

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
March 22, 2017

Closed Session at 4:00 p.m.; Open Meeting at 6:00 p.m.
Cañada College, Building 2, Room 10, 4200 Farm Hill Blvd., Redwood City, CA

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
 - *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
 - *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
 - *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
 - *Regular Board meetings are recorded; recordings are kept for one month.*
 - *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*
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4:00 p.m. Call to Order

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

1. Conference with Legal Counsel Two Cases of Potential Litigation
2. Conference with Labor Negotiator
Agency Representative: Kathy Blackwood
Employee Organizations: AFT and CSEA

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

6:00 p.m. Call to Order

Roll Call

Pledge of Allegiance

HEARING OF THE PUBLIC ON POTENTIAL MOVE TO BY-TRUSTEE AREA ELECTIONS*

*Maps and demographic data for three scenarios for potential trustee districts may be viewed at:
<http://smccd.edu/boardoftrustees/notice-hearing-by-trustee-area-elections.php>

MINUTES

17-3-2 [Approval of the Minutes of the Board Retreat of February 11, 2017](#)

17-3-3 [Approval of the Minutes of the Study Session of March 8, 2017](#)

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES

17-3-3C [MANA Learning Community at College of San Mateo](#)

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

17-3-2A [Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

17-3-1CA [Declaration of Surplus Property](#)

17-3-2CA [Approval of Curricular Additions, Deletions and Modifications – Cañada College, College of San Mateo and Skyline College](#)

17-3-3CA [Disposition of District Records](#)

17-3-4CA [Acceptance of Grant Funds from California Community Colleges Chancellor's Office for the California College Promise Innovation Grant Program](#)

17-3-5CA [Denial of Claim against the District](#)

Other Recommendations

17-3-1B [Vote to Elect Members to the California Community College Trustees \(CCCT\) Board](#)

17-3-100B [Acceptance of 2016-17 Mid-Year Budget Report and Approval of Budgetary Transfers and Income Adjustments for the Period Ending December 31, 2016](#)

17-3-101B [Authorization and Utilization of Savanna School District Contract with Class Leasing, LLC for Purchase of a Portable Building for a Team Room at Cañada College](#)

17-3-102B [Approval of Sole Source Purchase of Technical Assistance Services from Research Foundation of the City University of New York](#)

17-3-103B Ratification of Purchase and Sale Agreement for 6± Acres of Real Property at Skyline College Parcel “B”

INFORMATION REPORTS

17-3-4C Student Success Scorecard Report, 2016

17-3-5C Report on Selection Process for Skyline College Building 1N, New Creative Arts and Social Science Design-Build Project

17-3-6C Discussion of 2+2 Degree Model Concept at Cañada College

COMMUNICATIONS

STATEMENTS FROM BOARD MEMBERS

RECONVENE TO CLOSED SESSION (if necessary)

RECONVENE TO OPEN SESSION (if necessary)

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION
(if necessary)

ADJOURNMENT

HEARING OF THE PUBLIC ON POTENTIAL MOVE TO BY-TRUSTEE AREA ELECTIONS

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

**NOTICE OF PUBLIC HEARING
REGARDING BY-TRUSTEE AREA ELECTIONS**

The Board of Trustees of the San Mateo County Community College District, at a Board meeting to be held on March 22, 2017, will hold a public hearing pursuant to Elections Code section 10010 as it considers transitioning to a by-trustee area election system. At the hearing, public input will be solicited concerning the transition to and the boundaries of the trustee areas. The public hearing will begin at 6:00 p.m. at Cañada College, 4200 Farm Hill Blvd., Redwood City, CA 94061, in Building 2, Room 10. Further information concerning this hearing and the transition to a by-trustee area election system may be obtained from San Mateo County Community College District Office, at (650) 574-6550 and online at <http://smccd.edu/boardoftrustees/notice-hearing-by-trustee-area-elections.php>.

**Minutes of the Annual Retreat of the Board of Trustees
San Mateo County Community College District
February 11, 2017, San Mateo, CA**

The meeting was called to order at 9:00 a.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober Trustees Maurice Goodman, Dave Mandelkern, and Karen Schwarz

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Jamillah Moore, Vice Chancellor of Auxiliary Services and Enterprise Operations Tom Bauer, Interim Vice Chancellor of Educational Services and Planning Kimberlee Messina, Chief of Staff Mitchell Bailey

DISCUSSION OF THE ORDER OF THE AGENDA

None

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

INFORMATION REPORTS

REVIEW OF ENTERPRISE RESERVE AND ALLOCATION OF SURPLUS FUNDS (17-2-1C)

Vice Chancellor Tom Bauer presented the Board with an overview of the enterprise reserve and an allocation of surplus funds. Mr. Bauer noted that the enterprise funds contain the bookstores, dining services, San Mateo Athletic Club (SMAC) and Corporate and Community Education. The total fund balance for all auxiliary funds for FY17 (as of December 31, 2016) was \$12.8 million.

It was discussed that \$430,000 would be allocated from auxiliary operating funds to support the following initiatives:

- Skyline College President's Innovation Fund - \$100,000 (an increase of \$50,000 over funding from last year)
- CSM First Year Initiative (College Promise initiative) - \$200,000
- Cañada College Stay Strong (College Promise initiative) - \$100,000 (all new funding for this year)
- Phi Theta Kappa (PTK) Membership Fee - \$30,000

The college presidents explained to the Board how they were planning to utilize these funds. Skyline College will utilize the funds to increase scholarships and programming for student success. Cañada College will use the funds to support their Expanding Student Opportunity (¡ESO!) Adelante Project. College of San Mateo will be applying their funds to last-dollar scholarships and to expand their lending library of texts and equipment for students.

Trustees expressed support for utilizing the funds for student success and completion initiatives and reinforced to the college presidents that the Board would be very interested in the outcomes associated with this funding for the proposed programs.

DISCUSSION OF STRATEGIC PLAN METRICS AND DATA TOOLS (17-2-2C)

President Mohr explained that the Board was very interested in the development and discussion of metrics for the District's Strategic Plan. Interim Vice Chancellor Messina presented the Board with the following information that supports the work of the Strategic Plan:

- **Data Dashboard** – this new tool allows for the review and display of data that is customizable by the user to gain information about various populations, locations, activities and successes of students at each college and across the District. This dashboard is web-based and will be accessible for general use.
- **Data Definitions** – to ensure that there is consistent collection and reporting of data at the college- and district-levels, the District Research Council has developed a set of standard data definitions that correspond with the various goals and components of the strategic plan. This process for developing standard definitions is critical to future metrics and benchmark reporting and analysis.

Trustees acknowledged that the District’s data collection, analysis and utilization tools and processes are not optimal in their current state. The strategic plan is helping to drive focus to this issue. Trustees reasserted their explicit expectation to have precise development of metrics/benchmarks for the plan. Additionally, they expect a more holistic presentation of data and want more and regular communication about data and findings as it relates to the items outlined in the strategic plan. Staff will report back to the Board on defined metrics and tracking data, along with an assessment of what tools are needed for data collection, analysis and reporting.

PRESENTATION OF DISTRICT/COLLEGE PROMISE INITIATIVES (17-3-3C)

Skyline College President Stanback Stroud, College of San Mateo President Claire and Cañada College President Moore each explained to the Board how they were developing and implementing a college promise program at their respective campuses.

At Skyline College, the program has two components: Summer Scholars Institute and Promise Scholarship Program. The Summer Scholars Program is intended for recent high school graduates and GED recipients and is designed to increase the number and share of new Skyline students who begin college-ready. Upon completion of the program, participants are automatically eligible for the Promise Scholarship. This scholarship is awarded to recent high school graduate and GED recipients who enroll full-time with an educational goal of achieving a certificate, degree and/or transfer.

At College of San Mateo, the focus is on “Year One”. The college intends to significantly improve persistence, success and completion rates for the two-thirds of the student body who are under age 25 by providing staff, faculty and resources as support in the framework of a guided program while students are enrolled in high school and through their first year at CSM. CSM has collaborated with local high schools to redesign the path from high school to college. “Year One” is built on three pillars: momentum, support and pathways.

At Cañada College, the promise program is embedded in their Expanding Student Opportunity (iESO!) Adelante Project and focuses on the first program goal – Start Strong. Through programs such as the Math Jam, students participate in a one-week intensive, self-paced math tutorial program with group lessons and math tutoring support that are led by math faculty and peer tutors. It is offered to all students in basic skills and transfer-level math courses, and is hosted in January, June and August. The Math Jam has two primary purposes: (1) to prepare students for their next math course, and (2) to assist students in improving their math placement test results.

All of the colleges’ promise programs are showing great successes and will continue to evolve and be refined as more data is collected and analyzed in the coming semesters.

DISCUSSION OF DISTRICT PROMISE PROPOSALS (17-3-4C)

Chancellor Galatolo continued the discussion of the promise program and suggested five areas where the District could focus additional support and resources to ensure that students have opportunities to mitigate limiting personal circumstances. The Chancellor outlined the following topics:

- **SMCCCD Trustee Grant (BOGG+)** – this local grant would (1) expand the family income eligibility to better reflect the cost of living in San Mateo County – accordingly, more students would receive a grant, and (2) provide financial incentives for students who exceed academic requirements (higher GPA, complete more units, accelerated progress toward educational goals, etc.); and provide students with a bookstore voucher to offset textbook purchases/rentals.
- **Open Educational Resources** – textbook costs continue to soar and often the text costs more than the course for which it is required. The District should significantly expand the development and use of open educational resources by faculty and make those resources available to students at no cost.
- **Food Insecurity** – an increasing number of students find themselves in a situation where they have food insecurity – meaning they do not have resources for or access to regular consumption of nutritious food on a regular basis. In the K-12 system, students are eligible for free and reduced breakfast/lunch programs provided at their respective schools; no such state- or federal-supported program exists beyond grade 12. The District should explore options for meal vouchers for students who would meet a defined eligibility requirement.
- **Transportation** – many of the students who attend the District’s colleges are place bound due to a lack of transportation resources – both personal and public. Public rail (BART and CalTrans) have limited offerings for

SMCCD students and SAMTRANS routes often do not conform to student needs/schedules. The District should explore expansion of the SAMTRANS direct commuter shuttle that is in use at Skyline College (linking BART and the College) and develop other partnerships to provide public transportation access for students to and between all three colleges.

- **Student Housing** – housing costs in the Bay Area are among the highest in the nation. More and more individuals and families are finding it economically impossible to live on the peninsula. The District has been working to address this issue as it relates to recruiting and retaining employees, through faculty and staff housing developments. The District could explore options for student housing to ensure that those students who attend the District’s colleges are not limited in their ability to attend due to housing insecurity.

Trustees expressed their interest in having further discussions about each of these topics at future study sessions or business meetings. They recommended the development of discreet proposals for each topic, with data contextualizing the issue and comparisons with other colleges/districts in the region. There was also an interest in aligning these funding needs with the work of and funds available through the Foundation. The Chancellor confirmed that he would work with the board president to schedule discussions of these proposals.

DISCUSSION OF STAFF POSITIONS HIRING SUMMARY, 2013 – 2016/17 (17-2-5C)

Executive Vice Chancellor Blackwood presented the Board with a comparative overview of funded positions that were in the 2013/14 adopted budget and the 2016/17 adopted budget. The report was segregated by college and also provided a districtwide perspective. Of note was the decline of student enrollments and the flat or increased number of employees in certain classifications. The Board expressed interest in having a brief justification for newly created positions that connect to the strategic plan when the personnel report is presented to the Board each meeting. Additionally, the Board is interested in further discussion on faculty load and efficiency.

DISCUSSION OF FUTURE STUDY SESSION TOPICS (17-2-6C)

President Mohr invited feedback from the Board regarding topics of interest for future study sessions. Trustees generally agreed that they are very interested in topics that reinforce the strategic plan goals and associated metrics. Additionally, the Board asked that the topic relating to the Foundation MOU include an alignment with the District’s Strategic Plan, and they requested that the topic of Corporate and Community Education be added as a possible session topic. Trustees expressed an interest in having the list of possible study session topics be circulated and to have each trustee provide feedback about their priority interests.

ADJOURNMENT

The meeting was adjourned by consensus at 1:56 p.m.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 22, 2017, meeting.

Richard Holober
Vice President-Clerk

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
March 8, 2017, San Mateo, CA**

The meeting was called to order at 5:00 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern, Trustee Karen Schwarz

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Mohr said that during Closed Session, the Board will (1) hold a conference with legal counsel regarding one case of potential litigation as listed on the printed agenda and (2) hold a conference with agency labor negotiator Kathy Blackwood; the employee organizations are AFT and CSEA.

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

None

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:01 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:13 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern, Trustee Karen Schwarz, Student Trustee Dennis Zheng

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Jamillah Moore, District Academic Senate President Leigh Anne Shaw

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Mohr said the Board took no reportable action during closed session.

MINUTES

It was moved by Vice President Holober and seconded by Trustee Schwarz to approve the minutes of the meeting of February 22, 2017. The motion carried, all members voting Aye.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Dylan O'Shea, President of the Associated Students of Skyline College (ASSC), thanked the Board for acknowledging the Holocaust Remembrance event at the last Board meeting. Mr. O'Shea addressed the relationship between ASSC and SMCCCD Rise Up (Rise Up). He said that at the beginning of the semester, the ASSC Council invited Rise Up to attend a meeting to discuss and clarify the demands that were previously presented by Rise Up. At a later meeting, the Council decided to create an unofficial position as liaison to Rise Up; the liaison is Christine Abella. The Council also decided to conduct a study session on the demands. One demand, to create a wellness room or prayer room on campus, has been implemented with the opening of a wellness room. The Council is helping Rise Up find space on campus by co-sponsoring events including the upcoming Know Your Rights event and an Immigration Awareness event. Ms. Abella thanked the Board for supporting the Promise Scholarships; she said the scholarships have helped many students. President Mohr thanked Mr. O'Shea and Ms. Abella for engaging students concerning these important matters.

Roger Nolan said he is a long-time donor and listener of KCSM-FM. He said he is aware of reports of layoffs at the station and of reports of cost overruns. He said he is deeply concerned about the future of the station. He requested that this be placed on the agenda for a future Board meeting so that the community can get accurate information and provide

input. President Mohr thanked Mr. Nolan for his comments and said the Board is aware of the issue. He said he is not aware of plans to do anything major relative to the radio station.

Stephen McReynolds, President of the Associated Students of College of San Mateo (ASCSM), said he has reviewed the demands presented by Rise Up with his advisors and they have identified committees that can address the issues and demands through the participatory governance process. He said he believes it is positive that members of Rise Up speak regularly at Board meetings but noted that this is separate from ASCSM, which is advisory to the Board and representative of students. Mr. McReynolds said that while it is important to keep the lines of communication open between ASCSM and Rise Up, it is also important to note that ASCSM represents 10,000 other students at College of San Mateo. He said he will do everything possible to make sure the campus remains inclusive and open to all students. He said he is not sure it is appropriate to give preferential treatment to a single small group through liaisonship. That being said, Mr. McReynolds said he will do everything in his power to make sure Rise Up's voice is heard.

Colby Riley, ASCSM Cultural Awareness Board Chair, said the campus is very invested in the demands presented by Rise Up, which he believes will help all students. He said an Immigration Awareness event on campus is being planned and attorneys will be present at the event. President Mohr thanks Mr. McReynolds and Mr. Riley for the comments. He said they helped bring clarity and coherence from the student point of view.

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (17-3-1A)

It was moved by Vice President Holober and seconded by Trustee Mandelkern to approve the actions in the report. The motion carried, all members present voting Aye.

STUDY SESSION

DISCUSSION OF MASTER AGREEMENT BETWEEN SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT AND SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION (17-3-1C)

President Mohr said the Master Agreement (Agreement) is being studied because it calls for the parties to review the terms at least every five years.

Foundation Executive Director Stephani Scott introduced Foundation Board members and staff who were present: Executive Vice Chancellor Kathy Blackwood, Treasurer/Secretary; Gus Petropoulos, former Board President; Sapna Singh, Board President; Penelope Greenberg, Board member; Chris Brousseau, potential future Board member; Tykia Warden, Development Director; Prusela Phillips, Alumni Relations Manager; Kelsey Harrison, Program Services Coordinator; and Jeff Peterson, Business Manager.

Vice President Holober said the Agreement does not have an expiration or renewal date, but specifies a five-year period for review, which would occur in July 2017. He said the Agreement contains a good narrative but an old narrative regarding growth of revenues, etc. He said he would like to receive an update that would provide more recent information on assets, endowment growth, growth of contributions made for student success, etc. President Mohr said the purpose of this initial discussion is for the Board to review the stipulations in the Agreement and begin reacting to them. For example, he said the District contributes \$600,000 annually to the Foundation; this supports most Foundation staff members who are District employees but who work for the Foundation.

Trustee Mandelkern expressed appreciation to Ms. Scott, noting the Foundation has experienced good growth. He said that at the previous presentation by the Foundation at a Board study session, there was reference to a strategic plan that was being developed. He said that as part of renewing the Agreement, he would like to see the strategic plan and understand the goals and objectives for growing the Foundation in terms of financial goals and goals that support funding other than traditional scholarship funds. He said this would include funding other programs and/or increasing the amount of scholarship funds more in line with the KASP scholarships that support full-time students. Ms. Scott said the Foundation currently has a draft of a mission and vision statement. She said staff will move toward strategies to accomplish the goals and to more firmly articulate to the Strategic Planning Committee what the goals are. She said the

strategies will include metrics as well. Ms. Scott said the Foundation's strategic plan will mirror the District's strategic plan. She said she anticipates that the strategic plan will be complete by July 2017.

Trustee Goodman asked who serves on the Foundation's Strategic Planning Committee. Ms. Scott said the members are President Mohr, Cañada College President Moore, Gus Petropoulos, Sapna Singh, Penelope Greenberg, Executive Vice Chancellor Kathy Blackwood, and the Foundation staff. Trustee Goodman said it is important to the District Board of Trustees that the District and Foundation strategic plans be aligned. Ms. Scott said President Mohr's presence makes it easier to reach consensus on this point.

President Mohr said he is a strong proponent of having a strategic plan as it provides direction on what to expect with regard to the progress of an organization. He said a strategic plan usually includes goals, which in this case will hopefully be aligned with the goals of the District strategic plan, along with strategies to go with the goals. He suggested that if progress on the Foundation strategic plan is too slow, it could be helpful to have staff present a draft to the Foundation Board, incorporate their input, and bring it back to the Board.

Trustee Schwarz said she has seen forward progress in the Foundation. She noted that there are several staff members and she asked for an explanation of their roles. Ms. Scott provided a brief synopsis of the duties of each staff member.

Trustee Schwarz said the District contributes \$600,000 annually, which is used to pay Foundation staff members. She said she hopes that the Foundation will eventually stand alone financially. She asked if there is a plan in place to pay employees if the District discontinues its financial support. Ms. Scott said this would depend on timing. She said her recommendation would be to wait until after completion of a comprehensive campaign. She said the Foundation would hopefully double its assets and could start increasing the reimbursement by twenty percent over five years. She said the Foundation then would have built an endowment sufficient to support its internal operations and the funds raised can be used instead for scholarships. Ms. Greenberg asked if the Foundation staff would remain District employees or if they would be Foundation employees if the District discontinued its support. President Mohr said his comments to follow would hopefully address this question.

President Mohr said he believes there are overarching issues/criteria the Board of Trustees needs to understand if the District is to continue its contribution to the Foundation:

1. The stasis of the organization – is it really advancing and interfacing well with the affluence of the community.
2. Board engagement – defining the Board's role; what authority it has in relation to giving direction to the Executive Director and staff, as well as in shaping the direction of the Foundation; having the opportunity to engage in the discourse on the strategic plan.
3. Accountability – because the Foundation staff are employed by the District, it is important to have in place a system whereby the Executive Director is evaluated by the Chancellor; this could be done in collaboration with the Foundation Board.

President Mohr said his recommendation would be that the Agreement between the District and the Foundation be extended for one year, up to July 2018, so that the criteria could be advanced and the Board could have a more realistic sense of the Foundation's goals and how the organization is moving forward. After that time, the Board of Trustees could decide whether to keep funding the Foundation or to provide the funds for students in some other way. Trustee Mandelkern said he believes this recommendation to be a reasonable approach; however, since the Foundation is a 5013(c)(3) organization, it is important to adhere to the requirements in terms of lines of control.

Trustee Mandelkern said he evaluates the District's contribution to the Foundation by calculating whether there has been a positive return on the investment; if not, he believes it would be prudent to look at whether there is a more efficient use of the capital. Mr. Petropoulos said he does not look at the District's contribution strictly in terms of monetary return. He said a large number of today's students do not pay for tuition because they are eligible for BOG waivers and programs are available to help with book expenses. He said students need money for rent, gasoline and auto repairs. He said he is not sure that the District could use public funds to give money to students for these expenses. Trustee Mandelkern said the District's contribution comes from the general fund, which provides the most flexibility. He agreed that it might not be possible to write a check to a student for these expenses; however, there are a variety of other programs such as transportation shuttles, housing programs and offsetting scholarship dollars that free up dollars that can be used for other purposes.

Trustee Mandelkern said that since the time he and Trustee Schwarz were the Board of Trustees representatives on the Foundation Board approximately seven year ago, he believes there has been tremendous effort on the part of the Foundation Board to be more coordinated with the District Board's goals. He said there is now a greater sense of working together with a common vision and a common ideal of making students successful and helping them achieve the academic goals.

Mr. Petropoulos said there is recognition that the Foundation staff are District employees and that the Master Agreement does not address a process for evaluation of the Executive Director. He said this can and should be corrected. He said he would recommend that the Foundation Board be involved in this process as much as possible. Trustee Mandelkern agreed with allowing the Foundation Board to be involved in the evaluation process.

Ms. Singh said she believes that in addition to considering a monetary return, it is important to think about the future in terms of interfacing with the community. She said she believes the Foundation will be able to accomplish this. She said the Foundation is at a crucial point, with the development of a strategic plan and new staff and she agrees that more time is needed. Ms. Singh said she would like to see the Foundation become financially independent but believes that attempting to hurry the process could lead to loss of some value. President Mohr said the District is located in one of the wealthiest places in the world and it is important to determine what the Foundation is doing to be in and of that community. He said that extending the Agreement until July 2018 would provide time for development of a strategic plan that engages the community and includes metrics to evaluate success.

Vice President Holober acknowledged and thanked Ms. Scott, the Foundation Board members, staff and donors for the important work they do for students. He said he wants to see the Foundation continue to flourish. Vice President Holober said with the strategic plan, the District has defined measurable goals and measurement of progress toward those goals and he would put the conversation about the Agreement with the Foundation within that context. He said he supports President Mohr's suggestion regarding an extension of the Agreement. He said he would also look for feedback from Chancellor Galatolo during that time period as the person who is ultimately responsible, without violating autonomy, for the expenditure of District funds.

Mr. Brousseau said the emphasis now is on using funds to drive student success. He said the goal for the Foundation to become financially independent was worthwhile ten years ago but might not be today. He also said it would be helpful to know for what purposes Foundation and District monies can and cannot be used. Trustee Mandelkern said that with the strategic plan, the District is moving to the point where investments and programs can be evaluated with measurable and quantitative results. He said the District wants to have an evidence-based and data-driven decision making process rather than making decisions based on anecdotal evidence or emotional appearances at Board meetings. Trustee Mandelkern said that when considering where to invest \$600,000, the Board will consider what metrics will be set up to measure the results and whether the investment will advance the District's goal of educating students in San Mateo County and allowing them to achieve their academic goals. Ms. Greenberg said she believes the direction being described – data-driven and metrics-based decision making – is exactly what is needed to attract Silicon Valley investors.

Trustee Schwarz said this study session was the beginning of the discussion regarding renewing the Agreement and there was beneficial dialogue on both sides. She said the District and Foundation have worked well together over the years and she looks forward to continuing to do so.

Trustee Goodman said he believes there should be a sense of urgency. He said that while funding is important, it is also crucial to not lose sight of students and their relationships with their communities. He said Goal #2 of the District strategic plan is to expand relationships with high schools, communities and colleges with the goal of educating students in San Mateo County. He said he has attended numerous meetings recently and when he mentioned the KASP Scholarship program, he was told that no one had reached out to talk about the program. Trustee Goodman said he believes Foundation staff needs to understand the communities, identify areas where there are students who have tremendous potential but are underserved, and proactively contact superintendents and counselors to make sure they are aware of the scholarships.

President Mohr thanked everyone for attending the meeting, including Foundation staff and Board members.

UPDATE ON COMMUNITY, CONTINUING AND CORPORATE EDUCATION (17-3-2C)

Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations, asked the Community, Continuing and Corporate Education (CCCE) team to introduce themselves: Jonathan Bissell, Executive Director; Julie Elmquist,

Community Education Coordinator; Derrick Banks, Project Director-Silicon Valley Intensive English Program; Yuri Goda, Program Services Coordinator-Silicon Valley Intensive English Program; and Kanjana Srisupatpongsa, Assistant Project Director.

Vice Chancellor Bauer said the District Strategic Plan has been the team's guide as they continue to identify courses and programs that will complement, and in many cases serve as an incubator and gateway to, the college academic programs. The team also takes seriously the Board's commitment to educational social justice through access, affordability, individuality, diversity and inclusion as outlined in the Board's Affirmation approved on December 16, 2016. Vice Chancellor Bauer said they believe that this affirmation supports all learners – those seeking credit as well as those who choose non-credit and not-for credit classes and programs. He highlighted some of the successful CCCE programs that affirm CCCE's commitment to the goals of the strategic plan and the Board's Affirmation:

- The Silicon Valley Intensive English Program is designed specifically to reach out to students who do not have the language proficiency to be accepted into one of the District Colleges. The program offers these students an opportunity to stay connected with the Colleges while undertaking a program on site at Cañada College and Skyline College designed to increase their proficiency to a level that affords them guaranteed acceptance into one of the three Colleges. Vice Chancellor Bauer said that enabling these students to enter the classroom as matriculated students is an excellent example of how this program complements the academic program.
- The Clinical Medical Assisting Program offers an opportunity to serve students who would otherwise not be served and to inform these students of future learning opportunities in credit bearing programs. It offers learners an opportunity for entry-level instruction that prepares them to sit for the National Health Career Association Certified Medical Assistant exam. The program is offered on evenings and weekends at College of San Mateo and is tailored to those students who, for any number of personal reasons or educationally desired outcomes, cannot take or do not wish to take the Clinical Medical Assisting credit program at Cañada College. The program is a great entry point for learners and, marketed properly, could be a pathway to the credit program. To that end, the credit program will be advertised in the Community, Continuing and Corporate Education offering brochure.
- The partnership with NOVA Workforce Development, a nonprofit, federally funded employment and training agency that provides customer-focused workforce development services and the International Advertising Bureau Education Foundation has led directly to the creation of the new Digital Advertising Program, a credit-bearing program at College of San Mateo. This program is the result of Mr. Bissell's initiative in working with NOVA and College of San Mateo faculty member Diana Bennett. This is the nation's first college-based digital advertising training program. The first certificate class graduated in December and more than 90 percent passed the certification examination.
- The new Multi Media Arts Summer Academy, created by CCCE along with faculty and administration at Cañada College and set to launch this summer, is a program designed for young learners in grades 10-12 providing a hands-on opportunity to develop digital skills for future career pathways. The program will introduce these young learners to the outstanding multimedia arts program at Cañada College and provide opportunities to increase concurrent enrollment and inspire these young learners and their parents to consider Cañada College as the place to begin their higher education.
- The Bay Area Pathways Academy, which is entering its second year this summer at College of San Mateo, offers young learners a full day, grade appropriate choice of academic programs, personal enrichment and athletic classes designed to stimulate students academically during the summer months when "brain drain" is common. The 350 young learners who participated in the program last summer have now been exposed to College of San Mateo and the chance that they and their parents will consider College of San Mateo as a college choice is most likely higher than it was before they participated in the program.

In summary, Vice Chancellor Bauer said CCCE puts students first and creates opportunities for students to make better lives for themselves and their families. CCCE's goal is to serve all learners who are interested in their courses and programs, complement the college academic programs, provide gateways and pathways for entry, and serve as an incubator for programs to determine their ultimate viability as college academic programs.

Vice President Holober thanked Vice Chancellor Bauer for his presentation and written report. He said he believes the goal of CCCE is to offer appropriate programs that provide opportunities to students and bring proceeds to the District at the same time. He said many of the programs do this well. Vice President Holober said it appears that the processes for program suggestions and review are done by CCCE staff and at some point, a College president is asked to report on his/her point of view. He said this differs from the curriculum review process used for credit courses. He said he believes

there needs to be additional early participation by people who are involved in the curriculum review process for them to weigh in on the appropriateness of programs that could be for credit or not-for-credit. He said this would require a change in Board policy. Vice Chancellor Bauer said he is in the process of making potential revisions to the Board policy and they will be brought to the Board. He said the revised policy will include providing information on programs to the Academic Senate.

Vice President Holober said the information provided indicates that CCCE instructors can be District employees or independent contractors. Noting that the Pharmacy Technician and Clinical Medical Assisting programs are offered in partnership with Condensed Curriculum International (CCI), he asked if the instructors are employees of the District or of CCI. Ms. Elmquist said the instructors are contractors and their contracts are with CCI. Vice President Holober asked if the contract between CCCE and CCI was brought to the Board for approval. Mr. Bissell said the relationship has been in place since 2011 and it would require research to determine if and when the contract was brought to the Board. Vice President Bauer said he will research this. Vice President Holober said he is concerned about contracting out to a private firm the selection and employment of people who are instructing students under the District's auspices; he said he would like more information about this practice.

Vice President Holober asked CCCE instructors, other than those who have contracts with CCI, are employees or independent contractors. Executive Vice Chancellor Blackwood said the majority of instructors are not District employees but are independent contractors who are bringing their expertise in the subject they teach. She said they are paid based on the number of students in the class. She said those instructors who are District employees are covered by the same terms and conditions as other employees.

Trustee Mandelkern said the Board has previously expressed concern about proprietary, for-profit education providers. He said he is concerned about the Pharmacy Technician and Clinical Medical Assisting programs' relationship with CCI because of CCI's poor Better Business Bureau and Yelp ratings. He asked about the vetting process for CCCE instructors and organizations with which CCCE has relationships. Mr. Bissell said he, too, is concerned about Trustee Mandelkern's report of poor ratings and will look into it further. He said CCCE's relationship with CCI has been in place since 2011 and the experience has been very positive. He said that even though the instructors are hired by CCI, CCCE examines the qualifications and résumés of instructors. In addition, evaluations are conducted at the end of every course and student reviews for the two programs have been very positive. Students in the Medical Assisting program are being prepared to sit for the National Health Career Association Certified Medical Assistant exam and eighty-eight percent of students in the CCCE program have passed the exam to date. Vice President Holober asked if those who pass the exam are then certified to work in California hospitals. Mr. Bissell said certification is not required to work as a medical assistant in California, but becoming certified can help individuals become more employable. Trustee Mandelkern agreed that certification is not required in California and said that many medical assistants receive on-the-job training. He said the issue of certification for medical assisting is controversial. He said there are several certification bodies and he recommended that research be conducted to make sure that the National Health Career Association is a legitimate organization. Ms. Elmquist said this is one of four national organizations and is rated highly. Mr. Bissell said CCCE is discussing conducting an employment survey of students who complete the program to ascertain outcomes. Trustee Mandelkern said he believes this is a good approach. He said if the results are positive, they could be used in the marketing program.

Trustee Mandelkern asked how it is determined whether CCCE programs or certifications, such as the Clinical Medical Assisting and Pharmacy Technician programs, are in competition with for-credit programs offered in the District. Vice Chancellor Bauer said that when the Clinical Medical Assisting Program was first discussed in late 2014 or early 2015, the then-president of Cañada College asked him whether it might compete with the for-credit program at the College. Vice Chancellor Bauer said he explained that the CCCE program would be offered at night and on weekends and would be marketed for students who do not fit the traditional for-credit model. He also noted that the prerequisites for the for-credit program would make it a longer process for non-traditional students who want to get through in a more timely manner. Vice Chancellor Bauer said that after this explanation, the then-president agreed that the CCCE program would not compete with the for-credit program. Vice Chancellor Bauer said that during the past weekend, he received a flurry of emails regarding concerns about this program. However, he has never been invited, as the person who is ultimately responsible for CCCE, to discuss the program and address concerns.

Trustee Mandelkern said Vice Chancellor Bauer raised a valid point about the different audience of students who are able to attend classes only at night or on weekends. He asked if the process for determining whether a CCCE program would compete with a for-credit program is to engage the College president only, or if there is involvement of faculty and deans

whose programs might be affected. Vice Chancellor Bauer said the process, which predates his tenure with CCCE, is to engage the College president and if a conflict cannot be resolved at that level, to assign the Chancellor as the ultimate arbiter. Trustee Mandelkern asked the College presidents about the internal processes they use to make a determination. President Stanback Stroud said it depends on the particular situation. She said that when it is obvious that there is no potential to compete with a College program and she does not need additional information, she will make the determination without consultation. In other cases, she will use a consultative process. For example, she initiated a request to have a Silicon Valley Intensive English Program (SVIEP) at Skyline College, recognizing that the students who would participate in this program would not be eligible to attend Skyline College and would have to go to other programs and pay for them. She asked the Dean of the relevant department to work with faculty to make sure they would approve the recommendation to initiate the SVEIP.

President Stanback Stroud said she is not in favor of having CCCE courses move in the direction of going through the Academic Senates and curriculum committees. She said she is aware, as a former State Academic Senate President, that the guidelines regarding not-for credit, non-credit and for-credit education are not governed by the same criteria and regulations. She said there is not a single community college in the state that takes community education courses through curriculum committees or Academic Senates. She said this is not in the purview of the Academic Senate and it is not appropriate for an Academic Senate to determine whether a community education course should meet the same criteria as a transfer level, articulated or credit-bearing course.

President Claire said he has a unique perspective because as a faculty member, he served on the Curriculum Committee for ten years and served as chair for three years. As a dean, he had overall responsibility for the Community Education program. He said the vision that Vice Chancellor Bauer and his team have presented is the same vision that was shared while he held those positions. President Claire said there are diverse learning needs in San Mateo County and many lifelong learners are looking for a different experience and have no interest in registering for credit courses. He said that if a CCCE course seems to have the potential to compete with a College course, he engages the appropriate dean who in turn engages faculty. He said he believes that putting too much structure on the process could stifle creativity and detract from the ability to respond quickly.

President Moore said more dialogue is needed at Cañada College, largely due to substantial turnover at the administrative level, to make sure that everyone is in agreement. She said the issue of social justice and disparity of opportunity are of great importance at the College. She said CCCE is a vehicle that addresses these issues as many students have the need to get in and out of a program quickly and get to work. President Moore said for many students, CCCE can be a pathway to come back and pursue a full-credit program.

Trustee Schwarz asked the Presidents if they have ever come to a decision not to approve a CCCE course or program because of competition with a credit-bearing course. President Stanback Stroud said Skyline College has not participated in CCCE to a large degree to date. She said she welcomes the expanded role and vision that Vice Chancellor Bauer has brought to CCCE. President Claire said the only program that he questioned was the partnership with the Interactive Advertising Bureau (IAB) to offer a Digital Advertising Certificate Program. However, he was told that the program would begin in CCCE and, if successful, would transition to a credit-bearing program. He said this is what happened and there were no costs to the District.

Trustee Goodman said he believes CCCE provides a gateway to the Colleges. He said it can give students a boost of confidence, proving to them that they can be successful on a college campus. He requested that Board members continue to be invited to observe CCCE programs.

Trustee Goodman encouraged CCCE staff to look closely at CCI because a relationship with a less than reputable organization can negatively affect how the District is perceived in the community. Mr. Bissell agreed that further examination is warranted. He said he will follow up on this, along with the survey regarding employment outcomes. Vice President Holober said he is pleased that employment surveys will be conducted. He cautioned against using standards that allow for-profit colleges to use dubious data with regard to their students' securing of jobs.

Vice President Holober said the Board has previously discussed the need for intensive programs for students who need to complete programs quickly. He said he believes there should be an attempt to fulfill this need within credit programs, e.g. six-week programs, so that students can pay less and get academic credit.

Vice President Holoher said he wants to see the CCCE program grow. He said that in the past there was a practical understanding of what would be considered appropriate for Community Education. He said he became concerned when a report that was submitted approximately one year ago included programs that are similar to for-credit programs, particularly programs such as the Pharmacy Technician program for which students sit for a state license. He said he believes this type of program should rightly be a credit-bearing program, which is less expensive and is transferable. Vice President Holoher said he believes the review of programs should be more intensive than it is currently in order to get clarity about where programs belong.

President Stanback Stroud said she is sensitive to cultivating relationships with the community and she believes that having community education opportunities on the campus is helpful to this endeavor. She said she believes that some of the confusion regarding competition is due to moving some credit instruction into community education during the time of severe budget challenges, resulting in some for-credit and CCCE classes having the same name.

Trustee Mandelkern said he believes there is a real need for CCCE and he is a fan of what is being accomplished. He said there are four areas which cause him no concern: (1) enrichment classes, (2) contract education, (3) “teaser” classes that are designed to be gateway classes, and (4) classes that fill a hole in the curriculum and fill an identified gap. He said the one area that causes him concern is where there is a for-credit program in existence and CCCE offers a program for the same purpose. He said the Clinical Medical Assisting program is an example of this. Trustee Mandelkern said it is true that the students in the two programs are different audiences and the need for the CCCE program may be valid. However, he said the fact that the two programs are very distinct and are not equivalent should be made very clear in the marketing to students. He said the pros and cons of each program should be presented clearly. Vice Chancellor Bauer said the upcoming CCCE catalog will show the two programs side-by-side with the distinctions presented clearly.

District Academic Senate President Shaw said the key concern of faculty is the reputation of the District. She said that while it is true that CCCE programs are not part of the purview of the Academic Senate, the curriculum and stewardship of the institution is their purpose. She said she believes that the Academic Senate should be invited to participate in the conversation. President Shaw said communication is key; she said that when there has been communication and collaboration, there has been success.

President Mohr said the depth and expanse of CCCE offerings is remarkable. He said a Board goal is to serve the community and during the recession, the District was not serving the needs of a large segment of the community. He said CCCE stepped in to help fill the gap and Vice Chancellor Bauer’s report makes it clear that the CCCE team collaborated with the Colleges.

President Mohr said that what the Colleges do is deliver curriculum and faculty are expected to be protectors of the academic institution. He suggested that faculty and CCCE leaders meet periodically with the intent to protect the integrity of the curriculum and the reputation of the institution. President Mohr said he is impressed with the fact that Vice Chancellor Bauer investigated what other districts are doing in terms of community education, as well as the guidelines established by the State Chancellor’s Office. He said he agrees with the need to examine the Board policy and believes that faculty should be involved in this.

Trustee Schwarz complimented Vice Chancellor Bauer on his well-written report. She said CCCE has expanded program offerings and hired key people. She said she believes that revising the Board policy will help and she is pleased that Vice Chancellor Bauer intends to interact with the Academic Senate. Trustee Schwarz said she believes that placing programs side-by-side in the CCCE catalog will help provide clarity. She said students who come to the campuses for CCCE classes often gain confidence and come back to the Colleges to pursue further studies.

Chancellor Galatolo said Vice Chancellor Bauer and his team prepared an outstanding report. He said the Board policy provides guidance moving forward. He said proposed policy revisions normally go through the Participatory Governance Council and then to the Board. He asked if the Board would like to see the proposed revisions first in this case. The Board agreed that they would appreciate receiving the proposed revisions and Vice Chancellor Bauer distributed the document to them. The Board said they would like to discuss the policy at a future meeting.

Doug Hirzel, President of the Cañada College Academic Senate, said there seems to be an issue regarding process. He said the College Academic Senate met with Mr. Bissell in 2015 and raised concerns about potentially competing programs but there was no natural process for how to work out disagreements. He said that if a revised policy gives guidance on a process for how to address disagreements, he believes it will be a step forward. Professor Hirzel added that

any duplication of courses could affect credit programs that might not get the enrollments they need to add night and weekend classes, for example.

Diana Bennett, Digital Media Professor at College of San Mateo, suggested that some programs might be offered in a hybrid format, keeping the rigor of the academic side while CCCE offers other components such as soft skills. Professor Bennett said she believes that the credibility and vetting of faculty who teach CCCE classes is a concern of faculty.

Professor Danielle Behonick, Curriculum Committee Chair at Cañada College and Chair of the Districtwide Curriculum Committee, said it is not clear how much overlap between programs is acceptable, i.e. at what point there is too much similarity. She also said that many credit programs are trying to support lifelong learners as well. Mr. Bissell said there is discussion about including a dedicated colleges' page in the CCCE brochure and the Colleges would be welcome to highlight any program they wish for the community to see.

President Stanback Stroud said that at times the same word is used to describe different things. She said that while courses might have the same or similar titles, credit-based curriculum is designed to meet certain standards and faculty is responsible for the integrity of this curriculum. She said the integrity of CCCE courses has a different standard for which Academic Senate is not tasked to review, maintain or approve.

Regarding enrollment management, President Stanback Stroud said that Vice Chancellor Bauer and his team made it very clear to Skyline College that if the College wishes to offer a credit course that could compete with the a CCCE course, perhaps on nights and weekends, CCCE will immediately stop offering its course.

President Mohr said it is not surprising that this dialectic would arise. He said this is natural in a professional setting and professionals embrace it and work together to solve the issues. He said that at some point, there must be a decision-maker whose judgments will be based on values and insight. President Mohr said the District is serving a large and diverse community with varying needs and they do not all fit into the same box. He said the District takes great pride in delivering as much equity as possible and that is central to this question. He said he is confident that working together as professionals, the issues in question can be resolved.

Trustee Mandelkern said he believes that all involved are professionals with good will who are approaching this with the best of intentions. He said there are things that can be done from a matter of policy that will improve the decision-making process and the flow of communications. Trustee Mandelkern said he looks forward to having the proposed policy revisions brought to a future meeting. He said he hopes the representatives of the Academic Senates will participate in the discussion because he believes their input will help get to the right solution. He said he is encouraged that Vice Chancellor Bauer and his team want that cooperation as well.

President Mohr thanked Vice Chancellor Bauer, Mr. Bissell and the CCCE staff for their excellent report.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Zheng congratulated Vice Chancellor Bauer on the official adoption of his son.

Trustee Mandelkern noted that this is International Women's Day and he said he appreciates the efforts and contributions of all women who work in the District. Trustee Mandelkern encouraged everyone to attend the Skyline College President's Innovation Fund Breakfast on March 16 from 7:00 to 9:00 a.m.

Vice President Holober said the State Supreme Court issued a ruling last week concerning the use of private email addresses. The ruling specifies that the public has a right to see emails about public affairs on public officials' personal devices.

Trustee Schwarz said she hopes the District sends responses to members of the community who are concerned about KCSM-FM. President Claire said there has been a great deal of confusion. He said he is working with Chief of Staff Mitchell Bailey and they are responding thoughtfully to individuals who have expressed concern. He said information has been posted on the KCSM's Facebook page and will likely be included on the station's website as well. Trustee Schwarz asked Student Trustee Zheng to convey her appreciation to the Associated Students of College of San Mateo and Skyline College for keeping SMCCCD Rise Up included in their discussions. She said she is pleased to hear that student leaders are working cooperatively with other student groups.

President Mohr said he recently met with members of the Student Senate at Cañada College. He said they were articulate and expressed concern in a very caring way about the anxiety and trepidation felt by many students because of steps being taken by the current presidential administration. President Mohr said he was taken by the level of insight and concern these students have for people they love. He said the students are aware that the District, their College and faculty care deeply about them.

President Mohr said the Board would reconvene to closed session to hold a conference with legal counsel regarding one case of potential litigation as listed on the printed agenda.

RECESS TO CONTINUATION OF CLOSED SESSION

The Board recessed to closed session at 9:15 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 10:05 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned by consensus at 10:07 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 22, 2017 meeting.

Richard Holober
Vice President-Clerk



President's Report to the Board of Trustees

Dr. Regina Stanback Stroud



The San Mateo County Community College District has been awarded a one-time, \$1.5 million grant to support College Promise programs across all three colleges. Left column: Skyline College campus (top), Cañada College campus (middle), College of San Mateo campus (bottom). Right column: Skyline College Promise scholar Christine Abella.

SKYLINE COLLEGE BOARD REPORT

MARCH 17, 2017

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT WINS \$1.5 MILLION GRANT TO SUPPORT COLLEGE PROMISE PROGRAMS



The San Mateo County Community College District has been awarded a one-time, \$1.5 million grant to support College Promise programs across all three colleges. The District was one of 14 selected by the California Community College Chancellor's Office to participate in the California College Promise Innovation Grant Program after a competitive application process. Funding is pending Board of Governors approval at their March meeting.

“The California College Promise Grant Program is a testament to the vision and students-first mentality of the California Community Colleges Board of Governors and the Chancellor,” said Skyline College President, Dr. Regina Stanback Stroud. “This grant is a huge win for Skyline College and our District. We are already seeing the positive impacts of the Skyline College Promise, and these funds will help us to expand our Skyline College Promise Scholarship and continue to build programs that enable students to get in to college, get through and meet their educational goals on time.”

Approximately \$750,000 of the grant funds will support the expansion of Skyline College Promise programs, which launched in 2016, that are part of the College's commitment to students that they can “get in, get through, and get out on time.” This expansion will include the Skyline College PREP Program which will expand high school outreach across ten feeder high schools in a year-long programming model, the Summer Scholars Institute which will be expanded from 60 students to 210 students in Summer 2017, and the Promise Scholarship Program Lending Library which will be expanded to meet the needs of the Promise Scholarship Program.

The other \$750,000 of the grant funds will support the districtwide Promise Scholarship expansion. This will allow for all three

colleges within the District to offer the last-dollar scholarship that Skyline College implemented in Fall 2016. Skyline College is aiming to provide scholarships to 500 students by the 2018-19 academic year, an increase of over 350 students compared to the 2016-17 pilot year. The College of San Mateo and Cañada College will launch Promise Scholarship pilot programs for the 2017-18 academic year.

California College Promise Innovation Grant Program applications were reviewed and competitively scored based on meeting minimum required objectives and criteria including project need, response to need, work plan, project management, budget, overall feasibility, and sustainability of the project.

Fifty-one districts applied for funds. The San Mateo County Community College District received the maximum grant amount of \$1.5 million. A full list of the California community college districts recommended for funding is available on the Chancellor's Office website.

About the California College Promise Innovation Grant Program

Assembly Bill (AB) 1741 (Rodriguez) was signed into law in September of 2016 by Governor Brown establishing the California College Promise Innovation Grant Program. This provides financial support to districts interested in implementing new or expanding existing College Promise programs. Generally speaking, College Promise programs are partnerships which align local K-12 school districts, community colleges, and public university segments to provide clear pathways for students to follow in order to achieve their educational goals. In addition, a successful program should also improve college readiness, access, and the overall success and completion of its participants.

The 2016-17 State Budget appropriated one-time funding in the amount of \$15 million, to be distributed by the California Community Colleges Chancellor's office, to applicants selected to participate in the California College Promise Innovation Grant Program.

Photo by William Nacouzi

SKYLINE COLLEGE BOARD REPORT

MARCH 17, 2017

SKYLINE COLLEGE TO LAUNCH INNOVATIVE NEW PROGRAM THIS FALL TO DRAMATICALLY INCREASE GRADUATION RATES

Skyline College is preparing to launch an innovative program that has been proven to



help students graduate at higher rates and more quickly than most community college students. The Accelerated Studies in Associate Program (aptly referred to as ASAP) will launch in fall 2018 with 500 full-time Skyline College students. ASAP consists of financial support, intensive academic advising, expedited course scheduling and other advantages for students.

“Skyline College is looking for ways to ensure that students get into college, get through and get out on time,” said Skyline College President Regina Stanback Stroud. “The ASAP model has been proven to improve graduation rates and student transfer rates into four-year universities, so we want to bring this benefit to Skyline College students.”

ASAP was developed by the City University of New York (CUNY) in 2007, featuring a package of scholarships, intensified academic advising and other supports that more than doubled the graduation rate of its students. It has been able to sustain these remarkable results in the years since, and it has been replicated at community colleges in Ohio.

Now this innovative program is being piloted in the San Francisco Bay Area at Skyline College. The College will replicate CUNY’s ASAP program with an initial cohort of 500 full-time students in fall 2018. This will be the first ASAP program in the nation to operate at scale, serving all new full-time students.

ASAP at Skyline College is supported in part by an \$836,607 grant from the Laura and John Arnold Foundation, which is funding the replication process through staffing and technical assistance from CUNY over a period of two years. The program is expected to cost about \$750,000 per each year and will be funded through a variety of state and local grants, College funds and private donations.

ASAP consists of four critical components:

Enrollment

- Students must enroll full-time
- Students are limited to two developmental education courses (remedial courses designed to bring the student up to college-level work)
- Optional summer and winter sessions

Student Support

- Priority registration
- Intensive academic advising (including two mandatory meetings per month in the first semester)
- Career services workshops
- Student peer mentorship program

Academics

- Block course scheduling and consolidated schedules
- New meta-majors and guided pathways with general education courses that satisfy requirements for multiple majors
- Mandatory tutoring for developmental education courses
- Online learning community

Financial Incentives

- Skyline Promise Scholarship (pays up to the full fees for the first year of college)
- Monthly food voucher
- Free textbooks and materials from lending library
- Laptops and tablets available

ASAP is part of the Skyline College Promise—a comprehensive strategy of scholarships, academic programs and a restructuring of majors and curriculum designed to remove barriers to student success. Highlights of the Skyline College Promise are:

1. The Promise Scholarship, a “last-dollar” scholarship that covers tuition and provides books for the first year of college
2. Summer Scholars Institute, a five-week accelerator program that includes counseling in doing college-level work, as well as college-level math and English courses
3. ASAP (beginning in fall 2018), a package of financial support, academic advising and support services designed to improve three-year graduation rates

Skyline College’s ASAP is in development and planning during 2017-18 and will be available to any incoming full-time students beginning with the fall 2018 semester. Details on ASAP will be available on the Office of Admissions website in spring 2018.

Article by Richard Rojo

SKYLINE COLLEGE BOARD REPORT

MARCH 17, 2017

STUDENT ENGAGEMENT SURVEY RESULTS: USING ACTIVE LEARNING TECHNIQUES



As an educator, you already may be familiar with Arthur Chickering and Zelda Gamson’s timeless “Seven Principles for Good Practice in Undergraduate Education,” which bases its principles on 50 years of research on college teaching and learning. We can gain some insights about how Skyline College fares on four of those principles from Skyline College’s spring 2016 administration of the Community College Survey for Student Engagement (CCSSE), which provides information on institutional practices and student behaviors that are highly correlated with student learning and retention. The four principles are:

- using active learning techniques
- developing reciprocity and cooperation among students
- encouraging interaction between students and faculty
- giving prompt feedback

This CCSSE brief focuses on students’ responses to a question that relates to active learning techniques. Students need opportunities to think about and apply what they are learning; Chickering and Gamson explain it best, that “[students] must make what they learn part of themselves.” In response to a CCSSE question pertaining to active learning, students were asked how often they asked questions in class or contributed to class discussions. When compared to the 2016 cohort, which consists of all community colleges that took the survey from 2014 – 2016, Skyline College students were 15% less likely to “often” or “very often” ask questions or contribute to class discussions. Their response to this question was among the lowest relative to the 2016 cohort.

Assuming that active learning enhances learning, Skyline College faculty are considering a number of questions. What do you make of this survey finding? In your own teaching, do you think that you should provide more discussion opportunities, whether during or outside of class? What are the obstacles to having more discussions

in your courses? How can you address said obstacles? Faculty may want to consider how such changes may impact course content and classroom activities, how to structure such discussions to yield the most benefit, and other means to facilitate discussions outside of class, such as via online vehicles such as Canvas.

Article by Karen Wong | Photo by William Nacouzi

AFRICAN AMERICAN HISTORY MONTH EVENTS AND ACTIVITIES AT SKYLINE COLLEGE

Film Screening Highlights Issues of Racism and Mass Incarceration



“Let’s look at the statistics. The United States is home to 5% of the world’s population, but 25% of the world’s prisoners. Think about that.” This is the opening statement from President Barack Obama in “13th,” an award-winning documentary film directed by Ava DuVernay. Experts in the areas of politics, law, education, and media illustrate a linear narrative of how black slavery in the United States evolved into a system of mass incarceration with the passing of the 13th amendment.

In celebration of African American Heritage Month, the Black Student Union screened 13th in the Theater on Monday, February 13, 2017, from 11:30-1:30 pm. The event welcomed over 230 Skyline College students, staff/faculty, and community members. The program opened with welcoming remarks from President Dr. Regina Stanback Stroud, BSU President Brittney Sneed, and BSU Advisor and TriO Counselor, Brianna Clay.

The program toggled between two 15-minute clips of the film and discussions moderated by the Dean of Student Equity and Support Programs, Lasana Hotep. Dean Hotep was joined by special guests, Dr. William Jelani Cobb and Mr. David “Davey D” Cook. Dr. Cobb is a Professor of Journalism at Columbia University, a staff writer for *The New Yorker*, and he is also a featured commentator in the film. Davey D is a Professor of Africana Studies at San Francisco State University, a hip-hop

SKYLINE COLLEGE BOARD REPORT

MARCH 17, 2017

historian, and community activist. The moderated discussions engaged the audience with insight that provided context to information presented in the film. Speakers addressed a range of topics including the influence of the media, the criminalization of poor black and brown communities, and how economic incentives for chattel slavery in the Antebellum Era is manifested in our current profit-driven prison system. The program format, alternating between screening segments of the film, moderated discussions, and rounding out with questions from the audience, made for a critical and engaging experience.

Olivia Yancey, a member of the Black Student Union stated, “The 13th discussion was a really nice experience for me to really reflect on all the information that was given during the documentary. I really liked that it started a conversation that we don’t often have on this campus. As one of the few black students here at Skyline, it’s nice to have a conversation that relates to the struggles we face as minorities, and it’s very relevant to the social climate we live in. The way it was held made for a very intimate experience. It didn’t feel like we were being talked at, which often happens at these type of events. I would love to have a discussion like it again on campus.”

Article by Katrina Pantig | Photo by Brian Collins

Black Student Union Co-Hosts Events to Begin African American Heritage Month



On February 1, 2017, the Black Student Union & Associated Students of Skyline College kicked off African American Heritage Month with a variety of games, trivia and a dessert reception. As students gathered near the Fireside Dining area, they were able to learn about the history and knowledge around the following games: mancala, dominoes and spades. Along with the games, the students participated in a trivia competition based on fun facts around African American history. Programs such as the Skyline College Women’s Mentoring and Leadership Academy, Journalism/The Skyline View and Study Abroad shared valuable information to students around their program events and resources.

On February 2, 2017 the Black Student Union, Guardian

Scholars Program, Women’s Mentoring & Leadership Academy and students from the Skyline College community watched the Oscar nominated film “Hidden Figures.” Students who attended the movie described the experience as “awe-inspiring” and a “remarkable” story that has inspired them to continue towards the goals in their studies and beyond. After the movie, all three groups and students discussed the film over dinner.

Article by Brianna Clay & Tia Holiday | Photo by Danielle Powell

Panel Offers Insight into Transferring to Historically Black Colleges & Universities



On February 14, TRiO and the Black Student Union hosted a Historically Black Colleges & Universities (HBCU) Enrichment Tour teach back in the Multicultural Center. Participants from the fall 2016 HBCU Tour in New Orleans, LA, served on a student panel to reflect on their experiences from the trip. They discussed the differences they noticed between touring Predominately White Institutions (PWI) versus HBCU campuses; along with much excitement around the different cultural enrichment activities that took place in during their time in New Orleans.

The group visited Dillard University, Southern A&M University and Xavier University. On each campus, students were able to observe a variety of lectures including mass communications, hip hop culture and politics, a pharmacy lab, attend financial aid and admissions presentations, participate in campus tours, and had the opportunity to meet with the president of Dillard University.

During the panel, attendees were shown a video of the trip and asked the panelists questions about their experience, the colleges

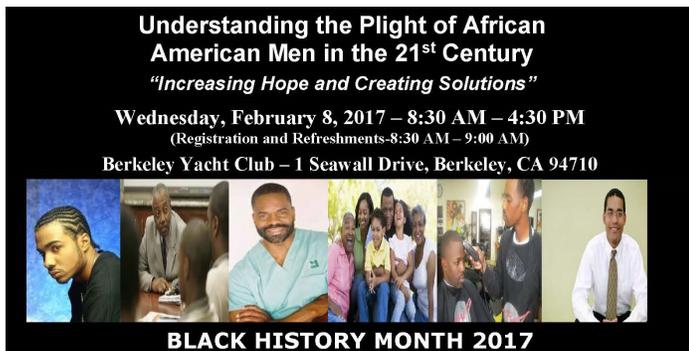
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and New Orleans. Overall, the students left from Louisiana feeling empowered and inspired to attend an HBCU.

Article and Photo by Brianna Clay

Faculty Member Delivers Keynote for Black History Month



On February 8, 2017, Dr. Tony Jackson (Skyline College Psychology Department) delivered a searing and enlightening morning keynote address at a conference for the city of Berkeley, titled “Understanding the Plight of African American Men in the 21st Century: Increasing Hope and Creating Solutions.” The conference was a part of a Black History Month celebration sponsored by the city of Berkeley.

Dr. Jackson’s presentation, titled “Awakening The Warrior Within,” touched on the role of community terrorism, historical and cultural trauma, the impact of memetic infection and the neurobiology of stress in considering mental health outcomes for black men. The need for a balanced and holistic approach to mental health was emphasized. The keynote was well received and conference attendees traveled from all over the Bay Area to attend.

Article by Pcyeta Stroud | Image by Barbara White

Cosmetology/Wellness Hosts Black History Month Event



The Cosmetology/Wellness department held an event in honor of Black History Month on February 22. Students from all levels of the program participated in the event. Senior and junior students created live looks on models representative of various cultures.

Freshman students participated in a project called “Cultures of the World” where mannequins were displayed honoring Congo, Sudan, Malawi, and Uganda. Students honored cultures through makeup, and use of colorful fabrics that gave their artistic creativity insight into the meanings of tradition and history through researching these cultures not forgotten but celebrated today.

In a multicultural society, we all gain from seeking to understand and identify with different cultures. As cosmetologists, we can explore and honor many cultures with hairstyles, makeup, nail art, and costume.

Article by Cassidy Ryan

PANEL ADDRESSES EARLY CHILDHOOD EDUCATION TEACHER SHORTAGE



How does the ECE/EDU Department address the teacher shortage in San Mateo County?

We hosted an annual “Be a Teacher, Touch the Future” event and invited an inspiring group of panelists and recruiters from San Mateo County early childhood education programs. Our panelists consisted of San Mateo County Mentor pre-k teachers, teachers from elementary schools from transitional kindergarten through school-age, and entrepreneurs that serve children in a variety of settings, from family childcare and All Five to children’s dance. This event was open to both students and the community. Participants had an opportunity to listen to the three sets of panels and visit the career fair during breaks. Over 80 future educators attended and walked away with a certificate of attendance, words of wisdom from professionals in the field, and possibly a new job!

Article by Kristina Brower

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SKYLINE COLLEGE WELCOMES THE YEAR OF THE ROOSTER!



On the February 23, 2017, the Chinese Student & Scholar Association (CSSA), International Student Club (ISC), International Student Program (ISP) and Silicon Valley Intensive English Program (SVIEP) hosted the Chinese Lantern Festival celebration at Skyline College. This festival is traditionally celebrated on the fifteenth day of the Chinese lunisolar calendar to mark the final day of the Chinese New Year celebrations.

Professor Hellen Zhang began the program by introducing Dr. Regina Stanback Stroud, President of Skyline College for her welcome speech. The President stressed the importance of international education and cultural diversity, stating the college will remain strong in that belief. The President's speech was then followed by opening remarks provided by Mr. Zha Liyou, Deputy Consul General of the People's Republic of China in San Francisco.

It was a colorful festival and the audience enjoyed a profusion of performances organized by the Eastern Art & Dance Group and the CSSA. There were different types of dance performances on the stage such as a Chinese classical dance by Eva and the Chinese fan dance by Dancers Lilian, Angela and Eaine. The sounds of Asia were also in the air from the singing of several artists and the enchanting sound of the Dulcimer and flute by Ms. Peng Lu and Mr. Lu Xian. Towards the end of the 2-hour festival, the audience's attention was grabbed by a martial arts performance by one of Skyline College's very own students, Feng Si.

The event went very successful and at the end of the day a few lucky winners walked away with prizes from the draw that took part between performances. They, along with the other members of the audience, were sure to have gone home with smiles on their faces and a little bit of China in their hearts. The event was featured on a local Chinese TV channel (KTSF26): <https://www.youtube.com/watch?v=HLWKeVVBwTE>

[youtube.com/watch?v=HLWKeVVBwTE](https://www.youtube.com/watch?v=HLWKeVVBwTE)

CSSA, ISP, ISC and SVIEP would like to thank all the participants who made the event a success. We will continue to provide cultural programs for the entire Skyline College community. If you are interested in learning more about future programs and events, contact ISP office at skyinternational@smccd.edu or call (650) 738-7021.

Article by Naledi Mthembu & Chikako Walker | Photo by William Nacouzi

ACCOUNTING PROFESSOR MARV STEINBERG'S SON ELECTED MAYOR OF SACRAMENTO



Years of service as an accounting professor at Skyline College is just one of the things Marv Steinberg has to be proud of this year—here's the other: Marv's son, Darrell Steinberg was elected as the Mayor of Sacramento.

The younger Steinberg was elected in a landslide back in June 2016 with 59 percent of the vote, allowing him to avoid a November runoff against his opponent, Councilwoman Angelique Ashby. After a wait of 189 days, Steinberg was sworn in as Mayor on December 13, 2016.

"I'm proud of my son, not only because of what he's done, but because he really cares," said Marv.

Amongst a variety of pledges to the city, Mayor Steinberg has said that he would use Sacramento's status as a sanctuary city to fight against federal deportations if the Trump administration moves forward on campaign promises to increase enforcement.

Article by Connor Fitzpatrick

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ART FACULTY EXHIBITION GETS RAVE REVIEWS



The Skyline College Art Gallery hosted a very well-attended opening reception Wednesday, February 15 with three hundred visitors in attendance. Everyone enjoyed viewing the exhibition and taking part in the festivities. Be sure to come by the Gallery to check out this wonderfully diverse art exhibition!

The exhibition investigated the wide range of artistic practice done by all of our current art faculty. You can see everything from Eileen David's photorealist paintings of San Francisco city streets to Tiffany Schmierer's whimsically complex ceramic sculptures, to the mysterious Buddha Selfie installation by Amir Esfahani.

The Art Faculty Exhibition was on view in the Art Gallery from February 6 through March 10.

Article by Paul Bridenbaugh | Photo by Mia Coo

ROCK THE SCHOOL BELLS 10 HOSTS BENEFIT FUNDRAISER



Skyline College's Rock the School Bells (RTSB) hosted their first cocktail fundraiser at 111 Minna Gallery in downtown San Francisco on January 21, 2017. The RTSB Benefit honored a decade of hip hop, education, and community by thanking educators, artists, administrators, and community members for

their contributions to the RTSB conference since it began in 2007.

It was a night full of dancing, a silent auction, and great music! The RTSB Benefit served appetizers from local caterers such as Hana Hou, Skyline College's very own Guardian Scholar Hood Wraps by MK, Whipt Bakery, and Romeo's Chocolate. On display at the 111 Minna art gallery was beautiful artwork from students and community members such as CIPHER's Webster Cruz and Alejandro Castro, and community artist, Samantha Requilman. The night wrapped up with an amazing performance from San Jose's very own Left University and Legacy Awards to RTSB founding community members such as the Kababayan Learning Community.

Thanks to donations and ticket sales, the RTSB Benefit raised \$3,000 and succeeded the Advisory Board's initial goal! All proceeds and donations from the RTSB Benefit will go directly towards scholarships to support students who are involved in RTSB and the CIPHER Learning Community at Skyline College.

Rock the School Bells 10 was on Saturday, March 11 at the Skyline College campus for both the Educator's Conference and Youth Conference. To celebrate Hip Hop Education, please visit www.rocktheschoolbells.com.

Article by Kim Davalos | Photo by Shane Menez

CAREER ADVANCEMENT ACADEMY HOSTS 4TH ALLIED HEALTH PANEL



On Thursday, February 23, over 30 guests attended the Career Advancement Academy's (CAA) fourth ever Allied Health Panel. The panels, held every semester, are a component of CAA's Allied Health program, designed for students interested in exploring San Mateo Community College District's healthcare programs, health pathways, and careers in healthcare. The Allied Health Student Panel, moderated by Paul Rueckhaus (Allied Health Faculty for the Career Advancement Academy), featured several former Career Advancement Academy students along with students from across the San Mateo County Community College District's healthcare programs.

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Distinguished student guest panelists offered practical advice and key insights on program preparation and expectations, working in the health field, and balancing life and family as a full-time allied health student in a rigorous program. Amante Jones is a former Career Advancement Academy student, a certified Emergency Medical Technician, and currently working on his associate's degree for transfer. Tyler Swift is currently a second semester student in Skyline College's Surgical Technology program. Chloe Tinio graduated from the College of San Mateo's nursing program in May 2016. Thuy Hoang and Lizet Martinez are both students in the Dental Assisting program at the College of San Mateo, and Alka Sharma is a first-year student in the Respiratory Care program at Skyline College. Upon completion, she hopes to pursue her bachelor's degree in Respiratory Care at Skyline College.

Accomplished panelists helped current, first semester CAA Allied Health students gain a deeper understanding of their next level allied health program and their future path in healthcare. After the panel, program directors, coordinators, and faculty from Surgical Careers, Medical Administrative Assisting, Allied Health, and Respiratory Care were on hand to network with the student audience, answer questions, and share additional insights.

Article by Alina Varona | Photo by William Nacouzi

SKYLINE COLLEGE HOSTS IMMIGRATION WORKSHOP FOR ADULT SCHOOL STUDENTS AND ESOL STUDENTS



Skyline College hosted an immigration workshop on Monday, February 27, garnering over 90 people in attendance, including students from South San Francisco Adult School and Jefferson Adult School as well as Skyline College English for Speakers of Other Languages (ESOL) students. Guest speakers were Amy Lee and Lance Starin from Jubilee Immigration Advocates. They discussed adjustment of immigration status, the impact of Trump's new policies, and legal rights for undocumented students including concrete tips when encountering ICE.

After the presentation, there was a generative Q&A portion with

translators available to help clarify and disseminate information to ESOL students in attendance. Those with more complex legal questions were able to have short individual consultations with lawyer, Amy Lee. The workshop also provided legal information and resources from the community and Skyline's Dream Center, SparkPoint Center, and the Financial Aid Office. The event was coordinated collaboratively by Skyline College's English Language Institute and Dream Center, Jefferson Adult School, South San Francisco Adult School, and ACCEL (Adult-Education College and Career Educational Leadership).

Article by Stacy Nojima | Photos by Mylene Foo

MARCH IS WOMEN'S HISTORY MONTH



To kick off the start of Women's History Month this March, the Associated Students of Skyline College hosted an event to celebrate body positivity and to raise awareness about the unjust taxation of feminine hygiene products. Students were given goodie bags filled with items including feminine hygiene products, encouraging notes, and chocolates.

The ASSC implemented a petition that students could sign to in order to get rid of the "pink tax" — aka the unnecessary higher pricing of feminine hygiene products. Additionally, free feminine hygiene products and body positive post-it notes are placed in bathrooms throughout the school in each building for the entire month of March. The ASSC also created a photo booth where students held signs with a positive statement about themselves such as "I define myself" or "I love my curves." The event not only raised awareness to students, but provided a positive impact to start off Women's History Month.

Article written by Michelle Tam

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COMMUNITY PARTNERS SUPPORT STUDENT VETERAN SUCCESS



Over the past months, Skyline College has hosted multiple events in support of Student Veteran Success. The common thread that makes the events so impactful is collaboration with community veteran support organizations. The Veterans Resource Center has partnered with the San Mateo County Veterans Service Office to provide on-site drop-in appointments once a month to veterans and dependents. In early February, the San Francisco VA Medical Center provided on-site enrollment and ID Card photo opportunities for qualifying veterans. The long-standing partnership created with SF VA Medical Center has resulted in the presence of a VA counselor on the Skyline College campus once a week to provide services and resources to qualifying veterans and dependents.

On March 1, 2017, Skyline College hosted a training for SMCCCD Veterans Counselors, Certifying Officials, and support staff, led by Daniel Avegalio, Veterans Resource Center Supervisor at American River College. Daniel is a leader in the Veterans Services field and thanks to his generosity, we were able to provide on-campus training to enhance our knowledge, best practices, and processes for serving veterans, active duty service members, reservists, and their families.

The partnerships we have created, and continue to build, allow Skyline College and the team who supports veteran's services to provide high quality support and resources to service men and women and their families. The ability to have community partners on campus not only saves time, but provides our students with

opportunities to receive services they may not otherwise have easy access to. Adding to this theme, Skyline College will host the 2nd annual Veterans Resource Event on March 29th from 10am-3pm in Bldg. 6. Over 30 campus and community partners will come together in support of veterans and their family members. We look forward to this and other opportunities to grow our student veteran support network.

Article by Gina Ciardella | Photo by Eric Imahara

SKYLINE AUTOMOTIVE DEPARTMENT, DRIVING YOUR FUTURE EVENT



On Monday, February 27, 2017, the Skyline College Automotive Department held its first Driving Your Future event geared towards high schools with automotive programs in the San Mateo and San Francisco County. About 90 students plus their instructors and counselors attended.

Tom Broxholm, the department's coordinator, kicked off the event by briefly introducing the benefits of enrolling in the program, and the jobs that are available once in the program and upon graduating from the program, and the financial aspects of the industry. Julia Johnson, faculty and outreach coordinator, gave a general description of all the programs we offer in the department – Generic (full-time day), Asian Import (full-time afternoon), Entry Level Technician (one semester), Internship/Apprentice, evening and weekend classes.

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MODEL UNITED NATIONS CLUB SENDS ITS LARGEST DELEGATION TO UC BERKELEY CONFERENCE



Skyline College's Model United Nations club sent its largest delegation yet to UC Berkeley's 21st collegiate model united nation's conference, UCBMUN XXI. At this four-day conference, 12 students represented Skyline College in a heated weekend of debate, demands, compromise, and occasionally some corruption. Skyline College's delegates participated in a vast array of committees from the giant General Assembly of the United Nations which took on cyber warfare and international intervention in civil wars, to the fast paced Asian Financial Crisis of 1997 committee in which the delegates in this committee had to prevent a financial global catastrophe.

Skyline College delegates worked with and competed against hundreds of students from all over the world. From Harvard and Columbia, to southern schools such as University of Alabama, and as far away as Westminster International University in Tashkent, Uzbekistan, Skyline College was introduced to a global student body. With such diverse representation, unique perspectives added powerful and vibrant energies onto the debate floors.

Article by Jonathan Gonzales | Photo by Khin Thar

UPCOMING EVENTS

EXPANDING YOUR HORIZONS IN MATH & SCIENCE CONFERENCE

Saturday, March 18, 2017
 8:00 a.m. – 4:00 p.m.
 Building 3 | Gymnasium

CULTURE SPOTLIGHT: MALAYSIA

Tuesday, March 28, 2017
 12:30 a.m. – 1:30 p.m.
 Building 4 | Multicultural Center

CONNECT TO THRIVE GLOBAL SUMMIT EVENT

March 23-24, 2017
 Skyline College

WOW! VOICES NOW - WOMEN ON WRITING

Saturday, March 25, 2017
 9:30 a.m. – 12:30 p.m.
 Building 6 | Room 6-202

WOMEN'S HISTORY MONTH:

JESSICA CARE MOORE
 Thursday, March 30, 2017
 12:30 p.m. – 2:00 p.m.
 Building 6 | Room 6-202

HUMAN LIBRARY: A NATION OF IMMIGRANTS

Tuesday, April 11, 2017
 11:00 a.m. – 3:00 p.m.
 Skyline College Library | Building 5

STUDENT SCHOLARSHIP AWARDS CEREMONY

Thursday, May 11, 2017
 4:00 a.m. – 7:00 p.m.
 Skyline College Theater | Building 1

46TH ANNUAL COMMENCEMENT CEREMONY

Friday, May 26, 2017
 5:00 p.m. – 8:00 p.m.
 Building 3 | Gymnasium



President's Report to the SMCCCD Board of Trustees

President Michael Claire ~ March 22, 2017

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First Nonprofit Career Summit & Job Fair Connects Students and Community



The first annual Thrive Nonprofit Career Summit & Job Fair took place at College of San Mateo on February 15, 2017. The event featured 32 exhibitors, several speakers, and drew over 100 student and community attendees. Based on a survey, the majority of participants reported that CSM was an excellent venue for this event. In general, the majority of attendees viewed the quality of exhibitors as excellent and almost all plan to return next year. In one respondent's words, "I loved the community building aspect of the event. It was great to connect with other nonprofits and build relationships with folks that want to transition their careers into the nonprofit field."

Overall, it was a great experience, and we look forward to working with our nonprofit partners again in the future! ■

College of San Mateo

Speaker Series Brings Global Perspectives

CSM launched its new Global Speaker Series in Spring 2017, bringing speakers with expertise in area studies and global issues to our college. This campus-wide initiative explores global topics through five thematic areas: economic development; climate & environment; cultural identity & place; global health; arts, media, and social change.



“The Global Speaker series has been adopted in more than 10 courses at CSM and students complete assignments designed around the speaker topics being presented. It is an innovative model that integrates the Global Speaker Series within the academic fabric of our college and brings opportunities for intellectual rigor and deeper engagement in global topics,” says Danni Redding Lapuz, Stanford EPIC Fellow and international education program manager at CSM.

Over 100 students and faculty have attended each of the first two weekly speaker sessions, which began in March. “The Global Speaker Series allows our students, who may not have the opportunity to study abroad, to hear from experts in a variety of fields and disciplines that have global impacts on our world. We are essentially bringing the world to our students,” Redding Lapuz explains.

The Global Speaker Series was created through the Stanford EPIC Fellowship Program in partnership with CSM, Foothill and DeAnza Colleges, which aims to internationalize community college curriculum. Funding support for the program was provided through a CSM President’s Innovation Fund Grant.

The Global Speaker Series is free and open to the public.

Tuesdays, March 7 – April 11 from 5:00–6:00 pm in College Center, Building 10, CSM.

For a complete listing of upcoming speakers and topics, visit collegeofsanmateo.edu/GlobalSpeakerSeries. (Article and images contributed by Danni Redding Lapuz) ■

Softball Triumphs Over West Valley, Ends Streak

After outscoring opponents 57-0 in March, CSM’s softball streak came to an end—briefly—on Tuesday. Visiting West Valley College scored first, in the second inning, before the Bulldogs “rallied” with 11 runs in the third frame to take a 11-1 mercy rule (5-inning) victory.

Madison Mercer remained unbeaten with her ninth victory on the mound. Leadoff hitter Allie Stines recorded a line of two’s: hits, runs, and RBIs—and had CSM’s only



extra base hit, a double. Kristen Kowaki and Lauren Quirke also had two hits apiece. Gaby Zucchiatti, Meagan Wells, and Alicia Ortega each had a pair of RBIs.

With the best record and top-ranking in Northern California, San Mateo is now 19-2 and 5-0 in the Coast North Conference. West Valley fell to 6-13 and 1-5 in the Coast South.

The Bulldogs play another Coast crossover game on Thursday, hosting Monterey Peninsula College (12-5, 3-2) at 3 p.m. (Article contributed by Andreas Wolf) ■

Black History Month Celebrations Inspire

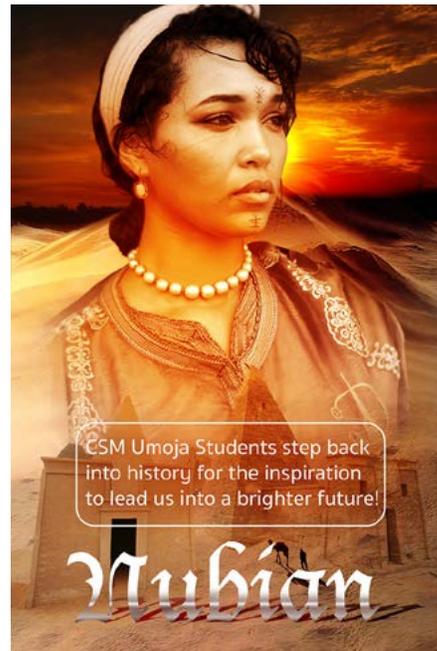
By Dr. Frederick L. Gaines, Ethnic Studies Professor and Umoja Co-Coordinator

This year's African American History Month was a tremendous success from the perspective of the Umoja students who helped coordinate it and the many students and staff who either participated or attended the events. There were a variety of speakers, activities and events. As one of my colleagues stated, "there seemed to be something going on every day." In reality, there was something happening nearly every day of the month of February. Professor Jeramy Wallace and I are extremely proud of the commitment and sacrifice of our Umoja students in cohort three as well as the alumni who pitched in to help.

Most of our lectures or presentations had anywhere from 25 to 58 students and staff in attendance. The largest was for the dynamic spoken word artist, Prentiss Powell, who drew more than 200 students and staff to his spoken word event in College Center, Building 10 on the main stage.

This year we had the famous DJ, hip hop scholar, and activist Davey D, who mesmerized a classroom of approximately 55 students with his life experience in the South Bronx during hip hop's infancy. He went on to describe his work with some of the most important artists responsible for the development of this new phenomena, at the time.

Dr. Renee Navarro was inspirational as well as informative as she recounted her life growing up in the deep south in segregation but armed with a dream, confidence, and the faith that she would someday beat all the odds and become a medical doctor. She is presently the only black woman vice chancellor in the UCSF system and is continuing



to play a critical role in helping the medical college live up to its commitment to equity and inclusion.

The other lecturers and presenters included myself, Professor Rudy Ramirez, Professor Robert Shoffener, Regional NAACP Coordinator Dave Daniels, and a panel discussion lead by Dr. Jeremiah Sims, our equity and inclusion director!

The ethnic studies and Umoja students are very grateful for the support that we received to successfully execute events during this very intense month. We are so appreciative of the student organizations that sponsored some of the speakers as well as the many volunteers who stepped up to help. Deans Laura Demsetz and Dr. Taylor and their support staff made up of Annie Theodos, Vijiyalakshmi Raman, and Deepthi Yellamraju are all part of the “team work that makes the dream work.” Finally, we want to thank the remarkable team in the Community Relations and Marketing Office who helped us pull off one of the best marketing campaigns that I’ve seen since I’ve been at CSM. None of this would be possible without the support of President Claire and of course, the board and we want to extend our thanks to you as well. ■

Earth Day Events Planned for April

The Sustainability Committee is doing a Garden Planting Party as part of the Cesar Chavez week of service on Thursday, March 30 from 11 am – 12:30 pm. The official wooden garden sign honoring Cesar Chavez is in production and will be installed by the end of the semester.

CSM Earth Day is shaping up to be a dynamic event, with over 15 community partners confirmed, and seven student groups confirmed. They are pleased to announce that the Mana students will be presenting their climate change research once again. This year will also include the UMOJA students for the first time.

As a kick off to the Earth Week festival, the committee members will be screening the film ‘before the flood,’ starring Leonardo DiCaprio in the CSM Theatre. (Article and image contributed by Paul Hankamp) ■



Student Government Descends on DC

During March 10–16, members of the ASCSM Senate and Advocacy Board visited Washington DC to attend the American Student Association of Community Colleges student conference. Over the course of the conference, they had the opportunity to participate in workshops focusing on community college student needs and issues. Additionally, they had chance to meet with the offices of several congressional leaders, including Congresswoman Anna Eshoo, Congresswoman Jackie Speier, and Congressman Eric Swalwell. In these meetings they focused on issues facing our students, including

increasing financial aid, expanding resources for veterans, funding for additional mental health services, and voicing the many challenges facing our DACA and immigrant students. While we were set to return from our trip on Tuesday, March 14, weather delayed our flight forcing us to stay until Thursday, March 16. (Article and photos contributed by Aaron Schafer) ■



US Ambassador to Speak at Commencement

CSM alumnus and former United States Ambassador Jeffrey D. Levine will give this year's commencement address. Levine was nominated to be the ambassador to Estonia by President Barack Obama in 2012 and served until 2015. Prior to his ambassadorship, Levine worked as a reporter for several years and was a founding staff member of USA Today.

Mr. Levine served as Deputy Chief of Mission/Chargé d’Affaires at the U.S. Embassy in Budapest, Hungary from 2007–2010. In addition, he served as Deputy Chief of Mission in Sofia, Bulgaria and has also been posted to Brasilia, Brazil; Nicosia, Cyprus; Alexandria, Egypt; Kuala Lumpur, Malaysia; and Lima, Peru.

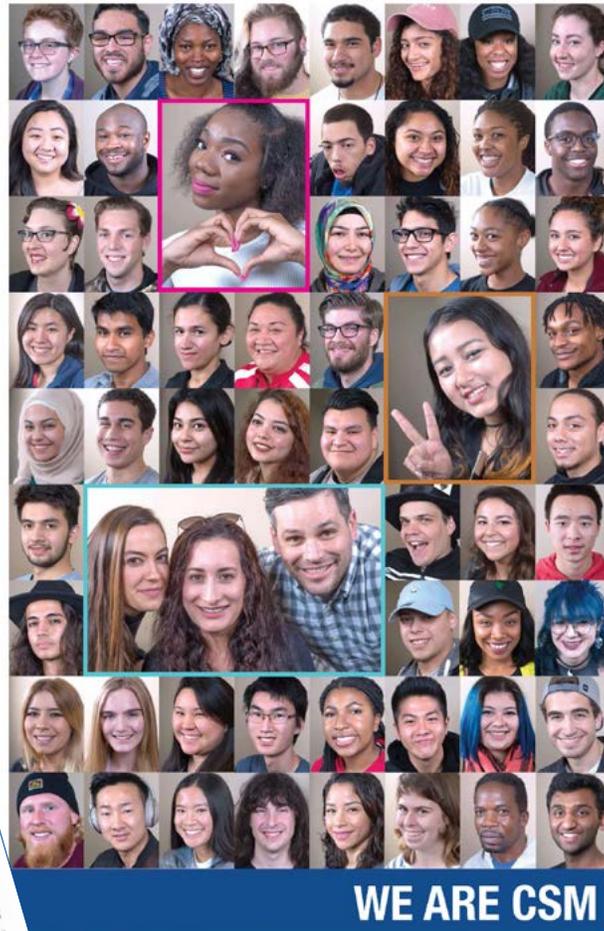
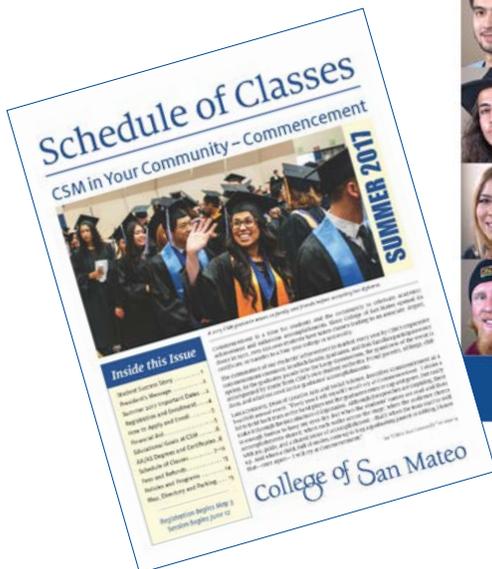
Levine is a member of the Senior Foreign Service with the rank of Minister Counselor. At the time of his nomination, he had been the State Department’s director of recruitment, examination and employment since September 2010.

Levine has received numerous Department of State awards as well as the Golden Laurel Medal, presented by the Government of Bulgaria.

He and his wife, Janie, have one son, Nick. When asked for his personal motto in a 2009 interview in Hungary, Levine quoted American songwriter Jason Mraz: “Leap, and the net will appear.” (Photo source: Wikipedia) ■

Summer Schedule Now Available!

CSM’s summer schedule has arrived in our community’s mailboxes this past week. Of particular note, this edition of the schedule includes a wonderful full-page photo layout showcasing CSM’s diversity. The graphic, created by collaboration efforts within CSM’s Marketing Department, has gotten such positive feedback that many employees have requested to have posters made for their offices. ■



A community of diverse learners working towards a better future.

UPCOMING EVENTS

Free Income Tax Preparation (VITA)

Saturdays, February 4 - April 1
(except February 18)
9:00 am – 12:30 pm
CSM South Hall Building 14, Room 104

Movies for Mental Health

Wednesday, March 29
10:00 am – 12:00 pm
CSM Theatre Building 3

Celebration of Color

30th Presentation of Art & Science
Friday, April 14
7:30–10:45 pm
CSM Theatre Building 3

CSM QT Chats

Presented by the Multicultural Center
Wed Apr 26, 2017
12:30–2:00 pm
CSM College Center Building 10, Room 421

Connect to College

A Night of Information for High School Seniors and Parents

Thursday, April 13, 2017 • 6–8 pm

Free and open to the public

College Center Building 10, College of San Mateo
1700 W. Hillsdale Boulevard, San Mateo, California

RSVPs received by April 3 will be eligible for a scholarship drawing. RSVP at collegeofsanmateo.edu/connectrsvp.

For more information, email Estela Garcia at garciaestela@smccd.edu.





Cañada College

Report to the SMCCCD Board of Trustees

March 22, 2017

in this issue:

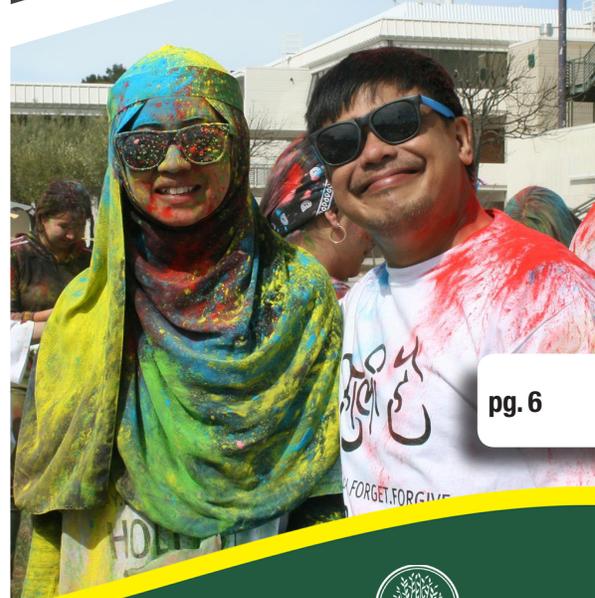
- Anna Camacho Chosen as SMCCCD Classified Employee of the Year pg. 2
- National TRiO Days of Service pg. 2-3
- Cañada Students Attend Historically Black College Caravan pg. 4
- DREAM Center Kicks Off DREAM Hour pg. 4-5
- All Gender Restroom Ribbon Cutting pg. 5
- College Celebrates the Arrival of Spring at Holi Fest 2017 pg. 6
- Photo Collage: Fashion Department Curriculum Lunch pg. 7



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pg. 5



pg. 6

Anna Camacho Chosen as SMCCCD Classified Employee of the Year



At the February Board meeting, Cañada's own, Anna Camacho (STEM Project Director) was chosen by the Board of Trustees as SMCCCD Classified Employee of the Year. Having served as both an Assistant Project Director and a Project Director for a number of federally funded grant programs at Cañada College, Anna has provided leadership and support in developing a number of successful initiatives to increase student interest and awareness of Science, Technology, Engineering, and Mathematics (STEM) fields and promote academic success of our students, especially those from underrepresented and underserved backgrounds.

Anna was instrumental in founding the STEM Center at Cañada College in 2012. Under her leadership, the STEM Center team successfully developed new grant proposals to support innovative student support programs. As a result, Cañada College was awarded a five-year, \$4.35 million dollar US Department of Education Hispanic-Serving Institution STEM and Articulation grant. Initiatives being developed for this new grant-funded program, under her leadership, include: Chemistry Jam, Difference-Education Intervention, expansion of the STEM Speaker Series, STEM Exploration Week, university transfer workshops, a professional development program for STEM faculty, and a STEM faculty community of practice.

In addition to her professional duties, Anna is also a founding member of Latinas in STEM2 to Achieve Success (LISTAS), an organization dedicated to increase the number of Latinas attaining a STEM education. She is also a consultant for Unite Here 2, a union that represents service workers, where she delivers workshops that impact knowledge on how to apply for college. Additionally, Anna contributes to the education and research community by presenting and publishing the results of her work at national professional organizations including the American Society for Engineering Education, Alliance of Hispanic-Serving Institution Educators, and the League for Innovation in the Community College.

National TRiO Days of Service

National TRiO Day is a day TRiO programs reflect and celebrate around the increased access to higher education for historically underrepresented students. This year, National TRiO Day was celebrated through days of service in our community. TRiO programs from Cañada College and Skyline College joined forces to volunteer for two nonprofit organizations: Second Harvest Food Bank and Habitat for Humanity. On Saturday, February 11, students and staff volunteered to sort food at the Bing Center in San Carlos. Participants enjoyed networking with other TRiO students and learning more about services the Second Harvest Food Bank provides. In addition, on Saturday, February 18, students and staff volunteered with Habitat for Humanity on a park beautification project in the

National TRiO Days of Service (cont.)

Bayview neighborhood in San Francisco. Volunteers got their hands and shoes dirty while working hard to prune shrubs and trees in order to improve and beautify Hilltop Park. Afterwards they enjoyed playing in the playground and admiring their work. The team looks forward to continue celebrating TRiO programs who support the needs of underserved students and increase access to higher education.



Cañada Students Attend Historically Black College Caravan



On Thursday, February 16, Cañada College was one of 29 schools represented at the Historically Black College Caravan (HBCU). Thanks to ASCC, students were provided free transportation to the event. There, community college students received great information about transfer admission requirements, in fact, two students received on-the-spot admissions to Cheney College in Pennsylvania!

This event was an effort to promote transfer agreements that California Community Colleges have with HBCUs that went into effect on March 17, 2015. Benefits of attending an HBCU include:

- HBCUs graduate the most students of color in the Veterinary Sciences (at Texas A & M)
- HBCUs produce the most students of color in STEM majors
- Many HBCUs have transfer agreements that offer financial incentives such as transfer students receiving an additional \$4,000 - \$5,000 per year in scholarships
- Many HBCU have lower transfer requirements than CSU's and UC requirements as well as tuition rates that are comparable
- Many HBCU have a diverse faculty as well as diverse student population, including a high Latino population



- HBCU locations range from urban settings to rural settings on acres of land
- Many HBCU student populations range from 1,400-4,000 students on each campus, with a teacher-to-student ratio ranging from 1:11 to 1:19

For more information, please visit: <http://extranet.cccco.edu/HBCUTransfer.aspx> Thank you to the Cañada Student Senate, EOPS and TRiO for providing this great experience for students!

DREAM Center Kicks Off DREAM Hour

The DREAM Center has launched DREAM Hour, an opportunity for students, faculty, staff and administrators to engage in unscripted conversations about delicate topics that impact everyone's lives. The company is good, conversations are relevant, tea and snacks are delicious and the time spent together is joyful.

DREAM Center Kicks Off DREAM Hour (cont.)



Students who have participated in the DREAM Hour have expressed:

“Everyone who goes to the DREAM Hour are students or staff who want to have tea or snacks and take a rest together. We know our lives are stressful because of the decisions made in politics that impact us. We give ourselves an hour of our lives in a social gathering. For an hour, we remind ourselves of what food we like, what makes us laugh, what amazing ideas we have, and what makes us great. We share our greatness with each other, re-establishing our desire to live and overcome the obstacles in a world we care about.”

– Marvin Nieto-Cruz, DREAMers Student Club

“DREAM Hour is a time where we can come together as a community, decompress and just talk about how we’re feeling to keep us uplifted. We check in to see how everyone’s feeling. If we need help, we’re able to support each other with anything we need. There’s no agenda. That’s the great thing about it.” – Andres Aguilar, BTO Peer Mentor

The BTO (Bridge to Opportunities) Peer Mentors have teamed up with the DREAMers Task Force and the Learning Center staff to support the DREAM Hour. The DREAM Hour takes place every Thursday in the DREAM Center (Building 9, Second Floor) from 12:30 – 2 p.m.

All Gender Restroom Ribbon Cutting



AB 1732, a new state law that went into effect on March 1, advocates that all single-user restrooms be converted and identified as an all gender space. The Cañada Gender Sexuality Alliance (GSA) student club worked with faculty and staff to organize a ribbon cutting ceremony for the all gender space. The celebration occurred on March 7, outside of the single-restroom in Building 8. Before the rainbow ribbon was cut, students had the opportunity to share why the movement toward all gender restrooms was so meaningful to them. After the ribbon was cut, the group enjoyed an array of colorful treats.

College Celebrates the Arrival of Spring at Holi Fest 2017



Holi Fest, or Holi Festival, is one Cañada’s most colorful events of the year. Hosted by the Associated Students of Cañada College (ASCC), festivities were held for both day and evening students. For the daytime event, students, faculty and staff gathered around the Upper Lawn to celebrate the arrival of Spring, enjoyed great music and enjoyed delicious Samosas. To prepare for the colorful clouds that filled the air, Student Senate members distributed sunglasses and white t-shirts that had the words “play, love, forget, forgive” printed on them. The purpose of the white shirt was to display as much of powder (color) as possible to brighten up the

shirt as a canvas. Additional bags of color were also available for purchase and the proceeds went towards providing clean water for India.

ASCC also hosted an evening event and collaborated with the College of Working Adults during their Brown Bag Dinners. At the event, student body cards were distributed and school supplies (including Scantrons and Blue Books) and snacks were given away. Students enjoyed meeting new people, learning about a new culture and being introduced to new experiences.



PHOTOCOLLAGE: Fashion Department Curriculum Lunch

On March 7, more than 80 past and prospective students attended the Fashion & Merchandising Department Curriculum Lunch to hear about the upcoming courses offered this Summer and Fall. President Moore praised the Department for hosting the lunch and providing students the wonderful experience of learning about Fashion Design. Several students modeled work that they created in class and faculty members had the opportunity to provide detail about the exciting classes offered.



BOARD REPORT NO. 17-3-3C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Sandra Stefani Comerford, Vice President, Instruction, College of San Mateo,
574-6404

MANA LEARNING COMMUNITY AT COLLEGE OF SAN MATEO

The Mana Program at the College of San Mateo is a transfer support program that focuses on specialized retention support strategies needed for success in college. It focuses on the Pacific Islander American-student experience and is open to all students. The three primary components of the program are ethnic studies, communication and academic support. This program is designed to increase the number of Pacific Islander students who complete requirements for an AA degree and/or transfer into a four-year university. In addition, the program offers a Certificate of Achievement in Critical Pacific Studies.

The presentation at the March 22nd Board of Trustees Study Session will elaborate further on the MANA Program.

BOARD REPORT 17-3-2A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel, (650) 358-6883

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT
(NP = New position, * = New Employee)

None

B. PUBLIC EMPLOYMENT

1. **New Hires (NP = New Position, * = New Employee)**

Cañada College

Ada Ocampo* Program Services Coordinator President's Office
Post-Secondary Success and Completion (Funded by the ESO Adelante Project Grant) (NP)

New full-time, 12-month temporary, grant-funded Classified employment, effective April 24, 2017. This is a new position that was Board approved on September 28, 2016.

Skyline College

Cody Baker* Library Support Specialist Academic Support
& Learning Technologies

New full-time, 12-month Classified employment, effective April 3, 2017, replacing Sandra Kirkpatrick who retired.

1. **Re-Employment**

None

C. REASSIGNMENT THROUGH THE HIRING PROCESS

None

D. TRANSFER/ADMINISTRATIVE REASSIGNMENT

None

E. CHANGES IN STAFF ALLOCATION**Cañada College**

1. Recommend creation of a new classification titled, “Program Services Coordinator– (Funded by the Menlo Park Economic Development and Strong Workforce Grants)” at Grade 27 of the Classified Salary Schedule (60), effective March 23, 2017. In addition, recommend a change in staff allocation to add one full-time, 12-month Program Services Coordinator– (Funded by the Menlo Park Economic Development and Strong Workforce Grants) position in the Business, Design and Workforce Division, effective March 23, 2017. This position is a temporary, grant-funded position, effective March 23, 2017 through the expiration of the grant funding.

College of San Mateo

1. Recommend a change in staff allocation to increase one part-time Athletic Trainer position (4C0373) from 48% of full-time, 12-months to full-time, 12-months in the Kinesiology/Athletics Division, effective March 23, 2017. This position was previously Board approved on August 16, 2006.

Skyline College

1. Recommend a change in staff allocation to add one full-time Math Instructor position (Regular Faculty Salary Schedule 80) in the Science, Math & Technology Division, effective March 23, 2017.

F. PHASE-IN RETIREMENT**Cañada College****Catherine Lipe**

Professor

Science & Technology

Recommend approval of participation in the Phase-In Retirement Program, effective August 14, 2017. Confirmation of employee eligibility and final approval of the employee’s proposed workload reduction is managed by the State Teachers Retirement System.

G. LEAVE OF ABSENCE

None

H. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement**

None

2. Resignation**Skyline College****Vincent Lorenzo**

Financial Aid Assistant

Enrollment Services

Resigned effective March 14, 2017.

I. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS**Sheri Martin**

English as a Second Language

Language Arts

In accordance with Education Code 87359, the Academic Senate, Vice President of Instruction, and the President have approved the Equivalence Committee's validation of equivalent academic qualifications to teach in the English as a Second Language discipline.

J. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division / Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada College	Student Services/ A2B/TRIO	1	3/24/2017	6/30/2017	Office Assistant II: Incumbent, Candice Johnson, is currently detailing in the A2B University Program Coordinator position. Thus, this position needs to be backfilled temporarily to fulfill the programmatic needs of the A2B and TRIO services.
College of San Mateo	Counseling/DSPS	1	2/28/2017	6/30/2017	Program Services Coordinator: Responsible for managing interpreter/captioning services; provide outreach in increase awareness regarding disabilities and the DRC services offered; maintain electronic filing system and MIS reporting; provide front office coverage for evening hours;

					coordinate test proctoring services including newly implemented accessible online requests; order and maintain office supplies; create reports and tracking for SLOs; coordinate transitioning programs for incoming high school students.
Skyline College	Academic Support & Learning Technologies/Learning Center	1	3/20/2017	6/30/2017	Instructional Aide II: Provide individualized and small group tutorial services to students in specific subject areas (i.e., Math, English, ESOL, Chemistry, Biology, Accounting and Social Science) over the course of a 12 hour day; assist in the presentation of workshops, classroom visits and study groups.

BOARD REPORT NO. 17-3-1CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Susan Harrison, Director of General Services, 650-358-6879
Bob Domenici, Senior Buyer, 650-358-6728

DECLARATION OF SURPLUS PROPERTY

In accordance with Education Code Sections 81450 and 81452, property that becomes surplus to the needs of the District will be declared as such by the Board with the method of disposal dictated by the value of this property. Board policy (Section 8.02, District Rules and Regulations) delegates the disposal, in compliance with State or local laws and regulations, to the Chancellor, Executive Vice Chancellor, or designee.

The equipment, vehicles and computers listed below consisted mainly of outdated athletic equipment from College of San Mateo; Facilities and Public Safety vehicles from Canada and College of San Mateo; and computers at College of San Mateo.

Commodity	Surplus Sales
Equipment	\$ 201
Vehicles	\$ 24,785
Computers	\$ 200
Total Sales	\$ 25,186

RECOMMENDATION

It is recommended that the Board of Trustees declare the items listed above as surplus to the needs of the District's and the Colleges' services and programs.

BOARD REPORT NO. 17-3-2CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kimberlee Messina, Interim Vice Chancellor, Educational Services and Planning,
358-6887

**CURRICULAR ADDITIONS, DELETIONS AND MODIFICATIONS
CAÑADA COLLEGE, COLLEGE OF SAN MATEO, AND SKYLINE COLLEGE**

The addition of seven courses to the College catalogs is proposed by Cañada College, College of San Mateo and Skyline College at this time. Additionally, five courses are proposed to be offered in the distance education mode.

Five courses were assigned inactive status, which removes them from the catalog and schedule. Since they have not been deleted, they can be more easily reinstated at a later time. If reinstatement is unlikely, these courses will be deleted in the coming years.

One hundred sixty-three courses and eight programs were modified.

Each of the proposed courses and programs has been reviewed by the appropriate Division Dean and approved by the College Curriculum or Instruction Committee, acting on behalf of the local Academic Senate. In addition, the Academic Senate Presidents provide oversight with respect to the necessary role of the local Senates in the review and approval process. The rigor of the approval process assures that each new course has substance and integrity in relation to its discipline and that it fills a clear student need not being served by existing course offerings.

RECOMMENDATION

It is recommended that the Board approve the attached curricular changes for the Cañada College, College of San Mateo and Skyline College catalogs.

San Mateo County Community College District

March 22, 2017

This report has been prepared in accordance with SMCCCD Rules and Regulations, Section 6.13.4 and all appropriate laws and regulations.

PREPARED BY: Gregory Anderson, Vice President, Instruction
Cañada College

APPROVED BY: Danielle Behonick, Curriculum Committee Chair
Cañada College

Doug Hirzel, Academic Senate President
Cañada College

Jamillah Moore, President
Cañada College

PROPOSED CURRICULAR ADDITIONS – CAÑADA COLLEGE

COURSE DESCRIPTIONS AND JUSTIFICATIONS

SOCIAL SCIENCE

650 STUDY ABROAD LIFE AND CULTURE, A SOCIAL SCIENCES PERSPECTIVE (1.0) (day or evening)

Justification: Cañada College is an integral part of the SMCCD Study Abroad program and this course is the cornerstone of the Study Abroad experience. This new course has been developed with support from, and in collaboration with, Skyline, College of San Mateo, and the District's Special International Programs office.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 100.

Description: This course introduces students to the daily life, history, economy, politics, social structures and culture of a foreign country as part of the Study Abroad Program. Students gain skills in cross-cultural competency as well as specific knowledge and understanding of a wide range of topics in the social sciences as they attend lectures, interact with local experts, and participate in field trips and hands-on activities. Students must be accepted into the Semester Abroad Program.

Classification: AA/AS Degree; CSU transferable.

PROPOSED CURRICULAR INACTIVATIONS – CAÑADA COLLEGE

KINESIOLOGY, ATHLETICS AND DANCE – KINESIOLOGY

245 Principles and Techniques of Resistance, Balance and Flexibility Training

- 250 Personal Trainer Preparation: Anatomy and Physiology
- 251 Personal Trainer: Health Appraisal and Exercise Prescription
- 308 Introduction to Fitness-Related Injuries

LEARNING CENTER

- 832 Paragraph to Essay Writing

PROPOSED CURRICULAR MODIFICATIONS – CAÑADA COLLEGE

BIOLOGICAL SCIENCES

- 132 Human Biology Laboratory

ENGINEERING

- 100 Introduction to Engineering
- 210 Engineering Graphics
- 215 Computational Methods for Engineers and Scientists
- 230 Statics
- 240 Engineering Dynamics
- 270 Materials Science

ENGLISH

- 165 Advanced Composition

LITERATURE

- 151 Introduction to Shakespeare I
- 231 Survey of English Literature I
- 232 Survey of English Literature II
- 441 Survey of Film
- 442 Film Study and Appreciation

San Mateo County Community College District

March 22, 2017

This report has been prepared in accordance with SMCCCD Rules and Regulations, Section 6.13.4 and all appropriate laws and regulations.

PREPARED BY: Sandra Stefani Comerford, Vice President, Instruction
College of San Mateo

APPROVED BY: Teresa Morris, Chair, Curriculum Committee
College of San Mateo

David Laderman, President, Academic Senate
College of San Mateo

Michael Claire, President
College of San Mateo

PROPOSED CURRICULAR ADDITIONS – COLLEGE OF SAN MATEO

COURSE DESCRIPTIONS AND JUSTIFICATIONS

COMPUTER AND INFORMATION SCIENCE

680MI INTERNET OF THINGS (3) (day or evening; distance education)

Justification: The CIS Advisory Committee recommended our mobile development curriculum. The Internet of Things (IoT) is not just a step along the path to digital transformation; it is the driving force. By 2025, the IoT's economic impact could reach US \$11 trillion, or 11% of global economic value, and by 2030 the IoT could influence the entire economy. The real value of the IoT doesn't come from all the connections it creates but from the data it generates. With real-time data analytics, the IoT will become the foundation of Live Business, in which companies will be able to sense and respond to customers in the moment.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 838 or ENGL 848 or ESL 400; CIS 111 and CIS 254.

Description: Introduction to the emerging platform called the Internet of Things – wherein billions of devices communicate with each other and “the cloud”. Exploration of the convergence of multiple disciplines leading to modern Smartphones. Learn how information from physical devices in the real world gets communicated to Smartphone processors. Make informed design decisions about sampling frequencies and bit-width requirements for various kinds of sensors. Gain expertise to affect the real world with actuators such as stepper motors and LEDs, and generate notifications. Learn to interface common sensors and actuators to hardware. Develop software to acquire sensory data, process the data and actuate stepper motors, LEDs, etc. for use in mobile-enabled products. Apply analog-to-digital and digital-to-analog conversion concepts.

Classification: AA/AS Degree; CSU transferable.

DIGITAL MEDIA**110 PHOTOSHOP FUNDAMENTALS (.5) (day or evening; distance education)**

Justification: This course complements the core courses offered in our Digital Media program, it was recommended by our industry advisory committee, and provides diversity in workforce training pathways. The course will teach the fundamental elements of Photoshop and provide students with the skills needed to be successful in our program. In addition, this course will serve as a skill-builder allowing experienced workers to maintain and add to skill-sets required for ongoing employment and career advancement.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 838 or ENGL 848 or ESL 400.

Description: This introductory course is designed to provide an overview of Photoshop tools and techniques. Students will learn the fundamentals of digital imaging concepts and compositing techniques. Adobe Photoshop is an industry standard for many different disciplines including desktop publishing, multimedia design, web design, and digital video editing. Photoshop is used in many digital media courses and is an important tool in the digital media industry. Assignments require the use of Adobe Creative Cloud® outside of class hours. Software: Adobe Creative Cloud®

Classification: AA/AS Degree; CSU transferable.

111 DREAMWEAVER FUNDAMENTALS (.5) (day or evening; distance education)

Justification: This course complements the core courses offered in our Digital Media program, it was recommended by our industry advisory committee, and provides diversity in workforce training pathways. The course will teach the fundamental elements of Dreamweaver and provide students with the skills needed to be successful in our program. In addition, this course will serve as a skill-builder allowing experienced workers to maintain and add to skill-sets required for ongoing employment and career advancement.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 838 or ENGL 848 or ESL 400.

Description: This introductory course is designed to provide an overview of Adobe Dreamweaver CC tools and techniques. Adobe Dreamweaver CC is a powerful web development tool for creating, publishing, and managing websites and mobile content. Students will learn fundamental concepts, tools, and site management. Assignments require the use of Adobe Creative Cloud® outside of class hours. Software: Adobe Creative Cloud®

Classification: AA/AS Degree; CSU transferable.

164 USER INTERFACE/USER EXPERIENCE DESIGN (3) (day or evening; distance education)

Justification: Recommendation from Advisory Committee. Consultation with Cañada faculty to align both programs. Students need to understand the user experience (User Experience Design) to be more prepared to analyze and develop interfaces (User Interface Design).

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 838 or ENGL 848 or ESL 400; DGME 211 and DGME 212.

Description: Covers the fundamentals of user-centered interface design concepts and practices for web, mobile devices, and other applications. Students gain an understanding of how users interact with an interface and be introduced to the concepts of usability, interface associations and aesthetics, and the user experience. Basic knowledge of Adobe Illustrator and Photoshop is required. Software: Adobe Creative Cloud®.

Classification: AA/AS Degree; CSU transferable.

INTERDISCIPLINARY STUDIES

110 COLLEGE 1 (3) (day or evening)

Justification: Year One students are strongly encouraged to take the College 1 course in their first semester; where students begin to build both the social and academic support systems that lead to student success. The course provides Year One students an opportunity to learn more about specific college success topics and helps with the transition to College of San Mateo. Additionally, by incorporating the One Book: One College framework, College 1 experiences introduce students to critical reading and thinking strategies that they are asked to apply in creating research oriented projects. The early introduction to these essential skills are not only valuable to starting out strong but serve to validate the students' identities as capable students and scholars.

Prerequisite: None.

Recommended Preparation: None.

Description: This course assists new, first-time college students in making a successful transition to college life. Students will examine, develop and utilize student success principles and self-management tools. This course also uses a shared reading experience to develop critical reading and thinking strategies. This class has a strong emphasis on group work, peer learning and lifelong learning strategies.

Classification: AA/AS Degree; CSU transferable.

ENGLISH, LITERATURE AND CREATIVE WRITING - LITERATURE

266 African American Literature (3) (day or evening)

Justification: A course in African American Literature is essential in any literature program. The focus on literary works by African Americans allows for the exploration of the unique experience of African Americans and their enormous contribution to American letters. The course has numerous equivalents at the CSU and UC levels.

Prerequisite: Eligibility for ENGL 100 or ENGL 105.

Recommended Preparation: None.

Description: Study of representative works from the genre of African American literature, with an emphasis on English language literature and thought and on a broad range of creative media. Reading, discussion, and analysis.

Classification: AA/AS Degree; CSU transferable.

PROPOSED TO BE OFFERED AS DISTANCE EDUCATION – COLLEGE OF SAN MATEO**DIGITAL MEDIA**

- 110 Photoshop Fundamentals
- 111 Dreamweaver Fundamentals
- 164 User Interface/User Experience Design
- 250 Internship

PSYCHOLOGY

- 225 Theories of Personality

PROPOSED CURRICULAR MODIFICATIONS – COLLEGE OF SAN MATEO**ART**

- 351 Beginning Black and White Photography
- 352 Intermediate Black and White Photography
- 353 Advanced Black and White Photography
- 383 Intermediate Digital Photography
- 384 Advanced Digital Photography
- 385 Master Portfolio – Digital Photography
- 388 Master Photography Portfolio
- 391 Experimental Photography 1
- 392 Experimental Photography 2
- 393 Experimental Photography 3
- 394 Experimental Photography 4
- 400.1 Low Fire Ceramics I
- 400.2 Low Fire Ceramics II
- 400.3 Low Fire Ceramics III
- 400.4 Low Fire Ceramics IV
- 405 Sculpture I
- 406 Sculpture II
- 409 Sculpture III Extended Expertise
- 410 Sculpture IV Advanced Expression
- 411 Ceramics I
- 412 Ceramics II
- 417 Ceramics Glaze
- 418 Ceramics III

BIOLOGY

- 220 General Botany

BUSINESS

- 150 Entrepreneurship – Small Business Management

COMPUTER AND INFORMATION SCIENCE

- 121 UNIX/Linux
- 151 Networks and Digital Communication
- 479 Network Security Fundamentals

DENTAL ASSISTING

753 Dental Assisting Clinical Practice

DIGITAL MEDIA

102 Media Law and Ethics
104 Digital Media Career Pathways
165 Digital Animation
166 Web Authoring: ActionScript
167 Web Design I
168 Web Design II
169 Web Design III: HTM, CSS
211 Introduction to Graphic Design
216 Intermediate Graphic Design
250 Internship

ECONOMICS

100 Principles of Macroeconomics
102 Principles of Microeconomics

ENGLISH, LITERATURE AND CREATIVE WRITING - LITERATURE

809 Bible as Literature

FILM

100 Introduction to Film
120 Film History I
121 Film History II
122 Film History Focus
130 Film Directors
135 Film Genres
140 Contemporary World Cinema
145 Watching Quality Television
200 Film in Focus
215 Film and New Digital Media

KINESIOLOGY/ATHLETICS/DANCE – AQUATICS

109.1 Water Polo I
109.2 Water Polo II
109.3 Water Polo III
109.4 Water Polo IV
133.1 Individual Swim Conditioning I
133.2 Individual Swim Conditioning II
133.3 Individual Swim Conditioning III
133.4 Individual Swim Conditioning IV

KINESIOLOGY/ATHLETICS/DANCE – DANCE

121.1 Modern Dance I
121.2 Modern Dance II

- 121.3 Modern Dance III
- 121.4 Modern Dance IV
- 130.1 Jazz Dance I
- 130.2 Jazz Dance II
- 130.3 Jazz Dance III
- 130.4 Jazz Dance IV
- 140.1 Ballet I
- 140.2 Ballet II
- 140.3 Ballet III
- 140.4 Ballet IV

KINESIOLOGY/ATHLETICS/DANCE - FITNESS

- 134 Track and Trail Aerobics
- 220 Weight Conditioning for Varsity Football
- 226 Plyometric Conditioning
- 235.1 Boot Camp I
- 235.4 Boot Camp IV
- 301.1 Indoor Cycling I
- 301.2 Indoor Cycling II
- 301.3 Indoor Cycling III
- 301.4 Indoor Cycling IV
- 334.1 Yoga I
- 335.1 Pilates I
- 335.2 Pilates II
- 335.3 Pilates III
- 335.4 Pilates IV

KINESIOLOGY/ATHLETICS/DANCE – INDIVIDUAL SPORTS

- 121.1 Badminton I
- 121.2 Badminton II
- 121.3 Badminton III
- 251.1 Tennis I
- 251.2 Tennis II
- 251.3 Tennis III
- 251.4 Tennis IV

KINESIOLOGY/ATHLETICS/DANCE – PHYSICAL EDUCATION THEORY

- 101 Theory of Baseball
- 106 Theoretical Analysis of Softball

LEARNING CENTER

- 105 Keys to Success

MUSIC

- 231 Afro-Latin Percussion Ensemble I
- 232 Afro-Latin Percussion Ensemble II
- 233 Afro-Latin Percussion Ensemble III
- 234 Afro-Latin Percussion Ensemble IV
- 291 Electronic Music II

293	Audio for Visual Media
301	Piano I
302	Piano II
303	Piano III
304	Piano IV
314	Piano Literature & Performance – The Baroque Era
315	Piano Literature & Performance: The Classical Era
316	Piano Literature & Performance: The Romantic Era
317	Piano Literature & Performance – The 20 th c & Beyond
371	Guitar I
372	Guitar II
373	Guitar III
374	Guitar IV
401	Voice I
402	Voice II
403	Voice III
404	Voice IV

PSYCHOLOGY

225	Theories of Personality
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PROPOSED PROGRAM MODIFICATIONS – COLLEGE OF SAN MATEO

DIGITAL MEDIA

Digital Media: Web Design/Multimedia	– Associates in Arts Degree
Digital Media: Web Design/Multimedia	– Certificate of Achievement
Digital Media: Web Design/Multimedia	– Certificate of Specialization

KINESIOLOGY/ATHLETICS/DANCE

Dance	– Associates in Arts Degree
Kinesiology	– Associates in Arts Degree for Transfer

San Mateo County Community College District

March 22, 2016

This report has been prepared in accordance with SMCCCD Rules and Regulations, Section 6.13.4 and all appropriate laws and regulations.

PREPARED BY: Aaron McVean, Interim Vice President, Instruction
Skyline College

APPROVED BY: Adam Windham, Curriculum Committee Co-Chair
Skyline College

Dennis Wolbers, Curriculum Committee Co-Chair
Skyline College

Kathryn Browne, Academic Senate President
Skyline College

Regina Stanback Stroud, President
Skyline College

PROPOSED CURRICULAR MODIFICATIONS – SKYLINE COLLEGE

ACCOUNTING

100	Accounting Procedures
121	Financial Accounting
131	Managerial Accounting
151	Intermediate Accounting I
154	Governmental and Nonprofit Accounting
155	Cost Accounting
156	International Accounting

CHEMISTRY

238	Organic Chemistry Lab II
410	Chemistry for Health Sciences

HISTORY

201	United States History I
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KINESIOLOGY – TEAM SPORTS

179	Tournament Volleyball
192	Men's Basketball Theory: Defense
195	Women's Volleyball Theory: Offense
196	Men's Soccer Theory: Defense
197	Men's Soccer Theory: Offense

- 198 Women's Soccer Theory: Defense
- 199 Women's Soccer Theory: Offense

MATHEMATICS

- 251 Calculus with Analytic Geometry I
- 252 Calculus with Analytic Geometry II

NETWORK ENGINEERING TECHNOLOGIES

- 400 Introduction to Local Area Network
- 401 Survey of Networking and Wireless Technologies
- 410 Structured Wiring and Cabling
- 411 Fiber Optics Technology
- 413 Wireless Local Area Networks
- 420 PC Configuration and Repair
- 430 Introduction to Routers

RESPIRATORY CARE

- 458 Clinical Clerkship III

WELLNESS

- 703 Holistic Health Science
- 704 Massage Techniques and Clinical/Spa Experience
- 708 Pathology and Pharmacology for Massage Therapists
- 710 Clinical Kinesiology and Applied Biomechanics for Manual Therapy
- 711 Sports Medicine and Manual Therapy

PROPOSED PROGRAM MODIFICATIONS – SKYLINE COLLEGE

ART

Studio Arts for Transfer – Associate in Arts Degree for Transfer

PHYSICAL EDUCATION

Physical Education – Associate in Arts Degree

WELLNESS

Massage Therapy – Certificate of Achievement

BOARD REPORT NO. 17-3-3CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Susan Harrison, Director of General Services, 358-6879
Bob Domenici, Senior Buyer, 358-6728

DISPOSITION OF DISTRICT RECORDS

District Rules and Regulations, Section 8.27 (Records Management), provides for disposition of District records, including classification, retention and destruction in accordance with the California Education Code. After its review of District records, District staff requests the Board's approval for the destruction of the records in Exhibit A. All of the listed records have outlived their usefulness and were kept for the period mandated by the Education Code.

For the Board's information, the record types are summarized as follows:

- Class 1: Permanent Records
- Class 2: Optional Records – Optional records not required to be maintained permanently, but deemed worthy of further preservation. These records shall be retained as Class 2 records until reclassified as Class 3
- Class 3: Disposable Records

RECOMMENDATION

It is recommended that the Board approve destruction of the obsolete records as listed in Exhibit A.

Exhibit A

Site	Description
District	Executive Vice Chancellor Reports
District	Human Resources Reports
District	General Accounting Reports
District	Payroll Reports
District	Bookstore Reports
District	Accounts Payable Reports
CSM	Nursing Records
CSM	Financial Aid Reports
CSM	Business Services/Operations Payroll Files
CSM	Vice President Administrative Services Office Reports and Letters
CSM	Student Services Reports
CSM	Business/Technology Reports
CSM	Math / Science Records
CSM	Creative Arts/Social Science Records
Skyline	Administrative Services Records
Skyline	Enrollment Services Records
Skyline	Library Records
Skyline	Admissions & Records Veterans Files and Transcripts
Skyline	EOPS Budget Reports
Skyline	Cashier's Records
Skyline	Business Reports
Skyline	Science/Math/Technology Records
Skyline	Disability Resource Center Records
Skyline	Social Science/Creative Arts Class Records
Cañada	Disability Resource Center Records
Cañada	Vice President Administrative Service Records
Cañada	Admission & Records Financial Records
Cañada	Financial Aid Records
Cañada	Procurement Card Statements

BOARD REPORT NO. 17-3-4CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Aaron McVean, Vice President of Instruction, Interim, Skyline College,
650-738-4321

**ACCEPTANCE OF GRANT FUNDS FROM CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE FOR THE CALIFORNIA COLLEGE PROMISE INNOVATION
GRANT PROGRAM**

Skyline College and the San Mateo County Community College District have been awarded \$1.5 million for the California College Promise Innovation Grant Program. The performance period is 26 months, May 2017 – June 2019. The program is a K-14 initiative focused on college completion. It addresses the need to mitigate financial barriers impeding the full-time pursuit of higher education, provides intentional academic and student support services to achieve completion, and supports the redesign of programs and curricula into guided pathways to improve student success and completion. The intent of the application for the grant is 1) to expand the programmatic components of the Skyline College Promise and 2) to expand the Promise Scholarship across all three colleges of the District. The allocation was specified in the grant application as follows:

Skyline College Promise Program Expansion (~\$750,000)

- Skyline College PREP Program – Expand high school outreach across 10 feeder high schools in a year-long programming model.
- Summer Scholars Institute – Expand the existing SSI model from 60 students to 480 students.
- Promise Scholarship Program Lending Library – Expand the Lending Library to meet the needs of the expanded Promise Scholarship Program.

Districtwide Promise Scholarship Expansion (~\$750,000)

This will allow for all three colleges to offer the last-dollar scholarship that Skyline College implemented in Fall 2016. College teams have been meeting since the Promise Planning Forum in order to replicate the Skyline College Promise Scholarship.

RECOMMENDATION

It is recommended that the Board of Trustees authorize acceptance of these funds of \$1.5 million from California Community Colleges Chancellor's Office for the California College Promise Innovation Grant Program.

BOARD REPORT NO. 17-3-5CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Kathy Blackwood, Executive Vice Chancellor, 358-6790

DENIAL OF CLAIM AGAINST THE DISTRICT

On March 3, 2017, the District received a claim form from Cynthia Chiu seeking reparation in an amount exceeding \$10,000 for medical costs. Ms. Chiu alleges that she sustained injuries and damages when she was walking down a hallway and a water polo goal post, which was stored immediately next to the hallway, fell on top of her at College of San Mateo on October 16, 2016. Ms. Chiu was at the campus as a spectator/parent at a swim meet hosted by Starfish Aquatics. Ms. Chiu is being represented by Bryan Coryell, Esq.

RECOMMENDATION

It is recommended that the Board of Trustees deny the Claim against the District by Cynthia Chiu and refer the matter to the District's insurance and legal advisors.

BOARD REPORT NO. 17-3-1B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Ginny Brooks, Executive Assistant, 358-6753

**VOTE TO ELECT MEMBERS TO THE CALIFORNIA COMMUNITY
COLLEGE TRUSTEES (CCCT) BOARD**

The election of members to the CCCT Board of the Community College League of California will take place between March 10 and April 25. There are nine (9) seats up for reelection on the board, with seven incumbents running and two vacancies due to changes at the district level.

Each community college district governing board shall have one vote for each of the nine seats on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve three-year terms.

The 15 trustees who have been nominated for election to the CCCT Board are listed on the attached sheet in the order of the Secretary of State's random drawing. Also attached are biographic sketches and statements of candidacy for each of the candidates.

Ballots must be signed and returned to the League office, postmarked no later than April 25.

RECOMMENDATION

It is recommended that the Board vote to elect members to the California Community College Trustees Board.



2017 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF FEBRUARY 10, 2017

1. Marisa Perez, Cerritos CCD
2. Greg Pensa, Allan Hancock CCD
3. Michele R. Jenkins, Santa Clarita CCD
4. John Leal, State Center CCD
5. *Stephen Blum, Ventura County CCD
6. *Laura Casas, Foothill-De Anza CCD
7. *Stephan Castellanos, San Joaquin Delta CCD
8. Loren Steck, Monterey Peninsula CCD
9. *Adrienne Grey, West Valley-Mission CCD
10. Shaun B. Giese, Lassen CCD
11. *Andra Hoffman, Los Angeles CCD
12. *Pam Haynes, Los Rios CCD
13. Richard Watters, Ohlone CCD
14. *Jim Moreno, Coast CCD
15. William "Kyle" Iverson, Napa CCD

* Incumbent



CCCT BOARD
NOMINATION FORM
2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District
nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Marisa Perez	DATE: January 24, 2017
ADDRESS: 5921 Allington Street	CITY & ZIP CODE: Lakewood, CA 90713
PHONE: 323-359-6839	EMAIL: marisaforkakewood@gmail.com

EDUCATION

CERTIFICATES/DEGREES: Master of Public Policy, University of Southern California (1998), B.S., Bioengineering, Texas A&M University (1996)

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Board Consultant for Judith Mitchell, South Coast Air Quality Management District, Diamond Bar, CA

OTHER: Executive Director – Office of the Superintendent President, Long Beach Community College, CA (2004 to 2005)

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: **Cerritos Community College District**

YEARS OF SERVICE ON LOCAL BOARD: **5 years**

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Cerritos Community College District
 Board President, 2012-13
 Board Clerk, 2013-15
 Board Vice President, 2015-16

Appointed by Board President to serve on the President/Superintendent Screening Committee, which concluded in the hiring of Dr. Jose Fierro. Appointed to Bond Construction Advisory Committee to oversee the \$349 million Measure G bond for campus construction. Appointed to serve on the Board Advisory Committee on Accreditation. Appointed to represent college on the Los Angeles County School Trustees Association (2014-15).

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Associate Director for Domestic Policy, The White House - Executive Office of the President, Washington DC – 1 Year

Associate Director for Transportation – Mayor Antonio Villaraigosa, City of Los Angeles, CA - 2005 to 2009

Selected to attend the National Association of Latino Elected Officials Annual National Summit on the State of Latino Education

CIVIC AND COMMUNITY ACTIVITIES

School Site Committee Member, Esther Lindstrom Elementary School

Vice President, PTA, Esther Lindstrom Elementary School

Board Member, Lakewood Little League

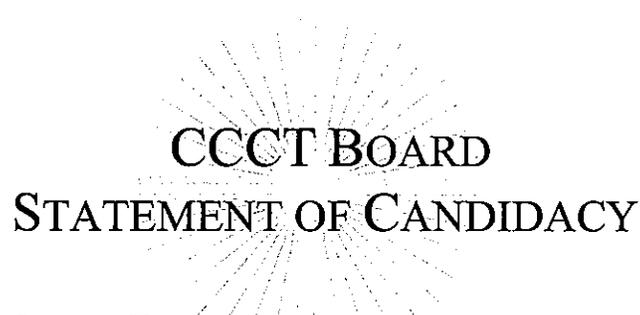
Graduate, Hispanas Organized for Political Equality Leadership Institute

Former Council Member, MTA Gateway Cities Service Sector

Former Member, Bellflower Unified School District Citizens Task Force

OTHER

[Empty box for other activities]



CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

Marisa Perez

DATE:

January 24, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Distribution of equitable dollars is critical to educational access to our students, especially those underserved. The league should focus on increasing per-student funding for community colleges, investment in SSSP and Equity programs in order to close achievement gaps, and adequate allocation of Cal Grant resources to California community colleges.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a government relations executive, I have a proven record of over 15 years' experience improving legislative/organizational changes, as well as establishing strategic relations with key policymakers, and industry and trade associations, state- and nationwide. I bring to the CCCT board the experience necessary to enable true education reform.



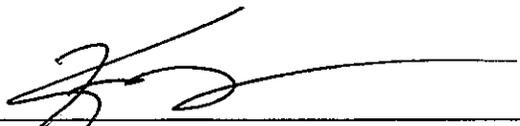
**CCCT BOARD
NOMINATION FORM
2017**

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
**CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811**

The governing board of the Allan Hancock Community
 College District nominates Greg Pensa to be a
 candidate for the CCCT Board.

This nominee is a member of the Allan Hancock Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Gregory A. Pensa	DATE: February 14, 2017
ADDRESS: 69 Ironwood Way	CITY & ZIP CODE: Solvang, 93463
PHONE: 805 455-1751	EMAIL: gpensa@hancockcollege.edu

EDUCATION

CERTIFICATES/DEGREES: A.A. Allan Hancock College, B.A. San Diego State University

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired
OTHER: Petroluem Marketing and Asset Development Director.

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Allan Hancock College
YEARS OF SERVICE ON LOCAL BOARD: 7
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Two years Board Vice President and three years Board President.

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Attended last two ACCT conferences as voting Board member.

Help lead seminar with other colleges on the "Six Student Success Factors".

CIVIC AND COMMUNITY ACTIVITIES

Education related; CCCL-Excellence in Trusteeship 2011, recertification 2015.
Solvang School Board Trustee 10 years, passed Mello Roos bond, built 6 classrooms and gym.

Santa Ynez High School, coached JV baseball.

Radio Broadcaster Santa Ynez High School Football since 1983.

Allan Hancock College Foundation Board 9 years, helped pass \$180-million-dollar Bond.

Santa Barbara County School Boards Assoc., Ex.Committee & President elect 2017-18.

"Education Volunteer of the Year" Santa Ynez Valley 2004

OTHER

"Man of the Year"-Santa Ynez Valley--The Valley Foundation 2013

Indigenous Development Coordinators-Founding Board member & Treasurer for Non Government Organization in the Philippines.

Valley Haven-Senior Day Care Center-Founding Board member.

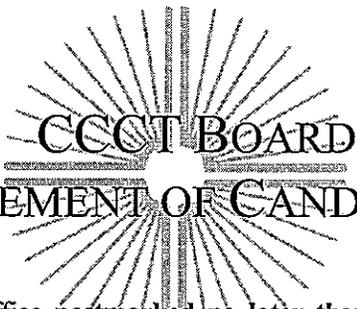
Friendship House-Alzheimer's & Dementia Care-current President

Rotarian since 1980, Past President and multiple Paul Harris Award recipient.

Thru Rotary, delivered medical supplies to El Salvador & Philippines.

Buellton Business Men's Association, Past President

Pony League baseball, Past President and coach.



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

Greg Pensa

DATE:

February 14, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Affordability and access. Access through Promise programs will lead to ensuring students can attend college. Access means getting students not only to an AA, but also to a bachelor's degree. Expanding the community college baccalaureate should be a key part of building an educated workforce for the state of California.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My time as an elected trustee and school board member showed me how we, as policy makers, are able to impact our communities. I have earned the Excellence in Trustee designation, a process that has exposed me to the policy initiatives that will expand access and affordability.

CCCT BOARD NOMINATION FORM 2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the SANTA CLARITA Community
College District nominates MICHELE R. JENKINS. to be a
candidate for the CCCT Board.

This nominee is a member of the SANTA CLARITA Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board
President

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: MICHELE R. JENKINS Date: 2/15/17
 Address: 25243 RUNNING HORSE RD.
 City: NEWHALL Zip: 91321
 Phone: 661-618-6817 SAME
(home) (office)
 E-Mail: MICHELE.JENKINS@CANYONS.EDU

EDUCATION

Certificates/Degrees: A.A. COLLEGE OF THE CANYONS, B.A. UCLA,
MA. UNIV. OF NO. DAKOTA

PROFESSIONAL EXPERIENCE

Present Occupation: ADMINISTRATIVE/MEDICAL OFFICE

Other: PERSONNEL MANAGEMENT

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: SANTA CLARITA (COLLEGE OF THE CANYONS)

Years of Service on Local Board: 32 1/2 YEARS

Offices and Committee Memberships Held on Local Board: BOARD PRESIDENT MULTIPLE YEARS, VICE-PRESIDENT + SECRETARY CLERK MULTIPLE TIMES, FINANCIAL/AUDIT SUB COMMITTEE

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) CCCT BOARD - COLLEGE LEAGUE BOARD -

COMMITTEE ON EDUCATIONAL SERVICES (TRUSTEE DEVELOPMENT), WORKSHOP PRESENTER AT NATIONAL TRUSTEE ASSOCIATION; PRESENTER ON APPROPRIATE ROLE OF TRUSTEES, SKILLS NECESSARY; IMPORTANCE OF ROLE OF CEO/BOARD RELATIONSHIPS; PRESENTER AT NATIONAL TRUSTEE CONFERENCE ON CALIFORNIA'S EXCELLENCE IN TRUSTEESHIP

National Activities (ACCT and other organizations, boards, committees, etc.): ACCT. PRESENTER;
LIASON TO COLLEGE DISTRICT FOUNDATION;

CIVIC AND COMMUNITY ACTIVITIES

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN;
SUPPORTER OF SOROPTOMIST; ZONTA
MEMBER + OFFICER IN SANTA CLARITA
SCHOOL TRUSTEES ASSOCIATION (K-13 BOARD MEMBERS)
SANTA CLARITA CHAMBER; VALLEY CHAMBER

OTHER

VOLUNTEER FOR UCLA SCHOLARSHIP (ALUMNI)
SELECTION COMMITTEE

MEMBER OF THE LEAGUE HIRING COMMITTEE
FOR THE CEO OF THE LEAGUE

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: MICHELE R. JENKINS DATE: 2/15/17

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

LEADING THE STREAMLINING + CONDENSING OF
REGULATIONS, RULES WHICH IMPEDE COLLEGES' ABILITIES
TO OPERATE EFFICIENTLY AND WITH CREATIVITY

INPUT INTO A STABLE FUNDING SYSTEM WHICH
ALLOWS FOR AN INCREASE IN BASE FUNDS AS WELL
AS FUNDING A REVENUE STREAM FOR MANDATED
ACTIVITIES

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

AFTER 32 1/2 YEARS ON MY LOCAL BOARD I
HAVE A WIDE BREADTH OF FINANCIAL ACUITY
OUR DISTRICT IS CONSERVATIVE FINANCIAL AND
EXCEEDS STANDARDS FOR FINANCIAL SOUNDNESS
SANTA CLARITA WAS ONE OF THE FIRST DISTRICTS
TO DEVELOPE ETHICAL STANDARDS FOR TRUSTEES
WE HAVE SUCCESSFULLY PASSED 3 BOND MEASURES



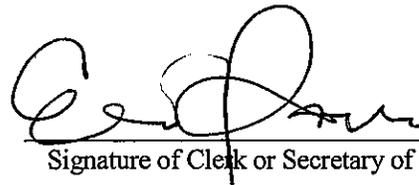
CCCT BOARD
NOMINATION FORM
2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District
nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: John Leal	DATE: February 10, 2017
ADDRESS: 5284 E. Kaviland Avenue	CITY & ZIP CODE: Fresno 93725
PHONE: 559-696-6647	EMAIL: jzleal@comcast.net

EDUCATION

CERTIFICATES/DEGREES: MA in Education from Fresno Pacific University, BA in Spanish from Fresno State, Lifetime Standard Secondary Teaching Credential, Administrative Services Credential, Clear Professional

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired Educator/Administrator
OTHER: Principal Caruthers H.S., Asst. Principal Roosevelt H.S, 22 years K-12 administrative leadership positions, 13 years teaching experience

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: State Center Community College District
YEARS OF SERVICE ON LOCAL BOARD: 4
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Current President, former Vice President, former Secretary
State Activities: CCLC Latino Caucus Officer

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

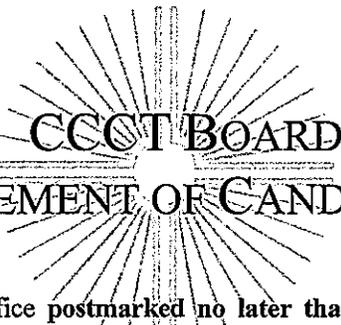
ACCT State Coordinator - 2 years
ACCT Latino Caucus Board Member
ACCT Nominating Committee 2014-2016

CIVIC AND COMMUNITY ACTIVITIES

Elks Lodge Major Projects
Officer Leading Elks Knight
20 year member of Association of Mexican American Educators
Fresno Unified School District Mentor
Fresno City College Puente Mentor
Lions Club Speech Essay Contest Judge
Veteran's Day Participant Organizer
Boys to Men Volunteer

OTHER

[Empty box for other activities]



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

John Leal

DATE:

February 10, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I believe we should protect the status of Dreamers and establish Dream Centers to assist students to help them achieve their educational goals allowing them to become productive contributors to society. Also providing college resources for Guided Pathways with an emphasis on CTE will increase economic vitality in local communities.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I will help students by using my experience as a second language learning and first generation son of an immigrant family that sought the American Dream through education. My 39 years in education have prepared me to be student-centered and focused on student access, persistence and success.



CCCT BOARD
NOMINATION FORM
2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Stephen P. Blum. Esq.	DATE: January 17, 2017
ADDRESS: 505 Briarwood Terrace	CITY & ZIP CODE: Ventura, CA 93001
PHONE: (805) 660-8959	EMAIL: blumper2@gmail.com

EDUCATION

CERTIFICATES/DEGREES: BA, History; MA, Education; JD, Law; CA Teaching Credential; State Bar License
--

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Attorney; College Professor, Education Law
OTHER: High School Teacher, Coach (History, Health, Physical Education, Cross-County, Track/Field)

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Ventura County Community College District
YEARS OF SERVICE ON LOCAL BOARD: 10
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board Chair; District Committees: Planning, Accreditation, and Student Success Committee Chair/Trustee Member; Policy, Legislative, and Communication Committee Chair/Trustee Member; Planning and Board Communication Trustee Member; Capital Planning and Facilities, Trustee Member; Finance Committee Chair/Trustee Member; Academic Affairs Chair/Trustee Member; Chancellor Search Committee Trustee Member; CCCT Board; State Chancellor's Accreditation Task Force; CCLC Accreditation and Negotiations Presenter; Academic State Senate Plenary on Accreditation Presenter; Board of Governors on Accreditation Presenter.

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

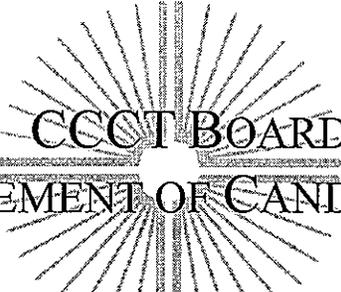
Three-time delegate to National Education Association Representative Assembly
ACCT National Conference Attendee

CIVIC AND COMMUNITY ACTIVITIES

Ventura County School Boards Association Treasurer
Segue Board of Directors
Tri-Counties Education Coalition Member

OTHER

Ventura County School Boards Association - Gold Award: Outstanding Public Official
Ventura County Sports Hall of Fame - 2014 Inductee
Two-time Masters' National Champion: 10,000 and 5,000 Meters
Former American Record Holder: Masters' 5,000 Meters



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:
Stephen P. Blum, Esq.

DATE:
January 17, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**
Student access and success should always be our major focus. We should be vigilant in keeping our eyes on the prize and not be deterred by anything or anyone. Budget, accreditation, and meeting the state's workforce needs are concerns.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have served on the CCCT Board for three years; the Ventura County Community College Board for ten years; the State Chancellor's Accreditation Task Force; and spent 34 years as a teacher, coach, and teachers' union president. I bring considerable knowledge and experience to this position.



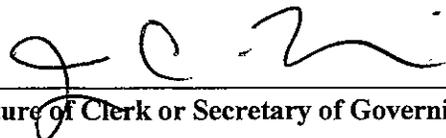
CCCT BOARD
NOMINATION FORM
2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the Foothill-De Anza Community
 College District nominates Laura Casas to be a
 candidate for the CCCT Board.

This nominee is a member of the Foothill-De Anza Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



 Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Laura Casas Date: 1/24/17
 Address: 1957 Amalfi Way
 City: Mountain View Zip: 94040
 Phone: 650-906-1514 (home) (office)
 E-Mail: lauracasacc@gmail.com

EDUCATION

Certificates/Degrees: Juris doctorate - University of Santa Clara, Law
B.A., Political Science - California State University, Northridge

PROFESSIONAL EXPERIENCE

Present Occupation: Education advocate
 Other: Legal department for international commercial liability carrier

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Foothill-De Anza Community College District
 Years of Service on Local Board: 12 years (2005-present)
 Offices and Committee Memberships Held on Local Board: Current Board president,
past vice president, and member of Audit and Finance Committee, Trustee Scholarship
Committee, Legislative Committee, and Foundation Board of Directors.
 State Activities (CCCT and other organizations boards, committees, workshop presenter;
 Chancellor's Committees, etc) Past representative of State Community College League
of California Board, past chair of State Legislative Committee of League, member
of the California Community College Trustees Board.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

_____ Hispanics Organized for Political Equality (HOPE) graduate - Represented HOPE in
_____ advocating/lobbying in Washington, D.C., for the DREAM Act. Support of legalization
_____ and citizenship for undocumented students who have grown up in the United States.

CIVIC AND COMMUNITY ACTIVITIES

_____ Board member Children Now, a national organization where children are a public policy
_____ priority.

_____ Board member ALearn, a grass roots organization committed to helping underrepresented
_____ students get to and succeed in college.

_____ Puente Project Statewide Advisory Council, an academic program with goal of college
_____ success, and local Puente Project college mentor.

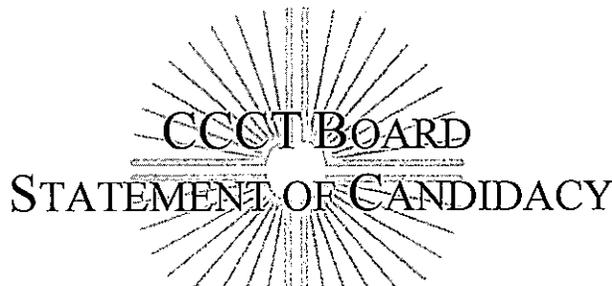
OTHER

_____ League of Women Voters Education Committee for Santa Clara County

_____ Co-founder - Battered Women's Shelter

_____ Legislative Director - PTA 6th District, Santa Clara County

_____ Chair - Adelante Conference supporting low-income high school students in
_____ seeking higher education.



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Laura Casas
DATE: 1/24/17

<p>What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)</p> <p>Bridge the achievement gap Student equity, success, and completion Transfer increase to four-year institutions Success in online education Support science, technology, engineering, and math Support the arts Increase delivery and efficiency of support services Expand adult education Increase dual enrollment</p>
--

<p>What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)</p> <p>My contribution to the CCCT Board and the vast legislative and leadership experience will be used to improve, manage, and promote the financial health of our institution and the success of our students. Opportunity belongs to those who seek its gift.</p>
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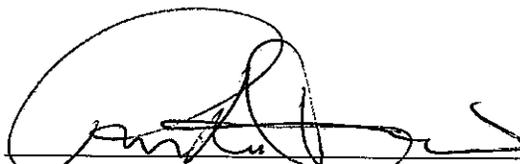
CCCT BOARD NOMINATION FORM 2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the SAN JOAQUIN DELTA Community
College District nominates STEPHAN CASTELLANOS to be a
candidate for the CCCT Board.

This nominee is a member of the SAN JOAQUIN DELTA Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.


Signature of ~~Clerk or Secretary of~~ Governing Board
Chair

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: STEPHAN CASTELLANOS Date: 1/17/17
Address: 8115 HIGHWAY 26
City: VAULTY SPRINGS Zip: 95252
Phone: 209 786 2430 (home) (office)
E-Mail: SCASTELLANOS@DELTA COLLEGE.EDU

EDUCATION

Certificates/Degrees: BACHELOR OF ARCHITECTURE

PROFESSIONAL EXPERIENCE

Present Occupation: ARCHITECT

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: SAN JOAQUIN DELTA
Years of Service on Local Board: 8
Offices and Committee Memberships Held on Local Board: CLERK

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) ACCT BOARD MEMBER

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

OTHER

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: STEPHAN CASTELLANO DATE: CA

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I believe the key to great governance is great boards. I will continue to support the excellence program. I am concerned about first time students throughout the CC system and hope to determine how to improve support.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Working with the CC Chancellor and select institutions as well as with groups such as Latinos, Asian-Pacific and Black Trustees, I hope to collect data and determine what could be done to support success for first time students.

CCCT BOARD NOMINATION FORM 2017

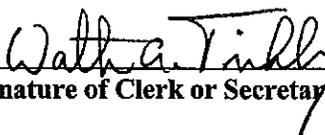
Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:

**CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811**

The governing board of the Monterey Peninsula Community
College District nominates Dr. Loren Steck to be a
candidate for the CCCT Board.

This nominee is a member of the Monterey Peninsula Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Loren Steck Date: February 13, 2017
 Address: 27205 Meadows Road
 City: Carmel Zip: 93923
 Phone: (831) 626-3620
(home) (office)
 E-Mail: lorensteck@gmail.com

EDUCATION

Certificates/Degrees: PhD, UCLA (1982); MA, UCLA (1976);
BA, UC Santa Cruz (1973)

PROFESSIONAL EXPERIENCE

Present Occupation: Psychologist (mostly retired); winery and vineyard owner

 Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Monterey Peninsula Community College District
 Years of Service on Local Board: 14
 Offices and Committee Memberships Held on Local Board: Board Chair, Board Vice Chair,
Chair of Presidential Search Committee, Member of Board Policy Committee,
Liaison to MPC Foundation, Liaison to Community Human Services (local JPA).

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*) Community College System: Chancellor's Scorecard
Technical Advisory Committee; CCLC Advisory Committee on Educational Services
(continued in "Other" below)

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Community Human Services JPA: Board Vice Chair; Chair, Strategic Planning
Committee; Chair, Facilities Committee; Chair, Bylaws Committee.

Carmel Valley Association: Director, Secretary.

Carmel Valley Forum: Director, Vice Chair.

OTHER

University of California: Office of the President Chancellor's Search Committee;
Office of the President Speaker's Bureau; Office of the Treasurer Investment
Forum Presenter; Alumni Associations of the University of California board
member; Annual Legislative Conference Organizing Committee.

UC Santa Cruz: Member of faculty and Fellow, Porter College; President, UC
Santa Cruz Alumni Association; Trustee and Chair, Investment and Finance
Committee, UC Santa Cruz Foundation.

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Loren Steck DATE: February 13, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

(1) Careful oversight of the enactment of the remaining difficult, controversial parts of
the Student Success Act; (2) active involvement in the implementation of the new
Guided Pathways initiative; (3) improving trustee education regarding best practices
as well as other changes coming from the Chancellor's Office and State Legislature.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Having worked on higher education issues for 30+ years, I see problems with new
legislation impacting the system and am willing to work to address those concerns.

Regarding trustee education, I have been trained through other systems and believe we
could improve our program by taking advantage of outside expertise.

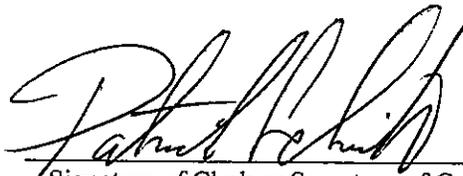
CCCT BOARD NOMINATION FORM 2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the West Valley-Mission Community College District
nominates Adrienne Grey to be a candidate for the CCCT Board.

This nominee is a member of the West Valley-Mission Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Adrienne Grey	DATE: February 13, 2017
ADDRESS: 216 N 1 st Street	CITY & ZIP CODE: Campbell 95008
PHONE: 408-219-4896	EMAIL: adrienne4wvmccd@comcast.net

EDUCATION

CERTIFICATES/DEGREES: B.S. Management – Golden Gate University/ Certified in Integrated Resources Management (CIRM) – APICS: The Association for Operations Management
--

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Supply Chain Consultant
OTHER: 30 year bio-tech and high-tech manufacturing career; management positions in finance, IS, manufacturing operations, and materials/procurement

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: West Valley-Mission Community College District
YEARS OF SERVICE ON LOCAL BOARD: 8 years (elected 2008, 2012, 2016)
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: 2017 Board of Trustees President, 2017 Land Corporation Investment Committee; 2016 BOT President; 2012 Campaign Chair Measure C - \$350M Bond passed June 2012; 2012 BOT President; 2011 BOT Vice President; 2011 & 2013 Legislative Committee Chair; 2011/12 Data Dashboard Committee Member/Chair; 2010 Land Corp President; 2010/2012/ 2014/2015 Audit and Budget Oversight Committee Member; 2009 District Goal Alignment Committee

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Partnership Resource Team (PRT) Member – Institutional Effectiveness Partnership Initiative (IEPI). Participated in two site visits; third scheduled for March 2017.
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NATIONAL ACTIVITIES*(ACCT and other organizations, boards, committees, etc.)*

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CIVIC AND COMMUNITY ACTIVITIES

2013-present Member Rotary Club of Campbell
2016-2020 Santa Clara County Democratic Central Committee (Elected)
2015-2018 CA Democratic Party Delegate
2014 Graduate, Values-Based Leadership (Working Partnerships USA)
2013 Graduate Leadership Campbell
2011 Campbell Woman of Distinction Awardee - City of Campbell & Santa Clara County Office of Women's Policy
2005-2010: 3-Term CA State Democratic Party Delegate and 2-Term Executive Board Representative
2007-2008 Director of Voter Registration and Community Services - Santa Clara County Democratic Party E-Board
2007 Madge Overhouse Awardee, Volunteer of the Year - Santa Clara County Democratic Party
2005-2006 Voter Registration Program Coordinator - Santa Clara County Democratic Party

OTHER

2017 Completed Excellence In Trusteeship - certification pending
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CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Adrienne Grey
DATE: February 13, 2017

<p>What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)</p> <ul style="list-style-type: none"> • Closely monitor changes in Federal education policy to protect our core mission of student success: college transfer, career/technical ed, and basic skills (close the opportunity gap) • Foster additional federal, state and local funding sources so our colleges remain fiscally sound and affordable for all
--

<p>What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)</p> <p>I am a pragmatic optimist, who works collaboratively with others to understand issues and develop solutions. My deep gratitude for the opportunities afforded me by community colleges makes me an effective advocate and cheerleader for our CC system to legislators, business, and community leaders.</p>
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**CCCT BOARD
NOMINATION FORM
2017**

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Lassen Community
 College District nominates Shaun B. Giese to be a
 candidate for the CCCT Board.

This nominee is a member of the Lassen Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board
 Marlon R. Hall, Ed.D.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Former member of our local Resource Conservation District Board that doubled as Susan River Water Master. In less than two years, we took a dysfunctional organization and made it legal and efficient. We settled a law suit and re-vamped our programs.

OTHER

I am a father of five children who has seen the benefits of education first hand. I worked on my degree while being full time employed and raising a family. I worked my way through Community College and then through University. Doors opened because of my education. This is why I feel strongly about being a Trustee.

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: SHAUN BRYAN GIESE

DATE: 2/7/17

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The main mission of the league is to "promote and advance public education". I see two potential obstacles. Education becoming politicized and attacks on free speech, which is the antithesis to diversity and inclusion.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have a strong belief in operating from our primary source, which is our mission and supporting policies. I have a strong resolve not to deviate from this. I find it easy to do advocate for what is right- free speech/inclusion.

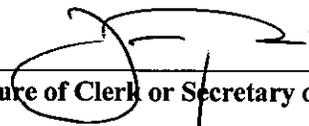


Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the _____ Los Angeles _____ Community
 College District nominates _____ Andra Hoffman _____ to be a
 candidate for the CCCT Board.

This nominee is a member of the _____ Los Angeles _____ Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Andra Hoffman	DATE: February 3, 2017
ADDRESS: 4557 Haskell Avenue, #305	CITY & ZIP CODE: Encino, CA 91436
PHONE: 818/726-0859	EMAIL: ahoffman@email.laccd.edu

EDUCATION

CERTIFICATES/DEGREES: Bachelor's Degree, Liberal Studies--Antioch University; Master's Degree Public Administration --California State University, Northridge

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Director, Career/Job Placement Center--Glendale Community College; Adjunct Faculty Member, Political Science--Glendale Community College
OTHER: Former Director, Community Outreach, San Fernando Valley Girl Scout Council

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Los Angeles Community College District
YEARS OF SERVICE ON LOCAL BOARD: Since July 1, 2015
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Incumbent, CCCT Board Member Chair, Legislative & Public Affairs Committee; Vice Chair & Chair, Student Success & Institutional Effectiveness Committee; Member, Budget & Finance Committee; and Board Representative (Appointed), Student Affairs Committee

NATIONAL ACTIVITIES

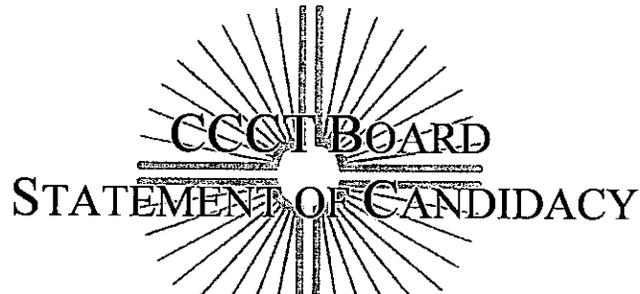
(ACCT and other organizations, boards, committees, etc.)

Association of Community College Trustees (ACCT)
LACCD is a lead district in the American's College Promise campaign and is now focused on developing a local "Promise" program as part of the California Promise Efforts.

CIVIC AND COMMUNITY ACTIVITIES

Past Member of the Board, YWCA, Glendale, CA;
Past Member of the Board, American Youth Soccer Organization;
Member, California Internship and Work Experience Association (CIWEA);
Member, National Association of Colleges and Employers;
President, National Women's Political Caucus, San Fernando Valley
Former Member, School Site Council, Sherman Oaks Elementary School

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

Andra Hoffman

DATE:

February 3, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The next two years will be critical for evaluating the student learning outcomes and success of SSSP, Student Equity, Adult Basic Skills, CTE Pathways, Strong Workforce, Adult Education and the Bachelor's degree programs. A focus on our undocumented and at-risk students under this new administration will also be key.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have nearly 20 years of community college experience and am very knowledgeable with the history of our system, our funding model, as well as goals of SSSP and Student Equity, ensuring that our students complete their goals. I have also built a strong network of educators-advocates in California.



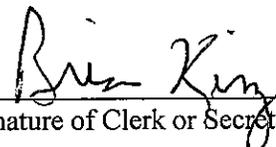
CCCT BOARD
NOMINATION FORM
2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

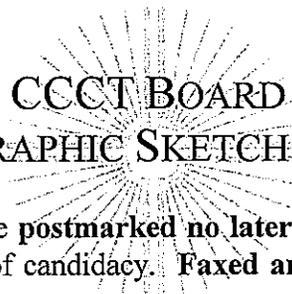
Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District
nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Pam Haynes	DATE: January 12, 2017
ADDRESS: 1169 Brownwyk Drive	CITY & ZIP CODE: Sacramento, 95822
PHONE: (916) 752-5860	EMAIL: pamhaynes@sbcglobal.net

EDUCATION

CERTIFICATES/DEGREES: AA, Santa Monica City College; BA, UCLA; MPA, Harvard University
--

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired
OTHER: Deputy Director, Speaker's Floor Analysis and Research, California State Assembly

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Los Rios Community College District
YEARS OF SERVICE ON LOCAL BOARD: 18
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President, Board Vice President, Foundation Board

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

<p>Member, California Community College Trustees, Community College League of California Member, California Community Colleges Board of Governors Member, The Accreditation Implementation Task Force (CCCCO, 2016) Member, Workforce and Economic Development, California Workforce Pathways Joint Advisory Committee (CA Board of Education)</p>

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

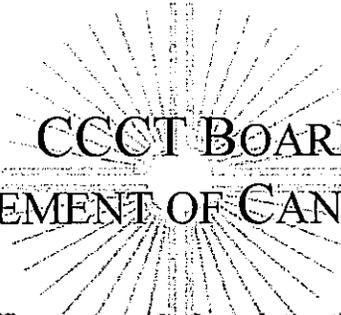
Association of Community College Trustees

CIVIC AND COMMUNITY ACTIVITIES

Leadership California, American Leadership-Sacramento Valley, Senior Fellow,
Sacramento Chapter

African American Civic Engagement Project, NAACP.

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Pam Haynes
DATE: January 12, 2017

<p>What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)</p> <p>Reducing educational disparities among historically under-represented students, Hiring of a diverse faculty,</p> <p>Better alignment between adult education, K-12, community colleges, CSU and the UC systems,</p> <p>Aligning educational practices with industry and workforce needs that lead to high skill, high wage jobs, and</p> <p>Ensuring that our most vulnerable students are protected.</p>

<p>What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)</p> <p>18 years experience serving on the Los Rios Board,</p> <p>20 years experience in legislative policy and advocacy working in the State Assembly, the California Labor Federation, and the Employment Training Panel,</p> <p>Serving as an advocate for students, faculty and trustees as a Governor Brown appointee to the Board of Governors.</p>

CCCT BOARD NOMINATION FORM 2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Ohlone Community College District
nominates Richard Watters to be a candidate for the CCCT Board.

This nominee is a member of the Ohlone Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Richard Watters	DATE: February 2, 2017
ADDRESS: 6184-A Civic Terrace Avenue	CITY & ZIP CODE: Newark, CA
PHONE: 510-648-4616	EMAIL: watters4ohlone@yahoo.com

EDUCATION

EDUCATION
CERTIFICATES/DEGREES: BS Hospitality & Tourism; MA Higher Education Administration

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: University Administrator
OTHER:

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Ohlone Community College District
YEARS OF SERVICE ON LOCAL BOARD: 10
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President Vice President Audit Committee Foundation Board member

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Member and former board member, National Orientation Directors Association; Member, National Association of Student Personnel Administrators; Member, American College Personnel Association; Member, National Association of Campus Activities; Member, Association of College Unions-International; Member, Association of College and University Housing Officers – International

CIVIC AND COMMUNITY ACTIVITIES

School Site Council, Birch Grove Elementary School
Superintendent's Advisory Council, Newark Unified School District
Optimists Club
Newark Educational Foundation
Stage 1 Community Theatre

OTHER

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

Richard Watters

DATE:

February 2, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Major issues include sustainable funding for mandates and special initiatives and not relying on one-time funds; lobbying for Cal Grant going only to public higher education institutions; and equity funding for districts with declining enrollments.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

With over 20 years experience working in higher education and experience as a trustee, I can offer my strategic planning and project management skills to assist with the implementation of goals and action plans, and to lobby the legislature for CCCT and League initiatives.



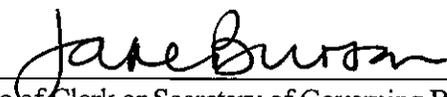
**CCCT BOARD
NOMINATION FORM
2017**

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
**CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811**

The governing board of the Community College District
 nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District
 governing board, which is a member in good standing of the Community College League of California. The
 nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
 Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



 Signature of Clerk or Secretary of Governing Board



CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Trustee Jim Moreno	DATE: January 19, 2017
ADDRESS: 15262 Stanford Lane	CITY & ZIP CODE: Huntington Beach, CA 92647
PHONE: 714 438 4848	EMAIL: jmoreno@cccd.edu

EDUCATION

CERTIFICATES/DEGREES: Graduate Degree in Public Administration, Cal State Northridge. Bachelor of Arts, Cal State Long Beach. Associates Degree East L.A. College.

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Coast Community College District Trustee
OTHER: Served as Chief Deputy to a Member of the L.A. County Board of Supervisors

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Coast Community College District
YEARS OF SERVICE ON LOCAL BOARD: Elected to the Board November 2006. Re-elected November 2010 and November 2014.
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President 2009 and 2012; Board Clerk 2010; Board Vice President 2011. Currently a member of the Board of Trustees' Audit and Budget Committee (and prior Chair 2009-2013). Prior member of the Board of Trustees' Legislative Affairs Committee (2016) and Career Technical Education Committee (2009-2013).

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCCT Board Member 2011 - Present, and currently CCCT 2nd Vice President. Past Member Advisory Committee on Education Services 2008-2012. Current CCLC Executive Board Member.

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

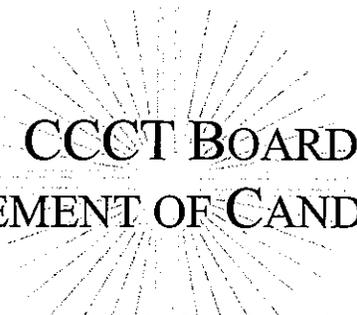
ACCT National Conference Member, Workshop Presenter, National Leadership Summit Fall 2009.

CIVIC AND COMMUNITY ACTIVITIES

Former member Coastline Community College Paralegal Advisory Board, Past Chairman Citizen Participation Advisory Board for City of Huntington Beach, Past Board Member Orange County Legislative Task Force, Volunteer Live Oak Adult Literacy Program, Member of the CHP Community Advisory Board.

OTHER

Author "Establishing Budget Transparency at the Coast Community College District" within ACCT Trustee Quarterly, Winter 2009; Author, Op-Ed "State Budget Raises Student Fees at Coast Community Colleges" July 2009; Author, Op-Ed "Colleges Need Support from Residents, State" Daily Pilot Newspaper, October 13, 2009; Co-Author of 2013 "Case Study of Differential Costs of CTE Programs at California Community Colleges". Graduate of CCLC Effective Trustee Program.



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Jim Moreno
DATE: January 19, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

California Community College System must prepare students with skills to succeed and survive. Our leadership to increase student success and make college affordable is priority #1. I dedicate myself to reducing the costs of books, making rental books more available, and implementing an OER policy consistent with our educational goals.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My CCCT experience has shaped me to understand our students' needs, demands, and what to expect for a good higher education. My involvement has shown me methods of providing funding for important student program budgets. We all have a responsibility to work for the future success of our students.

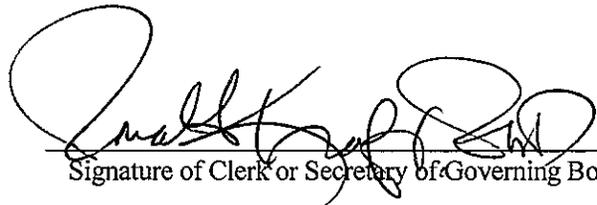


Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



 Signature of Clerk or Secretary of Governing Board



Must be returned to the League office **postmarked no later than February 15, 2017**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: William "Kyle" Iverson	DATE: February 13, 2017
ADDRESS: 1140 La Londe Lane	CITY & ZIP CODE: Napa 94558
PHONE: 916-997-5707	EMAIL: kiverson@napavalley.edu

EDUCATION

CERTIFICATES/DEGREES: Bachelor of Science Government and History

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Wine Industry Sales Jlohr

OTHER: Board of Directors for Mentis and Napa Spinal Cord Injury Network

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Napa Valley College

YEARS OF SERVICE ON LOCAL BOARD: 2 years

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Audit Committee, Legislative Committee, Vineyard Wine and Technology Foundation

Land Use Committee

Ad Hoc Committee for Policy review

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Sunrise Rotary Napa California District 5130

CIVIC AND COMMUNITY ACTIVITIES

An active Rotarian in the Sunrise Rotary Club. Currently, Board Chair for the Napa Spinal Cord Injury Network. Recently appointed to the Board of Directors for Mentis, a local non profit mental health service provider.
Captain of a local Mens Soccer Team.

OTHER

As a community college trustee, Kyle Iverson has worked diligently on developing better relationships between the District and local community. He is an advocate for both disabled and veterans and is committed to overcoming the many obstacles facing these groups. He has been tireless in his efforts of developing a stronger Vineyard and Wine Technology program.

Currently, Kyle is working on securing Affordable Student Housing for the District and exploring the possibility of a Family Justice Center. Kyle works with local, state and federal leaders to find solution benefit not just the District, but the whole community. He is a forward thinking leader with the vision of success at developing a stronger Community College system that will ensure our students success in the demanding future.

STATE CAPITOL
SACRAMENTO, CA 95814
(916) 651-4003

California State Senate

SENATOR
BILL DODD
THIRD SENATE DISTRICT



February 15th, 2017

To whom it may concern:

It's our pleasure to recommend and support Kyle Iverson for a seat on the California Community College Trustees board (CCCT). Kyle Iverson is currently serving on the Board of Trustees for Napa Valley College (NVC).

We have enjoyed our time working with Kyle, and have come to find him as a truly dedicated and valuable asset to NVC. He is honest, dependable, has impressive communication skills, and is incredibly hard-working.

His knowledge of mental health services and experience serving on the Mentis Board, a local Mental Health provider in Napa, is an advantage for Napa Valley College and would also be a great advantage for the CCCT.

Kyle has helped support and nurture the partnerships between local K-12 districts and NVC. He is a true team player and always manages to foster important positive discussions and to bring out the best in the students, staff, faculty and members of the community.

Without a doubt, we confidently recommend Kyle to join the CCCT board. As a dedicated and knowledgeable trustee and an all-around great community leader; we know he will be a beneficial addition to your organization.

Please feel free to contact either of our offices if you like to discuss Kyle's qualifications or experience further at (916) 651 - 4003 for Senator Bill Dodd or (916) 319-2004 for Assemblymember Aguiar-Curry.

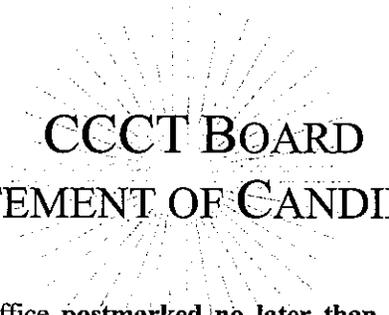
Sincerely,

Handwritten signature of Bill Dodd in cursive script.

Senator Bill Dodd
California State Senate, 3rd District

Handwritten signature of Cecilia Aguiar-Curry in cursive script.

Assemblymember Cecilia Aguiar-Curry
California State Assembly, 4th District



CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2017** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:
William "Kyle" Iverson

DATE:
February 13, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Increased tuition at CSU and UC results in more students in Community Colleges.
This demand requires the League to continually development, evaluate, and adapt its' strategic plan to ensure success of the Community Colleges future.
More Career Tech and Vocational programs.
Young leaders are needed at the CCCT and League.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a student from the Community College system and now sitting on boards related to Mental Health, Disabled persons and Veterans, I've developed a strong passion and unique perspective. Collaboration is essential to the growth of Community Colleges and I am committed to ensuring their strong future.

BOARD REPORT NO. 17-3-100B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Kathy Blackwood, Executive Vice Chancellor, 358-6869

**ACCEPTANCE OF 2016-17 MID-YEAR BUDGET REPORT AND APPROVAL
OF BUDGETARY TRANSFERS AND INCOME ADJUSTMENTS
FOR THE PERIOD ENDING DECEMBER 31, 2016**

The purpose of the Mid-Year Budget Report is to provide information about the District's financial condition as of December 31, 2016. Reports routinely received separately by the Board, including the quarterly report of Auxiliary Operations (Associated Students, Bookstore, Cafeteria, San Mateo Athletic Club, Community, Continuing and Corporate Education), the quarterly District Financial Summary (CCFS-311Q Report and District Cash Flow Summary), and the semi-annual requests to approve adjustments to the budget as required by Title 5, are included in this comprehensive report.

The document consists of narrative materials outlining the fiscal activities of the District during the first half of 2016-17, as well as 2017-18 State budget projections and preliminary District budget planning. Also included are year-to-date budget tables for each of the District's funds and locations and supplemental information relating to the budget.

RECOMMENDATION

It is recommended that the Board accept the attached 2016-17 Mid-Year Budget Report and approve the budgetary transfers and income adjustments for the period ending December 31, 2016, as outlined on pages 7-8 of the Budget Report.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

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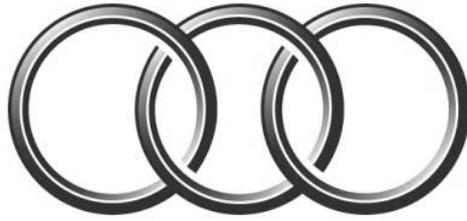
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SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

2016-17
Mid-Year Budget
Report

Board of Trustees

Thomas Mohr, *President*

Richard Holober, *Vice-President-Clerk*

Maurice Goodman

Dave Mandelkern

Karen Schwarz

Dennis Zheng, *Student Trustee, 2016-17*

Ron Galatolo, *District Chancellor*

Kathy Blackwood, *Executive Vice Chancellor*

Bernata Slater, *Chief Financial Officer*

Rachelle Minong, *District Budget Officer*

Acknowledgements:

Photographs that appear in this book have been contributed by Peter Tam, Hilary Ego and various District and College staff including the San Mateo Athletic Club staff, Auxiliaries' staff, College websites and the internet.

San Mateo County Community College District 2016-17 Mid-Year Budget Report

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2016-17 Mid-Year Budget Summary

This Mid-Year report provides information about the status of the District's Unrestricted General Fund, as well as summary information about other District funds. It also provides an overview of the Governor's January budget proposal for fiscal year 2017-18.

Since attaining community supported status in fiscal year 2011-12, much of the State budget news as it applies to community colleges does not apply to the San Mateo County Community College District.

State News

Governor Jerry Brown released his 2017-18 budget proposal on January 10, 2017. The budget assumes no enrollment fee increases. The enrollment fee remains at \$46 per unit.

The California Extension of the Proposition 30 Income Tax Initiative also known as Proposition 55 was approved by voters in November 2016. It was previously known as Proposition 30 (Education Protection Account) and had a sales tax component that expired in December 2016. The second component has been extended, requiring that the wealthiest Californians continue to pay higher income taxes. Proposition 55 states that single filers earning more than \$263K and joint filers making more than \$526K will pay a 10.3% tax on their income through 2030. The District continues to receive \$100/FTES from Proposition 55 funding.

The uncertain economic climate is reflected in the Governor's Budget. The budget continues to include the Rainy Day fund which is proposed to increase by \$1.156 billion in 2017-18 to \$7.869 billion.

The budget provides for approximately \$400 million in new Proposition 98 general fund spending for community colleges. Historically, California community colleges received 10.93% of the Proposition 98 guarantee and although the State plans to meet the minimum Proposition 98 guarantee in 2017-18, the Governor's proposal provides a 10.87% of Proposition 98 funding.

The following are highlights for California Community Colleges (CCCs) as summarized by State Vice Chancellor Mario Rodriguez and the impact on SMCCCD as a community supported District.

One-Time Augmentations

- \$150 million for implementation of guided pathways still awaiting programmatic requirements. The intent is to support community colleges in leveraging work that has already been done over the last few years to assist in developing cohesive, integrated pathways to help students achieve their educational goals. **Unknown impact to SMCCCD at this time.**
- \$20 million for an Innovation Awards program. The State Chancellor will have broad authority to select the focus of the grants and awardees. **SMCCCD would apply for this grant.**
- \$6 million for the procurement of an integrated library system that allows students to access a cloud-based, up-to-date library catalog.
- \$43.7 million for the Physical Plant and Instructional Equipment program. **SMCCCD share could be \$500K.**
- \$52.3 million for energy efficiency projects through the Proposition 39 program.

Appropriations

- \$5.4 million for a 1.48% COLA for Apprenticeship, EOPS, DSPS, CalWORKs and the Child Care Tax Bailout programs. **Should assist our students at SMCCCD.**
- \$3.1 million for enrollment growth in the full time Student Success Grant program.
- \$79.3 million for a 1.24% growth in access. Allocation through the recently revised growth formula. **None for SMCCCD**
- \$23.6 million for a base increase to cover increasing operating costs, mainly to address rising employer cost.
- \$10 million for the Online Education Initiative to purchase a learning management system that will be provided free to colleges.

State Vice Chancellor Rodriguez also noted the following:

- Phasing-out the Middle Class Scholarship program for new students. Beginning in 2017-18, awards will be renewed only for students who received awards in 2016-17. This would save the State \$36 million.
- Between 2013-14 and 2020-21, pension costs for the system will increase by over \$400 million as the State reduces the gap between the assets and liabilities in CalPERS and CalSTRS. In addition to the estimated increases in employer contributions, both the CalSTRS and the CalPERS governing board also recently took action to reduce their investment volatility by lowering their annual assumed rate of return from 7.5% to 7% over a three-year period. It is at least a possibility, if not likely, that CalPERS employer rates will increase in future years based on the lowering of the return rate. CalSTRS will need to raise and maintain employer rates marginally beginning July 1, 2021, staying above the 19.5% until full funding is achieved in 2046. Given the outlook on Proposition 98, the known employer contribution increases for CalPERS and CalSTRS, and the possibility of additional increases to employer rates in the future, it is imperative that colleges anticipate and plan for these costs going forward.
- While funding for the Student Success and Support, Student Equity, Adult Education, and Strong Workforce programs did not receive an augmentation, they continue to receive the same level of funding as 2016-17. The success of these programs and the likelihood of our system continuing to receive funding in future years, will be determined by our ability to maximize the return on the State’s investment in these areas. Given this, it is critical that colleges use these resources to support integrated and effective student success strategies. In addition, achieving the desired results will take sustained efforts, including appropriate levels of ongoing investments at the college level, while preserving a reasonable level of operating flexibility for when the next recession occurs.

The following chart references future employer rates as provided by School Services of California. The projected PERS rates are best estimates at this writing.

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
CalPERS	13.888%	15.80%	18.70%	21.60%	24.90%	26.40%	27.40%	28.20%
CalSTRS	12.58%	14.43%	16.28%	18.13%	19.10%	Unknown	Unknown	Unknown

Using the Moody’s Analytics report of October 2016, the Legislative Analyst Office’s (LAO) reported in its November California Fiscal Outlook that their “near-term projections” remain optimistic, stating that they are reasonably confident that the U.S. economic expansion is likely to continue for at least a couple of years. Although downturns are difficult to predict and an uncertain national climate lies ahead, the State should be able to weather a mild recession. The LAO is quick to caution, however, that any new State budget commitments and sudden drops in the stock market, coupled with drastic actions by the Federal government, may have an impact on the State’s bottom line.

The LAO’s revenue projections assume the same policies stay in place at both the State and Federal levels. This includes the continuation of the highly volatile personal income tax (including Proposition 55) which makes up 70% of the State General Fund. A chart provided in the LAO report contained data in 2014 showing residents of the San Francisco/Oakland/San Jose metropolitan area paid 37% of the total State personal income tax (PIT) which indicates California’s dependence on technology. Any market correction affecting this industry will have severe consequences to State revenues. The State’s job growth has been centered on the Bay Area as its income, sales, and property taxes are paid disproportionately by its residents. A major concern expressed by residents is housing affordability.¹

The Employment Development Department (EDD) reported that California’s unemployment rate fell to 5.1% as of January 2017. From the same report, the good news is that San Mateo County has the lowest unemployment

¹ LAO Overview of the Governor’s Budget, January 13, 2017

rate in the State at 2.9%.² Comparing January 2016 to January 2017, nonfarm jobs increased by 330,500 and the largest job gains were in the area of education and health services. The State is reaching full employment with over 2.5 million jobs added since the expansion began in 2010.

Community and District Status

The District continues to be community supported, receiving no State apportionment as it is mainly funded by property taxes and student fees. The District receives State funding from Proposition 30, now known as Proposition 55. This temporary funding source, passed by voters in 2016, is an extension of the income tax portion of Proposition 30. Additionally, the District receives funds for categorical programs and federal financial aid for students. It is critical that the District maintain stable funding in order to continue its mission to serve and support the local community and its students.

In his news release on June 23, 2016, County Assessor Mark Church announced that the County property assessment roll expanded by \$13.5 billion (7.6%) to \$191 billion in assessed valuations. It marks the sixth consecutive year that the roll has increased which is reflective of the flourishing economy in the County. The County has seen significant growth in new construction, record high job growth along with rising real estate prices. *The property assessment roll is the assessed value of all properties as of January 1 each year and reflects changes in ownership, new construction, and declines/restorations in value from the previous January 1.*³ The roll is comprised of two sections known as the “secured roll” and “unsecured roll.” The secured roll includes 220,875 commercial and residential real properties.

A recent real estate market report indicated that San Mateo County remains strong with a single family home selling at a median sales price of \$1.3 million. This is down from the \$1.4 million peak of May 2016. Given low inventory, it is likely that prices will strengthen during the spring selling season.⁴

Economic indicators in San Mateo County point to growth that has started to soften. According to the Cushman and Wakefield’s third quarter report of 2016, the rates of growth for office space occupancy and rental rates are decreasing. These small corrections can help ease an overheated market and avoid sharper declines later. However, at 7.5% vacancy rate, the County is considered at full capacity in lease and overall vacancy.⁵

SMCCCD Public Safety Study



In late 2015, the San Mateo County Community College District Board of Trustees directed that a Public Safety Services Committee be established to evaluate the District’s Department of Public Safety and to make recommendations to the Board of Trustees on ways to ensure the District is providing the best safety and security for its students, faculty, staff and visitors.

Margolis Healy and Associates was commissioned by the Board to conduct a broad and comprehensive study of all aspects of the Department, compared to best and most promising practices for public safety departments in institutions of higher education throughout the Bay Area, State of California and the nation. The study will result in a report containing recommended areas of improvement. This staff report will be the basis for recommendations to the Board of Trustees from the SMCCCD Public Safety Services Study Committee.

² http://www.edd.ca.gov/About_EDD/pdf/urate201702.pdf

³ http://www.smcare.org/care/news_features/press/2016/press_062316.asp

⁴ <http://investsf.com/san-mateo-county-market-report-2016-year-in-review-2017-year-in-advance/>

⁵ Cushman & Wakefield MarketBeat report, San Mateo County Office and R&D, Q3 2016

District Enrollment

Following is enrollment data provided by the Office of the Vice Chancellor of Educational Services and Planning for Spring 2017. The numbers detailing headcount and enrollment are useful but should not be used to project funding as current funding is primarily based on property taxes. The headcount data reflects the total number of students in attendance regardless of units taken. Course enrollments are the total number of enrollments in each class.

While the majority of the District’s unrestricted general fund revenue is not driven by changes in full time equivalent students (FTES), the drop in FTES does have an impact on many of our restricted programs that are fully or partially funded based on FTES.

End of First Day of Classes

	Cañada		CSM		Skyline		SMCCCD	
Overview	Count	Change	Count	Change	Count	Change	Count	Change
Course Enrollments	13,338	-6.62%	21,987	-0.66%	21,926	-3.50%	57,251	-3.19%
College Headcounts	6,379	-2.16%	8,958	.26%	9,050	-2.81%	24,387	-1.53%
FTES*	1,637	-5.31%	2,850	-4.57%	2,921	-2.89%	7,408	-4.04%
Load**	451	-2.97%	455	-6.16%	474	-5.89%	462	-5.30%
Sub-Populations	Count	Change	Count	Change	Count	Change	Count	Change
First-Time	140	-6.04%	266	-7.32%	201	1.01%	607	-4.41%
First-Time Transfer	313	-5.15%	509	3.25%	382	-11.16%	1,204	-3.91%
Returning	294	-3.61%	407	1.75%	440	-3.51%	1,141	-1.72%
Returning Transfer	282	-12.42%	433	-2.70%	379	-12.67%	1,094	-8.91%
Concurrent K-12	285	1.42%	278	-21.69%	402	37.67%	965	3.99%
Continuing	5,065	-1.32%	7,065	1.58%	7,246	-3.40%	19,376	-1.09%
Internet Enrollments	2,704	10.19%	3,846	18.08%	3,607	-7.16%	10,157	5.85%

Source: Argos Enrollment Statistic Reports (Argos report dated 1/17/17)

For this report, Course Enrollments, FTES, and Load are based on DESR-history files. For Concurrent Enrollment, please use data in Student Type as identified in the DESR-Official Census Report, not data in Educational Level per ITS/DSSWAG. Note: Change refers to the difference in percentages from a comparable day a year ago. For Spring 2016, the change is computed by the first day classes started on 1/20/16.

*FTES: Full Time Equivalent Student. It is point in time and will change as the semester progresses.

**Load: Teaching Load is taken as the ratio of WSCH to FTE. It is point in time and will change as the semester progresses.

***WSCH: Weekly Student Contact Hours

****FTE: The Full-Time Equivalent faculty count is determined by a set of rules provided to each college at the time the data are requested. Generally, the figures are the decimal fraction of the teaching hours or units (whichever is standard at a given college) ascribed to the faculty member for teaching work done. Non-teaching time is specifically excluded so that it does not affect the value of the data. Work done by non-certificated personnel is not included.

SMCCCD 2016-17 and 2017-18 Budget Planning

The Board of Trustees approved the 2017-18 Budget and Planning Calendar in January 2017 (see Pages 86-89). The current resource allocation model was implemented in the current year mainly to address the District’s community supported status. It reflects District priorities which rely less on enrollment for funding but rather recognize the need to focus on community needs. The District Committee on Budget and Finance reviews preliminary income assumptions and expenditure plans for 2017-18. As in the past, the District Committee on Budget and Finance reviews and revises the allocation model annually or as needed.

Cash Flow and Tax Revenue Anticipation Notes (TRANS)

The District receives property taxes which are distributed by the County in December and April. Short-term borrowing through Tax Revenue Anticipation Notes (TRANS) helps cash flow during months without cash inflows. In prior years, the District has issued up to \$30 million in TRANS to cover the District’s needs.

Increased Costs

SMCCCD prepares for increases in health costs as medical costs increase each January. Annual movements on the salary schedule for all employees generally add a 1% cost to the budget. Increased expenditures for employee benefits will be included in the 2017-18 expenditure plans as budget planning begins.

The average percentage increase to medical premiums for one-party effective January 1, 2017 is 3.89%. Blue Shield Net Value was dropped from the list of health providers. For the last few years, there have been no changes to Delta Dental or VSP (vision care) which remain at the same level. As contracts had expired for all bargaining units in June 2016, discussions are still underway for the new contract period through the current year.

According to the School Services of California, the Public Employees Retirement System (PERS) employer contribution rate for 2017-18 is projected to be 15.80 % (up from 13.888%). The PERS Board will adopt an official rate at their Board meeting in May. The employer PERS rate is projected to increase to 28.20% in 2023-24.

Due to the forecasted State Teachers Retirement System (STRS) unfunded liability, the State Legislature has taken action and Governor Brown signed AB1469 that would increase STRS rates, gradually phased in for the next few years. For employers, current law requires contribution rates to gradually increase to 19.1% in 2020-21. The employer rate for the STRS’ Defined Benefit rate will increase from 12.58% to 14.43% in 2017-18. Beginning July 1, 2021, the employer rate will likely stay above 19.5% into the 20%+ range until full funding in 2046.

Utility and property insurance costs are also projected to increase.

District Committee on Budget and Finance members for 2016-17:

Kathy Blackwood	District Executive Vice Chancellor
Eloisa Briones	Skyline Budget Office
Tony Burrola	Cañada AFSCME
Mary Concha Thia	Cañada Budget Office
Doug Hirzel	Cañada Academic Senate
Judy Hutchinson	Skyline Budget Office
Barbara Lamson	Skyline Classified
Steven Lehigh	CSM AFT
Vincent Li	CSM Academic Senate
Michele Marquez	Cañada Budget Office
Vickie Nunes	Cañada Classified
Ludmila Prisecar	CSM Budget Office
Jan Roecks	CSM Budget Office
Bernata Slater	District Chief Financial Officer
Linda Whitten	Skyline Academic Senate

Student representatives from each College

2016-17 Mid-Year Budget Status

Revenues

The District’s revenue received to date is **\$94,324,514** or 57.61% of the total revenue budget. Most of the non-resident tuition fees, property taxes, EPA, interest income and miscellaneous income have been posted at mid-year.

Unrestricted General Fund Revenue	2016-17 Budget	12/31/2016 Actuals	% of Total Budget
PropTax/ RDA/Enroll	\$144,775,615	\$80,170,877	55.38%
Proposition 30 (EPA)	1,732,048	966,134	55.78%
Lottery/Mandated Cost	4,653,631	1,641,192	35.27%
State PT Faculty and other State apportion	1,569,689	1,421,146	90.54%
Apprenticeship	231,196	120,222	52.00%
Non Resident Tuition	7,549,502	7,691,634	101.88%
Interest Income	1,000,000	896,098	89.61%
Miscellaneous	2,228,670	1,417,210	63.59%
Total Projected Revenue	\$163,740,351	\$94,324,514	57.61%

Expenditures

The District’s expenditures to date are \$71,878,191 or 41.59% of the total expenditure budget.

Unrestricted General Fund Expenses	2016-17 Budget	12/31/2016 Actuals	% of Total Budget
Cañada College	\$24,827,103	\$11,892,507	47.90%
College of San Mateo	42,862,808	18,941,085	44.19%
Skyline College	41,882,319	20,621,749	49.24%
District Office/Facilities	27,103,082	12,038,420	44.42%
Central Services	36,163,401	8,384,430	23.18%
Total Expense Budget	\$172,838,712	\$71,878,191	41.59%

The financial tables in this report include actual expenditures for each fund and location as of December 31, 2016. Note that, in addition to Districtwide expenditures, Central Services also serves as a holding account for some allocations to be transferred to the sites at the end of the fiscal year. Additionally, the District has an 11% contingency reserve of more than \$18 million which is reflected in the fund balance.

Transfer of Funds

Title 5 regulations require the Board to approve transfers between expenditure classifications made after final adoption of the budget. District Rules and Regulations, Section 8.11, specifies that budgetary transfers will be authorized only when expenditures in certain object accounting classifications are in excess of the amounts budgeted and when there are amounts in other object classifications that will not be required for expenditures in those classifications. In addition, District Rules and Regulations, Section 8.02, requires a report on funds accepted on behalf of the District. The resulting changes to the final adopted budget are submitted to the Board semi-annually.

The following paragraphs summarize transfers submitted by the District units to realign individual line-item account classifications and to provide flexibility within budget allocations. All budget transfer detail is maintained on the Banner finance system, providing necessary documentation to support the summary report submitted to the Board for approval. Increases and decreases in major line item object accounts are shown for both income and expenditures.

General Fund (Unrestricted) – Fund 1

Adjust the **EXPENDITURE** amounts in the following classifications:

1000	Academic Salaries	\$37,380
2000	Classified Salaries	(439,933)
3000	Employee Benefits	296,872
4000	Supplies and Materials	(221,687)
5000	Operating Expenses	9,834
6000	Capital Outlay	130,608
7000	Other Outgo	<u>201,760</u>
Total		\$14,834

Changes in expenditure budgets are a result of realignments within the sites as well as transfers of site ending balances from Central Services to site holding accounts.

Adjust the **REVENUE** amounts in the following classifications:

8800	Local Revenues	\$ 14,393
8900	Other Sources	<u>441</u>
Total		\$14,834

Changes in revenue budgets are primarily the result of facilities use, surplus and miscellaneous sales.

General Fund (Restricted) – Fund 3

Adjust **EXPENDITURE** amounts in the following classifications:

1000	Academic Salaries	\$1,203,780
2000	Classified Salaries	432,892
3000	Employee Benefits	337,998
4000	Supplies and Materials	1,009,984
5000	Operating Expenses	84,289
6000	Capital Outlay	360,846
7000	Other Outgo	<u>100,610</u>
Total		\$3,884,217

Increases in the Restricted General Fund budget occurred as a result of new federal grants for the Math/ Science programs at CSM and Cañada College, and increases to State categorical programs to match actual fund allocations and State restricted lottery funds for instructional materials. A list of new grants and augmentations to specially funded programs in the Restricted General Fund is located on Page 50.

Adjust the **REVENUE** amounts in the following classifications:

8100	Federal Revenues	\$1,621,278
8600	State Revenues	2,316,143
8800	Local Revenues	<u>(53,204)</u>
Total		\$3,884,217

Capital Outlay Projects Fund – Fund 4

Adjust the **EXPENDITURE** amounts in the following classifications:

2000	Classified Salaries	\$ 86,217
3000	Employee Benefits	1
4000	Supplies and Materials	648,386
5000	Operating Expenses	3,492,287
6000	Capital Outlay	<u>(4,217,662)</u>
Total		\$29,229

Changes in the expenditure budget relate to the redefinition of various projects and realignment within account classifications.

Capital Outlay Projects Fund – Fund 4

Adjust the **REVENUE** amounts in the following classifications:

8800	Local Revenues	\$4,742
8900	Other Sources	<u>24,487</u>
Total		\$29,229

Revenue increased as a result of the State allocation for scheduled maintenance and repair as well as transfers from the sites for one-time fund reserves.

Trust Fund (Student Aid) – Fund 7

Adjust the **EXPENDITURE** amounts in the following classifications:

7500	Scholarships	\$277,615
7600	Payments to Students	<u>31,638</u>
Total		\$309,253

Increases in the Trust Fund budget occurred as a result of transfers from the Restricted General Fund (specially funded programs) to pay Federal and State Financial Aid awards and scholarships to eligible students.

Adjust the **REVENUE** amounts in the following classifications:

8900	Other Sources	<u>309,253</u>
Total		\$309,253

OTHER FUNDS

Self-Insurance Fund (Fund 2)

The Self Insurance Fund (Page 46) provides for the payment of claims, deductible amounts, administrative costs and related services; purchase of excess insurance; and other purposes as defined by the Education Code. Mid-year expenditures of \$1,740,501 include salary costs and insurance premiums. Transfers into the fund are from Workers’ Compensation benefits.

Debt Service Fund (Fund 25)

The purpose of a Debt Service Fund (Page 48) is to account for the accumulation of resources for, and the payment of, general long-term debt and long-term leases. SMCCCD’s debt consists of the general obligation bonds for capital outlay. Revenue comes from property taxes.

Restricted General Fund (Fund 3)

The Restricted General Fund (Pages 51-55) includes all specially funded programs which are restricted in their use by law, regulations, donors, or other outside Federal, State and Local agencies. Included in the Restricted General Fund are Health Services and Parking Programs.

Health Services Fund

Mid-year Health Services fee revenue decreased slightly from \$865,614 in 2015-16 to \$818,676 in 2016-17. The \$46,938 decrease can be attributed to declining enrollment and an increase in students enrolling in online classes that do not require health services fees. For residents, there has been no increase to the current health fee of \$19 per semester and \$16 for summer school since Fall 2012.

Parking Fund

Mid-year parking fee revenue increased minimally from \$1,081,870 in 2015-16 to \$1,097,769 in 2016-17.



There have been no changes to parking fees for 2016-17. The parking fee for a full semester remains at \$52 which is currently the maximum amount permitted by the Education Code. The two-term Fall/Spring semester parking permit remains at \$94. One-day permits remain at \$2 per day. A recent announcement from the State will increase the parking fees from \$52 to \$53 per semester.

In accordance with State law, students eligible for a Board of Governor's Grant that waive their enrollment fees pay \$30 per semester for a parking permit. The rates for these students remain unchanged.

Capital Projects Fund (Fund 4)

The Capital Projects Fund is a restricted fund and reflects estimated year-end data and funding carryover for projects approved but not completed in prior years. A project list can be found on Pages 58-59. Project expenditures as of December 31 were \$9,057,501.

The Capital Projects Fund summary totals have been updated to reflect the correct year end balances. The updated pages are included in the budget tables summary section of this report.

The Bond Construction Fund, a sub-account of the Capital Projects Fund, was established for the deposit of proceeds from the sale of bonds. Deposits are used to meet the costs of property acquisition, facilities planning, inspections, surveys, new construction, modernization, and new equipment.

Capital Improvement Program

The District is nearing completion of the second phase of the Capital Improvement Program (CIP2) with only a handful of projects remaining. To date, Measure A bond funds have generated an interest of \$34 million, which increased the Measure A budget from \$468 million to \$502 million. As of December 31, 2016, the District has expended \$499,772,511 and committed \$1,350,181 of Measure A funds – 99.8% of the total authorization.

Continual revision and update to the master schedule and the master budget of the Capital Improvement Program match the funding and programming requirements. However, the District continues to experience a decline in State Capital Outlay funds for projects on all three campuses due to the absence of any State educational facilities bond between 2006 and last year.

The successful passage of Measure H in November 2014 by the voters of San Mateo County is allowing the District to complete the modernization, construction and reconstruction projects as envisioned in the 2015 Facilities Master Plan Amendment that was approved by the Board in January 2015.

Staff is working diligently to get the first wave projects to market, and construction on some of the projects should begin in early 2017. As of December 31, 2016, the District has expended \$ 10,361,920 and committed \$76,262,628 of Measure H funds - 22% of the total authorization.

Compilations of site-specific activities which have recently been completed or are currently in design, pre-construction, or construction are listed below. Construction dates listed reflect currently planned schedules as of early February 2017, but are subject to change.

State Capital Outlay update:

While the Board of Governors approved 29 projects for funding in 2017-18, the Governor's budget includes five Proposition 51 bond funded projects. The Governor proposed to focus on projects that addressed critical health and safety needs as well as improving existing instructional infrastructure. Only five community colleges were approved (SMCCCD was not one of them) for funding the Governor's budget; however, it is hoped that additional funding will be approved with the passage of the State final budget in June. If approved, several projects will be initiated at SMCCCD.



Active Construction Projects – The following projects are under construction:

- Parking Lot and Roadway Light Upgrade, Phase 2 (LED)
 - Anticipated Completion date: Summer 2017
- Campuswide ADA Mitigation
 - Anticipated Completion date: Summer 2017

Projects In Planning – The following projects are in the planning and design stage:

- Building 1N Kinesiology and Wellness Center
- Building 23N Math/Science/Technology

Future State Capital Outlay Funded Projects – The State has informed the District that the following projects are approved for future State Capital Outlay funding contingent upon additional funding that will be approved with the passage of the State final budget in June and subsequent confirmation of project priorities by the California Community College Chancellor's Office (CCCCO):

- Building 13 Multiple Program Instructional Center (FPP)
- Building 3 Performing Arts Center Technology and Environmental Modernization (IPP)

College of San Mateo

Active Construction Projects – The following project is under construction:

- Parking Lot and Street Light Upgrade, Phase 2 (LED)
 - Anticipated Completion date: Spring 2017

Projects In Planning – The following projects are in the planning and design stage:

- Building 6 Aquatics Center Pool System Upgrade
- Solar and Energy Storage
- Building 17 Student Life and Learning Communities Renovation
- Building 3 Humanities and Arts Renovation

Future State Capital Outlay Funded Projects – The State has informed the District that the following project is pending and may be approved for future State Capital Outlay funding contingent upon additional funding that will be approved with the passage of the State final budget in June and subsequent confirmation of project priorities by the CCCCCO:

- Building 9 Library Modernization (FPP)



Completed Projects – The following project was completed during the second half of the fiscal year:

- Building 5 Learning Commons Phase 2 New Technology-Enhanced Active Learning (TEAL) Classroom and Signage Upgrades

Active Construction Projects – There are currently no projects under construction.

Projects In Planning – The following projects are in the planning and design stage:

- Building 1N Social Science and Creative Arts
- Building 12N Environmental Science
- Building 19 Pacific Heights Renovation
- Parking Lot L Expansion and Parcel B ADA Access

Future State Capital Outlay Funded Projects – The State has informed the District that the following projects are pending and may be approved for future State Capital Outlay funding contingent upon additional funding that will be approved with the passage of the State final budget in June and subsequent confirmation of project priorities by the CCCCCO :

- Building 2 Workforce and Economic Development Prosperity Center (FPP)
- Building 5 Learning Resource Center Technology and Environmental Modernization (IPP)

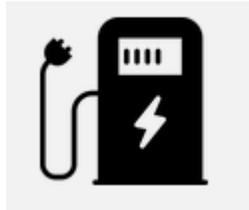


Completed Projects – The following projects were completed during the second half of the fiscal year:

- Districtwide Network Core Switch Upgrade
- Districtwide Earthquake Preparedness Program
- Districtwide Emergency Annunciation System Upgrade

Active Districtwide Projects: The following projects are under construction:

- Districtwide Utility Measurement & Verification
 - Anticipated Completion date: Spring 2017
- Districtwide Classroom Security Hardware Upgrade, Phase 2
 - Anticipated Completion date: Spring 2017
- Districtwide Evacuation Map Upgrade
 - Anticipated Completion date: Spring 2017
- Districtwide Electric Vehicle Charging Stations
 - Anticipated Completion date: Spring 2017



- Districtwide UPS Device (MDF/IDF) Replacement
 - Anticipated Completion date: Fall 2017
- Districtwide Symetra UPS Device (MPOE) Replacement
 - Anticipated Completion date: Fall 2017
- Districtwide Network Switch Upgrade
 - Anticipated Completion date: Fall 2017
- Districtwide Firewall Network Switch Replacement
 - Anticipated Completion date: Fall 2017
- Districtwide Wireless Access Point Replacement
 - Anticipated Completion date: Fall 2017

Projects in Planning: The following projects are in the planning and design stage:

- Districtwide ADA Transition Plan Upgrade
- Districtwide Fire Alarm Panel Replacement

The District Sustainability Initiative helps institutionalize sustainability by supporting campus sustainability efforts, through aligned program development, and highlighting the valuable sustainability work of staff, faculty and students - our greatest renewable resource. Below are some District Sustainability Initiative highlights from the past year.



Curriculum

Partnerships with faculty and Facilities to utilize the campus as a living lab to perform a water audit gave the students hands on experience and increased operational efficiencies.



Energy

Building sub-meters were installed District wide for monitoring utility usage and the outdoor LED lighting retrofit was completed. These are part of the District Zero Net Energy Strategy under development.



Water

District wide water consumption decreased from 2015 to 2016. Water efficiency measures continue to be identified and implemented.



Sustainable Procurement

In 2017, a District Green Office Program is being generated to reduce waste and identify opportunities for efficiencies.



The Built Environment

Capital Improvement Projects are in the design phase and two new LEED buildings are planned to be added to the campuses.



EV Charging Stations

SMCCCD's electric vehicle (EV) charging program has been a major success since the 19 installations across the campuses in 2013. This year, SMCCCD has increased the number of EV charging stations to 31 stations, thus continuing to support the increase of EV charging infrastructure for its students, faculty and staff.



Coming Soon to a Bin Near You

SMCCCD is expanding waste services and will begin composting waste materials. Adding composting is part of SMCCCD's Zero Waste initiative and will be implemented on the campus in a series of phases.



Campus Sustainability Plans

The 2013 plans are currently being updated in 2016-2017 and are led by the campus sustainability committees.

Enterprise/Auxiliary Fund (Fund 5)

Bookstores

The following report covers the period July 1, 2016 through December 31, 2016 for the District Auxiliary Services. The District Auxiliary and Commercial Operations, including the three campus Bookstores, cafeterias, vending operations and the San Mateo Athletic Club (SMAC) at the College of San Mateo, are self-sustaining enterprises. All income generated covers the total salaries and expenses generated by these operations. General fund dollars are not used to subsidize District enterprise operations.

Bookstore Sales	2016-17	2015-16	\$ Change	% Change
Regular Merchandise Sales	\$2,850,002	\$2,927,815	\$ (77,813)	-2.7%
Computer Products Sales	143,960	71,145	72,815	102.3%
Total Merchandise Sales	2,993,961	2,998,960	(4,999)	-0.2%
Textbook Rental Income	226,239	230,303	(4,065)	-1.8%
Production Service Income	230,361	197,695	32,666	16.5%
Total Sales	\$3,450,561	\$3,426,958	\$23,603	0.7%

Regular merchandise sales have decreased slightly this year compared to last year by 2.7% as textbook sales continue to struggle. Merchandise sales are buffered by the sale of coffee, convenience items and food at all three stores; these sales remain strong across the District despite enrollment declines and are largely responsible for keeping the Bookstores financially stable. Textbook sales continue to decrease due to a number of factors including the decline in enrollment as well as faculty transitioning to on-line materials as well as less expensive inclusive access materials that are sold by the Bookstores at lower process and tighter margins. Further, textbook rentals are not represented as sales and, therefore, as more textbooks are rented, fewer textbooks are sold. In fact, we are realizing the gross margin we would from the sale of a new book on the rental of any book. Textbook rental fee revenue decreased by 1.8% over last year as the program has matured with fewer new titles added. The program continues to serve thousands of students each semester offering substantial savings over purchasing new and used textbooks.

Computer product sales have increased substantially so far with the increased sale of Chrome Books through the Bookstores, as have the sale of course kits which combine academic materials and necessary supplies into a package. This represents savings to students who buy the package over purchasing the items individually. The Bookstores have been much more aggressive about creating packages to incentivize students to shop on campus. Also showing strong growth is the Production Services side of the house, also known as the central duplicating shops, which are operating as part of the Bookstores at all three Colleges, fulfilling duplicating and publication needs.

Comparative figures are shown below:

Bookstore Recap	2016-17	2015-16	\$ Change	%Change
Operations				
Merchandise Sales	\$2,993,961	\$2,998,960	\$(4,999)	-0.2%
Textbook Rental Income	226,239	230,303	(4,065)	-1.8%
Production Service Income	230,361	197,695	32,666	16.5%
Cost of Goods Sold	1,956,772	1,887,316	69,456	3.7%
Gross Profit from Operations	1,493,789	1,539,461	(45,852)	-3.0%

Total Operating Expenses	1,538,908	1,558,010	(19,102)	-1.2%
Net Income/(Loss) from Operations	(45,119)	(18,369)	(26,750)	-145.6%
Interest and Other Income	139,535	101,622	37,913	37.3%
Net Income Before Other Expenses	94,416	83,253	11,163	13.4%
District Support				
Contract Income Received	48,385	56,507	(8,122)	-14.4%
Admin Salary & Benefits	44,806	34,655	10,151	29.3%
Other Expenses	38,818	38,524	294	0.8%
Net Change in Fund Balance	59,177	66,581	(7,404)	-11.1%

Cost of goods sold increased slightly this year due to the higher cost of new textbooks and inclusive access materials. Total direct operating expenses decreased slightly over this same period last year due in large part to lower hardware and software maintenance as well as modest decreases in other expense categories.

Particularly noteworthy is the \$48,385 represented as “in-kind donations” received. This represents funds paid to the Bookstores from Pepsi according to the terms of the contract. In addition to the \$30,000 in partnership funds the Bookstore receives each year of the contract, Pepsi also pays \$1.50 per case of Pepsi sold by the Bookstores and cafeterias. This money will be completely spent down over the course of the academic year supporting the textbook rental fund as well as supporting a variety of activities that support teaching and learning at the Colleges.

It is expected that this will continue to be a very challenging time for all bookstores in Northern California in general as enrollments continue to flatten or decline. Lower enrollment, the added competition from now numerous outside organizations, particularly in terms of textbook sales, will put added pressure on the Bookstores’ overall financial performance. All District Auxiliary and Commercial Operations are dependent on a strong, stable enrollment for continued success. The Bookstores are committed to focusing efforts to improve service, offer as many lower cost textbook alternatives as possible, continue to grow the rental program, further integrate digital and on-line solutions at all three Colleges, increase the amount of custom and institutionally adopted textbooks Districtwide and further maximize the interest and other income potential. Doing so will assure future growth as we serve the students of the San Mateo County community.

Cafeterias

Beverage, Snack and Food Service Vendors –

- The District’s beverage vending service partner is Pepsi Bottling Group. The contract was awarded effective July 1, 2012, ending on June 30, 2017. An RFP will be issued in March 2017 to qualified vendors.
- The District’s snack vending partner is Canteen. The contract was awarded on July 1, 2012, ending on June 30, 2017. An RFP will be issued in March 2017 to qualified vendors.
- The District’s food service partner is Pacific Dining Services. The contract was awarded on July 1, 2012 ending on June 30, 2015 with an option for two one-year renewals thereafter. The District is in the last year of this contract and is exploring multiple options for proposal and contract renewal based on the best interests of the District.

Pacific Dining, under the leadership of Rick McMahon, operates the food service at the three District campuses after initially being awarded the contract in June 2007. After the contract expired, it was renewed for operation of dining facilities on all three campuses. In addition to Pacific Dining’s financial proposal, the Colleges have come to appreciate and rely on donated services from the food service operator to subsidize their budgets and to be able to provide food for special events on campus. The details of Pacific Dining’s donated services for each College are as follows:

- Sponsor two scholarships in the amount of \$1,000 annually
- Sponsor annual Scholarship and Awards Banquet with in-kind catering services valued at \$4,500
- Co-sponsor with Student Life and Associated Students of each college 4 events each year of the contract up to \$500 annually
- Co-sponsor with college president 4 events annually for faculty, staff, and managers up to \$500

Pacific Dining has provided top quality service to the District for the past five years. They met or exceeded expectations and have offered the most beneficial financial proposal to the District, and we are pleased to have them continue as our food service professionals.

Second quarter comparisons are noted below:

Cafeteria Recap	2016-17	2015-16	\$ Change	%Change
Revenues				
Food Service Income	\$103,561	\$98,575	\$ 4,986	5.1%
Vending Income	35,534	36,208	(674)	-1.9%
Interest Income	2,772	2,218	555	25.0%
Event Rental	50,462	40,773	9,689	23.8%
Total Revenues	192,329	177,773	14,556	8.2%
Expenditures	114,846	108,222	6,624	6.1%
Net Change in Fund Balance	\$77,483	\$69,551	\$7,932	11.4%

FOOD SERVICE INCOME	2016-17	2015-16	\$ Change	% Change
PACIFIC DINING				
Cañada	\$14,677	\$19,513	\$(4,836)	-24.8%
CSM	37,844	37,844	5,841	15.4%
Le Bulldog	12,211	13,419	(1,208)	-9.0%
Skyline	32,988	27,798	5,190	18.7%
Total Food Service Income	\$103,561	\$98,575	\$4,986	5.1%

Compared to the second quarter 2015-16, food service income has increased modestly by 5.1%. despite declining enrollment across the district. Vending income has decreased slightly by 1.9% as expected with an enrollment decline. Overall expenditures have increased this year primarily due to increased maintenance costs on aging equipment, particularly our refrigeration units which have been failing across the district due to age. Event rental income has increased significantly by 23.8% as we continue to host outside events including community, corporate and county sponsored events. Event rental fees are poured back into the facility for continued upgrade, upkeep and enhanced maintenance allowing us to maintain the facility.

As part of the Enterprise Fund, the cafeteria and vending operations and are fully self-supporting. No General Fund dollars go to support any Enterprise operation. The fund is also responsible for the long-term maintenance and upgrading of aging facilities and equipment, as well as all expenses relating to the ongoing operational requirements under the food service and vending contracts.

San Mateo Athletic Club and Aquatic Center

The San Mateo Athletic Club (SMAC) is a professionally managed, wholly District owned, enterprise program sharing the fitness facility with the College of San Mateo. The San Mateo Athletic Club shares the instructional and training space on two levels of the Health and Wellness building that includes a large main floor, four exercise studios on the second level and an aquatics complex with a 50 meter Olympic size

competition pool, along with a 25 meter instructional pool for Adaptive Fitness and other group exercise classes. SMAC and its members enjoy this multi-use College of San Mateo facility that provides credit classes, non-credit classes, community education and adaptive fitness.

Operating as an enterprise through Auxiliary Services, SMAC is a self-sustaining community-centered, fee-based operation offering numerous service options to the San Mateo campus community and the community-at-large. The concept of a multi-use space enables the District to maximize the use of facility resources and consequently create a revenue stream that will supplement the College budgetary needs including equipment maintenance and replacement.

Over the past five years, SMAC has grown its membership to over 6,000. It provides health and wellness opportunities to the local community and offers training and certification programs to fitness professionals. SMAC also provides a revenue stream that helps to support the facility and the equipment therein where the college faculty provide teaching and learning to the students at CSM. In addition, SMAC supports the mission and goals of CSM as it continues to engage the local community in an effort to increase the exposure opportunities for the College. This effort continues to be led by an outstanding aquatics facility and programming which has attracted attention from the Peninsula and surrounding areas.

SMAC financial summary:

San Mateo Athletic Club and Aquatic Center	2016-17	2015-16	\$ Change	%Change
Operating Revenues				
Registration & Membership	\$1,704,022	\$1,624,465	\$79,557	4.9%
Personal Training	183,088	170,063	13,025	7.7%
Aquatics	393,979	355,909	38,070	10.7%
Parking	38,550	41,238	(2,688)	-6.5%
Group Exercise	91,489	41,092	50,397	122.6%
Retail	12,688	13,577	(889)	-6.5%
Other Income	7,640	9,642	(2,002)	-20.8%
Total Operating Revenue	2,431,456	2,255,986	175,470	7.8%
Operating Expenses	1,730,059	1,627,353	102,706	6.3%
Net Operating Income/(Loss), prior to District and College Support	701,397	628,632	72,765	11.6%
District Support				
District Support Income	78,029	75,891	2,138	2.8%
District Support Expense	181,538	151,185	30,353	20.1%
Net Income/(Loss) after District Support, prior to College Support	597,888	553,338	44,550	8.1%
College Support Expense	50,000	50,000	-	0.0%
Net Income/(Loss) after District & College Support	\$547,888	\$ 503,338	\$44,550	8.9%

Total operating revenue is 7.8% or \$175,470 ahead of last year for a total of \$2,431,456. Net operating income after all expenses has increased over last year as well by 8.9% or \$44,550. One of the many benefits of this enterprise is that SMAC is in a position to replace equipment that is aging or replace equipment with equipment outfitted with superior technology with enterprise funds. Prior to creating SMAC, equipment used by students in the Kinesiology/PE academic program was used far in excess of its useful life due to limited resources for equipment replacement. The District has begun replacing aging equipment this year and has added new treadmills, spin bikes and other equipment that is used and enjoyed by students and members alike. SMAC

will continue to maximize memberships and explore new partnerships by offering more continuing education programs and certification.

Community, Continuing and Corporate Education

2-Year Anniversary and Evolving Story

The 2016-17 Mid-Year Report marks the two-year anniversary of Community Education's rebranding and relaunch as Community, Continuing and Corporate Education (CCCE). Despite its short history, CCCE has made tremendous strides towards fulfilling its mission to become a financially self-sustaining powerhouse of programs and initiatives creating impact for San Mateo County residents, families, businesses, nonprofits and government agencies as well as for international students and groups seeking educational and training opportunities within the San Mateo County Community College District.

As CCCE continues to lean in to accomplish its 2015-2020 strategic goals, its evolving story is best summarized in three short phrases: *"Innovative Education. Signature Programs. Global Impact."* As seen below, CCCE's featured accomplishments for 2016-17 reflect this evolving story of creating innovative educational programs, defining signature programs, and global impact for international students and groups – an exciting story that continues to grow.

Strategic Goals for 2015-2020

1. Increase Community, Continuing and Corporate Education (CCCE) training and services to San Mateo County residents, families and businesses through increased lifelong learning and professional certifications for adults, expanded academic and fitness programming for youth, and customized workforce training for public and private-sector organizations.
2. Increase revenue-generating contract training for public and private-sector organizations.
3. Develop internationally-recognized, revenue-generating Intensive English Programs for students, educators, administrators and executives.
4. Contribute to the economic development of San Mateo County through collaborative partnerships with industry and workforce/economic development agencies.
5. Increase credit-based enrollments through new credit/not-for-credit hybrid programming.
6. Create or expand revenue-generating programs in collaboration with the San Mateo Athletic Club.

Featured Initiatives for 2016-17

The following select initiatives are currently in progress and reflect CCCE efforts to achieve its strategic goals:

High School Pipeline to Credit Programming at Cañada:

- CCCE collaborated with full time Multimedia Arts faculty at Cañada College to design the Multimedia Arts Summer Academy (MASA), which will launch in July 2017 as a tuition-based and scholarship-supported opportunity for area high school students to build their skills in Graphic Design, Web Design, Multimedia Arts, and Animation & Video Game Art.

This full day, two-week program reflects the four major themes of the credit-bearing Multimedia Arts program and will introduce students to the skills needed for future digital arts career pathways as well as to certificate and degree program opportunities at Cañada College. In addition to skill building classes, Portfolio Days will be held each Friday to enable students to present their projects from the week's classes, and to prepare for the final Portfolio Show (open to friends, parents and guardians), in which prizes will be awarded by a panel of industry experts. More information is available at the program's newly created website at <http://smccd.edu/masa/>.

Credit/Not-for-Credit Collaboration at CSM

- CCCE collaborated with the College of San Mateo and the Interactive Advertising Bureau’s iDiverse Initiative to develop and launch the nation’s first-ever credit-bearing Digital Advertising program leading to IAB certification and increased diversity in the digital advertising industry. Designed to run as a pilot not-for-credit program while simultaneously being submitted for credit-bearing approval and taught by certificated faculty at CSM, this rigorous program (now running as a CSM credit course) serves as a model for rapid development of industry-initiated training from not-for-credit to credit-bearing programming.

The for-credit program prepares participants for entry-level positions in the digital advertising industry by providing an in-depth overview of digital advertising and the media buying and selling life cycle, with class topics such as an overview of the digital media ecosystem, including digital ad operations, complete campaign planning, execution, and analysis tasks for a range of digital advertising areas. The program also features advertising industry guest speakers and not-for-credit skill-building workshops such as presentation skills, effective teamwork, customer service, career navigation for the high tech industry, and more. Of the 23 students who sat for industry certification following the program, 21 passed the exam – and are expected to receive job search support from the Interactive Advertising Bureau’s Education Foundation. Student profiles may be found at <http://www.idiverse.org/education-programs/college-san-mateo/2016-graduates/>, and video highlighting the program can be found on YouTube at <https://www.youtube.com/watch?v=dp3aJS5krZM&feature=youtu.be> and two graduates speaking at the annual IAB Conference can be found here <https://www.youtube.com/watch?v=qiQYFn5MYjU>

Winning IEPI Grant from State Chancellor’s Office – for the District

- CCCE co-authored a winning \$50,000 Institutional Effectiveness Partnership Initiative Grant (IEPI) from the State Chancellor’s Office in collaboration with the Office of Human Resources – the first-ever grant from IEPI awarded directly to the San Mateo County Community College District.

The IEPI grant provides the opportunity to support its three colleges by increasing collaborative leadership among college leaders, deans, and administrators through the development of a multifaceted Leadership Development Program. Grant activities will run during the 2017 calendar year and will include a Leadership Development Summit as well as trainings and on-campus retreats for Campus Leadership Team and Peer Leadership Groups.

Winning Mandela Washington Grant from Department of State – for Skyline College

- CCCE co-authored a winning \$150,000 Mandela Washington Fellowship grant from the US Department of State’s Bureau of Educational and Cultural Affairs in collaboration with Skyline College’s Global Learning Program and Services division – helping Skyline College become the first community college ever awarded a Mandela Washington Fellowship grant. The 2017 awards were granted through an open competitive process to 10 new and 28 continuing colleges and universities across 25 states, including such notable institutions as Dartmouth, Northwestern University, Purdue University, University of Notre Dame, UC Davis, and more. The six-week program will host 25 young African leaders at Skyline College from June 16 to July 30 and will provide Fellows aspiring to become leaders in the private sector or to start their own business ventures in Africa with full immersion in a Business and Entrepreneurship Institute.

According to the Department of State, “the Mandela Washington Fellowship for Young African Leaders is the flagship program of the Young African Leaders Initiative (YALI) and embodies the United States’ commitment to invest in the future of Africa. The Mandela Washington Fellowship brings young leaders to the U.S. for academic coursework and leadership training and creates unique opportunities in Africa for Fellows to put new skills to practical use in leading organizations, communities, and countries.”

Expanded Training Contract with Human Services Agency of San Mateo

- CCCE secured a \$95,000 contract with the Human Services Agency of San Mateo to provide administrative training for CalWORKs clients seeking employment in office and administrative roles with area companies. 2016-17 training will include two cohorts of training focused on administrative and MS Office suite skills, and one cohort focused on customer service skills to prepare participants for employment in customer service related positions with area organizations.

Other Select New Initiatives in Progress

- Summer Teacher Training Camps for international teachers from China and Japan
- Summer Innovation Camps for international students from Guatemala, China, and Japan
- Scrum Training with a locally-based foreign vehicle manufacturer
- Development of the Future Scholars Initiative for High School Students at Skyline College
- Development of credit/not-for-credit programming in DevOps at Skyline College
- Development of credit/not-for-credit programming in Digital Advertising 2.0 (for incumbent workers) at CSM

As we look forward to the remainder of 2016-17, CCCE remains energized by the future, inspired by our mission, and poised to continue our evolving story of Innovative Education, Signature Programs, and Global Impact.

Financial Performance

The following charts represent CCCE and the Silicon Valley Intensive English Program’s (SVIEP) financial performance through December 2016:

Community, Continuing & Corporate Education (with SVIEP)	2016-17	2015-16	\$ Change	% Change
Revenues	\$495,142	\$258,162	\$236,980	91.80%
Expenditures				
Salaries and Benefits	402,544	208,143	194,401	93.40%
Other Operating Expenses	374,189	222,009	152,180	68.55%
Total Expenses	\$776,733	\$430,152	\$346,581	80.57%
Transfer in – Others	0	417,000	(417,000)	-100.00%
Net Change in Fund Balance	\$(281,591)	\$245,010	\$(526,601)	-214.93%

Community, Continuing & Corporate Education (without SVIEP)	2016-17	2015-16	\$ Change	% Change
Revenues	\$456,500	\$258,162	\$198,338	76.83%
Expenditures				
Salaries and Benefits	\$257,780	\$161,550	\$96,230	59.57%
Other Operating Expenses	\$248,756	\$199,614	\$49,142	24.62%
Total Expenses	\$506,536	\$361,164	\$145,372	40.25%
Transfer in – Others	\$0	\$0	\$0	
Net Change in Fund Balance	\$(50,036)	\$(103,002)	\$52,966	-51.42%

Silicon Valley Intensive English Program (SVIEP)	2016-17	2015-16	\$ Change	% Change
Revenues	\$38,642	\$0	\$38,642	0%
Expenditures				
Salaries and Benefits	\$144,764	\$46,593	\$98,171	211%
Other Operating Expenses	\$125,433	\$22,395	\$103,038	460%
Total Expenses	\$270,197	\$68,988	\$201,209	292%
Transfer in – Others		\$417,000	(\$417,000)	-100%
Net Change in Fund Balance	(\$231,555)	\$348,012	(\$579,567)	-167%

As seen in the second chart above, CCCE (*without SVIEP*) sharply increased its mid-year revenues by 76.83% (or \$198,338) from December 2015 YTD to December 2016 YTD, while at the same time decreasing its net fund negative balance by 51.42% (or \$52,966) for the same period.

According to the third chart, SVIEP’s launch as a federally approved Intensive English Program provided a small initial increase in tuition revenue in the first quarter and the second quarter from its first few students, while simultaneously expanding its expenditures through instructional costs, external marketing and recruiting, and program staff. SVIEP began Fall A with three (3) F-1 students, grew to seven (7) in Fall B, and expanded to twenty-two (22) in Spring A. SVIEP projects to cover at least 50% of its costs for fiscal year 2017-2018, and to reach breakeven and/or profitability in fiscal year 2018-19.

Through this investment phase of its multi-year growth curve, CCCE anticipates significant increases in year-over-year revenues as well as increases in year-end net revenues. Growth will expand more rapidly in fiscal year 2018-19 with the Multimedia Arts Summer Academy, the growth of Corporate Education, the addition of new short-term international trainings, and other new initiatives.

Child Development Fund (Fund 60)

The Child Development Fund (Pages 72-74) is a special revenue fund that is used to account for the activities of on-campus preschool programs that serve children of students, faculty, and staff. The primary source of revenue is State funding for children who qualify for subsidized care and Board-approved fees assessed for non-subsidized children. As directed by the Board of Trustees, program deficits up to \$200,000 per site in this fund continue to be funded by redevelopment funds.

College of San Mateo and Skyline College each operate a Child Development Center (CDC) under General Center and State Preschool Child Development agreements with the California Department of Education. Cañada College currently does not operate a center.

CSM’s Child Development Center was awarded a grant of \$12,000 from the Sequoia Healthcare District to continue the development of a health and nutrition education program for preschool children and their parents. The program is in its sixth year and continues to promote healthy lifestyles to help prevent childhood obesity.

Trust Fund/Student Financial Aid (Fund 7)

Awards for Fall 2016 are reflected in this report and total \$8,589,316, a decrease of \$701,027 over the same period last year. The decrease is mostly due to the continued decline in enrollment and thus a decline in the number of students receiving Federal awards even though the maximum Federal Pell award increased to \$5,815 from \$5,775 in the previous year. Additional Fall 2016 awards, along with those for Spring 2017, will be processed during the second half of the year. The Student Financial Aid Fund can be found on Pages 76-79.

According to the Financial Aid Directors, decline in awards could be attributed to students not maintaining satisfactory academic progress (SAP), expected family contributions (EFC) being higher as families having higher incomes relative to the national average fail to qualify for full awards, students exceeding 90 units, and students not completing the required paperwork. The Colleges have taken action to encourage students to complete their files.

The fund does not include Federal Work Study payments, which are considered wages for work rather than financial assistance in the form of aid. Work Study funds are maintained in the Restricted General Fund.

Reserve Fund for Post-Retirement Benefits (Fund 8)

The fund was established to meet future needs and to lessen the burden on the general fund. In 2010, the District started charging itself an amount to cover the future retiree medical benefit costs for current employees. These charges appear as part of the benefit expenses in all funds, and are being transferred to this fund. Currently, all retirement medical premiums are funded from the Unrestricted General Fund. The benefits provided to the District’s retirees are not affected by the balance in this account.

The District has established a Government Accounting Standards Board (GASB 45) Trust for future other post-employment (OPEB) benefits. An actuarial study will be completed this spring. The trust had a total portfolio value of \$83,019,485 ending December 31, 2016. Amounts from the Retirement Reserve Fund are being transferred periodically to the Futuris Trust Fund. The Reserve Fund for Post-Retirement Benefits can be found on Page 82.

Associated Students

The following report covers the period July 1, 2016 through December 31, 2016 for the Associated Student Bodies.

Total income and expenditures for the Associated Student Body (ASB) at each College for the second quarter of 2016-17 are listed below:

Associated Students Income	2016-17	2015-16	\$ Change	%Change
Cañada College ASB	\$51,125	\$51,519	\$(395)	-0.8%
College of San Mateo ASB	86,329	81,786	4,543	5.6%
Skyline College ASB	82,782	80,080	2,702	3.4%

Associated Students Expenditures	2016-17	2015-16	\$ Change	%Change
Cañada College ASB	\$28,696	\$27,792	\$904	3.3%
College of San Mateo ASB	83,383	79,261	4,122	5.2%
Skyline College ASB	44,260	85,203	(41,223)	-48.2%

Income:

Activity card sales are the major source of income for the Associated Students. Sales at all three Colleges have increased slightly compared to the same period in 2015.

Vending machines sales commissions –

- Beverage machine sales (Pepsi contract): At Cañada and Skyline, beverage machine sales have decreased by 20% and 9% respectively while CSM has reported an increase of 5% in sales.
- Snack machine sales (Action Vending contract): At Cañada, snack machine sales have increased slightly

by 0.4%, while CSM and Skyline have reported decreases of 4% and 10% in sales respectively.

Investment interest Income –

The main source of interest income is from the County Investment Pool. The average interest rate for the period has increased from 0.87% in 2015 to 0.97% in 2016. The amount of interest earned reconciles with the investment balances of all three Colleges during this period.

Expenditures:

In general, expenditures of the ASBs include normal operating expenses (office supplies, activity card, student assistant salaries and other miscellaneous expenses) as well as student programs, scholarships and club assistance supporting campus life.

At Cañada College, there were 42 ASB organized events and activities in this period compared to 37 events last year. The overall expenditures have increased by 3.25% compared to last year. While most operating expenditure categories have decreased, the exceptions are increases in Spirit Thursday by \$3,807 or 80% and Vending Income Transfer by \$2,458 or 75%.

At College of San Mateo, there were 41 ASB organized events and activities in this period compared to 52 events last year. The Program expenses have increased by 47% due to fewer but bigger events hosting more participants this year. The increase of Program expense (increased by \$3,739) and Program Assistance expense (increased by \$5,126) were largely offset by the decrease in Publicity expense of \$6,037, resulting a moderate net increase of overall expenditures of 6.5%. Also at CSM, students have been working to reach out to other students via social media, etc., which has translated into the printing of fewer flyers and other printed materials.

At Skyline, despite a small increase in Operating Income of \$2,436 or 3.4%, the ASB has recorded a huge increase in Net Income of \$43,925. The current year net income was largely a result of an overall decrease in expenditures (decreased by \$41,223 or 48%), which are summarized below:

- The largest decrease was in Conference/Retreat/Training expense (decreased by \$18,065 or by 70%, resulting from two major factors. Firstly, the ASB did not attend the CCCSAA conference in 2016; the cost to attend was \$2,629 in 2015. Secondly, the January 2016 Museum of Tolerance trip expenses of \$13,655 were paid by check in December 2015 and recorded in the same month instead of in January 2016 (or the next quarter’s income statement).
- Student Assistant Salary (decreased by 7,864 or 37%).
- Program Assistance expense (decreased by \$7,426 or by 88%).
- Program expense (decreased by \$3,005 or by 19%).
- Publicity expense (decreased by \$2,999 or by 53%).

In addition, there were altogether 29 ASB organized events and activities in this period compared to 21 events last year. The size of the events in 2016 are similar to that of 2015. Despite the increase in the number of activities, the Publicity expense has decreased due to reduction of giveaway items distributed at events.

Below is a comparison of the second quarter Net Income from ASB Operations:

Associated Students Net Income	2016-17	2015-16	\$ Change	%Change
Cañada College ASB	\$22,428	\$23,548	\$(1,299)	-5.5%
College of San Mateo ASB	2,946	2,524	421	16.7%
Skyline College ASB	38,522	(5,403)	43,925	-812.9%

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Budget Tables

Page 27 – SMCCCD Funds Chart

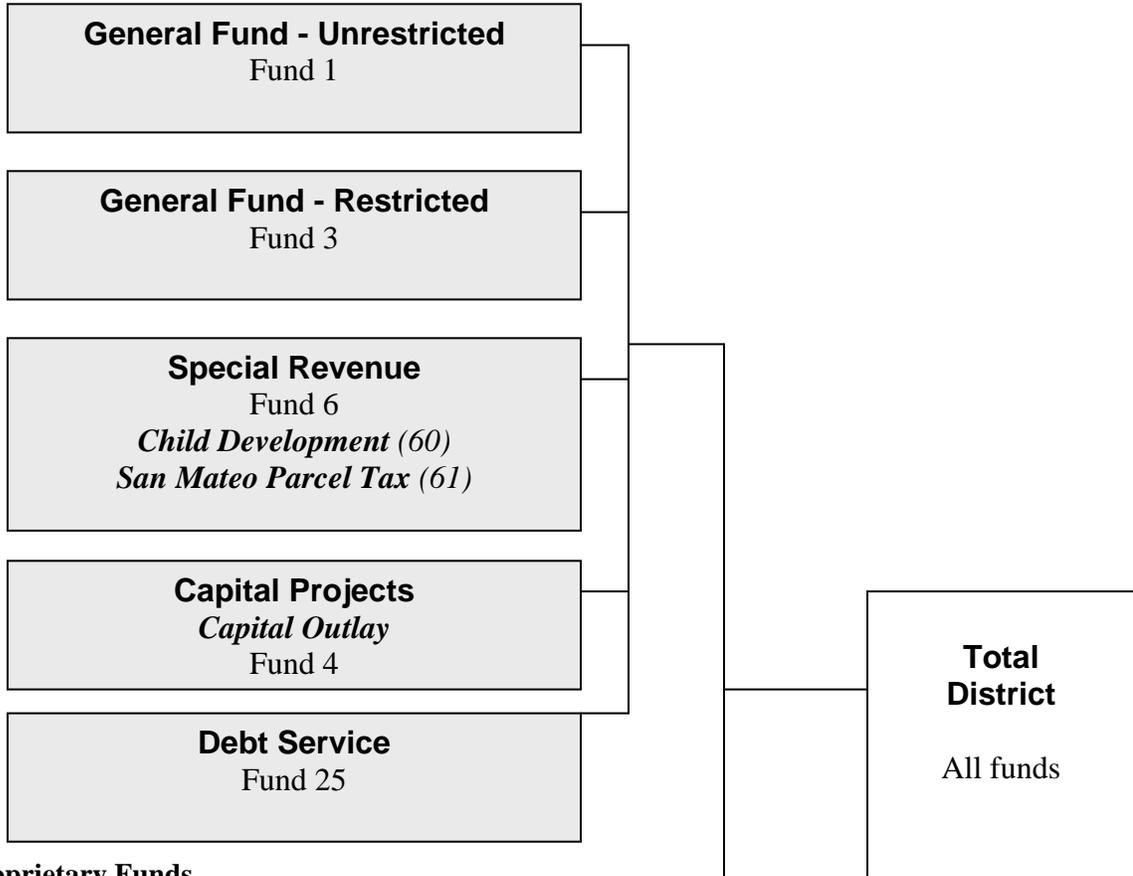
Page 28 – 2016-17 Updated Adoption Budget

Page 30 – 2016-17 Second Quarter Actuals

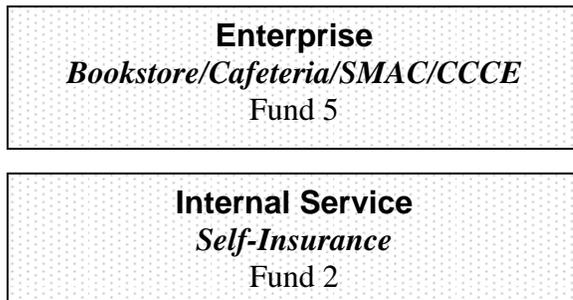
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San Mateo County Community College District Funds

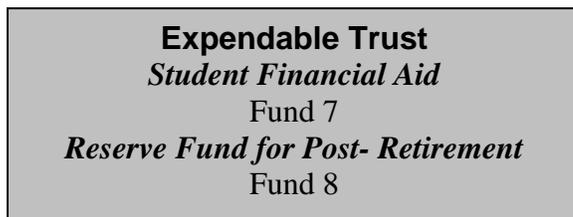
Governmental Funds



Proprietary Funds



Fiduciary Funds



2015-16 Capital Outlay Fund Actuals have been updated to reflect correct year-end balances

San Mateo County Community College District
2016-2017
Final Budget - All Funds



Governmental Funds					Proprietary
Total General Fund		Special Revenue	Capital Projects	Debt Service	Enterprise Fund
Unrestricted	Restricted	Child Development	Capital Outlay	Debt Service	CCC Education

Revenue

1	Federal Revenue	0	8,524,064	73,000	0	1,200	0
2	State Revenue	8,930,564	20,775,141	172,000	2,820,900	237,000	0
3	Local Revenue	154,809,787	6,970,352	554,955	1,860,506	51,880,355	1,175,000
4	Total Revenue	163,740,351	36,269,557	799,955	4,681,406	52,118,555	1,175,000

Expenses

5	Cost of Sales	0	0	0	0	0	0
6	Certificated Salaries	68,583,686	6,238,951	224,800	0	0	0
7	Classified Salaries	36,246,813	11,904,237	590,531	2,700,000	0	460,000
8	Employee Benefits	36,108,532	6,564,657	329,833	960,000	0	132,000
9	Materials & Supplies	6,151,421	3,407,616	87,723	3,000,000	0	23,000
10	Operating Expenses	25,469,280	11,170,029	2,200	5,500,000	0	485,000
11	Capital Outlay	278,980	134,480	0	8,500,000	0	0
12	Total Expenses	172,838,712	39,419,970	1,235,087	20,660,000	0	1,100,000

Transfers & Other

13	Transfers In	0	3,619,761	435,132	0	0	0
14	Other Sources	0	0	0	0	0	0
15	Transfers out	(5,075,819)	0	0	(380,733)	0	0
16	Contingency/Deficit		0	0	0	0	0
17	Other Out Go	0	(1,170,828)	0	0	(51,816,725)	0
18	Total Transfers/Other	(5,075,819)	2,448,933	435,132	(380,733)	(51,816,725)	0

Fund Balance

19	Net Change in Fund Balance	(14,174,180)	(701,480)	0	(16,359,327)	301,830	75,000
20	Beginning Balance, July 1	32,185,619	15,056,827	0	225,703,605	54,208,972	1,051,745
21	Adjustments to Beginning Balance	0	0	0	0	0	0
22	Net Fund Balance, 6/30	18,011,440	14,355,347	0	209,344,278	54,510,802	1,126,745

**Note: Minor differences in dollar amounts due to rounding

**San Mateo County Community College District
2016-2017
Final Budget - All Funds**

Proprietary Funds				Fiduciary Funds			Total District All Funds	
Enterprise Funds		Internal Service		Expendable Trusts				
Bookstore	Cafeteria	San Mateo Athletic Club	Self- Insurance	Trust Fund (Student Aid)	Retirement Reserve			
0	0	0	0	17,362,416	0	25,960,680	1	
0	0	0	0	1,020,000	0	33,955,605	2	
7,400,000	350,000	4,877,626	0	890,000	70,232	230,838,813	3	
7,400,000	350,000	4,877,626	0	19,272,416	70,232	290,755,098	4	
3,900,000	0	0	0	0	0	3,900,000	5	
0	0	0	0	0	0	75,047,436	6	
1,975,000	70,000	222,000	37,855	0	0	54,206,436	7	
562,000	15,000	61,000	15,841	0	0	44,748,864	8	
40,000	60,000	0	5,000	0	0	12,774,759	9	
800,000	130,000	3,690,000	1,300,000	0	7,000	48,553,509	10	
0	0	0	0	0	0	8,913,460	11	
7,277,000	275,000	3,973,000	1,358,696	0	7,000	248,144,465	12	
0	0	0	1,401,659	0	0	5,456,552	13	
0	0	170,000	1,191,900	0	4,150,000	5,511,900	14	
0	0	0	0	0	0	(5,456,552)	15	
0	0	0	0	0	0	0	16	
0	0	(370,000)	0	(19,272,416)	(8,000,000)	(80,629,969)	17	
0	0	(200,000)	2,593,559	(19,272,416)	(3,850,000)	(75,118,069)	18	
123,000	75,000	704,626	1,234,863	0	(3,786,768)	(32,507,436)	19	
8,196,896	570,455	2,591,540	7,478,244	81,378	11,312,734	358,438,015	20	
0	0	0	0	0	0	0	21	
8,319,896	645,455	3,296,166	8,713,107	81,378	7,525,966	325,930,579	22	

**San Mateo County Community College District
2016-2017**



Second Quarter Actuals - All Funds

Governmental Funds					Proprietary Enterprise Fund
Total General Fund		Special Revenue	Capital Projects	Debt Service	
Unrestricted	Restricted	Child Development	Capital Outlay	Debt Service	

Revenue

1	Federal Revenue	0	2,380,257	33,139	0	0	0
2	State Revenue	4,148,695	8,141,756	102,556	1,415,923	32,257	0
3	Local Revenue	90,131,253	3,603,702	281,785	930,871	25,788,972	495,142
4	Total Revenue	94,279,948	14,125,715	417,481	2,346,794	25,821,229	495,142

Expenses

5	Cost of Sales	0	0	0	0	0	0
6	Certificated Salaries	29,352,037	3,661,715	123,706	0	0	0
7	Classified Salaries	16,940,939	5,436,755	299,099	1,118,941	0	297,882
8	Employee Benefits	18,258,316	2,790,482	156,037	413,710	0	104,662
9	Materials & Supplies	1,065,898	969,024	30,887	790,488	0	54,809
10	Operating Expenses	5,460,666	1,974,752	676	2,529,268	0	319,380
11	Capital Outlay	125,334	320,006	0	4,205,094	0	0
12	Total Expenses	71,203,191	15,152,734	610,404	9,057,501	0	776,733

Transfers & Other

13	Transfers In	44,566	675,000	221,801	0	0	0
14	Other Sources	0	0	0	614,207	0	0
15	Transfers out	(675,000)	(353,819)	0	(221,801)	0	0
16	Contingency	0	0	0	0	0	0
17	Other Out Go	0	(226,687)	0	0	(45,018,250)	0
18	Total Transfers/Other	(630,434)	94,494	221,801	392,406	(45,018,250)	0

Fund Balance

19	Net Change in Fund Balance	22,446,323	(932,525)	28,877	(6,318,301)	(19,197,021)	(281,591)
20	Beginning Balance, 7/1/16	32,185,619	15,056,827	0	225,703,605	54,208,972	1,051,745
21	Adjustments to Beginning Balance	0	0	0	0	0	0
22	Net Fund Balance, 12/31/16	54,631,942	14,124,302	28,877	219,385,304	35,011,951	770,154

***Note: Minor differences in dollar amounts due to rounding.*

**San Mateo County Community College District
2016-2017
Second Quarter Actuals- All Funds**

Proprietary Funds				Fiduciary Funds			
Enterprise Funds			Internal Service	Expendable Trusts			
Bookstore	Cafeteria	San Mateo Athletic Club	Self-Insurance	Trust Fund (Student Aid)	Retirement Reserve	Total District All Funds	
0	0	0	0	7,074,522	0	9,487,919	1
0	0	0	0	586,122	0	14,427,308	2
3,638,481	192,329	2,431,456	0	842,770	5,880	128,342,642	3
3,638,481	192,329	2,431,456	0	8,503,415	5,880	152,257,869	4
1,956,772	0	0	0	0	0	1,956,772	5
0	0	0	0	0	0	33,137,458	6
998,536	33,239	109,603	123,942	0	0	25,358,936	7
296,747	7,650	33,123	59,828	0	0	22,120,555	8
8,232	39,201	0	483	0	0	2,959,022	9
319,017	34,756	1,730,059	1,556,248	0	3,000	13,927,822	10
0	0	0	0	0	0	4,650,434	11
3,579,304	114,846	1,872,785	1,740,501	0	3,000	104,110,999	12
0	0	0	0	309,253	0	1,250,620	13
0	0	78,029	430,359	0	2,032,039	3,154,634	14
0	0	0	0	0	0	(1,250,620)	15
0	0	0	0	0	0	0	16
0	0	(88,813)	0	(8,589,316)	0	(53,923,066)	17
0	0	(10,784)	430,359	(8,280,063)	2,032,039	(50,768,432)	18
59,177	77,483	547,887	(1,310,142)	223,351	2,034,919	(2,621,562)	19
8,196,896	570,455	2,591,540	7,478,244	81,378	11,312,734	358,438,015	20
0	0	0	0	0	0	0	21
8,256,073	647,938	3,139,427	6,168,102	304,729	13,347,653	355,816,453	22

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Unrestricted General Fund (Fund 1)

*The **Unrestricted General Fund** is maintained to account for those monies that are not restricted in their use by external sources. This is one of the largest of the funds and the one we most commonly think of when discussing the budget.*

Proposition 30 (EPA) funds are included as part of Fund 1. The site allocation budgets are shown in detail following the General Fund pages in this section.

In general, there are no external restrictions imposed on the use of these monies; however, the District's Board of Trustees may designate portions of this fund as special allocations or set-asides for specific purposes. Examples of these designated allocations include the set aside for Faculty Professional Development or Classified Staff Development, which provides financing for efforts to enhance staff development skills.

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 1) - Cañada College



Revenue

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actuals To Date	% To Date	
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	154,972	315,527	315,527	176,001	56%	2
3 Local Revenue	2,774,792	3,402,932	3,625,570	3,629,420	3,665,999	101%	3
4 Total Revenue	\$2,774,792	\$3,557,904	\$3,941,097	\$3,944,947	\$3,842,000	97%	4

Expenses

5 Certificated Salaries	\$5,646,264	\$6,450,417	\$12,875,541	\$12,726,412	\$6,506,209	51%	5
6 Classified Salaries	1,977,661	2,236,992	4,766,909	4,831,213	2,386,080	49%	6
7 Employee Benefits	2,041,728	2,378,371	5,472,829	5,513,194	2,679,925	49%	7
8 Materials & Supplies	113,414	112,084	328,460	351,227	93,403	27%	8
9 Operating Expenses	297,588	221,225	1,383,364	2,196,235	226,891	10%	9
10 Capital Outlay	28,952	0	0	0	0	0%	10
11 Total Expenses	\$10,105,608	\$11,399,089	\$24,827,103	\$25,618,282	\$11,892,507	46%	11

Transfers & Other

12 Transfers In	\$100,000	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	(504,732)	(504,732)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$100,000	\$0	(\$504,732)	(\$504,732)	\$0	0%	17

Fund Balance

18 Net Change in Fund Balance	(\$7,230,815)	(\$7,841,185)	(\$21,390,738)	(\$22,178,067)	(\$8,050,507)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
Adjustments to Beginning							
20 Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$7,230,815)	(\$7,841,185)	(\$21,390,738)	(\$22,178,067)	(\$8,050,507)		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in Central Services.

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 1) - College of San Mateo



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	263,012	500,774	500,774	279,331	56%	2
3 Local Revenue	6,705,009	7,721,595	9,073,502	9,084,895	9,366,474	103%	3
4 Total Revenue	\$6,705,009	\$7,984,607	\$9,574,276	\$9,585,669	\$9,645,805	101%	4
Expenses							
5 Certificated Salaries	\$10,366,564	\$11,103,809	\$21,636,203	\$22,119,693	\$10,825,630	49%	5
6 Classified Salaries	3,234,713	3,405,359	7,376,672	7,805,729	3,628,644	46%	6
7 Employee Benefits	3,584,039	3,845,821	7,968,238	8,022,655	4,165,052	52%	7
8 Materials & Supplies	202,512	124,311	753,263	662,445	133,762	20%	8
9 Operating Expenses	439,811	307,080	5,108,432	4,684,371	152,483	3%	9
10 Capital Outlay	20,249	18,666	20,000	37,248	35,514	95%	10
11 Total Expenses	\$17,847,889	\$18,805,046	\$42,862,808	\$43,332,141	\$18,941,085	44%	11
Transfers & Other							
12 Transfers In	\$100,000	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	(139,002)	(139,002)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$100,000	\$0	(\$139,002)	(\$139,002)	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	(\$11,042,879)	(\$10,820,439)	(\$33,427,534)	(\$33,885,474)	(\$9,295,280)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$11,042,879)	(\$10,820,439)	(\$33,427,534)	(\$33,885,474)	(\$9,295,280)		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 1) - Skyline College



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	289,988	543,518	543,518	303,174	56%	2
3 Local Revenue	4,726,336	5,224,392	6,983,128	6,986,348	5,774,102	83%	3
4 Total Revenue	\$4,726,336	\$5,514,380	\$7,526,646	\$7,529,866	\$6,077,276	81%	4
Expenses							
5 Certificated Salaries	\$10,764,088	\$10,815,776	\$21,109,632	\$21,358,237	\$11,625,142	54%	5
6 Classified Salaries	3,273,656	3,497,612	7,848,018	7,930,622	3,823,955	48%	6
7 Employee Benefits	3,469,162	3,809,407	8,949,322	9,151,412	4,456,704	49%	7
8 Materials & Supplies	348,188	259,185	1,270,684	1,785,479	322,056	18%	8
9 Operating Expenses	386,240	318,327	2,669,206	2,637,335	392,754	15%	9
10 Capital Outlay	6,014	2,187	35,457	37,157	1,138	3%	10
11 Total Expenses	\$18,247,348	\$18,702,494	\$41,882,319	\$42,900,241	\$20,621,749	48%	11
Transfers & Other							
12 Transfers In	\$1,000,000	\$0	\$0	\$0	\$44,566	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(45,544)	(822,026)	(1,023,787)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$1,000,000	(\$45,544)	(\$822,026)	(\$1,023,787)	\$44,566	-4%	17
Fund Balance							
18 Net Change in Fund Balance	(\$12,521,012)	(\$13,233,658)	(\$35,177,699)	(\$34,346,589)	(\$14,499,907)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$12,521,012)	(\$13,233,658)	(\$35,177,699)	(\$34,346,589)	(\$14,499,907)		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 1) - District Office

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	274,489	372,229	372,229	207,626	56%	2
3 Local Revenue	11,192	(17,220)	220,000	221	22,339	0%	3
4 Total Revenue	\$11,192	\$257,269	\$592,229	\$372,450	\$229,965	0%	4
Expenses							
5 Certificated Salaries	\$304,593	\$488,295	\$732,104	\$732,104	\$395,056	54%	5
6 Classified Salaries	6,497,436	6,682,305	14,632,458	14,790,426	6,883,225	47%	6
7 Employee Benefits	2,896,069	2,948,942	6,577,081	6,665,701	3,200,899	48%	7
8 Materials & Supplies	616,705	566,290	1,626,677	1,551,656	477,411	31%	8
9 Operating Expenses	897,483	969,335	3,497,662	4,248,783	1,051,900	25%	9
10 Capital Outlay	3,848	10,490	37,100	65,185	29,929	46%	10
11 Total Expenses	\$11,216,134	\$11,665,656	\$27,103,082	\$28,053,855	\$12,038,420	43%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	(\$11,204,943)	(\$11,408,387)	(\$26,510,853)	(\$27,681,405)	(\$11,808,455)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$11,204,943)	(\$11,408,387)	(\$26,510,853)	(\$27,681,405)	(\$11,808,455)		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.

San Mateo County Community College District
2016-17 Mid-Year Report
Unrestricted General Fund (Fund 1) - Central Services*

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	1,757,004	5,068,339	7,198,516	7,198,516	3,182,562	44%	2
3 Local Revenue	61,707,972	66,033,932	134,907,587	135,123,739	71,302,340	53%	3
4 Total Revenue	\$63,464,976	\$71,102,271	\$142,106,103	\$142,322,255	\$74,484,902	52%	4
Expenses							
5 Certificated Salaries	\$104,630	\$0	\$12,230,205	\$11,684,620	\$0	0%	5
6 Classified Salaries	404,606	252,040	1,622,757	448,891	219,035	49%	6
7 Employee Benefits	4,381,879	4,183,592	7,141,062	7,052,442	3,755,736	53%	7
8 Materials & Supplies	58,339	24,685	2,172,338	1,578,926	39,267	2%	8
9 Operating Expenses	4,264,338	3,478,211	12,810,616	11,712,389	3,636,638	31%	9
10 Capital Outlay	6,662	17,294	186,423	270,000	58,753	22%	10
11 Total Expenses	\$9,220,454	\$7,955,822	\$36,163,400	\$32,747,268	\$7,709,429	24%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	(715,003)	(1,675,000)	(3,610,059)	(3,610,059)	(675,000)	19%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	(417,000)	0	0	0	0%	16
17 Total Transfers/Other	(\$715,003)	(\$2,092,000)	(\$3,610,059)	(\$3,610,059)	(\$675,000)	19%	17
Fund Balance							
18 Net Change in Fund Balance	\$53,529,519	\$61,054,449	\$102,332,644	\$105,964,928	\$66,100,473		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	(850,818)	0	0	0		20
21 Net Fund Balance, Dec. 31	\$53,529,519	\$60,203,631	\$102,332,643	\$105,964,928	\$66,100,473		21

*Central Services includes most of the general fund revenue, contingency, funds for transfer (e.g. parking benefits) retiree benefits and special allocation holding accounts. It does not include the District Office.

San Mateo County Community College District
2016-17 Mid-Year Report
Unrestricted General Fund (Fund 1) - Total District

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	1,757,004	6,050,800	8,930,564	8,930,564	4,148,695	46%	2
3 Local Revenue	75,925,301	82,365,631	154,809,787	154,824,623	90,131,253	58%	3
4 Total Revenue	\$77,682,305	\$88,416,431	\$163,740,351	\$163,755,187	\$94,279,948	58%	4
Expenses							
5 Certificated Salaries	\$27,186,139	\$28,858,296	\$68,583,685	\$68,621,065	\$29,352,037	43%	5
6 Classified Salaries	15,388,073	16,074,308	36,246,814	35,806,881	16,940,939	47%	6
7 Employee Benefits	16,372,876	17,166,134	36,108,532	36,405,405	18,258,316	50%	7
8 Materials & Supplies	1,339,158	1,086,554	6,151,420	5,929,734	1,065,898	18%	8
9 Operating Expenses	6,285,461	5,294,178	25,469,280	25,479,114	5,460,666	21%	9
10 Capital Outlay	65,726	48,637	278,980	409,589	125,334	31%	10
11 Total Expenses	\$66,637,434	\$68,528,107	\$172,838,712	\$172,651,787	\$71,203,191	41%	11

Transfers & Other							
12 Transfers In	\$1,200,000	\$0	\$0	\$0	\$44,566	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	(715,003)	(1,720,544)	(5,075,819)	(5,277,579)	(675,000)	13%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	(417,000)	0	0	0	0%	16
17 Total Transfers/Other	\$484,997	(\$2,137,544)	(\$5,075,819)	(\$5,277,579)	(\$630,434)	12%	17
Fund Balance							
18 Net Change in Fund Balance	\$11,529,868	\$17,750,780	(\$14,174,180)	(\$14,174,179)	\$22,446,323		18
19 Beginning Balance, July 1	20,124,128	22,188,692	32,185,619	32,185,619	32,185,619		19
20 Adjustments to Beginning Balance	0	(850,818)	0	0	0		20
21 Net Fund Balance, Dec. 31	\$31,653,996	\$39,088,654	\$18,011,440	\$18,011,440	\$54,631,942		21

Includes combined total of Central Services, District Office, Cañada College, College of San Mateo, and Skyline College.
*******The total expense amount shown includes Prop 30 (EPA) funds which is broken down by site on the following pages.**

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 11002) - Cañada College
Proposition 30 (EPA)



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-2017 Adjusted Budget	Actuals To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	171,184	154,972	315,527	315,527	176,001	56%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$171,184	\$154,972	\$315,527	\$315,527	\$176,001	56%	4
Expenses							
5 Certificated Salaries	123,660	134,310	\$243,639	\$243,639	96,912	40%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	39,571	43,611	71,888	71,888	34,152	48%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$163,231	\$177,921	\$315,527	\$315,527	\$131,064	42%	11
Transfers & Other							
12 Transfers In	0	0	\$0	\$0	0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	\$7,953	(\$22,949)	\$0	\$0	\$44,937		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$7,953	(\$22,949)	\$0	\$0	\$44,937		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in Central Services.

**San Mateo County Community College District
2016-2017 Mid-Year Report**

**Unrestricted General Fund (Fund 11002) - College of San Mateo
Proposition 30 (EPA)**



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	288,607	263,012	500,774	500,774	279,331	56%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$288,607	\$263,012	\$500,774	\$500,774	\$279,331	56%	4
Expenses							
5 Certificated Salaries	\$210,316	\$202,195	\$370,300	\$370,300	\$89,174	24%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	67,301	65,653	130,474	\$130,474	31,425	24%	7
8 Materials & Supplies	0	0	0	\$0	0	0%	8
9 Operating Expenses	0	0	0	\$0	0	0%	9
10 Capital Outlay	0	0	0	\$0	0	0%	10
11 Total Expenses	\$277,617	\$267,848	\$500,774	\$500,774	\$120,599	24%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	\$10,990	(\$4,836)	\$0	\$0	\$158,732		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$10,990	(\$4,836)	\$0	\$0	\$158,732		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in Central Services.

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 11002) - Skyline College
Proposition 30 (EPA)



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	301,922	289,988	543,518	543,518	303,174	56%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$301,922	\$289,988	\$543,518	\$543,518	\$303,174	56%	4
Expenses							
5 Certificated Salaries	\$246,692	\$0	\$282,313	\$282,313	\$0	0%	5
6 Classified Salaries	0	0	200,000	200,000	0	0%	6
7 Employee Benefits	78,941	0	61,205	61,205	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$325,633	\$0	\$543,518	\$543,518	\$0	0%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	\$0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	(\$23,711)	\$289,988	\$0	\$0	\$303,174		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$23,711)	\$289,988	\$0	\$0	\$303,174		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in Central Services.

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 11002) - District Office/Central Services
Proposition 30 (EPA)

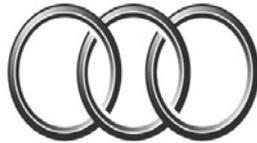
	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	218,805	274,489	372,229	372,229	207,629	56%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$218,805	\$274,489	\$372,229	\$372,229	\$207,629	56%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	123,346	113,184	235,280	235,280	54,879	23%	6
7 Employee Benefits	61,640	55,088	136,949	136,949	27,775	20%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$184,986	\$168,272	\$372,229	\$372,229	\$82,654	22%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	\$33,819	\$106,217	\$0	\$0	\$124,975		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$33,819	\$106,217	\$0	\$0	\$124,975		21

Net Fund Balances totals do not include all State and Local revenue, most of which is located in Central Services.

San Mateo County Community College District
2016-2017 Mid-Year Report
Unrestricted General Fund (Fund 11002) - Total District
Proposition 30 (EPA)

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	809,334	827,489	1,732,048	1,732,048	966,135	56%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$809,334	\$827,489	\$1,732,048	\$1,732,048	\$966,135	56%	4
Expenses							
5 Certificated Salaries	\$580,668	\$336,505	\$896,252	\$896,252	\$186,086	21%	5
6 Classified Salaries	123,346	113,184	435,280	435,280	54,879	13%	6
7 Employee Benefits	247,453	164,352	400,516	400,516	93,352	23%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$951,467	\$614,041	\$1,732,048	\$1,732,048	\$334,316	19%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	(\$142,133)	\$213,448	\$0	\$0	\$631,819		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$142,133)	\$213,448	\$0	\$0	\$631,819		21

Includes combined total of Central Services, District Office, Cañada College, College of San Mateo, and Skyline College.



SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Internal Service Fund (Fund 2)

*This fund is used to account for the financing of tangible goods provided by one department or agency to other departments or agencies on a cost-reimbursement basis. The **Self-Insurance Fund** is the fund designated to account for revenue and expense of the District's self-insurance programs, including both Property and Liability and Workers' Compensation insurance needs.*

An amount is transferred into this fund each year from the Unrestricted General Fund in anticipation of estimated losses. This is a reserve for current and future losses; it may or may not be depleted during the year.

San Mateo County Community College District
2016-2017 Mid-Year Budget
Internal Service - Self-Insurance Fund (Fund 2) - Total District



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$0	\$0	\$0	\$0	\$0	0%	4
Expenses							
5 Certificated Salaries	\$7,944	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	25,218	67,561	\$37,855	\$37,855	123,942	327%	6
7 Employee Benefits	13,821	30,410	15,841	15,841	59,828	378%	7
8 Materials & Supplies	0	0	5,000	5,000	483	10%	8
9 Operating Expenses	442,599	592,729	1,300,000	1,300,000	1,556,248	120%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$489,582	\$690,700	\$1,358,696	\$1,358,696	\$1,740,501	128%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$1,401,659	\$1,401,659	\$0	0%	12
13 Other Sources	511,442	530,299	1,191,900	1,191,900	430,359	36%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$511,442	\$530,299	\$2,593,559	\$2,593,559	\$430,359	17%	17
Fund Balance							
18 Net Change in Fund Balance	\$21,860	(\$160,401)	\$1,234,863	\$1,234,863	(\$1,310,142)		18
19 Beginning Balance, July 1	6,772,977	7,664,018	7,478,244	7,478,244	7,478,244		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$6,794,837	\$7,503,617	\$8,713,107	\$8,713,107	\$6,168,102		21



SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Debt Service Fund (Fund 25)

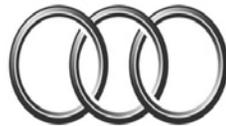
The Debt Services Fund is used to account for the accumulation of resources for, and the payment of general long-term debt.

*The fund which is used to record transactions related to the receipt and expenditure of the general obligation bond is called the **Bond Interest Redemption Fund**.*

San Mateo County Community College District
2016-2017 Mid-Year Budget
Internal Service - Debt Service Fund (Fund 25) - Total District



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$1,200	\$1,200	\$0	0%	1
2 State Revenue	25,476	33,035	237,000	237,000	32,257	0%	2
3 Local Revenue	16,881,082	23,625,907	51,880,355	51,880,355	25,788,972	50%	3
4 Total Revenue	\$16,906,558	\$23,658,942	\$52,118,555	\$52,118,555	\$25,821,229	50%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$0	\$0	\$0	\$0	\$0	0%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(25,378,139)	(28,000,863)	(51,816,725)	(51,816,725)	(45,018,250)	87%	16
17 Total Transfers/Other	(\$25,378,139)	(\$28,000,863)	(\$51,816,725)	(\$51,816,725)	(\$45,018,250)	87%	17
Fund Balance							
18 Net Change in Fund Balance	(\$8,471,581)	(\$4,341,921)	\$301,830	\$301,830	(\$19,197,021)		18
19 Beginning Balance, July 1	28,911,152	43,388,339	54,208,972	54,208,972	54,208,972		19
20 Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$20,439,571	\$39,046,418	\$54,510,802	\$54,510,802	\$35,011,951		21



SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Restricted General Fund (Fund 3)

*The **Restricted General Fund** is maintained to account for those monies that are restricted in their use by law, regulations, donors, or other outside Federal, State, and Local agencies.*

Examples of restricted sources of monies include Extended Opportunity Programs and Services (EOPS), Matriculation, Disabled Students Programs & Services (DSPS), State Instructional Equipment, Federal Work-Study Program, KCSM grants and donations, Parking (includes parking permit and parking citation revenue), and Health Services.

A complete list of these specially funded programs showing project budgets which may not coincide with the fiscal year budget are detailed on the following pages.

2016-17 FUND 3 BUDGET REVENUE ADJUSTMENTS - SPECIALLY FUNDED PROGRAMS

<u>Fund</u>	<u>Program</u>	<u>Source</u>	<u>College of San Mateo</u>	<u>Cañada College</u>	<u>Skyline College</u>	<u>Chancellor's Office</u>	<u>Total</u>
30005	Federal Workstudy Prog.	Federal	(4,624)	4,624			-
30038	Child Dev Consrtrm Fed/St Yosemite	Federal		8,750	12,500		21,250
30105	CTE Transitions	Federal	(7,930)				(7,930)
30130	SBDC-HSUSPF 01/01/16-12/31/16	Federal	4,000				4,000
30135	HSI STEM GANAS 10/01/16-09/30/21	Federal		868,726			868,726
30136	HSI STEM CSM 10/01/16-09/30/21	Federal	732,446				732,446
31002	AB 77/DSPS/Handicap	State	155,029	139,226	99,788		394,043
31003	Extended Opportunity Program	State		1,138			1,138
31004	Care/EOP	State		5,647	5,685		11,332
31009	Student Success and Support Program	State	221,520	157,975	296,303		675,798
31012	Foster Parent Training Program	State		(1,630)			(1,630)
31013	Foster Care CSEC Workshops	State		4,250			4,250
31031	CalWORKs	State	8,340	13,900	(3,947)		18,293
31033	TANF	State	1,671	2,181	(1,066)		2,786
31055	MESA CCCP	State		27,393	27,393		54,786
31069	Lottery -- Prop 20 -- Instr MatrIs	State	351,608	214,006	403,817	10,000	979,431
31142	Student Equity Program	State	34,428	25,666	61,997		122,091
31157	UC Regents Puente Program	State		3,000			3,000
31166	Ohlone CCD DSN Biotech Summer	State			5,361		5,361
31176	CCCCO Strong Workforce Program	State	727,146	554,609	795,111	(2,076,866)	-
31178	CCCCO FA Awareness BA Res Care	State			15,000		15,000
31180	Cabrillo CCD DSN Sm Bus Mini-Grant	State			15,000		15,000
31181	Chabot-LP CCD IDRC Skyline Auto	State			13,250		13,250
31182	Feather River CCD IDRC Skyline	State			5,000		5,000
32003	Public Bdcst CSG TV	Local	(225,000)				(225,000)
32005	Public Bdcst Intrcnect	Local	(3,500)				(3,500)
32047	UC Regents-Puente Project	Local			7,500		7,500
32063	EQ+IP - SMCOE - First 5	Local		(4,500)	4,500		-
32081	SMCGS Grant - Canada Coll Library	Local		2,068			2,068
32099	The Grove Fdtn. - SKY CTE Scholars	Local			125,000		125,000
32114	NCWE	Local			8,000		8,000
32120	CCIE Institutional Grant Skyline	Local			3,000		3,000
32121	FCCC Civic Impact Project	Local		10,000			10,000
35001	Miscellaneous Donations	Local	13,512	218	3,799		17,528
35045	Financial Aid Admin Cost Allow	Local	610	435	875		1,920
35057	SBDC Program Income	Local	280				280
Total 2016-2017 Fund 3 Budget Revenue Adjustments			2,009,535	2,037,682	1,903,866	(2,066,866)	3,884,217

San Mateo County Community College District
2016-2017 Mid-Year Report
Restricted General Fund (Fund 3) - Cañada College



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$1,451,062	\$1,619,421	\$6,548,953	\$7,433,234	\$1,621,551	22%	1
2 State Revenue	1,051,152	1,786,894	3,708,859	4,854,039	1,892,924	39%	2
3 Local Revenue	589,032	609,601	903,919	912,140	453,898	50%	3
4 Total Revenue	\$3,091,246	\$4,015,917	\$11,161,732	\$13,199,413	\$3,968,373	30%	4
Expenses							
5 Certificated Salaries	\$740,729	\$1,002,589	\$2,401,227	\$2,598,244	\$1,001,360	39%	5
6 Classified Salaries	1,055,589	1,380,212	4,064,749	4,515,706	1,355,973	30%	6
7 Employee Benefits	490,515	666,449	2,018,437	2,272,037	714,736	31%	7
8 Materials & Supplies	128,611	204,376	1,007,021	1,057,213	224,042	21%	8
9 Operating Expenses	380,157	423,758	1,682,919	2,677,673	459,243	17%	9
10 Capital Outlay	42,869	76,360	80,006	125,104	84,257	67%	10
11 Total Expenses	\$2,838,470	\$3,753,744	\$11,254,359	\$13,245,977	\$3,839,612	29%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$504,732	\$504,732	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	(136,341)	(88,149)	0	(114,990)	(114,990)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(83,679)	(137,457)	(554,735)	(485,809)	(109,836)	23%	16
17 Total Transfers/Other	(\$220,020)	(\$225,606)	(\$50,003)	(\$96,067)	(\$224,826)	234%	17
Fund Balance							
18 Net Change in Fund Balance	\$32,756	\$36,566	(\$142,631)	(\$142,631)	(\$96,064)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
Adjustments to Beginning							
20 Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$32,756	\$36,566	(\$142,631)	(\$142,631)	(\$96,064)		21

Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance. See Districtwide page for complete fund totals.

San Mateo County Community College District
2016-2017 Mid-Year Report
Restricted General Fund (Fund 3) - College of San Mateo



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$178,686	\$157,457	\$575,098	\$1,300,661	\$233,301	18%	1
2 State Revenue	1,196,147	1,722,805	6,480,602	7,978,673	2,529,364	32%	2
3 Local Revenue	1,762,074	1,180,293	2,578,154	2,364,056	778,682	33%	3
4 Total Revenue	\$3,136,907	\$3,060,555	\$9,633,854	\$11,643,390	\$3,541,347	30%	4
Expenses							
5 Certificated Salaries	\$528,964	\$759,563	\$1,026,799	\$1,388,822	\$923,985	67%	5
6 Classified Salaries	1,354,352	1,463,960	2,838,704	2,770,237	1,686,069	61%	6
7 Employee Benefits	573,089	674,304	1,510,973	1,540,005	870,141	57%	7
8 Materials & Supplies	198,696	267,652	872,476	1,177,883	297,684	25%	8
9 Operating Expenses	787,525	610,255	4,212,031	5,187,119	686,370	13%	9
10 Capital Outlay	17,819	81,388	15,648	228,869	147,126	64%	10
11 Total Expenses	\$3,460,444	\$3,857,122	\$10,476,630	\$12,292,935	\$4,611,376	38%	11
Transfers & Other							
12 Transfers In	\$690,712	\$675,000	\$814,002	\$814,002	\$675,000	83%	12
13 Other Sources	1,400	0	0	0	0	0%	13
14 Transfers out	69,731	(5,500)	0	(61,500)	(61,500)	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(52,165)	(50,870)	(148,073)	(279,804)	(71,454)	26%	16
17 Total Transfers/Other	\$709,679	\$618,630	\$665,929	\$472,698	\$542,046	115%	17
Fund Balance							
18 Net Change in Fund Balance	\$386,142	(\$177,938)	(\$176,847)	(\$176,847)	(\$527,983)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$386,142	(\$177,938)	(\$176,847)	(\$176,847)	(\$527,983)		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Restricted General Fund (Fund 3) - Skyline College



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$698,063	\$499,038	\$1,400,012	\$1,411,446	\$524,144	37%	1
2 State Revenue	1,478,178	2,800,807	8,792,225	10,531,983	3,654,932	35%	2
3 Local Revenue	1,394,887	1,028,796	1,451,762	1,604,436	1,037,048	65%	3
4 Total Revenue	\$3,571,128	\$4,328,640	\$11,643,999	\$13,547,866	\$5,216,124	39%	4
Expenses							
5 Certificated Salaries	\$1,088,125	\$1,540,109	\$2,810,925	\$3,455,665	\$1,736,370	50%	5
6 Classified Salaries	761,646	1,091,920	2,824,718	2,875,118	1,251,220	44%	6
7 Employee Benefits	454,194	624,791	1,875,033	1,930,399	770,461	40%	7
8 Materials & Supplies	232,040	299,196	1,251,367	1,917,861	413,832	22%	8
9 Operating Expenses	835,148	628,592	3,540,200	3,710,959	688,439	19%	9
10 Capital Outlay	10,736	29,789	34,275	136,802	88,622	65%	10
11 Total Expenses	\$3,381,889	\$4,214,397	\$12,336,518	\$14,026,804	\$4,948,944	35%	11
Transfers & Other							
12 Transfers In	\$0	\$45,544	\$684,000	\$684,000	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	(49,104)	(69,260)	0	(177,329)	(177,329)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(59,753)	(49,782)	(468,020)	(504,271)	(43,843)	9%	16
17 Total Transfers/Other	(\$108,857)	(\$73,498)	\$215,980	\$2,400	(\$221,172)	-9217%	17
Fund Balance							
18 Net Change in Fund Balance	\$80,383	\$40,745	(\$476,539)	(\$476,539)	\$46,008		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$80,383	\$40,745	(\$476,539)	(\$476,539)	\$46,008		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Restricted General Fund (Fund 3) - District Office

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	0	\$1,262	0%	1
2 State Revenue	92,351	35,788	2,518,455	451,589	64,535	14%	2
3 Local Revenue	1,215,897	1,081,870	2,036,517	2,036,517	1,334,074	66%	3
4 Total Revenue	\$1,308,248	\$1,117,659	\$4,554,972	\$2,488,106	\$1,399,871	56%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	994,426	1,044,237	2,176,067	2,176,067	1,143,494	53%	6
7 Employee Benefits	386,815	416,526	1,160,215	1,160,215	435,144	38%	7
8 Materials & Supplies	77,216	89,365	276,752	264,643	33,465	13%	8
9 Operating Expenses	102,776	112,546	2,459,879	403,568	140,700	35%	9
10 Capital Outlay	0	0	7,769,550	7,769,550	0	0%	10
11 Total Expenses	\$1,561,233	\$1,662,674	\$13,842,462	\$11,774,042	\$1,752,803	15%	11
Transfers & Other							
12 Transfers In	\$40,000	\$0	\$1,617,027	\$1,617,027	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	(1,554)	(1,554)	100%	16
17 Total Transfers/Other	\$40,000	\$0	\$1,617,027	\$1,615,473	(\$1,554)	0%	17
Fund Balance							
18 Net Change in Fund Balance	(\$212,985)	(\$545,015)	(\$7,670,463)	(\$7,670,463)	(\$354,486)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$212,985)	(\$545,015)	(\$7,670,463)	(\$7,670,463)	(\$354,486)		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

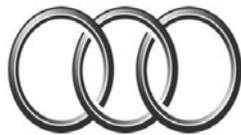
San Mateo County Community College District
2016-2017 Mid-Year Report
Restricted General Fund (Fund 3) - Total District



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	%	To Date
Revenue							
1 Federal Revenue	\$2,327,811	\$2,275,916	\$8,524,064	\$10,145,342	\$2,380,257	23%	1
2 State Revenue	3,817,827	6,346,294	21,500,141	23,816,284	8,141,756	34%	2
3 Local Revenue	4,961,892	3,900,560	6,970,352	6,917,148	3,603,702	52%	3
4 Total Revenue	\$11,107,529	\$12,522,770	\$36,994,557	\$40,878,775	\$14,125,715	35%	4
Expenses							
5 Certificated Salaries	\$2,357,818	\$3,302,262	\$6,238,951	\$7,442,731	\$3,661,715	49%	5
6 Classified Salaries	4,166,013	4,980,330	11,904,237	12,337,129	5,436,755	44%	6
7 Employee Benefits	1,904,612	2,382,069	6,564,657	6,902,656	2,790,482	40%	7
8 Materials & Supplies	636,563	860,589	3,407,616	4,417,600	969,024	22%	8
9 Operating Expenses	2,105,606	1,775,150	11,895,029	11,979,318	1,974,752	16%	9
10 Capital Outlay	71,423	187,537	7,899,480	8,260,325	320,006	4%	10
11 Total Expenses	\$11,242,035	\$13,487,937	\$47,909,970	\$51,339,758	\$15,152,734	30%	11
Transfers & Other							
12 Transfers In	\$730,712	\$720,544	\$3,619,761	\$3,619,761	\$675,000	19%	12
13 Other Sources	1,400	0	0	0	0	0%	13
14 Transfers out	(115,713)	(162,909)	0	(353,819)	(353,819)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(195,597)	(238,110)	(1,170,828)	(1,271,438)	(226,687)	18%	16
17 Total Transfers/Other	\$420,802	\$319,526	\$2,448,933	\$1,994,504	\$94,494	5%	17
Fund Balance							
18 Net Change in Fund Balance	\$286,296	(\$645,641)	(\$8,466,480)	(\$8,466,480)	(\$932,525)		18
19 Beginning Balance, July 1	14,936,402	15,185,451	15,056,827	15,056,827	15,056,827		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$15,222,698	\$14,539,809	\$6,590,347	\$6,590,347	\$14,124,302		21

Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College, as well as entire beginning balance.

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SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Capital Projects Fund (Fund 4)

*The District's **Capital Outlay Fund** is used to account for construction and acquisition of major capital improvements. Included are the acquisition or construction of all major fixed assets. In addition, site improvements, buildings, and equipment purchased as part of a large facility project are included.*

*The **Revenue Bond Construction Fund**, which is included as a sub-account of the Capital Projects Fund, has been established for the deposit of proceeds from the sale of revenue bonds. The deposits are used to meet the costs of property acquisition, facilities planning, inspections, surveys, new construction, modernization, and new equipment.*

**2016-2017 Capital Projects Financial Summary
Budget Expenditures as of December 31, 2016**

PROJECT NAME	FUND		EXPENDITURE			AVAILABLE
	NUMBER		2016-17 BUDGET	YTD *	ENCUMBRANCE	BALANCE *
CAN Housing Maintenance Reserve	40303	40303 Total	1,257,981	84,071	97,978	1,075,932
CAN Walkway Lighting	41322	41322 Total	53,615	9,694	71,086	(27,165)
CAN FY1516 SMSR Projects	43340	43340 Total	145,020	131,904	13,116	0
CAN Instructional Equipment	43383	43383 Total	1,554,968	5,184	15,954	1,533,830
CAN Solar Photovoltaic System	44345	44345 Total	0	82,107	0	(82,107)
CAN Parking Lot LED Project	44346	44346 Total	13,753	0	0	13,753
CAN Bldg 1 Kinesiology and Wellness	44347	44347 Total	40,300,000	0	23,629,061	16,670,939
CAN Bldg 1 Kinesiology and Wellness	45309	45309 Total	44,125,664	2,455,463	42,468,949	(798,748)
CAN B23N Math/Science/Tech	45310	45310 Total	55,574,306	72,792	571,970	54,929,544
CAN Emergency Building Repairs	45311	45311 Total	960,000	54,153	40,267	865,580
CAN Technology and Equipment	45312	45312 Total	798,629	147,485	51,029	600,115
CAN Access Compliance Corrective Items	45313	45313 Total	560,932	211,945	151,778	197,209
CAN Bldg 9 Exterior Envelope Leak Repair	45314	45314 Total	405,141	269,948	73,465	61,728
CAN Small Projects	45322	45322 Total	578,803	37,131	41,283	500,389
CAN Small Projects	47323	47323 Total	192,912	126,763	66,134	15
CAN Emergency Building Repairs	47324	47324 Total	40,234	39,973	0	261
CAN Solar PV System	47342	47342 Total	14,771	14,771	0	0
CAN Parking Lot LED Project	47344	47344 Total	0	0	0	0
CAN Bldg 1 Kinesiology and Wellness Faculty/Staff Housing-Cañada Site	47345	47345 Total	(524,522)	(634,037)	109,523	(8)
	48310	48310 Total	161	0	0	161
CSM Housing Maintenance Reserve	40403	40403 Total	1,017,710	2,452	1,250	1,014,008
CSM Exterior Walkway Lighting	41421	41421 Total	6,279	12,859	5,484	(12,065)
CSM Equipment Recycling	42404	42404 Total	84,977	0	0	84,977
CSM Hallmark Running Track	42405	42405 Total	100,000	7,800	0	92,200
CSM Instructional Equipment	43483	43483 Total	1,579,940	13,360	44,128	1,522,453
CSM Solar and Energy Storage	43487	43487 Total	2,999,601	6,270	493,325	2,500,006
CSM FY1516 SMSR Projects	43488	43488 Total	374,281	148,287	184,355	41,639
Ergonomic office furniture (completion)	44435	44435 Total	6,233	808	0	5,426
Haz. Mat. clean-up/disposal	44438	44438 Total	8,962	0	0	8,962
CSM Parking Lot LED Project	44456	44456 Total	26,514	0	0	26,514
CSM Claims Contingency	44457	44457 Total	3,438,725	34,004	406,731	2,997,990
CSM Solar and Energy Storage	45406	45406 Total	600,399	0	0	600,399
CSM Bldg 3 Modernization	45407	45407 Total	13,051,418	1,136,526	820,499	11,094,393
CSM B17 Student Life/Learning Comm	45408	45408 Total	2,784,120	50,834	400,152	2,333,135
CSM B19 Center for Emerging Tech.	45409	45409 Total	2,902,418	125,904	97,254	2,679,260
CSM Emergency Building Repairs	45411	45411 Total	1,018,239	40,108	60,762	917,369
CSM Technology and Equipment	45412	45412 Total	800,000	50,707	120,518	628,775
CSM Marie Curie Pkg Lot Renovation	45413	45413 Total	397,478	(160,389)	0	557,868
CSM Bldg 20/20A Horticultural Demo	45414	45414 Total	500,000	0	0	500,000
CSM Small Projects	45422	45422 Total	600,000	17,239	13,900	568,861
CSM North Gateway	47408	47408 Total	498,169	140,027	358,142	0
CSM Small Projects	47423	47423 Total	298,433	30,050	2,810	265,573
CSM Emergency Building Repairs	47424	47424 Total	8,289	7,011	1,278	0
CSM Instructional Equipment	47432	47432 Total	941	941	0	0
CSM Bldg 6 Aquatic System Pool Upgrade	47449	47449 Total	120,138	27,046	58,331	34,762
CSM Marie Curie Pkg Lot Renovation	47458	47458 Total	640,622	521,042	68,851	50,728
CSM North Campus Safety Enhancement	47461	47461 Total	227,130	19,646	86,738	120,746
General Capital Projects	40000	40000 Total	13,835,447	0	0	13,835,447
College Contingency	40001	40001 Total	17,763,415	0	0	17,763,415
College One Time Fd Reserve	40006	40006 Total	4,500,000	0	0	4,500,000
Aux Services Use Fee	40007	40007 Total	96,664	0	0	96,664
DW Construction Planning Internal Svc Fund	40009	40009 Total	6,831	9,096	1,732	(3,997)
DO Parking Lot Retaining Wall	42005	42005 Total	447,900	0	0	447,900
DO Rm 303 Furniture Upgrade	42006	42006 Total	20,000	5,832	9,183	4,985
DW Athletic Fields Replacement	42103	42103 Total	901,453	75,741	70,173	755,539
Redevelopment Program	43001	43001 Total	1,959,318	0	0	1,959,318
Property Management Study	44001	44001 Total	55,190	0	0	55,190
PE Vans Purchase	44003	44003 Total	418,719	37,376	34,265	347,078
District Facilities Projects	44102	44102 Total	1,496,528	284,678	239,492	972,358
District Funded FCI Contingency	44103	44103 Total	2,981,019	0	0	2,981,019
Energy Efficiency Projects Fund	44108	44108 Total	62,464	4,794	0	57,670
DW L-T Support/Service/Maintenance	44111	44111 Total	30,497	30,497	0	0
DW CIP3 Master	45000	45000 Total	14,705,615	0	0	14,705,615
DW CIP3 Planning	45001	45001 Total	5,530,426	264,982	1,826,198	3,439,246

* NOTE: All negative budget and expenditures reflect prior year corrections. Budgets for projects with negative balances will be revised in the next quarter.

**2016-2017 Capital Projects Financial Summary
Budget Expenditures as of December 31, 2016**

PROJECT NAME	FUND NUMBER		EXPENDITURE			AVAILABLE BALANCE *
			2016-17 BUDGET	YTD *	ENCUMBRANCE	
DW Network Core Switch upgrade	45002	45002 Total	39,586	0	0	39,586
DW UPS Device(MDF/IDF) Replacement	45003	45003 Total	471,197	7,994	0	463,203
DW Symetra UPS Device(MPOE) Replace	45004	45004 Total	178,538	3,645	45,943	128,949
DW Network Firewall Switch Replacmt	45005	45005 Total	1,000,000	0	0	1,000,000
DW Telephone System Replacement	45006	45006 Total	1,563,092	61,247	0	1,501,845
DW Wireless Access Point(WAP) Repl	45007	45007 Total	656,990	56,869	31,753	568,367
DW Network Switch Upgrade (10 GB)	45008	45008 Total	1,496,850	374,182	42,853	1,079,815
DW Server Replacement	45009	45009 Total	2,000,000	51,514	0	1,948,486
DW Fire Alarm Panels Upgrade	45010	45010 Total	3,486,924	42,419	138,995	3,305,510
DW Classroom Security Hardware	45011	45011 Total	1,400,298	177,673	126,537	1,096,088
DW EV Charging Stations Expansion	45012	45012 Total	574,053	21,620	26,567	525,866
DW Signage Upgrades	45013	45013 Total	141,000	16	12,921	128,062
DW Technology Replacement	45019	45019 Total	1,033,250	192,790	207,294	633,166
Facilities Excellence (Foundation)	46112	46112 Total	4,742	9,288	0	(4,546)
IVES ITS Project	46113	46113 Total	6	0	0	6
Bond Construction General	47000	47000 Total	28,295	0	0	28,295
DW CIP2 Planning	47001	47001 Total	205,799	3,000	1,000	201,799
DW Utility Consumption Measurement	47017	47017 Total	745,466	271,366	474,100	0
DW Computer Lab Replacement Project	47019	47019 Total	(172)	(172)	0	0
DW Onuma Integration	47024	47024 Total	61,672	3,174	58,498	0
DW ESCO Multi Phase Project	47027	47027 Total	66,352	47,066	18,317	969
DW UPS Device(MDF/IDF) Replacement	47031	47031 Total	42,884	0	42,884	0
DW Telephone System Replacement	47033	47033 Total	291,072	291,072	0	0
DW Network Switch Upgrade (10 GB)	47035	47035 Total	(92)	(92)	0	0
DW EAS Upgrade	47036	47036 Total	11,340	11,340	0	0
DO Generator Transfer Switch Replacement	47037	47037 Total	60,000	0	0	60,000
C.O.P. Projects	48001	48001 Total	390	0	0	390
SKY Walkway Lighting	41225	41225 Total	54,526	9,435	5,861	39,231
SKY Bldg 6 Servery	42206	42206 Total	199,737	1,791	0	197,947
SKY Housing	42210	42210 Total	140,294	18,774	107,515	14,005
SKY Small Projects	42211	42211 Total	500,000	102,527	27,460	370,013
SKY FY1516 SMSR Projects	43245	43245 Total	229,559	63,966	165,593	0
SKY Instructional Equipment	43283	43283 Total	598,911	418,319	15,316	165,275
SKY Bldg 1 Social Science/Creative Arts	45204	45204 Total	158,026,700	33,296	711,660	157,281,745
SKY Bldg 12 Environmental Science	45205	45205 Total	28,445,387	74,160	26,616,086	1,755,141
SKY Bldg 2 Workforce/Econ Development	45207	45207 Total	13,061,950	0	0	13,061,950
SKY Lot L Expansion	45208	45208 Total	4,888,933	361,882	476,576	4,050,475
SKY Bldg 19 and North Campus Improvements	45209	45209 Total	17,900,640	100,419	667,534	17,132,686
SKY B14 Loma Chica/CDC Renovations	45210	45210 Total	1,500,000	26,178	345,856	1,127,966
SKY Emergency Building Repairs	45211	45211 Total	1,018,528	12,717	31,107	974,704
SKY Technology and Equipment	45212	45212 Total	798,469	19,794	14,613	764,062
SKY Small Projects	45222	45222 Total	600,000	2,751	28,309	568,940
SKY Emergency Building Repairs	47224	47224 Total	1,358	1,358	0	0
SKY Bldg 14 Replacement	47253	47253 Total	3,735	3,735	0	0
SKY B7 Fabrication Lab Setup	47255	47255 Total	115,612	115,612	0	0
Sky B1 Social Science/Creative Arts	47256	47256 Total	13,475	9,900	3,575	0
TOTAL			488,612,215	9,057,501	103,251,865	376,302,849

* NOTE: All negative budget and expenditures reflect prior year corrections. Budgets for projects with negative balances will be revised in the next quarter.



San Mateo County Community College District
2016-2017 Mid-Year Report
Capital Projects Fund (Fund 4) - Cañada College

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	2016-17 Actual To Date	%	
						To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$0	\$0	\$0	\$0	\$0	0%	4

Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	3,523	0	\$200,000	\$1,000,000	630,351	63%	6
7 Employee Benefits	0	0	\$70,000	\$380,000	253,087	67%	7
8 Materials & Supplies	257,828	63,139	\$200,000	\$200,000	42,180	21%	8
9 Operating Expenses	471,904	171,765	\$1,500,000	\$1,500,000	759,325	51%	9
10 Capital Outlay	1,470,261	482,871	\$4,000,000	\$4,000,000	1,424,405	36%	10
11 Total Expenses	\$2,203,516	\$717,774	\$5,970,000	\$7,080,000	\$3,109,348	44%	11

Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17

Fund Balance							
18 Net Change in Fund Balance	(\$2,203,516)	(\$717,774)	(\$5,970,000)	(\$7,080,000)	(\$3,109,348)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$2,203,516)	(\$717,774)	(\$5,970,000)	(\$7,080,000)	(\$3,109,348)		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*



San Mateo County Community College District
2016-2017 Mid-Year Report
Capital Projects Fund (Fund 4) - College of San Mateo

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	2016-17 Actual To Date	%	
Revenue	<hr/>						
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$0	\$0	\$0	\$0	\$0	0%	4
<hr/>							
Expenses	<hr/>						
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	23,587	25,258	200,000	600,000	285,985	48%	6
7 Employee Benefits	0	0	70,000	228,000	110,222	48%	7
8 Materials & Supplies	136,396	255,154	500,000	100,000	28,414	28%	8
9 Operating Expenses	550,875	717,256	1,000,000	1,000,000	525,688	53%	9
10 Capital Outlay	419,683	2,255,274	1,000,000	2,500,000	1,282,221	51%	10
11 Total Expenses	\$1,130,541	\$3,252,941	\$2,770,000	\$4,428,000	\$2,232,530	50%	11
<hr/>							
Transfers & Other	<hr/>						
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
<hr/>							
Fund Balance	<hr/>						
18 Net Change in Fund Balance	(\$1,130,541)	(\$3,252,941)	(\$2,770,000)	(\$4,428,000)	(\$2,232,530)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$1,130,541)	(\$3,252,941)	(\$2,770,000)	(\$4,428,000)	(\$2,232,530)		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*



San Mateo County Community College District
2016-2017 Mid-Year Report
Capital Projects Fund (Fund 4) - Skyline College

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	2016-17 Actual To Date	%	
							To Date
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 Total Revenue	\$0	\$0	\$0	\$0	\$0	0%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	4,251	300,000	600,000	132,563	22%	6
7 Employee Benefits	0	0	120,000	228,000	50,401	22%	7
8 Materials & Supplies	267,476	192,526	500,000	500,000	267,891	54%	8
9 Operating Expenses	59,865	220,619	1,500,000	1,500,000	471,732	31%	9
10 Capital Outlay	68,012	570,055	2,000,000	1,500,000	454,028	30%	10
11 Total Expenses	\$395,353	\$987,450	\$4,420,000	\$4,328,000	\$1,376,615	32%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	(\$395,353)	(\$987,450)	(\$4,420,000)	(\$4,328,000)	(\$1,376,615)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$395,353)	(\$987,450)	(\$4,420,000)	(\$4,328,000)	(\$1,376,615)		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Capital Projects Fund (Fund 4) - Districtwide Projects

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	2016-17 Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	\$1,830,524	\$1,725,637	2,820,900	2,820,900	\$1,415,923	50%	2
3 Local Revenue	384,858	648,470	1,860,506	1,860,506	930,871	50%	3
4 Total Revenue	\$2,215,382	\$2,374,107	\$4,681,406	\$4,681,406	\$2,346,794	50%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	371,501	1,073,125	2,000,000	350,000	70,042	20%	6
7 Employee Benefits	124,615	385,824	700,000	124,000	0	0%	7
8 Materials & Supplies	509,916	652,470	1,800,000	1,000,000	452,003	45%	8
9 Operating Expenses	449,485	519,627	1,500,000	1,500,000	772,523	52%	9
10 Capital Outlay	1,986,980	701,164	1,500,000	2,000,000	1,044,440	52%	10
11 Total Expenses	\$3,442,497	\$3,332,210	\$7,500,000	\$4,974,000	\$2,339,008	47%	11
Transfers & Other							
12 Transfers In	\$800,003	\$1,187,000	\$0	\$0	\$0	0%	12
13 Other Sources	441,306	741,302	0	0	614,207	0%	13
14 Transfers out	(2,618,250)	(414,381)	(380,733)	(380,733)	(221,801)	58%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	(\$1,376,941)	\$1,513,921	(\$380,733)	(\$380,733)	\$392,406	-103%	17
Fund Balance							
18 Net Change in Fund Balance	(\$2,604,056)	\$555,818	(\$3,199,327)	(\$673,327)	\$400,192		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	(\$2,604,056)	\$555,818	(\$3,199,327)	(\$673,327)	\$400,192		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Capital Projects Fund (Fund 4) - Total District



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	2016-17 Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	\$1,830,524	\$1,725,637	\$2,820,900	\$2,820,900	\$1,415,923	50%	2
3 Local Revenue	\$384,858	\$648,470	\$1,860,506	\$1,860,506	\$930,871	50%	3
4 Total Revenue	\$2,215,382	\$2,374,107	\$4,681,406	\$4,681,406	\$2,346,794	50%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	\$398,611	\$1,102,634	\$2,700,000	\$2,550,000	\$1,118,941	44%	6
7 Employee Benefits	\$124,615	\$385,824	\$960,000	\$960,000	\$413,710	43%	7
8 Materials & Supplies	\$1,171,616	\$1,163,289	\$3,000,000	\$1,800,000	\$790,488	44%	8
9 Operating Expenses	\$1,532,129	\$1,629,266	\$5,500,000	\$5,500,000	\$2,529,268	46%	9
10 Capital Outlay	\$3,944,936	\$4,009,363	\$8,500,000	\$10,000,000	\$4,205,094	42%	10
11 Total Expenses	\$7,171,907	\$8,290,375	\$20,660,000	\$20,810,000	\$9,057,501	44%	11
Transfers & Other							
12 Transfers In	\$800,003	\$1,187,000	\$0	\$0	\$0	0%	12
13 Other Sources	\$441,306	\$741,302	\$0	\$0	\$614,207	0%	13
14 Transfers out	(\$2,618,250)	(\$414,381)	(\$380,733)	(\$380,733)	(\$221,801)	58%	14
15 Contingency	\$0	\$0	\$0	\$0	\$0	0%	15
16 Other Out Go	\$0	\$0	\$0	\$0	\$0	0%	16
17 Total Transfers/Other	(\$1,376,941)	\$1,513,921	(\$380,733)	(\$380,733)	\$392,406	-103%	17
Fund Balance							
18 Net Change in Fund Balance	(\$6,333,466)	(\$4,402,347)	(\$16,359,327)	(\$16,509,327)	(\$6,318,301)		18
19 Beginning Balance, July 1	258,697,588	117,780,030	225,703,605	225,703,605	225,703,605		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$252,364,122	\$113,377,683	\$209,344,278	\$209,194,278	\$219,385,304		21

Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College, as well as entire beginning balance.



Enterprise Fund Auxiliary Fund (Fund 5)

The District maintains enterprise funds. These funds account for operations that the Board requires to be self-supporting. These funds are maintained independently of other District funds to facilitate the entrepreneurial nature of the activities involved and also provide the necessary flexibility to report the retail and operational requirements of these self-supporting services.

*The **Bookstore Fund** is used to account for revenues received and expenses made to operate the District's bookstores. **The Cafeteria Fund** is used to account for revenues received and expenses related to contracted food service and vending operations of the District. **The San Mateo Athletic Club (SMAC)** accounts for revenues received and expenses related to the operations of the athletic club and aquatic center. **The Community, Continuing, and Corporate Education (CCCE)** is the newest addition to the enterprise funds with the goal of increasing and meeting educational opportunities and needs in San Mateo County.*

San Mateo County Community College District
2016-17 Mid -Year Report
Enterprise Fund - Bookstore (Fund 5)



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	%	%	
Income								
1 Federal Income	\$0	\$0	\$0	\$0	\$0	0%		1
2 State Income	0	0	0	0	0	0%		2
3 Local Income	3,532,364	3,583,421	7,400,000	7,400,000	3,638,481	49%		3
4 Total Income	\$3,532,364	\$3,583,421	\$7,400,000	\$7,400,000	\$3,638,481	49%		4
Expenses								
5 Cost of Sales	\$1,914,657	\$1,887,316	\$3,900,000	\$3,900,000	\$1,956,772	50%		5
6 Certificated Salaries	0	0	0	0	0	0%		6
7 Classified Salaries	859,677	981,382	1,975,000	1,975,000	998,536	51%		7
8 Employee Benefits	249,624	281,530	562,000	562,000	296,747	53%		8
9 Materials & Supplies	0	17,232	40,000	40,000	8,232	21%		9
10 Operating Expenses	322,674	349,380	800,000	800,000	319,017	40%		10
11 Capital Outlay	0	0	0	0	0	0%		11
12 Total Expenses	\$3,346,633	\$3,516,840	\$7,277,000	\$7,277,000	\$3,579,304	49%		12
Transfers & Other								
13 Transfers In	\$0	\$0	\$0	\$0	\$0	0%		13
14 Other Sources	0	0	0	0	0	0%		14
15 Transfers out	0	0	0	0	0	0%		15
16 Contingency	0	0	0	0	0	0%		16
17 Other Out Go	0	0	0	0	0	0%		17
18 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%		18
Fund Balance								
19 Net Change in Fund Balance	\$185,732	\$66,581	\$123,000	\$123,000	\$59,177			19
20 Beginning Balance, July 1	7,636,581	8,070,715	8,196,896	8,196,896	8,196,896			20
21 Adjustments to Beginning Balance	0	0	0	0	0			21
22 Net Fund Balance, Dec. 31	\$7,822,313	\$8,137,296	\$8,319,896	\$8,319,896	\$8,256,073			22

San Mateo County Community College District
2016-17 Mid -Year Report
Enterprise Fund - Cafeteria (Fund 5)



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	%	
						To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	145,208	177,773	350,000	350,000	192,329	55%	3
4 Total Revenue	\$145,208	\$177,773	\$350,000	\$350,000	\$192,329	55%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	23,856	31,276	70,000	70,000	33,239	47%	6
7 Employee Benefits	4,918	6,911	15,000	15,000	7,650	51%	7
8 Materials & Supplies	30,098	36,208	60,000	60,000	39,201	65%	8
9 Operating Expenses	29,914	33,827	130,000	130,000	34,756	27%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$88,786	\$108,222	\$275,000	\$275,000	\$114,846	42%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$0	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	\$56,422	\$69,551	\$75,000	\$75,000	\$77,483		18
19 Beginning Balance, July 1	456,337	507,019	570,455	570,455	570,455		19
Adjustments to Beginning							
20 Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$512,759	\$576,570	\$645,455	\$645,455	\$647,938		21

San Mateo County Community College District
2016-17 Mid -Year Report
Enterprise Fund - San Mateo Athletic Club & Aquatic Center (Fund 5)



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	%	To Date
Income							
1 Federal Income	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Income	0	0	0	0	0	0%	2
3 Local Income	2,099,852	2,255,986	4,877,626	4,877,626	2,431,456	50%	3
4 Total Income	\$2,099,852	\$2,255,986	\$4,877,626	\$4,877,626	\$2,431,456	50%	4
Expenses							
5 Cost of Sales	0	0	0	0	0	0%	5
6 Certificated Salaries	0	0	0	0	0	0%	6
7 Classified Salaries	85,955	104,337	222,000	222,000	109,603	49%	7
8 Employee Benefits	25,519	30,074	61,000	61,000	33,123	54%	8
9 Materials & Supplies	0		0	0		0%	9
10 Operating Expenses	1,460,387	1,627,353	3,690,000	3,690,000	1,730,059	47%	10
11 Capital Outlay	0	0	0	0	0	0%	11
12 Total Expenses	\$1,571,861	\$1,761,764	\$3,973,000	\$3,973,000	\$1,872,785	47%	12
Transfers & Other							
13 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	13
14 Other Sources	71,989	75,890	170,000	170,000	78,029	46%	14
15 Transfers out	0	0	0	0	0	0%	15
16 Contingency	0	0	0	0	0	0%	16
17 Other Out Go	(123,460)	(66,774)	(370,000)	(370,000)	(88,813)	24%	17
18 Total Transfers/Other	(\$51,471)	\$9,116	(\$200,000)	(\$200,000)	(\$10,784)	5%	18
Fund Balance							
19 Net Change in Fund Balance	\$476,520	\$503,338	\$704,626	\$704,626	\$547,887		19
20 Beginning Balance, July 1	1,344,968	1,936,074	2,591,540	2,591,540	2,591,540		20
21 Adjustments to Beginning Balance	0	0	0	0	0		21
22 Net Fund Balance, Dec. 31	\$1,821,488	\$2,439,412	\$3,296,166	\$3,296,166	\$3,139,427		22

**San Mateo County Community College District
2016-17 Mid -Year Report**

Enterprise Fund - Community, Continuing, and Corporate Education (Fund 5)



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	216,732	327,149	1,175,000	1,175,000	495,142	42%	3
4 Total Revenue	\$216,732	\$327,149	\$1,175,000	\$1,175,000	\$495,142	42%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	111,945	153,152	460,000	460,000	297,882	65%	6
7 Employee Benefits	47,812	54,991	132,000	132,000	104,662	79%	7
8 Materials & Supplies	2,728	5,748	23,000	23,000	54,809	238%	8
9 Operating Expenses	158,620	216,803	485,000	485,000	319,380	66%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$321,104	\$430,694	\$1,100,000	\$1,100,000	\$776,733	71%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	417,000	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$0	\$417,000	\$0	\$0	\$0	0%	17
Fund Balance							
18 Net Change in Fund Balance	(\$104,372)	\$313,455	\$75,000	\$75,000	(\$281,591)		18
19 Beginning Balance, July 1	826,567	0	1,051,745	1,051,745	1,051,745		19
20 Adjustments to Beginning Balance	0	850,818	0	0	0		20
21 Net Fund Balance, Dec. 31	\$722,195	\$1,164,273	\$1,126,745	\$1,126,745	\$770,154		21

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Special Revenue Fund (Fund 6)

This fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Special Revenue Funds encompass activities not directly related to the educational program of the College but that provide a service to students—and which may provide non-classroom instructional or laboratory experience for students and incidentally produce revenue and non-instructional expense.

*The District maintains one such fund, the **Child Development Fund**, which is used to account for the activities of the child development centers at the Colleges.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Child Development Fund (Fund 6) - College of San Mateo



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$24,248	\$11,831	\$28,000	\$28,000	\$16,883	60%	1
2 State Revenue	20,064	10,726	21,000	21,000	62,959	300%	2
3 Local Revenue	145,435	212,239	374,132	374,132	183,736	49%	3
4 Total Revenue	\$189,746	\$234,796	\$423,132	\$423,132	\$263,578	62%	4
Expenses							
5 Certificated Salaries	\$50,496	\$63,488	\$117,392	\$117,392	\$63,968	54%	5
6 Classified Salaries	140,123	147,082	290,338	290,338	129,303	45%	6
7 Employee Benefits	67,795	75,081	159,635	159,635	74,465	47%	7
8 Materials & Supplies	12,601	13,326	36,500	36,500	13,115	36%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$271,015	\$298,976	\$603,865	\$603,865	\$280,851	47%	11
Transfers & Other							
12 Transfers In	\$81,269	\$64,180	\$180,733	\$180,733	\$46,150	26%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$81,269	\$64,180	\$180,733	\$180,733	\$46,150	26%	17
Fund Balance							
18 Net Change in Fund Balance	\$0	(\$0)	\$0	\$0	\$28,877		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$0	(\$0)	\$0	\$0	\$28,877		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Child Development Fund (Fund 6) - Skyline College



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$65,146	\$24,311	\$45,000	\$45,000	\$16,257	36%	1
2 State Revenue	110,520	88,081	151,000	151,000	39,597	26%	2
3 Local Revenue	73,971	91,682	180,823	180,823	98,049	54%	3
4 Total Revenue	\$249,637	\$204,074	\$376,823	\$376,823	\$153,903	41%	4
Expenses							
5 Certificated Salaries	\$58,944	\$60,596	\$107,407	\$107,407	\$59,737	56%	5
6 Classified Salaries	204,828	198,194	300,193	300,193	169,796	57%	6
7 Employee Benefits	82,938	84,471	170,198	170,198	81,572	48%	7
8 Materials & Supplies	36,954	21,602	51,223	51,223	17,772	35%	8
9 Operating Expenses	2,955	2,410	2,200	2,200	676	31%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$386,618	\$367,274	\$631,221	\$631,221	\$329,553	52%	11
Transfers & Other							
12 Transfers In	\$136,981	\$163,200	\$254,399	\$254,399	\$175,651	69%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$136,981	\$163,200	\$254,399	\$254,399	\$175,651	69%	17
Fund Balance							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
Adjustments to Beginning							
20 Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$0	\$0	\$0	\$0	\$0		21

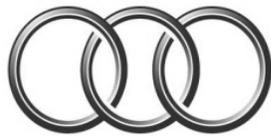
*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Child Development Fund (Fund 6) - Total District



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$89,394	\$36,142	\$73,000	\$73,000	\$33,139	45%	1
2 State Revenue	130,584	98,807	172,000	172,000	102,556	60%	2
3 Local Revenue	219,406	303,921	554,955	554,955	281,785	51%	3
4 Total Revenue	\$439,383	\$438,869	\$799,955	\$799,955	\$417,481	52%	4
Expenses							
5 Certificated Salaries	\$109,440	\$124,084	\$224,800	\$224,800	\$123,706	55%	5
6 Classified Salaries	344,951	345,276	590,531	590,531	299,099	51%	6
7 Employee Benefits	150,733	159,552	329,833	329,833	156,037	47%	7
8 Materials & Supplies	49,554	34,928	87,723	87,723	30,887	35%	8
9 Operating Expenses	2,955	2,410	2,200	2,200	676	31%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$657,633	\$666,250	\$1,235,087	\$1,235,087	\$610,404	49%	11
Transfers & Other							
12 Transfers In	\$218,250	\$227,381	\$435,132	\$435,132	\$221,801	51%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency/Reserve	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 Total Transfers/Other	\$218,250	\$227,381	\$435,132	\$435,132	\$221,801	51%	17
Fund Balance							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$28,877		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$0	\$0	\$0	\$0	\$28,877		21

Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College, as well as entire beginning balance.



SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Expendable Trust Fund

Student Financial Aid

(Fund 7)

Funds of this type account for assets held by the District as trustee. Funds in this category include financial aid such as Federal Student Aid PELL/SEOG, Federal Academic Competitiveness Grants, Cal Grants, and EOPS Direct Aid to Students.

San Mateo County Community College District
2016-2017 Mid-Year Report
Student Aid Fund (Fund 7) - Cañada College



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$2,111,425	\$1,822,206	\$3,876,942	\$3,876,942	\$1,650,582	43%	1
2 State Revenue	127,271	83,040	205,000	205,000	123,249	60%	2
3 Local Revenue	188,548	193,808	250,000	250,000	247,975	99%	3
4 Total Revenue	\$2,427,244	\$2,099,054	\$4,331,942	\$4,331,942	\$2,021,806	47%	4

Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$0	\$0	\$0	\$0	\$0	0%	11

Transfers & Other							
12 Transfers In	\$50,897	\$88,149	\$0	\$114,990	\$114,990	100%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(2,432,186)	(2,134,583)	(4,331,942)	(4,446,932)	(2,081,996)	47%	16
17 Total Transfers/Other	(\$2,381,289)	(\$2,046,434)	(\$4,331,942)	(\$4,331,942)	(\$1,967,006)	45%	17

Fund Balance							
18 Net Change in Fund Balance	\$45,955	\$52,621	\$0	\$0	\$54,800		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$45,955	\$52,621	\$0	\$0	\$54,800		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*



San Mateo County Community College District
2016-2017 Mid-Year Report
Student Aid Fund (Fund 7) - College of San Mateo

	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$2,764,642	\$2,519,303	\$5,535,173	\$5,535,173	\$2,246,612	41%	1
2 State Revenue	179,139	124,935	335,000	335,000	201,520	60%	2
3 Local Revenue	308,497	304,880	390,000	390,000	327,686	84%	3
4 Total Revenue	\$3,252,277	\$2,949,118	\$6,260,173	\$6,260,173	\$2,775,818	44%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$0	\$0	\$0	\$0	\$0	0%	11
Transfers & Other							
12 Transfers In	\$0	\$5,500	\$0	61,500	\$61,500	100%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(3,141,103)	(2,937,285)	(6,260,173)	(6,321,673)	(2,739,128)	43%	16
17 Total Transfers/Other	(\$3,141,103)	(\$2,931,785)	(\$6,260,173)	(\$6,260,173)	(\$2,677,628)	43%	17
Fund Balance							
18 Net Change in Fund Balance	\$111,174	\$17,332	\$0	\$0	\$98,190		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$111,174	\$17,332	\$0	\$0	\$98,190		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

San Mateo County Community College District
2016-2017 Mid-Year Report
Student Aid Fund (Fund 7) - Skyline College



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$4,211,436	\$3,665,763	\$7,950,301	\$7,950,301	\$3,177,329	40%	1
2 State Revenue	203,788	215,642	480,000	480,000	261,353	54%	2
3 Local Revenue	199,840	208,032	250,000	250,000	267,108	107%	3
4 Total Revenue	\$4,615,064	\$4,089,437	\$8,680,301	\$8,680,301	\$3,705,790	43%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	\$0	0	0%	6
7 Employee Benefits	0	0	0	\$0	0	0%	7
8 Materials & Supplies	0	0	0	\$0	0	0%	8
9 Operating Expenses	0	0	0	\$0	0	0%	9
10 Capital Outlay	0	0	0	\$0	0	0%	10
11 Total Expenses	\$0	\$0	\$0	\$0	\$0	0%	11
Transfers & Other							
12 Transfers In	\$49,104	\$69,260	\$0	\$132,763	\$132,763	100%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(4,657,822)	(4,218,476)	(8,680,301)	(8,813,064)	(3,768,191)	43%	16
17 Total Transfers/Other	(\$4,608,719)	(\$4,149,216)	(\$8,680,301)	(\$8,680,301)	(\$3,635,428)	42%	17
Fund Balance							
18 Net Change in Fund Balance	\$6,345	(\$59,779)	\$0	\$0	\$70,362		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$6,345	(\$59,779)	\$0	\$0	\$70,362		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.
See Districtwide page for complete fund totals.*

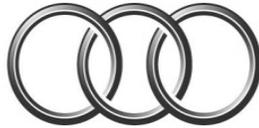
San Mateo County Community College District
2016-2017 Mid-Year Report
Student Aid Fund (Fund 7) - Total District



	2nd Quarter 2014-15 Actuals	2nd Quarter 2015-16 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$9,087,502	\$8,007,271	\$17,362,416	\$17,362,416	\$7,074,522	41%	1
2 State Revenue	510,198	423,617	1,020,000	1,020,000	586,122	57%	2
3 Local Revenue	696,885	706,720	890,000	890,000	842,770	95%	3
4 Total Revenue	\$10,294,585	\$9,137,609	\$19,272,416	\$19,272,416	\$8,503,415	44%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$0	\$0	\$0	\$0	\$0	0%	11
Transfers & Other							
12 Transfers In	\$100,001	\$162,909	\$0	\$309,253	\$309,253	100%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(10,231,111)	(9,290,343)	(19,272,416)	(19,581,669)	(8,589,316)	44%	16
17 Total Transfers/Other	(\$10,131,111)	(\$9,127,435)	(\$19,272,416)	(\$19,272,416)	(\$8,280,063)	43%	17
Fund Balance							
18 Net Change in Fund Balance	\$163,475	\$10,174	\$0	\$0	\$223,351		18
19 Beginning Balance, July 1	130,251	130,251	81,378	81,378	81,378		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$293,726	\$140,425	\$81,378	\$81,378	\$304,729		21

Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College, as well as entire beginning balance.

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SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Retirement Reserve Fund Expendable Trust (Fund 8)

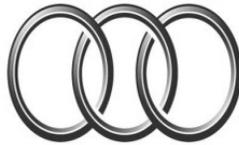
*Also an Expendable Trust, the **Reserve for Post-Retirement Benefits** was established to reflect the District liability that has already been incurred and continues to incur as employees earn the right to health benefits at retirement.*

This Fund has been generated by transfers made from the Unrestricted General Fund. Effective July 2009, these transfers come from all funds and are now charged as part of the benefit expense in those funds. This reserve is minimal compared to the total liability already incurred, so current retiree benefits continue to be paid from the General Fund on a “pay as you go” basis. The goal is to eventually have enough funds in this reserve to pay the ongoing costs of retiree benefits.

San Mateo County Community College District
2016-2017 Mid-Year Budget
Retirement Reserve (Fund 8) - Total District



	2nd Quarter 2014-2015 Actuals	2nd Quarter 2015-2016 Actuals	2016-17 Adoption Budget	2016-17 Adjusted Budget	Actual To Date	% To Date	
Revenue							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	99,986	53,163	70,232	70,232	5,880	8%	3
4 Total Revenue	\$99,986	\$53,163	\$70,232	\$70,232	\$5,880	8%	4
Expenses							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	2,500	2,500	7,000	7,000	3,000	43%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 Total Expenses	\$2,500	\$2,500	\$7,000	\$7,000	\$3,000	43%	11
Transfers & Other							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	1,777,765	1,946,680	4,150,000	4,150,000	2,032,039	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(6,000,000)	(7,261,991)	(8,000,000)	(8,000,000)	0	0%	16
17 Total Transfers/Other	(\$4,222,235)	(\$5,315,311)	(\$3,850,000)	(\$3,850,000)	\$2,032,039	-53%	17
Fund Balance							
18 Net Change in Fund Balance	(\$4,124,749)	(\$5,264,648)	(\$3,786,768)	(\$3,786,768)	\$2,034,919		18
19 Beginning Balance, July 1	23,641,326	19,243,323	11,312,734	11,312,734	11,312,734		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 Net Fund Balance, Dec. 31	\$19,516,577	\$13,978,675	\$7,525,966	\$7,525,966	\$13,347,653		21



SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT

Supplemental Information

Page 84 - **Historical FTES Analysis**

Page 86 - **2017-18 Integrated Budget Calendar**

Page 91 - **Cash Flow Summary (12/31/16)**

Page 92 - **CCFS-311Q Report (12/31/16)**

Page 94 - **Associated Student Body Reports**

Page 102 - **Expenditure Comparison of
Academic Salaries**

Page 104 - **Expenditure Comparison by Major
Budget Activity**

Page 106 - **Expenditure Comparison by Major
Account Code**

San Mateo County Community College District
FTES ANALYSIS

	<u>Actual Annual 2010-11</u>	<u>Revised Annual 2010-11</u>	<u>Annual 2011-12</u>	<u>Revised Annual 2011-12</u>	<u>Annual 2012-13</u>	<u>Annual 2013-14</u>	<u>Amended Annual 2013-14</u>	<u>Annual 2014-15</u>	<u>Annual 2015-16</u>	<u>1st Period 2016-17</u>
<i>College of San Mateo</i>										
Resident										
Fall & Spring	7,152	7,002	6,722	6,706	6,431	5,943	5,942	5,574	5,429	5,144
Fall & Spring (NC)					2	3	3	4	3	2
Shifting	231	381	-	-	-	-	-	-	-	-
Summer (NC)						1	1	1	-	0
Summer	940	940	523	523	888	786	786	757	718	672
Total, Resident	8,323	8,323	7,245	7,229	7,322	6,733	6,732	6,336	6,150	5,818
Total, Apprenticeship	87	87	80	80	83	88	88	62	64	96
Flex-time	2	2	2	2	3	5	5	5	8	4
Non-Resident										
Fall & Spring	214	214	204	204	255	343	343	472	642	815
Fall & Spring (N/C)	-	-	-	-	-	-	-	1	1	1
Summer	20	20	16	16	22	23	23	31	44	64
Total, Non-Resident	235	235	220	220	277	366	366	504	687	880
COLLEGE OF SAN MATEO TOTAL	8,647	8,647	7,547	7,531	7,685	7,192	7,191	6,907	6,909	6,798
<i>Canada College</i>										
Resident										
Fall & Spring	4,304	4,203	4,065	4,055	3,804	3,592	3,593	3,419	3,333	3,164
Fall & Spring (N/C)	51	51	33	33	24	23	23	24	16	
Shifting	136	237	-	-	-	-	-	-	-	
Summer (N/C)	10	10	11	11	11	8	8	9	8	4
Summer	398	398	178	178	435	463	463	488	450	462
Total, Resident	4,899	4,899	4,287	4,277	4,274	4,086	4,087	3,940	3,807	3,630
Flex-time	4	4	3	3	3	4	4	5	6	5
Non-Resident										
Fall & Spring	89	89	77	77	97	103	103	134	216	235
Fall & Spring (N/C)	1	1	1	1	0	1	1	2	2	
Summer (N/C)	0	0	0	0	0	0	0	-	1	0
Summer	8	8	8	8	11	10	10	16	19	30
Total, Non-Resident	98	98	86	86	110	114	114	152	238	265
CANADA COLLEGE TOTAL	5,001	5,001	4,376	4,366	4,386	4,204	4,205	4,097	4,051	3,900

San Mateo County Community College District
FTES ANALYSIS

	<u>Actual Annual 2010-11</u>	<u>Revised Annual 2010-11</u>	<u>Annual 2011-12</u>	<u>Revised Annual 2011-12</u>	<u>Annual 2012-13</u>	<u>Annual 2013-14</u>	<u>Amended Annual 2013-14</u>	<u>Annual 2014-15</u>	<u>Annual 2015-16</u>	<u>1st Period 2016-17</u>
<i>Skyline College</i>										
Resident										
Fall & Spring	7,202	7,093	7,099	7,080	6,801	6,710	6,626	6,531	6,245	6,088
Fall & Spring (N/C)	67	67	71	70	74	37	37	81	55	38
Shifting	235	344	-	-	-	-	-	-	-	-
Summer (N/C)	4	4	2	2	5	4	4	7	6	5
Summer	976	976	819	819	1,130	998	998	1,067	1,025	925
Total, Resident	8,483	8,483	7,991	7,971	8,011	7,749	7,665	7,686	7,331	7,057
Total, Apprenticeship	2	2	1	1	2	2	2	2	5	4
Flex-time	2	2	2	2	2	1	1	3	4	4
Non-Resident										
Fall & Spring	99	99	109	109	132	170	170	193	276	349
Fall & Spring (NC)	1	1	2	2	0	1	1	4	2	2
Summer (NC)	-	-	-	-	0	0	0	-	-	0
Summer	10	10	18	18	21	18	18	23	31	35
Total, Non-Resident	110	110	129	129	153	189	189	220	309	386
SKYLINE COLLEGE TOTAL	8,597	8,597	8,124	8,104	8,168	7,941	7,857	7,911	7,649	7,451
<i>District</i>										
Resident										
Fall & Spring	18,658	18,297	17,886	17,841	17,036	16,245	16,161	15,524	15,007	14,396
Fall & Spring (N/C)	118	118	104	103	101	63	63	109	74	40
Shifting	602	963	0	0	0	0	0	0	0	0
Summer (N/C)	14	14	13	13	16	13	13	17	14	9
Summer	2,314	2,314	1,520	1,520	2,453	2,247	2,247	2,312	2,193	2,059
Total, Resident	21,706	21,706	19,523	19,477	19,606	18,568	18,484	17,962	17,288	16,505
Total, Apprenticeship	88	88	81	81	85	90	90	64	69	100
Flex-time	8	8	7	7	8	10	10	13	18	14
Non-Resident										
Fall & Spring	402	402	390	390	484	616	616	799	1,134	1,399
Fall & Spring (N/C)	2	2	3	3	1	2	2	7	5	2
Summer (N/C)	0	0	0	0	1	1	1	0	1	0
Summer	38	38	42	42	54	51	51	70	94	129
Total, Non-Resident	443	443	436	436	540	670	670	876	1,234	1,530
DISTRICT TOTAL	22,245	22,245	20,047	20,001	20,239	19,338	19,254	18,915	18,609	18,149

BOARD REPORT NO. 17-1-2CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Kathy Blackwood, Executive Vice Chancellor, 358-6869

APPROVAL OF 2017-18 INTEGRATED DISTRICT BUDGET PLANNING CALENDAR

The budget development process for 2017-18 requires formulation of a budget calendar. Included in the 2017-18 calendar is consultation with the District Committee for Budget and Finance, which is a subcommittee of the District Participatory Governance Council in matters relating to finance.

The calendar provides timelines for planning, discussions and decisions by the Board, and concludes with adoption of the Final Budget for 2017-18 in September 2017.

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached 2017-18 Integrated District Budget Planning Calendar.

Integrated District Budget Planning Calendar, 2017-18

<u>Date</u>	<u>Campus & District Review/Action</u>	<u>Committee for Budget and Finance Consultation</u>	<u>Board Review/Action</u>
September 2016	Colleges Finalize Spring 2017 Schedule of Classes		
September	College Budget and Planning committees convene <input type="checkbox"/> Review priorities, budget goals for current year and accomplishments from past year	District Committee on Budget and Finance convenes	
September - October	Develop program plans and discuss strategies for 16-17 Review external audit reports and audit findings	Discuss Resource allocation model	
October - November	College Budget and Planning committees <input type="checkbox"/> Develop college budget goals for 2017-18 <input type="checkbox"/> Review District preliminary resource allocation Faculty Obligation Number report due to the State	College/site presentations of allocation model	
October – December	College Budget and Planning committees <input type="checkbox"/> Submit hiring priorities <input type="checkbox"/> Committees submit tentative recommendation for 2017-18 that includes number of positions to be funded	Review of Budget Calendar, discussion of budget strategies, new resource allocation, and budget development process	
January 10	Governor's 2017-18 Budget Proposal		
January – February	College Budget and Planning committees <input type="checkbox"/> Review 2016-17 expenditures	Review/revise draft of Budget and Planning Calendar Review and reassess estimates of 2017-18 Governor's Budget proposal and discussion of District revenue and expenditure implications (inform DPGC at its next meeting)	Approval of 2017-18 Budget Calendar, review of Governor's Budget, review of State and District revenue and expenditure implications, and discussion of program and operational priorities Presentation of prior year external audit reports and audit findings
January – February	Chancellor's Council <input type="checkbox"/> Discussions of budget strategies and allocations	Continuing discussion of District revenue and expenditure options	Board retreat (February 11) – Review of preliminary District revenue assumptions and expenditure plans

<u>Date</u>	<u>Campus & District Review/Action</u>	<u>Committee for Budget and Finance Consultation</u>	<u>Board Review/Action</u>
January/ February	Ongoing State budget hearings Legislative Analyst's Office Review of Governor's Proposed Budget		
February	Colleges Finalize Summer Session 2017 Schedule of Classes	Review of preliminary 2017-18 District revenue assumptions and expenditure plans	District Participatory Governance Council receives budget updates. Board policy discussions/decision regarding budget adjustments
February	"P1" First Principal Apportionment	Review apportionment and District Controller certifies to State Controller	
February/ March	Discussion of budget priorities at Colleges and with Chancellor's Cabinet	Review of 2016-17 Mid-Year Budget Report	Approval of 2016-17 Mid-Year Budget Report
March - May	Departments submit budget requests for 2017-18 to College Budget Committees College Budget committees review requests		
March	Colleges Finalize Fall 2017 Schedule of Classes	Review of Board budget priorities and Districtwide allocations	Review/approval of 2017-18 budget priorities and Districtwide allocations.
Mid-March - April	Run preliminary position control worksheets for 2017-18 Colleges ongoing review of position control		
March – April	College Budget and Planning committees <input type="checkbox"/> Preliminary current year 2016-17 ending balance estimates Colleges prepare for current year external audit		Budget updates with Board; review budget assumptions for Tentative budget Board Goals for 2017-2018
Mid-May	Governor's May Revise		
May	Review of Governor's May Revise	Review of Governor's May Revise (inform DPGC at its next meeting).	Governor's May Revise; budget priorities, goals and objectives.
May	Site Tentative Budgets completed. Work resumes developing final budget after tentative budget is loaded.	Review of Fiscal Management Self-Assessment Checklist	
June	District Office completes budget input and prepares Tentative Budget document	Review of 2017-18 Tentative Budget	
June 28	Submit 2017-18 Tentative Budget		Adoption of 2017-18 Tentative Budget and 2017-18 Gann Limit
June	"P2" Second Principal Apportionment	Review apportionment and District Controller certifies to State Controller	

<u>Date</u>	<u>Campus & District Review/Action</u>	<u>Committee for Budget and Finance Consultation</u>	<u>Board Review/Action</u>
June-August	Final adjustments to budget are made.	District Committee on Budget and Finance is updated throughout the summer on major budget changes	
End of June	Enactment of 2017-18 State Budget		
July	County finalizes assessed values		
August	Legislative Trailer Bills		
August	State Budget Workshop (held after Advance)		
August	2016-17 books are closed. District Office completes budget input and prepares 2017-18 Final Budget document		
September 2017	Submit 2017-18 Final Budget		Public hearing and Adoption of 2017-18 Final Budget

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San Mateo County Community College District
DISTRICT CASH FLOW SUMMARY
FOR THE QUARTER ENDING December 31, 2016

	GENERAL FUND	Payroll Fund	GENERAL RESTRICTED FUND	INSURANCE & Debt Service FUND	CAPITAL OUTLAY FUND	CHILD CARE FUND	STUDENT AID FUND	POST- RETIREMENT RESERVES
Beg. Cash Balance in County Treasury	8,502,422.49	3,473,825.03	16,630,842.31	63,392,356.70	215,584,191.54	21,304.70	159,856.02	0.00
Cash inflow from operations:								
Year-to-date Income	94,324,514.11		14,800,714.93	26,251,587.67	2,981,000.89	639,281.56	8,812,667.56	2,037,919.30
Accounts Receivable	5,855,043.84	56,247.08	-1,457,427.97	107,846.71	11,517,311.47	126,164.42	902,288.38	-42,481.39
Advances / Prepaid	62,772.36	121,796.93	-608.35	1,175.00	158,604.27	433.65		
Cash awaiting for deposit	89,299.59							
Total Income	108,834,052.39	3,651,869.04	29,973,520.92	89,752,966.08	230,241,108.17	787,184.33	9,874,811.96	1,995,437.91
Cash outflow for operations:								
Year to date expenditure	71,878,190.73		15,733,240.21	46,758,750.62	9,299,301.51	610,404.37	8,589,316.10	3,000.00
Deferred Income	10,899,322.91		-2,004,806.94		112,859.00	35,083.00	137,616.00	791.76
Account Payable	13,264,968.40	1,130,211.49	-1,445,859.42	23,989.29	2,359,156.68	110,721.61	1,959,945.91	0.00
Cash Balance From Operations	12,791,570.35	2,521,657.55	17,690,947.07	42,970,226.17	218,469,790.98	30,975.35	-812,066.05	1,991,646.15
Other Cash inflow								
Medical Flex Plan / Revolv. Fund	0.00			0.00				
TRANS	25,000,000.00							
Trusts (JPA & 3CBG)								
Beg. Investment Balance								
LAIF Balance	425.21							0.00
County Pool Balar	-							8,408,897.47
Special Bond					0.00			0.00
C.O.P. & Others	39,516,001.23			0.00	5,000.00			1,771,212.82
Total Beg. Balance	39,516,426.44			0.00	5,000.00			10,180,110.29
Y.T.D. Investment Balance								
LAIF Balance	574.84							0.00
County Pool Balar	-							12,171,756.44
Special Bond				0.00	0.00			0.00
C.O.P./Bank CD	38,778,149.64			0.00	5,000.00			0.00
Y.T.D. Balance	38,778,724.48			0.00	5,000.00			12,171,756.44
Net Cash changes from Investment	737,701.96			0.00	0.00			-1,991,646.15
Net changes from unrealized gain / (loss)	0.00							
Cash Balance in County Treasury	38,529,272.31	2,521,657.55	17,690,947.07	42,970,226.17	218,469,790.98	30,975.35	-812,066.05	0.00
Net Cash (Excluding TRANS & Trusts)	13,529,272.31	2,521,657.55	17,690,947.07	42,970,226.17	218,469,790.98	30,975.35	-812,066.05	0.00

District: (370) SAN MATEO

Quarter Ended: (Q2) Dec 31, 2016

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	135,790,198	141,694,473	166,502,653	163,754,744
A.2	Other Financing Sources (Object 8900)	4,553,777	2,396,839	39,665	475,007
A.3	Total Unrestricted Revenue (A.1 + A.2)	140,343,975	144,091,312	166,542,318	164,229,751
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	119,336,708	126,732,713	137,053,786	172,998,159
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	20,586,908	15,294,035	19,491,605	5,361,206
B.3	Total Unrestricted Expenditures (B.1 + B.2)	139,923,616	142,026,748	156,545,391	178,359,365
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	420,359	2,064,564	9,996,927	-14,129,614
D.	Fund Balance, Beginning	19,703,769	20,124,128	22,188,692	32,185,619
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	19,703,769	20,124,128	22,188,692	32,185,619
E.	Fund Balance, Ending (C. + D.2)	20,124,128	22,188,692	32,185,619	18,056,005
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	14.4%	15.6%	20.6%	10.1%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	18,578	17,975	17,306	16,505
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017
H.1	Cash, excluding borrowed funds		10,689,739	14,236,757	33,741,877
H.2	Cash, borrowed funds only		18,655,000	21,000,000	25,000,000
H.3	Total Cash (H.1+ H.2)	45,816,139	29,344,739	35,236,757	58,741,877

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	163,740,351	163,754,744	94,279,507	57.6%
I.2	Other Financing Sources (Object 8900)	0	441	45,007	10205.7%
I.3	Total Unrestricted Revenue (I.1 + I.2)	163,740,351	163,755,185	94,324,514	57.6%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	172,755,085	172,568,159	71,203,190	41.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,159,446	5,361,206	675,000	12.6%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	177,914,531	177,929,365	71,878,190	40.4%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-14,174,180	-14,174,180	22,446,324	
L.	Adjusted Fund Balance, Beginning	32,185,619	32,185,619	32,185,619	
L.1	Fund Balance, Ending (C. + L.2)	18,011,439	18,011,439	54,631,943	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3) ⁹²	10.1%	10.1%		

V. Has the district settled any employee contracts during this quarter? NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *						
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.) _____

VII. Does the district have significant fiscal problems that must be addressed? NO

This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.) _____

Associated Students of Cañada College
2nd Quarter Report
October 2016-December 2016

The following is a summary highlighting the events and activities of ASCC this quarter:

Participatory Governance

The students continue to serve on **16** committees at Cañada College and the District.

Student Identification Cards

The Center for Student Life and Leadership Development continues to produce Student Body Cards for the student body. The Center produced **268** cards this quarter, helped students print **11,852** free pages this quarter, and provided **2,700** discounted bus tokens in this quarter.

Inter-Club Council (ICC)

The ASCC continues to encourage students to become an active member on campus through their handouts, fliers, activities, social media and Inter-Club Council. This past quarter **29** clubs staid active.

Events & Activities

- October 2016
 - Ongoing ASCC Meetings: Every Thursday from 3:30-5:30pm in CIETL
 - Ongoing ICC Meetings: Every Other Monday from 3:30-4:30 in Building 2-10
 - Ongoing Programming Board Meetings: Every Tuesday from 3:00-4:00pm
 - Sponsored: Ongoing College for Working Adult Brown Bag Events: Every Thursday 7-8pm
 - Sponsored: Multicultural Awareness Program Club's Back to School Party: October 1
 - Sponsored: CSU Monterey Bay Visit: October 8
 - Constitution and Election Day: October 13
 - Sponsored: Transfer Tuesday Event: October 18
 - Election Debate Watch Event: October 19
 - Sponsored: Macario Play: October 20
 - Sponsored: Star Party with Astronomy Club: October 21
 - California Community College Student Affairs Association Student Conference: October 21, 22, 23
 - Sponsored: Library Open House: October 26
 - Halloween Bash: October 27
 - Sponsored: Malaysian Club Info Event: October 31

- November 2016
 - Dia de los Muertos: November 2
 - Sponsored: UC Davis Tour: November 4
 - Sponsored: San Jose State University Tour: November 5
 - Sponsored: Mission District Mural Learning: November 7
 - Sponsored: Veterans and Friends Club Events: November 8, 9, 10
 - Sponsored: Young Americans for Freedom Club Event: November 8

- Post-Election Roundtable: November 9
- Sponsored: Social Sciences & DREAMers Post Election: November 10
- International Celebration: November 15
- National Conference on Student Leadership: November 15, 16, 17, 18, 19
- Sponsored: PTK's Senator Jerry Hill Speaker Event: November 21

- December 2016
 - District Student Council Mixer: December 2
 - Treat Yo' Self: Social Justice: December 7
 - Treat Yo' Self: Self Love: December 8
 - Sponsored: Dance Motion X: December 9
 - Student Senate Winter Training Day: December 17

Associated Students of College of San Mateo 2nd Quarter Report, October 2016 – December 2016

The Associated Students of College of San Mateo (ASCSM) has had a productive second half of the fall 2016 semester. ASCSM has been able to successfully continue to participate in college governance and has been to create a lively and entertaining campus atmosphere for CSM student, faculty, staff, and administrators. Some of the highlights for the second half of the fall 2016 semester are:

Ongoing Activities

In addition to participating in their weekly Student Senate meetings, the members of the ASCSM have also been actively involved with each of their standing committees, including, the Executive Cabinet, Programming Board, the Inter Club Council, Advocacy Board, and Cultural Awareness Board. Additionally, members of the ASCSM Student Senate continued to participate in College and District governance committees.

The ASCSM, in cooperation with the Center for Student Life and Leadership continued to issue credit card style Student and Staff ID Cards to the College community. To date, the AS has issued thousands of ID Cards to Students, Faculty, Staff and Administrators.

To further increase the value of the CSM ID Card, the ASCSM has continued to expand and sponsor the Merchant Discount Program. This program provides a list of discount opportunities available to students, faculty, staff and administrators at on-campus AS-sponsored events, club events, local merchants, national chains and on the Internet, and includes movie theaters, restaurants, museums, art galleries, travel agencies and cultural centers.

Events and Activities:

October 2016:

- AGS: Donut Sale Fundraiser, October 5th & 6th
- ASCSM: Burmese Light Festival, October 11th
- PKT: HIA Project Showcase, October 17th
- Nursing Student Association: Family Science Fair Blood Drive, October 17th
- InterVarsity Christian Fellowship: Club Promotion Event, October 18th
- The Writers Project: Pumpkin Pie Fundraiser, October 20th
- CSM Democrats: Presidential Debate Screening, October 21st
- AGS: Donut Sale Fundraiser, October 25th
- ASCSM: Halloween Event, October 26th
- Charity Club: Club Promotion Event, October 26th
- CSM Democrats: Movie Screening, October 28th
- PTK: Donut Sale Fundraiser, October 31st

November 2016:

- Active Minds: Outreach Table, November 3rd
- Active Minds: Outreach Table, November 7th
- Transfer Club: Club Promotion, November 9th
- AGS: Boba Fundraiser Sale, November 9th
- Animal Rights Club: Animal Rights Exhibition, November 9th
- Business Club: LinkedIn Workshop with Rachel Kumar, November 10th
- Active Minds: Outreach Table, November 14th
- Transfer Club: Club Promotion, November 16th
- EOPS Club: EOPS Awareness Day, November 16th
- Math Club: Math Festival, November 16th
- Culture Exploration Club: World Village, November 16th
- PKT: Induction Ceremony, November 18th
- Active Minds: Recruitment Event, November 20th
- Active Minds: Outreach Table, November 21st
- AGS: Thanksgiving Event, November 23rd
- Performance Dance: Fall Dance Concert, November 28th – December 1st
- Transfer Club: Club Promotion, November 30th
- ASCSM: Our Voice: How Language Shapes Culture, November 30th

December 2016:

- AGS: Winter Event, December 1st
- Business Club: Business Plan Competition, December 2nd
- ASCSM: Relaxation Week, December 7th and 8th

**Associated Students of Skyline College
2016-2017: Budget Report for the 2nd Quarter
Summary of Programs and Activities
December 31, 2016**

The following is a summary highlighting the events and activities of this quarter.

Participatory Governance

The students continue to serve on the following committees at Skyline College and the District:

Governance Committees

Academic Senate Governing Council
Accreditation Oversight Committee
College Governance Council
Curriculum Committee
District Committee on Budget Finance
District Participatory Governance Council
District Student Council
Ed Policy
Health and Safety Committee
Institutional Effectiveness Committee
PEDAC / Professional Enrichment and Development Advisory Committee
SEED / Student Equity Committees
Strategic Planning and Allocation of Resources Committee
Technology Advisory Committee

Task Forces & Operational Work Groups

Art on Campus
Campus Auxiliary Services Advisory Committee
Commencement Committee
Outreach Committee
Student Recognition and Awards Ceremony

Recruitment of Students

The ASSC continues to encourage student engagement in activities, events, and student government with the help of handouts, flyers, social media, and giveaways to increase participation and attendance. All of the elected positions in the Associated Student of Skyline College Governing Council are currently filled. An Associate Senator position has been developed to allow students who are in their first semester to participate in the meetings in a non-voting capacity. These positions are also currently filled.

Student Identification Cards

The Center for Student Life and Leadership Development continues to produce Student ID Cards for the student body with assistance from the ASSC. The ASSC is working to increase the purchase of the cards.

Skyline Organizations and Clubs (SOCC)

The ASSC members always encourage other students to become active on campus by their work through SOCC. They also encourage students who do not find a club that interests them to start their own. The following clubs became official members of SOCC this quarter: Gospel Choir, Intervarsity Christian Fellowship at Skyline College and the Polynesian Club.

Outreach & Community Service:

Blanket Drive

10/31/16 - 11/30/16

The ASSC hosted a blanket drive for the month of November to collect new and slightly used blankets to donate to those in need in the San Francisco area. The ASSC gave out the donated blankets to the homeless in San Francisco as part of their community outreach efforts.

Community Outreach

12/16/16

The council made 100 bagged sandwich lunches and essentials kits which included warm socks, soap, toothbrushes, and more. They gave out these essential kits along with the bagged lunches and blankets collected during the blanket drive to homeless and those living in impoverished areas around our community.

Programs and Events:

ASSC Meetings

8/2/16 - Present:

The ASSC continued weekly meetings on Tuesdays from 4-6pm in room 6202.

Trojan Tuesdays

10/4/16, 11/1/16, 12/6/16

Students enjoyed a 5% discount at World Cup Coffee and Pacific Dining with their student ID. Trojan Tuesdays are every first Tuesday of the month and are incentives for students to get their student body cards.

LatinX Heritage Month:

9/15/16 - 10/12/16

College Lecture Series Featuring Sonia Nazario

10/10/16

Skyline College welcomed Sonia Nazario, award-winning journalist and activist, as part of Latinx Heritage Month for the Call to Consciousness: College Lecture Series. Sonia spoke about her book, *Enrique's Journey*, and educated the audience about the harsh journeys on board the "trains of death" that children from Latin America experience as they attempt to reunite with their parents in America.

*LatinX Heritage Month events began in September (See 1st Quarter report)

Filipino History Month:

Baybayin

10/4/16

Workshop on ancient Philippine script and writing hosted by Grace Burns, advisor of the Filipino Student Union, and sponsored by the ASSC.

Sari-Sari

10/4-5/16

The ASSC hosted a two day bazaar as a kickoff event in celebration of Filipino-American History Month. The bazaar included several Filipino-based organizations, entrepreneurs and artists that featured Filipino culture.

Brown & Black Lives Matter

10/11/16

The ASSC sponsored this event, organized by FSU, BSU, LASO, Cipher and the SMCCD Solidarity Initiative. The event was an educational discussion and movement that tackled the issues surrounding policing, cultural consciousness and public safety.

Philippines Report Back

10/13/16

Christian Guerrero, along with representatives of KBKN, presented their experiences from their educational immersion trip to the Philippines. This event was sponsored by the ASSC.

History of Filipino Food

10/18/16

Hosted by FSU and sponsored by the ASSC, this event featured Allen Ocampo who facilitated a workshop on the evolution of Filipino food and history.

Enclave Photo Exhibit by Jeremy Keith Villaluz

10/25/16

The ASSC hosted a panel discussion and photo exhibit by photographer and Professor Jeremy Keith Villaluz, which featured special guests Dawn Mabalon and Benito Vergara about the history of Daly City and its large population of Filipino-American culture.

History of the Aswang

10/25/16

A workshop on demystifying Filipino folklore facilitated by Bea Zamora, a full-bright scholar and assistant teacher in Kababayan Learning Community. The event was sponsored by ASSC and hosted by Filipino Student Union.

National Coming Out Day

10/11/16

The ASSC gave out rainbow-colored donuts and drinks as part of their celebration of National Coming Out Day. Students also wrote condolence letters to families of the Orlando shooting victims.

Breast Cancer Awareness Day

10/12/16

The ASSC tabled by giving out pink ribbons and facts about breast cancer to show their support for Breast Cancer Awareness. The table was decorated in everything pink to show support.

Skylloveen

10/31/16

The ASSC hosted their annual Skylloveen event including pumpkin painting, hay bale photoshoots, food, costumes and fundraisers by Skyline College clubs. The event was a great opportunity for clubs to recruit members and to promote themselves to students.

Diabetes Awareness

11/7/16

The ASSC tabled in the Fireside Dining Room to spread awareness about diabetes in honor of diabetes awareness month. They had informational materials as well as blue ribbons to show support.

Native American Heritage Day of Celebration

11/21/16

The ASSC hosted a day of celebration which highlighted the Native American culture with activities and a performance of traditional Native American dances.

District Mixer

12/2/16

A social get-together was hosted by the ASSC to bring the student governments from all three schools in the SMCCD district together. Associated Students from Skyline College, Canada College and College of San Mateo participated in leadership and diversity training while bonding over food and brainstorming ideas for the coming spring semester.

For additional information please contact:

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Skyline College
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**San Mateo County Community College District
ACTUAL EXPENDITURE COMPARISON OF ACADEMIC SALARIES--ACCOUNT CODE 1000**

Page 1

	TOTAL GEN'L FUND EXPENSES 1XXXX only	REGULAR TEACHING SALARIES		HOURLY TEACHING SALARIES		REGULAR NON TEACHING SALARIES	
		AMOUNT	%	AMOUNT	%	AMOUNT	%
2008-2009							
Cañada College	\$9,904,053	\$3,544,538	35.79%	\$4,056,147	40.95%	\$977,734	9.87%
College of San Mateo	\$21,025,803	\$9,527,023	45.31%	\$7,213,197	34.31%	\$1,671,028	7.95%
Skyline College	\$16,510,947	\$6,446,076	39.04%	\$6,449,553	39.06%	\$1,290,645	7.82%
Central Svcs/District Office	\$631,845	\$0	0.00%	\$0	0.00%	\$86,969	13.76%
Total	\$48,072,649	\$19,517,637	40.60%	\$17,718,896	36.86%	\$4,026,376	8.38%
2009-2010							
Cañada College	\$9,683,963	\$3,740,868	38.63%	\$4,033,155	41.65%	\$815,033	8.42%
College of San Mateo	\$20,281,012	\$9,168,526	45.21%	\$6,956,250	34.30%	\$1,711,121	8.44%
Skyline College	\$16,433,139	\$6,342,370	38.59%	\$6,387,439	38.87%	\$1,442,241	8.78%
Central Svcs/District Office	\$1,204,175	\$0	0.00%	\$441,511	36.67%	\$173,649	14.42%
Total	\$47,602,290	\$19,251,764	40.44%	\$17,818,355	37.43%	\$4,142,044	8.70%
2010-2011							
Cañada College	\$8,839,531	\$3,868,844	43.77%	\$2,888,162	32.67%	\$866,088	9.80%
College of San Mateo	\$17,470,185	\$8,923,903	51.08%	\$4,599,288	26.33%	\$1,663,052	9.52%
Skyline College	\$15,064,877	\$6,317,838	41.94%	\$5,200,208	34.52%	\$1,490,781	9.90%
Central Svcs/District Office	\$1,038,171	\$0	0.00%	\$277,950	26.77%	\$212,709	20.49%
Total	\$42,412,764	\$19,110,585	45.06%	\$12,965,608	30.57%	\$4,232,631	9.98%
2011-2012							
Cañada College	\$9,504,948	\$4,154,751	43.71%	\$2,987,837	31.43%	\$947,621	9.97%
College of San Mateo	\$17,648,853	\$9,026,429	51.14%	\$4,578,415	25.94%	\$1,570,880	8.90%
Skyline College	\$15,486,881	\$6,330,003	40.87%	\$5,342,679	34.50%	\$1,505,204	9.72%
Central Svcs/District Office	\$1,057,360	\$0	0.00%	\$417,928	39.53%	\$33,992	3.21%
Total	\$43,698,042	\$19,511,183	44.65%	\$13,326,858	30.50%	\$4,057,697	9.29%
2012-2013							
Cañada College	\$9,943,793	\$4,171,757	41.95%	\$3,390,409	34.10%	\$1,006,771	10.12%
College of San Mateo	\$17,768,589	\$8,815,824	49.61%	\$4,558,772	25.66%	\$1,832,398	10.31%
Skyline College	\$16,811,626	\$6,841,045	40.69%	\$5,564,218	33.10%	\$1,761,224	10.48%
Central Svcs/District Office	\$1,174,073	\$0	0.00%	\$457,096	38.93%	\$85,000	7.24%
Total	\$45,698,081	\$19,828,626	43.39%	\$13,970,495	30.57%	\$4,685,392	10.25%
2013-2014							
Cañada College	\$10,247,632	\$4,520,945	44.12%	\$3,262,439	31.84%	\$961,382	9.38%
College of San Mateo	\$18,665,362	\$8,948,187	47.94%	\$5,168,007	27.69%	\$1,804,152	9.67%
Skyline College	\$18,825,411	\$7,691,971	40.86%	\$6,205,723	32.96%	\$1,791,980	9.52%
Central Svcs/District Office	\$785,355	\$0	0.00%	\$55,271	7.04%	\$87,346	11.12%
Total	\$48,523,760	\$21,161,103	43.61%	\$14,691,440	30.28%	\$4,644,860	9.57%
2014-2015							
Cañada College	\$10,710,403	\$5,095,673	47.58%	\$3,228,160	30.14%	\$883,703	8.25%
College of San Mateo	\$20,330,599	\$9,316,009	45.82%	\$6,261,937	30.80%	\$2,007,636	9.87%
Skyline College	\$20,039,270	\$8,044,694	40.14%	\$6,913,917	34.50%	\$1,944,923	9.71%
Central Svcs/District Office	\$906,074	\$0	0.00%	\$167,004	18.43%	\$96,332	10.63%
Total	\$51,986,345	\$22,456,376	43.20%	\$16,571,018	31.88%	\$4,932,595	9.49%
2015-2016							
Cañada College	\$11,492,967	\$5,485,703	47.73%	\$3,283,493	28.57%	\$931,777	8.11%
College of San Mateo	\$20,040,560	\$9,282,687	46.32%	\$6,099,795	30.44%	\$1,857,344	9.27%
Skyline College	\$19,454,765	\$7,988,894	41.06%	\$6,257,319	32.16%	\$1,782,666	9.16%
Central Svcs/District Office	\$1,263,237	\$0	0.00%	\$144,369	11.43%	\$55,176	4.37%
Total	\$52,251,528	\$22,757,284	43.55%	\$15,784,976	30.21%	\$4,626,962	8.86%

1. Regular Non Teaching Salaries includes counselors, Librarians, Psychologists, Nurses, Coordinators, and other reassigned time
2. Expenditures represent certificated salary expenses in the unrestricted general fund (Fund 1) for all activity centers

**San Mateo County Community College District
ACTUAL EXPENDITURE COMPARISON OF ACADEMIC SALARIES--ACCOUNT CODE 1000**

Page 2

	TOTAL GEN'L FUND EXPENSES 1XXXX only	HOURLY NON TEACHING SALARIES		ACADEMIC ADMINISTRATIVE SALARIES		ACADEMIC SUPERVISORY SALARIES	
		AMOUNT	%	AMOUNT	%	AMOUNT	%
2008-2009							
Cañada College	\$9,904,053	\$131,654	1.33%	\$1,097,819	11.08%	\$96,162	0.97%
College of San Mateo	\$21,025,803	\$628,108	2.99%	\$1,684,106	8.01%	\$302,341	1.44%
Skyline College	\$16,510,947	\$764,700	4.63%	\$1,343,278	8.14%	\$216,695	1.31%
Central Svcs/District Office	\$631,845	\$0	0.00%	\$544,876	86.24%	\$0	0.00%
Total	\$48,072,649	\$1,524,463	3.17%	\$4,670,079	9.71%	\$615,198	1.28%
2009-2010							
Cañada College	\$9,683,963	\$119,100	1.23%	\$866,858	8.95%	\$108,950	1.13%
College of San Mateo	\$20,281,012	\$373,036	1.84%	\$1,766,127	8.71%	\$305,952	1.51%
Skyline College	\$16,433,139	\$610,178	3.71%	\$1,427,006	8.68%	\$223,905	1.36%
Central Svcs/District Office	\$1,204,175	\$69,571	5.78%	\$519,445	43.14%	\$0	0.00%
Total	\$47,602,290	\$1,171,884	2.46%	\$4,579,436	9.62%	\$638,807	1.34%
2010-2011							
Cañada College	\$8,839,531	\$77,926	0.88%	\$999,043	11.30%	\$139,467	1.58%
College of San Mateo	\$17,470,185	\$358,601	2.05%	\$1,702,549	9.75%	\$222,792	1.28%
Skyline College	\$15,064,877	\$467,433	3.10%	\$1,445,633	9.60%	\$142,984	0.95%
Central Svcs/District Office	\$1,038,171	\$33,308	3.21%	\$514,204	49.53%	\$0	0.00%
Total	\$42,412,764	\$937,267	2.21%	\$4,661,430	10.99%	\$505,243	1.19%
2011-2012							
Cañada College	\$9,504,948	\$32,626	0.34%	\$1,122,933	11.81%	\$259,181	2.73%
College of San Mateo	\$17,648,853	\$340,081	1.93%	\$1,748,429	9.91%	\$384,618	2.18%
Skyline College	\$15,486,881	\$694,042	4.48%	\$1,500,122	9.69%	\$114,832	0.74%
Central Svcs/District Office	\$1,057,360	\$61,746	5.84%	\$543,695	51.42%	\$0	0.00%
Total	\$43,698,042	\$1,128,494	2.58%	\$4,915,180	11.25%	\$758,630	1.74%
2012-2013							
Cañada College	\$9,943,793	\$72,959	0.73%	\$1,135,854	11.42%	\$166,043	1.67%
College of San Mateo	\$17,768,589	\$353,385	1.99%	\$1,821,540	10.25%	\$386,669	2.18%
Skyline College	\$16,811,626	\$712,832	4.24%	\$1,729,869	10.29%	\$202,439	1.20%
Central Svcs/District Office	\$1,174,073	\$66,684	5.68%	\$565,294	48.15%	\$0	0.00%
Total	\$45,698,081	\$1,205,859	2.64%	\$5,252,557	11.49%	\$755,151	1.65%
2013-2014							
Cañada College	\$10,247,632	\$58,396	0.57%	\$1,270,193	12.39%	\$174,277	1.70%
College of San Mateo	\$18,665,362	\$422,211	2.26%	\$1,915,297	10.26%	\$407,508	2.18%
Skyline College	\$18,825,411	\$1,086,346	5.77%	\$1,779,676	9.45%	\$269,714	1.43%
Central Svcs/District Office	\$785,355	\$72,561	9.24%	\$570,177	72.60%	\$0	0.00%
Total	\$48,523,760	\$1,639,514	3.38%	\$5,535,344	11.41%	\$851,499	1.75%
2014-2015							
Cañada College	\$10,710,403	\$21,593	0.20%	\$1,556,704	14.53%	\$17,663	0.16%
College of San Mateo	\$20,330,599	\$434,932	2.14%	\$2,092,564	10.29%	\$301,291	1.48%
Skyline College	\$20,039,270	\$494,447	2.47%	\$1,933,708	9.65%	\$566,731	2.83%
Central Svcs/District Office	\$906,074	\$73,125	8.07%	\$594,668	65.63%	\$0	0.00%
Total	\$51,986,345	\$1,024,097	1.97%	\$6,177,644	11.88%	\$885,684	1.70%
2015-2016							
Cañada College	\$11,492,967	\$157,842	1.37%	\$1,542,432	13.42%	\$91,720	0.80%
College of San Mateo	\$20,040,560	\$335,427	1.67%	\$2,132,229	10.64%	\$333,078	1.66%
Skyline College	\$19,454,765	\$626,667	3.22%	\$2,063,752	10.61%	\$735,467	3.78%
Central Svcs/District Office	\$1,263,237	\$105,447	8.35%	\$958,245	75.86%	\$0	0.00%
Total	\$52,251,528	\$1,225,383	2.35%	\$6,696,658	12.82%	\$1,160,265	2.22%

Expenditures represent certificated salary expenses in the unrestricted general fund (Fund 1) for all activity centers

**San Mateo County Community College District
ACTUAL EXPENDITURE COMPARISON FOR THE SMCCCD BY MAJOR BUDGET ACTIVITY**

Page 1

	TOTAL GEN'L FUND EXPENSES	FTES	INSTRUCTION & INSTRUCTIONAL SERVICES			STUDENT SERVICES		
			AMOUNT	%	PER FTES	AMOUNT	%	PER FTES
2008-2009								
Cañada College	\$16,469,244	4,774	\$12,688,927	77.05%	\$2,658	\$2,299,008	13.96%	\$482
College of San Mateo	\$33,254,715	9,354	\$26,778,912	80.53%	\$2,863	\$3,863,920	11.62%	\$413
Skyline College	\$26,669,433	8,139	\$20,987,266	78.69%	\$2,579	\$3,113,514	11.67%	\$383
Central Svcs/District Office	\$30,311,416	0	\$9,058,385	29.88%	\$0	\$0	0.00%	\$0
Total	\$106,704,808	22,267	\$69,513,491	65.15%	\$3,122	\$9,276,443	8.69%	\$417
2009-2010								
Cañada College	\$16,519,183	5,186	\$12,792,917	77.44%	\$2,467	\$2,333,747	14.13%	\$450
College of San Mateo	\$31,501,317	9,483	\$25,149,352	79.84%	\$2,652	\$3,702,548	11.75%	\$390
Skyline College	\$26,211,975	8,852	\$20,789,297	79.31%	\$2,349	\$3,245,316	12.38%	\$367
Central Svcs/District Office	\$34,532,789	0	\$8,480,482	24.56%	\$0	\$341,187	0.99%	\$0
Total	\$108,765,264	23,521	\$67,212,048	61.80%	\$2,858	\$9,622,798	8.85%	\$409
2010-2011								
Cañada College	\$16,572,499	4,764	\$12,616,683	76.13%	\$2,648	\$2,408,129	14.53%	\$505
College of San Mateo	\$31,261,092	8,266	\$25,179,738	80.55%	\$3,046	\$3,573,014	11.43%	\$432
Skyline College	\$26,880,908	8,253	\$21,797,099	81.09%	\$2,641	\$2,919,213	10.86%	\$354
Central Svcs/District Office	\$34,781,850	0	\$9,392,721	27.00%	\$0	\$78,957	0.23%	\$0
Total	\$109,496,350	21,283	\$68,986,240	63.00%	\$3,241	\$8,979,312	8.20%	\$422
2011-2012								
Cañada College	\$17,253,719	4,603	\$12,269,544	67.68%	\$2,666	\$3,352,175	18.49%	\$728
College of San Mateo	\$29,725,875	7,912	\$22,893,040	78.21%	\$2,893	\$4,213,301	14.39%	\$533
Skyline College	\$26,112,579	8,449	\$20,091,160	40.85%	\$2,378	\$3,780,352	7.69%	\$447
Central Svcs/District Office	\$38,115,015	0	\$7,268,389	19.07%	\$0	\$692,690	1.82%	\$0
Total	\$111,207,188	20,964	\$62,522,132	56.22%	\$2,982	\$12,038,517	10.83%	\$574
2012-2013								
Cañada College	\$17,999,903	4,387	\$13,518,910	75.40%	\$3,082	\$2,779,740	15.50%	\$634
College of San Mateo	\$30,793,718	7,685	\$24,020,917	78.97%	\$3,126	\$3,778,708	12.42%	\$492
Skyline College	\$29,143,082	8,168	\$22,584,241	79.27%	\$2,765	\$3,664,768	12.86%	\$449
Central Svcs/District Office	\$36,348,552	0	\$7,077,143	19.47%	\$0	\$714,434	1.97%	\$0
Total	\$114,285,254	20,240	\$67,201,210	58.80%	\$3,320	\$10,937,650	9.57%	\$540
2013-2014								
Cañada College	\$18,787,675	4,204	\$14,109,445	75.10%	\$3,356	\$3,072,553	16.35%	\$731
College of San Mateo	\$30,919,934	7,192	\$24,063,872	77.83%	\$3,346	\$3,615,664	11.69%	\$503
Skyline College	\$31,767,514	7,858	\$24,311,807	76.53%	\$3,094	\$4,233,625	13.33%	\$539
Central Svcs/District Office	\$37,494,776	0	\$7,362,936	19.64%	\$0	\$794,384	2.12%	\$0
Total	\$118,969,899	19,254	\$69,848,061	58.71%	\$3,628	\$11,716,227	9.85%	\$609
2014-2015								
Cañada College	\$19,430,743	4,097	\$14,468,017	81.55%	\$3,531	\$3,274,015	18.45%	\$799
College of San Mateo	\$34,286,291	6,907	\$26,869,025	86.86%	\$3,890	\$4,063,339	13.14%	\$588
Skyline College	\$34,017,280	7,911	\$26,541,551	85.44%	\$3,355	\$4,521,773	14.56%	\$572
Central Svcs/District Office	\$37,175,674	0	\$4,673,421	12.57%	\$0	\$675,083	1.82%	\$0
Total	\$124,909,988	18,915	\$72,552,014	58.08%	\$3,836	\$12,534,210	10.03%	\$663
2015-16								
Cañada College	\$20,687,915	4,051	\$17,127,939	82.79%	\$4,228	\$3,559,976	17.21%	\$879
College of San Mateo	\$33,862,152	6,909	\$29,493,929	87.10%	\$4,269	\$4,368,223	12.90%	\$632
Skyline College	\$36,105,402	7,649	\$31,434,522	87.06%	\$4,110	\$4,670,880	12.94%	\$611
Central Svcs/District Office	\$42,839,404	0	\$7,475,941	17.45%	\$0	\$1,256,512	2.93%	\$0
Total	\$133,494,873	18,609	\$85,532,331	64.07%	\$4,596	\$13,855,592	10.38%	\$745

Notes:

1. Expenditures represent unrestricted general fund (Fund 1) for activity centers 0100 through 6700 only.
2. Instruction/Instructional Services includes activity centers 0100 through 6100
3. Student Services includes activity centers 6200 through 6400

**San Mateo County Community College District
ACTUAL EXPENDITURE COMPARISON FOR THE SMCCCD BY MAJOR BUDGET ACTIVITY**

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	TOTAL GEN'L FUND EXPENSES	FTES	PLANT OPERATIONS			INSTITUTIONAL SUPPORT		
			AMOUNT	%	PER FTES	AMOUNT	%	PER FTES
2008-2009								
Cañada College	\$16,469,244	4,774	\$22,740	0.14%	\$5	\$1,458,569	8.86%	\$306
College of San Mateo	\$33,254,715	9,354	\$89,106	0.27%	\$10	\$2,522,776	7.59%	\$270
Skyline College	\$26,669,433	8,139	\$41,400	0.16%	\$5	\$2,527,253	9.48%	\$311
Central Svcs/District Office	\$30,311,416	0	\$10,479,660	34.57%	\$0	\$10,773,370	35.54%	\$0
Total	\$106,704,808	22,267	\$10,632,906	9.96%	\$478	\$17,281,969	16.20%	\$776
2009-2010								
Cañada College	\$16,519,183	5,186	\$25,665	0.16%	\$5	\$1,366,854	8.27%	\$264
College of San Mateo	\$31,501,317	9,483	\$43,463	0.14%	\$5	\$2,605,954	8.27%	\$275
Skyline College	\$26,211,975	8,852	\$68,909	0.26%	\$8	\$2,108,453	8.04%	\$238
Central Svcs/District Office	\$34,532,789	0	\$11,290,028	32.69%	\$0	\$14,421,092	41.76%	\$0
Total	\$108,765,264	23,521	\$11,428,065	10.51%	\$486	\$20,502,353	18.85%	\$872
2010-2011								
Cañada College	\$16,572,499	4,764	\$24,201	0.15%	\$5	\$1,523,486	9.19%	\$320
College of San Mateo	\$31,261,092	8,266	\$30,638	0.10%	\$4	\$2,477,702	7.93%	\$300
Skyline College	\$26,880,908	8,253	\$74,138	0.28%	\$9	\$2,090,459	7.78%	\$253
Central Svcs/District Office	\$34,781,850	0	\$11,342,390	32.61%	\$0	\$13,967,783	40.16%	\$0
Total	\$109,496,350	21,283	\$11,471,367	10.48%	\$539	\$20,059,430	18.32%	\$943
2011-12								
Cañada College	\$17,253,719	4,603	\$24,201	0.14%	\$5	\$1,607,800	9.32%	\$349
College of San Mateo	\$29,725,875	7,912	\$47,808	0.16%	\$6	\$2,571,726	8.65%	\$325
Skyline College	\$26,112,579	8,449	\$70,384	0.27%	\$8	\$2,170,683	8.31%	\$257
Central Svcs/District Office	\$38,115,015	0	\$11,595,818	30.42%	\$0	\$18,558,118	48.69%	\$0
Total	\$111,207,188	20,964	\$11,738,212	10.56%	\$560	\$24,908,327	22.40%	\$1,188
2012-13								
Cañada College	\$17,999,903	4,387	\$24,927	0.14%	\$6	\$1,676,326	9.31%	\$382
College of San Mateo	\$30,793,718	7,685	\$68,779	0.22%	\$9	\$2,925,314	9.50%	\$381
Skyline College	\$29,143,082	8,168	\$99,638	0.34%	\$12	\$2,794,435	9.59%	\$342
Central Svcs/District Office	\$36,348,552	0	\$13,428,118	36.94%	\$0	\$15,128,857	41.62%	\$0
Total	\$114,285,254	20,240	\$13,621,462	11.92%	\$673	\$22,524,931	19.71%	\$1,113
2013-2014								
Cañada College	\$18,787,675	4,204	\$25,665	0.14%	\$6	\$1,580,010	8.41%	\$376
College of San Mateo	\$30,919,934	7,192	\$78,904	0.26%	\$11	\$3,161,494	10.22%	\$440
Skyline College	\$31,767,514	7,858	\$55,683	0.18%	\$7	\$3,166,399	9.97%	\$403
Central Svcs/District Office	\$37,494,776	0	\$14,123,966	37.67%	\$0	\$15,213,490	40.57%	\$0
Total	\$118,969,899	19,254	\$14,284,219	12.01%	\$742	\$23,121,393	19.43%	\$1,201
2014-2015								
Cañada College	\$19,430,743	4,097	\$27,272	0.14%	\$7	\$1,661,438	8.55%	\$406
College of San Mateo	\$34,286,291	6,907	\$30,985	0.09%	\$4	\$3,322,943	9.69%	\$481
Skyline College	\$34,017,280	7,911	\$57,011	0.17%	\$7	\$2,896,945	8.52%	\$366
Central Svcs/District Office	\$37,175,674	0	\$14,276,028	38.40%	\$0	\$17,551,143	47.21%	\$0
Total	\$124,909,988	18,915	\$14,391,295	11.52%	\$761	\$25,432,468	20.36%	\$1,345
2015-16								
Cañada College	\$20,687,915	4,051	\$25,383	0.12%	\$6	\$2,385,475	11.53%	\$589
College of San Mateo	\$33,862,152	6,909	\$23,099	0.07%	\$3	\$3,433,408	10.14%	\$497
Skyline College	\$36,105,402	7,649	\$85,536	0.24%	\$11	\$3,323,680	9.21%	\$435
Central Svcs/District Office	\$42,839,404	0	\$15,921,746	37.17%	\$0	\$18,185,204	42.45%	\$0
Total	\$133,494,873	18,609	\$16,055,765	12.03%	\$863	\$27,327,767	20.47%	\$1,469

Notes:

- Plant Operations includes activity center 6500
- Institutional Support includes activity centers 6600 through 6700
- Totals do **not** include Ancillary Services in activity centers 6800 through 7000

San Mateo County Community College District
ACTUAL SITE EXPENDITURE COMPARISON BY MAJOR ACCOUNT CODE

Page 1

	TOTAL GEN'L FUND EXPENSES	FTES	PER FTES	ACADEMIC SALARIES 1000			CLASSIFIED SALARIES 2000		
				AMOUNT	%	PER FTES	AMOUNT	%	PER FTES
2008-2009									
Cañada College	\$16,858,542	4,774	\$3,531	\$9,895,460	58.70%	\$2,073	\$3,323,871	19.72%	\$696
College of San Mateo	\$35,493,486	9,354	\$3,794	\$21,025,439	59.24%	\$2,248	\$6,247,000	17.60%	\$668
Skyline College	\$27,329,614	8,139	\$3,358	\$16,508,725	60.41%	\$2,028	\$4,764,004	17.43%	\$585
Central Svcs/District Office	\$30,949,401	0	\$0	-\$574,324	0.00%	\$0	\$9,656,455	31.20%	\$0
Total	\$110,631,043	22,267	\$4,968	\$46,855,300	42.35%	\$2,104	\$23,991,330	21.69%	\$1,077
2009-2010									
Cañada College	\$16,371,172	5,186	\$3,157	\$9,161,495	55.96%	\$1,767	\$3,339,476	20.40%	\$644
College of San Mateo	\$32,524,619	9,483	\$3,430	\$19,335,194	59.45%	\$2,039	\$5,498,324	16.91%	\$580
Skyline College	\$25,941,728	8,852	\$2,931	\$15,541,596	59.91%	\$1,756	\$4,339,379	16.73%	\$490
Central Svcs/District Office	\$35,029,219	0	\$0	\$536,058	1.53%	\$0	\$9,119,804	26.03%	\$0
Total	\$109,866,738	23,521	\$4,671	\$44,574,343	40.57%	\$1,895	\$22,296,983	20.29%	\$948
2010-2011									
Cañada College	\$15,428,060	4,764	\$3,238	\$8,195,558	53.12%	\$1,720	\$3,263,146	21.15%	\$685
College of San Mateo	\$28,399,633	8,266	\$3,436	\$16,404,580	57.76%	\$1,985	\$4,727,520	16.65%	\$572
Skyline College	\$24,243,581	8,253	\$2,938	\$13,978,704	57.66%	\$1,694	\$4,202,011	17.33%	\$509
Central Svcs/District Office	\$36,427,540	0	\$0	\$547,332	1.50%	\$0	\$9,892,321	27.16%	\$0
Total	\$104,498,814	21,283	\$4,910	\$39,126,174	37.44%	\$1,838	\$22,084,998	21.13%	\$1,038
2011-2012									
Cañada College	\$16,668,686	4,603	\$3,621	\$8,971,134	53.82%	\$1,949	\$3,414,481	20.48%	\$742
College of San Mateo	\$28,910,195	7,912	\$3,654	\$16,746,889	57.93%	\$2,117	\$4,864,332	16.83%	\$615
Skyline College	\$25,568,739	8,449	\$3,026	\$14,440,991	56.48%	\$1,709	\$4,326,117	16.92%	\$512
Central Svcs/District Office	\$39,036,312	0	\$0	\$583,947	1.50%	\$0	\$11,237,338	28.79%	\$0
Total	\$110,183,932	20,964	\$5,256	\$40,742,961	36.98%	\$1,943	\$23,842,268	21.64%	\$1,137
2012-2013									
Cañada College	\$19,059,408	4,387	\$443	\$9,396,448	49.30%	\$2,142	\$3,551,163	18.63%	\$809
College of San Mateo	\$33,012,454	7,685	\$4,296	\$16,856,349	51.06%	\$2,193	\$5,548,283	16.81%	\$722
Skyline College	\$30,601,126	8,168	\$3,746	\$15,718,180	51.36%	\$1,924	\$4,983,920	16.29%	\$610
Central Svcs/District Office	\$40,250,426	0	\$0	\$600,426	1.49%	\$0	\$12,119,643	30.11%	\$0
Total	\$122,923,414	20,240	\$6,073	\$42,571,403	34.63%	\$2,103	\$26,203,009	21.32%	\$1,295
2013-2014									
Cañada College	\$18,737,876	4,204	\$4,457	\$9,691,451	51.72%	\$2,305	\$3,670,792	19.59%	\$873
College of San Mateo	\$31,048,646	7,192	\$4,317	\$17,773,084	57.24%	\$2,471	\$5,896,459	18.99%	\$820
Skyline College	\$31,961,155	7,858	\$4,067	\$17,760,758	55.57%	\$2,260	\$5,926,416	18.54%	\$754
Central Svcs/District Office	\$37,213,687	0	\$0	\$573,353	1.54%	\$0	\$13,819,069	37.13%	\$0
Total	\$118,961,364	19,254	\$6,179	\$45,798,646	38.50%	\$2,379	\$29,312,736	24.64%	\$1,522
2014-2015									
Cañada College	\$19,462,367	4,097	\$4,750	\$10,246,309	52.65%	\$2,501	\$3,840,425	19.73%	\$937
College of San Mateo	\$33,203,572	6,907	\$4,807	\$19,538,346	58.84%	\$2,829	\$6,286,123	18.93%	\$910
Skyline College	\$33,578,350	7,911	\$4,245	\$18,886,227	56.25%	\$2,387	\$6,418,142	19.11%	\$811
Central Svcs/District Office	\$37,541,795	0	\$0	\$622,558	1.66%	\$0	\$14,097,972	37.55%	\$0
Total	\$123,786,084	18,915	\$6,544	\$49,293,440	39.82%	\$2,606	\$30,642,662	24.75%	\$1,620
2015-2016									
Cañada College	\$23,246,943	4,051	\$5,739	\$11,492,967	49.44%	\$2,837	\$4,383,651	18.86%	\$1,082
College of San Mateo	\$37,460,530	6,909	\$5,422	\$20,040,560	53.50%	\$2,901	\$6,815,767	18.19%	\$987
Skyline College	\$39,931,536	7,649	\$5,220	\$19,454,765	48.72%	\$2,543	\$7,199,560	18.03%	\$941
Central Svcs/District Office	\$43,896,997	0	\$0	\$933,846	2.13%	\$0	\$13,877,767	31.61%	\$0
Total	\$144,536,006	18,609	\$7,767	\$51,922,138	35.92%	\$2,790	\$32,276,745	22.33%	\$1,734

Notes:

1. Expenditures represent unrestricted general fund (Fund 1) for all activity centers
2. Spreadsheet continued on next page

**San Mateo County Community College District
ACTUAL SITE EXPENDITURE COMPARISON BY MAJOR ACCOUNT CODE**

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EMPLOYEE BENEFITS 3000			SUPPLIES/SERVICES 4000-5000			CAPITAL OUTLAY 6000			OTHER OUTGO 7000		
AMOUNT	%	PER FTES	AMOUNT	%	PER FTES	AMOUNT	%	PER FTES	AMOUNT	%	PER FTES
\$3,001,316	17.80%	\$629	\$621,773	3.69%	\$130	\$0	0.00%	\$0	\$16,122	0.10%	\$3
\$6,314,448	37.46%	\$1,323	\$1,644,068	9.75%	\$344	\$0	0.00%	\$0	\$262,531	1.56%	\$55
\$4,606,975	12.98%	\$493	\$1,238,391	3.49%	\$132	\$21,761	0.06%	\$2	\$189,758	0.53%	\$20
\$9,887,569	36.18%	\$0	\$7,718,039	28.24%	\$0	\$110,596	0.40%	\$0	\$4,151,066	15.19%	\$0
\$23,810,308	21.52%	\$1,069	\$11,222,271	36.26%	\$504	\$132,357	0.43%	\$6	\$4,619,477	14.93%	\$207
\$3,297,091	20.14%	\$636	\$545,580	3.33%	\$105	\$9,966	0.06%	\$2	\$17,564	0.11%	\$3
\$6,545,970	20.13%	\$690	\$1,059,283	3.26%	\$112	\$0	0.00%	\$0	\$85,848	0.26%	\$9
\$4,879,461	18.81%	\$551	\$1,044,322	4.03%	\$118	\$20,574	0.08%	\$2	\$116,396	0.45%	\$13
\$10,241,115	29.24%	\$0	\$7,290,565	20.81%	\$0	\$41,811	0.12%	\$0	\$7,799,866	22.27%	\$0
\$24,963,637	22.72%	\$1,061	\$9,939,750	9.05%	\$423	\$72,351	0.07%	\$3	\$8,019,674	7.30%	\$341
\$3,368,584	21.83%	\$707	\$589,290	3.82%	\$124	\$10,482	0.07%	\$2	\$1,000	0.01%	\$0
\$6,114,237	21.53%	\$740	\$1,153,296	4.06%	\$140	\$0	0.00%	\$0	\$0	0.00%	\$0
\$4,904,335	20.23%	\$594	\$1,126,707	3.09%	\$137	\$30,984	0.13%	\$4	\$840	0.00%	\$0
\$11,145,307	30.60%	\$0	\$9,228,375	25.33%	\$0	\$31,777	0.09%	\$0	\$5,582,428	15.32%	\$0
\$25,532,463	24.43%	\$1,200	\$12,097,668	11.58%	\$568	\$73,243	0.07%	\$3	\$5,584,268	5.34%	\$262
\$3,498,632	20.99%	\$760	\$687,538	4.12%	\$149	\$12,231	0.07%	\$3	\$84,670	0.51%	\$18
\$5,969,524	20.65%	\$754	\$1,297,806	4.49%	\$164	\$278	0.00%	\$0	\$31,366	0.11%	\$4
\$4,873,252	19.06%	\$577	\$1,459,645	5.71%	\$173	\$119,719	0.47%	\$14	\$349,015	1.37%	\$41
\$12,100,395	31.00%	\$0	\$10,390,512	26.62%	\$0	\$26,849	0.07%	\$0	\$4,697,271	12.03%	\$0
\$26,441,803	24.00%	\$1,261	\$13,835,501	12.56%	\$660	\$159,077	0.14%	\$8	\$5,162,322	4.69%	\$246
\$4,081,421	21.41%	\$930	\$651,800	3.42%	\$149	\$34,143	0.18%	\$8	\$1,344,433	7.05%	\$306
\$7,121,539	21.57%	\$927	\$1,000,771	3.03%	\$130	\$20,041	0.06%	\$3	\$2,465,471	7.47%	\$321
\$6,169,146	20.16%	\$755	\$1,761,622	5.76%	\$216	\$44,338	0.14%	\$5	\$1,923,920	6.29%	\$236
\$12,793,602	31.79%	\$0	\$10,263,909	25.50%	\$0	\$45,913	0.11%	\$0	\$4,426,933	11.00%	\$0
\$30,165,708	24.54%	\$1,490	\$13,678,102	11.13%	\$676	\$144,435	0.12%	\$7	\$10,160,757	8.27%	\$502
\$3,498,835	18.67%	\$832	\$730,373	3.90%	\$174	\$14,254	0.08%	\$3	\$1,132,171	6.04%	\$269
\$6,074,563	19.56%	\$845	\$1,233,025	3.97%	\$171	\$71,515	0.23%	\$10	\$0	0.00%	\$0
\$5,765,661	18.04%	\$734	\$2,301,815	7.20%	\$293	\$92,154	0.29%	\$12	\$114,351	0.36%	\$16
\$11,469,149	30.82%	\$0	\$10,231,095	27.49%	\$0	\$121,021	0.33%	\$0	\$1,000,000	2.69%	\$0
\$26,808,208	22.54%	\$1,392	\$14,496,308	12.19%	\$753	\$298,944	0.80%	\$16	\$2,246,522	6.04%	\$117
\$4,154,850	21.35%	\$1,014	\$675,860	3.47%	\$165	\$0	0.00%	\$0	\$521,314	2.68%	\$127
\$7,257,965	21.86%	\$1,051	\$1,102,448	3.32%	\$160	\$793	0.00%	\$0	\$60,868	0.18%	\$9
\$6,955,141	20.71%	\$879	\$1,314,325	3.91%	\$166	\$5,814	0.02%	\$1	\$464,541	1.38%	\$59
\$13,100,041	34.89%	\$0	\$9,399,421	25.04%	\$0	\$108,833	0.29%	\$0	\$750,003	2.00%	\$0
\$31,467,997	25.42%	\$1,664	\$12,492,054	10.09%	\$660	\$115,440	0.09%	\$6	\$1,796,726	1.45%	\$95
\$4,706,459	20.25%	\$1,162	\$657,950	2.83%	\$162	\$0	0.00%	\$0	\$2,005,916	8.63%	\$495
\$7,678,387	33.03%	\$1,111	\$1,290,359	5.55%	\$187	\$46,119	0.20%	\$7	\$1,589,338	6.84%	\$230
\$7,637,096	20.39%	\$998	\$1,424,736	3.80%	\$186	\$20,840	0.06%	\$3	\$4,194,539	11.20%	\$548
\$16,537,763	41.42%	\$0	\$10,574,766	26.48%	\$0	\$522,855	1.31%	\$0	\$1,450,000	3.63%	\$0
\$36,559,705	25.29%	\$1,965	\$13,947,811	31.77%	\$750	\$589,814	1.48%	\$32	\$9,239,793	23.14%	\$497

Notes:

1. Expenditures represent unrestricted general fund (Fund 1) for all activity centers

BOARD REPORT NO. 17-3-101B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nunez, Vice Chancellor of Facilities Planning & Operations, 358-6836
Sue Harrison, Director, General Services 650-358-6879

AUTHORIZATION AND UTILIZATION OF SAVANNA SCHOOL DISTRICT CONTRACT WITH CLASS LEASING, LLC FOR PURCHASE OF A PORTABLE BUILDING FOR A TEAM ROOM AT CAÑADA COLLEGE

Cañada College is in need of team room space to address Title IX compliance issues as well anticipated swing-space needs during upcoming construction. The team room is used for field teams to meet with coaches, review game films, change into uniforms and the like.

At Cañada College, a joint-use team house was installed at the athletic fields for soccer and baseball teams (Board Report 15-7-102B). It will be used as the primary meeting place for the teams during the construction of Cañada College Building 1. The additional team house will be installed as swing space for the conditioning gym/trainer during construction of Cañada College Building 1. Post-construction, it will be turned into additional team room space for the women's athletic program in compliance with Title IX.

Class Leasing, LLC will fabricate the portables to District specifications and install them on shoring. Services ancillary to the installation including site preparation, electrical, data and other necessary hookups will be completed by Blach Construction, the District's Design Build Entity for Canada Building 1N, as part of its make ready work for swing space for the project.

The Savannah School District advertised for and awarded a piggybackable contract to Class Leasing, LLC for provision of modular buildings (Savanna School District Project SSPB#40-06/2015-16). Public Contract Code Section 20652 permits the utilization of the authorized contract of another public agency for purchases by the San Mateo County Community College District, without advertisement of bids. The Savannah School District contract with Class Leasing, LLC provides favorable pricing for the District and meets the public contract code for piggyback purchases. Accordingly, the District wishes to utilize the Savannah School District contract with Class Leasing, LLC for the purchase of these portable buildings.

RECOMMENDATION

It is recommended that the Board authorize utilization of the Savannah School District contract with Class Leasing, LLC for purchase of portable buildings for Cañada College, in an amount not to exceed \$120,331 which includes an allowance for a 10% contingency.

BOARD REPORT NO. 17-3-102B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Aaron McVean, Vice President of Instruction, Interim, Skyline College,
650-738-4321

**APPROVAL OF SOLE SOURCE PURCHASE OF TECHNICAL ASSISTANCE SERVICES
FROM RESEARCH FOUNDATION OF THE CITY UNIVERSITY OF NEW YORK**

On January 25, 2017, the Board accepted funds from the Laura and John Arnold Foundation (Board Report 17-1-7CA) in support of Skyline College's implementation of City University of New York's (CUNY) Accelerated Study in Associate Programs (ASAP). Skyline College wishes to enter into an agreement with Research Foundation of the City University of New York for technical assistance and collaboration on Skyline College's implementation of ASAP. As stipulated in the grant agreement, the contract with Research Foundation of the City University of New York will be in the amount of \$363,025. CUNY is the developer of this model and as such is the sole expert in technical assistance for implementation of a replica of its program. In this instance, a competitive proposal process would not produce an advantage, so we believe that competitive bidding would not apply and the award of this sole source contract to Research Foundation of the City University of New York is in the best interest of the District.

ASAP is an innovative program that has proven to improve graduation rates and student transfer rates into four-year universities. Skyline College will replicate CUNY's ASAP model and will launch in Fall 2018 with an initial cohort of 500 full-time students. ASAP is part of the Skyline College Promise that will provide financial support, intensive academic advising and expedited course scheduling to students.

RECOMMENDATION

It is recommended that the Board approve a sole source purchase of technical assistance services from Research Foundation of the City University of New York to replicate the ASAP model at Skyline College for an amount not to exceed \$363,025.

BOARD REPORT NO. 17-3-103B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Mitchell Bailey, Chief of Staff, (650) 574-6510

RATIFICATION OF PURCHASE AND SALE AGREEMENT FOR 6± ACRES OF REAL PROPERTY AT SKYLINE COLLEGE PARCEL “B”

The 2015 Facilities Master Plan Amendment to the 2011 Facilities Master Plan proposed a faculty/staff housing development at Skyline College. In its project scope, the Environmental Impact Report (EIR) for the 2015 Facilities Master Plan Amendment included the construction of a residential complex at Skyline College with up to 71 housing units on an existing undeveloped approximately 8-acre parcel (Surplus Parcel B), located near the main campus entrance, south of College Drive and east of College Road.

On May 11, 2016, the Board adopted Resolution No. 16-11 declaring its intention to sell approximately 6± acres of real property and to entitle and build 28± apartments for faculty and staff on the adjacent 2± acres Skyline College Parcel “B”. Resolution 16-11 described the terms and conditions for the sale of land for single-family housing and the construction of multi-family housing. On July 13, 2016, District staff made a recommendation to the Board on the most favorable proposal received regarding the sale of Parcel “B” and the Board instructed staff to negotiate a Purchase and Sale Agreement with SummerHill Homes LLC.

On August 27, 2016, the Board approved the Purchase and Sale agreement between SummerHill Homes LLC and the San Mateo County Community College District for the sale of 6± acres of real property and entitlement and construction of 28± apartments for faculty and staff housing on the adjacent 2± acres at Skyline College. Since that time, and until February 24, 2017, SummerHill Homes had been engaged in a feasibility period. Subsequently, the District and SummerHill Homes reached agreement on the final terms and conditions regarding the sale of the property.

RECOMMENDATION

It is recommended that the Board ratify the sixth amendment to the Purchase and Sale Agreement between SummerHill Homes LLC and the San Mateo County Community College District which contains the final terms and conditions for the sale of Parcel B and development of the faculty and staff housing at Skyline College.

BOARD REPORT NO. 17-3-4C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kimberlee Messina, Interim Vice Chancellor, Educational Services and Planning,
358-6887

STUDENT SUCCESS SCORECARD REPORT, 2016

This report summarizes the key momentum points from the California Community Colleges' Chancellor's Office Student Success Scorecard for the SMCCCD colleges and overall for the state of California. The students reflected in this scorecard represent less than 8% of each college's total unduplicated headcount, is cohort based and covers cohorts from 2005-2010.

BOARD REPORT NO. 17-3-5C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance & Operations,
358-6836
Chris Strugar-Fritsch, Director of Capital Projects, 358-7342

**REPORT ON SELECTION PROCESS FOR SKYLINE COLLEGE BUILDING 1N,
NEW CREATIVE ARTS AND SOCIAL SCIENCES, DESIGN-BUILD PROJECT**

The Skyline College Creative Arts and Social Sciences (Building 1N) project provides for demolition and reconstruction of the existing Building 1. The new ~120,000 SF facility will include a new 520-seat main theater, a 60-seat Black Box theater, a 220-seat choral room, music practice rooms, several large lecture halls, an art gallery, sculpture studios, classroom and laboratory facilities for 2D and 3D design studios, photography dark room and laboratory, digital media art studios, art history classrooms, ceramics classroom and studio, and program administrator and faculty offices. This project is very large and complex. The existing structure and site house the campus boiler plant and the campus main point of entry (MPOE) for electrical, gas, water and IT infrastructure. Coordination of demolition and reconstruction activities to ensure continuous utility service to the campus is critical to the delivery of instruction. The new facility will also include highly complex systems, particularly those serving fine and performing arts programs. The project is covered under the approved Program Stabilization Agreement amended by the SMCCCD Board of Trustees on March 16, 2016 (Board Report 16-3-103B) which includes a provision for the Design-Build Entity (DBE) and Building Trades Council to participate in the Trades Introduction Program (TIP) and JobTrain Program.

On February 17, 2016, the Board of Trustees approved staff recommendations for various project delivery methods for the first phase of Capital Improvement Program Phase 3 (CIP3) (Board Report 16-2-102B) which included the Design-Build delivery method for the Skyline College Creative Arts and Social Sciences project. Subsequent to the February Board authorization, staff has conducted a two-step qualifications/best value based selection process consisting of a Request for Statements of Qualifications (RFSOQ #86735) and a Request for Proposals (RFP #86735). San Mateo County Community College District advertised the RFSOQ on October 17, 2016 and received seven Statements of Qualifications (SOQs) from interested Design-Build Entities on November 17, 2016. The SOQs were reviewed using the published scoring criteria and shortlisted to three DBE teams which were sent the RFP on December 5, 2016. The three shortlisted DBE teams were: Hensel Phelps/Steinberg, R&S/ELS, and Turner/Snøhetta/DLR.

All three shortlisted DBEs attended a pre-proposal mandatory conference on December 13, 2016 and two separate confidential meetings in January and February with President Regina Stanback Stroud, Vice President of Administration Eloisa Briones, Vice President of Student Services Angelica Garcia, Interim Vice President of Instruction Aaron McVean, Dean Donna Bestock, Vice Chancellor Tom Bauer, Vice Chancellor José Nuñez, District Facilities Planning and Operations staff, General Services staff, and a representative of Swinerton Management & Consulting. The confidential meetings provided an opportunity for the DBEs to learn more about the design vision, academic programs and operations envisioned for the new building. Each DBE firm submitted their respective proposals on February 27, 2016.

The District's RFP Selection Committee was comprised of representatives from Skyline College, Facilities Planning and Operations, General Services and Swinerton Management & Consulting. The three DBE teams were formally interviewed on March 13, 2016. The selection committee scored the DBEs' proposals using the criteria published in the RFP.

The Turner/Snøhetta-DLR team was the highest scoring team with 92 points. The RFSOQ/P process is a qualifications-based/best value selection in which fees are considered as a part of the evaluation representing 30% of the total points available. The Turner/Snøhetta-DLR fee proposal is not the lowest price; however, it is within less than one point of the two lowest prices and, combined with the technical proposal points, the overall proposal is the highest score.

The budget for the DBE portion of the project is \$114,628,878.00. The project is funded with general obligation bonds from Measure H.

BOARD REPORT NO. 17-3-6C

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Mitchell Bailey, Chief of Staff, (650) 574-6510

DISCUSSION OF 2+2 DEGREE MODEL CONCEPT AT CAÑADA COLLEGE

In 2015, the Public Policy Institute of California issued an alarming publication that confronted the skills gap in California and concluded that by 2030 the state will have a shortage of 1.1 million workers holding a bachelor's degree. Currently, there is no viable statewide post-secondary education plan to fully address this future workforce demand.

San Mateo County is disadvantaged in its attempt to help address this statewide post-secondary skills gap problem because there is no public, four-year university in the county. College students in San Mateo County are finding it increasingly more difficult to enroll at regional California State University campuses because those institutions have severely impacted programs. Additionally, many disadvantaged San Mateo County community college students are unable to further their post-secondary education because of their commuter and place-bound circumstances.

To begin addressing some of the issues facing students and to help alleviate enrollment pressures and related impaction at Bay Area CSUs, Cañada College developed a University Center in 2001. This Center provides students with an opportunity to seamlessly transition from an associate degree to a bachelor's degree with a partner university (in this instance with San Francisco State University) while remaining on the Cañada College campus. The partnership with SFSU has diminished significantly due to repeated years of budget reductions at the university. Cañada College University Center currently has partnerships for limited programs with SFSU, Notre Dame de Namur University and Arizona State University.

To ensure that San Mateo County community college students have full access to in-demand, job-focused academic programs at the baccalaureate level, Cañada College has the capacity to evolve into a true 2+2 degree center with California State University as the partner institution. Under such a model, Cañada College could offer and deliver the first two years (lower division) of a student's academic program (with Cañada faculty), and California State University could be physically located on the Cañada campus and deliver the last two years (upper-division courses) of a student's academic program (with CSU faculty). A student could complete an associate degree and immediately matriculate to the CSU Cañada program to earn a bachelor's degree conferred by the CSU. Additionally, students from the District's three colleges could be guaranteed entry into the CSU Cañada program, creating a steady pipeline of students for the 2+2 program and significantly enhancing the educational attainment level in San Mateo County.