

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES STUDY SESSION**

**June 14, 2017**

**Closed Session at 5:00 p.m.; Open Meeting at 6:00 p.m.**

**District Office Board Room**

**3401 CSM Drive, San Mateo, CA 94402**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
  - *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
  - *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
  - *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
  - *Regular Board meetings are recorded; recordings are kept for one month.*
  - *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*
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**5:00 p.m.      Call to Order**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

1. Conference with Legal Counsel Regarding Two Cases of Existing Litigation:
  - a. San Mateo County Community College District vs. LocusPoint Networks, LLC, et al, Case No. 17CIV01534
  - b. LocusPoint Networks, LLC, et al vs. San Mateo County Community College District, Case No. 17CIV01550
2. Conference with Legal Counsel Regarding One Case of Potential Litigation Pursuant to Subdivision (c) of Section 54956.9
3. Conference with Labor Negotiator  
Agency Negotiator: Kathy Blackwood  
Employee Organization: AFT
4. Public Employee Discipline, Dismissal, Release

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

**RECESS TO CLOSED SESSION**

**RECONVENE TO OPEN SESSION**

**6:00 p.m. Call to Order/Roll Call**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

**SWEARING IN OF STUDENT TRUSTEE**

**MINUTES**

17-6-1 [Approval of the Minutes of the Meeting of May 10, 2017](#)

**PRESENTATION TO THE BOARD BY PERSONS OR DELEGATIONS**

17-6-1C [Recognition of Employees with “Above and Beyond” Award](#)

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

17-6-1A [Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

**Other Recommendations**

17-6-1B [Public Hearing Regarding By-Trustee Area Elections/Board Discussion and Consideration of Move to By-Trustee Area Elections and Selection of Trustee Areas\\*](#)

\*Maps and demographic data for three scenarios for potential trustee districts may be viewed at: <http://smccd.edu/boardoftrustees/notice-hearing-by-trustee-area-elections.php>

**STUDY SESSION**

17-6-2C [Discussion of Policies and Procedures](#)

**STATEMENTS FROM BOARD MEMBERS**

**RECONVENE TO CLOSED SESSION (if necessary)**

**RECONVENE TO OPEN SESSION (if necessary)**

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION (if necessary)**

**ADJOURNMENT**

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
May 10, 2017, San Mateo, CA**

**The meeting was called to order at 5:00 p.m.**

**Board Members Present:** President Thomas Mohr, Vice President Richard Hober (via telephone), Trustee Maurice Goodman, Trustee Dave Mandelkern

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Mohr said that during closed session, the Board will (1) hold a meeting with agency labor negotiator Kathy Blackwood; the employee organization is AFT, (2) hold a conference with legal counsel regarding two cases of existing litigation and two cases of potential litigation as listed on the printed agenda, and (3) consider the recommendation for expulsion of two students.

**STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY**

None

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:03 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:14 p.m.

**Board Members Present:** President Thomas Mohr, Trustee Maurice Goodman, Trustee Dave Mandelkern, Student Trustee Dennis Zheng

**Others Present:** Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Jamillah Moore, District Academic Senate President Leigh Anne Shaw

**PLEDGE OF ALLEGIENCE**

**ANNOUNCEMENT OF ACTION TAKEN DURING CLOSED SESSION**

President Mohr said that during the closed session, the Board voted to approve the expulsion of two students.

**DISCUSSION OF THE ORDER OF THE AGENDA**

President Mohr asked that, in order to accommodate members of the public who wish to speak on the agenda item titled "Discussion of Policy on Time, Place and Manner," the Board consider hearing this item immediately following "Presentations to the Board by Persons or Delegations." There were no objections from the Board.

**HEARING OF THE PUBLIC ON POTENTIAL MOVE TO BY-TRUSTEE AREA ELECTIONS**

President Mohr declared the public hearing open at 6:16 p.m. He called for questions or comments from the public and from the Board. Trustee Goodman recommended taking action on this item at the next Board meeting. President Mohr said it will be on the agenda along with a final public hearing. Hearing no further comments or questions, President Mohr declared the public hearing closed at 6:18 p.m.

**MINUTES**

It was moved by Trustee Mandelkern and seconded by Trustee Goodman to approve the minutes of the meeting of April 19, 2017. The motion carried, all members present voting Aye.

It was moved by Trustee Goodman and seconded by Trustee Mandelkern to approve the minutes of the meeting of April 26, 2017. The motion carried, all members present voting Aye.

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

Chancellor Galatolo, acknowledging that this will be Dennis Zheng's last meeting as Student Trustee, extended sincere appreciation to him for a job well done serving all students in the District.

Aaron McVean, Interim Vice President-Instruction at Skyline College, presented awards to Chancellor Galatolo and the Board of Trustees from the Western Region Council on Black American Affairs in appreciation for their support of the White House Initiative's Summit on Educational Excellence for African Americans, which was held at Skyline College last fall. He said President Stanback Stroud received an award earlier today. President Mohr said it is an honor to accept the award on behalf of the Board. He said the Board has been willing to look at the important matters of race, class and privilege and to learn not only from professionals, but from students and the community as well. He said this issue is immensely important to all aspects of the educational process. Chancellor Galatolo congratulated President Mohr and his fellow trustees, noting that the Board has held three meetings on race, class and equity. He said this is central to the District's strategic vision of addressing the broader needs of the most at-risk and traditionally underserved populations who come to the colleges. Chancellor Galatolo thanked President Stanback Stroud for her leadership.

Cañada College President Moore extended appreciation to Student Trustee Zheng. She said it has been wonderful to work with him this year.

District Academic Senate President Shaw said the Senate held its final meeting of the academic year on April 8. She said a report of activities is being compiled and will be available before the next meeting. President Shaw thanked the Board for their support of the Academic Senate.

Dylan O'Shea, President of the Associated Students of Skyline College (ASSC), thanked the Student Senate members who were present. He thanked Amory Cariadus, Director of Student Development, and Anjelica Gacutan-Viloria, Student Life and Leadership Assistant. He introduced Brian Guardado, Vice President of ASSC, who assisted in the presentation of the report. Highlights of their report included:

- Students serve on participatory governance committees, task forces and operational work groups at the college and district levels. The public safety services study is particularly important to students and students from each college serve on the Public Safety Services Committee.
- There are fifty clubs on campus, including six new clubs.
- Events held during the semester included the ASSC Spring Retreat at the Museum of Tolerance, Holocaust Remembrance Day, Post-Election Response video, Escalation Training, Islam 101, Sexual Assault Awareness Month, Asian American and Pacific Islander Heritage Month, Women's History Month, Random Acts of Kindness, Drug Trafficking Awareness, and Rally For the People, By the People.

ASSC elections and the election of the student trustee were held in May. The ASSC Council conducted a public safety survey of students districtwide, adapted from a survey created and distributed by the ASSC to Skyline College students in spring 2016. The survey was completed by 1,106 students and helped assess student comprehension of public safety.

Chancellor Galatolo thanked Mr. O'Shea and Mr. Guardado for their report. In response to a question from Chancellor Galatolo, Mr. O'Shea said he will begin studies at UCLA in the fall. Trustee Mandelkern congratulated Mr. O'Shea on his academic success and thanked him for his leadership at Skyline College. President Mohr said the work done by the ASSC is a model of students caring for one another. Student Trustee Zheng said the Wellness Room at Skyline College has been completed and he thanked President Stanback Stroud and the Skyline College administration for their support of this project.

Chancellor Galatolo acknowledged Student Trustee-Elect Alfredo Olguin Jr. and said he looks forward to working with him.

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS: PRESENTATION OF MICHAEL BENNETT LIFETIME ACHIEVEMENT AWARD TO PRESIDENT THOMAS MOHR AND PRESENTATION BY PHI THETA KAPPA STUDENTS AT CAÑADA COLLEGE (17-5-1C)**

Katherine Ramirez and Autumn McMahan, Co-Presidents of Beta Zeta Nu, the Phi Theta Kappa Chapter at Cañada College, said Phi Theta Kappa is an honor society which is open to any student with a cumulative GPA of 3.45 or higher who has completed 12 or more college transferable units and who is currently enrolled in at least three units. The mission of Phi Theta Kappa is to recognize and foster scholarship, leadership, service and fellowship.

Scholarship: Phi Theta Kappa fosters scholarship by honoring academically successful students, creating financial scholarship opportunities, and offering unique original research opportunities such as Honors in Action.

Leadership: Phi Theta Kappa fosters leadership by providing leadership lessons from various speakers and leadership opportunities through activities such as hosting the Nevada/California Regional Convention, organizing fundraisers, working with college administration and groups, and facilitating speakers on specific topics.

Service Recent service projects/activities include a Title IX anti-sexual harassment awareness campaign, celebration of local feeder high school students, raising money for the Redwood City Magic Bridge Playground, Wounded Warriors Christmas cards, holiday food and toy drives, beach and park cleanups, weekly mentoring of Middle College students, and financial literacy training with ESL and international students.

Fellowship: Students attended regional and international conventions, completed group service projects and hosted regional events.

Beta Zeta Nus' accomplishments in 2016 included being placed as the fourth most distinguished chapter out of 1,200 chapters and receiving awards for the most distinguished Honors in Action theme, most distinguished regional chapter, top regional Honors in Action and Honors College projects, and distinguished team award. Individual honors included Gianfranco Gastelo being named regional president, Katherine Ramirez receiving a most distinguished officer award, and Professor Paul Roscelli receiving a Continued Excellence Award for Advisors.

Ms. Ramirez and Ms. McMahon presented an award to Cañada College President Moore in appreciation for her support of Beta Zeta Nu. They presented the national Phi Theta Kappa Michael Bennett Lifetime Achievement Award to President Thomas Mohr and thanked him for his longstanding support of Phi Theta Kappa and of the entire district. President Mohr said he has attended Beta Zeta Nu meetings and is struck by the vitality of the discussion as students talk about important social issues, what they are learning in classrooms, and what is occurring in the community. He said the students are gaining confidence, will be future leaders, and are heroes to many.

Trustee Mandelkern congratulated President Mohr on a very well deserved honor. He said President Mohr has dedicated his life to the education of young people in San Mateo County, first in the K-12 area and more recently at the community college level. Trustee Mandelkern also congratulated the Beta Zeta Nu students for their successful year. He said they are an inspiration to all students and have set a high bar for their colleagues at College of San Mateo and Skyline College.

Trustee Goodman congratulated the students and the faculty and staff who support them on the great distinction of placing fourth out of 1,200 chapters. He congratulated President Mohr on his well-deserved honor.

#### **DISCUSSION OF POLICY ON TIME, PLACE AND MANNER (17-5-2C)**

President Mohr said that in addition to Board policies and procedures that address this issue, the Board adopted an Affirmation of Social Justice in December 2016. He quoted from the Affirmation as follows:

**“Participation and Freedom of Expression.** The Board expects the District’s colleges to be community focused institutions where students, faculty, staff and the general public participate without fear or concern for retaliation or intimidation. Our colleges are models for open expression and are safe zones for sharing ideas and opinions.”

Chief of Staff Mitchell Bailey said the Board reviewed Board Policy 2.31 on “Speech: Time, Place and Manner” in June 2013 and affirmed the opening sentence: “Public expression in the form of freedom of speech and advocacy is a fundamental American right and an essential element in the marketplace of ideas of higher education.” He said this topic is currently being discussed on campuses across the country. Mr. Bailey said everyone must come to the realization that by design, our system of democracy is not clean; it is inelegant and messy. He said this policy is intended to help bring some clarity to the mess. The policy defines the process the District has in place to ensure that the rights of everyone are balanced with the administrative procedures regarding the safety and health of students, faculty, staff, guests and visitors to all of the District’s campuses and properties.

Mr. Bailey outlined key points of Policy 2.31:

- Students, faculty, staff and others who are on campus engaging in activities of free speech and peaceable assembly must allow the District’s regularly scheduled classes, research, events, ceremonies and normal and essential operations to proceed without unreasonable interference.

- Appropriate deference must be given to the ease and flow to and from the campuses, buildings, parking areas, etc.
- Groups that have reserved access to rooms/facilities have a right to use them without interference.
- A speaker must be allowed to be seen and heard by an audience.
- Noise must be limited to a level that allows campus events and operations to occur without unreasonable interference.
- Actions must not in any way impede the health or safety of anyone on the campuses.
- There must be no destruction of physical or personal property as a result of the exercising of an individual's rights.

Mr. Bailey said Board policies should not be read in isolation as they are linked to other policies and procedures. He said the language in Policy 2.31 is reflected in the policy and procedure on student conduct and in the Human Resources policies for faculty and staff.

Trustee Mandelkern said Policy 2.31 also states, "The Board of Trustees recognizes that fostering free speech and encouraging the broad expression of diverse views are essential to the District's goal of offering a rich educational environment." In addition, it states that "no restrictions shall be placed on the subject matter, topics or viewpoints expressed by students, employees or members of the public," as long as it does not include expression which is obscene, libelous or slanderous, does not incite violence, etc. Trustee Mandelkern said the Board wishes to open the campuses to students, faculty, staff and members of the community to engage in the exchange of ideas from many different points of view and to build a stronger community by discussing the different points of view civilly, peacefully, and in the spirit of good neighborliness, friendship and fellowship. Trustee Mandelkern confirmed portions of Policy 2.31 mentioned by Mr. Bailey and highlighted other portions:

- A group that has reserved a space has the right to use it.
- Speakers and performers have a right to be seen and heard by the audience.
- Protesters and people who have a dissenting point of view need to maintain a noise level that allows classes, campus events and operations to occur without unreasonable interference.
- Peaceful marches and picketing are permitted in the designated public forums of the District.
- There shall not be restrictions on the rights of students, employees and members of the public to exercise free expression, including but not limited to the use of bulletin, boards, the distribution of printed materials, etc.

Trustee Mandelkern said he believes the policy states very clearly what is allowed and what is not allowed in the exchange of ideas. He said he has reflected on the events of the past few weeks and on events in the country during the past few months. He said he believes that what is sadly lacking in the discourse and debate is empathy. He said he believes people should think about what it would be like to walk in the other person's shoes and to understand the importance of talking to each other rather than shouting over each other. Trustee Mandelkern said this is essential if we are to continue to have a great country founded in the spirit of democracy where we can move forward together as one country "indivisible, with liberty and justice for all."

Trustee Goodman said he hopes the District, as a learning institution, is doing its part to promote mutual responsibility on all sides by promoting the empowerment of students to have a voice and also to listen to a voice, and to arm students with the skills to understand the importance of freedom of expression as well as civil disobedience and the consequences of both. He said he believes there is a place for both freedom of expression and civil disobedience and, as long as the understanding regarding consequences is clear, he not only supports them but also encourages them because this is what our country is based upon.

Lucia Lachmayr, who teaches English at Skyline College, said she was not present at the event at Cañada College, but understands that the protest was non-violent. She said the speaker's website attacks the sense of religious freedom and includes an affront to the poor. She said this creates a sense of ideological violence and could bring about a sense of fear and lack of safety for students, to which protest is a reasonable response. She suggested that if groups are invited to a campus and their speech includes denigration of students, the District should prepare students for appropriate ways in which they can respond. Professor Lachmayr requested that the students involved in the incident at Cañada College not be punished.

John Ellis, a resident of Sky Londa, said that under the First Amendment, public colleges cannot choose the speakers invited by students or organizations based on their content or viewpoint. He said the Board cannot regulate so-called hate speech, which is fully protected under the First Amendment. He said protesters have the right to protest passionately but do not have the right to interfere with the right of the audience to hear a speaker. He said that at Cañada College, the execution of these free speech policies was severely deficient. Mr. Ellis said that public colleges have a moral and legal responsibility to remove hecklers who are shutting down speech. He said that if the colleges do not act, they could be liable for damages and the responsible employees could be personally liable. He said he believes the Board should: retain the current free speech policies; add a policy requiring public safety officers and administrators to take all objectively reasonable steps to stop hecklers from shutting down speech; provide for a policy to allow public safety officers to ask police to arrest such hecklers; educate senior staff and faculty about their free speech responsibilities; instruct the college presidents to issue immediate and firm public statements following such incidents; reprimand a professor/advisor for standing in solidarity with the protesters; and adopt the University of Chicago Statement on Principles of Free Expression.

Dylan O’Shea, speaking personally and not as a student government representative, said he does not believe this case applies to different points of view but applies rather to views that make students feel unsafe on the campuses Districtwide. He said he is concerned that there is video evidence of a faculty member saying they will use their power to get the demonstrating students punished to the maximum. He said he is also concerned that a crowd in a district theater would chant, “we don’t care what you have to say” at scared and concerned students who are now being accused of preventing free speech. He said he believes that taking disciplinary action against the students demonstrates that we do not understand where free speech starts and where it ends. He said the mission statements of the Colleges support learning and social justice; he said he believes the students exhibited these qualities as they used their speech to stand up for themselves and others when they found something they believed was wrong. Mr. O’Shea said that instead of punishing students who use their brains and voices to make change, we should ask if our values and mission are being represented in our reaction to the situation. He said that, if not, it might be time to stand with the students and not punish them for standing up for themselves when so many others continue to sit.

A Cañada College student said those who were opposed to the protest used physical aggression. She said video evidence shows protesters being yanked and pushed and shows a professor screaming threats at a student protester. She said Public Safety personnel stood by as protesters were being physically assaulted. She said the College and District should be outraged by this but it is her belief that they are not.

Michael Hoffman, Math instructor at Cañada College, said disruptive protest is essential for those who believe that the system does not protect them. He said the Young America’s Foundation is a national organization with a great amount of resources. He said that almost all of the speakers on the list they provide to student groups have very inflammatory things to say. He said they want fights to occur at events and want college administrations to crack down on students who do not feel protected in the current political climate. He said he believes this goes directly against the District’s social justice mission.

Zev Kvitky said he does not believe this issue is about free speech. He said some of the arguments for free speech are coming from the same people who are arguing against academic freedom with the claim that uninformed, un-researched opinions deserve equal airing in classrooms. He said he believes a community has the right to respond to free speech in a way they see fit, including drowning out a speaker. He said he does believe the speech of the speaker at Cañada College is compatible with the policy recently passed by the Board to protect marginalized communities from hate, fear and intimidation. He said the Board has a difficult decision to make. He said he believes disciplining students from marginalized communities would be the wrong decision.

Elizabeth Terzakis, who teaches English at Cañada College, said the speaker at Cañada College was moved to another room and was allowed to finish uninterrupted. She said she believes the speech that needs to be protected is marginalized speech. She said only the government can impinge on free speech because it has a monopoly on force. Professor Terzakis said she was the faculty advisor in the past when a group violated the policy on Time, Place and Manner. She said the punishment was only to have a reprimand letter placed in the files of those who violated the policy. She said she believes the protesters at the recent event have suffered enough and should receive no punishment.

Iridian Martinez, a student at Skyline College, said she was one of the protesters at the event at Cañada College. She said no one is talking about the physical assault many of the protesters faced. She quoted from the Board’s Affirmation of the District’s Commitment to Social Justice: “We believe that social justice is practiced when we openly challenge

injustice and value diversity. It exists because all people share a common humanity and therefore have a right to equitable treatment and support for their human rights. . .” Ms. Martinez said the protesters were speaking out against racism, sexism and anti-gay rhetoric. She said she believes Cañada College was allowing hate speech to be protected and to become the norm on campus. She said grievances are being pursued against two students, including herself. She said due process has been followed at Skyline College but her understanding is that it has not been followed at Cañada College.

Alfredo Olguin Jr. said he believes the faculty member mentioned in Mr. Ellis’ comments stepped up at the event to protect students because Public Safety personnel were not doing so. He said the message of the speaker was that making money is good. He contrasted this with the history of the exploitation of native peoples and black people who were brought as slaves. He said that when free speech is allowed, there will be people opposed to the message and he believes these people have a right to protest the message. Mr. Olguin said it saddens him to hear of disciplinary actions taken against the student protesters. He said this is not helpful to the goal of building communities and increasing success rates.

Matt Grocott thanked President Moore for the letter she sent to the Cañada College community. He said he believes the letter represents a move in the right direction but that there are things the Board still needs to address. He said the College has not offered an apology to either the invited speaker or the organization that sponsored the event. He said the letter does not include an affirmation of policies that might be different in the future to assure that the right to peaceable assembly is not violated.

Kristen Parks, a faculty member at Cañada College, said she witnessed the assault of two Cañada College female students and stepped in to try to stop the assault. She said Public Safety officers informed her that they also witnessed the assault.

A Skyline College student said she believes the Board’s Affirmation of Social Justice means nothing if it does not protect students who fear for their safety. She quoted from the Affirmation: “The Board expects the District’s colleges to be community focused institutions where students, faculty, staff and the general public participate without fear or concern for retaliation or intimidation. Our colleges are models for open expression and are safe zones for sharing ideas and opinions.” She said she believes that Cañada College has retroactively done everything in its power to stifle its student activists. She quoted further, “All students and employees must feel that their learning and work environments are free from fear, intimidation, violence, aggression, harassment, bullying, discrimination and intolerance.” She said the students who voiced their disgust at the event have felt nothing but unsafe on the campus.

David Leitner, Adjunct Professor of Anthropology at Cañada College, said the kind of speech protected by the First Amendment is not absolute. He said the Supreme Court has routinely set limits, particularly around speech that provokes, incites violence or in other ways has a harmful effect on society as a whole. He said he believes there must be a discussion about the limits to free speech, including how the concept of free speech squares with other moral and ethical guidelines the Board has laid out for us as a community. He requested that the Board consider the status of student discipline not based on false ideologies of absolute free speech but on a fair consideration of the effects of speech and where as a community we want to draw the line.

Jane Carlson said she was an attendee at the event. She said she does not understand why the agitators were not given their time, followed by the speaker being allowed to give the speech that the audience came to hear. She said that the speech was basically “Economics 101” and was not offensive. Ms. Carlson said she did not feel protected by campus security and questioned why stated policies were not followed.

Rebecca Chow, a student at Cañada College, said her name and face have been shown on white supremacist blogs and said she does not feel safe. She told the story of a peer who said she was afraid to confide in Public Safety because they lack knowledge of what racial tensions look like and what people have to go through on a daily basis. She said she believes she is being disciplined because she fought for her own and others’ right to exist. She said she does not believe the institution has ever protected her and does not believe it cares for her and other marginalized students.

A member of the public said she attended Cañada College for five semesters and lives near the campus. She said 200 students who wanted to hear the speaker attended the event and they also feel marginalized. She thanked the Board for reviewing the policy prior to beginning the discussion because it was clarifying. She said that what the speaker had to say is not the point and his outlook should have no bearing on the discussion. She said the speaker had a right speak

and the student group had a right to invite him. She said the policy states that students are not allowed to disrupt in the way that they did and the teacher involved deliberately motivated students to violate the policy. She asked that all involved teachers and students be disciplined appropriately.

Victoria, an educator, said an educational facility must protect students and provide safe spaces for them to learn so that they do not feel threatened or uncomfortable. She said she believes that punishing students for standing up will cause others to sit down.

Trustee Goodman said the District's philosophy is student-centered. He thanked the students who showed tremendous courage by coming to this meeting despite threats, intimidation and fear. He also thanked the students for bringing the Board's attention to its responsibility and promise to protect marginalized students.

Trustee Mandelkern thanked all those who spoke on the issue in a constructive manner. He said the Board's role is difficult as it balances the fine line between protecting the rights of all members of the community to express themselves and assuring that all members of the community feel safe.

Student Trustee Zheng said that just as students on the three campuses elected him, the community at large elects other Board members. He said Board members are leaders in the community and he knows they care deeply about the community. He said he hopes the Board is not influenced by politics or by any small group. He said a large number of District students are marginalized and he believes that the Board should work to protect them.

President Mohr said it is important to have colleges with free and open discourse, where we are continually in the pursuit of truth, where everyone feels they belong, where every individual is sacred, and where we react immediately when students feel they are violated. He said he believes it is critical to talk honestly and openly with one another about the parameters of injustice, about which the young people served by District feel deeply. President Mohr called on everyone to talk with each other in every classroom, conference room, etc. He said policies guide the District in its actions and must be adhered to in some reasonable way, but also in a compassionate and understanding way. He thanked everyone for being reasonable and thoughtful throughout the discussion and for trying to listen to one another. He said he is pleased that all speakers felt free to express themselves.

President Mohr called for a five-minute recess. Trustee Goodman asked that Public Service accompaniment be offered to students who feel they need that service when leaving the meeting.

#### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, said the District received an APPA Sustainability Award for 2016. He congratulated Joe Fullerton, Energy and Sustainability Manager, and his team.

#### **NEW BUSINESS**

#### **APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (17-5-1A)**

It was moved by Trustee Goodman and seconded by Trustee Mandelkern to approve the items in board report 17-4-1A. The motion carried, all members present voting Aye.

#### **RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY FOR THE 2017-18 ACADEMIC YEAR (17-5-2A)**

It was moved by Trustee Mandelkern and seconded by Trustee Goodman to approve the items in board report 17-5-2A. The motion carried, all members present voting Aye.

#### **RATIFICATION OF RENEWED COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 33 (17-5-3A)**

It was moved by Trustee Goodman and seconded by Trustee Mandelkern to ratify the agreement. President Mohr said this item was tabled at the last meeting in order to consult outside legal counsel. He asked if CSEA is in agreement with the language in the contract, particularly with regard to "Me Too" language. Annette Perot, President of CSEA, Chapter 33, said they are in agreement. After this discussion, the motion carried, all members present voting Aye.

**APPROVAL OF THE ALLOCATION OF TOTAL COMPENSATION FOR NON-REPRESENTED EMPLOYEES (17-5-4A)**

It was moved by Trustee Goodman and seconded by Trustee Mandelkern to approve the allocation as detailed in the report. The motion carried, all members present voting Aye.

**APPROVAL OF CONSENT AGENDA**

President Mohr said the consent agenda consists of board reports 17-5-1CA through 17-5-5CA as listed on the printed agenda. He said there was a change to item 17-5-4CA, Acceptance of External Funds. The original report requested approval for initial funding from NOVA for \$29,810.95. Since publication of the board packet, NOVA has confirmed the augmented full grant amount to be \$332,000. Timing of the acceptance of the funds is time sensitive and cannot wait until the next Board meeting. It was moved by Trustee Mandelkern and seconded by Trustee Goodman to approve the items on the consent agenda with the above referenced change. The motion carried, all members present voting Aye.

**Other Recommendations**

**APPROVAL OF SERVICE AWARD FOR 2016-17 STUDENT TRUSTEE (17-5-100B)**

It was moved by Trustee Goodman and seconded by Trustee Mandelkern to approve the service award as detailed in the report. The motion carried, all members present voting Aye. President Mohr presented an award to Student Trustee Zheng in appreciation for his outstanding service. Trustee Mandelkern said Student Trustee Zheng has been an outstanding representative of students during this difficult year. He said Student Trustee Zheng expresses himself well, explicitly in words and tacitly in actions. He said he is delighted to vote in favor of the motion.

Trustee Goodman thanked Student Trustee Zheng for his year of service. He referenced the saying, “If you don’t stand for something, you’ll fall for anything” and said he respects Student Trustee Zheng for standing up for students and for standing on principle. Trustee Goodman said Student Trustee Zheng makes sure he is being heard when the time is right. He said he appreciates the support Student Trustee Zheng gives to students and the example he sets for student leadership at the colleges.

President Mohr said Student Trustee Zheng is as good as anyone he has ever seen at keeping people focused on the well-being of students. He said he has been at events at which Student Trustee Zheng showed himself to be an extraordinary leader. He said Student Trustee Zheng is a very talented and articulate leader.

President Mohr presented an award to Student Trustee Zheng in appreciation for his outstanding service.

**APPROVAL OF AWARD OF SPONSORSHIP AGREEMENT FOR DISTRICTWIDE POURING RIGHTS (17-5-101B)**

It was moved by Trustee Mandelkern and seconded by Trustee Goodman to approve the sponsorship agreement as detailed in the report. The motion carried, all members present voting Aye.

**HEARING OF THE PUBLIC ON CONTRACT AWARD FOR COLLEGE OF SAN MATEO ENERGY CONSERVATION FACILITY AND APPROVAL OF CONTRACT AWARD (17-5-102B)**

President Mohr called the hearing to order at 8:34 p.m. He asked if there were comments or questions. Hearing none, he declared the hearing of the public closed. It was moved by Trustee Goodman and seconded by Trustee Mandelkern to approve the contract award as detailed in the report. The motion carried, all members present voting Aye.

**CERTIFICATION OF DISTRICT EQUAL OPPORTUNITY FUND ALLOCATION APPLICATION (17-5-103B)**

It was moved by Trustee Goodman and seconded by Student Trustee Zheng to certify the application as detailed in the report. The motion carried, all members present voting Aye.

**COMMUNICATIONS**

None

**STATEMENTS FROM BOARD MEMBERS**

Student Trustee Zheng said it has been a wonderful experience to represent all District students and to work with his fellow trustees. He said he admires all of the Board members and said they have been mentors to him. He thanked

Ginny Brooks for being a helpful resource, along with Jan Phemester; Vice Chancellor Tom Bauer who has become a friend and mentor; the college presidents and vice presidents, especially President Stanback Stroud and the vice presidents at Skyline College for pushing him to be where he is today; and Amory Cariadus and Anjelica Gacutan for being not only his job supervisors but also for providing him with a great experience throughout his time at Skyline College. Lastly, Student Trustee Zheng thanked his mother and grandmother for everything they have done for him, including bringing him to this country.

Trustee Mandelkern congratulated Student Trustee Zheng and thanked him for everything he has done during his year on the Board. He said he looks forward to working with Student Trustee-Elect Olguin.

Trustee Mandelkern congratulated the District's Honors Program students who did very well in the Bay Area regional competition at Stanford University. He said this is a tribute to the honors programs at the three Colleges and to Professor David Laderman who coordinates the program.

Trustee Mandelkern requested that the Board consider conferring Above and Beyond Awards to the Facilities and Public Safety team members who stepped in to save the life of a student at Cañada College.

Trustee Mandelkern reminded staff of his request to consider offering a course on pedagogy for faculty, as discussed at the study session on teaching and learning, as well as examining work on committees that might not be as productive as others.

Trustee Mandelkern said he had the privilege, along with President Mohr, of representing the District at the Community College League of California's Annual Trustees Conference. He said he came away with the realization that in comparison with other districts, the District is doing outstanding, state-of-the-art work in areas such as K-12 partnerships, guided pathways, and equity and social justice. Trustee Mandelkern said he would like to share the following notes from the conference:

- Do we have a Districtwide policy on social media, as some other districts are adopting?
- For information purposes, it is interesting to note that one-half of community college districts in the state have a standing agenda item for the bargaining units to present at each board meeting.
- Keenan & Associates, who the District uses as one of its insurers, has freely available educational materials on information technology and security topics.
- A keynote session was on the CalPERS and CalSTRS unfunded liabilities issue and the increasing contribution rates for both districts and employees to cover the gap of unfunded liabilities. Trustee Mandelkern said there is a need to push for executive and legislative action at the state level to make sure appropriate action is taken to reduce the gap as much as possible through intelligent pension reform and to make sure the District is aware of the potential financial consequences of the increases over time.
- An interesting session on accreditation included discussion of what will be occurring within the ACCJC under new leadership as well as the push to have WASC Senior, which is the regional accrediting agency for universities and colleges, become the sole accreditor for community colleges as well. Trustee Mandelkern said he would be in favor of the move to WASC Senior.

Trustee Mandelkern, noting that each year the Board votes to elect members to the California Community College Trustees Board, suggested that in the future the Board consider trustees from other large, multi-college districts who would have a greater appreciation of issues facing districts such as SMCCCD.

Trustee Mandelkern requested that discussion of AB387 be placed on the agenda for discussion at a future meeting. This bill calls for minimum wage payments to interns in allied health fields. Information on the bill will be provided to the Board prior to the discussion.

Trustee Goodman said that while the District is far above other institutions with regard to equity and protecting marginalized students, it still has a long way to go. He said situations must not only be discussed, but must be followed by action. He said administrators, faculty and staff should challenge themselves to create opportunities for students to learn from situations rather than just getting through the situations.

Trustee Goodman, referring to the event at Cañada College cited by Trustee Mandelkern, asked that the Board place on the agenda for a future meeting a discussion on mental illness. He asked that the discussion include gaining an

understanding of the resources that are currently directed to students, reaching out to the campuses to determine what can be done differently, and looking at best practices and resources around the state and country regarding the services provided to students and the funding that can go along with it.

Noting the conference attended by President Mohr and Trustee Mandelkern, Trustee Goodman said that what Board members do outside of the board room has an impact. He said that because of work by the Association of Community College Trustees, Congress has reinstated year-round Pell Grants as part of the final Fiscal Year 2017 funding package. As a result, eligible students will be able to receive an additional disbursement of grant aid once they have exhausted their Pell Grant aid for the year.

President Mohr said that while attending the Annual Trustees Conference, he was struck by the difference in attitude regarding accreditation. He said the emphasis has changed to be much more about self-study and planned improvement, which was the original intent. He said Chancellor Galatolo was a leader in bringing about this change in focus.

President Mohr said he called President Moore and Vice Chancellor Nuñez to tell them he believed it was important that the Board president have an opportunity to meet with and thank the security and custodial staff who saved the life of a student. He said that what these staff members did was heroic. He said that during his meeting with them, they discussed values, caring for and being responsible for each other, and not hesitating when duty calls.

President Mohr said there was no discussion at the Annual Trustees Conference about marginalized students and what they are experiencing around the county today. He said the people who spoke at the Board meeting tonight reminded people of the real meaning of education and how much we need to help each other to solve these issues. He said this was an evening of learning and in many ways the sounding of an alarm.

#### **RECESS TO CONTINUATION OF CLOSED SESSION**

The Board recessed to closed session at 9:10 p.m.

#### **RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 10:20 p.m. President Mohr announced that no action was taken during this portion of the closed session.

#### **ADJOURNMENT**

The meeting was adjourned by consensus at 10:22 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the June 14, 2017 meeting.

Richard Holober  
Vice President-Clerk

**BOARD REPORT NO. 17-6-1C**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor  
PREPARED BY: Mitchell Bailey, Chief of Staff, (650) 574-6510

**RECOGNITION OF EMPLOYEES WITH ‘ABOVE AND BEYOND’ AWARD**

The employees of the San Mateo County Community College District work with the highest level of professionalism and skill every day to provide quality learning opportunities in a safe and welcoming environment for all of our students and guests. It is this dedication to our students, our college and our community that makes the SMCCCD a very special place to learn, work and thrive.

From time to time, there are employees who go ‘above and beyond’ their normal course of work and duties to make a real impact on a student, a colleague, a campus or the community. Such a circumstance occurred on May 2, when staff at Cañada College helped save the life of a student who felt hopeless and was in despair.

For their heroic efforts and selfless service, the Board of Trustees will recognize and honor the following employees for going ‘Above and Beyond’:

- Giao Van Bui
- Ignacio Carlos
- Juan Carlos Mendez
- King Lau
- Edgar Nelmidia
- Jimmy Chow
- Tuong Lu
- Fermin Varela
- Rosendo Zamora

**BOARD REPORT 17-6-1A**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel, (650) 358-6883

**APPROVAL OF PERSONNEL ITEMS**

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

**A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT  
(NP = New position, \* = New Employee)**

**Cañada College**

**David Johnson** Interim Vice President of Instruction Office of the VPI

Reassignment from Dean of Humanities and Social Sciences (Grade AD of the Management Salary Schedule 20) into this administrative assignment at Grade AB of the same salary schedule, effective June 12, 2017.

**Leonor Cabrera** Interim Dean of Business, Design and Workforce Business, Design & Workforce

Reassignment from faculty (Faculty Salary Schedule 80) into this administrative assignment at Grade AD of the Management Salary Schedule 20, effective August 1, 2017.

**Phillip King\*** Interim Vice President of Student Services Office of the VPSS

New interim administrative employment, effective June 12, 2017.

**B. PUBLIC EMPLOYMENT**

**1. New Hires (NP = New Position, \* = New Employee)**

**Cañada College**

**Joshua Forman-Ortiz\*** Student life & Leadership Assistant Student Life

New full-time, 12-month Classified employment, effective June 26, 2017, replacing Margarita Lozano who was reassigned through the hiring process.

**Maureen Wiley\*** English Instructor (NP) Humanities & Social Sciences

New Contract I status academic employment, effective August 14, 2017. This is a new position that was Board approved on February 22, 2017.

**College of San Mateo**

**Elnora Tayag\*** Director of Learning Commons (NP) Academic Learning & Learning Technologies

New full-time, 12-month Academic Supervisory employment, effective July 1, 2017. This is a new position that was Board approved on November 9, 2016.

**Lisa Rael** Nursing Instructor Math/Science

New Contract I status academic employment, effective August 14, 2017, replacing Carol Wills who retired.

**Katherine Webster\*** English Instructor Language Arts

New Contract I status academic employment, effective August 14, 2017, replacing Elizabeth Smith who retired.

**Rene Anderson** English Instructor Language Arts

New Contract I status academic employment, effective August 14, 2017, replacing Merle Cutler who retired.

**Elinor Westfold** English as a Second Language Instructor Language Arts

New Contract I status academic employment, effective August 14, 2017, replacing Brandon Smith who retired.

**Malathi Iyengar\*** Ethnic Studies Instructor Creative Arts/Social Science

New Contract I status academic employment, effective August 14, 2017. This is a vacant position.

**Jose Gutierrez** Engineering Instructor Math/Science

New Contract I status academic employment, effective August 14, 2017, replacing Laura Demsetz who was reassigned through the hiring process.

**Lakshmikanta Sengupta** Biology Instructor Math/Science

New temporary academic employment, effective for the 2017-18 academic year.

**Skyline College**

**Nicole Porter\*** Early Childhood/Elementary Education Instructor Business, Education & Professional Programs

New Contract I status academic employment, effective August 14, 2017, replacing Sarita Santos who transferred to Cañada College.

**Patricia Flores\*** Financial Aid Assistant Enrollment Services

New full-time, 12-month Classified employment, effective May 8, 2017, replacing Vincent Lorenzo who resigned.

**Charmaine Cortez\*** Instructional Aide II Student Equity/Disability Resource Center

New full-time, 12-month Classified employment, effective April 19, 2017, replacing Christopher Weidman who was reassigned through the hiring process.

## 1. Re-Employment

### Cañada College

**Kristen Parks** College for Working Adults Instructor Humanities & Social Sciences

Recommend approval of an extension for a temporary, categorically-funded academic position (10-month), effective Fall semester 2017 through Spring semester 2018. The position was originally approved on February 17, 2016.

## C. REASSIGNMENT THROUGH THE HIRING PROCESS

### Skyline College

**Lynsey Hemstreet** Cosmetology Aide Business, Education & Professional Programs

Reassignment from a part-time (44%), 10-month Cosmetology Aide position (Grade 26 of the Classified Salary Schedule 60) into this full-time, 12-month position at the same grade of the same salary schedule, effective June 1, 2017.

### District Office

**Samuel Haun** Senior Buyer General Services

Reassignment from a full-time, 12-month Accounting Technician position (Grade 24A of the Classified Salary Schedule 60) into this full-time, 12-month position at Grade 34 of the same salary schedule, effective May 24, 2017.

## D. TRANSFER/ADMINISTRATIVE REASSIGNMENT

### College of San Mateo

**Kim Lopez** Vice President of Student Services Office of the Vice President

Transferred from the position of Vice President of Student Services at Cañada College into this administrative assignment, effective July 1, 2017.

**Heidi Diamond** Interim Dean of Business and Technology Business/Technology

Transferred from the position of Dean of Business, Design and Workforce at Cañada College into this administrative assignment, effective August 1, 2017.

**Alma Lizette Bricker** Interim Dean of Enrollment Services Admissions & Records

Transferred from the position of Interim Dean of Counseling, Advising and Matriculation at Cañada College into this administrative assignment, effective July 1, 2017.

### District Office

**Gregory Anderson** Interim Vice President of Planning, Research and Institutional Effectiveness District Office

Transferred from the position of Vice President of Instruction at Cañada college into this administrative assignment, effective June 12, 2017.

## **E. CHANGES IN STAFF ALLOCATION**

### College of San Mateo

1. Recommend a change in title for the Director of Business Development and Marketing position (Grade 192E of the Academic-Classified Exempt Supervisory Salary Schedule 35) to Director of Community Relations and Marketing, effective May 1, 2017.
2. Recommend creation of a new classification titled, “Industry Relations Manager (Funded by the Strong Workforce Program)” at Grade 189E of the Academic-Classified Exempt Supervisory Salary Schedule (35), effective July 1, 2017. In addition, recommend a change in staff allocation to add one full-time, 12-month Industry Relations Manager (Funded by the Strong Workforce Program) position in Business/Technology, effective July 1, 2017. This position is a temporary, externally-funded position, effective July 1, 2017 through the expiration of the funding.

### District Office

1. Recommend a change in staff allocation to increase one part-time Public Safety Officer position (1C0240) from 40% of full time, 12-months to full-time, 12-months in Public Safety, effective June 15, 2017. This position was previously Board approved on January 28, 2009.

### Skyline College

2. Recommend creation of a new classification titled, “Director of Promise Scholars Program– (Funded by the Laura and John Arnold Foundation)” at Grade 192E of the Academic - Classified Exempt Supervisory Salary Schedule (35), effective June 15, 2017. In addition, recommend a change in staff allocation to add one full-time, 12-month Director of the Promise Scholars Program (Funded by the Laura and John Arnold Foundation) position in Student Services, effective June 15, 2017. This position is a temporary, externally-funded position, effective June 15, 2017 through the expiration of the temporary funding.

3. Recommend creation of a new classification titled, “Program Services Coordinator – (Funded by the Strong Workforce Program, Carl Perkins, and Career Technical Education Grants)” at Grade 27 of the Classified Salary Schedule (60), effective June 15, 2017. In addition, recommend a change in staff allocation to add one full-time, 12-month Program Services Coordinator – (Funded by the Strong Workforce Program, Carl Perkins, and Career Technical Education Grants) position in the Business, Education and Professional Programs Division, effective June 15, 2017. This position is a temporary, grant-funded position, effective June 15, 2017 through the expiration of the funding.
4. Recommend creation of a new classification titled, “Program Services Coordinator – (Funded by Student Equity and Support Programs)” at Grade 27 of the Classified Salary Schedule (60), effective June 15, 2017. In addition, recommend a change in staff allocation to add one full-time, 12-month Program Services Coordinator – (Funded by Student Equity and Support Programs) position in Student Services, effective June 15, 2017. This position is a temporary, externally-funded position, effective June 15, 2017 through the expiration of the funding.
5. Recommend creation of a new classification titled, “Career and Workforce Marketing and Outreach Coordinator– (Funded by the Strong Workforce Program)” at Grade 27 of the Classified Salary Schedule (60), effective June 15, 2017. In addition, recommend a change in staff allocation to add one full-time, 12-month Program Services Coordinator – (Funded by the Strong Workforce Program) position in the Business, Education and Professional Programs Division, effective June 15, 2017. This position is a temporary, externally-funded position, effective June 15, 2017 through the expiration of the funding.
6. Recommend creation of a new classification titled, “Program Services Coordinator – (Funded by the Strong Workforce Program)” at Grade 27 of the Classified Salary Schedule (60), effective June 15, 2017. In addition, recommend a change in staff allocation to add one full-time, 12-month Program Services Coordinator – (Funded by the Strong Workforce Program) position in the Business, Education and Professional Programs Division, effective June 15, 2017. This position is a temporary, externally-funded position, effective June 15, 2017 through the expiration of the funding.

#### **F. PHASE-IN RETIREMENT**

None

#### **G. LEAVE OF ABSENCE**

None

#### **H. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**

##### **1. Retirement**

##### **College of San Mateo**

**Louise Piper**

Child Care Services Coordinator

Student Services

Retiring effective August 31, 2017 with 27 years of service. Eligible for District retiree benefits.

##### **District Office**

**Devitt Hartney**

Maintenance Engineer

Facilities

Retiring effective July 18, 2017 with 10 years of service. Not eligible for District retiree benefits.

**Skyline College****Marilyn Jean**

Office Assistant II

Business, Education  
& Professional Programs

Retiring effective June 30, 2017 with 25 years of service. Part-time (48%) employee, therefore not eligible for District retiree benefits.

**2. Resignation****Cañada College****Anna Camacho**

Project Director

Science &amp; Technology

Resigned effective June 2, 2017.

**Yvonne Williamson**

Office Assistant II

Science &amp; Technology

Resigned effective May 17, 2017.

**College of San Mateo****Santiago Perez Etchavarria**

Biology Instructor

Math/Science

Resigned effective May 26, 2017.

**District Office****Marina Verdian**

Director of Maintenance and Operations

Facilities

Resigned effective May 12, 2017.

**Skyline College****Bruce Greenstein**

Instructor, Energy Systems Tech Management

Science, Math, Technology

Resigned effective May 26, 2017.

**Sergio Ferreira**

Library Support Specialist    Academic Support &amp; Learning Technologies

Resigning effective August 31, 2017.

**I. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS****None**

**J. SHORT-TERM, NON-CONTINUING POSITIONS**

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division / Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada College	Athletics	17	07/15/2017	06/30/2018	<b>Assistant Coaches:</b> Need 17 positions to cover: Women's Soccer (3 positions), Women's Volleyball (2 positions), Women's Tennis (1 position), Women's Golf (1 position), Men's Soccer (3 positions), Men's Basketball (3 positions), and Men's Baseball (5 positions). These coaches will assist with game day preparation and follow up, plan/supervise instruction/student athletes, drive vans to and from contests and events, resolve student-athlete issues, aid in the recruitment and matriculation process, facilitate fundraising efforts, compile and submit statistics, scout opponents and film games/practices.
Cañada College	Student Services/SparkPoint	1	07/01/2017	12/31/2017	<b>SparkPoint Coordinator:</b> Support SparkPoint activities. Duties will include financial coaching and efforts to outcomes data entry and coordination. Position needed for 30-35 hours per week.
Cañada College	General Administration/ Humanities & Social Sciences/ Drama and Civic Center Theatre	6	07/01/2017	12/31/2017	<b>Theatre Production Technicians:</b> Assist with construction and implementation theatre sets, lighting, sound, and other operational aspects of outside theatre events and rental.
Cañada College	Office of the President	1	07/01/2017	12/31/2017	<b>Assistant Project Director:</b> Work closely with project personnel on grant projects to coordinate efforts and manage budgets on shared recruiting and events. Plan and implement meetings, receptions, special events and outreach activities in conjunction with project management staff and other offices on campus.
College of San Mateo	Personal Counseling & Wellness Services	1	08/21/2017	12/31/2017	<b>Mental Health Educator:</b> The Mental Health Educator provides training and supervision for the mental health peer educators. Educator will work approximately 10 hours per week.

College of San Mateo	Student Services/Health Services	1	05/11/2017	06/30/2017	<b>College Physician:</b> Provide direct services to students in the Health Centers at Cañada and CSM. Plan, implement and lead professional College health care services in conjunction with public health nursing staff, provide medical advice and treatment in the College Health Center; write prescriptions as needed; confer with medical plan providers and emergency medical personnel regarding follow-up care; set up and maintain confidential documentation of treatment and services provided; complete required medical provider and emergency forms; make presentations to students, organizations and other groups as assigned.
College of San Mateo	Athletics	6	07/01/20 17	06/30/2018	<b>Equipment Manager:</b> Will facilitate events for outside rental groups using CSM facilities.
College of San Mateo	Community Relations and Marketing	1	06/01/2017	09/30/2017	<b>Office Assistant II:</b> Provide support to the College Recruiter and the Student Ambassador program as current ambassadors depart and new ambassadors are hired. Daily work includes data entry, responding to tour and information requests, preparation of publicity materials, and training of new lead ambassadors. It is expected that the ambassador program will be fully staffed by September 2017, at which point, this position will no longer be needed.
College of San Mateo	Kinesiology/Athletics	2	07/01/2017	12/31/2017	<b>Athletic Trainer:</b> Provide part-time assistance when College of San Mateo hosts multiple events or large events.
College of San Mateo	Kinesiology/ Athletics	25	07/01/2017	06/30/2018	<b>Athletic Coaches:</b> Provide a variety of duties for all College of San Mateo athletic programs. Duties may include coaching, recruiting, film needs, record keeping, etc.
College of San Mateo	Enrollment Services/ Admissions & Records	1	07/01/2017	12/21/2017	<b>Admissions and Records II:</b> Assist at Admissions and Records counter, answer telephone, and basic data entry including scanning and indexing documents.

College of San Mateo	Academic Support & Learning Technologies	1	07/01/2017	12/31/2017	<b>Retention Specialist:</b> Outreach at the Youth Services Center, Camp Kemp, and Camp Glenwood that consist of incarcerated or formerly incarcerated youth that comprise the Project Change community.
College of San Mateo	Language Arts	1	06/05/2017	09/29/2017	<b>Office Assistant II:</b> Exchange information with college staff and others regarding department services, as well as to provide operating policies and procedures; screen calls, visitors and electronic inquiries to provide policy and procedural information and/or to take messages and make appropriate referrals; attend meetings and other events to obtain and provide current information; use a database and a variety of computer software to set up, track and maintain a wide variety of data and electronic and manual files and to perform data entry and retrieval; compose and prepare correspondence, memoranda, report narratives, forms, publicity materials and other materials from copy or with general instruction; use standard software applications to prepare correspondence and reports, agendas and meeting minutes, and spreadsheets; perform other related duties as assigned.
Skyline College	TRiO/ Summer Scholars Institute	10	07/1/2017	08/15/2017	<b>Instructional Aide II:</b> Provide individualized and small group tutorial services in specific areas (i.e., English, ESOL, Math).
Skyline College	Business, Education & Professional Programs	1	07/1/2017	12/31/2017	<b>Office Assistant II:</b> Provide support to the Center for Workforce Development's Retail, Hospitality and Tourism (RHT) "Learn and Earn" Grant and related grant funded projects. Provide direct support to the Bay Region Deputy Sector Navigator for the RHT grant. Functions include general office support, visitor/student intake and support, support of student recruitment, coordination of events, grant data entry, creation of marketing materials, and other duties as assigned.

Skyline College	Student Services/Assessment	1	07/15/2017	12/31/2017	<b>Office Assistant II:</b> Provide follow up core clerical assistant services to Assessment Center staff, especially in providing SSSP core services of Orientation, Assessment, Counseling/Advising and Follow-up Services as related to student services. Assist with entering and retrieving data using different software. Prepare different activity reports. Make and follow-up with student phone calls and email inquiry. Provide any support in planning various educational and cultural events.
Skyline College	TRiO Program/SESP	3	07/01/2017	12/31/2017	<b>Instructional Aide II:</b> Provide individualized and small group tutorial services to students in specific subject areas (i.e., Math, English, ESOL, Chemistry, Biology, Accounting and Social Science).
Skyline College	Kinesiology, Athletics & Dance/Adaptive Physical Education	1	07/01/2017	12/15/2017	<b>Instructional Aide II:</b> Provide support necessary to Adaptive Physical Education instructor. Duties include but are not limited to: assist with setup and cleanup of equipment; physically maneuver students through various exercises; follow exercise prescription as directed by faculty; learn and implement exercises specific to individuals' needs and limitations; and other duties as assigned. Position needed for fall semester.

**BOARD REPORT NO. 17-6-1B**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor  
PREPARED BY: Mitchell Bailey, Chief of Staff, (650) 574-6510

**PUBLIC HEARING REGARDING BY-TRUSTEE AREA ELECTIONS /  
BOARD DISCUSSION AND CONSIDERATION OF MOVE TO BY-TRUSTEE  
AREA ELECTIONS AND SELECTION OF TRUSTEE AREAS**

**NOTICE OF PUBLIC HEARING**

The Board of Trustees of the San Mateo County Community College District, at a Board meeting to be held on June 14, 2017, will hold a public hearing pursuant to Elections Code section 10010 as it considers transitioning to a by-trustee area election system. At the hearing, public input will be solicited concerning the transition to and the boundaries of the trustee areas. The public hearing will begin at 6:00 p.m. in the Board Room of the San Mateo County Community College District Office at 3401 CSM Drive, San Mateo, CA 94402. Further information concerning this hearing and the transition to a by-trustee area election system may be obtained from the San Mateo County Community College District Office at (650) 574-6550 and online at <http://smccd.edu/boardoftrustees/notice-hearing-by-trustee-area-elections.php>.

**TRANSITION PROCESS**

The San Mateo County Community College District's Board of Trustees has been considering transitioning from its current at-large election system to a by-trustee area election system. Such a transition is governed by Elections Code section 10010 and Education Code section 72036. Those statutes outline the process for making the transition.

At this meeting, the Board will discuss and consider approving one of the three by-trustee districts map that will be presented and which have been presented at four prior public hearings. The three maps are included with this report and are labeled as:

- Scenario 1 – 5 Trustee Areas
- Scenario 2 – 5 Trustee Areas
- Scenario 3 – 7 Trustee Areas

The District has already completed many of the steps required by the above referenced statutes as it prepares for final review and potential adoption of trustee area boundaries. The final steps in making the transition would be as follows:

- 1) The Board holds a final public hearing on the proposed trustee areas at the meeting at which the Board considers adoption of proposed trustee areas. (Elec. Code, § 10010.)

- 2) The Board considers a resolution with proposed trustee area boundaries and the sequence of elections from each area. (Ed. Code, § 72036.)
- 3) District staff completes an application to the California Community Colleges Board of Governors requesting approval of the transition.
- 4) The District submits the application to the Board of Governors no later than 30 days prior to the Board of Governors' next meeting.
- 5) Board of Governors considers approval of the request at a subsequent meeting. (Ed. Code, § 72036.)
- 6) The District works with the Registrar of Voters to implement the new election system for the 2018 election cycle.

To allow enough time to implement the transition for the 2018 election cycle, it is recommended that the District submit the application to the Board of Governors in time for them to consider approval of the transition no later than their November 2017 meeting. This would mean the SMCCCD Board would need to approve the boundaries no later than September 2017. Although, as it is not possible to predict when the Board of Governors would place the matter on its agenda, it would be preferable in the near future for the SMCCCD Board to adopt a resolution that approves the transition to a by-trustee area system and an area boundaries map so that the District may submit the application to the Board of Governors as soon as possible. Should the Board decide to move forward with this change, draft resolutions and maps for each scenario are included for consideration/review.

#### **RECOMMENDATION**

It is recommended that the Board discuss and possibly approve a resolution which shifts Board of Trustees elections from the at-large election method to by-trustee area elections. Further, if the Board approves the shift to by-trustee elections, it is recommended that they select trustee districts as shown in one of the three attached scenarios.

**RESOLUTION NO. 17-3****BY THE GOVERNING BOARD OF  
THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATE OF CALIFORNIA**

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**RESOLUTION ADOPTING TRUSTEE AREAS FOR BOARD OF TRUSTEES ELECTIONS  
(SCENARIO 1) AND REQUESTING APPROVAL FROM THE BOARD OF GOVERNORS OF  
THE CALIFORNIA COMMUNITY COLLEGES**

**WHEREAS**, members of the Board of Trustees (“Board”) of the San Mateo County Community College District (“SMCCCD” or “District”) are currently elected in “at-large” elections in which each member of the Board is elected by the registered voters of the entire District; and

**WHEREAS**, “at large” trustee electoral systems, such as the one used by the District, are subject to challenge under the California Voting Rights Act of 2001 (“CVRA”); and

**WHEREAS**, a “by-trustee area” electoral system is a system where candidates for the Board must reside in, and be registered to vote, within a specific geographic subarea of the District called a “trustee area” and candidates are elected only by the voters of that trustee area; and

**WHEREAS**, a by-trustee area electoral system is not vulnerable to challenge under the CVRA; and

**WHEREAS**, California Education Code section 72036 authorizes the Board to change the District’s method of electing its governing board members, subject to approval by the Board of Governors of the California Community Colleges; and

**WHEREAS**, the Board seeks to adopt a specific trustee area plan for adoption and use at the November 2018 elections for the Board and beyond; and

**WHEREAS**, for that purpose the District has retained experienced legal counsel, and an experienced redistricting/demographic consulting firm to advise it on the process of preparing a trustee area plan; and

**WHEREAS**, three proposed trustee area maps, including the map known as “Scenario 1,” were developed and posted for public review and comment on the District’s website; and

**WHEREAS**, all trustee area plans, including Scenario 1, incorporate the use of a single-member, by-trustee area electoral system; and

**WHEREAS**, the Board has duly noticed and held public hearings on October 13, 2016, March 22, 2017, April 19, 2017, and May 10, 2017, and on the date this resolution is adopted, for the purpose of seeing input from the residents of the District on the transition to a “by-trustee” election process and potential trustee area boundaries; and

**WHEREAS**, these public hearings have been held across the District, including on the campus of all three District colleges; and

**WHEREAS**, the Board has considered all public comments on the maps received at the public hearings; and

**WHEREAS**, the populations in the proposed trustee areas in Scenario 1 are substantially equal in population and are drawn to be compact and to contain cohesive, contiguous territory to the extent possible in compliance with legal requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the recitals set forth above are true and correct; and

**BE IT FURTHER RESOLVED**, that the San Mateo County Community College District adopts the trustee area boundaries shown in Scenario 1 (attached hereto as “Exhibit A”) and believes that its adoption would serve the public interest of the District’s residents and voters; and by this resolution hereby adopts the trustee area boundaries for use at the District’s November 2018 election and subsequent elections until a further re-alignment is required pursuant to the Education Code; and

**BE IT FURTHER RESOLVED**, that the trustee areas from which Board members will be elected in November, 2018, and every four years thereafter, are Areas 2 and 4; and

**BE IT FURTHER RESOLVED**, that the trustee areas from which Board members will be elected in November, 2020, and every four years thereafter, are Areas 1, 3, and 5; and

**BE IT FURTHER RESOLVED**, that the Board requests that the Board of Governors of the California Community Colleges adopt the election system and trustee area boundaries proposed by this resolution.

**BE IT FURTHER RESOLVED**, that the Chancellor and /or his designee are hereby directed to take all necessary steps to:

- (1) submit this resolution to the Board of Governors of the California Community Colleges for approval pursuant to Education Code section 72036; and
- (2) notify the Board of Supervisors of the County of San Mateo and the San Mateo County Registrar/Recorder-County Clerk’s Office, whom the District has requested to conduct elections on behalf of the District, of the Board’s determination forthwith and provide whatever assistance may be required by the Registrar’s Office to complete the process; and
- (3) take any action and/or execute any documents which are necessary to carry out, give effect to, and comply with the terms and intent of this resolution.

**REGULARLY passed and adopted this 14<sup>th</sup> day of June, 2017.**

**Ayes:**

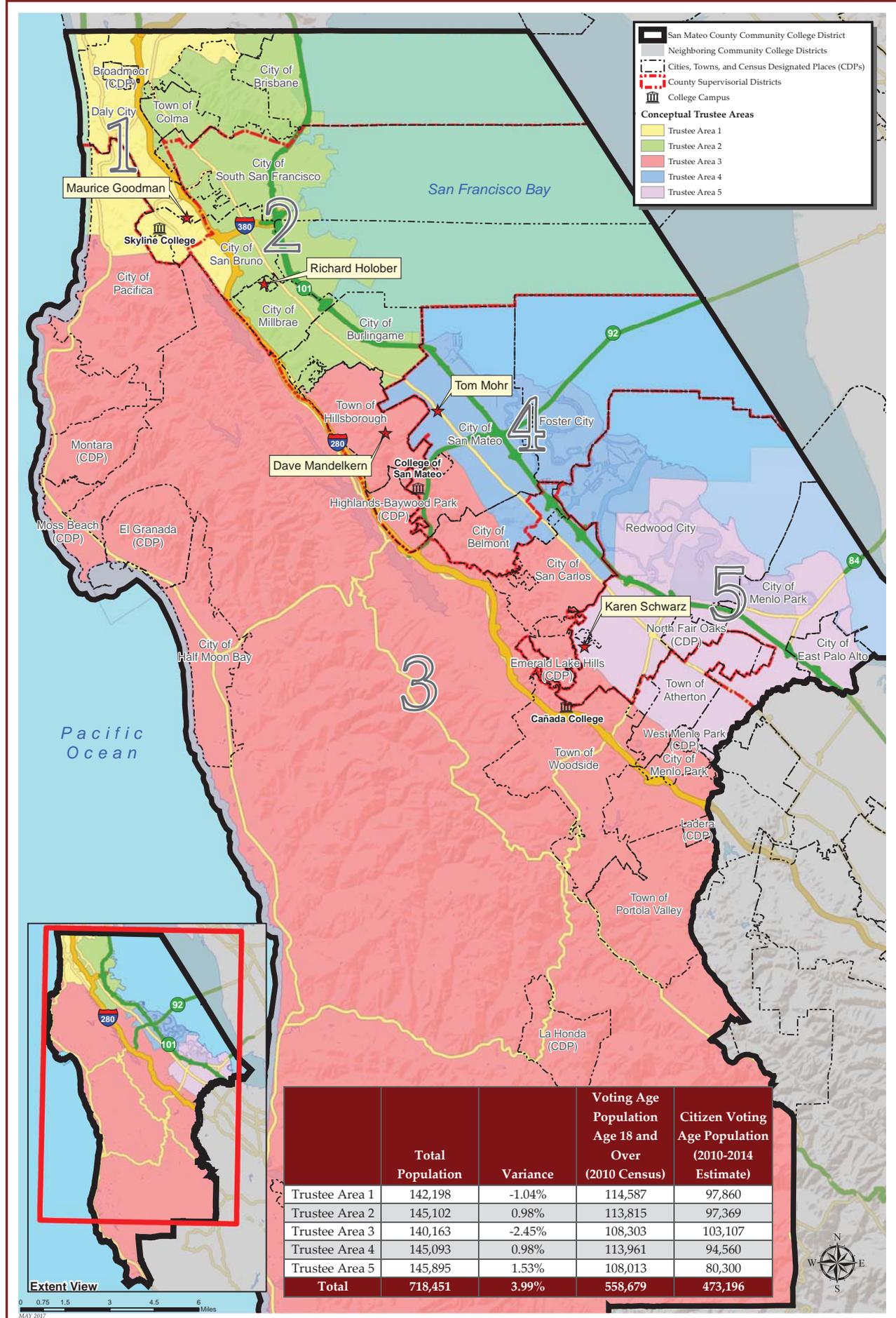
**Noes:**

**Attest:**

\_\_\_\_\_  
Richard Holober, Vice President-Clerk  
Board of Trustees

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## CONCEPTUAL TRUSTEE AREAS - SCENARIO 1



## San Mateo County Community College District

### Conceptual Trustee Areas - Scenario 1

#### Total Population

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	142,198	145,102	140,163	145,093	145,895	
Population Variance	-1,492	1,412	-3,527	1,403	2,205	
	-1.04%	0.98%	-2.45%	0.98%	1.53%	3.99%
Hispanic/Latino	28,953	41,467	17,707	30,014	64,361	
	20.36%	28.58%	12.63%	20.69%	44.11%	
White	30,087	51,383	98,437	66,917	56,785	
	21.16%	35.41%	70.23%	46.12%	38.92%	
Black/ African American	4,502	2,519	1,068	3,027	7,647	
	3.17%	1.74%	0.76%	2.09%	5.24%	
American Indian/ Alaska Native	215	245	225	185	255	
	0.15%	0.17%	0.16%	0.13%	0.17%	
Asian	71,766	41,578	16,826	36,655	9,109	
	50.47%	28.65%	12.00%	25.26%	6.24%	
Native Hawaiian/ Other Pacific Islander	1,330	2,462	390	2,222	3,480	
	0.94%	1.70%	0.28%	1.53%	2.39%	
Other	683	688	415	535	388	
	0.48%	0.47%	0.30%	0.37%	0.27%	
Two or More Races	4,662	4,760	5,095	5,538	3,870	
	3.28%	3.28%	3.64%	3.82%	2.65%	

#### Citizens by Voting Age Population Estimate (2010-2014)

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	97,860	97,369	103,107	94,560	80,300	
Population Variance	3,221	2,730	8,468	-79	-14,339	
	3.40%	2.88%	8.95%	-0.08%	-15.15%	
Hispanic/Latino	15,704	21,007	10,155	13,212	20,612	
	16.05%	21.57%	9.85%	13.97%	25.67%	
White	23,829	41,602	77,244	53,384	43,539	
	24.35%	42.73%	74.92%	56.46%	54.22%	
Black/ African American	3,799	1,845	984	2,634	5,615	
	3.88%	1.89%	0.95%	2.79%	6.99%	
American Indian/ Alaska Native	234	195	83	167	178	
	0.24%	0.20%	0.08%	0.18%	0.22%	
Asian	50,727	29,176	12,010	21,306	6,743	
	51.84%	29.96%	11.65%	22.53%	8.40%	
Native Hawaiian/ Other Pacific Islander	992	1,401	173	803	1,813	
	1.01%	1.44%	0.17%	0.85%	2.26%	
Other	0	0	0	0	0	
	0.00%	0.00%	0.00%	0.00%	0.00%	
Two or More Races	2,575	2,143	2,458	3,054	1,800	
	2.63%	2.20%	2.38%	3.23%	2.24%	

**RESOLUTION NO. 17-3****BY THE GOVERNING BOARD OF  
THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATE OF CALIFORNIA**

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**RESOLUTION ADOPTING TRUSTEE AREAS FOR BOARD OF TRUSTEES ELECTIONS  
(SCENARIO 2) AND REQUESTING APPROVAL FROM THE BOARD OF GOVERNORS OF  
THE CALIFORNIA COMMUNITY COLLEGES**

**WHEREAS**, members of the Board of Trustees (“Board”) of the San Mateo County Community College District (“SMCCCD” or “District”) are currently elected in “at-large” elections in which each member of the Board is elected by the registered voters of the entire District; and

**WHEREAS**, “at large” trustee electoral systems, such as the one used by the District, are subject to challenge under the California Voting Rights Act of 2001 (“CVRA”); and

**WHEREAS**, a “by-trustee area” electoral system is a system where candidates for the Board must reside in, and be registered to vote, within a specific geographic subarea of the District called a “trustee area” and candidates are elected only by the voters of that trustee area; and

**WHEREAS**, a by-trustee area electoral system is not vulnerable to challenge under the CVRA; and

**WHEREAS**, California Education Code section 72036 authorizes the Board to change the District’s method of electing its governing board members, subject to approval by the Board of Governors of the California Community Colleges; and

**WHEREAS**, the Board seeks to adopt a specific trustee area plan for adoption and use at the November 2018 elections for the Board and beyond; and

**WHEREAS**, for that purpose the District has retained experienced legal counsel, and an experienced redistricting/demographic consulting firm to advise it on the process of preparing a trustee area plan; and

**WHEREAS**, three proposed trustee area maps, including the map known as “Scenario 2,” were developed and posted for public review and comment on the District’s website; and

**WHEREAS**, all trustee area plans, including Scenario 2, incorporate the use of a single-member, by-trustee area electoral system; and

**WHEREAS**, the Board has duly noticed and held public hearings on October 13, 2016, March 22, 2017, April 19, 2017, and May 10, 2017, and on the date this resolution is adopted, for the purpose of seeing input from the residents of the District on the transition to a “by-trustee” election process and potential trustee area boundaries; and

**WHEREAS**, these public hearings have been held across the District, including on the campus of all three District colleges; and

**WHEREAS**, the Board has considered all public comments on the maps received at the public hearings; and

**WHEREAS**, the populations in the proposed trustee areas in Scenario 2 are substantially equal in population and are drawn to be compact and to contain cohesive, contiguous territory to the extent possible in compliance with legal requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the recitals set forth above are true and correct; and

**BE IT FURTHER RESOLVED**, that the San Mateo County Community College District adopts the trustee area boundaries shown in Scenario 2 (attached hereto as “Exhibit A”) and believes that its adoption would serve the public interest of the District’s residents and voters; and by this resolution hereby adopts the trustee area boundaries for use at the District’s November 2018 election and subsequent elections until a further re-alignment is required pursuant to the Education Code; and

**BE IT FURTHER RESOLVED**, that the trustee areas from which Board members will be elected in November, 2018, and every four years thereafter, are Areas 2 and 4; and

**BE IT FURTHER RESOLVED**, that the trustee areas from which Board members will be elected in November, 2020, and every four years thereafter, are Areas 1, 3, and 5; and

**BE IT FURTHER RESOLVED**, that the Board requests that the Board of Governors of the California Community Colleges adopt the election system and trustee area boundaries proposed by this resolution.

**BE IT FURTHER RESOLVED**, that the Chancellor and /or his designee are hereby directed to take all necessary steps to:

- (1) submit this resolution to the Board of Governors of the California Community Colleges for approval pursuant to Education Code section 72036; and
- (2) notify the Board of Supervisors of the County of San Mateo and the San Mateo County Registrar/Recorder-County Clerk’s Office, whom the District has requested to conduct elections on behalf of the District, of the Board’s determination forthwith and provide whatever assistance may be required by the Registrar’s Office to complete the process; and
- (3) take any action and/or execute any documents which are necessary to carry out, give effect to, and comply with the terms and intent of this resolution.

**REGULARLY passed and adopted this 14<sup>th</sup> day of June, 2017.**

**Ayes:**

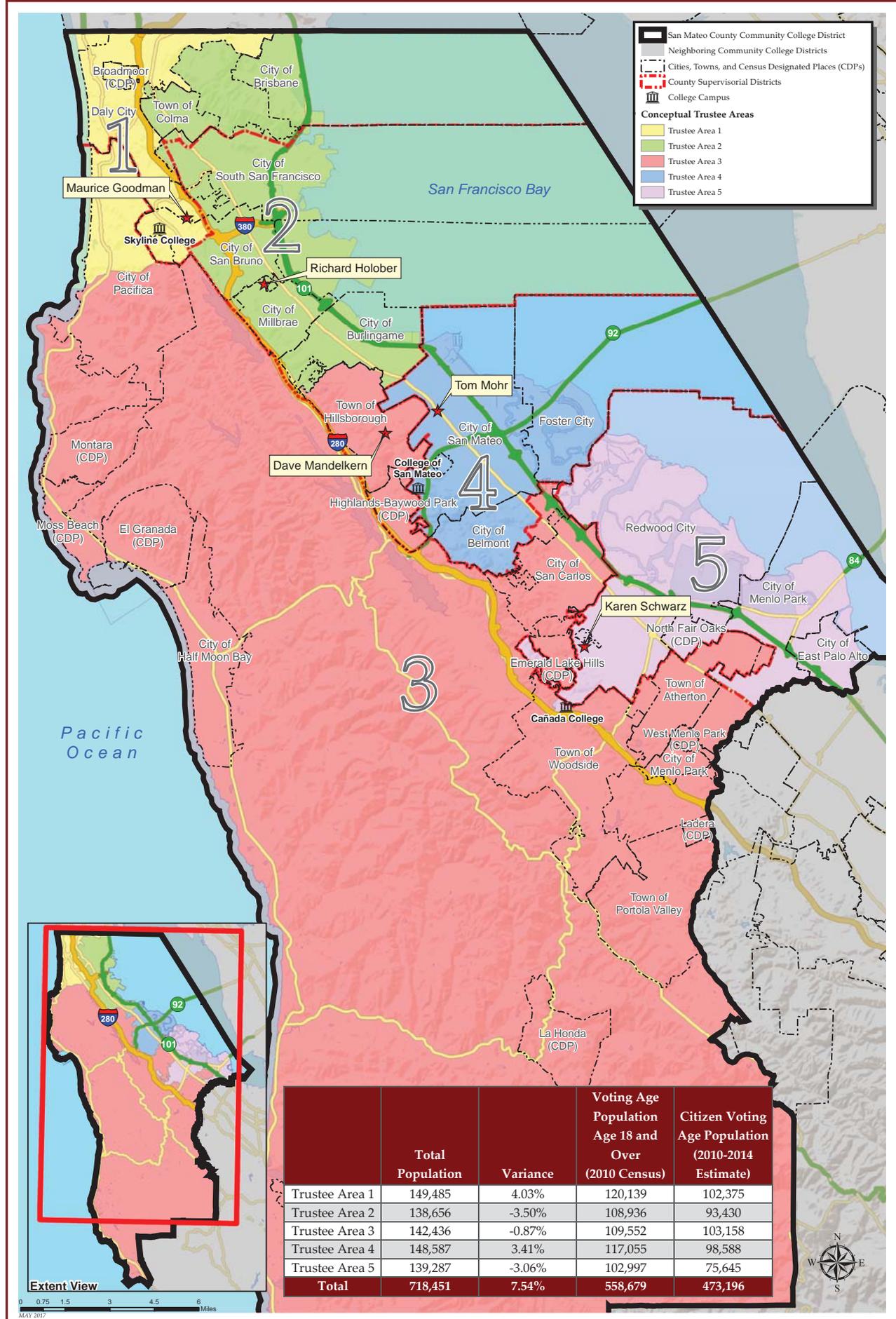
**Noes:**

**Attest:**

\_\_\_\_\_  
Richard Holober, Vice President-Clerk  
Board of Trustees

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## CONCEPTUAL TRUSTEE AREAS - SCENARIO 2



## San Mateo County Community College District

### Conceptual Trustee Areas - Scenario 2

#### Total Population

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	149,485	138,656	142,436	148,587	139,287	
Population Variance	5,795	-5,034	-1,254	4,897	-4,403	7.54%
	4.03%	-3.50%	-0.87%	3.41%	-3.06%	
Hispanic/Latino	32,083	38,483	17,769	29,941	64,226	
	21.46%	27.75%	12.48%	20.15%	46.11%	
White	29,038	52,998	102,065	71,287	48,221	
	19.43%	38.22%	71.66%	47.98%	34.62%	
Black/ African American	4,878	2,149	1,098	2,918	7,720	
	3.26%	1.55%	0.77%	1.96%	5.54%	
American Indian/ Alaska Native	211	249	222	197	246	
	0.14%	0.18%	0.16%	0.13%	0.18%	
Asian	76,313	37,108	15,433	35,839	11,241	
	51.05%	26.76%	10.84%	24.12%	8.07%	
Native Hawaiian/ Other Pacific Islander	1,442	2,352	415	2,249	3,426	
	0.96%	1.70%	0.29%	1.51%	2.46%	
Other	675	701	412	521	400	
	0.45%	0.51%	0.29%	0.35%	0.29%	
Two or More Races	4,845	4,616	5,022	5,635	3,807	
	3.24%	3.33%	3.53%	3.79%	2.73%	

#### Citizens by Voting Age Population Estimate (2010-2014)

	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	102,375	93,430	103,158	98,588	75,645	
Population Variance	7,736	-1,209	8,519	3,949	-18,994	
	8.17%	-1.28%	9.00%	4.17%	-20.07%	
Hispanic/Latino	16,739	20,019	9,676	13,276	20,980	
	16.35%	21.43%	9.38%	13.47%	27.73%	
White	23,585	42,293	78,905	57,202	37,613	
	23.04%	45.27%	76.49%	58.02%	49.72%	
Black/ African American	4,045	1,614	987	2,544	5,687	
	3.95%	1.73%	0.96%	2.58%	7.52%	
American Indian/ Alaska Native	198	231	61	162	205	
	0.19%	0.25%	0.06%	0.16%	0.27%	
Asian	54,133	25,801	11,013	21,391	7,624	
	52.88%	27.62%	10.68%	21.70%	10.08%	
Native Hawaiian/ Other Pacific Islander	1,017	1,376	152	833	1,804	
	0.99%	1.47%	0.15%	0.84%	2.38%	
Other	0	0	0	0	0	
	0.00%	0.00%	0.00%	0.00%	0.00%	
Two or More Races	2,658	2,096	2,364	3,180	1,732	
	2.60%	2.24%	2.29%	3.23%	2.29%	

**RESOLUTION NO. 17-3**  
**BY THE GOVERNING BOARD OF**  
**THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**STATE OF CALIFORNIA**

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**RESOLUTION INCREASING TO SEVEN THE NUMBER OF MEMBERS OF THE BOARD OF TRUSTEES, ADOPTING TRUSTEE AREAS FOR BOARD OF TRUSTEES ELECTIONS (SCENARIO 3), AND REQUESTING APPROVAL FROM THE BOARD OF GOVERNORS OF THE CALIFORNIA COMMUNITY COLLEGES**

**WHEREAS**, the Board of Trustees (“Board”) of the San Mateo County Community College District (“SMCCCD” or “District”) is currently comprised of five members; and

**WHEREAS**, the members of the Board are currently elected in “at-large” elections in which each member of the Board is elected by the registered voters of the entire District; and

**WHEREAS**, “at large” trustee electoral systems, such as the one used by the District, are subject to challenge under the California Voting Rights Act of 2001 (“CVRA”); and

**WHEREAS**, a “by-trustee area” electoral system is a system where candidates for the Board must reside in, and be registered to vote, within a specific geographic subarea of the District called a “trustee area” and candidates are elected only by the voters of that trustee area; and

**WHEREAS**, a by-trustee area electoral system is not vulnerable to challenge under the CVRA; and

**WHEREAS**, California Education Code section 72036 authorizes the Board to increase the number of members of the Board as well as authorizes the Board to change the District’s method of electing its governing board members subject to approval by the Board of Governors of the California Community Colleges; and

**WHEREAS**, the Board seeks to increase the number of members of the Board to seven; and

**WHEREAS**, the Board seeks to adopt a specific trustee area plan for adoption and use at the November 2018 elections for the Board and beyond; and

**WHEREAS**, for these purposes the District has retained experienced legal counsel, and an experienced redistricting/demographic consulting firm to advise it on the process of preparing a trustee area plan; and

**WHEREAS**, three proposed trustee area maps, including the map known as “Scenario 3,” were developed and posted for public review and comment on the District’s website; and

**WHEREAS**, all trustee area plans, including Scenario 3, incorporate the use of a single-member, by-trustee area electoral system; and

**WHEREAS**, the Board has duly noticed and held public hearings on October 13, 2016, March 22, 2017, April 19, 2017, and May 10, 2017, and on the date this resolution is adopted, for the purpose of seeing input from the residents of the District on the transition to a “by-trustee” election process and potential trustee area boundaries, including Scenario 3 which includes an increase in the number of the members of the Board; and

**WHEREAS**, these public hearings have been held across the District, including on the campus of all three District colleges; and

**WHEREAS**, the Board has considered all public comments on the maps received at the public hearings; and

**WHEREAS**, the populations in the proposed trustee areas in Scenario 3 are substantially equal in population and are drawn to be compact and to contain cohesive, contiguous territory to the extent possible in compliance with legal requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the recitals set forth above are true and correct; and

**BE IT FURTHER RESOLVED**, that the San Mateo County Community College District increases the number of members of the Board of Trustees from five to seven; and

**BE IT FURTHER RESOLVED**, that the San Mateo County Community College District adopts the trustee area boundaries shown in Scenario 3 (attached hereto as "Exhibit A") and believes that its adoption would serve the public interest of the District's residents and voters; and by this resolution hereby adopts the trustee area boundaries for use at the District's November 2018 election and subsequent elections until a further re-alignment is required pursuant to the Education Code; and

**BE IT FURTHER RESOLVED**, that the trustee areas from which Board members will be elected in November, 2018, are Areas 1, 3, 5, and 7; and

**BE IT FURTHER RESOLVED**, that the trustee areas from which Board members will be elected in November, 2020, are Areas 2, 4, 6, and either Area 1 or 7 pursuant to the requirements of Education Code section 72036, subdivision (c); and

**BE IT FURTHER RESOLVED**, that the Board requests that the Board of Governors of the California Community Colleges adopt the election system and trustee area boundaries proposed by this resolution.

**BE IT FURTHER RESOLVED**, that the Chancellor and /or his designee are hereby directed to take all necessary steps to:

- (1) submit this resolution to the Board of Governors of the California Community Colleges for approval pursuant to Education Code section 72036; and
- (2) notify the Board of Supervisors of the County of San Mateo and the San Mateo County Registrar/Recorder-County Clerk's Office, whom the District has requested to conduct elections on behalf of the District, of the Board's determination forthwith and provide whatever assistance may be required by the Registrar's Office to complete the process; and
- (3) take any action and/or execute any documents which are necessary to carry out, give effect to, and comply with the terms and intent of this resolution.

**REGULARLY passed and adopted this 14<sup>th</sup> day of June, 2017.**

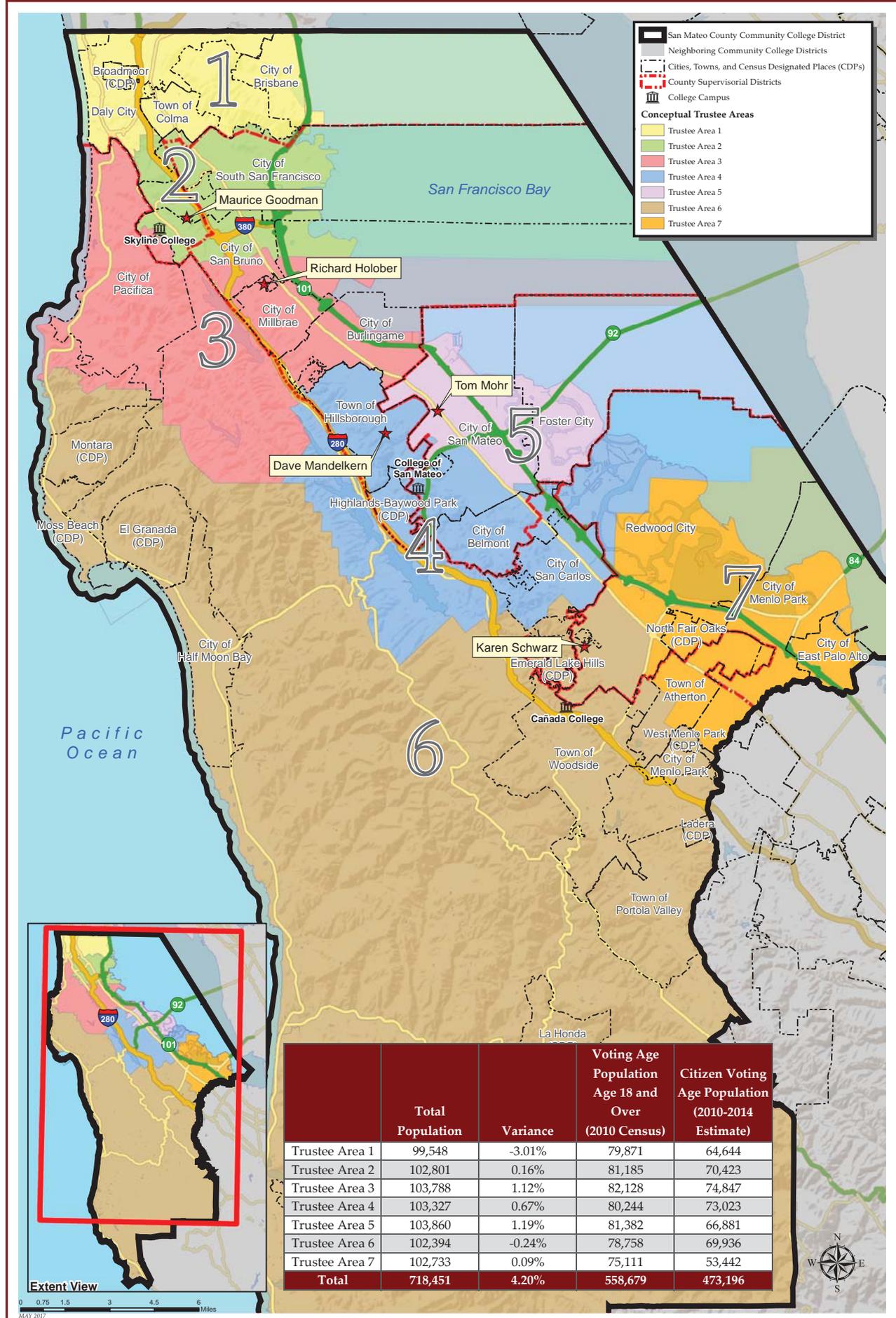
**Ayes:**

**Noes:**

**Attest:**

\_\_\_\_\_  
Richard Holober, Vice President-Clerk  
Board of Trustees

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT CONCEPTUAL TRUSTEE AREAS - SCENARIO 3



	Total Population	Variance	Voting Age Population Age 18 and Over (2010 Census)	Citizen Voting Age Population (2010-2014 Estimate)
Trustee Area 1	99,548	-3.01%	79,871	64,644
Trustee Area 2	102,801	0.16%	81,185	70,423
Trustee Area 3	103,788	1.12%	82,128	74,847
Trustee Area 4	103,327	0.67%	80,244	73,023
Trustee Area 5	103,860	1.19%	81,382	66,881
Trustee Area 6	102,394	-0.24%	78,758	69,936
Trustee Area 7	102,733	0.09%	75,111	53,442
<b>Total</b>	<b>718,451</b>	<b>4.20%</b>	<b>558,679</b>	<b>473,196</b>



Extent View

MAY 2017

## San Mateo County Community College District

### Conceptual Trustee Areas - Scenario 3

#### Total Population

	Area 1	Area 2	Area 3	Area 4	Area 5	Area 6	Area 7	Variance
Population	99,548	102,801	103,788	103,327	103,860	102,394	102,733	
Population Variance	-3,088	165	1,152	691	1,224	-242	97	
	-3.01%	0.16%	1.12%	0.67%	1.19%	-0.24%	0.09%	4.20%
Hispanic/Latino	25,234	30,827	17,232	10,941	24,252	24,395	49,621	
	25.35%	29.99%	16.60%	10.59%	23.35%	23.82%	48.30%	
White	16,161	24,412	53,927	64,341	44,412	66,798	33,558	
	16.23%	23.75%	51.96%	62.27%	42.76%	65.24%	32.67%	
Black/ African American	3,152	2,379	1,688	1,242	2,291	973	7,038	
	3.17%	2.31%	1.63%	1.20%	2.21%	0.95%	6.85%	
American Indian/ Alaska Native	130	198	202	123	131	154	187	
	0.13%	0.19%	0.19%	0.12%	0.13%	0.15%	0.18%	
Asian	50,892	38,744	25,284	21,592	26,613	6,496	6,313	
	51.12%	37.69%	24.36%	20.90%	25.62%	6.34%	6.15%	
Native Hawaiian/ Other Pacific Islander	676	2,231	967	429	2,002	405	3,174	
	0.68%	2.17%	0.93%	0.42%	1.93%	0.40%	3.09%	
Other	470	475	492	390	368	254	260	
	0.47%	0.46%	0.47%	0.38%	0.35%	0.25%	0.25%	
Two or More Races	2,833	3,535	3,996	4,269	3,791	2,919	2,582	
	2.85%	3.44%	3.85%	4.13%	3.65%	2.85%	2.51%	

#### Citizens by Voting Age Population Estimate (2010-2014)

	Area 1	Area 2	Area 3	Area 4	Area 5	Area 6	Area 7	Variance
Population	64,644	70,423	74,847	73,023	66,881	69,936	53,442	
Population Variance	-2,955	2,824	7,248	5,424	-718	2,337	-14,157	
	-4.37%	4.18%	10.72%	8.02%	-1.06%	3.46%	-20.94%	
Hispanic/Latino	12,264	15,488	11,145	6,948	9,603	10,204	15,038	
	18.97%	21.99%	14.89%	9.51%	14.36%	14.59%	28.14%	
White	12,374	20,936	42,633	48,567	36,779	52,714	25,595	
	19.14%	29.73%	56.96%	66.51%	54.99%	75.37%	47.89%	
Black/ African American	2,560	1,898	1,385	1,167	1,966	809	5,092	
	3.96%	2.70%	1.85%	1.60%	2.94%	1.16%	9.53%	
American Indian/ Alaska Native	108	123	206	120	108	109	83	
	0.17%	0.17%	0.28%	0.16%	0.16%	0.16%	0.16%	
Asian	35,640	28,571	16,889	14,007	15,654	4,637	4,564	
	55.13%	40.57%	22.56%	19.18%	23.41%	6.63%	8.54%	
Native Hawaiian/ Other Pacific Islander	173	1,611	609	178	729	150	1,732	
	0.27%	2.29%	0.81%	0.24%	1.09%	0.21%	3.24%	
Other	0	0	0	0	0	0	0	
	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Two or More Races	1,525	1,796	1,980	2,036	2,042	1,313	1,338	
	2.36%	2.55%	2.65%	2.79%	3.05%	1.88%	2.50%	

**BOARD REPORT NO. 17-6-2C**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor  
PREPARED BY: Mitchell Bailey, Chief of Staff, (650) 574-6510

**DISCUSSION OF POLICIES AND PROCEDURES**

Protests on college and university campuses is nothing new or surprising. Institutions of higher education have long been environments where the free expression of ideas has been welcomed and expected. This flow of information has been viewed as an essential element in being a thinking, active, engaged citizen.

In recent months, the concept of the traditional political protest has taken a turn toward shutting down (or attempting to do so) events of individuals with views different than some on the inviting campuses. For the purpose of illustration, the following campuses have had events – that made state and/or national news – where protesters have prevented (or attempted to do so) a speaker from making or completing his or her presentations:

- April 27, 2017 – UC Berkeley
- April 6, 2017 – Claremont McKenna College
- March 2, 2017 – Middlebury College
- February 15, 2017 – University of Chicago
- February 1, 2017 – UC Berkeley
- January 13, 2017 – UC Davis

Additionally, during the recent commencement season, students walked out of Vice President Mike Pence’s address at Notre Dame University and U.S. Education Secretary Betsy DeVos had her address interrupted at Bethune-Cookman University.

An engaged and active student body is encouraged on our campuses. To ensure that the District maintains a content-neutral stance on any speaker or protest or exercise of First Amendment rights by students, employees or members of the public, the District has in place Policy No. 2.31 – Speech: Time, Place and Manner. In accordance with law, this policy affirms the District’s commitment to freedom of speech and freedom of assembly, and balances the rights of expression with student/employee/public safety. Further, the policy maintains conditions under which the work of its faculty, staff and students can be carried out freely, effectively and safely.

The Board will have a discussion about this policy and the practical procedures and implications of conforming with this policy.