

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES STUDY SESSION**

**Tuesday, April 5, 2016, 6:00 p.m.**

**District Office Board Room, 3401 CSM Drive, San Mateo, CA 94402**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are recorded; recordings are kept for one month.*
- *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

---

**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

16-4-1      [Approval of the Minutes of the Board Meeting of March 16, 2016](#)

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

16-4-1A      [Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

16-4-2A      [Approval of Re-Employment of Contract and Regular Faculty for the 2016-17 Academic year](#)

16-4-3A      [District's Initial Contract Proposal to California School Employees Association, Chapter 33](#)

16-4-4A      [California School Employees Association, Chapter 33 Initial Contract Proposal to the District](#)

## **Other Recommendations**

16-4-1B [Vote to Elect Members to the California Community College Trustees \(CCCT\) Board](#)

## **STUDY SESSION**

16-4-1C [Update on Community, Continuing and Corporate Education](#)

## **STATEMENTS FROM BOARD MEMBERS**

### **RECESS TO CLOSED SESSION**

1. Conference with Legal Counsel Regarding One Case of Existing Litigation: Grigorescu vs. San Mateo County Community College District, Case # CIV 536764, San Mateo County Superior Court
2. Conference with Real Property Negotiator Regarding Disposition of Property and Terms of Payment  
Property: Parcel of Land on Skyline College Campus  
Negotiating Party: Ron Galatolo
3. Conference with Labor Negotiator  
Agency Negotiator: Eugene Whitlock  
Employee Organization: AFT

### **RECONVENE TO OPEN SESSION**

### **ANNOUNCEMENT OF CLOSED SESSION ACTIONS TAKEN**

### **ADJOURNMENT**

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
March 16, 2016, San Mateo, CA**

**The meeting was called to order at 6:03 p.m.**

**Board Members Present:** President Dave Mandelkern, Trustees Maurice Goodman, Richard Holober and Karen Schwarz, Student Trustee Rupinder Bajwa

**Others Present:** Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College Interim President Jennifer Hughes, District Academic Senate President Diana Bennett

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**MINUTES**

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the minutes of the Regular Meeting of February 17, 2016. The motion carried, all members present voting Aye.

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the minutes of the Board Retreat of March 5, 2016. The motion carried, all members present voting Aye.

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

Chancellor Galatolo reported that Vice President Tom Mohr is recovering well from surgery and received a positive pathology report. He asked that everyone keep Trustee Mohr in their thoughts. Chancellor Galatolo said he attended the annual Community College League of California CEO Symposium. Accreditation was a key agenda item and, after a lengthy discussion, the CEOs agreed to form two working groups. The first will work immediately with the Accrediting Commission for Community and Junior Colleges (ACCJC) to address issues and improve the overall operations of the ACCJC in the near term. The second will be a long-term working group which will examine alternate methods of seeking accreditation. Chancellor Galatolo said he will keep the Board informed on this issue.

Skyline College President Stanback Stroud said there was lively discussion at the CEO Symposium about the Trailer Bill language on workforce development. The 2016-17 State budget allocates \$200 million in ongoing funds to support career/technical education. The Trailer Bill language creates a regional structure that would distribute funds to colleges. The new program moves to performance based funding in future years. President Stanback Stroud said the CEOs participating in the discussion took the position that the funds should go directly to the colleges. The group also agreed that while the colleges intend to meet performance standards, the process should not be bogged down by using a performance accountability model for funding.

Executive Vice Chancellor Blackwood said the District won its appeal on the collective bargaining mandated costs claim for the period July 1999 – June 2002 and the State has reinstated all costs claimed, totaling just over \$1 million. The State has already paid \$350,000 and the remainder will likely be counted against the \$10 million grant allocated to the District this year.

District Academic Senate President Bennett said the Senate will hold an all-day retreat in April. Discussion topics will include (1) a review of the bylaws and constitutions of the District and College Senates and (2) collegial consultation regarding Board Policy 6.13, Curriculum Development, Program Review, and Program Viability.

**BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: SUPPORTING VETERANS AT SKYLINE COLLEGE (16-3-8C)**

Sarah Perkins, Vice President of Instruction, said Skyline College is honored to serve its veterans. She said the Veterans Resource Center opened in its current location in 2012 and now has a full-time Program Services Coordinator. Skyline College works with veterans to make sure they do not have to face the challenges of returning to college on

their own. The College is committed to helping students make the best possible choices by providing maximum assistance, guidance and support. Skyline College is a participant in the Principles of Excellence program of the U.S. Department of Veterans Affairs.

Will Minnich, Dean of Enrollment Services, said that more than 30,000 veterans reside in San Mateo and San Francisco Counties. Approximately 300 self-identified veterans and 180 self-identified dependents of veterans are enrolled at Skyline College. Males comprise 75% of the veteran student population. Part-time students comprise 77% of this population. Only 44% of the part-time students retain from term to term while nearly 100% of the full-time students retain. In terms of student equity, veterans have been identified as a target audience. Veterans represent 2% of the Skyline College population and 5% of the population in the community at large.

Gina Ciardella, Program Services Coordinator, said the Veterans Resource Center provides a community and network of support. It offers a dedicated space for students to gather and an increasing amount of technology. The College works with the VA Work-Study Program to enable students to work in the Center. Over the last year, Skyline College has grown its services and programs for veterans by hosting community partners on campus, such as a monthly speakers series. Campus and community wide events are also held. There is collaboration with local veterans organizations including the American Legion and Veterans of Foreign Wars. Dean Minnich noted that resources are available to veterans in the community who are not Skyline College students. During the last year, the Associated Students of Skyline College and the Veterans Club sponsored the Vietnam War Memorial “Wall that Heals” at the Golden Gate National Cemetery. Future plans include additional programs and services on and off campus, continued collaboration among all three District Colleges, and continued outreach activities.

Dean Minnich said there is a need for well-integrated technology to enable staff and faculty to know students well. He said current students have to repeat their stories over and over again, e.g. to Student Services, Academic Counseling, EOPS, etc.

President Mandelkern thanked the presenters. He said he attended the opening of the Veterans Resource Center in its current location in 2012 and noted that it has come a long way. He said it is very much appreciated in the veteran community.

Trustee Schwarz said she agrees with the need for technology that will help with the issue of students having to repeat their stories in various departments and programs. She said she is pleased that the three Colleges are collaborating with each other to serve veterans.

#### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

#### **NEW BUSINESS**

#### **APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (16-3-1A)**

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the items in board report 16-3-1A. The motion carried, all members present voting Aye.

#### **ADOPTION OF RESOLUTION NO. 16-6 AND RESOLUTION NO. 16-7 APPROVING RETIRED ANNUITANT AGREEMENTS (16-3-2A)**

It was moved by Trustee Schwarz and seconded by Trustee Goodman to adopt Resolutions 16-6 and 16-7. Trustee Holober pointed out a typographical error with regard to the amount of hourly compensation for an annuitant. With the understanding that this will be corrected, the motion carried, all members present voting Aye.

#### **APPROVAL OF CONSENT AGENDA**

President Mandelkern said the consent agenda consists of board reports 16-3-1CA through 16-3-3CA as listed on the printed agenda. It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the items on the consent agenda. The motion carried, all members present voting Aye.

## **Other Recommendations**

### **VOTE TO ELECT MEMBERS TO THE CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD, 2016 (16-3-1B)**

It was moved by Trustee Holober and seconded by Trustee Goodman to discuss the list of candidates and vote on a roster of candidates. Trustee Holober suggested that this item be tabled until the study session of April 5 to allow an opportunity for Trustee Mohr to provide feedback. The Board agreed with this suggestion. Any feedback provided by Trustee Mohr will be provided at the open meeting on April 5.

### **ACCEPTANCE OF 2015-16 MID-YEAR BUDGET REPORT AND APPROVAL OF BUDGETARY TRANSFERS AND INCOME ADJUSTMENTS FOR THE PERIOD ENDING DECEMBER 31, 2015 (16-3-100B)**

It was moved by Trustee Holober and seconded by Trustee Goodman to accept the budget report and approve the budgetary transfers and income adjustments. The motion carried, all members present voting Aye.

### **APPROVAL OF SOLE SOURCE PURCHASE OF WEB CONTENT MANAGEMENT SOFTWARE (OUCAMPUS) FROM OMNIUPDATE (16-3-101B)**

It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the purchase as detailed in the report. The motion carried, all members present voting Aye.

### **APPROVAL OF REVISIONS TO BOARD POLICIES: 1.10, DUTIES AND RESPONSIBILITIES OF THE BOARD; 1.20, DUTIES OF OFFICERS; AND 8.27, RECORDS RETENTION AND DESTRUCTION (16-3-102B)**

It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the revisions as detailed in the report. The motion carried, all members present voting Aye.

### **AUTHORIZATION TO AMEND PROGRAM STABILIZATION AGREEMENT (16-3-103B)**

It was moved by Trustee Holober and seconded by Trustee Schwarz to authorize the amended agreement as detailed in the report. Karen Powell, Executive Director of Facilities Planning and Operations, said staff collaborated with the San Mateo County Building and Construction Trades Council and believes a good agreement has been reached.

James Ruigomez, Business Manager/Executive Director of the San Mateo County Building and Construction Trades Council, said the Board is setting a precedent for good policy. He said PLAs have proven to get jobs completed on time and on budget. He said the District has had a PLA in place since 2003 and it has worked well. He thanked the Board for their continued commitment to the working class families of San Mateo County.

Trustee Holober said the Board received an email this afternoon from Eric Christen, Executive Director of the Coalition for Fair Employment in Construction. Mr. Christen said the Board is taking up the most controversial issue in the construction industry without having had any discussion. He asked that the Board hold off on approving the amended PLA. Trustee Holober said this is not a new or unexplored topic. He said the Board studied this at length prior to adopting the original PLA thirteen years ago. The PLA was also discussed during a July 2015 meeting, at which time scholarly research on both sides of the issue was presented. Trustee Holober said this would have been an excellent time for individuals to address the Board. He said it is important to note that the District has had a long and successful track record with the PLA. He said he was happy to have proposed a PLA at the time the District began major construction and he is pleased that it is being brought to the Board for renewal.

Trustee Schwarz said she appreciates the cooperation between the District and the Building and Construction Trades Council. She said she also appreciates that the amended PLA takes graduates of the Trades Introduction Program (TIP) into consideration.

President Mandelkern said he disagrees with Mr. Christen's assertion that the Board is considering making a hasty decision without due consideration. He said that in addition to exploring all sides of the issue when presented with scholarly research, the Board also received a presentation from a cost estimating consultant from Leland Saylor Associates who addressed incremental costs, if any, due to a PLA. President Mandelkern said very high quality work has been delivered on time and on budget with the previous PLAs. He said he is proud that the District has utilized local labor who, along with their families, can enjoy with pride the work they have completed on the campuses. He said

he is enthusiastic about approving the amended PLA. After this discussion, the motion carried, all members present voting Aye.

**ADOPTION OF RESOLUTION NO. 16-8 IN SUPPORT OF PROPOSITION 30 EXTENSION (16-3-104B)**

It was moved by Trustee Holober and seconded by Trustee Goodman to adopt Resolution No. 16-8. The motion carried, all members present voting Aye.

**INFORMATION REPORTS**

**REVISION OF BOARD PROCEDURES 2.12.1, WHISTLEBLOWER PROTECTION AND 8.55.1, DOMESTIC CONFERENCE AND TRAVEL EXPENSES (16-3-9C)**

President Mandelkern said the Board does not vote to approve administrative procedures. He said these revised procedures are being presented for discussion and Board input. Maxine Turner, a member of the public, asked for clarification on the meaning of per diem expenses; when the purchase of alcohol may be included; and which employees are permitted to charge the purchase of alcoholic beverages to the District. She said the paragraph on “Lavish or Extravagant Spending” is very general and she believes it should be defined more clearly. She said she does not believe the community supports using taxpayer dollars to purchase alcoholic beverages. Executive Vice Chancellor Blackwood explained that a per diem is a maximum daily amount allowed for meals which may be claimed in lieu of submitting receipts. She said purchase of alcoholic beverages may be appropriate when employees dine with business partners, vendors, donors or potential donors. It is anticipated that only senior administrators (Vice Presidents, Vice Chancellors, Presidents and Chancellor) will have this sort of business meal and any others must be preapproved by the appropriate senior administrator.

The Board held an extensive discussion on the Domestic Conference and Travel Expenses procedure; discussion points included:

- The Board and the District try to be very good guardians of the public trust and public funds. The guidelines in the procedure are the same as those set by governmental agencies, including the IRS.
- Pros and cons of using per diem for meal reimbursement. It was noted that the majority of employees use procurement cards which requires that receipts be provided.
- Expense reimbursement should allow employees to live at the same standard as when at home.
- Whether purchase of alcoholic beverages should be allowed in any situation. If so, should be for limited occasions as noted above. Suggestion to clarify the concept of a business meal and to set the level of those permitted to purchase alcoholic beverages to senior administrators. Also suggestion to consider a not-to-exceed amount for alcohol.
- Important to note that the occasions on which alcohol are purchased are rare and should not be blown out of proportion.
- In the section on lodging which states that an overnight stay is not allowed if the destination is within a 100 mile radius from the traveler’s work address, add “or home address” since employees sometimes leave from their homes. Also consider whether 100 mile radius is the appropriate distance.

Executive Vice Chancellor Blackwood said she will incorporate the Board’s comments into the procedure.

Trustee Holober asked for clarification of “improper conduct” as used in the Whistleblower Protection procedure. He said people’s interpretations of what is improper may vary. President Mandelkern said an example might be abuse of the purchase of alcoholic beverages outside of the appropriate occasions outlined above, which would not be illegal but would be improper. He said he believes the intention is to expand the definition of reportable activities, which previously included only unlawful activities, in order to encourage reporting. Chancellor Galatolo agreed; he said an individual may report conduct he/she believes is improper and the ensuing investigation will determine whether the conduct was in fact improper. President Mandelkern asked if a whistleblower will be protected even if the conduct is deemed to have not been improper. Chancellor Galatolo said he believes a whistleblower will be protected from retaliation in any case.

**DISCUSSION OF DISTRICT ELECTIONS (16-3-10C)**

President Mandelkern said the Board discussed district elections at the recent Board retreat as well as several meetings in the past. The Board invited William Tunick of the Dannis Woliver Kelley law firm to present an update on the California Voting Rights Act (CVRA) as it pertains to elections for the District Board of Trustees.

Mr. Tunick said the CVRA was enacted in 2002 in response to difficulties using the Federal Voting Rights Act to challenge voting systems. He said the CVRA does not prohibit all at-large elections. It states that “an at-large method of election may not be imposed or applied in a manner that impairs the ability of a protected class to elect candidates of its choice or its ability to influence the outcome of an election, as a result of the dilution or the abridgment of the rights of voters who are members of a protected class. . .” There are three requirements which must be met to find a violation of the CVRA: (1) an at-large election system, (2) racially polarized voting, and (3) a protected class which is not able to elect candidates or influence elections. Multiple cases around the State have been settled, including the County of San Mateo which settled in 2012 and now elects supervisors by district. Most cases have not gone to trial and there has been no successful defense of a CVRA challenge.

Mr. Tunick said six community college districts have voluntarily transitioned to by-trustee area elections since 2013. He said he believes approximately half of California community college districts currently hold by-trustee area elections.

Mr. Tunick said the CVRA applies to the District since it uses at-large elections. The County of San Mateo lawsuit suggests a basis for a potential challenge. If a challenge is successful, the District could be liable for substantial attorneys’ fees and a court could draw trustee areas. Transition to by-trustee area elections could immunize the District. The District’s options are to: (1) continue to use the current at-large election system, (2) work with a demographer to conduct a comprehensive study to evaluate racially polarized voting and election history, and (3) transition to by-trustee area elections and adopt trustee area boundaries.

Mr. Tunick outlined the procedure to transition to by-trustee area elections:

- Hold two public hearings
- Conduct the AB 684 approval process: District Board adopts transition and draws boundaries; Board of Governors approves transition
- Option to have between five and nine seats and/or “top two” primary (no community college district uses a “top two” primary)
- No election requirement to ratify changes

Mr. Tunick said the District has approximately 715,000 residents and districts would range from 136,000 to 150,000. Line drawing would follow traditional redistricting criteria (population equality, contiguous, compact) to preserve communities of interest and follow the Federal Voting Rights Act to protect minorities. A new election system would take effect at the next election in November 2017, beginning with those facing re-election. There would be no impact on current Board members who would continue to serve their remaining terms. Incumbent Board members would need to reside within a trustee area to be re-elected. Board stability could be a factor considered when drawing boundaries.

Mr. Tunick said potential next steps would be to engage a demographer to conduct the area-drawing process; hold public hearings; adopt a resolution and proposed trustee areas; and submit the transition to the Board of Governors for approval in time for the November 2017 election.

President Mandelkern said his recollection is that when district elections were discussed previously, a comprehensive study on racially polarized voting was not done; however, the data presented showed that Daly City was the only area of the County which had a protected class (Asian) that held a majority/minority position. Trustee Holober said that the Board started with the premise that, for various public policy reasons not limited to the CVRA, a move to district elections was potentially the right thing to do; therefore, a lengthy racially polarized voting analysis was not done.

Trustee Holober said he knows of one southern California community college district that uses hybrid elections, with some single and some multi trustee areas. Mr. Tunick said he does not believe this approach eliminates the risk of a CVRA challenge.

President Mandelkern said the Board held at least four public hearings in various locations when considering a move to district elections previously. The Board engaged a demographer, was presented with a series of drawn and revised maps, considered the makeup of the Board at the time, and weighed options. A resolution “establishing trustee areas from which District Governing Board members will be elected and approving the election of such Board Members in a By-Trustee area election process” was defeated by a 3-2 vote in March 2013. President Mandelkern said that if the

Board chooses to move forward at this time, it must coordinate timing with the local elections office and the Board of Governors. He said a transition would have to be submitted to the Board of Governors by March 2017.

Trustee Schwarz said she was not comfortable with the demographer engaged previously and would like to consider other options. Mr. Tunick said he will forward the names of demographers who engage in this work regularly.

Trustee Holober said that before moving forward, it might be worthwhile to get a sense of whether Board members believe a move to district elections is the right thing to do. He said he believes it is good public policy and would also make it easier for people to run for office in terms of campaign costs.

Trustee Schwarz said she is open to discussion on the issue. She said she believes there are some pitfalls associated with by-trustee area elections, such as the potential for Board members to focus only on their area and not consider the entire District. She said, however, that there are other reasons to move forward. President Mandelkern said he believes Trustee Schwarz's concern is reasonable, but he believes the Board has demonstrated the ability to look at the interests of the entire County.

Trustee Goodman said he believes a move to by-trustee area elections is good public policy. He said he appreciates the Board honoring his request to reconsider doing so.

President Mandelkern said he also believes moving to by-trustee area elections is the right thing to do. He said the Board may want to explore the possibility of expanding the number of Board members to seven or nine in consideration of issues such as Coastside representation. He said it would be better to revisit the issue with all five Board members and he is hopeful that Trustee Mohr will be back in the not-too-distant future.

The Board agreed to move forward without forming a subcommittee. The Board will consider engaging a demographer from the list that Mr. Tunick will provide and will schedule future discussions on district elections.

### **COMMUNICATIONS**

President Mandelkern said the Board received several emails and letters from candidates seeking election to the CCCT Board, seeking the Board's support. The Board also received an email referenced earlier regarding the proposal to approve the amended Program Stabilization Agreement.

### **STATEMENTS FROM BOARD MEMBERS**

Trustee Goodman said he sends his best wishes and prayers to Trustee Mohr and his family as they go through this challenging time.

Trustee Schwarz referred to an article in the *Part-Timer* magazine stating that many part-timers are unable to attend safety and emergency preparedness trainings offered on their campuses. She said she would be interested in knowing how the District accommodates part-timers in this regard. Trustee Schwarz said she was invited by the League of Women Voters to participate in a panel discussion on what the UCs, CSUs and community colleges are doing in terms of higher education. College of San Mateo Professor Jon Kitamura and a middle college student were also on the panel. She said the value of middle college was reinforced and Professor Kitamura spoke eloquently, representing College of San Mateo well. Trustee Schwarz said the San Mateo County School Boards Association (SMCSBA) will hold a dinner meeting on March 21 on "Human Trafficking in Our Own Backyard, What this Means for our Public Schools." Chancellor Galatolo introduced Bill Woods, the District's new Director of Public Safety, who is an expert on human trafficking. Trustee Schwarz said the SMCSBA will also hold a conference on March 29 on "Success in School: Making the Connection Between Mental Health and Academic Learning." Trustee Schwarz complimented Skyline College on its 4<sup>th</sup> Annual Middle School Outreach Project. She said it is important to expose students to college and careers at a young age.

Trustee Holober said a ballot measure that will be on the November ballot could have an impact on the District's medical costs and potentially result in significant cost savings. The measure would require agencies such as CalPERS to pay no more for drugs than the Veterans Administration pays. The VA has privately negotiated discounts but the discounts are secret, so there are issues regarding how that information would be accessed. Trustee Holober said the Community College League of California will likely weigh in on the measure and the Board might want to consider taking a position as well.

Student Trustee Bajwa said he, along with other College of San Mateo students, will attend a United States Student Association conference in Washington, D.C. Meetings are planned with Senators Barbara Boxer and Diane Feinstein and Congresswomen Jackie Speier and Anna Eshoo. Student Trustee Bajwa wished Trustee Mohr a speedy recovery.

President Mandelkern said Trustee Mohr is greatly missed. He said he and his family wish Trustee Mohr a speedy recovery. President Mandelkern said he looks forward to the Skyline College President's Breakfast to be held tomorrow morning. He said record attendance is expected.

**RECESS TO CLOSED SESSION**

President Mandelkern said that during closed session, the Board will hold a conference with the District Labor Negotiator; the employee organizations are AFT, AFSCME and CSEA.

The Board recessed to Closed Session at 8:35 p.m. and reconvened to Open Session at 9:14 p.m.

**ADJOURNMENT**

The meeting was adjourned by consensus at 9:15 p.m.

Submitted by

Ron Galatolo  
Secretary

Approved and entered into the proceedings of the April 5, 2016 meeting.

Dave Mandelkern  
President

**BOARD REPORT 16-4-1A**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel  
(650) 358-6883

**APPROVAL OF PERSONNEL ITEMS**

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

**1. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT**

None

**2. PUBLIC EMPLOYMENT**

**1. New Hires**

**District Office**

<b>Alison Wan</b>	Programmer Analyst	ITS
-------------------	--------------------	-----

New full-time, 12-month Classified employment, effective April 4, 2016. This is a vacant position.

<b>Aung Linn</b>	Programmer Analyst	ITS
------------------	--------------------	-----

New full-time, 12-month Classified employment, effective March 28, 2016. This is a vacant position.

<b>Yuri Goda</b>	Intensive English Program Coordinator	Chancellor's Office/ Auxiliary Services
------------------	---------------------------------------	--

New full-time, 12-month Classified employment, effective March 18, 2016. This is a new position that was Board approved on February 17, 2016.

<b>Kimberlee Go</b>	Accounting Technician	Administrative Services
---------------------	-----------------------	-------------------------

New full-time, 12-month Classified employment, effective April 25, 2016. This is a new position that was Board approved on January 13, 2016.

**Skyline College****Maria (Jackie) Flores Diaz**

Division Assistant

Counseling

New full-time, 12-month Classified employment, effective March 23, 2016, replacing Herlene Grace Beltran.

**3. REASSIGNMENT**

None

**4. TRANSFER**

None

**5. CHANGES IN STAFF ALLOCATION****District**

1. Recommend a change in staff allocation to add one-full-time, 12-month Project Coordinator I (Funded by Measure H) at Grade 30 of the Classified Salary Schedule (60) in Facilities, Planning and Operations, effective April 6, 2016. This position is a temporary position funded by Measure H, effective April 6, 2016 through June 30, 2022 or the expiration of Measure H funding.
2. Recommend a change in staff allocation to add one-full-time, 12-month Project Coordinator II (Funded by Measure H) at Grade 38 of the Classified Salary Schedule (60) in Facilities, Planning and Operations, effective April 6, 2016. This position is a temporary position funded by Measure H, effective April 6, 2016 through June 30, 2022 or the expiration of Measure H funding.
3. Recommend a change in staff allocation to add one-full-time, 12-month Project Manager II (Funded by Measure H) at Grade 191E of the Academic/Classified Exempt Supervisory Salary Schedule (35) in Facilities, Planning and Operations, effective April 6, 2016. This position is a temporary position funded by Measure H, effective April 6, 2016 through June 30, 2022 or the expiration of Measure H funding.

**Districtwide**

4. Recommend creation of a new classification titled "Transition Coordinator" (Funded by AB 104 Adult Education Block Grant) position (Grade 27 of the Classified Salary Schedule 60), effective April 6, 2016. In addition, recommend a change in staff allocation to add three full-time, 12-month temporary, grant-funded Transition Coordinators, effective April 6, 2016. There will be one position per college. The position at Cañada College will be located in the Athletics, Kinesiology, Dance, Library and Learning Resources Division, at College of San Mateo in the Academic Support and Learning Technologies Division, and at Skyline College in the Language Arts Division. These positions are temporary positions funded by the California Department of Education AB 104 Adult Education Block Grant, effective April 6, 2016 through the expiration of the funding.

**Skyline College**

5. Recommend a change in staff allocation to add one full-time, 12-month Staff Assistant position (Grade 21 of the Classified Salary Schedule 60) in the Academic Support and Learning Technologies Division, effective April 6, 2016.
6. Recommend a change in staff allocation to add one full-time, 12-month Office Assistant II position (Grade 18 of the Classified Salary Schedule 60) in the Global Learning Programs and Services Division, effective April 6, 2016.
7. At its meeting on March 16, 2016, the Board approved a change in staff allocation to add one full-time, 10-month Laboratory Technician position (Grade 26 of the Classified Salary Schedule 60) in the Math, Science and Technology Division, effective March 17, 2016. A correction is being made to this approved item. The staff allocation will be for a full-time, 12-month Laboratory Technician position (Grade 26 of the Classified Salary Schedule 60) in the Math, Science and Technology Division, effective April 6, 2016.
8. Recommend a change in staff allocation to add one full-time, 10-month Engineering position (Faculty Schedule 80) in the Science/Math/Technology Division, effective April 6, 2016.
9. Recommend a change in staff allocation to add one full-time, 10-month Instructional Designer position (Faculty Schedule 80) in the Academic Support and Learning Technologies Division, effective April 6, 2016.

**6. PHASE-IN RETIREMENT****College of San Mateo****Joseph Mangan**

Professor

Kinesiology

Recommend approval of participation in the Phase-In Retirement Program, effective August 15, 2016. Confirmation of employee eligibility and final approval of the employee's proposed workload reduction is managed by the State Teachers Retirement System.

**7. LEAVE OF ABSENCE**

None

**8. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION****1. Retirement****District Office****Martin Morales**

Custodian

Facilities

Retiring effective April 5, 2016 with 20 years of service. Eligible for District retiree benefits.

**9. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS**

None

**10. SHORT-TERM, NON-CONTINUING POSITIONS**

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division / Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada College	Accounting Technician	1	3/24/2016	6/30/2016	<b>Accounting Technician:</b> Assist with coverage in the Cashier's Office while regular employee is on a detail assignment. Duties include processing payments, issuance of parking permits, and other duties including Banner work.

**BOARD REPORT NO. 16-4-2A**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor  
PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel  
(650) 358-6883

**RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY  
FOR THE 2016-17 ACADEMIC YEAR**

The academic employees listed below were evaluated during the 2015-16 academic year in accordance with District policy and collective bargaining agreement and are recommended for re-employment pursuant to the Board of Trustee’s authority by the California Education Code.

**RECOMMENDATIONS**

A. It is recommended that the following Contract I employees be re-employed in Contract II status for the 2016-17 academic year:

Geoffrey Brown	Katie Goldhahn	Katie Osborne
Julie Carey	Judith Hunt	Melinda Ramzel
Vera Fainshtein	Tatiana Irwin	Arielle Smith
Jenna French	Bich Trang Luong	Peter Von Blichert
Filip Gleyzer	Michelle Mullane	Alexander Wong

B. It is recommended that the following Contract II employees be re-employed in the first year of Contract III/IV status for the 2016-17 academic year:

Jiaolan Renee Bu	Doniella Maher	Rebekah Sidman-Taveau
Michael Cross	Carol Newkirk-Sakaguchi	Diana Tedone
Jesenia Diaz	Colby Nixon	Kwame Thomas
Valeria Estrada	Ruben Parra	John Ulloa
Erik Gaspar	Santiago Perez	Christopher Walker
Kent Gomez	Mustafa Popal	Shawn Westmoreland
Carla Grandy	Danielle Powell	Ronda Wimmer
Jessica Hurless	Stephanie Roach	Lale Yurtseven
Emily Kurland	Michael Sherer	Lavinia Zanassi
Sara Lawrence	Nadya Sigona	Helen Zhang

C. It is recommended that the following employees be advanced to their second year of Contract III/IV status for the 2016-17 academic year:

Rebecca Alex	Amir Esfahani	Carmen Richardson
Carina Antilla-Suarez	Bruce Greenstein	Bill Schwarz
Siriporn (Sara) Aranyakul	Michelle Hawkins	Ami Smith
Paul Bridenbaugh	Hyla Lacefield	Po Tong
Tammy Calderon	Elizabeth LaRochelle	Jeremy Wallace
Younga Choi	Vincent Li	Phillip Williams
Serena Chu	Aurora Medrano	Robert Williams
Gloria Darafshi	Candace Nance	Adam Windham
Attila Elteto	Suzanne Poma	

D. It is recommended that the following second-year Contract III/IV employees be advanced to Regular (Tenure) status beginning with the 2016-17 academic year:

Michael Brunicardi	Nathan Jones	Nicholas Martin
Catherine Ciesla	Jessica Lopez	Jesse Raskin
Lorraine DeMello	Susan Mahoney	Sarita Santos
Lorena Gonzalez		

**BOARD REPORT NO. 16-4-3A**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel  
(650) 358-6883

**DISTRICT’S INITIAL CONTRACT PROPOSAL TO  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 33**

The current collective bargaining agreement between the District and CSEA, Chapter 33 expires on June 30, 2016. The parties wish to negotiate a successor agreement. Government Code Section 3547 (from the “Educational Employment Relations Act”) provides that

*(a) All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.*

*(b) Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.*

*(c) After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.*

Staff submits the attached initial proposal to the Board before holding a public hearing on the proposal as required by the Educational Employment Relations Act.

**RECOMMENDATION**

It is recommended that the Board receive the initial proposal and set a public hearing on the proposal at the Board meeting of May 11, 2016.

**San Mateo County Community College District**

Initial Proposal for the Successor Agreement with  
the California School Employees Association, Chapter 33

**April 5, 2016**

**ARTICLE 6: VACATION**

The concepts upon which the District wishes to negotiate include the following:

- Procedures for requesting vacation time
- Clarifying the use of vacation time by probationary employees

**ARTICLE 8.7: SALARY SURVEY**

The concepts upon which the District wishes to negotiate relating to include:

- Redefining the comparable agencies for the purposes of doing a salary comparison
- Clarifying the procedures to be followed for conducting a salary survey

**ARTICLE 9: HEALTH AND WELFARE BENEFITS**

The concepts upon which the District wishes to negotiate relating to Health and Welfare Benefits include:

- Provision of fair and equitable health insurance benefits while maintaining the sound fiscal practices of the District as part of a “total compensation” approach that considers all compensation and benefits provided to each employee
- Adjusting medical benefits to ensure present and future compliance with the Affordable Care Act

**ARTICLE 10: LEAVES**

The concepts upon which the District wishes to negotiate relating to Leaves of Absence include:

- Updating the leave benefits to make the contract consistent with applicable laws as it concerns the use of sick leave, bereavement leave and catastrophic leave
- Clarification of the approval required prior to using personal necessity leave

**ARTICLE 11: TRANSFERS AND REASSIGNMENTS**

The concepts upon which the District wishes to negotiate relating to include:

- Streamline the process for when an employee requests a transfer

**ARTICLE 12: GRIEVANCE PROCEDURE**

The concepts upon which the District wishes to negotiate include:

- Streamlining the grievance procedure

**ARTICLE 14: PERFORMANCE EVALUATION PROCEDURES**

The concepts upon which the District wishes to negotiate relating to include:

- Clarification of the evaluation timelines for employees who take leave during the probationary period
- Modifying the timelines for the evaluation of permanent employees

**ARTICLE 17: CLASSIFICATION SYSTEM MAINTENANCE**

The concepts upon which the District wishes to negotiate relating to include:

- Updating the procedures for an employee to request a reclassification
- Modifying the timelines for the evaluation of permanent employees

**ARTICLE 20: DISCIPLINE**

The concepts upon which the District wishes to negotiate relating to include:

- Updating the causes for discipline
- Clarifying the procedural steps for the issuance of discipline

**GENERAL CLEANUP OF CONTRACT LANGUAGE**

The District wishes to negotiate on the clarification and updating of other general contract language as appropriate.

***The District reserves the right to add to or modify its proposals during the negotiations process.***

**BOARD REPORT NO. 16-4-4A**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel  
(650) 358-6883

**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 33  
INITIAL CONTRACT PROPOSAL TO THE DISTRICT**

The current collective bargaining agreement between the District and CSEA, Chapter 33 expires on June 30, 2016. The parties wish to negotiate a successor agreement. Government Code Section 3547 (from the “Educational Employment Relations Act”) provides that

*(a) All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.*

*(b) Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.*

*(c) After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.*

Staff submits the attached initial proposal to the Board before holding a public hearing on the proposal as required by the Educational Employment Relations Act.

**RECOMMENDATION**

It is recommended that the Board receive the initial proposal and set a public hearing on the proposal at the Board meeting of May 11, 2016.



**California  
School  
Employees  
Association**

3350 Scott Blvd.  
Building 18  
Santa Clara, CA 95054

(408) 261-7990  
(800) 487-2440  
FAX: (408) 235-8678  
[www.csea.com](http://www.csea.com)

*Member of the AFL-CIO*

*The nation's largest  
independent classified  
employee association*



March 25, 2016

Ron Galatolo, Chancellor  
San Mateo Community College District  
3401 CSM Drive  
San Mateo, CA 94402

Dear Chancellor Galatolo,

The California School Employees Association and its local Chapter 33 (CSEA) hereby provides written notice to the District of its intent to begin negotiations for a successor agreement. CSEA respectfully submits the following initial proposal in accordance with Section 3547 of the Government Code:

**ARTICLE 4: ORGANIZATIONAL RIGHTS**

- Add language giving CSEA release time to meet with new employees and access to any new employee orientations conducted by the District
- Require district to provide monthly updates of additions and deletions to bargaining unit member list

**ARTICLE 6: VACATION**

- Increase annual vacation accrual for unit members with 15 years or more of service

**ARTICLE 8: PAY AND ALLOWANCES**

- Fair and equitable pay increase, including an across-the-board cost of living increase, adding steps to the salary schedule, and increasing the longevity service increment
- Public Safety officer uniform stipend – individual election of voucher/reimbursement or included in paycheck as a stipend

**ARTICLE 9: HEALTH AND WELFARE**

- Fair and equitable increase to the District's maximum contribution to medical premiums to minimize employees' out-of-pocket contribution

**ARTICLE 10: LEAVES**

- Increase the number of personal necessity days that unit members may use without prior approval

**ARTICLE 11: TRANSFERS AND REASSIGNMENTS**

- Require the District to notify CSEA of vacant unit positions and unit members' transfer requests

*Our mission: To improve the lives of our members, students and community.*

ARTICLE 20: DISCIPLINARY PROCEDURES

- Clarify existing procedures and improve protections for unit members, including progressive discipline and due process rights, and requiring advance notice to CSEA for disciplinary actions affecting unit members

ARTICLE 21: DURATION

- Three-year duration (2016-2019) with reopeners in each year

CSEA reserves the right to submit additional proposals in the course of negotiations.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION



Sarah Wilson  
Labor Relations Representative

- c: Eugene Whitlock, Vice Chancellor, Human Resources and General Counsel, SMCCCD  
(Emailed to whitlock@smccd.edu)  
Annette Perot, President, Chapter 33 (Emailed to perot@smccd.edu)  
Charles Jones, Region 5 Representative  
Frank Rodriguez, Area B Director  
Charles Goetchius, Field Director/Chapter File 33

**BOARD REPORT NO. 16-4-1B**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor  
PREPARED BY: Ginny Brooks, Executive Assistant, 358-6753

**VOTE TO ELECT MEMBERS TO THE CALIFORNIA COMMUNITY  
COLLEGE TRUSTEES (CCCT) BOARD**

The election of members to the CCCT Board of the Community College League of California will take place between March 10 and April 25. There are eight (8) seats up for reelection on the board.

Each community college district governing board shall have one vote for each of the eight seats on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve three-year terms.

The 15 trustees who have been nominated for election to the CCCT Board are listed on the attached sheet in the order of the Secretary of State's random drawing. Also attached are biographic sketches and statements of candidacy for each of the candidates.

Ballots must be signed and returned to the League office, postmarked no later than April 25.

**RECOMMENDATION**

It is recommended that the Board vote to elect members to the California Community College Trustees Board.



**2016 CCCT BOARD ELECTION**  
**CANDIDATES LISTED IN SECRETARY OF STATE'S**  
**RANDOM DRAWING ORDER OF FEBRUARY 12, 2016**

1. Mary Figueroa, Riverside CCD
2. \*Susan "Sue" M. Keith, Citrus CCD
3. \*Linda S. Wah, Pasadena Area CCD
4. Loren Steck, Monterey CCD
5. T. J. Prendergast III, South Orange County CCD
6. Carmen Avalos, Cerritos CCD
7. Kenneth A. Brown, El Camino CCD
8. \*Sally W. Biggin, Redwoods CCD
9. \*Louise Jaffe, Santa Monica CCD
10. Marianne Tortorici, Victor Valley CCD
11. Andra Hoffman, Los Angeles CCD
12. \*Jerry D. Hart, Imperial CCD
13. \*Cy Gulassa, Peralta CCD
14. Barbara Gaines, Antelope Valley CCD
15. Shaun Giese, Lassen CCD

\* Incumbent

# CCCT BOARD NOMINATION FORM 2016

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

The governing board of the Riverside Community  
College District nominates Trustee Mary Figueroa to be a  
candidate for the CCCT Board.

This nominee is a member of the Riverside Community  
College District governing board, which is a member in good standing of the Community College League of  
California. The nominee has been contacted and has given permission to be placed into nomination.  
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



\_\_\_\_\_  
Signature of Clerk or Secretary of Governing Board

**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office postmarked no later than February 16, 2016 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: MARY FIGUEROA DATE: 02/05/2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Student Success efforts and the resulting impact on students at risk, mostly students of color must be monitored and addressed to ensure that those students most in need of assistance to succeed benefit from these efforts and are not negatively affected in a higher proportion.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Continue the efforts to ensure that our future community leaders and business owners who attend the community college system in high numbers, continue to complete their course of academic goals and achieve a successful educational outcome. To ensure this goal, assures our strength as an educated community.

### CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 16, 2016, along with the nomination form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

PERSONAL

Name: MARY FIGUEROA Date: 02/05/2016  
Address: 1258 SHAKESPEARE DRIVE  
City: RIVERSIDE Zip: 92506  
Phone: 951-780-4962 951-317-2648  
(home) (office)  
E-Mail: Maryfig50@sbcglobal.net

EDUCATION

Certificates/Degrees: B.A. Chicano Studies/Political Science  
from U.C. Riverside

PROFESSIONAL EXPERIENCE

Present Occupation: Consultant - UCR School of Medicine  
Center for Healthy Communities  
Other: State of California - Correctional Counselor  
County of Riverside - District Attorneys Office Victim  
Witness Advocate

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: RIVERSIDE  
Years of Service on Local Board: 20 years  
Offices and Committee Memberships Held on Local Board: President, Vice President,  
Secretary; Chair of Planning & Development; Governance

State Activities (CCCT and other organizations boards, committees, workshop presenter;  
Chancellor's Committees, etc. CCCT Board Member - 2 terms,  
current ACCT Board Member 2nd Term, CCLC workshop  
presenter, ACCT National Congress workshop presenter  
Seattle, San Diego, D.C.

National Activities (ACCT and other organizations, boards, committees, etc.): ACCT National Board of Directors, previously served as Associate Committee Member

CIVIC AND COMMUNITY ACTIVITIES

SOUTH COAST AIR QUALITY MANAGEMENT CONTROL DISTRICT ENVIRONMENTAL JUSTICE ADVISORY GROUP, CHAIR  
EASTSIDE THINK TANK, BOARD OF DIRECTORS VICTORY OUTREACH, MEMBER OF INLAND EMPIRE HISPANIC LEADERSHIP COUNCIL BOARD OF DIRECTORS, PRIOR MEMBER: GREATER RIVERSIDE HISPANIC CHAMBER OF COMMERCE, ATTORNEY GENERAL'S CIVIL RIGHTS COMMISSION ON HATE CRIMES,

OTHER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



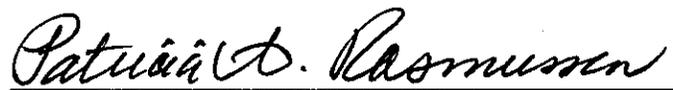
CCCT BOARD  
NOMINATION FORM  
2016

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

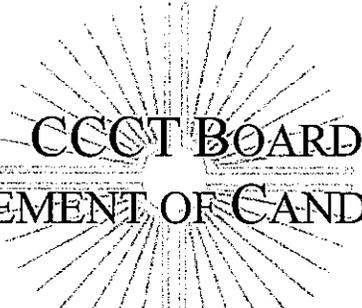
Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

The governing board of the Citrus Community College District nominates Susan "Sue" M. Keith to be a candidate for the CCCT Board.

This nominee is a member of the Citrus Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Susan "Sue" Keith

DATE: February 2, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Provide transformational educational opportunities designed to help CEOs and Trustees guide their colleges toward optimum practices leading to student success and completion of degrees and certificate programs. Work with lawmakers on the state and federal level to assure that all students have the financial means necessary to complete their education.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I will continue to encourage the inclusion of Trustee and CEO participation in the development of statewide initiatives; actively advocate for CCLC and Chancellor's Office legislative agendas; encourage initiatives that promote collaboration between Community Colleges, K-12, CSU and UC; and respect the diversity of students and individual colleges.



## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

NAME: Susan "Sue" Keith	DATE: February 2, 2016
ADDRESS: 337 Marygrove Road	CITY & ZIP CODE: Claremont, CA 91711
PHONE: 909-340-1018 (cell)	EMAIL: <a href="mailto:sue.jim@verizon.net">sue.jim@verizon.net</a>

### EDUCATION

CERTIFICATES/DEGREES: B.A., English, California State University, East Bay; additional studies at Chaffey College; California State University, Fullerton; California State Polytechnic University, Pomona
--

### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Owner, Keith Consulting
OTHER: Retired, 43 years in higher education public relations and nonprofit fund development, including professional work at California State Polytechnic University, Pitzer College, and Claremont Graduate University

### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Citrus Community College District
YEARS OF SERVICE ON LOCAL BOARD: 16 years
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President, Vice President, Clerk/Secretary, Board Liaison to the Citrus College Foundation, Board representative to the Los Angeles County School Trustees Association, Board Liaison to the City of Claremont Oversight Board (Dissolved Claremont Redevelopment Agency).

### STATE ACTIVITIES

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

CCCT Nominating Committee; Partnership Resource Team Member for the Institutional Effectiveness Partnership Initiative; Assemblymember Chris Holden's Educational Advisory Committee; CCCT ACCT Subcommittee; completed the Excellence in Trusteeship Program.
--

**NATIONAL ACTIVITIES**

*(ACCT and other organizations, boards, committees, etc.)*

ACCT Ambassador Program Volunteer

**CIVIC AND COMMUNITY ACTIVITIES**

12 years on the Claremont Unified School District Board of Education, 1985-1997  
Past President, Claremont Board of Education  
Past President, Baldy View ROP Commission  
Board Member, Options for Learning (a child care and human services agency)  
President-Elect, Kiwanis Club of Claremont  
Chair, Higher Education Study, Claremont Area League of Women Voters

**OTHER**

Current Member: Claremont Heritage, the Citrus College Music Department's Golden Circle, Children's Fund of San Bernardino County, and Curtain Raisers of the Claremont Colleges. Past recipient of several honors for work in the community including: Outstanding Young Women of America, YWCA Woman of Achievement Award, Community Hero Award from the Los Angeles County Fair Association, Richard S. Kirkendall Extraordinary Contribution Award, and Grand Marshall of Claremont's Fourth of July parade.

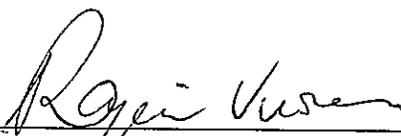
# CCCT BOARD NOMINATION FORM 2016

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

The governing board of the Pasadena Area Community  
College District nominates Linda S. Wah to be a  
candidate for the CCCT Board.

This nominee is a member of the Pasadena Area Community  
College District governing board, which is a member in good standing of the Community College League of  
California. The nominee has been contacted and has given permission to be placed into nomination.  
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

  
\_\_\_\_\_  
Signature of Clerk or Secretary of Governing Board

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Linda S Wah

DATE: 12/20/15

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

See Attached

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

See Attached

## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

NAME: LINDA S WAH	DATE: 12/20/15
ADDRESS: 1570 E COLORADO BLVD	CITY & ZIP CODE: PASADENA, CA 91106
PHONE: 626-799-5332	EMAIL: LSWAH@PASADENA.EDU

### EDUCATION

<b>EDUCATION</b>
CERTIFICATES/DEGREES: BS/BIS; MBA/MIS

### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: RETRIED
OTHER:

### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: PASADENA AREA CCD
YEARS OF SERVICE ON LOCAL BOARD: 5
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: PRESIDENT, VICE PRESIDENT, CLERK, CHAIR BOARD EVAL; MEMBER POLICY, LEGISLATIVE COMMITTEES; PRESIDENT, VICE PRESIDENT LOS ANGELES COUNTY SCHOOL TRUSTEES ASSOCIATION

### STATE ACTIVITIES

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

CCCT Director, Board of Governors WorkForce Economic Development Task Force; ACCT Sbccommittee; Asian Pacific Islander Trustees/Administrators Caucus
---

### NATIONAL ACTIVITIES

*(ACCT and other organizations, boards, committees, etc.)*

ACCT APINATA Member
---------------------

---

**CIVIC AND COMMUNITY ACTIVITIES**

National Women's Political Caucus/Pasadena; League of Women Voters; Assoc of American University Women

**OTHER**

CSULA President's Circle; CSULA Business School Advisory; CSULA Charter of Education Advisory

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Strong Support for Policies supporting Student Success/Work Force/Economic Initiatives; Effectiveness Training of Trustees and CEO's. Legislative advocacy for Sufficient Funding for affordable and accessible education. Accreditation for strong support of community college goals.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I continue to serve as a member of BOG Work Force/Economic Development to identify implementation and funding strategies. My participation and leadership in LACSTA brings K-12/CCC Boards together to closely work to articulate policies and programs for student success and to close the skills gap.

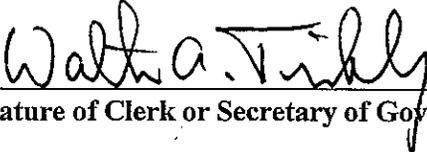
# CCCT BOARD NOMINATION FORM 2016

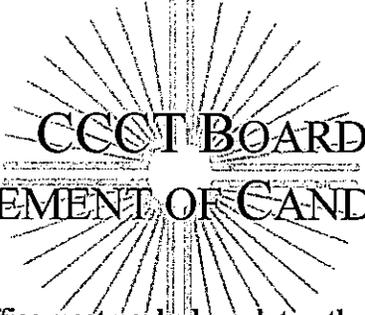
Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
**CCCT Board Nominations**  
**Community College League of California**  
**2017 "O" Street**  
**Sacramento, CA 95811**

The governing board of the MONTEREY PENINSULA Community  
 College District nominates LOREN STECK to be a  
 candidate for the CCCT Board.

This nominee is a member of the MONTEREY PENINSULA Community  
 College District governing board, which is a member in good standing of the Community College League of  
 California. The nominee has been contacted and has given permission to be placed into nomination.  
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

  
 \_\_\_\_\_  
 Signature of Clerk or Secretary of Governing Board



**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Loren Steck

DATE: February 16, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

(1) Careful oversight of the implementation of the remaining "difficult," controversial parts of the Student Success Act; (2) Ensuring that the Chancellor's Office is focused on the accuracy of the data it publicizes; (3) Improving trustee education regarding best practices and the coming changes from the Chancellor's Office and Legislature.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Having worked on higher education issues for over 30 years, I have deep concerns about much of the transformational legislation aimed at us, and am willing to work to see them addressed. Regarding trustee education, I have experienced programs in other systems and believe we could learn much from them.



**CCCT BOARD**  
**BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

**PERSONAL**

NAME: Loren Steck	DATE: February 16, 2016
ADDRESS: 27205 Meadows Road	CITY & ZIP CODE: Carmel, 93923
PHONE: (831) 626-3620	EMAIL: lorensteck@gmail.com

**EDUCATION**

CERTIFICATES/DEGREES: PHD, UCLA (1982); MA, UCLA (1976); BA, UC Santa Cruz (1973)
---

**PROFESSIONAL EXPERIENCE**

PRESENT OCCUPATION: Psychologist (mostly retired); winery and vineyard owner
OTHER:

**COMMUNITY COLLEGE ACTIVITIES**

COLLEGE DISTRICT WHERE BOARD MEMBER: Monterey Peninsula Community College District
YEARS OF SERVICE ON LOCAL BOARD: 13
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board Chair; Board Vice Chair; Chair of Presidential Search Committee; member of Board Policy Committee; liaison to MPC Foundation; liaison to Community Human Services (local JPA)

**STATE ACTIVITIES**

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

Community College System: Chancellor's Scorecard Technical Advisory Committee; CCLC Advisory Committee on Educational Services (ACES). University of California: Office of the President Chancellor's Search Committee; Office of the President Speakers Bureau; Office of the Treasurer Investment Forum presenter; Alumni Associations of the University of California board member; Annual Legislative Conference Organizing Committee.
---

**NATIONAL ACTIVITIES**

*(ACCT and other organizations, boards, committees, etc.)*

none

**CIVIC AND COMMUNITY ACTIVITIES**

Community Human Services: Board Vice Chair; Chair, Strategic Planning Committee; Chair Building & Grounds Committee; Chair, Bylaws Committee.  
Carmel Valley Association: Director, Secretary.

**OTHER**

Faculty member and Fellow of Porter College, UC Santa Cruz; President, UC Santa Cruz Alumni Association; Trustee and Chair, Finance Committee, UC Santa Cruz Foundation.

# CCCT BOARD NOMINATION FORM 2016

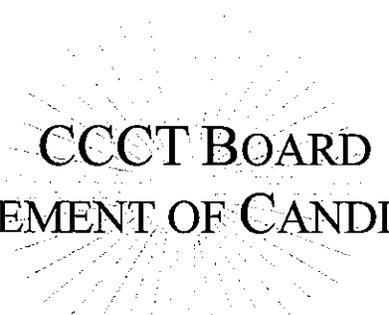
Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

The governing board of the South Orange County Community  
College District nominates T.J. Prendergast, III to be a  
candidate for the CCCT Board.

This nominee is a member of the South Orange County Community  
College District governing board, which is a member in good standing of the Community College League of  
California. The nominee has been contacted and has given permission to be placed into nomination.  
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

D. B. Jung  
Signature of Clerk or Secretary of Governing Board



## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Thomas "T.J." Prendergast

DATE: February 2, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Supporting the colleges for the Student Success Initiative and their Equity Plans are going to be important for the next two years. Financial issues relating to the Affordable Care Act in increased employer STRS contributions will need to be addressed as well.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My experience as an educator, a product of the community college system, parent of two students in an Early College system, and a labor negotiator, allows me to have many different perspectives. I have been ringing the bell to exempt public institutions from paying the Cadillac tax for 3 years.

## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

NAME: Thomas "T.J." Prendergast	DATE: February 2, 2016
ADDRESS: 14741 Alder Lane	CITY & ZIP CODE: Tustin, CA 92780
PHONE: 714-417-9378	EMAIL: tprendergast@socccd.edu

### EDUCATION

CERTIFICATES/DEGREES: BA History/California Teaching Credential

### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: High School Teacher/Aquatics Coach

OTHER:

### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: South Orange County

YEARS OF SERVICE ON LOCAL BOARD: 5

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Vice President 2010-2013, President 2013-2015

### STATE ACTIVITIES

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

None

### NATIONAL ACTIVITIES

*(ACCT and other organizations, boards, committees, etc.)*

None

---

**CIVIC AND COMMUNITY ACTIVITIES**

--

**OTHER**

--



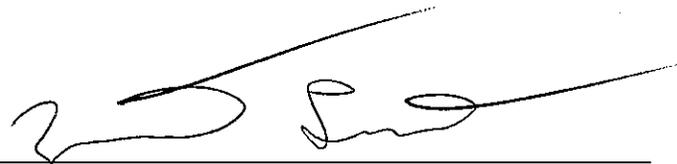
CCCT BOARD  
NOMINATION FORM  
2016

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

The governing board of the Cerritos College Community College District nominates Carmen Avalos to be a candidate for the CCCT Board.

This nominee is a member of the Cerritos College Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Carmen Avalos

DATE: February 2, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Continued focus on equity is among the major issues that need to be addressed. The distribution of equitable dollars is critical to how we can better serve our students, especially those underserved. Additionally, stronger focus on higher transfer rates, early college preparation and access programs must remain a long-term priority

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have strong relationships with our local and state legislators that I can leverage to impact policy goals. Regarding student access and college readiness, I'm committed to working closer with the state's K-12 leaders to identify barriers students face with meeting their education goals.



## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

NAME: Carmen Avalos	DATE: February 2, 2016
ADDRESS: 10209 Richlee Ave	CITY & ZIP CODE: South Gate 90280
PHONE: 562-773-3686	EMAIL: voteavalos@gmail.com

### EDUCATION

CERTIFICATES/DEGREES: B.S. Biological Sciences, Teaching Credential, M.A. Educational Administration, Master's in Public Administration, Notary Public, Certified Municipal Clerk

### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Municipal Clerk
OTHER: : ESL Educator at local district

### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Cerritos Community College District
YEARS OF SERVICE ON LOCAL BOARD: 6 years
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Southeast Schools Coalition Secretary

### STATE ACTIVITIES

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

Latino Caucus Board of Directors

### NATIONAL ACTIVITIES

*(ACCT and other organizations, boards, committees, etc.)*

NALEO Member and active member in contributing useful information as it relates to Latino issues.

---

**CIVIC AND COMMUNITY ACTIVITIES**

Involvement in local school organizations and member of PTA for local high school. Member of the League of California Cities and presidential appointee to Administrative Services Committee.

**OTHER**

## Resume

**Carmen Avalos**  
**10209 Richlee Avenue**  
**South Gate, California 90280**



### **Cerritos College Board of Trustees**

- Elected to four year term on Cerritos College Board of Trustees in December 2005
- Elected as board secretary in 2009
- Elected to four year term and as board vice president in December 2012
- Elected as board president in December 2013
- Re-elected as board president in December 2014

### **South Gate City Clerk**

- Elected to first of three terms as the South Gate City Clerk in 2001.  
Assisted State Legislator in changes laws affecting Elections Officials and Recall election code governed by CA Election Law.

### **Civic Organizations and Activities**

- Honored with the Eleanor Roosevelt Democrat of Year Award, 2005
- Recognized as Woman of the Year for the 30<sup>th</sup> Assembly District, 2003
- Recognized as Woman of the Year for the 50<sup>th</sup> Senate District, 2002
- Coach of girls' cross-country club, John Glenn High School, from 1996-98
- Presidential appointee to Administrative Services Committee, League of California Cities.

- Member of the League of California Cities
- NALEO Member and active member in contributing useful information as it relates to Latino issues
- Southeast Schools Coalition Secretary
- Latino Caucus Board of Directors

### **Education**

- Teaching Credential in Secondary Education, M.A. (Educational Administration and Public Administration), California State University, Long Beach, 2000
- B.S. (Biological Sciences, minor in Chemistry), California State University, Dominguez Hills, 1996

### **Employment**

- ESL Teacher Marshall Elementary School in Lynwood USD from 2008 to Present. On a Pro-bono basis.
- Biology Teacher & Science Dept Chair, John Glenn High School from 1996-1998

### **Personal**

- Mother of six children. Avalos enjoys spending time with her children at Museums, plays, and parks and reading when she can sneak it in.

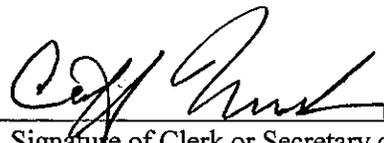
The logo features a central sunburst design with rays emanating from a central point. Overlaid on this design is the text "CCCT BOARD" in a serif font, followed by "NOMINATION FORM" in a larger, bold serif font, and "2016" at the bottom in a similar serif font.

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

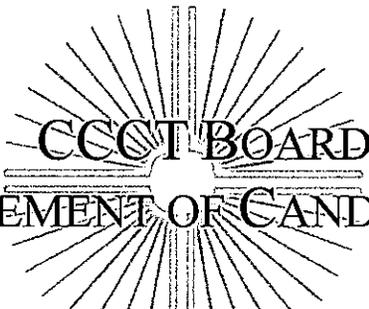
Mail to:  
**CCCT Board Nominations**  
**Community College League of California**  
**2017 "O" Street**  
**Sacramento, CA 95811**

The governing board of the El Camino Community College District nominates Kenneth A. Brown to be a candidate for the CCCT Board.

This nominee is a member of the El Camino Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

A handwritten signature in black ink, appearing to read "Cory [unclear]", written over a horizontal line.

Signature of Clerk or Secretary of Governing Board



**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: KENNETH A. BROWN

DATE: JANUARY 28, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The CCCT and League should focus on expanding opportunities and access to students. The current emphasis on student completion should not deter us from advocating non-traditional pathways to success. We should work to strengthen our strategic partnerships to ensure adequate funding for student access and success.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have always worked to help California students achieve their goals no matter the venue. I have been successful in establishing relationships to help forge successful pathways via support programs, CTE and Industry partners, athletics, as well as Middle School-to-High School-to-Community College to-University/Career pipelines



**CCCT BOARD**  
**BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

NAME: Kenneth A. Brown	DATE: January 28, 2016
ADDRESS: 7717 S. Victoria Avenue	CITY & ZIP CODE: Inglewood, CA 90305-1221
PHONE: 213-293-5362	EMAIL: kbrown@elcamino.edu

### EDUCATION

<b>EDUCATION</b>
<p><b>CERTIFICATES/DEGREES:</b>          Bachelor of Science, Physics &amp; Computer Science, Morehouse College Atlanta;          Master of Science, Applied Physics, Clark Atlanta University          Preliminary Designated Subjects Adult Education Teaching Credential</p>

### PROFESSIONAL EXPERIENCE

<p><b>PRESENT OCCUPATION:</b>          Senior Systems Engineer, Northrop Grumman Information Systems          Adjunct Professor, California State University, Dominguez Hills</p>
<p><b>OTHER:</b>          Senior Systems Engineer / Scientist, NASA's Jet Propulsion Laboratory          Advisory Board Member / Adjunct Professor, Santa Monica College</p>

### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: El Camino Community College District
YEARS OF SERVICE ON LOCAL BOARD: Six years
<p><b>OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:</b>          Board President, December 2015-present          Board Vice President, 2013-15          El Camino College Foundation Board Representative          Los Angeles County Schools Trustees Association Representative</p>

### STATE ACTIVITIES

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

May 2015, CCCT Annual Trustees Convention Workshop Presenter "Board Members on Social Media"  
 November 2015, CCLC Workshop Presenter "New Frontiers in Social Media"  
 Technology Advisory Committee Member (2004-2011) California Department of Education  
 California Science Textbook Adoption Committee  
 California Science Curriculum Framework for Public Schools (CDE Appointment)

### NATIONAL ACTIVITIES

*(ACCT and other organizations, boards, committees, etc.)*

Next-Generation Science Standards (NGSS), Science Expert Panel (SEP) Member (2011 - Present)  
 Certified USA Track & Field Official, Southern California Association - USA Track & Field

### CIVIC AND COMMUNITY ACTIVITIES

Century Community Charter School Board Member  
 Job Starts, Inc. Board Member  
 Los Angeles Inner City Youth Orchestra Advisor

### OTHER

National Association of University Women Hall of Fame Recipient  
 California Science Expert Panel Member  
 Featured Presenter for California Community College Trustee Conference on Excellence in Leadership  
 NASA/Jet Propulsion Laboratory NOVA Award for Innovation and Initiative  
 Sigma Pi Sigma Physics Honor Society  
 National Physical Science Consortium Graduate Fellow  
 NASA/Jet Propulsion Laboratory Graduate Scholar  
 Invited Delegate, National Conference of Black Physics Students  
 Invited Presenter to NSF's 1st Annual National Conference on Diversity in the Scientific and Technological Workforce  
 Invited Presenter of Research at The Fifth Annual National Physical Science Consortium (NPSC) Annual Meeting



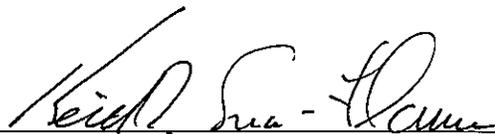
CCCT BOARD  
NOMINATION FORM  
2016

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

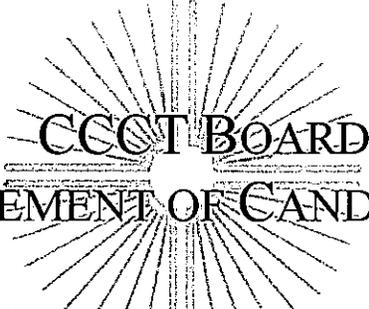
Mail to:  
**CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811**

The governing board of the Redwoods Community College District nominates Sally W Biggin to be a candidate for the CCCT Board.

This nominee is a member of the Redwoods Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Sally W. Biggin

DATE: February 3, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- \*Student success and equity issues are my top priority including concerns for diversity in faculty hiring.
- \*Improving the accreditation system through raising the professionalism of the accreditation process.
- \*Alignment of student learning outcomes (SLOs) between two and four year institutions.
- \*Professional growth pathways and mentoring opportunities for trustees and CEOs.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I bring extensive experience working within geographically diverse rural communities in Northern California. I have 35 years of administrative experience serving K-16 student populations promoting student success and equity issues within Del Norte, Humboldt, Trinity, and Mendocino counties. I have experience in reviewing legislation and alternative funding models.



**CCCT BOARD  
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

**PERSONAL**

NAME: Sally W Biggin	DATE: February 3, 2016
ADDRESS: P O Box 1127	CITY & ZIP CODE: Hoopa, CA 95546
PHONE: (530 625-4736	EMAIL: sbiggin@thegrid.net

**EDUCATION**

CERTIFICATES/DEGREES: University of California, Irvine: B.A. Humboldt State University: M.A.
---

**PROFESSIONAL EXPERIENCE**

PRESENT OCCUPATION: recently retired University Supervisor for Humboldt State University
OTHER: former K-12 Superintendent of Schools; Director of Special Education Services; high school principal; elementary school principal, and Resource Specialist Teacher (RST)

**COMMUNITY COLLEGE ACTIVITIES**

COLLEGE DISTRICT WHERE BOARD MEMBER: Redwoods Community College District
YEARS OF SERVICE ON LOCAL BOARD: 9 years
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Vice-President; Clerk; Audit Committee Chair; Foundation Board; Board Development, Board Policy, and Redistricting Committees.

**STATE ACTIVITIES**

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

California Community College Trustees (CCCT) Board, 2013-2016). Former Association of CA School Administrator (ACSA) President-Elect, Region IV. ACSA Charter President for Humboldt-Del Norte County, Mendocino, and Trinity Counties.
---

**NATIONAL ACTIVITIES**

*(ACCT and other organizations, boards, committees, etc.)*

AACC National Conference, Washington, D.C. (2014); ACCT Leadership Congress, Dallas, TX (2011); ACCT Leadership Congress, San Francisco, CA (2009); NWPC (National Women's Political Caucus), Treasurer (4 yrs).

**CIVIC AND COMMUNITY ACTIVITIES**

[currently:]

Inn At the Opera Owners Association (San Francisco), Board Member  
Friends of the Hoopa Library, Treasurer  
Redwood Coast Chapter of 99s (International Women Pilots), Treasurer

[previously:]

Girl Scouts of Northern California (GSNC) Board Member & 2nd Vice President.  
Humboldt Arts Council (HAC) Board Member  
North Coast Dance (NCD) Board Member & President  
KEET-TV (PBS) Chanel 13 Board Member  
Humboldt County Airport Advisory Committee member & 2nd Vice President  
Humboldt County Commission on the Status of Women member

**OTHER**

Paul Harris Fellow (Rotary Club of Eureka), 2012

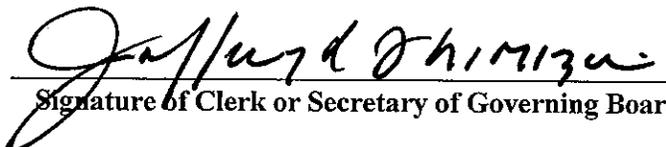
# CCCT BOARD NOMINATION FORM 2016

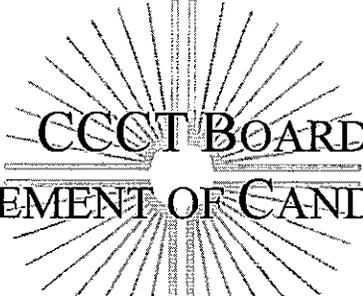
Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
**CCCT Board Nominations**  
**Community College League of California**  
**2017 "O" Street**  
**Sacramento, CA 95811**

The governing board of the    Santa Monica Community  
 College District nominates    Louise Jaffe to be a  
 candidate for the CCCT Board.

This nominee is a member of the    Santa Monica Community  
 College District governing board, which is a member in good standing of the Community College League of  
 California. The nominee has been contacted and has given permission to be placed into nomination.  
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

  
 \_\_\_\_\_  
 Signature of Clerk or Secretary of Governing Board



**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Louise Jaffe

DATE: January 12, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Advancing access, excellence, affordability and equitable success for students in a fast-changing world is the League's purpose. CCCT must be proactive and collaborative in developing trustee leadership, state policy, and legislation to ensure community colleges are recognized, funded, and effective as Californians' essential path to higher education and skilled jobs.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As immediate past Chair of the League and President of CCCT during challenging and exciting times, I have deep knowledge about the League, our colleges, budget and legislative processes, and CCCCCO initiatives. My re-election will help continue the excellent work of CCCT, contributing to stability, continuity, organizational strength, and progress.

## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

NAME: LOUISE JAFFE	DATE: January 14, 2016
ADDRESS: 1121 GRANT STREET	CITY & ZIP CODE: SANTA MONICA, CA 90405
PHONE: 310-450-2487	EMAIL: JAFFE_LOUISE@SMC.EDU

### EDUCATION

EDUCATION
CERTIFICATES/DEGREES: DOCTOR OF EDUCATION

### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: SCRIPT SUPERVISOR, TRUSTEE
OTHER: EDUCATION RESEARCHER, WRITER

### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: SANTA MONICA COLLEGE
YEARS OF SERVICE ON LOCAL BOARD: 10
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: CHAIR (2016, 2009); VICE-CHAIR (2015, 2008); REPRESENTATIVE TO LA COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) COMMITTEES: SUPERINTENDENT/PRESIDENT CONTRACT & TRANSITION; SUPERINTENDENT'S EVALUATION PROCESS; AUDIT REVIEW; REAL ESTATE; BOARD POLICY; BOARD ENGAGEMENT & COMMUNICATIONS; REVIEW OF APPLICATIONS FOR CITIZEN'S BOND OVERSIGHT COMMITTEE

### STATE ACTIVITIES

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

CCLC Board Chair (2014/15); CCCT President (2014/15); CCCT 1 <sup>st</sup> Vice President (2013/14); CCCT 2 <sup>nd</sup> Vice President (2012/13); CCCT Board member (2009-present); CCLC League Board member (2012-present); CCLC Legislation Committee (2009); Consultation Council member (2014/15); Common Assessment Initiative (CAI) Steering Committee and Multiple Measures Assessment Project Advisory Board (2014-present); Institutional Effectiveness Partnership Initiative (IEPI) and Indicators Work Group
--

(2015-present); Research & Planning for California Community Colleges (RP Group) ex-officio board member (2013-present); Co-author and study group member for the League of Women Voters of California (LWVC) Study of Public Higher Education (2015-present); Presented and/or moderated at conferences and meetings across the state for CAI, IEPI, CCLC/CCCT, LWVC Study on Higher Education, and my research on college preparation, articulation, and un-readiness.

### NATIONAL ACTIVITIES

*(ACCT and other organizations, boards, committees, etc.)*

Attended ACCT Convention in San Diego (2015) and helped CCCT organize the election of California representatives to ACCT board and committees; Attended ACCT National Legislative Summits in 2009 and 2010.

### CIVIC AND COMMUNITY ACTIVITIES

Santa Monica Lifelong Learning Community Project, Founder  
 Community for Excellent Public Schools, Founding Member and Past Co-Chair  
 Santa Monica Cradle to Career Initiative, Steering Committee  
 Santa Monica Early Education and Child Care Task Force, Steering Committee  
 PTA Council, Liaison to Santa Monica College  
 Will Rogers Elementary School PTA and Santa Monica High School PTSA, Past President  
 Santa Monica Malibu Council of PTAs, Past President  
 Multiple parcel tax and bond exploration and campaign steering committees  
 League of Women Voters of Santa Monica, member and study leader for Study on CA Higher Education  
 Santa Monica College General Advisory Board, President's Circle, and Associates member

### OTHER

My dissertation *Mathematics from High School to Community College: Preparation, Articulation, and College Un-readiness* received Dissertation of Excellence 2013 from the RP Group and Outstanding EdD Dissertation Award 2013 from the UCLA Department of Education;  
 Policy Analysis for California Education (PACE) published my article *Mathematics from High School to Community College: Using Existing Tools to Increase College-Readiness Now* (May 2014);  
 Presented research to the Public Schools Accountability Act (PSAA) Advisory Committee (February 2014);  
 Salzburg Fellow, Salzburg Global Seminar, International Studies Program;  
 Keynote Speaker, Unity Resource Festival;  
 Recipient of five PTA Honorary Service Awards including PTA's highest award, the Golden Oak;  
 Recipient of League of United Latin American Citizens (LULAC) Community Unity Award;  
 Recipient of Certificate of Recognition from then Assembly member Fran Pavley;  
 Writer, monthly Lifelong Learning Community eNewsletter;  
 Writer, monthly guest newspaper columnist for *Santa Monica Observer*.

# CCCT BOARD NOMINATION FORM 2016

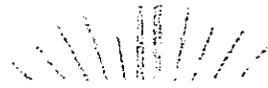
Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
**CCCT Board Nominations**  
**Community College League of California**  
**2017 "O" Street**  
**Sacramento, CA 95811**

The governing board of the Victor Valley Community  
 College District nominates Dr. Marianne Tortorici to be a  
 candidate for the CCCT Board.

This nominee is a member of the Victor Valley Community  
 College District governing board, which is a member in good standing of the Community College League of  
 California. The nominee has been contacted and has given permission to be placed into nomination.  
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

  
 \_\_\_\_\_  
 Signature of Clerk or Secretary of Governing Board



## CCCT BOARD

### STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Dr. Marianne Tortorici

DATE: January 15, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Determination of the agency that will accredit community colleges and insure the guidelines includes bachelor degree programs. Investigate the possibility of California providing tuition free community college education. Implement the State Chancellor's Office recommendations regarding CTE programs. Find ways to continue funding Prop 30.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have served on accrediting visitation teams for both 2 and 4 year colleges have the knowledge to provide guidance in developing/revising a new accrediting agency. I have experience working with businesses and workforce investment boards enabling me to assist in increasing CTE programs.

## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

Name: Dr. Marianne Tortorici Date: January 15, 2016

Address: 7919 SVL Box

City: Victorville, CA Zip: 92395

Phone: (619) 890-7763 (760) 245-4271 Ext 2448

(home) (Work)

Email: marianne.tortorici@vvc.edu

### EDUCATION

Certificates/degrees: Bachelor of Science (Radiologic Technology),

Master of Education (Educational Administration)

Master of Science (Marriage and Family Counseling)

Master of Science (Rehabilitation Counseling)

Doctorate (Educational Administration)

### PROFESSIONAL EXPERIENCE

Present Occupation: Retired Community College Administrator

Other:

Registered Radiologic Technologist, Radiograph

Registered Cardiovascular Technologist

Author of several radiology textbooks, journal articles and laboratory manuals

Professor at University of Nevada, Las Vegas.

### COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Victor Valley Community College District

Years of Service on Local Board: One year

Offices and Committee Memberships Held on Local Board: Clerk

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*)

Region 5 California Community College Chief Instructional Officers state representative

California Community College Chief Instructional Officers Executive Board

California Community College Chief Instructional Officers, East Central Region 5; Desert Region 9 and San Diego/Imperial Region 10

Association of California Community College Administrators (ACCCA)

Management Development Commission (ACCCA subcommittee)

National Activities (*ACCT and other organizations, boards, committees, etc.*):

None

---

CIVIC AND COMMUNITY ACTIVITIES

Worked as a Community Monitoring Program volunteer for the U S Department of Energy, Desert Research Institute and Environmental Protection Agency

OTHER

---

---

---

---

---

---

---

---

The logo features a central sunburst design with rays emanating from a central point. Overlaid on this design is the text "CCCT BOARD" in a serif font, followed by "NOMINATION FORM" in a larger, bold serif font, and "2016" at the bottom in a similar serif font.

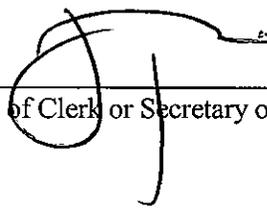
CCCT BOARD  
NOMINATION FORM  
2016

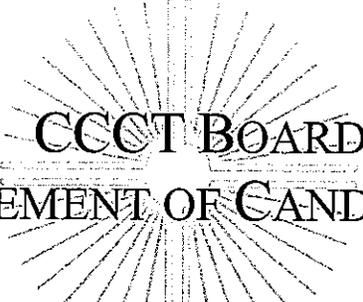
Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

The governing board of the Los Angeles Community College District nominates Andra Hoffman to be a candidate for the CCCT Board.

This nominee is a member of the Los Angeles Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

  
\_\_\_\_\_  
Signature of Clerk or Secretary of Governing Board



**CCCT BOARD**  
**STATEMENT OF CANDIDACY**

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Andra Hoffman

DATE: January 19, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

With the State's reinvestment in community colleges, the next two years are critical for evaluating the student outcomes and success of SSSP, Student Equity, Bachelor's Degree pilot programs, CTE and workforce programs, and the new model for Adult Education delivery. Implementing California's College Promise is also a hot issue.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have nearly 20 years of community college experience, and am very familiar with the history of our system, our funding model, as well as the goals of SSSP and Student Equity, ensuring that our students complete their goals. I have also built a strong network of educator-advocates in California.



**CCCT BOARD**  
**BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

**PERSONAL**

NAME: Andra Hoffman	DATE: December 21, 2015
ADDRESS: 4557 Haskell Avenue #305	CITY & ZIP CODE: Encino, CA 91436
PHONE: 818.726.0859	EMAIL: ahoffman@email.laccd.edu

**EDUCATION**

CERTIFICATES/DEGREES: Bachelor's Degree, Liberal Studies-Antioch University; Master's Degree Public Administration-California State University, Northridge

**PROFESSIONAL EXPERIENCE**

PRESENT OCCUPATION: Director, Career/Job Placement Center - Glendale Community College; Adjunct Faculty Member, Political Science - Glendale Community College

OTHER: Former Director, Community Outreach, San Fernando Valley Girl Scout Council

**COMMUNITY COLLEGE ACTIVITIES**

COLLEGE DISTRICT WHERE BOARD MEMBER: Los Angeles Community College District (LACCD)

YEARS OF SERVICE ON LOCAL BOARD: July 1, 2015

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Chair, Legislative & Public Affairs Committee; Vice Chair, Student Success & Institutional Effectiveness Committee

**STATE ACTIVITIES**

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

Member, Advisory Committee on Legislation, CCLC (4 years); Workshop Presenter numerous times since 1997 with CCLC, Chancellor's Office, FACCC, on topics such as legislative advocacy, leadership, student success, faculty and staff development, and community engagement. Organized a state-wide conference on Teacher Training, recruitment and preparation in 2001.

**NATIONAL ACTIVITIES**

*(ACCT and other organizations, boards, committees, etc.)*

LACCD is a lead district in the America's College Promise campaign and is now focused on developing a local promise program as part of the California Promise efforts.

### **CIVIC AND COMMUNITY ACTIVITIES**

Past Member of the Board, YWCA, Glendale; Past Member of the Board, American Youth Soccer Organization; Former Director, AmeriCorps - Welfare to Work Program

### **OTHER**

Member, California Placement Association  
Member, National Student Employment Association  
Member, CIWEA (California Internship and Work Experience Association)  
Member, National Association of Colleges and Employers  
President, National Women's Political Caucus, San Fernando Valley  
Former Member, School Site Council, Sherman Oaks Elementary School



CCCT BOARD  
NOMINATION FORM  
2016

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

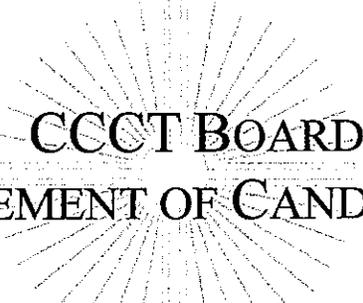
The governing board of the Imperial Community College District nominates Jerry D Hart to be a candidate for the CCCT Board.

This nominee is a member of the Imperial Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



---

Signature of Clerk or Secretary of Governing Board  
Victor M. Jaime, Ed.D.  
Board Secretary



## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Jerry D Hart

DATE: January 19, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Although budgets in California have improved with Proposition 30 its taxes are due to sunset in a short time. With the costs of retirement benefits going up and costs associated with new mandates, financial stability is our first responsibility. Work with the Chancellor and Board of Governors to resolve accreditation issues.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Budget stabilization requires an effort by all constituencies to make changes to address student needs to quality education. I would work with CCLC, Chancellor, BOG, Department of Education and all labor groups to come to agreement on an equitable plan to fund colleges and insure quality programs to all students.



## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

NAME: Jerry D Hart	DATE: January 19, 2016
ADDRESS: 108 West 2nd Street	CITY & ZIP CODE: Imperial 92251
PHONE: (760) 355-1192	EMAIL: jerry.hart@imperial.edu

### EDUCATION

<b>EDUCATION</b>
CERTIFICATES/DEGREES: Ed Spc, M. A., B.A., A.A., CA Teaching and Administration Certificates

### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: 14 years of teaching at the K-12, 17 years of administration at K-12 level
OTHER: Served on CCCT Board and was one of the first graduated from the Effective Trustees Program.

### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Imperial Community College District
YEARS OF SERVICE ON LOCAL BOARD: 8
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board Chair 3 years, SDICCA rep 8 years, Foundation rep 8 years, Chair SDICCA Board Alliance 2 years

### STATE ACTIVITIES

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

CCCT Board, SDICCA Board Alliance 8 years Chair 2 years, Workshop Presenter CCLC on Improving Financial Stability in 2014
---

### NATIONAL ACTIVITIES

*(ACCT and other organizations, boards, committees, etc.)*

Along with SDICCA and the CCCT encouraged California Community Colleges to become an active participants in ACCT. Attended ACCT Congress and helped in getting California Trustees elected to
---

the ACCT Board and elected Committees.

### **CIVIC AND COMMUNITY ACTIVITIES**

IVC Foundation Board, CALCCT Member, Chair SDICCA Board Alliance, IVTA Member, Pride of Imperial Booster, Imperial JR and High School Wrestling Booster, Volunteer for the Red Cross, CPR and First Aid Trainer, Calipatria Lions Club, Little League Coach, CSBA Member and ACSA Member.

### **OTHER**

Since being elected I have worked diligently to find answers to the critical issues facing colleges today. I have looked at the issues of partnerships in meeting our funding needs, looked at local parcel taxes as a temporary fix for meeting local needs, and lobbied for expanding CAL Grants and expanding access to these funds to community college students since I represent one of the poorest and most unemployed counties in California.



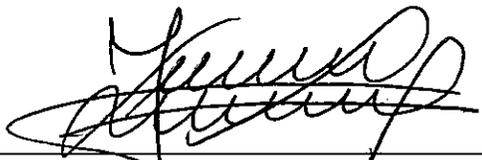
**CCCT BOARD  
NOMINATION FORM  
2016**

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
**CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811**

The governing board of the Peralta Community College District nominates Cy Gulassa to be a candidate for the CCCT Board.

This nominee is a member of the Peralta Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



---

Signature of Clerk or Secretary of Governing Board



## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Cy Gulassa

DATE: February 4, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The CCCT/League must continue to be a strong voice for CCs and advocate vigorously for the resources needed to assure student access, equity and success; the creation of a new accreditation process, and the implementation of goals like College Promise and the Strong Workforce initiative, among others.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a leader in CC politics, a seasoned elected trustee with 30 years of teaching in California Community colleges, I feel I know the issues, players and processes that ensure trustees a powerful roll in CC decision making, especially regarding support for effective programs and overall student success.



**CCCT BOARD**  
**BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

**PERSONAL**

NAME: Cy Gulassa	DATE: February 4, 2016
ADDRESS: 6145 Harwood Ave	CITY & ZIP CODE: Oakland, 94618
PHONE: 510 551 8359	EMAIL: cy@gulassa.com

**EDUCATION**

CERTIFICATES/DEGREES: MA English, UC Berkeley; BA English, St. Joseph's College (IN)

**PROFESSIONAL EXPERIENCE**

PRESENT OCCUPATION: Peralta CC Trustee; As consultant for the Collegiate Brain Trust, worked as governance and policy specialist for various California and US CCs.

OTHER: 30 years experience as CC instructor and statewide faculty leader.

**COMMUNITY COLLEGE ACTIVITIES**

COLLEGE DISTRICT WHERE BOARD MEMBER: Peralta CCD, Oakland, CA

YEARS OF SERVICE ON LOCAL BOARD: Commencing 12th year

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President; Vice President, Chair of Policy Review Committee; Chair Chancellor Search Committee; member Audit & Finance, Standards, Technology committies; Board member Peralta Foundation.

**STATE ACTIVITIES**

*(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)*

CCCT Board; President (2 years) and board member (15 years) of Faculty Association of California Community Colleges; President (2 years) and Board member (7 years) of California Community College Independents; President of Bay Faculty Association (four years); Member of panel to review the Master Plan for Higher Ed; Chair of the State Task Force (AB1725) on reform of CC personnel issues; Member of Chancellor's Committee on Study Abroad; Member of the Chancellor's Consultation Committee (3 years); Member California Community College Coalition (2 years); Accreditation Team Member to 4

colleges; Published over 100 articles on CC issues; Speaker and presenter on personnel and governance reforms at numerous workshops sponsored by the Chancellor, League, State Academic Senate, FACCC, and individual CC districts.

#### **NATIONAL ACTIVITIES**

*(ACCT and other organizations, boards, committees, etc.)*

ACCT, AACC conferences; meetings with officials of DOE, DOJ, DOL, NSF, Veterans Affairs, & various consulates on matters pertaining to the Peralta Colleges.

#### **CIVIC AND COMMUNITY ACTIVITIES**

Member, Rockridge (Oakland) Community Planning Council (8 years); Chief Editor, Rockridge News (10 years); participant in various community projects and activities.

#### **OTHER**

Faculty Member of the Year, FACCC, 1995  
Letter of Commendation, President Clinton, 1995  
Honored by Senate and Assembly Resolutions

# CCCT BOARD NOMINATION FORM 2016

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
CCCT Board Nominations  
Community College League of California  
2017 "O" Street  
Sacramento, CA 95811

The governing board of the Antelope Valley Community  
College District nominates Barbara Gaines to be a  
candidate for the CCCT Board.

This nominee is a member of the Antelope Valley Community  
College District governing board, which is a member in good standing of the Community College League of  
California. The nominee has been contacted and has given permission to be placed into nomination.  
*Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.*



**Signature of Clerk or Secretary of Governing Board**  
Ed Knudson, Superintendent/President

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 16, 2016 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Barbara Gaines DATE: February 16, 2016

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

What do you see as the major issues...  
The major issues I see that should be considered by CCCT over the next two years center on a budget that provides funding for expansion of CTE programs and expands in the area of financial aid and governance, emphasizing access and equity for all community college students.

---

---

---

---

---

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

What do you feel you can contribute...  
I have experience in the accreditation process having served on the committee for Antelope Valley Community College. My goal, as a board member and educator, is to ensure that all students are the main focus and that equity and access to classes are the guiding principles that drive our board.

---

---

---

---

---

## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

### PERSONAL

Name: Barbara Gaines Date: February 16, 2016  
 Address: 4340 W. Avenue M-12  
 City: Quartz Hill Zip: 93536  
 Phone: 661-943-3401 661-789-6751  
(home) (office)  
 E-Mail: begaines@outlook.com / begaines@palmdalesd.org / bgaines2@avc.edu

### EDUCATION

Certificates/Degrees: Masters Degree in Curriculum & Instruction  
Tier II Administrative Credential

### PROFESSIONAL EXPERIENCE

Present Occupation: Director of Curriculum & Instruction-Intermediate - Palmdale School District  
 Other: Principal - PSD - 8.5 years  
Adjunct Instructor - Concordia University - Masters in C & I & Masters in Leadership

### COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Antelope Valley  
 Years of Service on Local Board: 2 years  
 Offices and Committee Memberships Held on Local Board: Currently serving as Clerk  
3rd Vice President - Antelope Valley School Board Association  
Director - LACSTA - LA County Schools Trustee Association

State Activities (CCCT and other organizations boards, committees, workshop presenter;  
 Chancellor's Committees, etc.) \_\_\_\_\_

National Activities (*ACCT and other organizations, boards, committees, etc.*): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CIVIC AND COMMUNITY ACTIVITIES**

**Past Director of Charters - ACSA - Region XV**  
\_\_\_\_\_  
**Past President, Antelope Valley - ACSA Charter**  
\_\_\_\_\_  
**Past Director - Palmdale Kiwanis West**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
**CCCT BOARD**  
**NOMINATION FORM**  
**2016**

Must be returned to the League office **postmarked no later than February 16, 2016**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:  
**CCCT Board Nominations**  
**Community College League of California**  
**2017 "O" Street**  
**Sacramento, CA 95811**

The governing board of the Lassen Community  
 College District nominates Shaun Giese to be a  
 candidate for the CCCT Board.

This nominee is a member of the Lassen Community  
 College District governing board, which is a member in good standing of the Community College League of  
 California. The nominee has been contacted and has given permission to be placed into nomination.  
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



\_\_\_\_\_  
**Signature of Clerk or Secretary of Governing Board**  
 Marlon R. Hall, Ed.D, Secretary

## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 16, 2016** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Shaun Giese

DATE: 1/25/16

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The major issues and activities that should be considered by the CCCT and the League in the next two years are as follows:

- \* Changing of the 50% rule
- \* Accreditation
- \* Costs of CTE courses compared to academic courses
- \* The funding and sustainability of the rural, remote community colleges.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have an eagerness to engage in discussions with a solution oriented outcome. Complaining about issues rarely gets them solved. Asking a lot of questions and gathering data is vital to being a member of a board. My strengths lend toward these types of actions.



National Activities (*ACCT and other organizations, boards, committees, etc.*): \_\_\_\_\_

---

---

---

---

**CIVIC AND COMMUNITY ACTIVITIES**

Vice Chair of Honey Lake Valley Resource Conservation District \_\_\_\_\_

---

---

---

---

---

---

---

**OTHER**

---

---

---

---

---

---

---

San Mateo County Community College District

April 5, 2016

**BOARD REPORT NO. 16-4-1C**

**UPDATE ON COMMUNITY, CONTINUING AND CORPORATE EDUCATION**

**There is no printed board report for this agenda item.**