zanassi
Emily Kurland	Rebekah Sidman-Taveau	Hellen Zhang
Sara Lawrence	Stephanie Roach	
Doniella Maher	Diana Tedone	
Melissa Matthews	Kwame Thomas	

BOARD REPORT NO. 18-4-1CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Mitchell Bailey, Chief of Staff, 574-6510

ADOPTION OF RESOLUTION NOS. 18-4 THROUGH 18-10 IN SUPPORT OF SAN MATEO COUNTY SCHOOL DISTRICTS' BOND AND PARCEL TAX MEASURES

The San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County, and the District joins partner districts throughout the county in supporting efforts that reinforce student success.

The Board of Trustees, at their meeting on March 28, 2018, expressed an interest in offering support to local school district who are seeking bond and parcel tax measures on the June ballot.

Staff have prepared the following resolutions for the Board's consideration:

- Resolution 18-4: Supporting Jefferson Union High School District Bond Measure (Measure J)
- Resolution 18-5: Supporting Belmont-Redwood Shores School District Parcel Tax Measure (Measure K)
- Resolution 18-6: Supporting Brisbane School District Parcel Tax Measure (Measure L)
- Resolution 18-7: Supporting Cabrillo Unified School District Bond Measure (Measure M)
- Resolution 18-8: Supporting Pacifica School District Bond Measure (Measure O)
- Resolution 18-9: Supporting Las Lomas Elementary School District Bond Measure (Measure R)
- Resolution 18-10: Supporting Ravenswood City School District Parcel Tax and Bond Measures (Measure Q and Measure S)

RECOMMENDATION

It is recommended that the Board of Trustees approve the above referenced resolutions.

RESOLUTION NO. 18-4

**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION SUPPORTING JEFFERSON UNION HIGH SCHOOL DISTRICT
BOND MEASURE (MEASURE J)**

WHEREAS, the San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County; and

WHEREAS, the San Mateo County Community College District joins partner districts in San Mateo County in supporting efforts that reinforce student success; and

WHEREAS, the Jefferson Union High School District is seeking voter approval of a \$33 million bond measure on June 5, 2018, to fund the construction of local, affordable rental housing for their district’s teachers and staff members; and

WHEREAS, there is a critical shortage of affordable housing in San Mateo County and providing housing for employees will allow the Jefferson Union High School District to recruit and retain talented teachers and staff who can then live in the communities where they work; and

WHEREAS, providing affordable housing for teachers and school staff to live in communities where they work improves their quality of life and connection to the students and families they serve; and

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby offers its support for the Jefferson Union High School District bond measure and encourages its passage.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____

Maurice Goodman
Vice President, Board of Trustees

RESOLUTION NO. 18-5

**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION SUPPORTING BELMONT-REDWOOD SHORES SCHOOL DISTRICT
PARCEL TAX MEASURE (MEASURE K)**

WHEREAS, the San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County; and

WHEREAS, the San Mateo County Community College District joins partner districts in San Mateo County in supporting efforts that reinforce student success; and

WHEREAS, the Belmont-Redwood Shores School District, the lowest state-funded district in San Mateo County, is seeking voter approval of a parcel tax measure on June 5, 2018, to provide critical funding for the district; and

WHEREAS, the Belmont-Redwood Shores School District enrollment has increased by 66 percent over nine years, local revenues have not kept up with the funding needs of the district; and

WHEREAS, the Belmont-Redwood Shores School District estimates the measure cost \$118 per parcel and generate approximately \$1,400,000 per year, for five years, for the District's schools; and

WHEREAS, an approved parcel tax measure for the Belmont-Redwood Shores School District could provide funding to:

- (1) Protect core academic programs in math, science, technology, reading and writing,
- (2) Maintain a well-rounded curriculum, including art and music programs,
- (3) Attract and retain qualified teachers,
- (4) Expand reading and writing instruction, and
- (5) Keep school libraries open;

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby offers its support for the Belmont-Redwood Shores School District parcel tax measure and encourages its passage.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____

Maurice Goodman
Vice President, Board of Trustees

RESOLUTION NO. 18-6

**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION SUPPORTING BRISBANE SCHOOL DISTRICT
PARCEL TAX MEASURE (MEASURE L)**

WHEREAS, the San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County; and

WHEREAS, the San Mateo County Community College District joins partner districts in San Mateo County in supporting efforts that reinforce student success; and

WHEREAS, the Brisbane School District passed a parcel tax in 2012, which closed a deficit in their budget, ensuring quality education in their schools; and

WHEREAS, the Brisbane School District is seeking voter approval of renewal of the parcel tax on June 5, 2018, to provide critical funding for the district; and

WHEREAS, the Brisbane School District estimates the measure cost \$166 per parcel and generate approximately \$591,460 per year, for eight years, for the District’s schools; and

WHEREAS, an approved parcel tax measure for the Brisbane School District could provide funding to:

- (1) School libraries,
- (2) Educational programs,
- (3) Hiring and retaining qualified teachers and staff, and
- (4) Improving student access to computers and modern technology;

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby offers its support for the Brisbane School District parcel tax measure and encourages its passage.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____

Maurice Goodman
Vice President, Board of Trustees

RESOLUTION NO. 18-7**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION SUPPORTING CABRILLO UNIFIED SCHOOL DISTRICT
BOND MEASURE (MEASURE M)**

WHEREAS, the San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County; and

WHEREAS, the San Mateo County Community College District joins partner districts in San Mateo County in supporting efforts that reinforce student success; and

WHEREAS, the Cabrillo Unified School District is seeking voter approval of a \$99 million bond measure on June 5, 2018; and

WHEREAS, many schools in the Cabrillo Unified School District are over 50 years old and in serious need of repairs and updates to meet today's academic and safety standards; and

WHEREAS, funding from this measure would provide a dedicated local source to support a safe and modern learning environment for Cabrillo's elementary and middle school students and help prepare them for success in college and in their future careers; and

WHEREAS, the Cabrillo Unified School District estimates a rate of \$52 per \$100,000 of assessed value to repay the bonds; and

WHEREAS, an approved bond measure for the Cabrillo Unified School District could provide funding to:

- (1) Replace leaky roofs,
- (2) Keep schools clean, well maintained and in good condition,
- (3) Perform essential safety repairs and maintenance on classrooms and facilities,
- (4) Update classrooms and science labs,
- (5) Upgrade fire and earthquake safety, and
- (6) Equip classrooms with 21st century learning technology;

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby offers its support for the Cabrillo Unified School District bond measure and encourages its passage.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____

Maurice Goodman

Vice President, Board of Trustees

RESOLUTION NO. 18-8
BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA

RESOLUTION SUPPORTING PACIFICA SCHOOL DISTRICT
BOND MEASURE (MEASURE O)

WHEREAS, the San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County; and

WHEREAS, the San Mateo County Community College District joins partner districts in San Mateo County in supporting efforts that reinforce student success; and

WHEREAS, the Pacifica School District is seeking voter approval of a \$55 million bond measure on June 5, 2018; and

WHEREAS, the schools in the Pacifica School District are now over 50 years old and in need of repairs and improvements to maintain the high quality of education that students deserve and to prepare students for high school, college and the competitive 21st century job market; and

WHEREAS, funding from this measure would repair education facilities, update aging heating systems, cut utility costs and ensure the continued health and safety of all Pacifica students; and

WHEREAS, the Pacifica School District estimates levying \$30 per \$100,000 of assessed value while bonds are outstanding; and

WHEREAS, an approved bond measure for the Pacifica School District could provide funding to:

- (1) Improve classrooms, labs and computer systems to support programs in science, technology, English, arts and math,
- (2) Fix aging and leaking roofs,
- (3) Repair or replace outdated electrical and heating systems,
- (4) Update classrooms, kitchen facilities and restrooms to stay current with health and safety codes,
- (5) Build additional classrooms and replacing aging portables as needed, and
- (6) Improve student safety and campus security;

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby offers its support for the Pacifica School District bond measure and encourages its passage.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____

Maurice Goodman
Vice President, Board of Trustees

RESOLUTION NO. 18-9
BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA

RESOLUTION SUPPORTING LAS LOMITAS ELEMENTARY SCHOOL DISTRICT
BOND MEASURE (MEASURE R)

WHEREAS, the San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County; and

WHEREAS, the San Mateo County Community College District joins partner districts in San Mateo County in supporting efforts that reinforce student success; and

WHEREAS, the Las Lomitas Elementary School District is seeking voter approval of a \$70 million bond measure on June 5, 2018; and

WHEREAS, the schools in the Las Lomitas Elementary School District have grown old and are overdue for repairs and work is needed to bring all buildings up to current safety and efficiency standards; and

WHEREAS, funding from this measure would protect academic facilities so that excellent instruction and performance standards can be maintained; and

WHEREAS, the Las Lomitas Elementary School District estimates levying three cents per \$100 of assessed value while bonds are outstanding; and

WHEREAS, an approved bond measure for the Las Lomitas Elementary School District could provide funding to:

- (1) Repair/replace aging and leaning roofs, outdated electrical, heating and air conditioning systems,
- (2) Replace outdated fire and security alarm systems, and exterior lighting to improve campus security and safety,
- (3) Make seismic and other upgrades to classrooms, educational facilities and play equipment to meet current health and safety codes,
- (4) Improve school and classroom accessibility for students with disabilities, and
- (5) Protect the quality of academic instruction in core subjects like math, science, reading and writing;

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby offers its support for the Las Lomitas Elementary School District bond measure and encourages its passage.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____

Maurice Goodman

Vice President, Board of Trustees

RESOLUTION NO. 18-10
BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA

**RESOLUTION SUPPORTING RAVENSWOOD CITY SCHOOL DISTRICT
 PARCEL TAX AND BOND MEASURES (MEASURE Q AND MEASURE S)**

WHEREAS, the San Mateo County Community College District enjoys collaborative and productive partnerships with all elementary and high school districts in San Mateo County; and

WHEREAS, the San Mateo County Community College District joins partner districts in San Mateo County in supporting efforts that reinforce student success; and

WHEREAS, the Ravenswood City School District is seeking voter approval of a parcel tax renewal measure and bond measure on June 5, 2018, to improve reading and writing for students, retain and attract quality faculty, to improve deteriorating classrooms and facilities and to prepare students for the jobs of tomorrow; and

WHEREAS, approval of the Measure Q parcel tax renewal, which the Ravenswood City School District estimates will provide \$1.2 million annually and cost \$196 per parcel for eight years, could provide funding to:

- (1) Improve local students' learning and achievement in reading, writing, math and other educational programs,
- (2) Invest in classroom computers and technology,
- (3) Increase student safety,
- (4) Maintain reduced class sizes,
- (5) Attract and retain highly qualified staff, and
- (6) Provide a quality learning environment for current and future students; and

WHEREAS, approval of the Measure S bond measure in the amount of \$70 million, which the Ravenswood City School District estimates will provide \$3.95 million annually and cost 30 cents per \$100 of assess valuation, could provide funding to:

- (1) Continue improving classrooms and facilities,
- (2) Repair aging buildings,
- (3) Further upgrade safety, technology, science labs and energy efficiency, and
- (4) Provide a quality learning environment for current and future students;

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby offers its support for the Ravenswood City School District parcel tax renewal measure and bond measure and encourages their passage.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____

Maurice Goodman
 Vice President, Board of Trustees

BOARD REPORT NO. 18-4-2CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Mitchell Bailey, Chief of Staff, 574-6510

ADOPTION OF RESOLUTION NO. 18-11 SUPPORTING THE CALL FOR FULL AND FAIR FUNDING OF CALIFORNIA'S PUBLIC SCHOOLS

This agenda item was requested by the Board of Trustees. As part of its ongoing work to ensure that all students benefit from the resources needed for a high-quality education, the California School Boards Association (CSBA) is calling on the Legislature to raise school funding to the national average by 2020 and to the average of the top 10 states by 2025.

Despite boasting the sixth largest economy in the world and the highest gross domestic product of any state, California ranks at or near the bottom nationally in nearly every measure of school funding and staffing.

Under the Local Control Funding Formula, revenue for K-12 schools has only recently returned to 2007 levels, meaning funding has not substantially increased, on an inflation-adjusted basis, for more than a decade. In the 1970s, California ranked in the top five nationally in school funding; currently, California is 41st and trails the average of the top 10 states by almost \$7,000 in per-pupil funding, depriving students of critical opportunities for academic, social and emotional development and essential preparation for a rapidly changing economy.

RECOMMENDATION

It is recommended that the Board adopt Resolution No. 18-12 supporting the call for full and fair funding of California's public schools; a copy of the resolution is attached to this report.

RESOLUTION NO. 18-11**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION SUPPORTING THE CALL FOR FULL AND FAIR FUNDING OF
CALIFORNIA'S PUBLIC SCHOOLS**

WHEREAS, California has the sixth largest economy in the world, and the largest Gross Domestic Product (GDP) of any state in the nation; and

WHEREAS, despite California's leadership in the global economy, the state falls in the nation's bottom quintile on nearly every measure of public K-12 school funding and school staffing; and

WHEREAS, California ranks 45th nationally in the percentage of taxable income spent on education, 41st in per-pupil funding, 45th in pupil-teacher ratios and 48th in pupil-staff ratios; and

WHEREAS, K-12 school funding has not substantially increased, on an inflation-adjusted basis, for more than a decade; and

WHEREAS, under the Local Control Funding Formula (LCFF), state funding for K-12 schools has only this year recently returned to levels predating the Great Recession of 2007; and

WHEREAS, the modest revenue increases since the implementation of LCFF have been eroded by rapidly increasing costs for health care, pensions, transportation and utilities; and

WHEREAS, 58 percent of California's public school students are eligible for free and reduced-price lunch — 13 percent above the national average — and 23 percent of California students are English learners, more than twice the national average; and

WHEREAS, California's investment in public schools is out of alignment with its wealth, its ambitions, its demographics and the demands of a 21st-century education; and

WHEREAS, in 2007, a bipartisan group of California leaders commissioned a report titled *Getting Down to Facts*, which stated it would take an additional \$17 billion annually to meet the State Board of Education achievement targets for K-12 schools; and

WHEREAS, California funds schools at roughly \$1,961 per student less than the national average, which translates to approximately \$3,462 per student when adjusted for California being a high-cost state; and

WHEREAS, California trails the average of the top 10 states by almost \$7,000 in per-pupil funding; and

WHEREAS, in order to prepare our students for participation in a democratic society and an increasingly competitive, technology-driven global economy, California must fund schools at a level sufficient to support student success; and

WHEREAS, despite its vast wealth, California has consistently underfunded public education while widening its scope, adding new requirements and raising standards without providing appropriate resources to prepare all students for college, career and civic life; and

WHEREAS, if California is to close opportunity and achievement gaps and create a public school system that offers consistently high levels of education, the State must provide schools with the resources to meet the needs of their specific populations;

NOW, THEREFORE BE IT RESOLVED, that the governing board of the San Mateo County Community College District joins the California School Boards Association in its call on the State Legislature to fund California public schools at the national average or higher by the year 2020, and at a level that is equal to or above the average of the top 10 states nationally by 2025 and to maintain, at a minimum, this level of funding until otherwise decreed.

REGULARLY PASSED AND ADOPTED this 25th day of April 2018.

Ayes:

Noes:

Abstentions:

Attest:

Maurice Goodman
Vice President-Clerk, Board of Trustees

San Mateo County Community College District

April 25, 2018

BOARD REPORT NO. 18-4-3CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kathryn Blackwood, Executive Vice Chancellor, 358-6869

RATIFICATION OF JANUARY AND FEBRUARY 2018 DISTRICT WARRANTS

Attached as Exhibits A and B are the warrants in excess of \$10,000 that were issued in the months of January and February 2018 respectively. The schedules include total warrants issued for the subject period in addition to the warrant sequences. The District now seeks Board approval of the warrants listed in the attached Exhibits.

RECOMMENDATION

It is recommended that the Board of Trustees approve the warrants issued during the period January 1, 2018 through February 28, 2018 and ratify the contracts entered into leading to such payments.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
January 1 - 31, 2018
WARRANTS SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Numt	Check Date	Vendor Name	Check Amount	Description
<u>District Accounts Payable</u>				
0074917	01/04/18	U.S. Bank National Association ND, .	295,778.74	Districtwide Procurement Card Payment
0074918	01/04/18	A. Teichert & Son, Inc.	699,714.69	Skyline Parking Lot Expansion Project
0074920	01/04/18	Casey Printing, Inc.	14,314.81	Skyline Class Schedules Printing Services
0074927	01/04/18	SMCCCD Bookstore	21,446.71	Bookstore Monthly Student Fees Reimbursement
0074938	01/09/18	Allana Buick & Bers, Inc.	41,938.60	Cañada and Skyline Construction Projects
0074939	01/09/18	CDW LLC	32,311.87	Districtwide IT Equipment Purchases
0074943	01/09/18	Chen, Gang	11,220.00	International Students Recruitment Service and Expense Reimbursement
0074946	01/09/18	Kimbria Inc	14,198.71	KCSM Monthly Credit Card Processing Services
0074948	01/09/18	Meta Bank/BB San Mateo CCD CFA	201,100.00	Financial Aid Disbursement
0074949	01/09/18	School Project for Utility Rate Reduction (SPURR)	15,478.17	Utilities
0074952	01/09/18	Sutro Tower Inc.	20,593.00	KCSM TV Broadcast Site Lease at Sutro Tower
0074971	01/11/18	Constellation NewEnergy, Inc.	27,336.92	Utilities
0074973	01/11/18	Dell Marketing LP	12,387.23	Districtwide Computer Purchases
0074976	01/11/18	GRD Energy Inc.	23,750.00	Cañada Construction Design Services
0074980	01/11/18	Intermountain Electric Company	30,400.00	Districtwide Fire Alarm Panels Upgrade Project
0074982	01/11/18	McCarthy Building Companies	2,128,337.00	Cañada Construction Project
0074988	01/11/18	School Project for Utility Rate Reduction (SPURR)	44,514.29	Utilities
0074990	01/11/18	Sedgwick Claims Management Services. Inc.	12,493.24	Replenish Workers' Compensation Insurance Fund
0074991	01/11/18	SM County Community College District	31,184.98	Replenish Flex Spending Account
0074994	01/11/18	Turner Construction Company	504,434.58	Skyline Design and Preconstruction Services
0075030	01/16/18	Meta Bank/BB San Mateo CCD CFA	2,778,829.35	Financial Aid Disbursement
0075031	01/16/18	Oracle America, Inc.	14,031.71	Districtwide Software Renewal and Support Services
0075033	01/16/18	Siemens Industry, Inc.	32,095.50	Districtwide Fire Alarm Panels Upgrade and Monitoring Services
0075036	01/16/18	SMCCCD Bookstore	11,349.97	CSM Monthly Central Duplicating Services
0075048	01/18/18	Coulter Construction Inc.	12,588.00	Cañada Construction Project
0075050	01/18/18	Gordon Kenny Realty, Inc.	30,000.00	College Staff Housing Operating Expenses Advancement
0075054	01/18/18	SM County Community College District	30,000.00	Replenish Flex Spending Account
0075070	01/23/18	Apple Computer, Inc	140,103.01	Skyline Lab Computer Purchases
0075075	01/23/18	Constellation NewEnergy, Inc.	66,009.77	Utilities
0075078	01/23/18	Ellucian Company L.P.	19,225.00	Districtwide Software License and Maintenance Services
0075087	01/23/18	Meta Bank/BB San Mateo CCD CFA	440,588.89	Financial Aid Disbursement
0075088	01/23/18	Pacific Dining - Food Service Management	18,536.99	Districtwide Catering Services
0075091	01/23/18	School Project for Utility Rate Reduction (SPURR)	12,353.42	Utilities
0075109	01/25/18	A. Teichert & Son, Inc.	352,555.64	Skyline Parking Lot Expansion Project
0075113	01/25/18	Netronix Integration, Inc.	19,787.95	Skyline Additional Cameras Installation
0075114	01/25/18	Pacific Dining - Food Service Management	12,855.34	Skyline Flex Day Catering Services
0075115	01/25/18	San Mateo County Schools Insurance Group	199,498.37	Monthly Dental and Vision Insurance Premiums
0075158	01/30/18	Blach Construction Company	457,070.00	Cañada Design and Construction Services
0075159	01/30/18	Coulter Construction Inc.	67,659.00	CSM and Skyline Construction Projects
0075169	01/30/18	Meta Bank/BB San Mateo CCD CFA	253,700.83	Financial Aid Disbursement

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
January 1 - 31, 2018
WARRANTS SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Numt	Check Date	Vendor Name	Check Amount	Description
0075176	01/30/18	Schneider Electric Buildings Americas, Inc.	12,350.75	Districtwide Maintenance and Service of Facilities Management Systems
0075180	01/30/18	XL Construction Corporation	162,320.00	Skyline Design and Construction Services
499947	01/04/18	Bay Area Biotechnology Education Consortium	12,500.00	Project Management Services for Skyline Supply Chain Operations Project
499948	01/04/18	BEST Contracting Services, Inc.	677,005.15	Cañada Vista Roof Replacement Project
499965	01/04/18	InsideTrack, Inc.	13,050.00	CSM Students Coaching and Reporting Services
499966	01/04/18	Intelligent Technologies and Services, Inc.	35,997.00	District IT Server Room Fire Suppression System Project
499997	01/04/18	Varela, Lee, Metz & Guarino, LLP	1,350,000.00	CSM North Gateway Litigation Settlement Payment
499999	01/04/18	Western Roofing Service	24,909.00	Cañada Roof Replacement Services
500005	01/04/18	Public Empl Ret Sys	1,651,130.49	Monthly Health Insurance Premium
500007	01/04/18	BEST Contracting Services, Inc.	13,902.80	Cañada Vista Roof Replacement Project
500008	01/04/18	BEST Contracting Services, Inc.	21,729.05	Cañada Vista Roof Replacement Project
500009	01/04/18	A. Teichert & Son, Inc.	36,827.09	Skyline Parking Lot Expansion Project
500013	01/04/18	The Guardian Life Insurance Company	38,867.55	Monthly Life Insurance Premium
500029	01/09/18	Atlas Pellizzari Electric, Inc.	17,692.00	Skyline Electrical Projects
500060	01/09/18	Nor-Cal Battery Co.	41,026.86	CSM Facilities Batteries Purchases
500062	01/09/18	Pacific Gas & Electric Co	11,101.92	Utilities
500073	01/09/18	Strata Information Group	61,440.00	Monthly Districtwide Professional & Management Services
500077	01/09/18	TLCD Architecture	17,240.00	CSM Theatre Modernization Design Services
500115	01/11/18	City of San Bruno	14,479.95	Utilities
500119	01/11/18	Griffin Painting, Inc.	17,060.00	CSM Painting Services
500120	01/11/18	Grundfos CBS, Inc.	16,963.52	CSM Pool Pump Repairs
500131	01/11/18	Leland Saylor & Associates, Inc.	31,544.00	Skyline and Cañada Construction Costs Estimating Services
500133	01/11/18	Miller, Morton, Caillat & Nevis, LLP	10,656.00	Cañada Litigation Legal Services
500140	01/11/18	Pacific Gas & Electric Co	24,747.00	Utilities
500141	01/11/18	Pacific Gas & Electric Co	36,102.02	Utilities
500154	01/11/18	State of California, Department of Industrial Relations	19,451.26	Districtwide Annual Workers' Comp Assessment Fees
500155	01/11/18	Strategic Energy Innovations	10,000.00	Skyline Prop39 Grant Application Writing and Coordinating Services
500157	01/11/18	ThyssenKrupp Elevator Corporation	18,108.66	Districtwide Elevators Maintenance and Repair Services
500161	01/11/18	Western Roofing Service	62,115.75	Cañada Roof Replacement Services
500162	01/11/18	Associated Std -Canada	31,550.70	Quarterly Student Fees Reimbursement
500163	01/11/18	Associated Std-CSM	56,044.97	Quarterly Student Fees Reimbursement
500164	01/11/18	Associated Std-Skyline	51,763.77	Quarterly Student Fees Reimbursement
500171	01/11/18	McCarthy Building Companies	67,225.00	Cañada Construction Project
500178	01/16/18	AT&T/MCI	11,579.20	Districtwide Telephone Services
500193	01/16/18	IBEAM Systems, Inc.	40,870.07	Cañada Additional Cameras Purchase
500214	01/16/18	Strata Information Group	61,440.00	Monthly Districtwide Professional & Management Services
500326	01/18/18	Quality Assurance Engineering, Inc.	11,112.89	Skyline and Cañada Projects Testing and Inspection Services
500343	01/18/18	Verde Design Inc.	15,700.00	CSM Beach Volleyball Design Services
500374	01/23/18	Barclay Sanitary Supplies	28,648.01	Skyline Facilities Equipment Purchases
500452	01/23/18	MV Transportation, Inc.	23,774.86	Skyline Students Shuttle Services
500455	01/23/18	NFORMD.NET	11,300.00	Districtwide Student Software Licensing Fees

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
January 1 - 31, 2018
WARRANTS SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Num	Check Date	Vendor Name	Check Amount	Description
500460	01/23/18	OpenAccess, LLC	14,000.00	CCCE Career Navigation Workshop Services
500491	01/23/18	Steelcase Inc.	11,327.07	CSM Equipment Purchases
500512	01/23/18	Calif Water Service Co	19,465.19	Utilities
500517	01/23/18	San Francisco Community College District	13,363.36	CSM Grant Related Program Expenses
500519	01/23/18	University of Southern California	10,800.00	Districtwide Equity in Faculty Conference Registration Fee
500553	01/25/18	KTGY Group, Inc.	10,020.00	Skyline Housing Architectural Design Services
500560	01/25/18	Miller, Morton, Caillat & Nevis, LLP	15,655.50	Cañada Vista and Cañada Bldg. 9 Litigation Legal Services
500563	01/25/18	MV Transportation, Inc.	13,764.40	Skyline Students Shuttle Services
500572	01/25/18	Strategic Energy Innovations	12,400.00	Skyline Climate Corps Bay Area Fellow Services
500581	01/25/18	A. Teichert & Son, Inc.	18,555.56	Skyline Parking Lot Expansion Project
500589	01/30/18	AT&T/MCI	13,041.72	Districtwide Telephone Services
500605	01/30/18	City of Redwood City	59,823.22	Utilities
500606	01/30/18	Comm College League/Calif	32,782.37	Skyline Library Subscription Services
500617	01/30/18	Eternal Construction, Inc.	48,111.89	Cañada Access Compliance Project
500650	01/30/18	Pacific Gas & Electric Co	10,584.83	Utilities
<u>District Payroll Disbursement (excluding Salary Warrants)</u>				
J1803384	01/16/18	US Treasury - Federal Payroll Tax	75,739.56	Federal Payroll Tax
J1803709	01/25/18	EDD - State Payroll Tax	17,162.40	State Unemployment Payroll Tax
J1803167	01/08/18	PERS Retirement	951,638.94	PERS Retirement Advance
J1803731	01/29/18	PERS Retirement	12,550.38	PERS Retirement Balance
J1803152	01/02/18	State Teacher Retirement - Defined Benefit	1,011,104.36	STRS Retirement-Defined Benefit 95%
J1803362	01/17/18	State Teacher Retirement - Defined Benefit	60,973.55	STRS Retirement-Defined Benefit Bal
<u>SMCCCD Bookstores</u>				
117705	01/10/18	Cengage Learning	43,302.39	Purchase of Inventory
117739	01/10/18	McGraw-Hill Companies	36,660.03	Purchase of Inventory
117750	01/10/18	Pearson Education, Inc	56,608.20	Purchase of Inventory
117751	01/10/18	PENS ETC.	10,526.12	Purchase of Inventory
117763	01/10/18	SM CC College District	221,817.84	Salaries and Benefits of November 2017
117786	01/26/18	Cengage Learning	32,309.32	Purchase of Inventory
117814	01/26/18	Marianna Industries Inc	40,383.60	Purchase of Inventory
117815	01/26/18	McGraw-Hill Companies	64,131.16	Purchase of Inventory
117822	01/26/18	Pearson Education, Inc	16,632.17	Purchase of Inventory
		Subtotal	16,978,334.70	93%
		Warrants Issued ≤ \$10,000	1,365,804.00	7%
		Total Non-Salary Warrants Issued	<u>18,344,138.70</u>	100%
District Accounts Payab	Ck#499944-500762 DD74911-75180		15,422,715.42	
District Payroll	Ck#131068-131269 DD50146733-50148575		9,073,161.16	
SMCCCD Bookstores	Ck#117689 - 117849 , EFT52149&52215		779,247.99	
	Total Warrants Including Salaries -JAN 2018		<u>25,275,124.57</u>	

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
February 1 - 28, 2018
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Numl	Check Date	Vendor Name	Check Amount	Description
<u>District Accounts Payable</u>				
0075183	02/01/18	Luan, Jing	17,975.68	International Students Recruitment Expense Reimbursement
0075186	02/01/18	U.S. Bank National Association ND, .	289,795.34	Districtwide Procurement Card Payment
0075213	02/06/18	Allana Buick & Bers, Inc.	56,819.60	Cañada Construction Projects
0075215	02/06/18	Associated Std -Canada	60,000.00	Interbank Transfer
0075222	02/06/18	Interline Brands, Inc.	13,004.40	Facilities Custodial Supplies Purchases
0075224	02/06/18	Meta Bank/BB San Mateo CCD CFA	194,768.21	Financial Aid Disbursement
0075228	02/06/18	School Project for Utility Rate Reduction (SPURR)	58,306.50	Utilities
0075230	02/06/18	Sedgwick Claims Management Services. Inc.	15,714.21	Replenish Workers' Compensation Insurance Fund
0075232	02/06/18	SMCCCD Bookstore	177,465.93	Bookstore Monthly Student Fees Reimbursement
0075233	02/06/18	Keenan & Associates	98,708.28	Districtwide Fire Alarm Panels Upgrade Project Insurance Fees
0075235	02/06/18	VALIC Retirement Services Company	240,303.94	Monthly Tax Sheltered Annuities
0075268	02/13/18	Allana Buick & Bers, Inc.	17,262.05	Cañada and Skyline Construction Projects
0075275	02/13/18	Chen, Gang	10,629.98	International Students Recruitment Expense Reimbursement
0075275	02/13/18	EducationUSA Thailand	13,880.00	International Students Southeast Asia Fairs Registration Fees
0075279	02/13/18	Meta Bank/BB San Mateo CCD CFA	3,450,419.18	Financial Aid Disbursement
0075281	02/13/18	R.F. MacDonald Company. Inc.	23,415.00	CSM and Cañada Boilers Maintenance Services
0075282	02/13/18	SM County Community College District	26,753.46	Replenish Flex Spending Account
0075285	02/13/18	Sutro Tower Inc.	21,417.00	KCSM TV Broadcast Site Lease at Sutro Tower
0075286	02/13/18	Swinerton Builders	242,745.00	Program Management Services
0075316	02/20/18	Constellation NewEnergy, Inc.	34,987.29	Utilities
0075317	02/20/18	Dell Marketing LP	16,016.88	Districtwide Computer Purchases
0075319	02/20/18	Gordon Kenny Realty, Inc.	65,850.00	College Staff Housing Operating Expenses Advancement and Reimbursement
0075324	02/20/18	Intermountain Electric Company	95,955.70	Districtwide Fire Alarm Panels Upgrade Project
0075326	02/20/18	Meta Bank/BB San Mateo CCD CFA	126,325.40	Financial Aid Disbursement
0075332	02/20/18	Schneider Electric Buildings Americas, Inc.	12,350.75	Districtwide Maintenance and Service of Facilities Management Systems
0075333	02/20/18	Siemens Industry, Inc.	12,947.00	Skyline Sprinkler Testing and Inspection Services
0075334	02/20/18	SM County Community College District	35,000.00	Replenish Flex Spending Account
0075336	02/20/18	SMCCCD Bookstore	10,000.00	CSM Special Programs Books Purchases
0075337	02/20/18	SMCCCD Bookstore	43,951.61	Skyline Supplies and Special Programs Books Purchases
0075341	02/20/18	Western Allied Mechanical Inc.	152,361.75	CSM HVAC Services
0075361	02/22/18	Purple Communications Inc.	30,870.00	Cañada Students Sign Language Interpreting Services
0075362	02/22/18	School Project for Utility Rate Reduction (SPURR)	19,253.84	Utilities
0075365	02/22/18	Sutro Tower Inc.	11,029.25	KCSM Spectrum Repack Project
0075380	02/27/18	Coulter Construction Inc.	23,893.00	District IT Server Room Fire Suppression System Project
0075382	02/27/18	Interline Brands, Inc.	10,562.64	Facilities Custodial Supplies Purchases
0075384	02/27/18	Meta Bank/BB San Mateo CCD CFA	131,689.62	Financial Aid Disbursement
0075386	02/27/18	San Mateo County Schools Insurance Group	199,781.30	Monthly Dental and Vision Insurance Premiums
0075387	02/27/18	Sedgwick Claims Management Services. Inc.	24,500.00	Replenish Workers' Compensation Insurance Fund
500767	02/01/18	Atkinson, Andelson, Loya, Rudd and Romo	35,827.65	Districtwide Legal Services
500781	02/01/18	Crowe Horwath, LLP	10,625.00	Districtwide Audit Services
500836	02/01/18	Steelcase Inc.	33,994.01	Skyline Classroom Furniture Purchases
500839	02/01/18	Strategic Energy Innovations	12,200.00	Skyline Climate Corps Bay Area Fellow Services
500856	02/01/18	Public Empl Ret Sys	1,638,770.70	Monthly Health Insurance Premium

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
February 1 - 28, 2018
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Numl	Check Date	Vendor Name	Check Amount	Description
500886	02/06/18	Comm College League/Calif	15,192.00	Cañada Library Subscription Services
500901	02/06/18	ICF Jones & Stokes, Inc.	28,199.60	CSM Parking Lot Environmental Consulting Services
500925	02/06/18	PSE-Public Safety Equipment	28,478.57	Districtwide Public Safety Equipment Purchases
500942	02/06/18	American Federation of Teachers	58,104.01	Monthly Union Dues
500946	02/06/18	C S E A	19,097.83	Monthly Union Dues
500991	02/08/18	American Assoc. of Community Colleges	11,100.00	Skyline Institutional Membership Fees
500992	02/08/18	AMFM Broadcasting Inc.	18,550.00	Skyline Radio and Digital Advertising Services
501004	02/08/18	Clearworks LLC	20,000.00	Skyline Automotive Marketing Research Services
501022	02/08/18	Kennedy & Company Education Strategies, LLC	37,500.00	Districtwide Student Related Technology Systems Research Services
501069	02/13/18	BKF Engineers	22,430.75	Skyline Housing Project Professional Services
501097	02/13/18	Leland Saylor & Associates, Inc.	44,732.50	Skyline and Cañada Construction Costs Estimating Services
501106	02/13/18	MV Transportation, Inc.	15,015.71	Skyline Students Shuttle Services
501112	02/13/18	Pacific Gas & Electric Co	36,435.72	Utilities
501158	02/13/18	The Guardian Life Insurance Company	38,821.96	Monthly Life Insurance Premium
501160	02/13/18	VALIC	10,050.00	Monthly Tax Sheltered Annuities Employee Contribution
501171	02/20/18	Atlas Pellizzari Electric, Inc.	10,132.00	Skyline Electrical System Project
501180	02/20/18	Chouinard & Myhre, Inc.	12,804.91	ITS Equipment Purchases
501185	02/20/18	D & B Power Associates, Inc.	94,142.45	Skyline Equipment Purchases
501199	02/20/18	Group 4 Architecture, Research + Planning, Inc.	10,797.50	Skyline Architectural Design Services
501207	02/20/18	John Deere Company	48,425.98	CSM and Skyline Facilities Vehicles Purchase
501217	02/20/18	Miller, Morton, Caillat & Nevis, LLP	81,482.61	Cañada Vista and Bldg. 9 Litigation Legal Services
501219	02/20/18	Pacific Gas & Electric Co	26,988.04	Utilities
501257	02/22/18	Atkinson, Andelson, Loya, Rudd and Romo	25,134.30	Districtwide Legal Services
501267	02/22/18	ENGEO Incorporated	16,895.00	Skyline Parcel B Housing Engineering Services
501278	02/22/18	Pacific Gas & Electric Co	11,169.51	Utilities
501288	02/22/18	Strata Information Group	61,440.00	Monthly Districtwide Professional & Management Services
501299	02/22/18	Calif Water Service Co	18,613.67	Utilities
501310	02/27/18	Ad Astra Information Systems, LLC	25,000.00	Skyline Scheduling Software Implementation and Annual Subscription Fees
501315	02/27/18	BKF Engineers	10,455.00	Skyline Housing Project Professional Services
501322	02/27/18	Cooperative Strategies, LLC	10,500.00	Development of Trustee Area Boundaries Research Services
501335	02/27/18	Kennedy & Company Education Strategies, LLC	15,000.00	Districtwide Technology Systems Implementation Project
501339	02/27/18	Leland Saylor & Associates, Inc.	17,292.50	Skyline and Cañada Construction Costs Estimating Services
501351	02/27/18	Parsons Environment & Infrastructure Group Inc.	59,000.00	Districtwide Impact Software License and Support Services
501358	02/27/18	Scantron Corporation	19,755.65	Skyline Equipment and Software Purchases
501379	02/27/18	U.S. Bank National Association	116,387.00	Cañada Construction Project Retention Transfer
<u>District Payroll Disbursement (excluding Salary Warrants)</u>				
J1803939	02/05/18	Mass Mutual 457	48,347.13	Tax Annuity
J1803721	02/01/18	US Treasury - Federal Payroll Tax	1,904,059.22	Federal Payroll Tax
J1803721	02/01/18	EDD - State Payroll Tax	405,113.06	State Payroll Tax
J1803721	02/01/18	EDD - State Payroll Tax	12,925.73	State Tax-Disability Insurance
J1804171	02/16/18	US Treasury - Federal Payroll Tax	85,691.11	Federal Payroll Tax

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 February 1 - 28, 2018
 WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Numl	Check Date	Vendor Name	Check Amount	Description
J1804041	02/07/18	PERS Retirement	974,875.02	PERS Retirement Advance
J1804385	02/26/18	PERS Retirement	64,896.38	PERS Retirement Balance
J1804050	02/06/18	State Teacher Retirement - Cash Balance	45,297.08	STRS Retirement-Cash Balance
J1803942	02/02/18	State Teacher Retirement - Defined Benefit	1,044,777.05	STRS Retirement-Defined Benefit 95%
J1804198	02/13/18	State Teacher Retirement - Defined Benefit	55,058.36	STRS Retirement-Defined Benefit Bal
<u>SMCCCD Bookstores</u>				
117862	02/08/18	Cengage Learning	44,758.27	Purchase of Inventory
117899	02/08/18	Marianna Industries Inc	11,204.57	Purchase of Inventory
117900	02/08/18	MBS Textbook Exchange	59,697.05	Purchase of Inventory
117905	02/08/18	MPS	21,312.72	Purchase of Inventory
117906	02/08/18	MTC Distributing	11,900.42	Purchase of Inventory
117907	02/08/18	Nebraska Book Company, IN	25,834.79	Purchase of Inventory
117913	02/08/18	Pearson Education, Inc	85,960.40	Purchase of Inventory
117915	02/08/18	Pepsi-Cola	11,197.93	Purchase of Inventory
117919	02/08/18	READYCARE/FRIO	11,675.00	Purchase of Inventory
117924	02/08/18	SM CC College District	205,131.47	Salaries and Benefits of December 2017
117929	02/08/18	Sysco Food Company of SF	12,795.72	Purchase of Inventory
117970	02/26/18	MBS Textbook Exchange	21,321.59	Purchase of Inventory
117979	02/26/18	Pearson Education, Inc	12,505.83	Purchase of Inventory
EFT 24682	02/23/18	CDTFA	88,592.04	Sales Tax Payment January 2018
Subtotal			14,178,179.86	93%
Warrants Issued ≤ \$10,000			1,087,925.02	7%
Total Non-Salary Warrants Issued			<u>15,266,104.88</u>	100%
District Accounts Payable	Ck#500763-501380	DD75181-75393	9,765,651.92	
District Payroll	Ck#131270-131974	DD50148576-50150424	12,199,452.96	
SMCCCD Bookstores	Ck#117850 - 118004,	EFT24682	826,895.57	
Total Warrants Including Salaries -FEB 2018			<u>22,792,000.45</u>	

BOARD REPORT NO. 18-4-4CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kimberlee Messina, Interim Vice Chancellor, Educational Services and Planning,
358-6887

**CURRICULAR ADDITIONS, DELETIONS AND MODIFICATIONS
CAÑADA COLLEGE, COLLEGE OF SAN MATEO, AND SKYLINE COLLEGE**

The addition of twelve courses to, and the deletion of one course from, the College catalogs are proposed by Cañada College, College of San Mateo, and Skyline College at this time. Additionally, eleven courses are proposed to be offered in the distance education mode. The addition of two degrees is also proposed.

In addition to the course deleted, two courses were assigned inactive status, which removes them from the catalog and schedule. Since they have not been deleted, they can be more easily reinstated at a later time. If reinstatement is unlikely, these courses will be deleted in the coming years.

Furthermore, fifty-eight courses and thirteen programs were modified, and one course was reactivated.

Each of the proposed courses and programs has been reviewed by the appropriate Division Dean and approved by the College Curriculum or Instruction Committee, acting on behalf of the local Academic Senate. In addition, the Academic Senate Presidents provide oversight with respect to the necessary role of the local Senates in the review and approval process. The rigor of the approval process assures that each new course has substance and integrity in relation to its discipline and that it fills a clear student need not being served by existing course offerings.

RECOMMENDATION

It is recommended that the Board approve the attached curricular changes for the Cañada College, College of San Mateo, and Skyline College catalogs.

San Mateo County Community College District

April 25, 2018

This report has been prepared in accordance with SMCCCD Rules and Regulations, Section 6.13.4 and all appropriate laws and regulations.

PREPARED BY: Janet Stringer, Division Dean and Articulation Officer
Cañada College

APPROVED BY: Candice Nance, Curriculum Committee Co-Chair
Cañada College

Katherine Schertle, Curriculum Committee Co-Chair
Cañada College

Hyla Lacefield, Academic Senate President
Cañada College

Jamillah Moore, President
Cañada College

PROPOSED CURRICULAR ADDITIONS – CAÑADA COLLEGE

COURSE DESCRIPTIONS AND JUSTIFICATIONS

HUMAN SERVICES

300 FIELD EXPERIENCE IN SOCIAL WORK AND HUMAN SERVICES (3.0) (day or evening)

Justification: The Human Services program is revising and adding courses to more easily facilitate student transfer to university level courses in the field. This course is integral to the Human Services new Associate Degree for Transfer program which is being added.

Prerequisite: HMSV 100.

Recommended Preparation: None.

Description: This course offers supervised practicum in a community organization, agency or institution, allowing the student to apply knowledge and learn new skills outside of the classroom environment. This course is designed to provide the student with the opportunity to develop skills that would facilitate gaining employment in the social work/human services field.

Classification: AA/AS Degree; AA-T/AS-T Degree for Transfer; CSU transferable.

KINESIOLOGY, ATHLETICS AND DANCE - DANCE

100 DANCE APPRECIATION (3.0) (day or evening)

Justification: This Dance Appreciation course is a needed core requirement for the Dance Associate in Arts Degree Program.

Prerequisite: None.

Recommended Preparation: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400.

Description: An overview of dance history, beginning with classical era, folk and ethnic dance. This course surveys the development of Modern, Ballet, Jazz and other dance forms through video analysis. NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.

Classification: AA/AS Degree; CSU transferable.

PROPOSED CURRICULAR MODIFICATIONS – CAÑADA COLLEGE

DIGITAL ART AND ANIMATION

- 389 Digital Media Careers
- 418 History of Animation
- 440 Video Game 3D Production Techniques

EDUCATION AND HUMAN DEVELOPMENT – EARLY CHILDHOOD EDUCATION

- 223 Infant and Toddler Development

HUMAN SERVICES

- 100 Introduction to Social Work and Human Services

KINESIOLOGY, ATHLETICS AND DANCE - FITNESS

- 153 Soccer Conditioning

KINESIOLOGY, ATHLETICS AND DANCE - KINESIOLOGY

- 105 Stress Management

KINESIOLOGY, ATHLETICS AND DANCE – PHYSICAL EDUCATION THEORY

- 695 Independent Study

LITERATURE

- 151 Introduction to Shakespeare I

MEDICAL ASSISTING

- 100 Introduction to Medical Assisting
- 110 Medical Terminology

MUSIC

- 275 History of Jazz

PARALEGAL STUDIES

- 249 Introduction to the Legal System
- 250 Legal Research and Writing
- 251 Torts
- 252 Civil Litigation and Trial Preparation
- 254 Family Law
- 262 Paralegalism and Study of Legal Ethics
- 264 Contracts
- 276 Electronic Litigation

THEATRE ARTS

- 151 Introduction to Shakespeare I

PROPOSED CURRICULAR INACTIVATIONS – CAÑADA COLLEGE

EDUCATION AND HUMAN DEVELOPMENT – EARLY CHILDHOOD EDUCATION

- 331 The Role of the Teacher

PROPOSED CURRICULAR REACTIVATIONS – CAÑADA COLLEGE

COMPUTER BUSINESS OFFICE TECHNOLOGY

- 695 Independent Study

PROPOSED TO BE OFFERED AS DISTANCE EDUCATION – CAÑADA COLLEGE

HUMAN SERVICES

- 100 Introduction to Social Work and Human Services

MEDICAL ASSISTING

- 100 Introduction to Medical Assisting
- 110 Medical Terminology

PARALEGAL STUDIES

- 249 Introduction to the Legal System
- 250 Legal Research and Writing
- 252 Civil Litigation and Trial Preparation

PROPOSED PROGRAM ADDITIONS – CAÑADA COLLEGE

Cañada College proposes to offer an Associate Degree for Transfer in the following programs:

HUMAN SERVICES

Social Work and Human Services - Associate in Arts Degree for Transfer – 28-29 units in the major area + Certified completion of the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern, and other requirements for the Associate Degree for Transfer.

PROPOSED PROGRAM MODIFICATIONS – CAÑADA COLLEGE

KINESIOLOGY, ATHLETICS AND DANCE - DANCE

Dance – AA Degree Program

HUMAN SERVICES

Community Health Worker – Certificate of Achievement

Human Services – AA Degree Program

Human Services – Certificate of Achievement

Patient/Health Navigator – Certificate of Achievement

San Mateo County Community College District

April 25, 2018

This report has been prepared in accordance with SMCCCD Rules and Regulations, Section 6.13.4 and all appropriate laws and regulations.

PREPARED BY: Sandra Stefani Comerford, Vice President, Instruction
College of San Mateo

APPROVED BY: Teresa Morris, Chair, Curriculum Committee
College of San Mateo

Jeremy Wallace, President, Academic Senate
College of San Mateo

Michael Claire, President
College of San Mateo

PROPOSED CURRICULAR ADDITIONS – COLLEGE OF SAN MATEO

COURSE DESCRIPTIONS AND JUSTIFICATIONS

KINESIOLOGY/ATHLETICS/DANCE – TEAM SPORTS

186 MEN'S BASKETBALL: INDIVIDUAL SKILL DEVELOPMENT (2) (day or evening)

Justification: College of San Mateo will be offering intercollegiate basketball to commence fall 2018. This course is needed to develop the skills of the student-athletes participating on the team in the off-season.

Prerequisite: None.

Recommended Preparation: Previous competition at the high school level; interscholastic basketball.

Description: Focuses on mastering individual skills rather than team concepts. It is designed to improve the individual skills of students wishing to play intercollegiate community college basketball. Students spend considerable time working on the fundamentals of the game: ball handling, passing and shooting. Students also participate in numerous competitive drills and basketball conditioning. May be taken 4 times for a maximum of 8 units.

Classification: AA/AS Degree; CSU transferable.

680ME MEN'S BASKETBALL - APPLICATIONS IN TEAM TACTICS (.5-2) (day or evening)

Justification: College of San Mateo will be offering an intercollegiate men's basketball to commence fall 2018. This course is designed to prepare the prospective student-athletes in the off-season for the competitive season.

Prerequisite: None.

Recommended Preparation: Previous competition at the high school level; interscholastic basketball.

Description: This course is designed to develop off-season team tactics utilizing theoretical concepts pertinent to competing in intercollegiate men's basketball. Students will compete in numerous competitive drills, creating challenging team driven, game-like scenarios to prepare for the competitive season. Demonstration of appropriate skill level is required and evaluated by instructor. May be taken four times for a maximum of 4 units.

Classification: AA/AS Degree; CSU transferable.

KINESIOLOGY/ATHLETICS/DANCE – VARSITY SPORTS

110 VARSITY MEN'S BASKETBALL (1.5) (day or evening)

Justification: College of San Mateo will be offering men's intercollegiate basketball commencing fall 2018. We currently do not have a course in our inventory developed to accommodate the program.

Prerequisite: None.

Recommended Preparation: Previous competition at the high school level; interscholastic basketball.

Description: Intercollegiate Men's Basketball competition in Coast Conference, regional, and California Community College Championships. (May be taken four times for a maximum of 8 units. However, for eligibility purposes, students may only compete intercollegiately for two years.)

Classification: AA/AS Degree; CSU transferable.

PROPOSED CURRICULAR INACTIVATION – COLLEGE OF SAN MATEO

KINESIOLOGY/ATHLETICS/DANCE - KINESIOLOGY

301 Introduction to Personal Training

PROPOSED CURRICULAR MODIFICATIONS – COLLEGE OF SAN MATEO

BIOLOGY

250 Human Anatomy

San Mateo County Community College District

April 25, 2018

This report has been prepared in accordance with SMCCCD Rules and Regulations, Section 6.13.4 and all appropriate laws and regulations.

PREPARED BY: Jennifer Taylor-Mendoza, Vice President, Instruction
Skyline College

APPROVED BY: Jessica Hurless, Curriculum Committee Co-Chair
Skyline College

Adam Windham, Curriculum Committee Co-Chair
Skyline College

Kathryn Browne, Academic Senate President
Skyline College

Regina Stanback Stroud, President
Skyline College

PROPOSED CURRICULAR ADDITIONS – SKYLINE COLLEGE

COURSE DESCRIPTIONS AND JUSTIFICATIONS

COSMETOLOGY

767 EYELASH ENHANCEMENTS (3.0) (day)

Justification: Elective course developed as part of the Cosmetology program redesign.

Prerequisite: COSM 701, or COSM 775, or possession of a State of California Cosmetologist or Esthetician license.

Recommended Preparation: None.

Description: Designed for students enrolled or graduated from the cosmetology or esthetician program and/or licensed cosmetologists and estheticians. Introductory skills for creating semi-permanent eyelash enhancements. Will include types of eyelash extensions, eyelash perms, eyelash tinting, and techniques for application, client services, and career exploration.

Classification: AA/AS Degree; Certificate; not transferable.

DEVELOPMENTAL SKILLS

824 FUNDAMENTAL SKILLS AND STRATEGIES FOR WRITING II (1.0) (day or evening)

Justification: *Fundamental Skills and Strategies for Writing II* has been successfully offered as an experimental course (DSKL 880SF) twice and is now being added to the permanent DSKL curriculum.

Prerequisite: None.

Recommended Preparation: DSKL 823.

Description: Designed for students who have learning differences and who have completed DSKL 823. Students will continue learning additional rules of grammar, punctuation, and MLA formatting. This course is appropriate for students seeking to improve writing skills.

Classification: Not degree applicable; not transferable.

830 INTRODUCTION TO ASSISTIVE COMPUTER TECHNOLOGY (1.0) (day or evening)

Justification: Most students who seek services at Skyline College's Disability Resource Center (DRC) have intellectual disability to a varying degree and require assistive computer technologies such as text-to-speech and dictation software. While the DRC offers short courses centered on some of these technologies – currently Dragon NaturallySpeaking, Kurzweil 3000, and the Echo Smartpen – these courses are often challenging for the students who need this software the most. In many cases, this challenge stems from simply not being familiar with the basic computing technologies that are required in order to competently use sophisticated assistive technology applications. In the past our counselor has advised DRC students to take computing classes here at Skyline, but these classes are designed for students who do not have intellectual disability and are often far too challenging in their pace and instructional demands for DRC students to complete successfully. In addition, most of the Skyline computing classes are taught online, and our students with intellectual disabilities need hands-on classroom instruction with flexible pacing. *Introduction to Assistive Computer Technology* is designed to give students with disabilities an introduction to computers and the Microsoft Windows operating system, in addition to the skills that they need to use assistive computing technologies, so that they can go on to successfully complete in-depth assistive technology classes at Skyline's DRC.

Prerequisite: None.

Recommended Preparation: None.

Description: Students with disabilities who have little or no experience with PCs will learn the basic computing skills needed to use assistive computer technology. These skills include using the Microsoft Windows operating system and software applications. The course includes using Web browsers and online applications.

Classification: Not degree applicable; not transferable.

831 TECHNOLOGY TOOLS FOR READING (1.0) (day or evening)

Justification: Many students who seek services at Skyline College's Disability Resource Center (DRC) have learning disabilities and require targeted academic supports such as assistive computer technology and training in reading strategies. All students have individual needs and there is no one-size-fits-all solution to reading challenges. Thankfully, the field of assistive computer technology keeps advancing, with more options in types of software and other reading supports available. Currently, the DRC offers a four-week course on one text-to-speech program for reading, Kurzweil 3000, which is prohibitively expensive. When students leave Skyline, they lose access to this assistive technology. In addition, Kurzweil 3000 is a comprehensive package with advanced features that not all students need, and it is challenging for some students to learn. *Technology Tools for Reading* is designed as an eight-week class that provides students with a range of assistive computer technology supports from simple text-to-speech readers to more powerful

packages at a range of price points from free to high-end. The software offered will change as new assistive technology comes on the market. In addition, the reading tools will be taught in a practical context: students will learn Active Reading strategies as they are exposed to assistive technology. The goal is for students to leave the class with an assistive technology tool that supports reading, plus strategies that work for them.

Prerequisite: None.

Recommended Preparation: None.

Description: Students with reading challenges will learn how to improve their reading comprehension by using text-to-speech applications and reading strategies. Students will also learn how to access free books online.

Classification: Not degree applicable; not transferable.

832 TECHNOLOGY TOOLS FOR NOTE TAKING (1.0) (day or evening)

Justification: Many students who seek services at Skyline College's Disability Resource Center (DRC) have learning disabilities and require targeted academic supports such as assistive computer technology and training in note-taking strategies. Currently, the DRC offers a four-week course on one assistive technology for note taking, the Echo Smartpen. This device and its desktop software provide effective supports for note taking, but students have individual needs and there is no one-size-fits-all solution to learning challenges. The field of assistive computer technology keeps advancing, with more smartpen options and recording devices, plus software for taking and organizing notes. *Technology Tools for Note Taking* is designed as an eight-week class that introduces students to a range of assistive computer technology supports. The note taking supports offered will change as new assistive technology comes on the market. In addition, students will learn note-taking strategies as they become familiar with different assistive technologies. The goal is for students to leave the class with at least one assistive technology tool that supports note taking, in addition to strategies that work for them.

Prerequisite: None.

Recommended Preparation: None.

Description: Students will learn how to use assistive computer technologies that can help them take effective notes during lectures and when conducting research. They will also learn strategies for note taking and organization.

Classification: Not degree applicable; not transferable.

ENGINEERING

405 ENGINEERING MAKERSPACE SUMMER EXPERIENCE (2.0) (day or evening)

Justification: This is an initiative developed in partnership with Base 11. It is an entry point course designed as an onramp for students interested in exploring STEM. Students will collaborate in groups to prototype engineering components in a fabrication lab with an entrepreneur's mindset.

Prerequisite: None.

Recommended Preparation: None.

Description: Introduction to rapid prototyping (via engineering, design and construction) using materials accessible in a fabrication/maker space. Students will use equipment and materials to prototype a minimum viable product (MVP) while exploring strategies for entrepreneurship.

Classification: Not degree applicable; not transferable.

880SA ENGINEERING MAKERSPACE SUMMER EXPERIENCE (2.0) (day or evening)

Justification: This course is an initiative developed in partnership with Base 11. It is an entry point course designed as an onramp for students interested in exploring STEM. Students will collaborate in groups to prototype engineering components in a fabrication lab with an entrepreneur's mindset. The experimental version of the course has been created so it may be offered in Summer 2018.

Prerequisite: None.

Recommended Preparation: None.

Description: Introduction to rapid prototyping (via engineering, design and construction) using materials accessible in a fabrication/maker space. Students will use equipment and materials to prototype a minimum viable product (MVP) while exploring strategies for entrepreneurship.

Classification: Not degree applicable; not transferable.

PROPOSED CURRICULAR DELETIONS – SKYLINE COLLEGE

HUMANITIES

106 THE AWAKENING OF INDIVIDUALITY

Justification: HUM. 106 has not been offered in several years, and there are no plans to offer it again in the future. A faculty member who is no longer teaching at Skyline College developed the course.

PROPOSED CURRICULAR MODIFICATIONS – SKYLINE COLLEGE

ART

234	Printmaking I
351	Black and White Photography I
401	Three-Dimensional Design
405	Sculpture I
411	Ceramics I
430	Introduction to Digital Art
435	Digital Illustration
440	Introduction to Web Design
479	Typography

ASTRONOMY

100	Introduction to Astronomy
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BIOLOGY

- 130 Human Biology
- 250 Human Anatomy
- 260 Human Physiology

DEVELOPMENTAL SKILLS

- 828 Technology Tools for Writing

ENGLISH

- 650 English Supplement for TRiO Students

GEOLOGY

- 210 General Geology

LITERATURE

- 154 Queer Literature
- 155 Comics and the Graphic Novel
- 201 American Literature I
- 232 Survey of British Literature II
- 266 Black Literature
- 267 Filipino Literature
- 277 Film and Literature
- 432 Folklore

MUSIC

- 113 Musicianship III
- 114 Musicianship IV
- 276 Hip Hop: Culture and Politics
- 290 Introduction to MIDI Music (Musical Instrument Digital Interface)
- 667 Special Topics in Music
- 695 Independent Study in Music

WELLNESS

- 706 Introduction to Reflexology
- 711 Sports Medicine and Manual Therapy
- 713 Asian Bodywork Traditions Theory and Practice
- 714 Massage Therapy Exam Preparation
- 731 Introduction to Sound Healing
- 733 Tai Chi/Qi for Health

PROPOSED TO BE OFFERED AS DISTANCE EDUCATION – SKYLINE COLLEGE**ART**

- 479 Typography

ASTRONOMY

100 Introduction to Astronomy

BIOLOGY

250 Human Anatomy
260 Human Physiology

WELLNESS

714 Massage Therapy Exam Preparation

PROPOSED PROGRAM ADDITIONS– SKYLINE COLLEGE

Skyline College proposes to offer an Associate Degree for Transfer in the following program:

ENVIRONMENTAL SCIENCE AND TECHNOLOGY

Environmental Science for Transfer – Associate in Science Degree for Transfer – 42 units in the major area + Certified completion of the Intersegmental General Education Transfer Curriculum (IGETC/CSU) pattern for STEM, and other requirements for the Associate Degree for Transfer.

PROPOSED PROGRAM MODIFICATIONS – SKYLINE COLLEGE**COSMETOLOGY**

Cosmetology – Associate in Science Degree
Cosmetology – Certificate of Achievement
Esthetician – Certificate of Achievement

KINESIOLOGY

Kinesiology for Transfer – Associate in Arts Degree for Transfer

MUSIC

Music – Associate in Arts Degree
Music for Transfer – Associate in Arts Degree for Transfer

PSYCHOLOGY

Psychology for Transfer – Associate in Arts Degree for Transfer

WELLNESS

Massage Therapy – Certificate of Achievement

BOARD REPORT NO. 18-4-100B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Tykia Warden, Interim Executive Director, San Mateo County Community
Colleges Foundation, 358-6860
Kathy Blackwood, Executive Vice Chancellor, 358-6790

**APPROVAL OF THE THIRD AMENDED MASTER AGREEMENT BETWEEN SAN MATEO
COUNTY COMMUNITY COLLEGE DISTRICT AND SAN MATEO COUNTY COMMUNITY
COLLEGES FOUNDATION**

In March 2017, the Board of Trustees held a study session with the Foundation Board to review the performance, strategic plan, and goals of the Foundation and to discuss the Master Agreement between the San Mateo County Community College District and the San Mateo County Community Colleges Foundation. After much discussion, the Board of Trustees recommended that the Foundation finalize a strategic plan and present the Board with a revised Master Agreement prior to June 20, 2018.

The Foundation's Strategic Plan was developed in May 2017 to address the additional support required by San Mateo County Community College District ("SMCCCD") students and the three colleges to increase the number and percentage of students achieving their educational goals in a timely manner. The Foundation's mission is to provide the philanthropic support that helps SMCCCD students take full advantage of the programs and services at the three colleges. The Foundation's vision is to be widely recognized as the philanthropic organization ensuring that all members of the communities of San Mateo County can afford and achieve a higher education.

To assist in increasing the number of students able to complete their educational goals in a timely manner, the Foundation's goals are:

1. Raise at least \$25 million by December 2023 to provide higher value scholarships that help students pay the full cost of education and associated living expenses in the Bay Area. Monies raised will also increase financial support for innovative college services designed to improve student completion rates. This goal corresponds with the District's objective to *develop and strengthen educational offerings, interventions, and support programs that increase student access, learning and success.* (Strategic Goal #1)

2. Increase awareness within the community of the Foundation's work and the value the organization provides through philanthropic support of the District's colleges and students. (Note: the ultimate goal of this objective is increased financial support from the broader San Mateo County community.) This goal corresponds with the District's objective to *establish and expand relationships with school districts, 4-year college partners, and community-based organizations to increase higher education attainment in San Mateo County.* (Strategic Goal #2)

3. Manage Foundation resources to improve the Foundation's ability to achieve its long-term strategic goals. This goal corresponds with the District's objective of *sound fiscal planning and management of allocations. . . [and] the development of innovative sources of revenue that support educational programs beyond that which is available from community and state allocations.*
(Strategic Goal #4)

While working on the Master Agreement, the Foundation's Board of Directors has also been revising the Foundation's Bylaws and employee job descriptions. The revised Bylaws provide more focus on the Board of Directors' accountability, expectations, and employee oversight responsibility, including the performance reviews of the Foundation's Executive Director. Trustees Thomas Mohr and Karen Schwarz have been part of the discussions and have helped shape the Foundation's new Bylaws and Amended Master Agreement.

The major changes to the Master Agreement include:

- Adding a statement in the Recitals section that the Foundation's long-term goal is to be self-supporting;
- Revising the District's financial commitment to the Foundation and limiting increases to compensation;
- Providing clear commitments from the Foundation, including accountability;
- Adding the two Trustees who sit on the Foundation Board to the Foundation Board Executive Committee;
- Providing for regular evaluation of the Executive Director by the Foundation Executive Committee; and
- Providing for a review of the third amended MOU by July, 2023.

The Foundation Board has approved this draft of the Third Amended Master Agreement. After both Boards have approved the final version, the Master Agreement will be effective as of July 1, 2018.

RECOMMENDATION

It is recommended that the District's Board of Trustees approve the Third Amended Master Agreement between the San Mateo County Community College District and the San Mateo County Community Colleges Foundation, a copy of which is attached to this report.

**THIRD AMENDED MASTER AGREEMENT BETWEEN
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION**

This Agreement is made and entered into as of July 1, 2018, by and between the San Mateo County Community College District (“District”) and the San Mateo County Community Colleges Foundation (“Foundation”), a nonprofit organization operated for the benefit of the District (but not an auxiliary described in Education Code §§ 72670 *et seq.*). This agreement supersedes the Master Agreement entered into as of July 1, 2002 and amendments made July 2007 and January 2013 between the Foundation and the District.

BACKGROUND & PURPOSE

The San Mateo County Community Colleges Foundation (“Foundation”) was formed by the Board of Trustees of the San Mateo County Community College District (“District”) on March 25, 1966. The Foundation is an independent nonprofit corporation existing to serve the District. The purposes of the Foundation are to promote student success and nourish program innovation and excellence by providing financial support for the colleges of the District. It is advantageous to the mission and purpose of the District to continue the current relationship between the District and the Foundation. The Foundation is an integral and substantial source of scholarships and grants and similar financial assistance to the District’s students, programs and colleges.

The purpose of this Agreement is to establish a clear, concise understanding of the terms under which the Foundation will seek support for the District, and the District shall provide support to the Foundation, and to establish other parameters of the mutually beneficial relationship between the District and the Foundation.

RECITALS

- A. The District is a community college district of the State of California.
- B. The Foundation is an independent, nonprofit corporation incorporated under the California Corporations Code with a 501©(3) federal income tax status.
- C. The purposes of the Foundation are to (i) provide financial support to the three colleges of the District, including but not necessarily limited to, scholarships for students and grants to faculty, and (ii) to work with the District’s Board of Trustees and the administration of the District and its three colleges to promote the purposes of the District and its colleges.
- D. The Foundation’s vision is to become widely recognized as a philanthropic organization in the County. Accordingly, the Foundation’s long-term objective is to be a fully self-supported entity.
- E. The Foundation and the District intend that this Third Amended Master Agreement shall be interpreted and applied in a manner consistent with the circumstances and purposes described in these Recitals.

NOW, THEREFORE, the parties hereto agree as follows:

AGREEMENT TERMS & CONDITIONS

1) Commitment of the District to the Foundation

In consideration of the services provided by the Foundation as set forth below, the District shall, but is not limited to:

- a) Provide funding in the amount of \$750,000 annually, for Foundation staff positions, including workers' compensation and unemployment insurance, as well as all benefits provide to employees of the District subject to annual staff funding increases due to compensation changes in accordance with the District compensation policies.
- b) To fund Foundation staff as employees of the District, except such positions as hired by the Foundation, not covered by this MOU, and /or on a contract basis. The Foundation staff to be funded by the District shall include such positions as an Executive Director; Director of Development; Business Manager; Alumni Relations & Development Manager; Donor Relations Manager; Marketing & Communications Manager; and such any additional personnel subject to mutual agreement of the parties. The Foundation's staff members that shall be employees of the District shall have the same rights and privileges of classified employees as specified in the California Education Code, operative Collective Bargaining Agreements, and the District Rules and Regulations. The Parties agree that the Foundation shall be solely responsible for payment of any other compensation and/or benefits for any other individuals employed by the Foundation aside from the positions above.
- c) Provide the Foundation with suitable office space and furnishings, IT support, utilities (not including computer hardware, software or computer-related equipment such as printers).
- d) Provide liability and property insurance for the Foundation's office.
- e) Provide directors and officers liability insurance (D&O Insurance) covering the Foundation's directors and officers and general liability insurance covering the Foundation.

Such other support for the Foundation as needed and as the parties shall then agree, consistent with the District's legal obligations and restrictions.

2) Commitment of the Foundation to the District

In consideration of the services provided by the District as set forth below, the Foundation shall, but is not limited to:

- a) Serve as the overall fundraising organization for the District to seek, receive, hold and administer philanthropic gifts of cash, bequests, stock and property and make expenditures to or for the benefit of the District; thereby assisting in student scholarships and programmatic funding.
- b) Develop and implement a strategic plan and associated campaign structures to solicit funds for identified District and college initiatives, programs, endowments, scholarships and other projects of merit, based upon the needs of the District and in support of District and campus strategic plans.
- c) Develop alumni relations strategies and programs in cooperation with the District to promote private donations and support at the college level.

- d) Facilitate donor cultivation and stewardship events; solicit private and corporate giving; provide marketing strategies to increase civic and community support for community colleges, scholarships, and advocacy efforts.
- e) The Foundation shall obtain and pay for: office supplies, stationary, printing, and postage; auditing costs; computer hardware, software, and computer related equipment such as printers; dues, memberships, staff professional development trainings; portfolio management fees and portfolio custodial fees; and any other program expenses or other miscellaneous expenses, and any expenses not delineated in this MOU.

3) Duties & Oversight of the Executive Director

- a) The Executive Director is the CEO of the Foundation that directs the business operations including the financial functions of budget development, monitoring, and administration. Under the Direction of the Board of Directors, the Executive Director will provide vision, leadership, strategic direction, and overall coordination of a comprehensive fundraising effort on behalf of the District's three colleges. The Executive Director will work closely with the Chancellor, the three presidents and District staff to meet institutional funding objectives. The Executive Director establishes and maintains positive relationships with donors, prospects, partners and the Foundation Board. The Executive Director insures that there are adequate infrastructure systems in place for effective operation of the Foundation. The Executive Director is responsible for overseeing and managing all financial aspects of the Foundation including overseeing the investment portfolio of the Foundation and coordinating disbursement of funds to the Colleges. The Executive Director shall provide institutional advancement and community relations services on behalf of the District and develop funding opportunities with community, alumni and corporate donors as well as manage administrative functions on behalf of the Foundation and for the benefit of the District. The Executive Director is considered a member of the Chancellor's Council/Executive Staff and shall attend meetings of the District and Colleges when requested by the Chancellor, Presidents or other College Administrators.
- b) The Foundation Board shall be responsible for setting Foundation policy, and the Executive Director of the Foundation shall be provided direction by the Foundation Board with respect to any policy decisions regarding the Foundation.
- c) The Foundation Board, through its Executive Committee, shall oversee and provide direction to the Executive Director with respect to any executive level operational issues of the Foundation. Besides the Foundation Officers, two additional Foundation Directors, who are the District Trustees, would serve on the Executive committee, subject to nomination and approval of the Board of Directors of the Foundation. The Executive Committee shall participate in developing the job description and contract of the Executive director as well as actively participate in hiring of the Foundation personnel. The Executive Director shall primarily report to the Foundation Board, through the Executive Committee, and any recommendations made by the Foundation Board related to the Executive Director and other Foundation personnel, who are district employees, shall be made to the Board of trustees to be considered in accordance with policies and procedure of the District.
- d) The Executive Director shall be evaluated by the Executive Committee according to SMCCCD Board Policy 5.16 and District administrator procedures.

4) Consideration

The services provided by the Foundation to the District as set forth in paragraph 2 constitute the consideration for the services provided to the Foundation by the District as set forth in paragraph 1.

5) Coordination of Services

The Foundation's Executive Director and the District's Executive Vice Chancellor shall work together cooperatively to determine specifically how the commitments set forth shall be provided to best serve the needs of the parties and the intent of this Agreement.

6) Term of Agreement

This Third Amended Master Agreement shall take effect as of the date first written above and shall remain in effect until terminated by either party by written notice given to the other party at least six (6) months in advance of the termination date specified in the notice.

7) Periodic Review

At least every five (5) years (counting from July 1, 2018) the parties shall review the terms of this Agreement and amend it, if necessary and as they shall then agree, to accommodate the needs of the parties at that time. Parties agree to annual review of the progress made by the Foundation which shall be presented to the Board of Trustees for direction.

8) Notice

Any notice given pursuant to the terms of this Agreement shall be delivered personally or by first class mail, postage prepaid, return receipt requested, to the parties at the following addresses:

To the District: Executive Vice Chancellor
 San Mateo County Community College District
 3401 CSM Drive
 San Mateo, CA 94402-3699

To the Foundation: Executive Director, Foundation
 San Mateo County Community Colleges Foundation
 3401 CSM Drive
 San Mateo, CA 94402-3699

9) Covenant and Financial Information

- a) During the term of this Agreement, the Foundation agrees to maintain its existence and operate in accordance with state and federal laws governing 501(c) 3 nonprofit organizations. The Foundation shall also comply with all local, state and federal ordinances, regulations and statutes now in force or which may hereafter be enacted that affect this Agreement.

- b) The District and the Foundation shall exchange audit and financial information and reports as either party shall then request.

10) Miscellaneous

- a) This Agreement may be modified or amended only by a writing signed by both parties.
- b) This Agreement shall inure to the benefit of and be binding upon the parties, their legal representatives, successors and assigns.
- c) In the event that any of the provisions, or portions thereof, of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining provisions or portions thereof shall not be affected thereby.
- d) This agreement contains the entire understanding between the parties concerning the subject matter contained herein. There are no representations, agreements, arrangements or understandings, oral or written, between the parties relating to the subject matter of this Agreement which are not fully expressed herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

San Mateo County Community Colleges Foundation

By _____ Date _____

Sapna Singh, Chairman of the Board

San Mateo County Community College District

By _____ Date _____

Richard Holoher, President of the Board of Trustees

BOARD REPORT NO. 18-4-101B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Jennifer Mendoza-Taylor, Vice President of Instruction, Skyline College, 738-4321

**APPROVAL OF SOLE SOURCE SERVICES AGREEMENT BETWEEN THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT AND
STRATEGIC ENERGY INNOVATIONS**

On January 24, 2018, the Board of Trustees accepted funds from the Economic and Workforce Development Division of the California Community Colleges Chancellor's Office in the amount of \$1,091,554 for the Proposition 39 Clean Energy Workforce grant (Board Report No. 18-1-4CA). The District serves as the fiscal agent and Skyline College serves as the host and lead administrator. The grant's period of performance is January 18, 2018 through January 31, 2019. The focus of this grant is to contribute to the State's job growth and economic vitality through regional training programs that result in measurable and successful transition of CTE community college students to careers in the Energy, Construction, and Utilities sectors.

SEI is a woman-owned and operated non-profit organization that took part in the Proposition 39 grant proposal development and serves as an integral part of the grant's scope of work. SEI is named as a project partner in this grant and attached is the sole source Services Agreement between San Mateo County Community College District and Strategic Energy Innovation (SEI). This sole-source Agreement, beginning on January 18, 2018 and terminating on January 31, 2019 is in the amount of \$143,955.

Skyline College has a long-standing and synergistic partnership with SEI and as lead administrator, is confident the organization will provide the necessary leadership for energy efficiency program development, technical assistance, facilitation, and employer engagement within the stringent grant's timeline. The College partnered with SEI on past grant-funded projects (i.e. U.S. Department of Labor community-based job training grant from 2009-2012) because of the organization's extensive subject matter expertise in energy efficiency, high school and employer engagement, workshop facilitation, and development of curricula for clean energy education.

This sole source Agreement provides funding for SEI to provide, in tandem with Skyline College's Director of Career and Workforce Programs, regional leadership, collaboration, and technical assistance to the South/West Bay Region community colleges to develop and implement successful educational pathways for CTE community college students in the Energy, Construction, and Utilities sector. In addition, funding will enable SEI to facilitate a high level of engagement to support the development of energy efficiency programs, and will provide the resources to grow and facilitate a regional Industry Advisory Council, grow the base of supporting industry partnerships, facilitate train-the-trainer workshops, and support the grant's goal of training a highly-skilled energy efficiency workforce.

RECOMMENDATION

It is recommended that the Board of Trustees approve the sole source services Agreement between the District and Strategic Energy Innovations in the amount of \$143,955.

BOARD REPORT NO. 18-4-102B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance and Operations, 358-6836
Chris Strugar-Fritsch, Director of Capital Projects, 378-7342

AUTHORIZATION TO AUGMENT THE DESIGN-BUILD CONTRACT FOR CAÑADA COLLEGE BUILDING 23N NEW SCIENCE AND TECHNOLOGY BUILDING PROJECT

The Cañada College Science and Technology (Building 23N) project will construct a new ~50,000 SF science and technology instructional facility which includes state-of-the-art computer labs, earth science, astronomy, biology, microbiology labs, lecture classrooms, anatomy and cadaver labs, radiology technology, and program administrator and faculty offices.

On January 11, 2017, the San Mateo County Community College District Board of Trustees approved a contract award (Board Report No. 17-1-100B) to the Design Build Entity (DBE) of McCarthy/HGA for the design and construction of the new Cañada College Science and Technology Building B23N in the amount of \$40,581,127 based on an initial conceptual design concept and related cost estimate.

Subsequent to the initial conceptual design, the project team of McCarthy/HGA has completed program validation, Division of State Architect permit process, and sub-trade contractor procurement. The program and design phases of the project engaged the faculty and staff of the new facility, validating that the project meets the academic program needs of the science and technology programs.

Since the initial conceptual design, the project design and construction costs have increased by \$17,168,873, resulting in a total contract cost of \$57,750,000. Costs have increased due to price escalation in the Bay Area market as well as final project design specifications and technical specifications. On January 24, 2018, staff presented an information report to the Board (Board Report No. 18-1-4C) describing the volatile and overheated construction market in the Bay Area. In this report, it was noted that since 2015, construction activity and construction costs have increased approximately 95% and 32% respectively.

In addition to escalating construction costs, the scope of the Cañada College Building 23N project has been expanded to include:

- Improvements to the chilled water system in the campus central utility plant
- Installation of a new air handling unit for improvements to the classroom ventilation system in Building 13
- Relocation of the campus bus stop to a new centrally located area adjacent to Building 9
- Modifications to Building 22 mechanical system allowing for connection to the campus chilled water system
- Modifications to the north plaza providing outdoor accessible collaborative spaces for students and faculty
- Division of State Architect plan review comments and 2016 building code changes

The project will be funded with Measure H general obligation bonds and State Scheduled Maintenance funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Executive Vice Chancellor to augment the initial contract with the DBE team of McCarthy/HGA for the Cañada College Building 23N Science and Technology Building project by \$17,168,873, for a final guaranteed maximum price in an amount of \$57,750,000, which includes an Owner's Allowance of 10% of the contract award.

BOARD REPORT NO. 18-4-103B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance and Operations, 358-6836
Chris Strugar-Fritsch, Director of Capital Projects, 378-7342

AUTHORIZATION TO AUGMENT THE DESIGN-BUILD CONTRACT FOR SKYLINE COLLEGE BUILDING 12N NEW ENVIRONMENTAL SCIENCE BUILDING PROJECT

The Skyline College Environmental Science (Building 12N) project will construct a new ~21,000 SF building with two large lecture halls, two classroom/laboratories, faculty offices, large event space, commercial catering kitchen to support college and community events, and outdoor learning spaces. The project also includes redevelopment of the campus loop road, Parking Lot G, and utility work for the new facility.

On November 9, 2016, the San Mateo County Community College District Board of Trustees approved a contract award (Board Report No. 16-11-100B) to the Design Build Entity (DBE) of XL/DES for the design and construction of the new Skyline College Environmental Science Building 12N in the amount of \$25,930,291 based on an initial conceptual design concept and related cost estimate.

Subsequent to the initial conceptual design, the project team of XL/DES has completed program validation, Division of State Architect permit process, and sub-trade contractor procurement. The program and design phases of the project engaged the faculty and staff of the new facility, validating that the project meets the academic program needs of the environmental science programs.

Since the initial conceptual design, the project design and construction costs have increased by \$8,619,709, resulting in a total contract cost of \$34,550,000. Costs have increased due to price escalation in the Bay Area market as well as final project design specifications and technical specifications. On January 24, 2018, staff presented an information report to the Board (Board Report No. 18-1-4C) describing the volatile and overheated construction market in the Bay Area. In this report, it was noted that since 2015, construction activity and construction costs have increased approximately 95% and 32% respectively.

In addition to escalating construction costs, the scope of the Skyline College Building 12N project has been expanded to include:

- Utilization of geothermal exchange heating and cooling system to generate operational cost savings
- Enhanced instructional technology to provide interactive flexible learning spaces
- Enhanced technology in the event space to support enterprise and community events
- Indoor/outdoor fireplaces to provide year-round utilization of event space with adjacent outdoor areas
- Upgraded building finishes over District's standards for classrooms
- Division of State Architect plan review comments and 2016 building code changes

The project will be funded with Measure H general obligation bonds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Executive Vice Chancellor to augment the initial contract with the DBE team of XL/DES for the Skyline College Building 12N Environmental Science Building project by \$8,619,709, for a final guaranteed maximum price in an amount of \$34,550,000, which includes an Owner's Allowance of 10% of the contract award.

BOARD REPORT NO. 18-4-104B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance and Operations, 358-6836
Chris Strugar-Fritsch, Director of Capital Projects, 378-7342

APPROVAL OF CONTRACT AWARD FOR SKYLINE COLLEGE BUILDING 14 LOMA CHICA / CHILD DEVELOPMENT CENTER RENOVATIONS PROJECT

The play yards at Skyline College’s Building 14 Child Development Center (CDC), which were truncated to accommodate the recent expansion of Parking Lot L, will be upgraded to meet current practice for children’s play spaces. The accessible path of travel through the building to the yards, including children and adult restrooms, is being updated to meet current accessible code requirements. Six deteriorated windows are being replaced, and three security cameras are being installed. The District hired Artik Art & Architecture to design and develop the plans and specifications for the project.

The District sought competitive bids for the project through a formal bid advertised to pre-qualified B contractors in a local newspaper on March 7, 2018 and March 14, 2018. The bid was posted on PlanetBids and contractors on the District’s 2018 pre-qualified contractor list were notified. Four contractors attended at least one of the two mandatory pre-bid conferences.

On April 11, 2018, the District received two bids for this project as follows:

Contractor	Total Bid
Rodan Builders	\$2,444,200
Integra Construction Services	\$2,528,052

After bid opening, Facilities conducted a due diligence investigation of the bid results to ascertain the lowest responsive, responsible bid that meets all the requirements of the project. In addition to pricing, bidders were evaluated for their conformance with bidding requirements. Rodan Builders was deemed the lowest responsive, responsible bidder.

This project is funded by Measure H general obligation bonds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Executive Vice Chancellor to execute a contract with Rodan Builders for the Skyline College Building 14 Loma Chica / CDC Renovations Project, Bid #86765, in an amount not to exceed \$2,444,200.

BOARD REPORT NO. 18-4-105B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance & Operations, 358-6836
Chris Strugar-Fritsch, Director of Capital Projects, 378-7342

**APPROVAL OF CONTRACT AWARD FOR
COLLEGE OF SAN MATEO BUILDINGS 2, 3, 4, 4A ROOF REPLACEMENT**

College of San Mateo’s buildings 2, 3, 4, 4A, and colonnade house the theater, music and art departments. The roofs on these buildings were originally replaced in 1996 and are past their lifespan. The roofs and associated components must be repaired to help preserve the integrity of the buildings. They will be redone to match the recently repaired roofs on the campus to help maintain the College’s aesthetics.

On April 3, 2018 the District received four bids for this project as follows:

Contractor	Total Bid
Western Roofing Inc.	\$1,695,780
Stronger Building Services	\$ 1,810,000
Best Contracting Services	\$ 1,984,333
Pioneer Contractors	\$2,221,500

After bid opening, Facilities conducted a due diligence investigation of the bid results to ascertain the lowest responsive, responsible bid that meets all the requirements of the project. In addition to pricing, bidders were evaluated for their conformance with bidding requirements. Based on the due diligence review process, Western Roofing Inc. was deemed the lowest responsive, responsible bidder.

This project will be funded by Measure H general obligation bonds and State Scheduled Maintenance and Special Repairs funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Executive Vice Chancellor to execute a contract with Western Roofing Inc. for the College of San Mateo Building 2, 3, 4, 4A and Colonnade Roof Replacement Project, Bid #86773, in an amount not to exceed \$ 1,695,780.00.

BOARD REPORT NO. 18-4-106B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Josè D. Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, 358-6836
Joe Fullerton, Energy and Sustainability Manager, 358-6848

ACCEPTANCE OF GRANT FROM THE COUNTY OF SAN MATEO AND ALLOCATION OF FUNDS FOR IMPROVING AND EXPANDING THE DISTRICT'S MODEL ZERO WASTE PROGRAM DISTRICTWIDE

San Mateo County Community College District staff proposes to use the Zero Waste Program as a working example of innovation and leadership for local, state, and national waste management programs. Recycling and composting services are the most visible and requested sustainability efforts to the District Facilities Department and Sustainability team; therefore, by improving and expanding existing waste services it will empower students, faculty, staff and visitors to apply the lessons learned on campus at home.

On February 9, 2018, District staff applied for funding from the County of San Mateo to help improve and expand the current Zero Waste Program. Growing demand on the District's existing Zero Waste Program's labor capacity and responsibilities, bins and communication materials necessitates this expansion.

On March 15, 2018, the County of San Mateo issued a notice of proposed award to the District of \$24,593 to perform the following objectives:

1. Hire a Skyline College Student Fellow for 10 months to develop outreach and communications, as well as provide technical recommendations and measurements of waste diversion throughout the District.
2. Develop a District Environmentally Preferable Purchasing Policy (EPPP) to be used as a template for other schools and community colleges.
3. Develop, facilitate and conduct campus as a living laboratory, as well as gamification efforts including management of student interns to more fully institutionalize Zero Waste Program efforts.

Monies associated with this grant are issued 90% upfront with 10% retained by the County of San Mateo until project completion and verification. The District is committed to a for match the following items:

Item Description	Grant	SMCCCD Match
1. 10 Month Full time Climate Corps Fellow	\$10,000	\$14,300
2. SMCCCD Student Interns	\$0	\$8,200
3. Recycle, Landfill, Compost Bins	\$9,593.31	\$41,000
4. Communication, Education & Outreach Materials	\$4,000	\$3,500
Total:	\$24,593.31	\$67,000
Combined Total:	\$91,593.31	

Matching funds will come from local funds.

RECOMMENDATION

It is recommended that the Board accept the grant in the amount of \$24,593.31 from the County of San Mateo for improving and expanding SMCCCD's model zero waste program at Cañada College, College of San Mateo, and Skyline College. It is further recommended that the Board approve the allocation of funds in the amount of \$67,000 as shown in the table above.

BOARD REPORT NO. 18-4-107B

RESOLUTION NO. 18-12

**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

RESOLUTION REGARDING BOARD ABSENCE

WHEREAS, California Education Code states that a Governing Board member of a community college district may receive compensation for any meeting when absent if the Board, by resolution duly adopted, finds that at the time of the meeting, he or she is performing services outside the meeting for the community college district; he or she was ill or on jury duty; or the absence was due to a hardship deemed acceptable by the Board; and

WHEREAS, at the time of the March 14, 2018 meeting of the Board, Trustee Maurice Goodman was absent due to hardship deemed acceptable by the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the San Mateo County Community College District finds that under current law, Trustee Goodman is entitled to receive the regular compensation for the meeting at which he was absent.

REGULARLY passed and adopted this 25th day of April, 2018.

Ayes:

Noes:

Abstentions:

Attest: _____
Richard Holober
President, Board of Trustees

BOARD REPORT NO. 18-4-2C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Jose Nunez, Vice Chancellor, Facilities Planning, Maintenance & Operations,
Public Safety, 358-6836
Bill Woods, Chief/Director of Public Safety, 358-6840

PUBLIC SAFETY STUDY UPDATE: DISTRICT COMMUNITY FEEDBACK, ADDITIONAL DATA AND IMPLEMENTATION ALTERNATIVES

Staff have formally briefed the Board of Trustees on two prior occasions (November 8, 2017 and March 14, 2018) about the results of the (Margolis Healy) Public Safety Study. During those discussions, staff provided preliminary recommendations, with which the Board concurred in principle, to maintain the current model of a non-sworn and unarmed Public Safety Department and for implementing the 71 operational recommendations offered by Margolis Healy in their report.

To assist the Board in further processing this report and its associated recommendations, staff have held stakeholder briefings to garner feedback about the recommended implementation approach, gathered additional data and information requested by the Board at its March 14, 2018 meeting regarding the experiences of other districts, and outlined alternatives to Margolis Healy's recommendation to create a sworn and armed police force in the District.

For the Board's review, included as information are:

- Report 1: Summary of Stakeholder Feedback
- Report 2: Additional Data Requested by Board Regarding Other Districts' Experiences
- Report 3: Preliminary Alternatives to Margolis Healy Overarching Recommendation to Create Sworn and Armed Police Department

Based on prior discussions with the Board, staff anticipates bringing final recommendations for Board approval on May 16, 2018.

REPORT 1: Summary of Stakeholder Feedback

Based on feedback received from the Board, which concurred in principle with staff's preliminary recommendations for implementing the Margolis Healy Report recommendations, a comprehensive outreach strategy was implemented to inform and solicit feedback from the District community stakeholders (faculty, staff, students, unions and law enforcement partners).

Staff briefed the stakeholder groups on the four preliminary recommendations previously discussed by the Board:

1. Clarifying the Mission and Role of the Department of Public Safety.
2. Rejecting the Margolis Healy recommendation to create a Sworn and Armed Police Department.
3. Implementing, as directed by the Board of Trustees, the remaining (71) recommendations of the Margolis Healy Study.
4. Exploring alternatives to enhance local Law Enforcement services on or near the District's campuses.

Throughout the feedback process, more than 400 faculty, staff and students participated in briefings and forums.

Stakeholder Group	Briefing Date
Board of Trustees	November 8, 2017
Chancellor's Cabinet/Council	November 8, 2017
Districtwide Participatory Governance Council	December 4, 2017
Cañada Planning and Budget Council	January 1, 2018
Cañada President's Cabinet/Extended Leadership Team	January 31, 2018
Skyline President's Cabinet/Extended Leadership Team	February 8, 2018
Cañada Associated Students	February 22, 2018
CSM President's Cabinet/Extended Leadership Team	February 26, 2018
CSM Classified Senate	February 27, 2018
Skyline Classified Senate	March 1, 2018
Skyline Associated Students	March 6, 2018
CSM Math and Science Division	March 9, 2018
CSM Associated Students	March 12, 2018
CSM Academic Senate	March 13, 2018
AFT	March 14, 2018
Skyline Academic Senate	March 15, 2018
Cañada Classified Senate	March 19, 2018
AFSCME	March 21, 2018
Cañada Academic Senate	March 22, 2018
CSEA	April 3, 2018
CSM Creative Arts and Social Sciences Division	April 4, 2018
CSM Business and Technology Division	April 5, 2018

District staff also held seven (7) open forums at differing times for faculty, staff and students across the three campuses and District office.

Location	Date	Time	No. of Participants
College of San Mateo	April 3, 2018	5:30 p.m.	1
District Office	April 9, 2018	11:30 a.m.	11
Skyline College	April 9, 2018	2:00 p.m.	38*
Cañada College	April 10, 2018	5:00 p.m.	0*
College of San Mateo	April 11, 2018	1:00 p.m.	15
Cañada College	April 11, 2018	2:30 p.m.	10
Skyline College	April 12, 2018	5:30 p.m.	1*

**Trustees (and staff) in attendance as observers but not included in participant totals.*

As a result of these discussions, several major themes emerged in the feedback from participants:

1. There was agreement with staff's preliminary recommendations, and overwhelming support to reject the Margolis Healy recommendation regarding moving to sworn and armed police force. Faculty, staff and students alike all expressed their approval of not creating a police department and commented that doing so would isolate members of the campus communities and create an atmosphere that is counter to the desired approach to have the Department of Public Safety be more engaging and approachable.
2. As was expressed in the pre-report forums in 2016, faculty, staff and students again reinforced a desire to have the officers of the Public Safety Department be more engaged in the campus community, to develop and implement an outreach strategy and to develop and foster relationships with faculty, staff and students.
3. All groups expressed a desire to be more aware of public safety practices/protocols/measures, to have more opportunities for training on incident scenarios (natural disaster, assailants, incidents, etc.) and to have more drills and exercises. The general consensus was that the best way to prevent or respond to an incident or issue was to be informed, prepared, aware and engaged.

During several of the discussions, two additional items were raised, but not as consistently or as adamantly as themes 1 – 3:

4. In some areas of the campuses, there are locations where alarms and audible notifications can't be heard. While the District utilizes overlapping notification systems (speaker announcements, alarms, emails, AlertU, etc.), it appears that not all systems reach all members of the campus communities.

Staff Note: The District is working to remedy the issue and will have a full assessment of the scope and cost of the issue by the end of the semester.

5. While the overwhelming consensus from stakeholders was to reject the Margolis Healy recommendation regarding creating a District Police Department, there were questions

regarding the response times from local law enforcement partners and those respective agencies' familiarity with the campuses.

Nearly all feedback supported the preliminary staff recommendations. However, there was a small minority (less than 10 of the 400+) who did not agree with the staff recommendation regarding rejecting the concept of creating a police department. Those individuals expressed concern for their safety and the safety of others on the campuses, the response time of local law enforcement, and found the District's rationale for not agreeing with Margolis Healy's recommendation to be insufficient.

REPORT 2: Additional Data Requested by Board Regarding Other Districts' Experiences

As part of prior discussions with the Board of Trustees regarding the Margolis Healy Public Safety Study, Trustees requested staff conduct further inquiry and analysis into the data that would support the District's position not to accept the recommendation to move to a sworn and armed police department.

Staff have captured the Trustees' questions and provide the following additional data for review.

ADDITIONAL RESEARCH

Trustee Question: Have any of the Bay 10 districts conducted studies to assess the atmosphere created as a result of having, or moving to, an armed public safety or police force? "What has that experience been? Hearing the concerns of students and stakeholders, what is the effect it [armed police] has on the atmosphere? Has that atmosphere been negatively impacted?"

In response to this question, staff contacted each of the Research Offices at the colleges of the Bay 10 Districts. In addition, staff contacted the Public Safety departments at each of the Bay 10 Districts and asked for any research or surveys that had been conducted to assess this central question. Responses were consistent: **none of the districts or colleges in the Bay 10 that have armed public safety officers have conducted research to determine what the perceptions are of their campus communities on the atmosphere that creates.** Surveys that have been conducted that involve campus Public Safety typically focus on satisfaction with services.

Published research has largely focused on the impact of Safety Resource Officers (SROs), which are predominantly used in high schools and middle schools, with regard to atmosphere. Findings are mixed on the impact of SROs, largely attributed to the tremendous variability in training provided combined with the expected roles of SROs in dealing with student discipline (see McDevitt & Panniello, 2005, for a review).

Trustee Question: Is there evidence that the presence of armed public safety officers influences the occurrence or extent of an active shooter event? "What are the results? Is there any data, statistics, information that would demonstrate impact (positive, negative or no impact) from the presence of sworn officers [on campuses]?"

A comprehensive report issued by the U.S. Department of Justice and the Federal Bureau of Investigation (FBI) entitled "A Study of Active Shooter Incidents in the United States Between 2000 and 2013" (Blair & Schweit, 2014) details 160 active shooter incidents that took place during that time period. Details include the setting, scenario, casualties, and ultimate resolution of each incident. Although not specifically designed to address the question of should schools or institutions of higher education (IHEs) have armed security, the findings detailed are nonetheless informative.

Of the 160 incidents described, 90 (56.3%) ended by the shooter's initiative, either when the shooter committed suicide, stopped shooting, or fled the scene (pg. 11). Further detailed outcomes are as follows:

- In 25 (15.6%) incidents, the shooter fled the scene before law enforcement arrived.
- In 37 (23.1%) incidents, the shooter committed suicide before law enforcement arrived.
- In 21 (13.1%) incidents, the shooter was restrained by unarmed citizens
 - 11 of those incidents involved school staff; 9 of those shooters were students.
- In 5 (3.1%) incidents, individuals who were not law enforcement but were armed stopped the shooter.
- In 2 (1.3%) incidents, off-duty police officers stopped the shooter.

In 45 (28.1%) incidents, law enforcement and the shooter exchanged gunfire. In 17 (10.6%) incidents, the shooter committed suicide after law enforcement arrived, with 9 of those incidents involving an exchange of gunfire with law enforcement prior to the shooter committing suicide. In the remaining incidents (of the original 160), a combination of multiple scenarios brought the shooting to an end.

Based on the information contained in the FBI report, a summary table is presented below that identifies select incidents that involved educational settings, the safety model that was in place at the time of the incident, the casualties that occurred, and the ultimate resolution of the situation.

Incident	Safety Model	Casualties	Resolution
Columbine High School	Armed School Resource Officer (SRO) and unarmed security guard.	13 killed; 21 wounded	Shooters committed suicide as police entered the building.
Virginia Polytechnic Institute and State University (Virginia Tech)	Armed, sworn campus Police Officers	32 killed; 17 wounded	Shooter committed suicide as police entered the building.
Sandy Hook Elementary School and Residence	Access controls	27 killed; 2 wounded	Shooter committed suicide as police entered the building.
Santa Monica College and Residence	Armed, sworn campus Police Officers	6 killed; 2 wounded	Shooter was killed by police in an exchange of gunfire.

The FBI report did not make any specific conclusions regarding the presence of armed security or campus police forces and the extent of casualties, but instead presented information that highlights the tremendous variability that exists among the 160 scenarios described.

The most recent school shooting that took place in Parkland, Florida at Stoneman Douglas High School, not included in the FBI report, is also provided below for comparison and information.

Incident	Safety Model	Casualties	Resolution
Stoneman Douglas High School	Armed Sheriff’s Deputy School Resource Officer (SRO)	17 killed; 17 wounded	Shooter fled the scene after police arrived.

Significant research has been conducted on the *types* of models deployed at public school across the nation (see Garcia, 2003; IACP & BJA, 2009; Travis & Coon, 2005). **However, there has been no comprehensive or conclusive study that has demonstrated the effectiveness of these models in preventing, or limiting the impact, of active shooter events.** The largest body of research has, again, focused on SROs. However, the impact of SROs has been mainly focused on the “school to prison” pipeline created by having police arresting students for low-level offenses.

“The body of research on the effectiveness of SRO programs is noticeably limited, both in terms of the number of studies published and the methodological rigor of the studies conducted. The research that is available draws conflicting conclusions about whether SRO programs are effective at reducing school violence. In addition, the research does not address whether SRO programs deter school shootings...” (James & McCallion, 2013; pg. 10-11)

SELECT DISTRICTS FROM THE BAY 10 REGION

The Margolis Healy report included information about the model of Public Safety departments among the Bay 10 community college districts. Staff subsequently conducted in-depth interviews with specific districts in order to gain greater clarity into the exact model that is present on the campuses of the colleges within the district. As is the case with the SMCCCD, each individual college of a multi-college district can serve a distinct community, presenting a different set of variables that influence the structure of the Public Safety department. A summary of the results of these inquiries is presented below, and specific districts are highlighted in order to provide additional, pertinent, and accurate information to the SMCCCD Board of Trustees.

CHABOT-LAS POSITAS DISTRICT

The Chabot-Las Positas CCD is composed of the colleges of Chabot College in Hayward and Las Positas College in Livermore. The Marglis Healy report (pg. 15) identified Chabot-Las Positas CCD as having a Campus Safety Model that includes sworn officers contracted with the Hayward Police Department, and arming as “Lethal and Less-than-Lethal.” After interviews with the Public Safety departments at Chabot College and Las Positas College, staff learned that the model that is employed differs by campus. Chabot College has one Hayward Police Sergeant whose post is assigned at Chabot College under a contract with the District. Las Positas College does not have any other sworn law enforcement on site, but instead employs a model of an unarmed, not sworn Public Safety department similar to that of the colleges of the SMCCCD.

PERALTA CCD

The Peralta CCD is composed of the four colleges of Laney College, College of Alameda, Berkeley City College, and Merritt College. Three of the four colleges, as outlined below, have a contract with the Alameda County Sheriff's Department to provide armed and sworn Sheriff's Deputies, combined with Community Service Officers (CSOs) for campus safety services. Berkeley City College currently has a contracted security firm that is unarmed providing services. The College of Alameda and Laney College currently have an unarmed, not sworn contracted security force working the graveyard shift. However, due to issues related to homeless individuals in and around the campuses overnight (including property damage, breaking and entering, and drug and alcohol related violence), they are eliminating the contracted security force and extending the hours of their armed and sworn Sheriff's Deputies so that they are present 24 hours.

Summary of Selected Bay 10 Districts with Varying Operating Models within a District

District	College	Model	Notes
Chabot-Las Positas CCD	Chabot College	Hybrid	Contract for a single Hayward Police Sergeant stationed on campus, and unarmed, not sworn campus Public Safety.
	Las Positas College	Unarmed	Unarmed campus Public Safety.
Peralta CCD	Laney College	Hybrid	Contract with Alameda County Sheriff's Office. Combination of armed and sworn Sheriff's Deputies and unarmed, not-sworn Community Service Officers (CSOs).
	College of Alameda	Hybrid	Contract with Alameda County Sheriff's Office. Combination of armed and sworn Sheriff's Deputies and unarmed, not-sworn Community Service Officers (CSOs).
	Berkeley City College	Unarmed	Contracted security firm, unarmed.
	Merritt College	Hybrid	Contract with Alameda County Sheriff's Office. Combination of armed and sworn Sheriff's Deputies and unarmed, not-sworn Community Service Officers (CSOs).
Marin CCD	College of Marin	Hybrid	Armed, sworn Campus Police Officers and unarmed, not-sworn Community Service Officers (CSOs).
Ohlone CCD	Ohlone College	Unarmed	Unarmed, sworn campus Police Officers and unarmed, not-sworn Community Service Officers (CSOs).

REFERENCES

- Blair, J. P., & Schweit, K. W. (2014). *A study of active shooter incidents, 2000-2013*. Washington, DC: Federal Bureau of Investigation, U.S. Department of Justice.
- Garcia, C. (2003). *School safety technology in America: Current use and perceived effectiveness*. *Criminal Justice Policy Review*, 14, 30–54.
- International Association of Chiefs of Police & Bureau of Justice Assistance. (2009). *Guide for preventing and responding to school violence* (Second ed.). Washington, DC: U.S. Government Printing Office.
- McDevitt, J., & Panniello, J. (2005). *National assessment of school resource officer programs: Survey of students in three large new SRO programs*. Washington, D.C.: U.S. Department of Justice, National Institute of Justice.
- Travis, L., & Coon, J. K. (2005). *The role of law enforcement in public school safety: A national survey*. Washington, DC: U.S. Department of Justice, National Institute of Justice.

REPORT 3: Preliminary Alternatives to Margolis Healy Overarching Recommendation to Create Sworn and Armed Police Department

Margolis Healy offered one overarching recommendation in their report: to create a sworn and armed police department. The reasoning for their recommendation was plausible and their rationale was sound. However, the District staff believe that Margolis Healy's recommendation does not appropriately take into consideration the operating and environmental context of the District community and the cultures of its campuses.

Since Margolis Healy did not provide any alternatives to their recommendation, District staff are outlining review several alternatives which might be of interest to the Board when evaluating options.

The District believes that regardless of the implementation of any alternative operating scenario, the Department of Public Safety should take appropriate steps to become fully staffed (per positions that have already been approved), update needed technologies, engage and invest in training around community engagement practices, de-escalation, crime prevention, and unconscious bias. This approach maintains the status-quo operating model of the Department, but will increase the Department's expenses by \$1.2 million annually.

In addition to the status-quo operating model, the following alternatives are worthy of evaluation:

1. Contracted Policing (~\$2 million - \$2.5 million)

Local policing jurisdictions can provide the full range of policing services including armed police officers on campuses during typical instructional days/times. These officers are assigned based on their respective jurisdiction's processes and it is possible that there will be various officers who rotate through the campus. Contracting for police services includes costs for support services such as records clerks, property clerks, investigators, supervisors. Additionally, the District would be required to pay for the officer's wages (plus benefits) and all equipment used by the personnel, including vehicles, body cameras, uniforms, computers and radios.

2. School Resource Officer (SRO) (~\$600,000 – \$800,000)

The SRO model is one currently utilized across the nation, typically in high schools (and some middle schools), whereby a sworn and armed police officer from a local jurisdiction is permanently assigned to a school(s) and has no other "beat." The SRO becomes part of the campus community and participates in meetings, trainings and activities with faculty, staff and students and develops relationships and responds to incidents and issues on the campus(es). The SRO would work at the direction of the campus Public Safety Captain and typically would not undertake additional policing activities (i.e. traffic stops, drug and alcohol violations, etc.). With this model, the District would continue to implement a community focused, community engaged public safety approach. Under this model, the SRO would also become a member of the campus CARES team (soon to be constituted as a Threat Assessment Team).

3. Non-Sworn Officers who are Permitted to Carry Firearms (~\$800,000 – \$900,000)

Federal law permits retired police officers to carry concealed weapons on their person in any state in the nation (with certain conditions). Under this alternative, the Department of Public Safety would maintain its status as a non-sworn entity, but the District would, under very limited parameters, sanction certain retired officers who are current members of the Department of Public Safety to act during situations of active assailants on campuses. In theory, under this model, there would be one to two such designated individuals on each campus. Any such sanctioned officer would require extensive training and certification, licensing from the California Bureau of Security and Investigative Services (BSIS), along with an extensive background, psychological testing, medical testing and polygraph examinations.

There are two options in which to implement this alternative:

- Option A: Allow sanctioned officers to carry their firearms exposed (e.g. openly carry on their person), and
- Option B: Allow sanctioned officers to carry their firearms in a concealed manner.

Note: Public Safety officers who are not honorably retired police officers would only be able to carry a concealed weapon with a concealed weapons permit issued from the San Mateo County Sheriff and would not be sanctioned by the District to act on its behalf (with a firearm).

4. Contracted Armed Security (~\$1 million)

There are armed security forces that are available for hire and various organizations utilize these services. Armed security guards are not police officers. Under this alternative, the contracted, armed security services would supplement the Department of Public Safety operations and service all of the District properties during instructional days/hours. Often the armed guards employed by the security companies have less training than the District's public safety officers and may not be consistently scheduled.

BOARD REPORT NO. 18-4-3C

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Mitchell Bailey, Chief of Staff, 574-6510

UPDATE ON TRANSITION TO BY-TRUSTEE AREA ELECTION METHOD

On June 14, 2017, the Board of Trustees voted unanimously to move to by-trustee area elections, effective with the November 2018 general election. On October 11, 2017, the Board approved a map of trustee area boundaries and set the election sequence for each trustee area district.

As required by law, the District requested approval from the California Community Colleges Board of Governors to transition to this new election method. At a meeting on January 16, 2018, the Board of Governors gave unanimous approval for the District to effectuate this transition.

On March 13, 2018, the Registration and Elections Division of the Office of the San Mateo County Assessor-County Clerk-Recorder and Chief Elections Officer released requirements and details to agencies transitioning to new election methods. The Elections Division released additional requirements to agencies on April 9, 2018. Agencies have until July 4, 2018, to submit the required information and documentation to the Division of Elections. The District anticipates being able to make its submittal by the end of May 2018. After the District's election method change has been processed, residents of the County will be notified by the Division of Elections.

Under the new trustee area map, two of the five trustee districts (Areas 2 and 3) have no incumbent Trustees. Trustee Area 2 will be on the ballot in the 2018 election cycle and Trustee Area 3 will be on the ballot in the 2020 election cycle.

The Board has expressed interest in discussing how it wants to approach educating residents about the new election method and about promoting interest in the upcoming Board election.

BOARD REPORT NO. 18-4-4C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance and Operations, 358-6836
Chris Strugar-Fritsch, Director of Capital Projects, 378-7342

**DISCUSSION OF PUBLIC WORKS LABOR OPTIONS IN REGARD TO SKYLINE
FACULTY AND STAFF HOUSING DEVELOPMENT**

In January 2002 (Board Report No. 02-1-107B), the Board adopted Resolution No. 02-2, authorizing the District Chancellor to negotiate Project Labor Agreements (PLA). In May 2003 (Board Report No. 03-5-104B), the Board authorized the District Chancellor to execute a Program Stabilization Agreement (also known as a PLA) between the San Mateo County Community College District and the San Mateo County Building & Trades Council AFL-CIO and its member organizations. In April 2007 (Board Report No. 07-4-100B), the Board authorized the Chancellor to amend the Program Stabilization Agreement for the San Mateo County Community College District Capital Improvement Program. Subsequently, amendments to add additional trades were executed in 2002 and 2012.

On March 16, 2016, the Board authorized Amendment 4 (Board Report No. 16-3-103B) amending the Program Stabilization Agreement for San Mateo County Community College District Capital Improvement Program 3 Measure H. The amended PLA includes clauses for contractor outreach to encourage contractor participation in the bidding process and local workforce development through hiring of Trades Introduction Program (TIP) and Job Train graduates.

The Board has requested that staff present a report on various labor options available for public works projects (prevailing wage, PLA, etc.) in regard to the Skyline faculty and staff housing development.

BOARD REPORT NO. 18-4-5C

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Mitchell Bailey, Chief of Staff, 574-6510

DISCUSSION WITH COLLECTIVE BARGAINING UNITS TO EXPLORE THE POSSIBILITY OF ENGAGING IN PRE-SUNSHINING DISCUSSIONS

At its meeting of March 28, 2018, the Board of Trustees suggested that they openly engage the three collective bargaining units (AFSCME, AFT and CSEA) in a discussion about their respective interests for the upcoming contracts beginning July 1, 2019.

To ensure that all parties have a clear understanding of the purpose and expectations of this approach, the Board is inviting the leaders of the three bargaining units (AFSCME, AFT and CSEA) to engage in a conversation to explore a process for discussing these interests.