

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES STUDY SESSION
June 8, 2016, 6:00 p.m.
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
 - *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
 - *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
 - *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
 - *Regular Board meetings are recorded; recordings are kept for one month.*
 - *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*
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6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

1-6-1 Approval of the Minutes of the Meeting of May 11, 2016

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

16-6-1A Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

16-6-2A Local 829, Council 57, American Federation of State, County and Municipal Employees (AFSCME), AFL-CIO Initial Contract Proposal to the District

INFORMATION REPORTS

16-6-1C [Discussion of Board Meeting Proceedings](#)

16-6-2C [Update on International Education and Related Housing / Transportation](#)

STATEMENTS FROM BOARD MEMBERS

RECESS TO CLOSED SESSION

Conference with Labor Negotiator
Agency Negotiator: Eugene Whitlock
Employee Organizations: AFT and CSEA

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
May 11, 2016, San Mateo, CA**

The meeting was called to order at 6:04 p.m.

Board Members Present: President Dave Mandelkern, Vice President Thomas Mohr, Trustees Maurice Goodman, Richard Holober and Karen Schwarz, Student Trustee Rupinder Bajwa

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College Interim President Jennifer Hughes, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

President Mandelkern said there was a request that Statements from the Public on Non-Agenda Items be heard immediately after Statements from Executives and Student Representatives. It was moved by Trustee Mohr and seconded by Trustee Schwarz to approve the change in the order of the agenda. The motion carried, all members voting Aye.

President Mandelkern welcomed Trustee Mohr back after his absence due to illness.

MINUTES

It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the minutes of the study session of April 5, 2016. The motion carried, with Trustee Mohr abstaining and all other members voting Aye.

It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the minutes of the joint meeting with the San Mateo County Board of Education of April 20, 2016. The motion carried, with Trustee Mohr abstaining and all other members voting Aye.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo said it is heartwarming to see Trustee Mohr at the meeting. He noted that this will be Student Trustee Bajwa's last meeting as Student Trustee. He said Student Trustee Bajwa has represented students very well and it has been an honor to work with him.

Executive Vice Chancellor Blackwood said the Governor's May Revise will be released on Friday. She said there will not be a significant impact on the District; however, the unfortunate news for others is that the State COLA will be zero.

President Stanback Stroud announced that Jocelyn Vila, Program Services Coordinator in the Financial Aid Department at Skyline College, has been selected by the California Community Colleges Board of Governors to receive a Statewide Classified Employee of the Year award.

District Academic Senate President Bennett said the Senate held an all-day retreat in April, at which they examined the constitutions and bylaws of the District Academic Senate and the local Senates to make sure they are in alignment with the State Senate's Constitution and bylaws. President Bennett said District Academic Senate elections are currently taking place.

Alex Wildman, Vice President of the Associated Students of Cañada College (ASCC), provided a report on activities:

- ASCC had three main initiatives this semester: giving back to the community, emphasis on sustainability, and a strong social justice foundation in events.
- Twelve events were held this semester. Ms. Wildman highlighted Alcohol and Sexual Assault Awareness Week and Human Trafficking Awareness and Action Day.
- ASCC collected data on 800 students' top concerns, which were food options and Wi-Fi access. Students were updated on the positive changes occurring on campus regarding Wi-Fi. Students met with Vice Chancellor Tom Bauer and Pacific Dining staff and, as a result, more vegetarian offerings are now on the menu.
- The Transportation Initiative has been successful, with 6,965 discounted rides being provided this year.

- A student benchmark was met when all student leaders passed their 50-question exit exam on leadership, membership, community, and change.
- Students attended a Leadership Retreat, the National American Student Government Association Conference in New Orleans, and the Statewide General Assembly.

Ms. Wildman said being part of the Student Senate has positively and significantly changed the lives of all those involved. She thanked everyone for their support.

Trustee Schwarz congratulated ASCC for sponsoring the Human Trafficking event. She said some of the same speakers will address the San Mateo County Human Trafficking Awareness Day event on May 14. Trustee Schwarz also congratulated the students on the Transportation Initiative which addresses a major concern.

Trustee Mohr said the work of ASCC is awesome. He said all of the issues addressed in the presentation are critical to the entire community. He said the leadership displayed by the students is extraordinary.

Chancellor Galatolo congratulated Ms. Wildman on her upcoming graduation and asked her to give his best to ASCC President Evelyn Valenzuela who could not attend the meeting due to her work schedule. Chancellor Galatolo asked Ms. Wildman where she will be attending college after graduation. Ms. Wildman said she will attend UC, Berkeley.

President Mandelkern thanked Ms. Wildman for an informative presentation. He wished her the best of luck and said she has been an outstanding representative of the District.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Jing Luan, Provost, International Education, introduced Xiuying Zhang, Principal of the highly respected Hebei International High School in China. Principal Zhang joined the District's High School International Connection program approximately three years ago. Since then, students from Hebei International High School have come to the three Colleges every year. The students have been very successful and have received multiple offers from four-year institutions. Principal Zhang thanked Dr. Luan for introducing her to the Colleges and said she is thankful that the District is providing an opportunity for students from Hebei International High School to study at the three campuses. She invited everyone to visit China to speak about the Colleges and about California.

The following faculty members addressed the Board regarding workload equity: Dave Meckler, Professor of Music at Cañada College; Rebecca Alex, Professor of Fine Arts at College of San Mateo; Sarah Harmon, Spanish instructor at Cañada College; Jacquie Escobar, Counselor at Skyline College; and Steven Lehigh, Professor of Economics at College of San Mateo. In addition, Rosemary Bell, Professor of History at Skyline College, and Bruce Greenstein, Department Coordinator of the Environmental Science Program at Skyline College, sent written statements to the Board on this issue. The speakers highlighted the increased demands on their time. Examples cited included: increase in the use of technology/programs that have to be learned and relearned; increase in administrative duties, including program review, SLOs and STOT training; duties being spread over a smaller faculty population due to a decrease in the number of students enrolled; service on College and District committees; and community outreach. Speakers emphasized that they are extremely dedicated to their students but believe it is becoming more difficult to find a meaningful work/life balance. President Mandelkern thanked the speakers for their comments. He said the Board appreciates the extraordinary efforts of all faculty and staff who contribute to student success.

Alex Walker, a staff member in Assemblymember Phil Ting's office, said he was present to honor Student Trustee Bajwa for his two years of service on the Board. On behalf of Assemblymember Ting, he presented a certificate of recognition to Student Trustee Bajwa. President Mandelkern presented additional certificates to Student Trustee Bajwa from the San Mateo County Board of Supervisors, Congresswoman Jackie Speier, State Senator Mark Leno, and Assemblymember Kevin Mullin.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: COLLEGE FOR WORKING ADULTS AT CAÑADA COLLEGE (16-5-1C)

Gregory Anderson, Vice President of Instruction at Cañada College, said a presentation on the College for Working Adults (CWA) was made to the Board in November 2011 and was well received. He thanked the Board for the opportunity to present a follow-up report. Vice President Anderson introduced CWA students Siosua Vea, Sandra Pethan and Linda Barghi. He also introduced David Johnson, Dean of Humanities and Social Sciences; Kristen Parks, Faculty Coordinator; Jeri Eznekier, Project Director; and Chris Rico, CWA Counselor.

Dean Johnson said the CWA program was created using Measure G funds and is now receiving innovation funds which will be used to enhance and expand the program.

Professor Parks said the first CWA cohort learning community consisted of 22 students. The program currently serves more than 200 students. The program offers a convenient schedule for students who work full-time. It includes guaranteed registration and a fixed curriculum that fulfills all general education requirements, all major requirements, and CSU/IGETC transfer requirements. Students may earn up to three degrees in three years.

Ms. Eznekier said there is continued growth and demand for the CWA program. Partnerships have been built with many non-profit government agencies from San Francisco County to Santa Clara County and many of the students are from outside the District boundaries. The program serves non-traditional students; most are working adults and more than 60% are between 30 and 49 years old.

Mr. Rico said CWA students have higher retention and success rates than the general college population. More than half of the students have a 3.0 or higher GPA and more than 80% of the graduates transfer to a four-year institution.

Ms. Barghi said she was in the second CWA cohort. She said CWA faculty are very dedicated to their students. She said the program helped her gain confidence that she could go back to school and be successful. She said she has just finished her first year at UC, Berkeley.

Mr. Vea said he was in the first CWA cohort. He said he is proud to have earned a degree from Cañada College. He said that prior to entering the program, he tried unsuccessfully for seven years to navigate the college world. He said Cañada College and the CWA program provide the environment in which people can achieve their educational goals.

Ms. Pethan said the consistency and reliability of CWA made it possible for her to graduate from Cañada College without having to disrupt her work schedule. She said that she discovered her passion for education and knowledge while enrolled in CWA. She switched careers and is now a behavioral coach at Carlmont High School. She is also a teacher's aide in the CWA program and just finished her junior year at Humboldt State University.

Trustee Holober congratulated the students and graduates, along with faculty and everyone who made CWA possible. He said the success of the program is impressive and he expects that it will continue to grow. Trustee Holober asked if CWA courses are open to other students. Professor Parks said CWA students are given first priority and other students may enroll in courses that are not filled.

President Mandelkern said he is pleased to hear about CWA students' success and how faculty and staff contribute to that success.

Trustee Mohr said CWA provides an opportunity for people to seek an education and empowers them to do so. He said the program is a model for how the values of the District are being fulfilled. He said the program teaches a great lesson on how to instill students' confidence to be all that they can be. Trustee Mohr recognized Vice President Sarah Perkins who first articulated the need for the program and how it could be offered.

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (16-5-1A)

It was moved by Trustee Holober and seconded by Trustee Goodman to approve the actions in the report. The motion carried, all members voting Aye.

HEARING OF THE PUBLIC ON THE DISTRICT'S INITIAL CONTRACT PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 33 (16-5-2A)

It was moved by Trustee Schwarz and seconded by Trustee Holober to hold the public hearing. The motion carried, all members voting Aye. President Mandelkern declared the public hearing open and asked for questions or comments from the public and from Board members. Hearing none, he declared the public hearing closed.

HEARING OF THE PUBLIC ON THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 33'S INITIAL CONTRACT PROPOSAL TO THE DISTRICT (16-5-3A)

It was moved by Trustee Schwarz and seconded by Trustee Holoher to hold the public hearing. The motion carried, all members voting Aye. President Mandelkern declared the public hearing open and asked for questions or comments from the public and from Board members. Hearing none, he declared the public hearing closed.

APPROVAL OF CONSENT AGENDA

President Mandelkern said the consent agenda consists of board reports 16-5-1CA through 16-5-6CA as listed on the printed agenda. Trustee Holoher asked that item 16-5-1CA be removed from the consent agenda. It was moved by Trustee Schwarz and seconded by Trustee Mohr to approve items 16-5-2CA through 16-5-6CA. The motion carried, all members voting Aye.

RATIFICATION OF STUDENT TRUSTEE PRIVILEGES (16-5-1CA)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to ratify the student trustee privileges. Trustee Holoher, noting that annual ratification is required by statute, asked if there are any changes to the student trustee privileges from the previous year. Chancellor Galatolo said there are no changes. After this discussion, the motion carried, all members voting Aye.

Other Recommendations

CERTIFICATION OF DISTRICT EQUAL EMPLOYMENT OPPORTUNITY FUND ALLOCATION APPLICATION (16-5-1B)

It was moved by Trustee Holoher and seconded by Trustee Mohr to certify the application as detailed in the report. Eugene Whitlock, Vice Chancellor of Human Resources and General Counsel, said the State Chancellor's Office Equal Employment Opportunity Committee, of which he is a member, discussed how to address the increasing diversity gap between faculty and students in California's community colleges. The committee began to examine what community colleges were doing with their equal employment opportunity funds which were being disbursed based solely on FTES. The State Chancellor's Office will increase the amount of funds available; however, in order to receive additional funding beyond the baseline FTES funding, districts will be required to certify that they are taking steps to deal with equal employment opportunities, such as initiatives on diversity, training and recruiting. A new allocation model was developed and is based on nine multiple measures. For the District, the additional funds would be up to approximately \$45,000. Vice Chancellor Whitlock said both he and Chancellor Galatolo have certified the District's application for funding. The Board must also certify the application based on review of the report. Trustee Mohr asked how many of the multiple measures the District has met. Vice Chancellor Whitlock said the District has satisfied all of the multiple measures except number 3 (Incentives). After this discussion, the motion carried, all members voting Aye.

APPROVAL OF SERVICE AWARD FOR 2015-16 STUDENT TRUSTEE (16-5-100B)

It was moved by Trustee Goodman and seconded by Trustee Schwarz to approve the service award as detailed in the report. Trustee Mohr said he has observed many high-quality student trustees over the years. He said Student Trustee Bajwa is one of the best he has observed and is exceptional in his quality of service and insight.

Trustee Schwarz said she believes Student Trustee Bajwa definitely deserves the service award and the accolades he has received. She said she does not remember which College he attends because he represents all District students so well.

Trustee Holoher said it has been a pleasure to serve with Student Trustee Bajwa. He said Student Trustee Bajwa has brought a tremendous amount of class, substance and thoughtfulness to the position.

Trustee Goodman commended Student Trustee Bajwa for his high level of service to all students in the District.

President Mandelkern said it has been a pleasure to serve with Student Trustee Bajwa. He said Student Trustee Bajwa has been an exceptionally diligent student trustee and his thoughtfulness and representation of student concerns has been exemplary. He said Student Trustee Bajwa has demonstrated that he is an exceptional student and human being.

After this discussion, the motion to approve the service award carried, all members voting Aye. In recognition of Student Trustee Bajwa's service, President Mandelkern presented an engraved award to him.

Student Trustee Bajwa said serving as student trustee has been one of the most amazing experiences of his life. He said he was nervous about taking on the responsibility but had a passionate desire to assist and represent his peers. He said he is humbled and honored to have sat on such an exceptional, dynamic and sensitive Board. He thanked each Board member for his/her support and said he will take every lesson he has learned at the District to the four-year institution he attends. Student Trustee Bajwa thanked Chancellor Galatolo and the College Presidents for all they do for students. He also thanked Ginny Brooks for her support during his term.

Student Trustee Bajwa introduced Student Trustee-Elect Dennis Zheng and said he is sure Mr. Zheng will serve the District well. He said Mr. Zheng is the outgoing President of the Associated Students of Skyline College. President Mandelkern said the Board looks forward to working with Student Trustee-Elect Zheng.

ADOPTION OF RESOLUTION NO. 16-9 AUTHORIZING ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES (16-5-101B)

It was moved by Trustee Holober and seconded by Trustee Mohr to adopt Resolution No. 16-9. The motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 16-10 DECLARING THE BOARD'S INTENTION TO SELL APPROXIMATELY SIX ACRES OF REAL PROPERTY AND TO ENTITLE AND BUILD 28± APARTMENTS FOR FACULTY AND STAFF ON THE ADJACENT 2± ACRE SKYLINE COLLEGE PARCEL "B" AND APPOINTMENT OF PROPERTY NEGOTIATORS (16-5-102B)

It was moved by Trustee Schwarz and seconded by Trustee Holober to adopt Resolution No. 16-10. President Mandelkern said this property was declared surplus in 1989 and remains surplus property. The contemplated property is located outside the perimeter of the main campus and is predominantly a hilly site not suitable for campus buildings or fields. In addition, Skyline College still has room to grow due to the acquisition many years ago of the Pacific Heights 15-acre campus directly adjacent to the main campus.

Trustee Holober said this will continue the District's successful traditions of providing faculty and staff housing and of making better use of surplus property and using the revenues to benefit students. President Mandelkern said the District has an admirable record of creating affordable housing that benefits faculty and staff. He said it also benefits the larger community because any additional housing capacity created by the District frees up additional capacity for members of the general public.

Candice Nance, a faculty member at Cañada College, said she lives in the Canada Vista housing development and is very grateful for this opportunity. She said the housing projects at College of San Mateo and Cañada College do not have ADA access beyond the first floor and most of the apartments on the first floor are one bedroom units. She said this makes it difficult for anyone with permanent or temporary disabilities, including her husband who suffered a stroke and has difficulty navigating the stairs. She asked if the housing at Skyline College will include an elevator. Chancellor Galatolo said an elevator is not included in the plans and is not required for two-story buildings. He said there are units on the first floor that are set aside but agreed that the majority are one bedroom units. He said staff and the management company would be happy to work with Professor Nance to try to make accommodations. President Mandelkern said Professor Nance raised an important issue and thanked her for her feedback. After this discussion, the motion carried, all members voting Aye.

APPROVAL OF AGREEMENT WITH ENSHALLAH, INC. TO PROVIDE MARKETING AND PROPERTY NEGOTIATION SERVICES ON THE SALE OF 6± ACRES OF PARCEL B AND THE DEVELOPMENT OF FACULTY AND STAFF HOUSING ON 2 ± ACRES OF PARCEL B (16-5-103B)

It was moved by Trustee Mohr and seconded by Trustee Goodman to approve the agreement as detailed in the report. Trustee Mohr said he appreciates the thorough analysis conducted by staff. He said the agreement appears reasonable in comparison with the other offers that were made. Trustee Schwarz said the District has worked with Enshallah previously and has been pleased with their work. President Mandelkern said it makes sense to process the entitlements through the City of San Bruno before the property is sold. He said he would also like to make sure that the interests of the building trades are represented in the discussions with the City of San Bruno. Chancellor Galatolo said it would not be prudent to discuss any conjecture about a selling price publicly because there will be a competitive process. After this discussion, the motion carried, all members voting Aye.

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH MARGOLIS HEALY FOR A PUBLIC SAFETY SERVICES STUDY (16-5-104B)

It was moved by Trustee Mohr and seconded by Trustee Holober to authorize the agreement as detailed in the report. Trustee Schwarz said it has been some time since this item was first discussed and at that time the discussion focused on armed vs. unarmed security forces on the campuses. She asked if the study will now include other security issues. Executive Vice Chancellor Blackwood said it became apparent that constituent groups were very interested in this issue. She said the concerns expressed regarding armed security forces were significant, such as who would be armed, whether an outside contractor would be engaged, what type of training officers would receive, etc. She said staff felt a broader focus would be appropriate. Chancellor Galatolo said this is a serious and sensitive matter and it is imperative that all stakeholders be included in the process.

President Mandelkern said the safety of students, faculty and staff is the primary concern. He said the question of whether public safety officers should be armed is one issue. He said it is important to study and understand best practices throughout the state and nation. He said it is also important to hear the opinions and voices of all constituents. President Mandelkern said the proposed public safety services study is expensive but he believes it would be money well spent.

President Stanback Stroud said that when the issue of armed vs. unarmed public safety officers was first raised, there was some suspicion that the arming of officers was a foregone conclusion. She said she believes the in-depth study is an appropriate way to address the issue and she has heard positive comments about this approach.

Trustee Holober said the Board previously heard a presentation on the heightened awareness on the part of faculty and staff regarding individuals who exhibit troubling behavior or statements and the role of faculty and staff in reporting such incidents. He asked if this issue will be included in the study. Executive Vice Chancellor Blackwood said this is not included at an in-depth level but the District could ask that it be enhanced. President Mandelkern said he would like the study to include best practices regarding this issue.

Trustee Mohr said very few matters impact campus climate like the issue of public safety. He said many questions were raised and he supports the in-depth study to address them.

Chancellor Galatolo commended Sue Harrison, Director of General Services, and her team for their work. He said Margolis Healy commented that the District's RFP was the best they have ever seen.

After this discussion, the motion carried, all members voting Aye.

APPROVAL OF CONTRACT AWARD TO CAREER LADDERS PROJECT FOR CONSULTING SERVICES FOR COMMON ASSESSMENT, MULTIPLE MEASURES, PATHWAYS AND STRATEGIC PLAN INITIATIVE PROJECTS (16-5-105B)

It was moved by Trustee Mohr and seconded by Trustee Holober to approve the contract award as detailed in the report. Jamillah Moore, Interim Vice Chancellor of Educational Services and Planning, said that, if approved, Career Ladders Project will provide expertise and guidance to support the implementation of the Districtwide Strategic Plan. The services will be provided over a three-year period and will consist of three phases:

Phase 1 – development of cut scores and structure and process for a Multiple Measures program

Phase 2 – development and implementation of a structure and process for a Dual Credit program

Phase 3 – development and implementation of a structure and process for Guided Pathways and Promise programs

Trustee Schwarz asked if Career Ladders Project is local and if they are well versed in Common Core. Vice Chancellor Moore introduced Kris Palmer, Senior Director of Career Ladders Project, and asked her to respond to Trustee Schwarz's questions. Ms. Palmer said Career Ladders Project is a non-profit organization based in Oakland. Their fiscal sponsor is the Foundation for California Community Colleges. They provide technical assistance and support for colleges throughout the state and have worked with the District's three Colleges over the years. They provide evidence and best practices from around the state and country, as well as facilitation and strategic coaching advice for setting up processes of change and reform that are led by the colleges. Ms. Palmer said Common Core offers opportunities for better alignment between high schools and colleges, resulting in students being better prepared for college. She said the effort around dual enrollment in particular will require high school and college faculty to more fully interact and work together.

Trustee Mohr said the reputation of Career Ladders Project is outstanding. He said the issues they will address – Common Assessment, Multiple Measures, Dual Enrollment and Career Pathways – are central to success and completion

and are in keeping with the Strategic Plan. He said he is pleased that the work will be conducted in conjunction with leaders from both the high school college districts.

Trustee Schwarz asked for information about the budget allocation for the project. Vice Chancellor Moore said the project will use innovation funds in addition to funding provided by the District Office and the three Colleges.

After this discussion, the motion carried, all members voting Aye.

APPROVAL OF CONTRACT AWARD FOR MARIE CURIE LOT PROJECT AT COLLEGE OF SAN MATEO (16-5-106B)

It was moved by Trustee Holober and seconded by Trustee Mohr to approve the contract award as detailed in the report. The motion carried, all members voting Aye.

APPROVAL TO REJECT THE BID FOR NEW TEAM ROOM PROJECT AT CAÑADA COLLEGE (16-5-107B)

It was moved by Trustee Schwarz and seconded by Trustee Holober to reject the bid as detailed in the report. The motion carried, all members voting Aye.

RATIFICATION OF CONTRACT AWARD FOR SYNTHETIC TURF REPLACEMENT SOFTBALL FIELD AT COLLEGE OF SAN MATEO (16-5-108B)

It was moved by Trustee Mohr and seconded by Trustee Goodman to ratify the contract award as detailed in the report. President Mandelkern said many other public agencies have been discussing the possible health effects of synthetic turf. He said there will be a community meeting in Burlingame later in the month on this topic.

Trustee Holober asked what the lifetime is for synthetic turf. José Nuñez, Vice Chancellor of Facilities Planning and Operations, said the average life cycle is eight years. He said the life cycle for the District's synthetic turf fields has been ten to eleven years. Chancellor Galatolo noted that it costs forty percent less to replace a field than it does to lay the field for the first time. He said synthetic turf is considerably safer than natural turf and it also provides significant water savings. President Mandelkern said another advantage is the availability of the fields, which is limited with natural turf. Vice Chancellor Nuñez said there are labor and maintenance savings as well.

Trustee Holober said he is aware of the controversy regarding synthetic turf fields. He said this is an issue that the Board might want to look at in the future. Chancellor Galatolo said staff will prepare an information report which will look at both sides of the issue and will include data.

After this discussion, the motion carried, all members voting Aye.

APPROVAL OF REVISION TO BOARD POLICY 7.43, STUDENT FINANCIAL AID PROGRAMS (16-5-109B)

It was moved by Trustee Mohr and seconded by Trustee Holober to approve the revision as detailed in the report. The motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 16-11 IN SUPPORT OF SENATE BILL 1406, CONSTRUCTION-RELATED ACCESSIBILITY: PUBLIC ENTITIES (16-5-110B)

It was moved by Trustee Schwarz and seconded by Trustee Mohr to adopt Resolution No. 16-11. Chancellor Galatolo said this bill addresses issues around the litigious environment, particularly serial litigants. Trustee Holober said the bill requires reporting of settlements to a State board which gathers information related to construction-related accessibility. He said he believes collection of this information is important and he supports the bill. He said the bill strikes a balance between the rights of disabled individuals/members of the public vs. abuses that can take place. Trustee Holober added that he would distinguish this bill from other unsuccessful legislation, which he would oppose as individual trustee, dealing with concepts such as a right to cure.

President Mandelkern said he is a strong supporter of the American with Disabilities Act and of providing access to people with disabilities. He said he believes this is a good bill in terms of gathering data and he finds it unobjectionable.

After this discussion, the motion carried, all members voting Aye.

ADOPTION OF RESOLUTION NO. 16-12 IN OPPOSITION TO ASSEMBLY BILL 2738, AN ACT TO AMEND SECTION 15146 OF THE EDUCATION CODE, RELATING TO SCHOOL BONDS (16-5-111B)

It was moved by Trustee Mohr and seconded by Trustee Holober to adopt Resolution No. 16-12. The motion carried, all members voting Aye. Chancellor Galatolo said Assemblymember Mullin elected not to vote on the bill after hearing the rationale for opposing the bill. At President Mandelkern's request, staff will send a copy of the adopted resolution to Assemblymember Mullin.

ADOPTION OF RESOLUTION NO. 16-13 REGARDING BOARD ABSENCE (16-5-112B)

It was moved by Trustee Schwarz and seconded by Trustee Holober to adopt Resolution No. 16-13. The motion carried, with Trustee Mohr abstaining and all other members voting Aye.

INFORMATION REPORTS

DISCUSSION OF INCREASE IN STUDENT BODY FEE (16-5-2C)

Student Trustee Bajwa said the student populations at the three Colleges have been discussing a potential increase in the student body fee for some time. He said the fee is optional but a high percentage of students pay the fee. He said the three student governments are having trouble finding resources to adequately fund their events. He said insurance costs have skyrocketed, making it difficult to hold certain events on campus. He said some of the increase might be used to help expand the transportation initiative.

Student Trustee Bajwa said the student body fee has not kept up with inflation, need and demand. He said the District Student Council and the student governments at all of the Colleges approved a resolution to increase the student body fee from the current \$8.00 per semester to \$15.00 semester and to add a \$5.00 fee for the summer session. He said the summer session student population is growing and has not been well served.

Dennis Zheng, current President of the Associated Students of Skyline College (ASSC), said ASSC held 45 events this year. They also provide funds for College departmental programs and allocate up to \$500 to each student club, along with issuing student body cards that offer discounts on and off campus. Mr. Zheng said it is difficult to maintain these ASSC activities with the current student body fee. Marlon Gaytan, ASSC Commissioner of Activities, said the events planned by ASSC are all within the scope of social justice, diversity, cultural awareness and cultural fluency. He said an increase in the student body fee would enable ASSC to continue to bring engaging events. He noted in particular the College Lecture Series, citing past speakers Dr. Cornell West and Jose Antonio Vargas. President Mandelkern said he attended the event with Dr. West and found the student interaction with Dr. West to be a shining moment.

Alex Wildman, Vice President of the Associated Students of Cañada College (ASCC), said ASCC is a growing organization, with new clubs being added at almost every meeting as well as events and conferences. She said one service being offered to students with student body cards is free printing, copying and faxing. Ms. Wildman said ASCC is dedicated to serving students and an increase in the student fee would help with their expanding offerings.

President Mandelkern said the analysis was well done and the proposed fee seems reasonable. However, he said the rate of increase might be perceived as burdensome and a more moderate rate of increase might be considered more acceptable. He asked if a student survey regarding a potential fee increase was conducted. Student Trustee Bajwa said a formal survey was not conducted but could be done if the Board wishes. He said the increase was discussed with students through word of mouth by student government representatives, including going into classrooms, and responses were positive. He said it has been many years since the student fee was increased.

Trustee Goodman said the original intent of the student body fee was to provide more services to students. He said the increase would allow more high quality programming to students, including night and summer session students. He said this appears to be reflective of the needs of students and believes it is a good idea as long as students agree.

COMMUNICATIONS

President Mandelkern said there were no communications since the last meeting, with the exception of the two written statements by faculty members noted under Statements from the Public on Non-Agenda Items.

STATEMENTS FROM BOARD MEMBERS

Trustee Goodman welcomed back Trustee Mohr and said the strength he has displayed is to be commended. He thanked Student Trustee Bajwa for his service on behalf of students, the Board and the District. He wished Student Trustee Bajwa

luck in his future endeavors. Trustee Goodman said he provided the welcoming address at the “Fostering College Success” Summit which was held at Skyline College on May 6. Attendees included both foster care professionals and foster care students. Although the San Francisco Foster Youth Higher Education Subcommittee presented the program, individuals from San Mateo County were also present. Trustee Goodman said this presented an opportunity for representatives to consider how they can collaborate to focus on the needs of foster youth and the services that support them through both counties. Trustee Goodman said he also attended the EOPS Transfer and Graduation celebration at Skyline College.

Trustee Mohr said he attended the Ted Kruttschnitt scholarship awards program. Mr. Kruttschnitt provides scholarships to 30 District students in the amount of \$6,000 per year for two years provided they continue to meet requirements. At the event, Mr. Kruttschnitt asked how many of the students had a parent who graduated from college; no students raised their hands. Trustee Mohr said this was a very special moment that highlighted the impact of making it possible for students to get into college and attend full-time. Trustee Mohr said he and his family have received remarkable support, both spiritual and physical, from the Board and from individuals throughout the District. He said this is a manifestation of the kind of caring relationships that have been built in the District over time. He said this has left an imprint on his and his family’s hearts that they will never forget and he thanked everyone for their support.

Trustee Schwarz welcomed back Trustee Mohr. She said it is remarkable but not surprising that a man of his stature and beliefs would come through what he has undergone. Trustee Schwarz wished Student Trustee Bajwa success and welcomed Student Trustee-Elect Zheng. Trustee Schwarz said she attended the Ted Kruttschnitt scholarship awards program. She said she served on the committee that interviewed students for the awards and all of the students indicated that their goal is to earn a degree. Trustee Schwarz said she attended the Progress Seminar at which transportation and housing were major topics. There was also a presentation by Lyft regarding ride sharing and Trustee Schwarz said students might want to look at this as an option at future time. Trustee Schwarz said she also attended the following events: College of San Mateo Scholarship Awards reception; Skyline College KinderCaminata event; Bay 10 Trustee/CEO Dinner; and the San Mateo County School Boards Association presentation on “Success in School: Making the Connection Between Mental Health and Academic Learning.” Trustee Schwarz complimented Skyline College on its Middle College implementation.

Trustee Holober welcomed back Trustee Mohr. He said the Board missed Trustee Mohr’s intellect and wisdom during his absence. Trustee Holober wished Student Trustee Bajwa well and said it has been a privilege to work with him.

President Mandelkern said there are several months during the year in which the Board has only one meeting. He asked if the Board would be interested in considering having two meetings during those months in order to give agenda items the time and attention they deserve.

Trustee Holober said he believes this is worth further consideration. He also suggested that a time could be scheduled for each item so that presenters would know their time allotments. He said this would require a dialogue between the Board President, Chancellor and presenters. President Mandelkern said including scheduled times for items could present a problem if people come at a specific time to hear an agenda item and the meeting is running ahead of schedule.

Trustee Schwarz said the Board does not have an opportunity to consider business items during joint meetings with other agencies and this leads to subsequent longer meetings. She said she prefers more meetings to long meetings and would prefer to schedule an extra meeting during the months in which joint meetings are held. President Mandelkern said he also would prefer to schedule an additional meeting during the month in which the Board holds a joint meeting. Trustee Schwarz said she feels the College Presidents are neglected in terms of making statements during the Statements from Executives portion of the meetings. She also noted that there were several speakers during the Statements from the Public on Non-Agenda portion of the meeting tonight and she said the public has a right to speak.

Trustee Goodman said he believes this item should be placed on an agenda for a discussion and time should be given to staff who want to provide input.

Trustee Mohr said he respects the way the Board takes time to accommodate faculty and staff and welcome important presentations. He said the suggestions just made were made by the three most experienced Board members who have observed the management of meetings over a long period of time and he believes their insight has merit.

Trustee Holober said another element of this issue for the Board is the management of closed session. He said the Board could consider holding the closed session prior to the regular meeting. He said it could also be scheduled for a different evening.

President Mandelkern said Trustee Goodman raised a good point about placing this item on the agenda. He said it will be placed on the agenda as an information item for the next Board meeting.

President Mandelkern welcomed back Trustee Mohr. He said Trustee Mohr's stamina and recovery are nothing short of amazing and are a tribute to his physical and mental character. President Mandelkern thanked Student Trustee Bajwa for his excellent service. He welcomed Student Trustee-Elect. Zheng and said he would like to schedule a time to meet with him. President Mandelkern said he attended the College of San Mateo Scholarship Awards event. He said this is a great time of year as student success is celebrated at all of the Colleges. He recognized the outstanding job that administrators, faculty and staff do to ensure student success. President Mandelkern said he attended the Skyline College President's Council meeting. He noted that the Success Summit for this year is scheduled for September 23. President Mandelkern said he also attended the ribbon cutting for the Base 11 program at Skyline College. He said four Skyline College students have been awarded Base11 paid internships. Over the summer, two of the students will be at CalTech and the other two will be at the Smithsonian National Air and Space Museum in Washington, D.C. President Stanback Stroud said the students have been invited to attend "Shark Tank" as well.

President Mandelkern said he agrees with Trustee Schwarz's earlier comments about investigating the opportunity to use Lyft and/or Uber for ride sharing. He said he believes it would also be worthwhile to compare the cost of providing Uber or Lyft gift certificates to students vs. the cost of the pilot shuttle program at Skyline College.

President Mandelkern said he believes there has been overblown hysteria in the national debate on the use of bathrooms. He said some transgender students are going through a difficult personal time and the District should not be insensitive or exclusionary. He said he believes this is a basic civil rights and human rights issue and he believes people should have the right to use the bathroom of the gender with which they identify.

Student Trustee Bajwa welcomed back Trustee Mohr and said he was missed dearly. Student Trustee Bajwa said he is glad to have been a student in this District which is wonderfully inclusive and shows sensitivity at the state and national levels. He said he hopes he has adequately represented and supported his peers. He thanked the Board for their amazing support during his term.

RECESS TO CLOSED SESSION

President Mandelkern said that during Closed Session, the Board will (1) consider the personnel items listed on the printed agenda, (2) hold a conference with legal counsel regarding two cases of existing litigation as listed on the printed agenda, and (3) hold a conference with Agency Labor Negotiator Eugene Whitlock; the employee organizations are AFT and CSEA.

The Board recessed to Closed Session at 9:28 p.m. and reconvened to Open Session at 11:07 p.m.

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

The meeting was adjourned by consensus at 11:08 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the June 8, 2016 meeting.

Thomas Mohr
Vice President-Clerk

BOARD REPORT 16-6-1A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel
(650) 358-6883

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT

Skyline College

Lasana Hotep Dean, Student Equity and Support Programs Student Services

New full-time, 12-month administrative employment, effective July 11, 2016. This is a new position that was Board approved on March 16, 2016.

B. PUBLIC EMPLOYMENT

1. New Hires

Cañada College

Tessa Noriega Library Support Specialist Academic Support & Learning Technologies

New full-time, 11-month Classified employment, effective May 9, 2016, replacing Michael Ferrari.

David Eck Instructor, Philosophy Humanities & Social Sciences

New Contract I status academic employment, effective August 15, 2016, replacing Frank Young.

Gena Rhodes Psychological Services Counselor Counseling

New Contract I status academic employment, effective August 15, 2016. This position has been vacant and unfunded since June 30, 2003. Gena Rhodes was previously employed in the District as adjunct faculty.

College of San Mateo

Sarah Mangin Instructor, English Language Arts

New Contract I status academic employment, effective August 15, 2016, replacing Jean Mach.

Stephen Heath Instructor, Accounting Business/Technology

New Contract I status academic employment, effective August 15, 2016, replacing Rickey Ambrose. Stephen Heath was previously employed in the District as adjunct faculty.

Rupinder Kaur Instructor, Nursing Math/Science

New Contract I status academic employment, effective August 15, 2016. This position has been vacant and unfunded since June 30, 2005. Rupinder Kaur was previously employed in the District as adjunct faculty.

Natalie Waechter Instructor, Nursing Math/Science

New Contract I status academic employment, effective August 15, 2016, replacing Kaushiki Kapoor.

Godfrey Watson Instructional Aide II Business/Technology

New part-time (48%), 12-month Classified employment, effective May 16, 2016. This position has been vacant and unfunded since June 30, 2003.

Samantha Vargas Program Services Coordinator Business/Technology
(Grant Funded by the City of San Mateo Employment Development Department
and the Small Business Development Center)

New part-time (75%), 12-month temporary classified employment, effective May 23, 2016. This is a new position that was Board approved on March 16, 2016. This temporary position is funded by the City of San Mateo Employment Development Department and the Small Business Development Center.

Skyline College

Jacqueline Espino Staff Assistant Counseling

New full-time, 12-month Classified employment, effective May 9, 2016, replacing Judy Cheung.

Jorge Murillo Program Services Coordinator Counseling

New full-time, 12-month Classified employment, effective May 4, 2016. This position has been vacant and unfunded since August 11, 2010.

C. REASSIGNMENTCañada College

Julie Lamson Sparkpoint Coordinator Counseling

Reassigned from a temporary full-time, 12-month Staff Assistant (UWBA Grant) position (Grade 21 of the Classified Salary Schedule 60) into this full-time position at Grade 27 of the same salary schedule, effective May 12, 2016.

College of San Mateo**Charles Phan**

Senior Accounting Technician

Business Services

Reassigned from a full-time, 12-month Accounting Analyst position (Grade 37 of the Classified Salary Schedule 60) into this full-time, 12-month position at Grade 28A of the same salary schedule, effective May 16, 2016.

District Office**Victoria Lin**

Accounting Analyst

Administrative Services

Reassigned from a full-time, 12-month Senior Accounting Technician position (Grade 28A of the Classified Salary Schedule 60) into this full-time, 12-month position at Grade 37 of the same salary schedule, effective May 16, 2016, replacing Charles Phan.

D. TRANSFER

None

E. CHANGES IN STAFF ALLOCATIONCañada College

1. Recommend a change in staff allocation to add one full-time, 10-month Instructional Aide II position (Grade 22 of the Classified Salary Schedule 60) in the Disability Resource Center, effective June 9, 2016.
2. Recommend a change in staff allocation to add one part-time (48%), 12-month Shipping and Receiving Clerk position (Grade 15 of the Classified Salary Schedule 60) in Operations, effective June 9, 2016.

College of San Mateo

3. Recommend a change in staff allocation to add one full-time, 12-month temporary, externally funded Director of Workforce Development position (Grade 192E of the Academic-Classified Exempt Supervisory Salary Schedule 35) in the Business and Technology Division, effective June 9, 2016. The funding of the position is effective June 9, 2016 through the expiration of the funding.
4. At its meeting on May 11, 2016, the Board approved the creation of a new classification titled "Director of Equity" position (Grade 193E of the Academic/Classified Exempt Supervisory Salary Schedule 35), effective May 12, 2016. The Board also approved a change in staff allocation to add one full-time, 12-month Director of Equity, effective May 12, 2016. A correction is being made to this approved item. This position is a temporary position funded by SSSP, effective May 12, 2016 through the expiration of the funding.

District Office

5. Recommend a change in staff allocation to increase one part-time Program Services Coordinator (KASP) position (1CC003) from 48% of full-time, 12-months to 100% of full-time, 12-months in the San Mateo County Community Colleges Foundation, effective June 9, 2016.

Skyline College

6. Recommend a change in staff allocation to add one full-time, 12-month Cosmetology Program Assistant position (Grade 27 of the Classified Salary Schedule 60) in the Business, Education and Professional Programs Division, effective June 09, 2016.
7. Recommend a change in staff allocation to add one full-time, 12-month Division Assistant position (Grade 24 of the Classified Salary Schedule 60) in Student Services, effective June 9, 2016.

F. PHASE-IN RETIREMENT

None

G. LEAVE OF ABSENCE

None

H. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement**College of San Mateo

Lorrita Ford Director, Library Services Office of the Vice President of Instruction
Retiring effective June 30, 2016 with 14 years of service. Not eligible for District retiree benefits.

David Robinson Professor, Mathematics Math/Science
Retiring as Professor Emeritus, effective May 27, 2016 with 31 years of service. Eligible for District retiree benefits.

Skyline College

Weng-Hwa "Vicky" Feng Child Development Aide III (Master Teacher) Business, Education & Professional Programs
Retiring effective September 5, 2016 with 16 years of service. Not eligible for District retiree benefits.

Catherine Christian-Crowley Admissions and Records Assistant III Enrollment Services
Retiring effective June 2, 2016 with 33.5 years of service. Eligible for District retiree benefits.

2. ResignationSkyline College

Jonathan Paver Dean of Academic Support & Learning Technologies Academic Support & Learning Technologies
Resigned effective May 13, 2016.

Kym Jackson

Professor, Cosmetology

Business, Education
& Professional Programs

Resigning effective June 30, 2016.

Heather Thornton

Admissions and Records Assistant III

Enrollment Services

Resigned effective May 27, 2016.

Michael Urquidez

Program Services Coordinator

Academic Support
& Learning Technologies

Resigning effective June 23, 2016.

I. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS

None

J. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division / Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada College	Business, Design & Workforce	3	07/01/2016	12/31/2016	Fashion Design Program Assistant: Recruitment in FashDesign and Merchandising Dept. at high schools, perform clerical duties, including emailing students, doc creation, marketing material, greet new and continuing clients, assist in classroom, repair of sewing machines. Grant for this program does not allow for a permanent part-time or full-time hires and these positions require technically skilled individuals and training in all aspects of fashion design and merchandising. May work up to 15-20 hours per week.
Cañada College	Science & Technology	1	08/01/2016	12/31/2016	Retention Specialist: Support retention efforts of the MESA program and the STEM Center; work as part of team to support students pursuing STEM majors, including providing workshops and individualized attention related to academics, support services, scholarships and internships.

Cañada College	Theatre Production Technicians	6	07/01/2016	06/30/2017	Theatre Production Technicians: Assist with construction and implementing theatre sets, lighting, sound and other operational aspects of the Theatre Arts Dept. and all college theatre use and events.
College of San Mateo	Library	1	07/01/2016	12/22/2016	Library Support Specialist: Create, interpret, modify and verify bibliographic and other documentation related to print and non-print items into the library's catalog, acquisitions and circulation modules. Perform technical processing on library material and sets up and maintains statistical and other records to monitor and track services and operations. Needed on Saturdays and/or as a substitute when regular permanent employees are on leave.
College of San Mateo	Enterprise Operations/Auxiliary Services	1	06/13/2016	07/22/2016	Office Assistant II: Provide administrative support for the Bay Area Pathways Academy.
College of San Mateo	Enterprise Operations/Auxiliary Services	1	06/01/2016	07/22/2016	Office Assistant II: Provide administrative support for the Bay Area Pathways Academy.
College of San Mateo	Enterprise Operations/Auxiliary Services	1	06/01/2016	07/22/2016	Project Director: Provide administrative support for the Bay Area Pathways Academy.
College of San Mateo	Kinesiology, Athletics and Dance	2	07/01/2016	06/30/2017	Assistant Trainers: Provide part-time assistance when CSM hosts multiple events or large events.
College of San Mateo	Kinesiology, Athletics and Dance	25	07/01/2016	06/30/2017	Assistant Coaches: Provide a variety of duties for all CSM athletic programs, duties to include coaching, recruiting, film needs and record keeping.
College of San Mateo	Kinesiology, Athletics and Dance	6	07/01/2016	06/30/2017	Equipment Manager: Facilitate events for outside rental groups using CSM facilities.
College of San Mateo	Child Development Center	4	07/01/2016	06/30/2017	Child Development Center Aide I: In order to operate the Child Development Center at full capacity, Classified Short Term Child Development Center Aide I positions are needed throughout the year to maintain appropriate numbers of staff in each classroom. Position will assist in the supervision of children and in the planning/implementation of curriculum.

Skyline College	Child Development Laboratory Center	4	07/01/2016	06/30/2017	Child Development Center Aide I: In order to operate the Child Development Center at full capacity, Classified Short Term Child Development Center Aide I positions are needed throughout the year to maintain appropriate numbers of staff in each classroom. Position will assist in the supervision of children and in the planning/implementation of curriculum.
Skyline College	Academic Support & Learning Technologies	5	07/01/2016	06/30/2017	Instructional Aide II: Provide individualized and small group tutorial services to students in specific subject areas (i.e, Math, English, ESOL, Chemistry, Biology, Accounting and Social Science) over the course of a 12 hour day; assist in the presentation of workshops, classroom visits and study groups.
Skyline College	Office of the Vice President of Student Services	1	05/11/2016	06/30/2016	Staff Assistant: Provide temporary administrative support to the VPSS office. Will work 3-4 days per week.
Skyline College	Cashier's Office	2	07/01/2016	12/31/2016	Accounting Technician: 2 part-time staff needed to collect fees, issue parking permits, and perform other cashiering duties during peak registration periods at the beginning of summer, fall and spring semesters. Part-time help also needed to provide Cashier's Office coverage when regular employees are ill or on vacation.
Skyline College	Kinesiology, Athletics & Dance	1	07/25/2016	6/30/2017	Athletic Trainer: Assist with assessing injuries, event coverage, and managing rehabilitation of student-athletes, communicating with coaches, completing and filing paperwork, cleaning, sterilizing/maintaining equipment and supervision of the training room facility.

Skyline College	Student Services/Admissions & Records	3	07/18/2016 01/03/2017 04/03/2017	10/28/2016 03/28/2017 06/30/2017	<p>Admissions and Records Assistant III: Needed during peak registration cycles, as services increase exponentially. Duties include: front desk; admissions phone and email account; correspondence with students, staff and public; collection/processing/scanning/indexing of, registration and confidential documents, prior transcripts and all general documents relating to student records. Assignment is 3 days per week (Mon, Tues, and Thurs).</p>
Skyline College	Global Learning Programs and Services	2	07/1/2016	06/30/2017	<p>Shuttle Driver: Drive District-issued 10 passenger van for various events, programs, meetings, and tours for GLPS Division.</p>

BOARD REPORT NO. 16-6-2A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel,
358-6883

**LOCAL 829, COUNCIL 57
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES
(AFSCME), AFL-CIO
INITIAL CONTRACT PROPOSAL TO THE DISTRICT**

The current collective bargaining agreement between the District AFSCME, Local 829, Council 57 expires on June 30, 2016. The parties wish to negotiate a successor agreement. Government Code Section 3547 (from the “the Educational Employment Relations Act”) provides that

(a) All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

(b) Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

(c) After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

Staff submits the initial proposal to the Board before holding a public hearing on the proposal as required by the Educational Employment Relations Act.

RECOMMENDATION

It is recommended that the Board accept the initial proposal for review and hold a public hearing on the proposal at the next regularly scheduled Board meeting.

May 20, 2016

Eugene Whitlock
San Mateo County Community College District
3401 CSM Drive
San Mateo, CA 94402

Dear Vice Chancellor Whitlock:

AFSCME, Local 829, Council 57 hereby provides written to the District of its intent to begin negotiations for a successor agreement. AFSCME respectfully submits the following initial proposal in accordance with Section 3547 of the Government Code.

The following are items AFSCME would like to update and/or change.

1. Agency Shop
2. Seniority
3. Districtwide Schedule/Shift Re-Bid
4. Reasonable Union Access
5. Release time to attend Union Meetings
6. Vacancies
7. Alternate Work Week
8. Assignments During Large Events
9. Sick Leave Bonus Program
10. Pay
11. Scheduled Overtime
12. Backhoe Differential
13. Longevity Pay
14. Uniform Allowance
15. Rain Gear
16. Medical Premium Cap
17. Consideration of Transfer Requests
18. Posting of Vacant Positions
19. Distribution of Contract
20. Duration: Effective date and reopeners
21. Utility Engineer – Pool
22. Utility Engineer - Mechanic
23. Layoffs, Seniority, Bumping Rights and Re-Employment
24. Other necessary changes to dates, wording, etc. as needed.

Tina Acree

Business Agent
AFSCME Council 57

Mailing Address:

80 Swan Way, Suite 110

Oakland, CA 94621

Office: (650)341-1700 x12

Fax: (650)341-1710



San Mateo County Community College District

June 8, 2016

BOARD REPORT NO. 16-6-1C

DISCUSSION OF BOARD MEETING PROCEEDINGS

There is no printed board report for this agenda item.

San Mateo County Community College District

June 8, 2016

BOARD REPORT NO. 16-6-2C

**UPDATE ON INTERNATIONAL EDUCATION
AND RELATED HOUSING / TRANSPORTATION**

There is no printed board report for this agenda item.