

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES STUDY SESSION
September 27, 2017
Closed Session at 5:00 p.m.; Open Meeting at 6:00 p.m.
District Office Board Room, 3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
 - *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
 - *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
 - *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
 - *Regular Board meetings are recorded; recordings are kept for one month.*
 - *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*
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5:00 p.m. Call to Order

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

1. Conference with Legal Counsel Regarding Two Cases of Existing Litigation:
 - a. San Mateo County Community College District v LocusPoint Networks, LLC, et al, Case No. 17CIV01534
 - b. LocusPoint Networks, LLC, et al v San Mateo County Community College District, Case No. 17CIV01550
2. Conference with Legal Counsel Regarding One Case of Potential Litigation Pursuant to Subdivision (c) of Section 54956.9
3. Employee Discipline, Dismissal, Release

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

6:00 p.m. Call to Order/Roll Call

Pledge of Allegiance

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

17-9-3 Approval of the Minutes of the Regular Meeting of September 13, 2017

17-9-4 Approval of the Minutes of the Special Meeting of September 20, 2017

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

17-9-2A Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

STUDY SESSION

17-9-2C Public Hearing Regarding By-Trustee Area Elections/Board Discussion of Trustee Areas and Election Sequence

17-9-3C District Strategic Plan Student Success Metrics, Trends and Targets

17-9-4C Introduction of Trustee Grant

STATEMENTS FROM BOARD MEMBERS

RECONVENE TO CLOSED SESSION (if necessary)

RECONVENE TO OPEN SESSION (if necessary)

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION (if necessary)

ADJOURNMENT

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
September 13, 2017, San Mateo, CA**

The meeting was called to order at 5:00 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern, Trustee Karen Schwarz

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Mohr said that during closed session, the Board will (1) hold a conference with legal counsel regarding three cases of existing litigation as listed on the printed agenda, (2) review a public employment contract as listed on the printed agenda, and (3) consider employee discipline, dismissal, release.

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

None

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:02 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:06 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern, Trustee Karen Schwarz, Student Trustee Alfredo Olguin Jr.

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Jamillah Moore, District Academic Senate President Leigh Anne Shaw

PLEDGE OF ALLEGIENCE

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Schwarz and seconded by Trustee Mandelkern to approve the minutes of the regular meeting of August 23, 2017. The motion carried, all members voting Aye.

It was moved by Vice President Holober and seconded by Trustee Mandelkern to approve the minutes of the special meeting of September 6, 2017. The motion carried, all members voting Aye.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo thanked Skyline College, particularly Josh Harris, for being willing to work around building the set for the spring musical in order to accommodate the County Office of Education for a statewide meeting in the theater. He also thanked Linda Bertellotti for working with the County Office on the setup and on scheduling multiple breakout rooms for their meeting.

Chancellor Galatolo said Student Trustee Olguin is working with the student leadership groups at the Colleges to develop a schedule for student reports to the Board. Student Trustee Olguin introduced student leaders in attendance at the meeting: Colby Riley, President of the Associated Students of College of San Mateo; Leandro Torres Mantilla, President of the Associated Students of Skyline College; and Christine Abella, Vice President of the Associated Students of Skyline College.

Cañada College President Moore thanked Trustee Schwarz for attending “Latino Thought Makers Present: a Conversation with Esai Morales and Rick Najera” on September 12. She said the event was well attended.

District Academic Senate President Shaw delivered the following statement:

“The last few weeks have been full of thoughtful and heavy conversations in the Senates regarding the blackface incident at Skyline College that occurred in spring of this year. Most faculty, myself included, learned of it on August 23rd with an email from the faculty union, and many have reported being shocked, bewildered, and deeply concerned for our students and community. There have been many questions, concerns, interpretations, and opinions formed based on the quantity and quality of information that was provided. At Skyline College’s Senate meeting on September 7, nuanced details of the event and its aftermath were offered by faculty in attendance. It is my great regret that the burden of explaining these nuances fell to faculty colleagues who were already experiencing much trauma from the incident, and I am grateful to them for their bravery and willingness to be so vulnerable in order to help their colleagues understand. Following that discussion, many faculty found their understanding of the situation to be quite transformed from what it had been based on the information previously provided. The District Senate was grateful to have President Tom Mohr and President Regina Stanback Stroud join our meeting on September 11 for a lengthy discussion of what the senate can do to move our community forward. While all three campuses have varying levels of understanding and reaction to the incident, several things have been commonly expressed by faculty districtwide:

- 1) This is a teaching issue; therefore, it is a Senate issue. The Senates were not brought in at first, but they are now all three very engaged in inserting themselves into this issue to begin healing our community and bolstering our educational offerings for faculty and students alike;
- 2) Our campuses would do well to discuss our roles in perpetuating violence and inequity through ignorance, complaisance, and inability to discuss racial issues. We don’t expect each other to be perfect, but we do expect each other to be committed to providing a safe and respectful classroom community;
- 3) There needs to be a discussion about the legal counsel that was provided to the faculty member in question, counsel that was paid for by faculty union dues. Many faculty, though not all, learned that these acts of racial insensitivity were defended under the banner of academic freedom; such a defense is abhorrent, and this has tremendous implications for the trust that faculty have placed in our representation.

“I would like close by assuring the Board that the Senates are united in our goal to ensure an educational environment that is rooted in social justice, and we eagerly reach out districtwide to students, staff, and administration to collaborate on a way to move towards healing.”

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (17-9-1A)

It was moved by Trustee Goodman and seconded by Vice President Holoher to approve the items in board report 17-9-1A. The motion carried, all members voting Aye.

APPROVAL OF AFT CONTRACT, 8/1/2016-7/31/2019 (17-9-2A)

It was moved by Vice President Holoher and seconded by Trustee Mandelkern to approve the contract. The motion carried, all members voting Aye.

APPROVAL OF NEW SALARY SCHEDULES (17-9-3A)

It was moved by Trustee Schwarz and seconded by Vice President Holoher to approve the salary schedules. The motion carried, all members voting Aye.

APPROVAL OF CONSENT AGENDA

President Mohr said the consent agenda consists of board reports 17-9-1CA and 17-9-2CA as listed on the printed agenda. It was moved by Trustee Schwarz and seconded by Vice President Holoher to approve the items on the consent agenda. The motion carried, all members voting Aye.

Other Recommendations

PUBLIC HEARING OF THE 2017-18 FINAL BUDGET (17-9-101B)

It was moved by Trustee Goodman and seconded by Trustee Schwarz to hold the public hearing. The motion carried, all members voting Aye. The public hearing was called to order at 6:18 p.m.

Executive Vice Chancellor Blackwood presented an overview of the budget, including information on budget assumptions for the General Fund (Fund 1); Fund 1 revenues and expenses; community-supported status vs. state revenue limit; increased categorical funds; innovation funds; PERS and STRS increases; the Retirement Trust Fund; and other issues including accreditation, Redevelopment Agencies, the District Strategic Plan, and reserves. Executive Vice Chancellor Blackwood said there is \$97 million in the Futuris Other Post-Employment Benefits (OPEB) Trust. Combined with \$16 million in the Reserve Fund for Post-Retirement Benefits (Fund 8), the District has funded 97 percent of its \$117 million liability for post-retirement medical benefits. Later this year or in the next fiscal year, the District should be able to pay all of the premiums out of the trust.

Following Executive Vice Chancellor Blackwood's report, President Mohr asked if there were any questions or comments from the public. Hearing none, he declared the public hearing closed at 6:39 p.m.

ADOPTION OF THE 2017-18 FINAL BUDGET (17-9-102B)

It was moved by Trustee Schwarz and seconded by Trustee Goodman to approve the budget. Vice President Holoher said it was more than twenty years ago that District leaders had the foresight to begin setting money aside for retiree benefits, before government accounting changes required the recognition of these as liabilities. He congratulated Executive Vice Chancellor Blackwood and her team on the wonderful progress the District has made.

Trustee Mandelkern agreed that the funding of post-retirement health care benefits is a commendable accomplishment. He said it gives the District more flexibility than many other districts and agencies. He said the amount of the liability can change over time and should be monitored, along with monitoring the investments.

Trustee Mandelkern said debt service payments have declined over the last five to ten years as the District issued new bonds. He said he believes this will increase and hit a high point in 2030. He asked if the budgeting process is taking into consideration how the increases will be met. Executive Vice Chancellor Blackwood said the debt service payments are met entirely through property taxes as part of the general obligation bonds, with no obligation to the District.

Regarding the District's return on investments, Trustee Mandelkern noted that historically the Local Agency Investment Fund (LAIF) underperformed in comparison with the County Pool. He said this has changed and it appears that LAIF is currently outperforming the County Pool. He asked if the reason is known and if the District is considering placing more of its reserve funds into LAIF instead of the County Pool. Executive Vice Chancellor Blackwood said the County Pool has caught up and is doing better. She said her understanding is that the major difference between LAIF and the County Pool is that the County tends to hold investments for a longer period of time. As a result, they will do better in times of downturn and will not do quite as well during periods of upturn. Trustee Mandelkern said he agrees with this assessment and said it would account for changes in a rising interest rate environment.

Student Trustee Olguin asked for further explanation on the decline in the Associated Student Bodies' (ASB) revenues due to the change in accounting policy from accrual basis to cash basis, as noted on pages 30 and 31 of the budget book. Executive Vice Chancellor Blackwood said that in the past, the District gave the ASBs in advance what it charged students and later, when students did not pay, charged the ASBs a bad debt expense. Currently, the District is giving the ASBs what is actually collected. This causes a lag, which is reflected in the budget. Chancellor Galatolo said declining enrollment might affect ASB revenue as well. Vice President Holoher asked if the student body fee is mandatory and, if so, what is done to collect it from those who do not pay. Executive Vice Chancellor Blackwood said the student body fee is not mandatory; the District charges the fee to all students and those who do not wish to pay can request a refund. The student representation fee of \$1.00 is mandatory.

Student Trustee Olguin asked if it is correct that parking fees and revenue from parking tickets are used to pay Public Safety officers. Executive Vice Chancellor Blackwood said the Parking Fund is used to pay Public Safety officers' salaries but does not cover the entire cost. Chancellor Galatolo said the fund also pays for maintenance, repairs, etc. José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, said the fund is also used to pay a portion of the salaries of groundskeepers and engineers.

President Mohr noted that \$200,000 is set aside for Districtwide research. He asked if this money is for a position or for strategic planning activities such as data collection and keeping of the dashboard. Executive Vice Chancellor Blackwood said the money is being used to pay the Interim Vice President of Planning, Research and Institutional Effectiveness, Aaron McVean. Some of the money has also been used for getting work done around Districtwide research functions.

Noting that the District brought down student debt with a change in policy that instituted dropping students for nonpayment of fees, Trustee Schwarz asked about the status of student debt at this time. Executive Vice Chancellor Blackwood said student debt fluctuates but is looking much better and no bad debt expenses were charged last year. She said dropping students for nonpayment, as difficult as it is, works well for getting students who really want to be at the Colleges to pay. She said students who have completed a FAFSA or who have enrolled in a payment plan are not dropped.

President Mohr congratulated Executive Vice Chancellor Blackwood and her staff for composing a complete, accurate and positive budget. He said it helps makes the commitments and values of the District clear. Executive Vice Chancellor Blackwood acknowledged Chief Financial Officer Bernata Slater and District Budget Officer Rachelle Minong for their work on the budget.

After this discussion, the motion to approve the 2017-18 final budget carried, all members voting Aye.

APPROVAL OF CONTRACT AWARD TO KENNEDY AND COMPANY FOR EVALUATION AND RECOMMENDATION FOR STUDENT SUPPORTING SOFTWARE AND SERVICES (17-9-103B)

It was moved by Trustee Schwarz and seconded by Vice President Holober to approve the contract. Bruce Griffin, Chief Technology Officer, said the Board previously discussed the work of the Technology Task Force, which identified three areas of need: operational efficiency through integration, expanded use of data, and ease of use for students and employees. In order to identify products and services that will advance these topics, the District issued a Request for Proposals for consultants to help navigate the complex path through a variety of firms and products. Mr. Griffin said that he, along with College of San Mateo President Mike Claire and Skyline College Dean of Enrollment Services Will Minnich, will answer any questions the Board may have. President Mohr said he met with Dean Minnich regarding the goals and the integration of services and was impressed with his knowledge and understanding. Trustee Schwarz said it appears that the appropriate process was followed and she complimented the Task Force on their work. After this discussion, the motion carried, all members voting Aye.

RATIFICATION OF THE PURCHASE AGREEMENT FOR THE SALE OF KCSM-TV AND ANCILLARY AGREEMENTS (17-9-104B)

President Mohr said there will be a presentation by Executive Vice Chancellor Blackwood regarding the processes that have been applied during the course of the Requests for Proposals, followed by a statement that he will read on behalf of the Board that will give more information about the process over a long period of time. The Board will then hear public comments and questions.

Executive Vice Chancellor Blackwood provided information on the KCSM-TV station sale history:

- KCSM-TV has been subsidized by the College District General Fund.
- January 2009 – Board study session discusses financial struggles and options for KCSM-TV, including sale of TV license.
- June 2009 – Board study session follow-up to January meeting. Board agreed to reductions to the programs.
- August 2009 – Board information report on options for KCSM-TV, including station sale and operations agreement.
- November 2009 – Board information report, further exploring station sale, contract for outside management and lease of spectrum. Board directed staff to prepare RFP documents.
- January 2010 – RFP for KCSM-TV issued. Board extended the period to get better offers.
- February 2010 – Board extended the period 30 more days. Ultimately no contract was secured.
- March 2010 – Board directed staff to operate KCSM-TV with the expectation of zero deficit, but KCSM-TV was unable to do that.
- January 2010 – RFP for KCSM-TV issued. Board extended the period to get better offers.
- June 2011 – Facing another year of deficit, Board makes decision to sell KCSM-TV.

Executive Vice Chancellor Blackwood discussed the four bid processes conducted by the District:

First Bid Process

- December 2011 - Released RFP.
- February 2012 - Bid responses due.
- October 2012 - Negotiations were unsuccessful and all bids were rejected.

Second Bid Process

- November 2012 – Board discussed spectrum auction and directed staff to prepare an RFP.
- December 2012 – 2nd RFP released for sale or partnership in spectrum auction.
- February 2013 – Bid responses due.
- May 2013 – Board authorizes entering into spectrum auction partnership with Locus Point Networks.
- November 2016 – Spectrum Auction ended for KCSM without sale.

Third Bid Process

- June 13, 2017 – 3rd RFP released for sale.
- July 7, 2017– Bid responses due.
- July 21, 2017– Extended bid responses due.
- July 21, 2017– Review of Proposals to confirm responsiveness to proposal requirements. Four proposals received.

Fourth Bid Process

- July 26, 2017– Initial proposal reviewed by the District.
- August 4, 2017 – The District extends opportunity for Best and Final Offer.
- August 8, 2017 - One response to Best and Final Offer received – KRCB-TV

Executive Vice Chancellor Blackwood outlined the KRCB proposal:

- Cash immediately: \$12,000,000
- Non-cash consideration:
 - KRCB-TV and KCSM-TV airtime for District advertising (5 years)
 - Buyer to run District-produced local programming monthly (5 years)
 - KRCB-FM airtime for District advertising (5 years)
 - Student internships: 6 students/year (3 years)
 - KRCB-TV airtime for KSCM-FM signal (5 years)
- Other: Programming will remain public television, same as KRCB is currently.

President Mohr read the following statement:

“The sale of KCSM TV is the culmination of years of public discussion and countless hours spent weighing alternatives. The Board has a responsibility to be good stewards of the College District’s resources and act in the best interest of our students and the community. It is a responsibility this Board has taken very seriously, and it is one we will continue to fulfill.

“This process began over 8 years ago – in 2009. After years of operating losses at the station, the Board then began a public conversation about selling KCSM-TV. This led to many public meetings, study sessions, extensive media coverage and, frankly, some heated debate. There was, for example, concern about the loss of a local public television station in our area and the desire to continue to enjoy the programming provided by KCSM-TV.

“It was a very open process and people from across the community participated and expressed their views. The inescapable result was that continuing annual losses at the station were diverting resources away from the District’s core educational mission. The Board decided in 2011 to sell the station. As you know, the College District follows California law governing public RFPs so that means, in the 2011 timeframe, we created a Request for Proposal, provided notice of that Request for Proposal in the newspaper and reviewed the submitted bids. Unfortunately, at that time, the bids we received were either non-responsive or insufficient.

“Earlier this year, we followed that same process and issued a new Request for Proposal for the sale of the station. In doing so, the College District again followed California law governing public RFPs and we

published notice of the RFP in the newspaper. We also notified parties that the District believes may be interested (or who may represent or know of other interested parties).

“Ultimately, we received several bids and we selected the bid that was most advantageous to the College District. In addition to the cash component, this deal allows us to sell to another public broadcaster, meeting the needs of those members of the public who asked us to preserve the public broadcasting function that KCSM-TV has provided for many years. We are delighted that in KRCB we have found both a viable purchaser for the sale of our station as well as a like-minded organization which is dedicated to this community and public broadcasting.

“Anyone claiming that this process was too expeditious or anything but fully transparent either misunderstands how we got here today, has a corporate interest – not a public one – in mind, or they haven’t been paying attention – since 2009.

“By eliminating a nearly \$1 million annual funding drain on the College District, this sale frees up resources to invest in education and support our mission. As a board, this must be our highest priority.

“This sale is also in the interest of the community. The license, facilities and signal are now going to a highly respected public broadcaster in the community. This means the same residents who have enjoyed public broadcasting through KCSM-TV will continue to enjoy public broadcasting through KRCB in the future. We know that KRCB is excited about this opportunity and we believe they provide great value to this community.

“So, while it may be an overused expression, in this case it applies fully: This is a win-win. The community wins, KRCB wins and -- of greatest importance – the students of the College District win.”

Vice President Holober moved to table this item and, in the interest of time, to meet in one week to consider ratification of the purchase agreement. The motion was seconded by Trustee Goodman. The motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 17-12 REGARDING THE ELIMINATION OF THE DEFERRED ACTION FOR CHILDHOOD ARRIVALS (DACA) PROGRAM AND CALLING FOR FEDERAL LEGISLATION TO PROTECT DACA STUDENTS (17-9-105B)

It was moved by Vice President Holober and seconded by Trustee Goodman to adopt Resolution No. 17-12. Trustee Mandelkern said he supports the resolution. If the resolution is adopted by the Board, he asked that staff make sure the resolution, along with the District’s hope for legislation, are communicated personally to the staffs of Congresswomen Eshoo and Speier so that they know of the District’s interest in this matter and will hopefully drive this forward on Capitol Hill. Chancellor Galatolo said letters have already been written to accompany the resolution and they will be sent to Senators Feinstein and Harris as well.

Vice President Holober said the Board has talked about this topic over the course of several years, particularly since the last presidential election. He said people have varying opinions about other elements of immigration policy, but this concerns young people who arrived in the United States as children with their families and this is the country in which they were raised and which they consider home. Vice President Holober said his father was an immigrant who, as an eight-year-old child, fled Russia with his mother in the face of civil war and religious persecution. He said his late wife Nadia, who many in the District knew, also arrived in the United States with her family as an immigrant at age four. He said these family experiences, while different from the current administration’s effort to deprive people of their right to be in this country, lead him to try to think what it was like for each of them as they tried to do what is right and necessary by keeping families intact. Vice President Holober said this country, with many exceptions, has had a welcoming attitude and he believes this is the attitude the District wants to reflect. He said he is in support of the proposed resolution because he believes it is the right thing to do.

Trustee Mandelkern said he appreciates Vice President Holober’s comments, especially as they relate to his personal connections to this issue. He said those who believe that the Dream Act and DACA resolution should be voided claim that everyone must follow the rule of law. He said he believes that these people must have cold and hard hearts to hold children responsible for the actions of their parents and to tell 800,000 young people, who have known no home other than the United States, that they must return to a country with which they have no connection, family, means of support,

and potentially no language skills. He said he believes this is immoral and wrong. Trustee Mandelkern said following the rule of law is not a simple matter because immigration laws and policies contain gross inequities and contradictions, depending on the country from which one is attempting to emigrate. He noted that those in the DACA program have done the right thing, cannot have a criminal record, and many are serving in the military. He said these are the kind of individuals who should be welcomed.

Student Trustee Olguin said undocumented students are frightened and are seeking help at the Dream Centers on the campuses. He said the Dream Centers have expanded and he hopes they will continue to do so. He said there is also a need for more legal services for students and their families. Student Trustee Olguin said Board members can use their positions to be present and be a voice for these students. He said he will provide information on activities and on the Districtwide DREAMers Task Force.

President Mohr said he believes the District should consider the following matters in relation to DACA students include:

- Does the District make sure sufficient psychological services are available to students, many of whom are experiencing fear and trepidation?
- There may be a need for financial assistance to help with DACA application/renewal fees; the District should also look into other foundations that make grants available.
- The District should make sure that legal services are available.

Colby Riley, President of the Associated Students of College of San Mateo, said he agrees that there is a need for resources, including financial aid for DACA renewals. He said he believes concrete action is needed and he applauds the idea of sending letters to Congressional leaders.

Trustee Schwarz complimented the college presidents on their communications, informing their communities of available services. She said her husband keeps a copy of President Claire's letter in his glove compartment so that he can offer information on resources to anyone he meets who needs help. She provided a brief history of her husband's family's experience. They were forced to flee Nazi Germany because they were no longer considered German but instead were seen only as Jews. They were not allowed to come to the United States and went to Shanghai, China where her husband was born and where they suffered very poor living conditions. At the age of two, Trustee Schwarz's husband came to the United States with his mother following the death of his father. With the help of Jewish organizations, his mother found a place to live and became a citizen. Trustee Schwarz said the America she sees today is not the America she thought it was, where people are there to help each other. With regard to DACA, she said that harming people who contribute so much to society is inexcusable. She said she and other Board members want to help and would appreciate advice on the best way to help.

Trustee Mandelkern said that while there may be undocumented people in the United States, there are no illegal people. He said that entering the country may be illegal but it is not a crime to actually live in this country without a visa, passport or citizenship. He emphasized that everyone in this country, regardless of citizenship, documentation or immigration status, has rights under the Constitution of the United States.

President Mohr said the potential human tragedy connected to this matter is almost unimaginable. He said the Board is counting on student, faculty and administration leaders who work with young people to help the Board understand what they can do to ease the pain and suffering experienced by the students served by the District.

After this discussion, the motion to adopt Resolution No. 17-12 carried, all members voting Aye.

INFORMATION REPORTS

DISCUSSION OF ACCESS TO DISTRICT PROPERTY BY MILITARY RECRUITERS (17-9-1C)

President Mohr said he understands that the matter of a ban on transgender people serving in the military has been handed off to top-level staff in the military to put together a recommendation and that in the meantime, the status quo is in effect.

Trustee Mandelkern said that as an individual Board member, he plans to write a letter to Secretary of Defense Mattis for his consideration as he prepares to submit his report. He said there has been discussion about operational readiness and medical costs in relation to a ban on transgender people serving in the military, but he has not seen a discussion about sourcing of human capital, which is of critical importance to the armed forces. He said part of sourcing of human

capital is recruiting. He said he believes it needs to be pointed out to Secretary Mattis that previous policies – with regard to the Vietnam War and with the issue of allowing citizens to serve in the military regardless of sexual orientation, including “Don’t ask, don’t tell” – caused great upheaval in the recruitment process, not only in terms of the dollar cost of defending policies that were later deemed to be inappropriate, but also in the loss of qualified individuals and getting the most outstanding, best and brightest people to serve in the military. Trustee Mandelkern said that if his colleagues on the Board are interested in making this a statement from the entire Board, he will reflect this in the letter. All Board members indicated that they would like the letter to be written on behalf of the entire Board. President Mohr suggested that staff work with Trustee Mandelkern to put the letter on the agenda for the next meeting. Student Trustee Olguin said a friend talked with a recruiter on campus who indicated he is not in favor of a ban on transgender people serving in the military. Student Trustee Olguin said he would like to offer a chance for student veterans to speak about the issue. He said he is personally in favor of the letter outlined by Trustee Mandelkern and he thanked Trustee Mandelkern for bringing this up and for his other comments. Chancellor Galatolo said that bringing the letter to the Board as an agenda item will provide an opportunity for anyone to comment.

COMMUNICATIONS

None

STATEMENTS FROM BOARD MEMBERS

Student Trustee Olguin thanked the students in the audience for attending the meeting. He said that when talking about the District strategic plan and the commitment to social justice, it is important to recognize that we must change how we interact with each other on a daily basis. He said this is not easy because people are trained to act in certain ways. He said everyone must be honest and be accountable for their actions. Student Trustee Olguin said there will be a Know Your Rights training at Jefferson High School on September 23 from 9:30 a.m. to 12:00 p.m. and everyone is welcome to attend.

Trustee Mandelkern thanked District Academic Senate President Shaw for her comments at the beginning of the meeting. He said he is pleased that the Academic Senates at the three colleges are taking the incident that occurred at Skyline College seriously. He said the Board has made clear that bigotry, intolerance, discrimination and racism will not be accepted in this District and will not be allowed to hide under the pretext of academic freedom. Trustee Mandelkern said he attended the Black Lives/Grey Matter event and thanked Skyline College for hosting this extraordinarily well done event. He said faculty, staff and students worked together to put on and participate in the program. He said he was impressed with the quality and national reputation of the speakers. He said it was incredible to have an opportunity to attend such an exceptional event on a community college campus right here in San Mateo County. He contrasted this with a room in the Stanford University Faculty Club which is devoted to student athletes. The room displays photographs of athletes throughout the University’s 125 history and Tiger Woods is the only African American athlete pictured. Trustee Mandelkern said the Board started talking about issues of social justice almost two years ago and it has been a very educational experience for him personally. He thanked his colleagues on the Board for their commitment to having these important conversations.

Trustee Goodman said the conversation at this meeting has been enlightening. He thanked his colleagues on the Board for their comments which he said are a reflection of who we are as a District and as a college community. He said he would especially like to thank District Academic Senate President Shaw for her very strong comments regarding the situation that occurred at Skyline College. He said that having the Academic Senate, along with other faculty and staff who became aware of the situation, come out in support over the last few weeks says a lot about who we are as a District. Trustee Goodman also thanked colleagues at the colleges for showing compassion and understanding for those we serve and for showing that they truly care for others.

Trustee Goodman thanked Executive Vice Chancellor Blackwood and her team for their work on the budget. He also thanked Vice Chancellor Nuñez and his staff for responding quickly when he let them know of noise complaints he received from residents of San Bruno and members of the San Bruno City Council.

Vice President Holober said he agrees with the remarks made by other Board members. He thanked Academic Senate President Shaw for her incisive, thoughtful statement.

Trustee Schwarz thanked District Academic Senate President Shaw for her comments. She said it is not surprising that the Academic Senate would be concerned once they were informed of the situation. She said she is appreciative that they will carry the issue forward throughout the District as everyone works together to make the District a better place.

Trustee Schwarz said she was pleased to attend the District's New Hire Orientation last week. She said the 22 new employees in attendance were welcomed by the Chancellor and other representatives of the District. She said all of the bargaining units were present except AFT and she said AFT's absence was noticeable. Trustee Schwarz said she enjoyed "Latino Thought Makers Present: a Conversation with Esai Morales and Rick Najera" at Cañada College. She said Mr. Najera, who hosts the "Latino Thought Makers" live conversation series, will teach a class at Cañada College during the second semester and will direct a performance in the spring with Professor Anna Budd. Trustee Schwarz distributed copies of the final issue of Redwood City's "CLIMATE Magazine." She noted that each of the three colleges are mentioned in the article titled "'Retooling Schooling."

President Mohr said he is proud to be a member of the Board. He said that as he listens to his colleagues at each meeting, he learns something new that he had not thought of before. He said he believes the Board is remarkable for their insight, compassion, creativity and willingness to push the organization. President Mohr said that while attending the Black Lives/Grey Matter symposium at Skyline College, he could not help but realize that one of the most poignant experiences one can have in life is listening to a mother's love and grief. He said it was also a reminder of the truth of what happened to the young men who were loved by their mothers and were raised for something much more meaningful and powerful.

President Mohr recommended an article which appears in the October 2017 issue of *The Atlantic* titled "The First White President." He said the article addresses the impact of race on everything and he believes it should be read by anyone who works with young people.

President Mohr congratulated Gregory Anderson who was recently appointed president of Saddleback College. He also congratulated Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations, on a recent article in *The Huffington Post*. The article reported on Vice Chancellor Bauer's experience as a Court Appointed Special Advocate (CASA) volunteer and subsequent adoption, along with his husband Nilo, of their son, Jon. He said this action transformed the life of this young man. He said this is a perfect manifestation of the transformative values of the District.

ADJOURNMENT

The meeting was adjourned by consensus at 7:55 p.m. President Mohr said the Board will recess to closed session to review the public employment contract as listed on the printed agenda.

RECESS TO CONTINUATION OF CLOSED SESSION

The Board recessed to closed session at 8:05 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 8:38 p.m.

ADJOURNMENT

The meeting was adjourned by consensus at 8:40 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the September 27, 2017 meeting.

Richard Holober
Vice President-Clerk

**Minutes of the Special Meeting of the Board of Trustees
San Mateo County Community College District
September 20, 2017, San Mateo, CA**

The meeting was called to order at 5:06 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober (via telephone), Trustee Maurice Goodman, Trustee Dave Mandelkern (via telephone), Trustee Karen Schwarz, Student Trustee Alfredo Olguin Jr.

Chancellor Ron Galatolo and Executive Vice Chancellor Kathy Blackwood were also present.

PLEDGE OF ALLEGIENCE

**CONSIDERATION OF ITEM TABLED AT THE MEETING OF SEPTEMBER 13, 2017:
RATIFICATION OF THE PURCHASE AGREEMENT FOR THE SALE OF KCSM-TV AND
ANCILLARY AGREEMENTS (17-9-104B)**

It was moved by Trustee Schwarz and seconded by Trustee Goodman to ratify the purchase agreement and ancillary agreements as presented. The motion carried, all members voting Aye.

Chancellor Galatolo said the Board has now approved and ratified the agreement for the sale of KCSM-TV and ancillary agreements. He said the deal will close subject to approval by the Federal Communications Commission. He said he will keep the Board informed as it progresses through this process.

ADJOURNMENT

The meeting was adjourned by consensus at 5:10 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the September 27, 2017 meeting.

Richard Holober
Vice President-Clerk

BOARD REPORT NO. 17-9-2A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel
(650) 358-6883

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT
(NP = New position, * = New Employee)

Skyline College

Lorna Jones* Interim Director of Center for International Trade Development Global Learning Programs and Services

New interim academic supervisory employment, effective August 21, 2017, replacing Yvonne Morrow-Reid who is resigning.

B. PUBLIC EMPLOYMENT

1. New Hires (NP = New Position, * = New Employee)

College of San Mateo

Karen Rose Naval* Office Assistant II Counseling

New full-time, 12-month Classified employment, effective September 1, 2017. This is a vacant position.

Ashley Phillips Industry Relations Manager Business & Technology

New full-time, 12-month Classified Exempt Supervisory employment, effective September 18, 2017. This is a new position that was Board approved on June 14, 2017.

District Office

James Murray* Maintenance Engineer Facilities

New full-time, 12-month Classified employment, effective October 2, 2017. This is a new position that was Board approved on September 13, 2017.

Skyline College

Kimberly Saccio-Kent Assistive Computer Technology Specialist Student Equity/Counseling

New Contract I status academic employment, effective September 18, 2017. This is a vacant position.

2. Re-Employment

None

C. REASSIGNMENT THROUGH THE HIRING PROCESS**College of San Mateo**

Maggie Barrientos Child Development Center Coordinator Student Services

Reassignment from a full-time, 10-month Child Development Center Aide III position (Grade 22 of the Classified Salary Schedule 60), into a new contract I status academic employment, effective September 1, 2017, replacing Louise Piper.

Skyline College

Linda Allen Retention Specialist Student Equity
(Guardian Scholars Program)

Reassignment from a full-time, 12-month Staff Assistant position (Grade 21 of the Classified Salary Schedule (60)), into this full-time, 12-month position at Grade 24 of the same salary schedule, effective September 8, 2017, replacing Tia Holiday who was reassigned through the hiring process.

D. TRANSFER/ADMINISTRATIVE REASSIGNMENT**District Office**

Pamela Emmons Project Coordinator II Facilities

Reclassification from a full-time, 12-month Campus Facilities Operation Technician (Grade 31A of the Classified Salary Schedule 60) into this full-time, 12-month position at Grade 38 of the same salary schedule, effective October 1, 2017. The reclassification will more accurately reflect the responsibilities of the position.

Zorie Gomez

Public Safety Officer

Public Safety

Transferred from a full-time, 12-month Public Safety Officer position at College of San Mateo into this full-time, 12-month position at the Cañada College, effective September 18, 2017.

E. CHANGES IN STAFF ALLOCATION**District Office**

1. Recommend a change in grade for the Utility and Sustainability Specialist position classification from Grade 21 of the Classified Salary Schedule (60) to Grade 30 of the same salary schedule in Facilities, effective October 1, 2017. In addition, recommend that the assignment of the incumbent Hilary Ego be adjusted accordingly, effective October 1, 2017.
2. Recommend a change in staff allocation to add two full-time, 12-month Project Engineer (Measure H) positions (Grade GG of the Buildings and Grounds Salary Schedule (70)), effective September 28, 2017.

F. PHASE-IN RETIREMENT

None

G. LEAVE OF ABSENCE

None

H. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement****College of San Mateo****Darrel Dorsett**

Professor

Business & Technology

Retired as Professor Emeritus, effective May 26, 2017 with 32 years of service. Eligible for District retiree benefits.

Skyline College**Jocelyn Vila**

Program Services Coordinator

Enrollment Services

Retired effective September 7, 2017 with 9 years of service. Not eligible for District retiree benefits.

2. Resignation**District Office****Paulo Barbosa**

Public Safety Officer

Facilities/Public Safety

Resigned effective September 6, 2017.

Skyline College

Jessica Belluomini

Instructional Aide II

Academic Support &
Learning Technologies

Resigned effective September 7, 2017.

I. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONSCollege of San Mateo

Jeffrey Levine

Political Science

Creative Arts/Social Science

In accordance with Education Code 87359, the Academic Senate, Vice President of Instruction, and the President have approved the Equivalence Committee's validation of equivalent academic qualifications to teach in the Political Science discipline.

J. PROFESSIONAL EXPERT/CONTRACT POSITIONS

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
College of San Mateo	Music	1	08/17/2017	05/28/2018	Professional Expert: Teaching vibraphone to students
College of San Mateo	Music	1	08/17/2017	05/28/2018	Professional Expert: Teaching trombone to students

K. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division / Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada College	Student Services/Upward Bound	2	10/02/2017	12/18/2017	Instructional Aide II: This position will provide math and science tutoring to TRIO Upward Bound high school students (low-income, first generation, and at-risk youth). Instructional Aide II duties include-assisting program staff in the delivery of services and student success workshops, monitoring grades, student supervision, and record keeping. Work is performed at Sequoia High School and at Cañada College, which includes weekend and evening hours.

Cañada College	Enrollment Services/Admissions	1	09/13/2017	12/31/2017	Admissions and Record Assistant III: This position will assist Admissions and Records during peak periods with processing applications and registration, assisting students at the counter, assisting students at the A&R lobby and answering phones.
Cañada College	Science & Technology	1	09/01/2017	12/31/2017	Retention Specialist: This position will support academic success and retention of MESA students within the STEM Center and Cañada College. This person will work as part of the team to support low-income, first generation students pursuing STEM majors, including providing academic workshops and individualized attention related to academic success skills and strategies.
College of San Mateo	Language Arts Division	1	07/01/2017	11/17/2017	Office Assistant II: Exchanges information with college staff and others regarding department services, as well as to provide operating policies, and procedures; screens calls, visitors and electronic inquiries to provide policy and procedural information and/or to take messages and make appropriate referrals; attends meetings and other events to obtain and provide current information; uses a database and a variety of computer software to set up, track and maintain a wide variety of data and electronic and manual files and to perform data entry and retrieval; composes and prepares correspondence, memoranda, report narratives, forms, publicity materials and other materials from copy or with general instructions and uses standard software.

BOARD REPORT NO. 17-9-2C

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Mitchell Bailey, Chief of Staff – (650) 574-6510

**PUBLIC HEARING REGARDING BY-TRUSTEE AREA ELECTIONS /
BOARD DISCUSSION OF TRUSTEE AREAS AND ELECTION SEQUENCE**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Trustees of the San Mateo County Community College District, at a Board meeting to be held on September 27, 2017, will hold a public hearing pursuant to Elections Code section 10010 as it considers adoption of a map of districts as part of a transition to a by-trustee area election system. At the hearing, public input will be solicited concerning the boundaries of the trustee areas and proposed election sequence. The public hearing will begin at 6:00 p.m. in the Board Room at the San Mateo County Community College District Office at 3401 CSM Drive, San Mateo, CA 94402. Further information concerning this hearing and the transition to a by-trustee area election system may be obtained from San Mateo County Community College District Office, at (650) 574-6550 and online at <http://smccd.edu/boardoftrustees/notice-hearing-by-trustee-area-elections.php>.

BACKGROUND

On June 14, 2017, the Board of Trustees of the San Mateo County Community College District voted unanimously to move to by-trustee area elections, effective with the November 2018 general election. At the same meeting, the Board agreed to the following:

1. Delay the selection of trustee areas and reconsider the boundaries at a future meeting.
2. Eliminate Scenario 3 (with seven trustee areas) and only consider scenarios with five trustee areas.
3. Have the demographer create a new third map scenario (now Scenario 4) which would not take into account trustee incumbency.

At this meeting, the Board will review three proposed maps (Scenarios 1, 2 and 4) showing potential trustee areas and provide feedback to the demographer engaged by the District. Copies of the proposed maps and accompanying demographic statistics under study by the Board of Trustees are attached to this report.

PROPOSED ELECTION TIMELINE

- September 27, 2017 – The Board reviews the three proposed maps and provides feedback to the demographer.
- October 11, 2017 (corrected from October 10) – The Board holds a final public hearing on the proposed trustee areas at the meeting at which the Board considers adoption of proposed trustee areas.

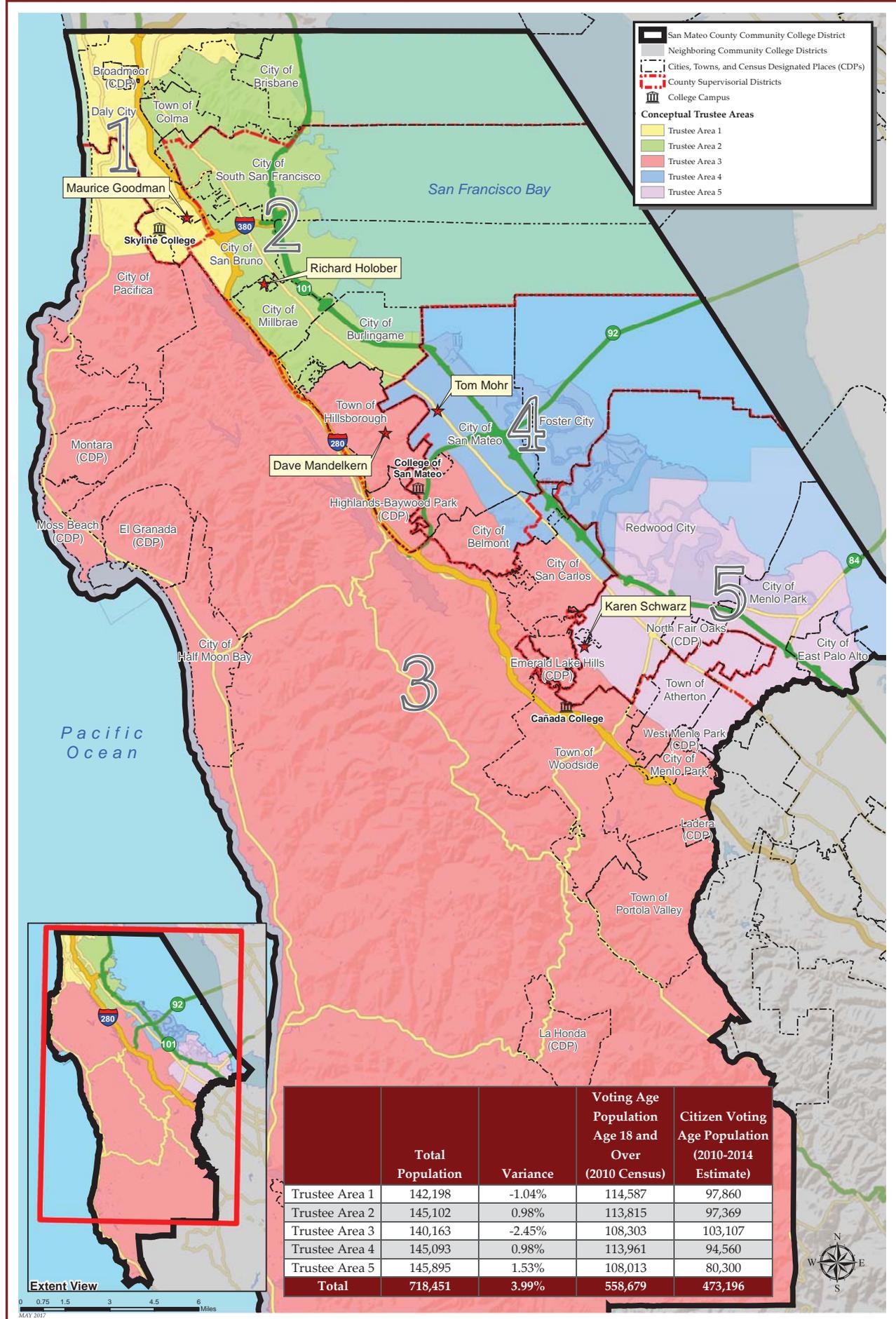
- October 11, 2017 – The Board considers a resolution with proposed trustee area boundaries and the sequence of elections from each area.
- November 2017 – District staff completes an application to the California Community Colleges Board of Governors requesting approval of the transition.
- November/December 2017 – The District submits the application to the Board of Governors no later than 30 days prior to the Board of Governors' next meeting.
- January 2018 – Board of Governors considers approval of the request at a subsequent meeting. (Ed. Code, § 72036.)
- Spring 2018 – The District works with the Registrar of Voters to implement the new election system for the 2018 election cycle.

PROPOSED TRUSTEE AREA ELECTION SEQUENCE

In all maps/scenarios currently being considered by the Board of Trustees, following implementation of trustee areas, the sequence of elections would be as follows:

Trustee Area	First Election By Trustee Area
1	2020
2	2018
3	2020
4	2018
5	2020

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT CONCEPTUAL TRUSTEE AREAS - SCENARIO 1



San Mateo County Community College District

Conceptual Trustee Areas - Scenario 1

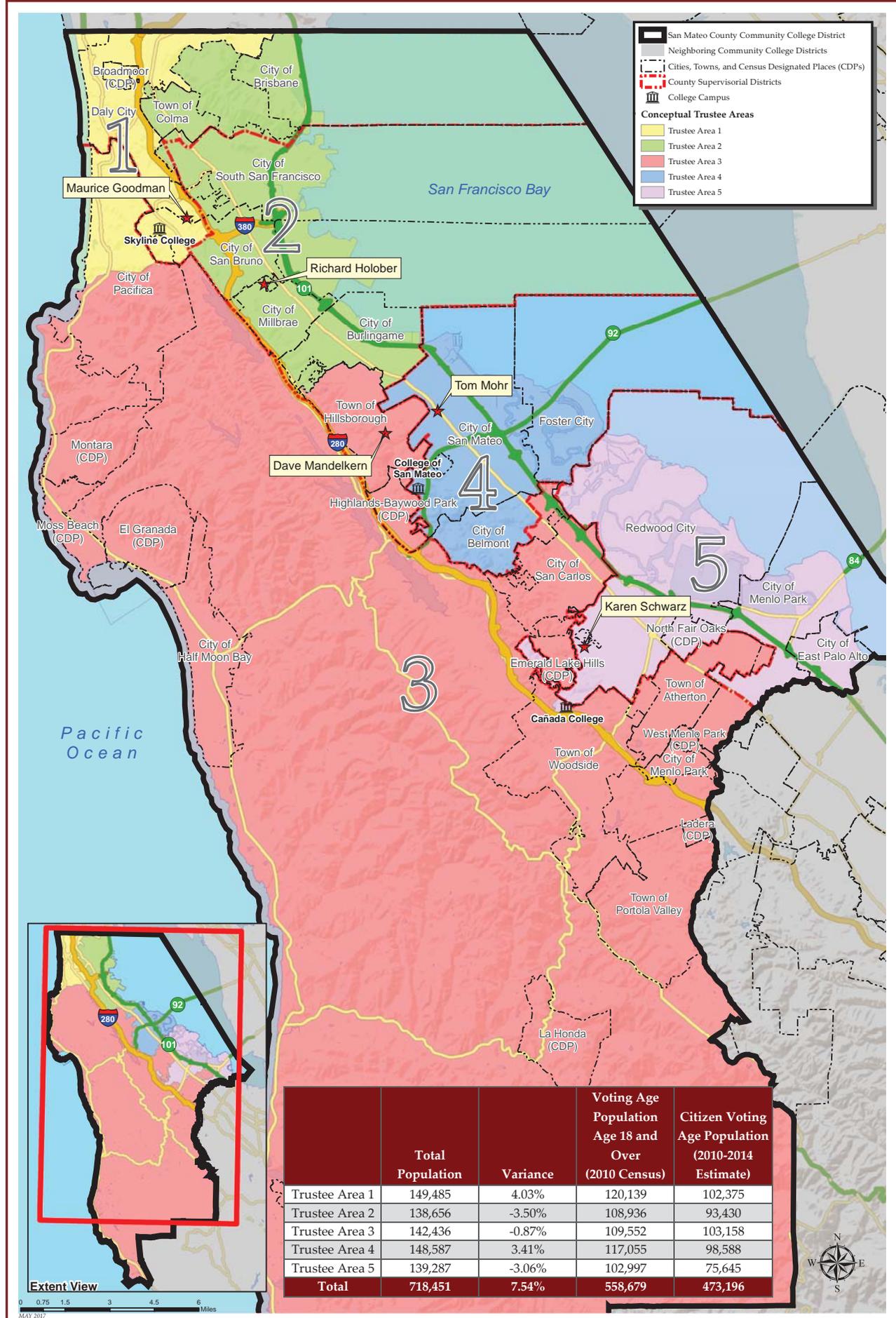
Total Population

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	142,198	145,102	140,163	145,093	145,895	
Population Variance	-1,492	1,412	-3,527	1,403	2,205	
	-1.04%	0.98%	-2.45%	0.98%	1.53%	3.99%
Hispanic/Latino	28,953	41,467	17,707	30,014	64,361	
	20.36%	28.58%	12.63%	20.69%	44.11%	
White	30,087	51,383	98,437	66,917	56,785	
	21.16%	35.41%	70.23%	46.12%	38.92%	
Black/ African American	4,502	2,519	1,068	3,027	7,647	
	3.17%	1.74%	0.76%	2.09%	5.24%	
American Indian/ Alaska Native	215	245	225	185	255	
	0.15%	0.17%	0.16%	0.13%	0.17%	
Asian	71,766	41,578	16,826	36,655	9,109	
	50.47%	28.65%	12.00%	25.26%	6.24%	
Native Hawaiian/ Other Pacific Islander	1,330	2,462	390	2,222	3,480	
	0.94%	1.70%	0.28%	1.53%	2.39%	
Other	683	688	415	535	388	
	0.48%	0.47%	0.30%	0.37%	0.27%	
Two or More Races	4,662	4,760	5,095	5,538	3,870	
	3.28%	3.28%	3.64%	3.82%	2.65%	

Citizens by Voting Age Population Estimate (2010-2014)

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	97,860	97,369	103,107	94,560	80,300	
Population Variance	3,221	2,730	8,468	-79	-14,339	
	3.40%	2.88%	8.95%	-0.08%	-15.15%	
Hispanic/Latino	15,704	21,007	10,155	13,212	20,612	
	16.05%	21.57%	9.85%	13.97%	25.67%	
White	23,829	41,602	77,244	53,384	43,539	
	24.35%	42.73%	74.92%	56.46%	54.22%	
Black/ African American	3,799	1,845	984	2,634	5,615	
	3.88%	1.89%	0.95%	2.79%	6.99%	
American Indian/ Alaska Native	234	195	83	167	178	
	0.24%	0.20%	0.08%	0.18%	0.22%	
Asian	50,727	29,176	12,010	21,306	6,743	
	51.84%	29.96%	11.65%	22.53%	8.40%	
Native Hawaiian/ Other Pacific Islander	992	1,401	173	803	1,813	
	1.01%	1.44%	0.17%	0.85%	2.26%	
Other	0	0	0	0	0	
	0.00%	0.00%	0.00%	0.00%	0.00%	
Two or More Races	2,575	2,143	2,458	3,054	1,800	
	2.63%	2.20%	2.38%	3.23%	2.24%	

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT CONCEPTUAL TRUSTEE AREAS - SCENARIO 2



San Mateo County Community College District

Conceptual Trustee Areas - Scenario 2

Total Population

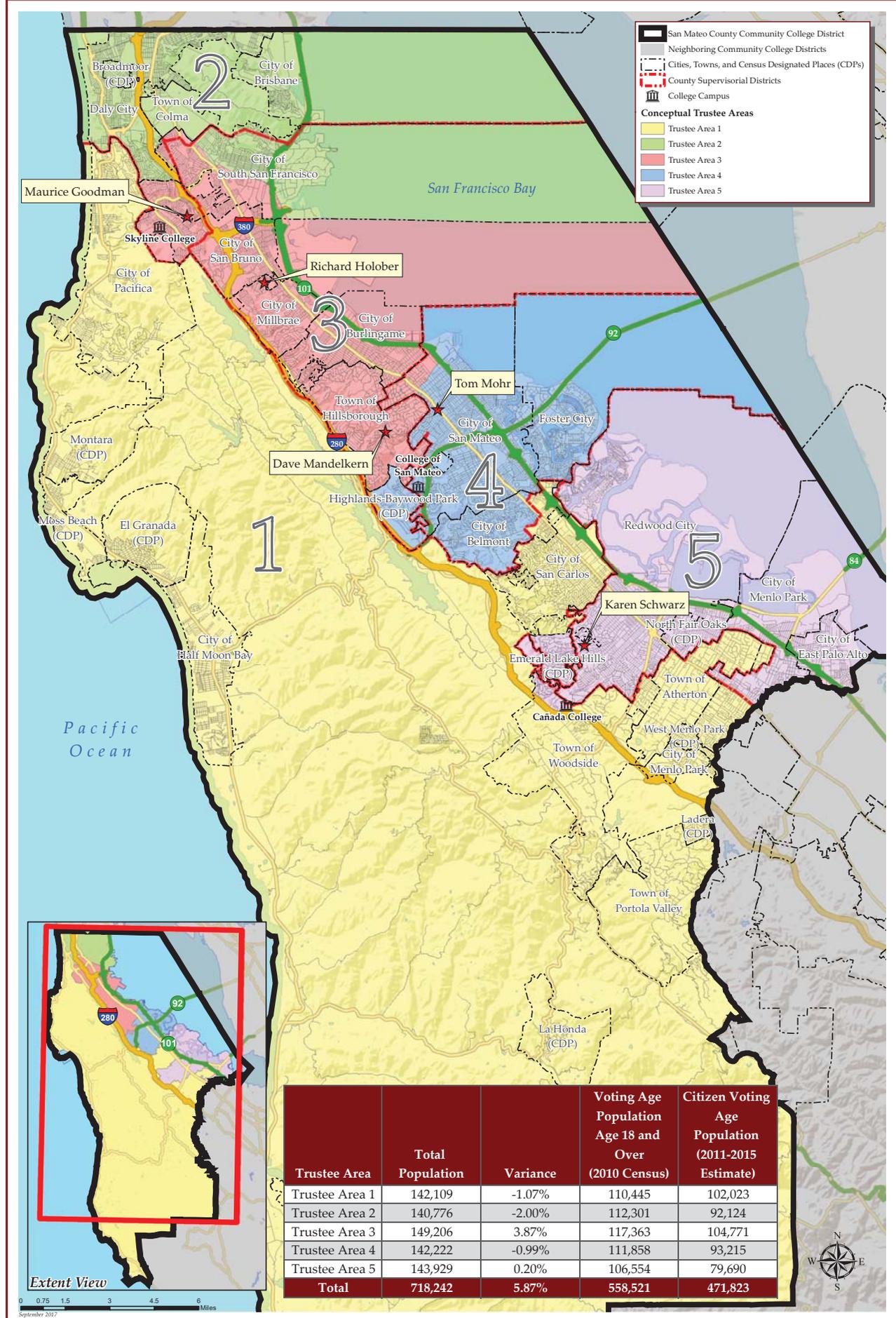
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	149,485	138,656	142,436	148,587	139,287	
Population Variance	5,795	-5,034	-1,254	4,897	-4,403	7.54%
	4.03%	-3.50%	-0.87%	3.41%	-3.06%	
Hispanic/Latino	32,083	38,483	17,769	29,941	64,226	
	21.46%	27.75%	12.48%	20.15%	46.11%	
White	29,038	52,998	102,065	71,287	48,221	
	19.43%	38.22%	71.66%	47.98%	34.62%	
Black/ African American	4,878	2,149	1,098	2,918	7,720	
	3.26%	1.55%	0.77%	1.96%	5.54%	
American Indian/ Alaska Native	211	249	222	197	246	
	0.14%	0.18%	0.16%	0.13%	0.18%	
Asian	76,313	37,108	15,433	35,839	11,241	
	51.05%	26.76%	10.84%	24.12%	8.07%	
Native Hawaiian/ Other Pacific Islander	1,442	2,352	415	2,249	3,426	
	0.96%	1.70%	0.29%	1.51%	2.46%	
Other	675	701	412	521	400	
	0.45%	0.51%	0.29%	0.35%	0.29%	
Two or More Races	4,845	4,616	5,022	5,635	3,807	
	3.24%	3.33%	3.53%	3.79%	2.73%	

Citizens by Voting Age Population Estimate (2010-2014)

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	102,375	93,430	103,158	98,588	75,645	
Population Variance	7,736	-1,209	8,519	3,949	-18,994	
	8.17%	-1.28%	9.00%	4.17%	-20.07%	
Hispanic/Latino	16,739	20,019	9,676	13,276	20,980	
	16.35%	21.43%	9.38%	13.47%	27.73%	
White	23,585	42,293	78,905	57,202	37,613	
	23.04%	45.27%	76.49%	58.02%	49.72%	
Black/ African American	4,045	1,614	987	2,544	5,687	
	3.95%	1.73%	0.96%	2.58%	7.52%	
American Indian/ Alaska Native	198	231	61	162	205	
	0.19%	0.25%	0.06%	0.16%	0.27%	
Asian	54,133	25,801	11,013	21,391	7,624	
	52.88%	27.62%	10.68%	21.70%	10.08%	
Native Hawaiian/ Other Pacific Islander	1,017	1,376	152	833	1,804	
	0.99%	1.47%	0.15%	0.84%	2.38%	
Other	0	0	0	0	0	
	0.00%	0.00%	0.00%	0.00%	0.00%	
Two or More Races	2,658	2,096	2,364	3,180	1,732	
	2.60%	2.24%	2.29%	3.23%	2.29%	

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

CONCEPTUAL TRUSTEE AREAS - SCENARIO 4



San Mateo County Community College District

Conceptual Trustee Areas - Scenario 4

Total Population

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	142,109	140,776	149,206	142,222	143,929	
Population Variance	-1,539	-2,872	5,558	-1,426	281	
	-1.07%	-2.00%	3.87%	-0.99%	0.20%	5.87%
Hispanic/Latino	20,345	40,536	29,983	27,134	64,499	
	14.32%	28.79%	20.10%	19.08%	44.81%	
White	97,085	23,300	62,611	68,443	52,002	
	68.32%	16.55%	41.96%	48.12%	36.13%	
Black/ African American	1,676	4,083	2,469	2,775	7,760	
	1.18%	2.90%	1.65%	1.95%	5.39%	
American Indian/ Alaska Native	261	201	227	187	249	
	0.18%	0.14%	0.15%	0.13%	0.17%	
Asian	16,573	66,574	45,676	35,492	11,591	
	11.66%	47.29%	30.61%	24.96%	8.05%	
Native Hawaiian/ Other Pacific Islander	573	1,336	2,370	2,166	3,439	
	0.40%	0.95%	1.59%	1.52%	2.39%	
Other	447	679	668	506	409	
	0.31%	0.48%	0.45%	0.36%	0.28%	
Two or More Races	5,149	4,067	5,202	5,519	3,980	
	3.62%	2.89%	3.49%	3.88%	2.77%	

Citizens by Voting Age Population Estimate (2011-2015)

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	102,023	92,124	104,771	93,215	79,690	
Population Variance	7,658	-2,241	10,406	-1,150	-14,675	
	8.12%	-2.37%	11.03%	-1.22%	-15.55%	
Hispanic/Latino	11,465	19,731	17,577	12,014	21,450	
	11.24%	21.42%	16.78%	12.89%	26.92%	
White	76,102	18,535	49,436	54,429	41,814	
	74.59%	20.12%	47.18%	58.39%	52.47%	
Black/ African American	1,389	3,507	2,191	2,238	5,658	
	1.36%	3.81%	2.09%	2.40%	7.10%	
American Indian/ Alaska Native	86	146	283	137	205	
	0.08%	0.16%	0.27%	0.15%	0.26%	
Asian	11,988	48,784	32,646	22,748	8,426	
	11.75%	52.95%	31.16%	24.40%	10.57%	
Native Hawaiian/ Other Pacific Islander	358	940	1,946	1,001	1,629	
	0.35%	1.02%	1.86%	1.07%	2.04%	
Other	0	0	0	0	0	
	0.00%	0.00%	0.00%	0.00%	0.00%	
Two or More Races	635	481	692	648	508	
	0.62%	0.52%	0.66%	0.70%	0.64%	

BOARD REPORT NO. 17-9-3C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kimberlee Messina, Interim Vice Chancellor, Educational Services and Planning, 358-6887
Aaron McVean, Interim Vice President, Planning, Research and Institutional Effectiveness, 358-6803

DISTRICT STRATEGIC PLAN STUDENT SUCCESS METRICS, TRENDS AND TARGETS

The discussion will include a presentation and discussion of the District Strategic Plan (DSP) metrics and targets for each of the colleges and the District overall. In addition, there will be a presentation of the DSP dashboard, including an interactive portion for the Board to use the tool first hand.

A copy of the “Strategic Plan Goals: Trends and Targets” is attached to this report.

San Mateo County Community College District Strategic Plan Goals: Trends and Targets

Strategic Goal #1: Improve Student Success	FALL FULL TIME FIRST-TIME STUDENTS	FA '12	FA '13	FA '14	FA '15	FA '16		17-18 target	19-20 target
	Cohort size (number of students)	1,451	1,810	1,846	1,888	1,867		1,960	2,054
1.1,1.2	% of students completing SEP	27%	72%	83%	85%	90%		100%	100%
1.6-1.9	Fall-to-Spring persistence	90%	91%	91%	91%	90%		93%	95%
1.5	% initial enrollment in basic skills MATH	41%	39%	35%	31%	26%		21%	19%
1.4	% initial enrollment in basic skills ENGLISH	28%	28%	25%	18%	8%		4%	4%
1.5	% initial enrollment in transfer level MATH	25%	28%	30%	35%	44%		46%	50%
1.4	% initial enrollment in transfer level ENGLISH	28%	32%	34%	42%	66%		68%	72%
1.5	Among students enrolled in basic skills MATH in first year: % completing transfer level MATH within 2 years	17%	17%	18%	21%	-		24%	28%
1.4	Among students enrolled in basic skills ENGLISH in first year: % completing transfer level ENGLISH within 2 years	57%	53%	54%	57%	-		46%	53%
1.6-1.9	% of students completing a degree within 150% of normal time	15%	15%	16%	-	-		20%	24%
1.6-1.9	Average time to completion of Associates Degree (semesters*) <i>* Summer = 0.5 semesters</i>	5.9	6.0	6.0	-	-		6.0	6.0
Strategic Goal #2: Promote Academic Excellence	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17		17-18 target	19-20 target
2.4-2.7	Degree Completers	1,319	1,398	1,502	1,551	1,618		1,706	1,788
2.4-2.7	Certificate Completers	1,250	1,568	1,654	1,529	1,363		1,432	1,501
2.8	CSU transfers	753	999	889	989	995		1,039	1,086
2.9	UC transfers	304	292	332	335	413		433	453
2.3	San Mateo County high school take rate	54%	49%	47%	-	-		50%	55%
Strategic Goal #3: Increase Program Delivery Options	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17		17-18 target	19-20 target
1.3, 3.1-3.4	Course success rate differential (Distance Education vs. Face-to-Face)	-11%	-7%	-6%	-4%	0%		0%	0%

College of San Mateo

Strategic Plan Goals: Trends and Targets

Strategic Goal #1: Improve Student Success	FALL FULL TIME FIRST-TIME STUDENTS	FA '12	FA '13	FA '14	FA '15	FA '16		17-18 target	19-20 target
	Cohort size (number of students)	685	853	880	897	879		923	967
1.1, 1.2	% of students completing SEP	32%	68%	82%	84%	88%		100%	100%
1.6-1.9	Fall-to-Spring persistence	91%	92%	92%	92%	91%		95%	95%
1.5	% initial enrollment in basic skills MATH	36%	30%	28%	25%	22%		20%	20%
1.4	% initial enrollment in basic skills ENGLISH	6%	5%	7%	3%	3%		3%	3%
1.5	% initial enrollment in transfer level MATH	32%	36%	39%	45%	53%		55%	60%
1.4	% initial enrollment in transfer level ENGLISH	27%	33%	33%	35%	63%		65%	70%
1.5	Among students enrolled in basic skills MATH in first year: % completing transfer level MATH within 2 years	14%	12%	13%	21%	-		25%	30%
1.4	Among students enrolled in basic skills ENGLISH in first year: % completing transfer level ENGLISH within 2 years	30%	42%	30%	26%	-		30%	40%
1.6-1.9	% of students completing a degree within 150% of normal time	13%	17%	18%	-	-		20%	25%
1.6-1.9	Average time to completion of Associates Degree (semesters*) * Summer = 0.5 semesters	6.0	6.0	5.9	-	-		5.9	5.9
Strategic Goal #2: Promote Academic Excellence	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17		17-18 target	19-20 target
2.4-2.7	Degree Completers	482	491	559	602	632		664	695
2.4-2.7	Certificate Completers	571	774	961	957	767		805	844
2.8	CSU transfers	325	391	324	352	379		398	417
2.9	UC transfers	150	137	167	164	203		213	223
2.3	San Mateo County high school take rate	30%	27%	27%	-	-		30%	32%
Strategic Goal #3: Increase Program Delivery Options	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17		17-18 target	19-20 target
1.3, 3.1-3.4	Course success rate differential (Distance Education vs. Face-to-Face)	-3%	-3%	0%	8%	7.1%		0%	0%

Cañada College

Strategic Plan Goals: Trends and Targets

Strategic Goal #1: Improve Student Success	FALL FULL TIME FIRST-TIME STUDENTS	FA '12	FA '13	FA '14	FA '15	FA '16	17-18 target	19-20 target
	Cohort size (number of students)	268	306	294	364	305	320	336
1.1, 1.2	% of students completing SEP	23%	73%	74%	80%	90%	100%	100%
1.6-1.9	Fall-to-Spring persistence	89%	86%	87%	87%	89%	90%	95%
1.5	% initial enrollment in basic skills MATH	38%	37%	34%	25%	19%	15%	15%
1.4	% initial enrollment in basic skills ENGLISH	27%	27%	20%	17%	13%	5%	5%
1.5	% initial enrollment in transfer level MATH	29%	32%	33%	38%	43%	43%	46%
1.4	% initial enrollment in transfer level ENGLISH	34%	36%	32%	52%	65%	68%	70%
1.5	Among students enrolled in basic skills MATH in first year: % completing transfer level MATH within 2 years	14%	15%	14%	18%	-	21%	25%
1.4	Among students enrolled in basic skills ENGLISH in first year: % completing transfer level ENGLISH within 2 years	46%	33%	31%	30%	-	36%	39%
1.6-1.9	% of students completing a degree within 150% of normal time	16%	12%	16%	-	-	17%	19%
1.6-1.9	Average time to completion of Associates Degree (semesters*) * Summer = 0.5 semesters	5.4	5.7	5.8	-	-	5.8	5.8
Strategic Goal #2: Promote Academic Excellence	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17	17-18 target	19-20 target
2.4-2.7	Degree Completers	306	331	343	380	354	371	390
2.4-2.7	Certificate Completers	230	332	271	206	218	229	240
2.8	CSU transfers	102	138	157	166	167	170	175
2.9	UC transfers	34	46	60	51	64	67	70
2.3	San Mateo County high school take rate	18%	15%	16%	-	-	18%	20%
Strategic Goal #3: Increase Program Delivery Options	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17	17-18 target	19-20 target
1.3, 3.1-3.4	Course success rate differential (Distance Education vs. Face-to-Face)	-12%	-6%	-7%	-7%	-4.2%	0%	0%

Skyline College

Strategic Plan Goals: Trends and Targets

Strategic Goal #1: Improve Student Success	FALL FULL TIME FIRST-TIME STUDENTS	FA '12	FA '13	FA '14	FA '15	FA '16	17-18 target	19-20 target
	Cohort size (number of students)	498	651	672	627	683	717	751
1.1, 1.2	% of students completing SEP	23%	77%	89%	91%	93%	100%	100%
1.6-1.9	Fall-to-Spring persistence	90%	91%	92%	91%	89%	93%	95%
1.5	% initial enrollment in basic skills MATH	50%	51%	46%	43%	35%	25%	20%
1.4	% initial enrollment in basic skills ENGLISH	59%	57%	51%	39%	13%	5%	5%
1.5	% initial enrollment in transfer level MATH	13%	16%	16%	20%	32%	35%	40%
1.4	% initial enrollment in transfer level ENGLISH	26%	29%	36%	48%	70%	72%	75%
1.5	Among students enrolled in basic skills MATH in first year: % completing transfer level MATH within 2 years	22%	22%	24%	23%	-	25%	28%
1.4	Among students enrolled in basic skills ENGLISH in first year: % completing transfer level ENGLISH within 2 years	46%	44%	47%	61%	-	65%	70%
1.6-1.9	% of students completing a degree within 150% of normal time	18%	14%	15%	-	-	20%	25%
1.6-1.9	Average time to completion of Associates Degree (semesters*) <i>* Summer = 0.5 semesters</i>	5.9	6.1	6.2	-	-	6.0	6.0
Strategic Goal #2: Promote Academic Excellence	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17	17-18 target	19-20 target
2.4-2.7	Degree Completers	534	584	611	581	639	671	703
2.4-2.7	Certificate Completers	453	466	428	368	379	398	417
2.8	CSU transfers	326	470	408	471	449	471	494
2.9	UC transfers	120	109	105	120	146	153	160
2.3	San Mateo County high school take rate	27%	23%	24%	-	-	27%	30%
Strategic Goal #3: Increase Program Delivery Options	OTHER INSTITUTIONAL METRICS (NON-COHORT)	12-13	13-14	14-15	15-16	16-17	17-18 target	19-20 target
1.3, 3.1-3.4	Course success rate differential (Distance Education vs. Face-to-Face)	-13%	-10%	-10%	-8%	-1.4%	0%	0%

BOARD REPORT NO. 17-9-4C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kathy Blackwood, Executive Vice Chancellor, (650) 358-6869

INTRODUCTION OF TRUSTEE GRANT

Currently, students are eligible for a state Board of Governors Grant (BOG fee waiver) if they meet certain income and GPA requirements. SMCCCD doesn't receive any funding from the state for these awards. Currently, the District waives about \$9 million in enrollment fees, almost 50% of total fees. At the Board's annual retreat last February, the Trustees discussed changing the name for the BOG fee waiver to a Board of Trustees fee waiver (or something similar) and extending the grant to meet additional student needs. Staff will bring a draft outline for Board discussion.