

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 22, 2014, 6:00 p.m.
District Office Board Room, 3401 CSM Drive
San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are recorded; recordings are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

14-10-2 [Approval of the Minutes of the Study Session of October 8, 2014](#)

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES

14-10-2C [Presentation by Skyline College](#)

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

14-10-2A [Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- 14-10-1CA [Ratification of July and August 2014 District Warrants](#)
- 14-10-2CA [Adoption of District Academic Calendar for 2015-16](#)
- 14-10-3CA [Approval of Curricular Additions and Modifications – Cañada College and Skyline College](#)

Other Recommendations

- 14-10-100B [Approval of Revision of Employee Second Loan Program](#)
- 14-10-101B [Acceptance of Contract Education Funds from Fundación Televisa in Collaboration with the Universidades Tecnológicas \(Bécalos\) and Authorization to Execute Agreement – Skyline College](#)
- 14-10-102B [Acceptance of Sparks! Ignition Grant for Museums and Libraries from the Institute of Museum and Library Services for Cañada College](#)
- 14-10-103B [Approval of Contract Award for Districtwide Utility Measurement and Verification Project](#)
- 14-10-104B [Approval of Contract Award for the Cañada College and College of San Mateo Theater House Lighting Retrofit Project](#)
- 14-10-105B [Approval of Contract Award for Districtwide Electronic Access Controls and Alarm Monitoring Systems Software Upgrade](#)
- 14-10-106B [Approval of Construction Consultants](#)

COMMUNICATIONS

STATEMENTS FROM BOARD MEMBERS

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Executive Appointment, Reappointment, Assignment and Reassignment: None
 - B. Public Employee Discipline, Dismissal, Release
2. Public Employee Performance Evaluation: Chancellor

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
October 8, 2014, San Mateo, CA**

The meeting was called to order at 6:10 p.m.

Board Members Present: President Karen Schwarz, Vice President Patricia Miljanich, Trustees Richard Holober, Dave Mandelkern and Thomas Mohr, Student Trustee Rupinder Bajwa (Trustee Holober arrived at 6:20 and did not vote on approval of minutes or approval of personnel items)

Others Present: Chancellor Ron Galatolo, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Vice President Miljanich and seconded by Trustee Mandelkern to approve the minutes of the meeting of September 23, 2014. The motion carried, all members present voting "Aye."

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (14-10-1A)

It was moved by Vice President Miljanich and seconded by Trustee Mohr to approve the actions in Board Report No. 14-10-1A. The motion carried, all members present voting "Aye."

Other Recommendations

PRESENTATION AND APPROVAL OF ACCREDITATION FOLLOW-UP REPORTS – CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (14-10-1B)

It was moved by Vice President Miljanich and seconded by Trustee Mandelkern to approve the follow-up reports. President Schwarz said a representative from each College will present a brief report and entertain questions and comments from the public and from the Board.

Robin Richards, Vice President of Student Services at Cañada College, said all three Colleges had their accreditation fully reaffirmed. All are required to complete a follow-up report by October 15, 2014 to address specific recommendations issued to each college and two of the Colleges will receive follow-up site visits in November. Only recommendations that are considered deficiencies, i.e. the accreditation standard was not met, must be addressed in the follow-up reports. Each of the College's follow-up reports were fully vetted through their participatory governance processes.

Vice President Richards said that other recommendations received by the Colleges are recommendations for improvement rather than recommendations to correct a deficiency; these will be addressed in midterm reports. The Accrediting Commission for Community and Junior Colleges (ACCJC) issued three District recommendations for improvement which will be addressed in each of the Colleges' midterm reports.

Vice President Richards said Cañada College received one recommendation to correct a deficiency which concerned outdated course outlines of record (CORs). Vice President Richards said the College recognized the problem in September of 2013 when the new Vice President of Instruction reviewed the status of CORs as part of the orientation process for his new position and noted that there were CORs which were out of date. College administrators and faculty immediately began to work together to address the need to ensure currency. The accreditation site visit team that came to the College in October recommended that action be taken to ensure curriculum currency is maintained, even though the Curriculum Committee and Academic Senate were already working to revise the process to assure that COR changes were addressed. In late October and early November 2013, faculty leadership continued discussions and issued a draft of a revised policy. Following further discussions and revisions, the policy was approved by the Curriculum Committee in November and endorsed by the Academic Senate in December. Once the new process was adopted, the College deans worked with all faculty members who had outdated CORs and all were updated by the end of January 2014.

The February 7, 2014 action letter from ACCJC stated that the College was deficient in meeting Accreditation Standard II.A.2.e regarding CORs, that the deficiency must be fully resolved by October 15, 2015, and that a follow-up report must be submitted by October 15, 2014. The College's follow-up report notes that all CORs are up to date and provides evidence that the College has revised its existing system for identifying CORs that more fully ensures regular review and secures curriculum currency.

Vice President Miljanich asked for clarification on a recommendation to improve received by Cañada College, recommending that the College document robust conversation in shared governance activities. Vice President Richards said the site visit team believed that the minutes of the meetings of the Planning and Budget Council did not reflect the good conversations that take place during those meetings. President Buckley said the College is attempting to communicate with the campus community through the College's website and Planning and Budget Committee meeting minutes and reports are now posted. In addition, a Planning and Budget Council corner will be included in President Buckley's weekly newsletter.

Trustee Mandelkern asked about the procedure that will be followed by ACCJC after the follow-up reports are received and the follow-up visits, where necessary, are completed. Vice President Richards said the Commission will meet in January and will make a decision about whether the accreditation standards have been met. They will send letters to the Colleges advising them of their decision. A similar process will take place after the Colleges submit their midterm reports addressing the recommendations to improve.

Jennifer Hughes, Vice President of Student Services at College of San Mateo, said the College received one recommendation to correct a deficiency. The site visit team recommended that the College complete and assess SLOs for all courses, programs, certificates and degrees, linking them to Institutional Learning Outcomes. The team also recommended that the College utilize multiple modes of assessment for certificates and degrees and for the Learning Centers. Vice President Hughes said all active courses now have SLOs; all courses have been assessed, or are scheduled to be assessed, in accordance with the College's assessment schedule; all active instructional programs, Student Services programs and Learning Support Centers have SLOs and have been assessed; and all course and program SLOs are aligned with Institutional Learning Outcomes. Vice President Hughes said that staff has not been able to find an accreditation standard that calls for multiple modes of assessment. In addition, staff have talked with other colleges that do not use multiple modes of assessment and have been fully reaffirmed. Nonetheless, College of San Mateo does use multiple modes of assessment including surveys of award earners (Associate Degrees, Certificates of Achievement, and Certificates of Specialization), program review, licensing exam results, and course SLO mapping to program SLOs.

Board members discussed the lack of evidence that SLOs are related to student success and questioned whether they may, in fact, be counterproductive because the pre-tests – testing students on knowledge they cannot be expected to have prior to taking the course – might actually discourage students from taking the course. Board members also discussed the considerable amount of time faculty must devote to creating and reviewing SLOs and the time this takes away from instruction in the classroom.

Eloisa Briones, Vice President of Administrative Services at Skyline College, said the College received one recommendation to correct a deficiency. The site visit team recommended that the College adhere to its systematic

and regularly scheduled process of performance evaluations for all adjunct faculty members. Vice President Briones said that Sarah Perkins, Vice President of Instruction, has confirmed that all evaluations of adjunct faculty have been completed. Procedures were established and charts were developed to help division deans keep track of the proper timing of evaluations. Vice President Briones said District policy calls for adjunct faculty to be evaluated during their first semester of service and at least once during their next six semesters of teaching. She said the team did not recognize that there were semesters during which some adjunct faculty did not teach. Trustee Holober said the site visit team's concern seemed to be that the evaluation schedule was not being consistently followed at Skyline College. He asked if there are external requirements about the timing of evaluations. Chancellor Galatolo said the ACCJC accepts reasonable policies developed by districts and their concern is that they be followed.

Trustee Mohr asked how faculty who teach online courses are assessed. District Academic Senate President Bennett said the recently ratified Appendix G for the first time includes an evaluation process for these faculty members.

After this discussion, the motion to approve the follow-up reports carried, all members voting "Aye."

STUDY SESSION

DISCUSSION OF TOPICS FOR FUTURE BOARD OF TRUSTEES STUDY SESSIONS (14-10-1C)

President Schwarz said the Board previously expressed interest in reviewing potential study session topics. Trustee Mandelkern noted that a limited number of study sessions are scheduled and suggested that more than one topic be addressed at some. He said some topics could also be addressed as information items at regular meetings. Trustee Mandelkern said the Board wants to discuss some topics, such as international education and campus security/safety, on a recurring basis. Other topics in which he would be interested include student success metrics; KCSM-TV programming subsequent to a spectrum auction; early college high school, including a joint meeting with the Sequoia Union High School Board of Trustees; and meetings with City Councils similar to the meeting conducted earlier this year with the San Bruno City Council.

Vice President Miljanich agreed that some topics could be addressed as information items at regular meetings. She said she believes important topics include closing the achievement gap; Foundation update; and for-profit schools. She said she would like the Board to hear not only of successes, but also about where gaps exist. Vice President Miljanich said she would like to see study sessions focus on programs, as well as meetings with City Councils.

President Schwarz said she would like to Board to discuss DSPS and EOPS as she believes these programs can help close the achievement gap.

Trustee Mohr said his reference point for important matters are the goals that the Board adopted and he noted that most of the topics mentioned are incorporated in the goals. He cited the following goals:

- "Examine current student success data tracked by each College to determine what common elements should be tracked, benchmarked, and assessed Districtwide." Trustee Mohr said the Board should be presented with and discuss data regarding student outcomes and success.
- "Explore how to better serve at-risk and place-bound students, especially in traditionally underserved populations. . ." Trustee Mohr said the Board should examine where underserved populations are, whether they are coming to the District Colleges, and how to reach out to them.
- "Provide faculty and staff development programs that will drive innovative efforts that result in new teaching and learning strategies, new classes, certificate programs or AA/AS degree programs that meet community and business needs. . ." Trustee Mohr said the Board should know of staff development efforts that are taking place and whether they are investments in training faculty and staff to carry out the goals and missions of the Colleges.
- "Broaden global perspective and enrich our cultural and educational diversity by fostering institutional relationships abroad. . ." Trustee Mohr said it would be good for the Board to examine additional ways to get connected to institutions in other places.

Trustee Mohr said that, above all, it is important for the Board to follow through on the goals it adopted. He said he also would be interested in having the Board look more deeply at what is possible in the career/technical field and the connections among high schools, businesses and the Colleges.

Vice President Hughes said the Colleges are scheduled to bring their Student Equity reports to the Board in November. The reports will address many of the issues raised, including achievement gaps based on age, ethnicity and gender and programs that serve students with disabilities, foster youth and veterans.

Trustee Mandelkern said he would like the Board to discuss how to measure student success at the local level that would be more meaningful than the State's Scorecard. He mentioned a recent claim by a member of the public that only ten percent of District students transfer to public four-year institutions; he said this number does not take into account many of the other reasons students come to the Colleges. Chancellor Galatolo said the claim is incorrect in that the number is higher than ten percent. He agreed that there are other ways to measure success; for instance, students come to achieve associate degrees and move directly into the workforce, to transfer to private or out-of-state colleges, to increase knowledge to be more effective on the job or, in the case of high school students, to get a head start on college courses. Trustee Holober said that some time ago, Barbara Christensen, Director of Community/Government Relations, presented a report on District student success based on why students enrolled and what their outcomes were, e.g. transfer to private institutions, workforce entry and certificate completion. He said the data showed the results were quite good and this information should be shared with the public.

Trustee Holober said he and other Board members have expressed interest in having a policy regarding partnerships with for-profit schools and said the Board could discuss this further. Chancellor Galatolo said the issue could be discussed as an information item, followed by formation of a policy based on the Board's guidelines. Vice President Miljanich said she would like to better understand how to distinguish for-profit schools that are predatory from those that might provide beneficial partnerships. Trustee Mohr agreed that this is an important issue and noted that 23 states are suing for-profit schools.

Trustee Holober said professional development is very important. He said the Colleges' presentations on innovations in teaching, learning and support services have been informative and he would like to see them continue. He also said the Board might benefit from an update on District investment decision-making procedures.

Trustee Holober said there are items not on the list which he would like the Board to discuss: (1) details about pre-apprenticeship programs if and when funding becomes available for construction projects and (2) potential opportunities to offer four-year degrees in light of the pilot program signed into law by Governor Brown.

Student Trustee Bajwa said students are very interested in transportation and would appreciate an update. Chancellor Galatolo said this is an important issue and the District might consider developing its own creative solutions for place-bound students.

President Schwarz said she has been asked about the District's involvement with corporate partners and would like to have a discussion on this topic. She also said she believes the Board should do more to promote the Colleges' successes within the community.

Chancellor Galatolo said staff will revise a list of prioritized topics based on the Board's discussion, including items that are appropriate for study sessions those that can be addressed as information items at regular meetings, as well as items that might be combined and presented together.

STATEMENTS FROM BOARD MEMBERS

Trustee Mohr said he attended public forums on strategic planning at the three Colleges. He distributed a document outlining planning assumptions which was discussed at the meetings. Trustee Mohr said he enjoyed attending the Success Summit at Skyline College and the Salsa Festival in Redwood City.

Trustee Mandelkern said he attended the Connect14 conference hosted by Assemblymember Kevin Mullin and San Mateo County Supervisor Warren Slocum. The conference was designed to inspire leaders in San Mateo County to embrace technology and social media to increase public participation and involvement in government. There was

discussion regarding the digital divide in the County and Trustee Mandelkern said the District should be mindful that not all residents have equal access to technology.

Trustee Mandelkern said he, along with President Schwarz and Trustee Mohr, attended the San Mateo County Labor Council's annual event with elected officials. He also attended the San Mateo County Democratic Party's Blue Wave fundraising event at which Congresswoman Jackie Speier was the keynote speaker. He said Congresswoman Speier informed him of her interest in the concept of early college high school. At the same event, San Mateo County Harbor Commissioner Sabrina Brennan, an enthusiastic swimmer at the San Mateo Athletic Club, told Trustee Mandelkern that she supports the objective of making the facility available to the community when it is not being used for educational purposes.

Trustee Mandelkern thanked Chancellor Galatolo for keeping the Board informed about the County Pool Investment Fund. He said he is concerned about funds invested in commercial paper of a particular financial services institution. He suggested that the District look at other options to diversify its holdings if funds become available.

Vice President Miljanich said she attended the Foundation's Chancellor's Circle event and said it was inspiring to hear from a student and from Congresswoman Jackie Speier.

President Schwarz said she enjoyed the Chancellor's Circle event. She attended the Success Summit at Skyline College, at which participants voted "Hidden Gems, Hidden Opportunities" as the issue on which they will concentrate in the coming year.

President Schwarz said she spends a considerable amount of time with the San Mateo County School Boards Association. At the last monthly meeting, the topic was Common Core. Representatives from the Californians Dedicated to Education Foundation, the County Office of Education, and several school districts spoke about their work and implementation strategies around Common Core. President Schwarz said the Board of Directors of the School Boards Association, on which she represents the District, held a "thinking session" at which members discussed what is going well in their districts and what they would change. President Schwarz said she talked about the accreditation process and members asked her to bring more information on this topic to the next meeting.

RECESS TO CLOSED SESSION

President Schwarz said that during Closed Session, the Board will consider the personnel items listed as 1B on the printed agenda.

The Board recessed to Closed Session at 8:00 p.m. and reconvened to Open Session at 9:55 p.m.

CLOSED SESSION ACTIONS TAKEN

President Schwarz announced that at the Closed Session just concluded, the Board voted 5-0 to approve the personnel items listed as 1B on the printed agenda.

ADJOURNMENT

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 9:57 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the October 22, 2014 meeting.

Patricia Miljanich, Vice President-Clerk



President's Report to the Board of Trustees

Dr. Regina Stanback Stroud



Virginia Hamilton, Regional Administrator, U.S. Department of Labor Region 6
Facilitating the Workforce Innovation and Opportunity Act (WIOA) Town Hall Meeting at Skyline College

Photo Credit: Claudia Paz

SKYLINE COLLEGE BOARD REPORT

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SKYLINE COLLEGE HOSTS SECOND ANNUAL SUCCESS SUMMIT



The Skyline College President's Council convened its second annual Success Summit on Sept. 26 in the College's Student and Community Center. The Summit was formed to create an avenue for solution-oriented discussion to meet the challenges of San Mateo County's North Peninsula region. Event organizers challenge

the roughly 120 participants from the local business, government, nonprofit, and college communities to "imagine a better future... close the gap between what is and what can be." At the end of each summit, participants vote to select one initiative to tackle during the coming year.

This year's Success Summit began with a progress update on last year's selected initiative, "The Last Mile," which sought to identify and create sustainable opportunities for the Skyline College community, including students, faculty and staff, to conveniently and economically travel to the campus. The challenge is a steep one; given Skyline College's location and limited public transit options, travel time to campus can be 45 minutes, or upwards of an hour and 15 minutes.

Over the past year, the President's Council has partnered with the City of San Bruno to identify areas where the city's Climate Action Plan overlaps with the College's needs, including reducing the number of single-occupancy cars traveling to campus. Other key partners include Commute.org and the San Mateo County Transportation Authority.

The Council has also collected data to accurately assess how faculty, staff and students commute to campus. Unsurprisingly, the surveys found that commute starting points vary widely and that travel time (74%), convenience (56%), cost (48%) and reliability (26%) are the primary considerations students take into account when they commute to campus.

The Council is currently looking into funding shuttles traveling to and from the San Bruno BART Station and expanding carpool opportunities and flex peak time bus routes in order to create an affordable, timely and public transit-based solution to the issue of the Last Mile. Additional progress will be shared at next year's event.

Following this update, this year's Keynote Speaker, Christy Dinges, Vice President of People for the social selling and fashion company Stella & Dot, delivered opening remarks on her company's success in empowering women and her personal mission to "find your best self, help others do that too, and unlock their dreams." Her remarks reflected the youth and energy of the Stella & Dot brand and she underscored the need to consistently innovate to stay relevant and successful.



Attendees then selected two of three separate breakout sessions that each explored a separate topic relating to the local community. "What's in it for us? Collectively Addressing

the Socioeconomic Divide" aimed to address a vision for next steps to collaboratively meet community needs and address socioeconomic inequality, especially on Skyline College's campus. The session was moderated by Nicole Pollack, Director, San Mateo County Workforce and Economic Development.

The second session, "City Manager Roundtable: Innovations for our Cities", was moderated by State Assemblymember Kevin Mullen and hosted city managers from San Bruno, Daly City, Colma, Pacifica and South San Francisco. Each presented new programs in their city, followed by a question and answer period.

Finally, "Hidden Gems, Hidden Opportunities: What's unique, what's possible?" sought to address ways to promote, enhance and add to the resources and amenities of the San Mateo North County. The session was moderated by Anne LeClair, President and CEO of the San Mateo County/Silicon Valley Convention and Visitors Bureau.

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At the end of the sessions, participants came together to vote electronically on which issue they would take on in the coming year. Winning by a narrow margin was “Hidden Gems, Hidden Opportunities,” followed closely by “What’s in it for us?” As a result, the President’s Council will partner with community leaders to increase connection and collaboration and create a plan to spread the word about resources available in the North County over the coming year.

Article by Connor Fitzpatrick. Photos by Maryam Hadi.

SKYLINE COLLEGE HOSTS U.S. DEPARTMENT OF LABOR EVENT FOR MULTI-STATE MEETING ON NEW WORKFORCE LEGISLATION



Over 250 state and local leaders from a wide range of workforce development systems gathered at Skyline College on October 10, 2014 to discuss the Department of Labor’s new Workforce Innovation and Opportunity Act (WIOA) signed by President Obama in July this year. This Town Hall meeting was second in a series

of nation-wide meetings organized by the Department of Labor (DOL) to solicit input on the WIOA implementation.

The signing came after the bill’s passage in Congress with strong bipartisan majorities in both houses. The new law marks the first major update to federal job training programs in more than 15 years and outlines plans to improve coordination in workforce programs for adult and youth training and education programs at the federal, state and local levels. The law was previously called the Workforce Investment Act (WIA), itself an update to previous federal workforce investment policy. That law was enacted under President Clinton in 1998.

The Town Hall meeting was organized by the Department of Labor (DOL) Region 6, headquartered in San Francisco, in partnership with Skyline College’s Center for Workforce Development (CWD). The DOL Region 6 encompasses a large area including Alaska, Arizona, California, Nevada, Hawaii, Oregon, Idaho, Washington,

American Samoa, Saipan-CNMI, Federated States of Micronesia, and Territory of Guam.

In the opening plenary, Skyline College Vice President of Administration Eloisa Briones highlighted the community college connection to the new WIOA by mentioning President Obama’s visit to the Los Angeles Trade Technical College soon after signing the WIOA. She also mentioned Skyline College’s long history of collaborating with the local Workforce Investment Board (WIB) and the DOL on various workforce training projects. The WIB is a local agency that received federal dollars to guide workforce policy and investment at the local level with other industry and education partners.

Virginia Hamilton, Regional Administrator and Bryan Rogers, Regional Director of the DOL Region 6, facilitated morning and evening group discussions. Participants identified and prioritized various aspects of WIOA implementation strategies.

The event commenced with panel discussions by representatives from the U.S. Department of Labor, U.S. Department of Education, and U.S.



Department of Health and Human Services.

Under direction of Dr. Raj Lathigara (Director of the CWD), Rita Gulli, Aaron Wilcher, Soledad McCarthy, Jeremy Evangelista, and Alina Varona from the CWD helped organize this event.

Article by Rajesh Lathigara. Photos by Claudia Paz and Maryam Hadi.

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DREAMERS TO DOCTORS DELIVERS ON INSPIRATION



In celebration of Latino Heritage Month the Career Services Center – in collaboration with the Associated Students of Skyline College (ASSC), the Center for Student Life, Latin American Student Organization (LASO), E4FC, and the Pre-Health Dreamers – hosted a presentation about paths into the medical field by a unique group of undocumented students that represent the first wave of DREAMERS admitted into medical school. Presenter Denisse Rojas



shared a powerful and very moving story about her own journey through college at UC Berkeley – including the financial barriers, family separations, and sometimes hostile academic culture she faced based on her immigration DREAMERS to Doctors status. She also discussed the significant gains that have been made for DREAMERS through policies like the Deferred Action for Childhood Arrivals (DACA) policy, the CA Dream Act, and more recently the passage of SB 1159, which requires 40 licensing boards under the California Department of Consumer Affairs to grant professional licenses to applicants regardless of their immigration status by 2016. Several students who stayed to speak with Denisse following the presentation commented to her that seeing her overcome so many obstacles gave them inspiration not to let their own barriers get in the way of their dreams!

Article by Lezra Chenportillo. Photos by Claudia Paz.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) COURSES UNITE STUDENTS FROM AROUND THE GLOBE THROUGH THE ENGLISH LANGUAGE



Students in the English for Speakers of Other Languages (ESOL) courses at Skyline College are excellent examples of the global community of

learners we strive to empower and transform. Take a peek and you will find people who come from across the globe who are part of Skyline College's diverse community.

In Meegan Rivera's ESOL 400 class, 19 countries are represented in a class of 29 students. Students who have emigrated from the Czech Republic, Algeria, Iraq, Peru, and Burma are taking courses to advance their futures. Meegan states, "Our classroom teems with discussion. Everyone has a lot to learn from each other, and we do it all in English!"

This kind of diversity is normal across ESOL classes of every level and skill at Skyline College. Most ESOL classes average about 14 countries represented in a class. Julie Carey has 17 countries in her class this semester. Julie says, "What makes teaching students from so many different countries—I can't recall ever having fewer than 12 countries represented in my classroom-- incredible is that, though students come from all corners of the globe to study here at Skyline College, they share one common goal, belief, dream—the American Dream. It is a dream that I am so often cynical of and take for granted. But their capacity for believing in our educational system and the opportunities that system provides makes teaching at Skyline College the most rewarding and fulfilling work I have ever done."

This diversity is a point of pride in the ESOL department and enriches Skyline College's community of learners.

Article and photo submitted by Meegan Rivera.

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SKYLINE COLLEGE HOSTS EIGHTH ANNUAL ASIAN CULTURE WEEK



The Skyline College Asian Studies Center, Kinesiology, Athletics and Dance Department, in collaboration with the China Dance School/Theater of San Francisco, hosted the eighth Annual Asian Culture week, supported by the President's Innovation Fund, to promote cultural exchange and international education.

This exciting event consisted of an Asian Food Festival, an Asian Film Festival, and the Asian Culture Showcase. The Asian Culture Week turned out to be a very successful and memorable week for our faculty, students and the community. The featured event, Asian Culture Showcase by the China Dance School/Theater of San Francisco welcomed special guests of Skyline College: Vice President of Administrative Services Eloisa Briones, Dean of Social Science/Creative Arts Donna Bestock, Interim Dean of Business Christine Roumbanis, and Dean of Science and Mathematics Ray Hernandez. Vice President Eloisa Briones made a wonderful welcome speech in both Chinese and English which enlightened the event!

Article and photo submitted by Hui Pate.

NEW TENANTS AT THE BAY AREA ENTREPRENEUR CENTER

The Bay Area Entrepreneur Center (BAEC) on San Mateo Avenue now has nine tenants renting office space and receiving assistance with their small businesses. Jarod Ruffo with 5th Estate Virtual Vineyard, Inc. is a BAEC tenant focusing on virtual reality. Have you ever wanted to explore the solar system but know it would take too long to get there? How about hanging out in a Tuscan villa or flying a helicopter? If any of these are of interest to you, drop by the BAEC and take a tour in virtual reality.



Jarod Ruffo's company creates content for the VR world. Here's what he had to say about BAEC, "I really like it here - I've got room to explore my creativity and the staff is really helpful. I needed to find assistance in areas I'm not good at in order

for my company to get off the ground and they've introduced me to lawyers and financial people."

Jarod's company not only benefits from BAEC but has helped to improve the services we're able to provide to the community. Jarod was instrumental in asking Autodesk to provide the BAEC with free licenses for software that will assist students in learning 3D technology; in addition, he will be teaching the latest in 3D Technology at the BAEC.

Article and photo submitted by Catherine Fraser.

SKYLINE COLLEGE HOSTS ROGER EBBAGE OF LANE COMMUNITY COLLEGE ON CAMPUS SUSTAINABILITY



Roger Ebbage, Director of Energy and Water Programs at Lane Community College in Eugene, Oregon, made a site visit to Skyline College on September 18 and 19, 2014 for discussions about best practices and

partnership opportunities. Ebbage met with faculty and administrators from the Center for Workforce Development (CWD), the Energy Systems Technology Management (ESTM) program, Skyline College and district facilities staff, and representatives from the state Chancellor's office for alternative energy and construction industries. Using the college campus as a

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“learning laboratory” was a major theme of the meetings. The program Ebbage helped found and develop in 1992, the Northwest Water and Energy Education Institute (NWEEL), is a nationally-recognized leader in the practice. It offers two-year degree programs that train technicians and auditors on financial analysis and conservation strategies for reducing energy and water use in large-scale commercial buildings. Using the campus facilities is cost-effective and makes practical sense, according to Ebbage.

In recent years, Lane Community College leveraged the energy and water degree programs to create campus-wide sustainability programming for putting theory into practice in campus facilities. Dedicated staff oversee curriculum development, recycling programs, and energy use reduction programs across campus facilities and instructional departments in a collaborative, cross-campus format. A new building in downtown Eugene showcases sustainability with facilities that were designed specifically for training the energy and water technicians. Ebbage and his faculty colleagues continue to take students to observe old campus facilities—boilers, chillers, air handlers, and building shells. “They offer real-world scenarios for students to trouble-shoot and measure,” he said.

The ESTM department at Skyline College currently focuses on energy and water management for residential construction, but California regulators and utilities are investing primarily in workforce education and training for larger-scale buildings, making Lane Community College’s programs attractive models. Proposition 39 and long-range planning by California’s regulators and PG&E projects have earmarked investment in training for reducing energy consumption in large-scale buildings. Faculty also discussed integrating curriculum in the Environmental Science and Technology (ENVS) department and the Geology (GEOL) departments into a cross-campus sustainability programs focused on water and energy conservation.

The CWD and Science, Math, and Technology (SMT) Division collaborate on sustainability campus programming. Skyline College hosts a Fellow from the Climate Corps Bay Area Program (CCBA) each year. Planning and project implementation is done across campus in a committee format, the Sustainability Ambassador Network (SAN), comprised of faculty, students, and staff.

Ebbage’s visit was made possible through a collaboration between the Science, Math, and Technology Division and the Center for Workforce Development.

Article and photos submitted by Aaron Wilcher.

THE ROSA LEE TIMM SHOW KICKS OFF DISABILITY AWARENESS MONTH



Skyline College welcomed Rosa Lee Timm to campus on October 1 to help kick off Disability Awareness Month and celebrate Deaf Culture

Awareness Week. Rosa Lee Timm is a deaf artist whose performance features a unique blend of American Sign Language (ASL), music, video, and lots of humor. Rosa Lee also encouraged some fun audience participation – she welcomed an ASL instructor, student, and deaf community member on stage to demonstrate how expressive ASL can be. Rosa Lee also shared her personal experiences as the fourth generation deaf person in her family and what it was like for her to dream of being a performer. She wowed the audience with her beautiful signing to popular music and brought them laughter during her humorous skits. The Rosa Lee Timm show was co-sponsored by the Language Arts Division and Associated Students of Skyline College.

Article by Melissa Matthews. Photo by Maryam Ali.

PROFESSOR KATE BROWNE APPOINTED TO THE CALIFORNIA COMMISSION FOR TEACHER CREDENTIALING



On Tuesday, September 9, the Board of Governors of the California Community Colleges (CCC) approved Kathryn (Kate) Williams Browne of Skyline College as their appointee to the Commission on Teacher Credentialing.

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In the 2013 legislative session, the Commission successfully sponsored legislation to allow the CCC to appoint a representative ex-officio member to the Commission. The CCC appointee fills the seat previously held by a representative of the California Postsecondary Education Commission (CPEC) which was vacated when CPEC was defunded in the Governor's 2009 budget.

Ms. Browne is the Program Coordinator of the ECE Department and is a tenured Professor at Skyline College. She has been teaching in the California Community Colleges since 1990, teaching Early Childhood and Child Development courses at Cañada, Foothill and De Anza Colleges. Her educational background includes a B.A. in Psychology from Stanford University, an M.A. in Early Childhood Education from University of Michigan, an Elementary Certification from Michigan, a Multiple Subjects Credential from California, and a California Community College Credential. As the Coordinator of the San Mateo Region of the CA ECE Mentor Program, Ms. Browne has expanded the number of mentors five-fold and has worked with centers throughout the region to bring experienced teachers into the Mentor Program. She helps mentors connect with student teachers from Skyline and Cañada Colleges, San Francisco State University, and local ROP/Tech Prep programs. Additionally, Kate is the author (with Ann Gordon) of several early care and education textbooks.

Article and photo submitted by Kate Browne.

THIRD ANNUAL TRANSFER CONFERENCE A SUCCESS



The Transfer Center, in collaboration with other departments, clubs, programs and colleges, hosted its Third Annual Transfer Conference on Saturday, September 20. Over 130 students registered for the event and over 100 students attended.

The main purpose of this event is to provide students a connection to resources they don't know about and to help raise awareness of what they need to know and where to find the information they need to make clear and educated choices about their transfer path.

The day started out with a warm and inspirational welcome provided by Dr. Joi Blake, Vice President of Student Services. Following the welcome and short ice breaker, students attended workshops on Transfer Tips, Applying to Impacted and Selective majors, Career, Financial Aid for Transfer Students and a student panel which consisted of five former Skyline College transfer students who attended private, UC and CSU campuses.

A Fall 2014 Transfer Conference resource fair was hosted during the lunch hour which included university representatives from San Francisco State University (SFSU), UC Davis, UC Santa Cruz, University of San Francisco, the University of Arizona and other private university representatives as well as on-campus clubs and resource tables.

Overall, the day ran seamlessly and students were energized by the information and resources they were connected with. Skyline College students continue to show their engagement and commitment to their transfer goals. One student commented that "this conference was really insightful... keep doing this."

Article by Suzanne Poma and Michele Hagggar. Photo by Jose A. Garcia.

SKYLINE COLLEGE STUDENTS ATTEND PUENTE TRANSFER MOTIVATIONAL CONFERENCE AT UC DAVIS



On an overcast Saturday morning, 30 Puente students gathered before 7:00 a.m. at Skyline College to take a bus to UC Davis for the annual Puente Transfer Motivational Conference, this year held on September 20. Blas Guerrero, a Director in Admissions and Timo Rico, the Director of Outreach, welcomed students to the event. The keynote speaker, author Alex Espinoza, spoke of his tale of personal and academic transformation that began during his days as a Puente student.

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Afterwards, students were able to take campus tours where they saw many of the campus amenities as well as the beautiful artwork that adorns the sprawling campus. They also attended a variety of workshops including learning how to succeed as an AB-540 student, empowering oneself as a learner, how best to pay for college, and showcase of different majors at UC Davis. During lunch they were able to check out other colleges as well as programs at UC Davis in a special college fair set up specifically for them.

As we returned to Skyline College at 5:30 that evening, the consensus was that the students not only enjoyed the trip, but made some excellent contacts and felt excited about transferring. This conference was indeed impactful in motivating them to transfer and highlighted UC Davis as a school to consider.

Article and photo submitted by Lucia Lachmayr.

EVENTS

DISABILITY AWARENESS MONTH EVENTS:

Learning Differences Demystified
October 21 and 22, 2014
9:00 a.m. - 12:00 p.m.
Building 6
&
Colors of the Wind
with JL Powers & George Mendoza
Wednesday, October 29, 2014
12:10 p.m. - 1:10 p.m.
Building 6, Room 6204

THE CENTER FOR TRANSFORMATIVE TEACHING AND LEARNING (CTTL) PRESENTS:

Cultural Competency - A Cross Race/Gender Conversation with Lee Mun Wah

November 26, 2014
9:00 a.m. - 1:00 p.m.
Building 6, Room 6202

THE CENTER FOR INNOVATIVE PRACTICES IN HIP HOP EDUCATION AND RESEARCH (CIPHER) PRESENTS:

ENSEMBLE MIK NAWOOJ
Saturday, November 15, 2014
7:00 p.m. - 9:00 p.m.
Building 1, Theater





President's Report to the SMCCCD Board of Trustees

President Michael Claire ~ October 22, 2014

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Astronomy Festival + Makerspace Event Draws Record-Breaking Crowd



Photo by Community Relations and Marketing

This year's Family Science & Astronomy Festival + Makerspace set a new record for attendance as approximately 1,500 people turned out for the event. The addition of CSM's popular Makerspace component not only enhanced the festivities but also contributed to the increased audience. According to **Professor Mohsen Janatpour**, co-coordinator of the event, "The crowd started streaming in well before the 2 pm starting time and every workshop, planetarium show, and demonstration was fully attended throughout the duration of the event. Indeed, even with the extra planetarium show, I had to promise the crowd another show the following Friday. We had about 300 attending the keynote talk, "The Dark Side of the Universe: Dark Matter and Dark Energy" by **Dr. Patricia Burchat**, professor of physics at Stanford University. Additionally, 52 families participated in the online geological contest; 50 enjoyed the build-a-city activity and nearly 70 made paper helicopters. The Makerspace was so crowded that the operation ran out of supplies. Later in the evening, the observatory was jammed with people lining up to snap pictures of the moon using their iPhones and our telescopes. It was by all accounts, a huge success." ■

Family Science & Astronomy Festival + Makerspace



Photos by Community Relations and Marketing

2015 Athletics Hall of Fame Inductees Announced

On January 23, 2015, College of San Mateo will host the Athletics Hall of Fame induction ceremony. The Athletic Department recently announced the names of the 17 new inductees and, as in past years, the list is impressive:

- Scott Feldman** – Baseball student-athlete; MLB pitcher Houston Astros (current)
- Daniel Nava** – Baseball student-athlete; MLB player Boston Red Sox (current)
- Mike Solari** – Football student-athlete; Offensive line coach 49ers (current)
- Milt Axt** – Football and baseball student-athlete; High school coach (45 consecutive wins); State Coach of the Year
- Al Terremere** – Principal, Carlmont HS; Football student-athlete; All-American, Santa Clara; NFL official
- Randy Gomez** – Football and baseball student-athlete; Played professionally with the SF Giants.
- Stella Edwinson** – Track student-athlete; 1984 Olympic trials; State champion in hurdles
- Perry Parmalee** – Football student athlete; Played professionally with the New York Jets.
- Dr. Marcel Hetu** – Track student-athlete; State mile champion; college administrator
- Bob Peterson** – Basketball student-athlete; First from CSM to make it to the NBA
- Bob McClure** – Baseball student-athlete; Professional player and coach
- Doug Scovil** – Football coach; Professional coach (Eagles, 49ers)
- Jerry Scatini** – Football student-athlete; Played at UC Berkeley
- Bea Goodoy** – Softball and basketball student-athlete
- Julio Bortolazzo** – Former president, College of San Mateo
- Carolyn Silva** – Academic advisor to student-athletes
- Ron Galatolo** – Chancellor, San Mateo County Community College District (current) ■



Pulitzer Prize Winning Author to Speak at CSM



Photo source: bookbrowse.com

On Tuesday, November 25 from 11 am – 12:15 pm, 2013 Pulitzer Prize winning author and Stanford Professor Adam Johnson will appear at CSM to address “The Power of Literature, Human Rights, and North Korea.” The event titled, A Conversation with Adam Johnson will discuss his novel, *The Orphan Master’s Son*, which exposed the devastating reality in North Korea, making this isolated nation, long obscured behind the walls of its propaganda, its nuclear threat, and its very otherness, seem transparent. With the power of literature, he reveals truths not only about North Korean victimizers and their victims but about all of us.

The author will appear in conversation with CSM **Professor of English Tim Maxwell**. The presentation will take place in the Theatre; a reception featuring Korean food will immediately follow the presentation. A Conversation with Adam Johnson is sponsored by the Diversity in Action Group, ASCSM and Alpha Gamma Sigma. ■

Peer Educators Linking Students with Resources

Beginning in the fall semester, CSM's Peer Educators have become part of the Center for Student Life and Leadership Development. The Peer Educators, a group of specially trained students originally established as part of the CSM Cares Mental Health Grant, help spread awareness and provide support to students in the area of mental health by providing referrals to on- and off-campus resources and serving as outreach ambassadors for CSM's Health and Psychological Services. The Peer Educators also work to help dispel the myths and stigma around mental health issues. With support from the Associated Students of CSM, the Peer Educators will soon be available to conduct classroom presentations on issues such as depression, stress management, and other challenges faced by college students. In spring 2015, the Peer Educators will assist the Center for Student Life in launching an LGBT Safe Zone program at CSM. The peers receive guidance from **Aaron Schaefer**, Student Life and Leadership manager; **Makiko Ueda**, Psychological Services coordinator; and **Fauzi Hamadeh**, Student Life and Leadership assistant. (Article contributed by Fauzi Hamadeh) ■

Student Mental Health Program
Gay Alliance SafeZone Train-the-Trainer

Friday, December 5, 2014
9:00 am – 5:30 pm

Hosted by College of San Mateo and sponsored by the
California Community Colleges Student Mental Health Program



FOR MORE INFORMATION
www.ccsd.edu/online/mentalhealth
Toll-free: (855) 304-1647



The California Community Colleges Student Mental Health Program, in partnership with College of San Mateo, is now offering the **Gay Alliance SafeZone Train-the-Trainer** program.

This **NO-COST** program was created to develop confident, knowledgeable and effective SafeZone trainers, who can work towards developing and maintaining environments that are culturally competent and supportive to LGBTQ students, faculty and staff, as well as straight allies on their college campuses. This is an interactive 8-hour course, which includes activities, small group discussions, and opportunities for practicing skills as educators. Participants who complete the course will have an increase in knowledge of homophobia, transphobia and heterosexism and the affects that they have on an individual's mental health, information and tips on how to educate others to create SafeZones and guidance on offering support and where to go for additional help and resources.

During this course, participants will be coached in running SafeZone trainings and offered opportunities to ask and answer questions in a supportive environment using the teaching skills that they acquire. Each participant will receive a SafeZone training manual that will provide a complete course guide for running SafeZone trainings, a review of material from the course, additional reading to extend knowledge, handouts to use in future SafeZone trainings and a certificate of course completion. On-going support will be available to all participants through the Gay Alliance following the presentation, to offer assistance and suggestions for keeping programs fresh and up-to-date.

TRAINING DETAILS
Time: 9:00 am – 5:30 pm (training begins promptly at 9 am)
Location: College of San Mateo - Health & Wellness Building 5, Room 202, 1700 W Hillsdale Blvd., San Mateo, CA 94402
Other Details: This is a No-Cost training. Lunch will be provided. Parking info will be emailed out prior to the training.
Questions? Contact Kari DeCelle, Training Manager at CARS at kdecelle@cars-tp.org or Fauzi Hamadeh, College of San Mateo, hamadehf@smccd.edu; (650) 574-6349

To REGISTER for this important training, visit:
<http://tinyurl.com/CSMsafezone>

CONTINUING EDUCATION CREDITS
7 Hours Continuing Education Units available for BRN, MFT, LCSW, and ADD Counselors.
C.E. Hours are offered by the Center for Applied Research Solutions (CARS) for \$25.00.
Payment available online for CEUs during online registration. No payment accepted onsite.
CARS is an approved provider for BRN, (Provider #16303), BBS (Provider #2190), and CAADAC (Provider #AND08-923-0814).



Photo by Rupinder Bajwa

On October 8, the college held a reception to officially welcome new full- and part-time faculty and classified staff. Below is the list of new employees.

Classified Staff

Mondana Bathai - Language Arts
Tabitha Conaway - Learning Center
Rafael Delgado - Cosmetology
Kimberly Morgan - Cosmetology
Lola Paz - Admissions & Records
Danni Redding-Lapuz - Inter. Students
Leila Sadr - Language Arts
Jacqueline Swan - Language Arts

Faculty

Soonyoung (Sue) An - ESL
Jiaolan (Renee) Bu - Library
Eileen Clifford - Chemistry
Denaya Dailey - Dance
Jesenia Diaz - Counseling
Kamran Eftekhari - CIS
Lisa Gallego - Drafting
Lauren Gordon - Reading

Mark Hollandsworth - Nursing
Emily Kurland - ESL
Ian Latta - English
Sara Lawrence - English
Milena Lilles - Biology
Colby Nixon - Spanish
David Palaita - Ethnic Studies
Santiago Perez - Biology/Anatomy
Melissa Risso - Counseling
Stephanie Roach - Library
Gavin Shafron - Psychology
Michael Sherer - English
Tanya Silva - Philosophy
Erinn Struss - ESL
Christopher Walker - Math
Joseph Waters - Psychology
Shawn Westmoreland - Math
Gloria Yee - Reading ■

Great Turnout for Autumn Job Fair



As the Bay Area economy continues to rebound, there appears no shortage of jobs as more than 65 employers showed up for CSM's annual Autumn Job Fair on October 7. **Career Counselor Eileen O'Brien** reported that more than 200 students attended the event. Employers that participated represented a wide variety of fields: sales and marketing, retail, service industries, accounting, health services, education, public safety,



Photos by Alexis Madayag

fitness, recreation, transportation, among others. Students were able to learn about job and internship opportunities and practice greeting employers and answering employer questions. Many students were prepared with resumes and questions about careers that interested them. O'Brien says, "I spoke with almost every employer towards the end of the fair for an assessment of their results. Ninety percent commented that it was one of the best fairs they attended and wanted to know if we planned to have another one this semester. Our next will be the Get Linked Job Fair in the spring."



Photo by Alexis Madayag

Another indication that employers are hiring is that CSM JobLinks currently has 450 jobs posted, which is the highest recorded number in the site's 10-year history. ■

Kudos

~ The *Fall 2014 Schedule of Classes* was honored with a Silver Medallion Award by the National Council for Marketing & Public Relations (NCMPR) Region 6. The organization, an affiliate of the American Association of Community Colleges, recognizes outstanding achievement in communications at community and technical colleges. NCMPR's Medallion Awards is the only regional competition of its kind that honors excellence exclusively among marketing and public



Valerie Anderson, Beverley Madden and David McLain review their work in the *Fall 2014 Schedule of Classes*.

relations professionals at two-year colleges. Region 6 includes Arizona, California, Hawaii, Nevada, Utah, Commonwealth of the Northern Mariana Islands, Federated States of Micronesia, Republic of Palau, Republic of the Marshall Islands and Territory of Guam. The winning *Schedule of Classes* was the work of CSM's **Community Relations and Marketing Department**. ■



UPCOMING EVENTS

Solar Eclipse Viewing

Hosted by CSM Astronomy Department

Thursday, October 23 • 1:45–4:30 pm
Building 36, Rooftop Observatory

Pitch Your WOW! to Bill Reichert, Managing Director, Garage Technology Ventures

Presented by the San Mateo Small Business Development Center

Thursday, October 23 • 6–9:30 pm
College Center, Bayview Dining Room

4th Annual CSM Student Leadership Conference

Sponsored by the Center for Student Life and the Associated Students

Friday, October 24 – Sunday, October 26

ASCSM Halloween Celebration

Tuesday, October 28 – Thursday, October 30
11:00 am – 2:00 pm • College Center Plaza

Fall 2014 Health Fair

Wednesday, October 29 • 10 am – 2 pm
College Center, Bayview Dining Room

Umoja Community Family Barbeque/Tailgate

Saturday, November 1 • 10:30 am – 12:30 pm
CSM Parking Lot 11

CSM Football vs. Foothill College

Saturday, November 1 • Kickoff at 1 pm
College Heights Stadium

Jazz Under the Stars

Observatory Star Party

Saturday, November 1 • 8–10 pm
Building 36, Rooftop Observatory

Faculty Service Awards & Ice Cream Social

Wednesday, November 5 • 2:15–4 pm
College Heights Conference Room

Psychology/Philosophy Movie Night

Film: Dead Poets Society

Friday, November 7 • 6:30–9 pm
Theatre Building 3

Project Change Tailgate BBQ

Saturday, November 8 • 10:30 am – 12:15 pm
College Heights Stadium

CSM Football vs. Diablo Valley College

Saturday, November 8 • Kickoff at 1 pm
College Heights Stadium

World Beat Groove

An adventure in musical history, culture and dance!!

Saturday, November 8 • 7:30–9:00 pm
Theatre Building 3



Noche de Familia

Puente Project Fall Event

Thursday, November 20 • 6–8 pm • Location: TBA

Student Success Story: Jacqueline (Jackie) Guilbault

University of Nevada, Reno; B.A. degree

After graduating from Mills High School, Jackie Guilbault made the strategic decision to begin college at CSM. Jackie's plan was to explore different areas of study, select a career and then chose a university based on what would lead her to reach her career goal. "I wanted to get the most out of my community college experience and attending CSM helped me make those important decisions." To foster her decision making, Jackie sought out internships related to her classes. Her idea was to find internship opportunities which would give her real-world experience in a career field that interested her.

"An internship that captured my attention was an on-campus position as a student ambassador in the Community Relations and Marketing department." She was able to make the connection between her duties as a student ambassador, which combined community outreach, public relations and customer service, with what she had learned in her marketing class.

"Serving as a student ambassador allowed me to develop skills that were extremely valuable not only in my major but in my career—public speaking, networking and relationship building—skills that I have since taken with me and applied in my professional career and in community involvement outside my work. "A memorable takeaway from service as a student ambassador was that I was mentored by Alex Guiriba, my supervisor, and Beverley Madden, the director of the department, who encouraged me to grow and develop these skills. As a direct result of this experience, I decided to pursue a career in marketing."

After completing her lower division requirements at CSM, Jackie transferred to University of Nevada, Reno, as a communications and marketing major. Before graduating, she added to her resume internships at Microsoft in OEM channel management and AAA of Northern California, Nevada & Utah in their corporate marketing department. She graduated in 2011 with a bachelor's degree.

Jackie is currently a marketing analyst in the Corporate Marketing Department of Topcon Positioning Systems, a manufacturer of land surveying solutions. She has the distinction as the first employee from the corporate headquarters to be transferred to the European headquarters in The Netherlands. ■



Photo provided by Jackie Guilbault

Cañada College Report to the SMCCCD Board of Trustees



October 22, 2014

Fall Enrollment Figures Show Positive Steps Forward

Final Census enrollment data was released last week by the District Office and it provided some very positive signs. The college's headcount (total number of students enrolled) increased 2.6%, even as enrollments fell District wide by nearly 1%. The number of returning transfer students increased by 22.5% over Fall, 2013, nearly twice the District-wide rate. And, concurrent High School enrollment increased by 28.7%, nearly three times the District-wide rate. The net change in course enrollments (duplicated headcount) outpaced our sister colleges, and increases in our internet enrollments were three times higher than the District average. Each of the colleges continued to suffer from a decrease in FTES. Cañada's FTES is down 4.7% as compared to this time last year, pointing to the fact that while we have an increase in the number of students taking our classes, they are generally taking fewer units than in previous semesters. Undoubtedly, this is related to the increase in employment opportunities that our students currently enjoy. This highlights the need for the college to redouble our efforts in promoting retention through student engagement. Finally, Cañada reached our goal of a load factor (efficiency measure) of 500 ... an improvement of 17 points from last year. The efforts of our Deans and faculty to manage enrollments more effectively this fall has already paid meaningful dividends in promoting student access and resource savings.

Introducing EPIC *Submitted by Diva Ward, Learning Center Director*



EPIC has come to the Learning Center at Cañada College! What is EPIC, you ask? EPIC is our own version of supplemental instruction and stands for "Embedded Peer Instruction Cohort." The goal of the EPIC program is to facilitate students working together with EPIC leaders and faculty to achieve course success. An EPIC leader is an advanced student who has successfully completed

a course and wants to tutor other students in that course. The EPIC leader attends class part time, and in most cases, will hold supplemental study sessions each week outside of the class for the students in that section of the course. The EPIC program at Cañada College started with funding from the HSI-STEM grant and focused on STEM classes. Beginning this semester, EPIC is expanding to more subjects. The Learning Center is excited to add this valuable resource to our arsenal of services that are available to our students and faculty. Feel free to contact Diva in the Learning Center for more information about the EPIC program.

TRIO Upward Bound *Submitted by Dean Linda Hayes*



Upward Bound turns 50! In 1964, President Lyndon B. Johnson created special programs to address some of the nation's toughest challenges. The Opportunity Act of 1964, helped create TRIO, Head Start, and Job Corp. As a federally funded program, Upward Bound helps low-income and first-generation students prepare for college. Since then, additional TRIO programs were created, including Student Support Services and Veterans' Upward Bound.

Here at Cañada, TRIO is thriving with TRIO SSS (Student Support Services) which started in 2005 and TRIO Upward Bound which began in 2004. Our programs have made a difference in the lives of many students. TRIO Upward Bound currently serves 63 students from the communities of North Fair Oaks and East Palo Alto. Our partnership with the Sequoia Union High School District is stronger than ever. In the past 10 years, we have helped over 200 low-income and first-generation high school students prepare for college. Our services include weekly tutorials, academic advising, mentorship, and workshops designed to assist students navigate college. During the summer, our students participate in a six-week academic program designed to prepare them for their Fall classes. Our students are concurrently enrolled and participate in programs such as STEM and the Engineering Institute.

In addition, many of our students have been recognized with prestigious scholarships, including the Gates Millennium, Sequoia Awards, and Silicon Valley Community Foundation. Our students attend a range of colleges and universities, from Cañada to Stanford to international schools. In honor of TRIO turning 50, we are planning to host several events, culminating with a celebration for National TRIO Day on February 21st, 2015. Please join us in celebrating this milestone anniversary. To learn more about TRIO programs, please visit www.trioprograms.org and check our our website at <http://canadacollege.edu/upwardbound/index.php>

President Meets with Alum Barry Mainz



I recently had the pleasure of meeting with Cañada alum Barry Mainz, the President of Wind River Systems which produces embedded software systems and employs some 1,800 workers. A San Carlos resident, and long-time supporter of community colleges, Mr. Mainz and I discussed possible future partnerships between Cañada and Wind River.

Dave Meckler, Bi-coastal Composer



On September 13 & 14, Cañada College faculty member Dave Meckler became a bicoastal composer, with a work played in the LA area on Saturday, and one played in New York City on Sunday. The concerts were sponsored by a New York-based organization called Vox Novus, which has as its mission the presentation of music by as many living composers as possible. One way they do that is a program called “Fifteen Minutes of Fame,” which features selected performers playing 15 oneminute pieces. Meckler has written ten of these one-minute bits, and four have been selected for performance. The LA piece was for solo cello, “BACH Frame.” All the pieces for that program

had to refer to Bach in some way. The New York piece, “Elation Relation,” was for the unusual combination of bass clarinet and drum set. Meckler says that these one-minute pieces are enormously fun to compose, and they have led to some interesting possibilities. He has since been in contact with musicians in NY, Colorado and, closer to home, at UC Davis and CSU East Bay, about expanding these teases into bigger pieces. You can next hear his music right here, as he is enjoying composing music for Cañada College’s production of the play *Antigone*, which opens on October 22nd. You can also hear samplings of Dave’s work at: <http://home.myastound.net/~dcmeckler/index.htm>

Redwood Symphony Halloween Family Concert



Violinists in witches’ black, a cellist as Snoopy and Maestro Eric Kujawsky in pirate’s stripes will greet children as they arrive for the Halloween Family Concert that Redwood Symphony will present at 3 p.m. Sunday, Oct. 26, in the Main Theater at Cañada College.

The afternoon event begins with a Tour of the Orchestra, in which the audience circulates through the building to meet the orchestra musicians, as they demonstrate their instruments and answer questions.

At the top of the bill for the afternoon, the symphony will play the suite from the Disney movie *Frozen*, and children are welcome to sing along. After intermission, the Symphony will present the Northern California premiere of “*Nutcracker: The Untold Story*,” adapted by Pamela Hill Nettleton and narrated by Valerie Sarfaty. Nettleton’s narration is based on the original E.T.A. Hoffman tale (“The Story of the Hard Nut”) that inspired Tchaikovsky to create his *Nutcracker*. The piece incorporates many of the most famous *Nutcracker* dances and includes several interludes in which children are invited to join the narrator in chants. Ten lucky children, chosen by raffle, will get their own batons to lead the symphony in a Sousa march. Pre-sale tickets for this family event are \$10-\$25, and are available at RedwoodSymphony.org. Adult tickets are \$5 more at the door. Parking is free.

Lady Colts Volleyball 2014 *Submitted by Brandon Prudencio, Head Coach*



In what is considered a rebuilding year for the Cañada College Women's Volleyball program, we're off to a great start! Especially with stats like this from: Yasmin Crociani (Aces) 19, Tiya Villareal (Digs) 87 (Kills) 56, Ariana Chavez (Assist) 136 and Alayna Allard (Blocks) 65 and this is just within our pre-season games. This past week the Lady Colt's swept both Alameda College and San Jose City College in 3 sets. Our Lady Colt's were playing like veterans of the game. Led this season by Head Coach BJ Prudencio, and Assistant Ava Thompson, it is evident that their commitment and dedication to the program and the team's success both athletically and academically will be their first priority. This season's team is

made up of seven returning Sophomores: Alayna Allard, Ariana Chavez, Yasmin Crociani, Cristina Gray, Ariel Magnum, Michaela Pietrobono, Tiya Villareal and eight new Freshman: Julie Ann Docena, Bianca Doronila, Amanaki Fehoko, Amy Francis, Mele Lutui, Lindsay Karle, Alisi Maake and Megan Nicholls. As returning and new team members, they have all played both club and/or high school level volleyball, so their right to expect quality coaching and instructions was not a surprise. Prudencio, with over 8 years of coaching experience, was able to provide each player exactly that, as well as a constant learning and improvement not only in the game of volleyball as a player, but as an individual.

Each individual player brought with them their own unique passion for the game, along with their own personal purpose and commitment to promote nothing but success for each other, on and off the court. There is a sense of being a family among the team this season and with that, they are not only teammates, but sisters. This new found support system for each other and willingness to be there, when one is in need, is a stronger bond than just being a team member. It is this very bond that made their past two games, their best-played games thus far. Comradery was a key factor that was missing in the start of this season, but now it has gone beyond that; they are a group of sisters with one goal of being the best they can be, athletically and academically. These lady Colts are in a league of their own and we are excited to soon witness them in action.

The women's volleyball program at Cañada College is a comprehensive program that focuses on both academic and athletic development. Our goal is to develop student athletes to compete both academically and athletically at a four-year institution. 2014 Schedule: <http://canadacollege.edu/volleyball/schedule.php>

Artistry in Fashion 2014



This past Saturday, September 27th, our Fashion Design Department welcomed hundreds of community members, vendors, designers, and artists to our campus for the annual Artistry in Fashion Open House and Fashion Show. Pati Palmer was the featured artist and hosted a spectacular fashion show. The highlight of the show was the display of the extraordinary and creative works of our fashion students. The event raised scholarship and program support funds for our Fashion students.

Lady Colts Golf 2014 *Submitted by Rick Velasquez, Head Coach*



Miranda Wiss at Moffett Field Golf.

The Lady Colts are striving to win their fifth straight Central Valley Women's Golf Championship and third straight Northern California State Golf Championship. This task may be difficult as the team lost five out of six starters to graduation last year. However, after five mini C.V.C. tournaments, the Colts are one point away from taking over first place. The team appears focused and working hard to improve their physical and mental golf skills. After finishing the year with a team GPA over 3.7, it appears this team is also very proficient in the classroom as well as the links.

Where are they now: Recent Cañada College Colt golfers are playing quite well in their respective four year universities. Sarah Rotter, 2014, recently shot a 73 and 74 in a tournament in Arizona to help lead Sonoma State to a second place tournament finish. Shannon Wong, 2014, shot a 77 in her first tournament at Cal. State Bakersfield. Annika Nousiainen, 2013, shot a 75 and 76 to help Point Loma University set a school record at a recent tournament

hosted by Western New Mexico. Michelle Wong, 2014, of Cal. State East Bay, Mehreen Raheel, 2013, of Menlo College and Hannah Murray, 2013, at Hope College are ready to play in their first tournaments in 2014.

2014 Schedule: <http://canadacollege.edu/golf-women/schedule.php>

MART Students Attend Animation Show



About 20 Cañada Multimedia Art & Technology students, along with Associate Professor Paul Naas, attended the 16th annual Animation Show of Shows Friday, September 26th at San Jose State University. The Show of Shows is presented by Acme Filmworks president Ron Diamond, and is a compilation of the best short animation from the previous year's festival circuit. Among the films screened were

new shorts from Disney and Pixar, the latter of which will not be released until June of next year, as well as new work from Academy Award winner Torill Kove and master animator Glen Keane.

Cañada students have attended the Show of Shows screenings for the last two years, taking advantage of the opportunity to interact with their colleagues at San Jose State, as well as to get a sneak peek at one or two shorts that will go on to be nominated for Academy Awards.

The previous evening, Professor Naas and several current and former students attended a screening of the 2014 SIGGRAPH Electronic Theater at Zynga in San Francisco. SIGGRAPH is the international computer graphics society, and the Electronic Theater is the premiere event for screening the best of the year's computer graphics.

Antigone in the Flex Theater *Submitted by Anna Bud*



Outside the walls of an ancient city, a dead man lies unburied. Labeled a traitor by the newly-crowned tyrant, denied a proper burial, he is trapped between this world and the next. The king warns everyone that the penalty for burying him is death – but inside the city walls, his sister prepares herself to do just that.

Antigone, child of the ill-fated Oedipus, has lived all her life in the shadow of shame, isolation and scorn – but now she burns with a fierce determination that stuns her patriarchal world, as she defies the law of her king, honors the law of her gods, and faces her own mortality with reckless courage.

Antigone has fascinated audiences for centuries, and in this Cañada College Theatre Arts production the play is imaginatively re-told, with new scenes created by the ensemble.

Anna Budd (Associate Professor, Theatre Arts) is directing the show, and has brought her skills as a playwright to the show, editing the original text and adding new scenes, often with input from the cast. Michael Walsh (Adjunct Professor & Technical Director) is designing the set and the lights, using the Department's exciting new state-of-the-art lighting equipment. David Meckler, Professor of Music, is writing over a dozen pieces of original music to be used in the production.

Christine Price, a Psychology major here at Canada College who performed in last semester's Spring Sprung Comedy Show, returns to the Flex stage in the title role. She plays opposite Brice Blau as Creon. Bruce is also returning to the Flex Theatre, having played the attorney, Ted Olson, in the Theatre Arts Department's Fall 2012 production of *8, the Play*. Bruce has appeared in ten independent films, performed on stage with several comedy improv troupes and is also a professional voice actor.

Performances: Wed 10/22 2:10pm (Student Matinee)
 Sat 10/25 8:00pm
 Sun 10/26 2:00pm
 Thu 10/30 11:10am (Student Matinee)
 Sat 11/1 8:00pm
 Sun 11/2 2:00pm

Tickets available at: <http://canadacollege.edu/arts/boxoffice.php>
 Students \$5
 Seniors \$10
 General Admission \$15

Follow the theater program on Facebook at:
<https://www.facebook.com/CanadaCollegeTheatre>

Check out rehearsal footage and interviews with the cast & the director at:
<https://www.youtube.com/user/CanadaCollegeTheatre/videos>

Arts & Olive Festival *submitted by Mallory Stevens*

The 17th Annual Art & Olive Festival which was held last weekend was a huge success... thank you to all the faculty, staff and students who made this special event possible!

The day of the event, our hard-working volunteers started at 6 am, welcoming vendors, carrying, setting up and helping wherever necessary. Faculty and staff sold raffle tickets, served beer and wine and beer and manned booths. Our Interior Design department held a sale that raised \$1,600 toward student scholarship - double what was raised last year! All day long, students were tireless, welcoming our guests, handing out water, answering questions and supporting our vendors. So many vendors commented on how helpful and welcoming Cañada students are! Our many guests enjoyed a great line up of blues bands, cooking and olive curing demonstrations and a wonderful array of vendors. Our youngest guests loved the crafts, face painting, marionettes and balloon animals provided in Kid's Corner, while the adults learned all about how olives are made. Despite the record temperatures, we created an event that highlighted the spirit of hospitality and welcome that is central to Cañada College and created scholarships to support our students!

In the last 9 years, the Arts & Olives Festival has funded a total of 96 scholarships totaling \$91,000.

Our Digital Media students designed the poster for the event. We had so many wonderful submissions! The following winners were selected:



1st Place:
Dane Jones



2nd Place:
Liudmila
Kachurovskaya



3rd Place:
Sonya Froloff



Photos by
Peter Tam

SparkPoint Center Update *Submitted by Robin Richards, PharmD*

Several individuals have asked, “What is happening with SparkPoint?” And the answer is – lots! The SparkPoint implementation team is currently working on hiring staff, writing grants, building relationships, and planning services. Here is a summary of the activities:

SparkPoint Staffing Updates: Yesenia Mercado was recently hired as a Financial Aid Technician and will provide financial coaching to SparkPoint clients. Yesenia will be sharing her duties with Financial Aid and will be trained over the next two months to provide Financial Coaching to SparkPoint clients by the end of January. In addition, interviews are being conducted for the Retention Specialist position that will be shared with EOPS and SparkPoint. It is anticipated this individual will begin in late November, and an AmeriCorp VISTA (Volunteers in Service to America) has been hired to provide capacity building support for SparkPoint. He will begin his assignment in late-November.



SparkPoint Partnerships and Resource Building: A collaborative grant among Cañada College, JobTrain, and Sequoia Adult School has been written to the San Francisco Foundation for a career ladder program that includes SparkPoint services. Also, Adolfo Leiva, interim SparkPoint Director, has been working with local community partners including Able Works, JobTrain, Opportunity Fund, San Mateo Credit Union & Second Harvest Food Bank of Santa Clara and San Mateo Counties to create and expand SparkPoint services.

Upcoming SparkPoint Services: The official SparkPoint Open House is scheduled for Thursday, February 5, 2015. The SparkPoint at Cañada College Food Pantry is scheduled to open during the month of November, 2014 and will be located in building 5, Room 5202. SparkPoint will be partnering with Community Financial Resources, Financial Aid, and the Career Center to present financial education workshops focusing on managing debt, improving credit, and creating budgets. These free workshops will be open to the college community starting later this month. Please contact Adolfo Leiva at 650-381-3557 or leivaa@smccd.edu if you have any questions regarding SparkPoint at Cañada College.

New CARES Team *Submitted by Robin Richards, PharmD*

The newly formed CARES Team (Cañada Assessment, Response and Evaluation of Students) has been established to help ensure the health and safety of the campus community. The group meets weekly to discuss students of concern in order to prevent any particular instance of disturbed or disturbing behavior from falling through the organizational cracks. The CARES Team includes Regina Blok, Gloria Darafshi, Gary Hoss, Debbie Joy, Kim Lopez, Gena Rhodes, and Robin Richards. If you need to make a report on a student, a CARES Report Form is included on the Cañada College “Inside Cañada” webpage under Faculty and Staff Resources: <http://www.canadacollege.edu/inside/cares.php>

This form is to be used to report behaviors of concern, for example, distressed behavior where you are concerned for a student. If there is an emergency or the behavior is very disruptive or dangerous, contact Public Safety or 911 (depending on the situation).

PBC Co-Chairs' Corner *Submitted by Doug Hirzel & Debbie Joy*



The Planning and Budgeting Council has had a very productive semester. We began the year with a presentation by Executive Vice Chancellor Kathy Blackwood. She presented us with a proposed revision to the district's Resource Allocation Model. In a nutshell, the new model will provide Cañada with an increase of \$1.3 million to our base allocation. This adjustment reflects our systemic understaffing compared to our



sister colleges. It comes at a great time, as our Measure G carryover funds will be exhausted at the end of this year. EVC Blackwood is shepherding the proposed model through the participatory governance process at the district. It is anticipated that the new model will be implemented for the 2015-16 academic year.

PBC has been busy reviewing the SSSP plan, accreditation-related reports, and college benchmarks. We have adopted a revised timeline for Program Review and are currently improving our documentation of the varied processes for allocating funds for Resource Requests (instructional equipment, technology, research, etc.). All of this will eventually appear in a revision of the Participatory Governance Manual. Until then, check our website for the most up-to-date information.

The fall cycle of new personnel proposals is upon us. Proposals are due to the Vice Presidents by Oct. 17. Presentations to the college community will occur on Oct. 28. You won't want to miss out! But if you aren't able to attend, the presentations will be posted on iTunesU.

Although not everyone may share our enthusiasm for budgets, plans and processes, we think most would agree that PBC's goal this year to improve professional development throughout the college is exciting. We began with some brainstorming about professional development needs of various constituents. Similar conversations have occurred among the classified staff at their retreat in June, and this fall in the Academic Senate and the Academic Committee for Equity and Success (ACES). In the coming months, we will build on these discussions, receive training and inspiration about what exemplary professional development programs look like at community colleges, and will begin laying the foundation to taking ours to a new level. Watch for our agendas and come join us!

Anna Camacho *submitted by Janet Stringer, MD/PhD*



Anna Camacho accepted the position of Project Director, CalSTEP this past September. She was most recently the Assistant Project Director, CalSTEP where she was responsible for all fiscal aspects of the grant. Prior to joining Cañada College, she worked at the Hispanic Scholarship Fund (HSF) from 2006 thru 2012. At HSF she organized outreach events designed to deliver college-going knowledge to underrepresented students and their parents. She earned Bachelor's Degrees in Political Science and History and a Master's of Social work degree from the University of Michigan. Danni Redding-Lapuz,

the former Project Director, has moved to a position at CSM.

Midnight Madness *Submitted by Mike Reynoso*



As the Men's Basketball team comes closer to opening their 2014-2015 season, they welcomed in their first official practice by hosting the first annual Midnight Madness (tip-off) event Friday, Oct. 3. The event was a huge success as the Colts were excited to see faculty members, teams, families and other community members who came out to support the Colts in this first annual event. The event was kicked off by a 3-point shooting contest where (sophomore) Rohndell Goodwin took home the title by cashing in on 16 made 3-pointers out of 30 attempts in 1 minute.



The fan challenges sprinkled into the event kept the crowd involved and were fun for all as the players got to interact with these young kids and help them out in their challenges. The highlight of the event was the dunk contest, where (frosh) Crisshawn Clark started off the festivities with an alley-oop from a teammate in the stands as he grabbed it out of mid air and threw it down. Next up was high flying (sophomore) Israel Hakim who threw it off the back wall behind the basketball hoop and tomahawk jammed it. The big winner of the night, though, was (frosh) Keenen Lowe who brought out his Coach Mike Reynoso as a prop: with Coach out in front of the hoop Keenen backed up to half court and took off full speed and exploded over Coach and flushed it onehanded.

This event was only the start for the Men's Basketball Team, as they want to be a prominent figure in the community, and plan to host this event and many others annually. The Men's basketball program would like to send thanks to all who came out in support and helped out with the event. A special thanks to President Buckley, and to Tony Lucca (Head Baseball Coach) for being two of our dunk contest judges, as well as, the entire volleyball, baseball and soccer athletes who came out to support our team. If you are interested in being updated with Colts Basketball news please feel free to email Coach Reynoso at reynosom@smccd.edu and he will add you to the email list.

College of the Siskiyous Aid



The Cañada campus community was again generous in helping others. Through the efforts of the "Presidents" (Academic Senate, Classified Senate and College), \$1200 was raised in just two days! A check was mailed to the College of the Siskiyous Foundation where the funds will be used to help staff and students who lost everything in the recent fire in the town of Weed. Thank you to all who donated their time and money to support this cause.

iCAN Support Your Dream *submitted by President Larry Buckley*

Two years ago this week, I took some time to visit my childhood neighborhood. I drove by my old house and, at first, didn't actually recognize it. I picked out my uncle's house - he lived just down the street. There, in front, was the giant Bo tree I once played around and which made this house instantly recognizable. The other houses all seemed to be a different color than I remembered, and there was so much more foliage. The horse grounds down the hill were gone, replaced by a housing complex. The little store where I used to buy sliced ginger and baseball cards was gone, as well. The gas station near the grocery store seemed remarkably unchanged, while the barbershop across the street was now a Starbucks. Progress! The biggest difference in the neighborhood seemed to be the lack of children. There were no kids anywhere. The houses were now occupied by middle-aged couples and aging retired "boomers" who had slipped into this middle class neighborhood, driving up housing prices, and constructing a virtual wall between themselves and their more modest neighbors.

Something important was missing ... something that is missing in far too many American neighborhoods. What I couldn't find was the vibrancy of dreams. These were the dreams all my friends lived and shared when we were kids.

The generation of kids with whom I grew up all had parents who generally only finished high school. My mother had actually dropped out in the 10th grade. And while my father had graduated high school, he joined the Air Force immediately after rather than attend college. I don't remember any of my friends' parents having been college graduates. Yet, there was no question that we neighborhood kids were all going to college. And we did: Peter became an engineer; Roy, an attorney; Jon, a university professor; Paul, a real estate mogul; Christina, a writer; Mark, a state legislator; me, a college president; and another kid, Barack Obama, a couple of miles away in a different neighborhood, the President of the United States. We were the product of a dream our parents gave us that promised a college education to every young person.

On my visit to that old neighborhood, the dream was oddly silent. It had been replaced by a gentrified community whose residents were more interested in acquiring the latest luxury cars and consumer products, than they were in the kinds of opportunities there are for young people. Just across town were neighborhoods filled with young couples struggling to eek-out a living in low paying service industry jobs. For these families, a college education for their children seemed more and more out of reach. Budget reductions in state education funding, rising tuition costs, and more immediate personal financial needs, are the "nightmares" facing today's young people, as compared to the "dreams" that echoed down the streets in my childhood.

In recent months, I've had the opportunity to visit students and teachers in East Palo Alto and some residents in the North Fair Oaks community. I've also spoken before both the Redwood City Council and the Woodside Town Council. In these communities, I see the same divide I saw when I visited my childhood neighborhood. It's a growing gap between the "haves" and "have-nots", a shrinking middleclass, and an increasing sense that a college education is unattainable. And yet,

continued on next page...

iCAN Support Your Dream *submitted by President Larry Buckley*

in both of these communities, I see young people working tirelessly to beat the odds; envisioning a life beyond the status quo, beyond inadequate educations, beyond poverty, and beyond the violence that wrecks too many schools, neighborhoods, and homes.

In today's low-income working class neighborhoods, only one in five young people will attend college. Thirty five percent of California high school freshmen will drop out before graduating with their diploma. The United States, once the model for universal public education, now has the highest high school dropout rate in the industrialized world. A few weeks ago, I spent several hours meeting with counselors and other staff at Menlo-Atherton High School. We talked about a variety of ways to improve opportunities for the young people there to make their way to college. We all agreed that the answer was not going to be found in recreating the social structures that once gave life to dreams in my old neighborhood. Rather, the answer is in opening our campus to better serve those crafting their own dreams by developing partnerships between high schools, colleges, universities, and local government officials, by providing meaningful financial support, and by guaranteeing more than simple access to the institution. The answer needs to address ways in which these partnerships can guarantee success for every young person who is willing to fashion his or her own dream and who will work tirelessly to achieve it!

In its recent publication, *Empowering Community Colleges: To Build the Nation's Future*, the American Association of Community Colleges suggested that colleges need to, "... develop [their] role as brokers of educational opportunities rather than solely as direct providers of instruction." As AACC President, Walter Bumpus said, "This shift will require that community colleges literally reinvent themselves in the coming years." It is time that we abandon the discrete, insular practices that dominate our classroom culture and scale-up to the 'high impact' practices that make transformative student engagement the norm rather than the exception.

Students want to succeed. Eight of ten entering their first semester state that their goal is to earn an Associate's Degree. Yet, after six years, (in what is supposed to be a 2 year program), only half of them will have earned that Associate's Degree. And because by 2018, some 65% of all jobs in America (higher still in the Silicon Valley) will require at least an Associate's Degree, they, and we, must do better if we are to meet even the minimal needs of workforce development.

My resolve on Opening Day in August was that iCAN Support Your Dream. For me, that means providing faculty and staff the tools they need to "reinvent" our college and its service to our community. It means strengthening orientation and student educational planning; developing accelerated pathways that spare students the heartache of getting stranded taking one developmental course after another; promoting first-year experiences; scheduling meaningful student-success and skill building courses; supporting new and existing learning communities; providing expanded opportunities for faculty and staff professional development; and, connecting with community partners in a way that brings their resources here for student support meant to help them "change the odds." --- Larry

San Mateo County Community College District

October 22, 2014

BOARD REPORT NO. 14-10-2C

PRESENTATION BY SKYLINE COLLEGE

There is no printed board report for this agenda item.

BOARD REPORT NO. 14-10-2A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6883

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT

Cañada College

Diva Ward Director of Student Support Athletics/Library/Learning Resources

Reassignment from the classified supervisory position of Learning Center Manager (Grade 189E of the Academic/Classified Exempt Salary Schedule (35) into this academic supervisory position at Grade 192E of the same salary schedule, effective November 1, 2014.

B. PUBLIC EMPLOYMENT

Cañada College

Yesenia Mercado Financial Aid Technician Enrollment Services

New full-time, 12-month classified employment, effective October 1, 2014.

College of San Mateo

Ji Yuon Chung Accounting Technician Administrative Services

New full-time, 12-month classified employment, effective November 3, 2014.

Skyline College

Julie Lamson Staff Assistant (Grant Funded by United Way of Bay Area) SparkPoint

New full-time, 12-month temporary classified employment, effective October 30, 2014.

C. REASSIGNMENT**Skyline College****Karen Dimalanta**

Division Assistant

Academic Support & Learning Technologies

Promoted through the hiring process from a full-time, 12-month Office Assistant II position (Grade 18 of Salary Schedule 60) into this full-time, 12-month position at Grade 24 of the same salary schedule, effective November 1, 2014.

D. TRANSFER

None

E. CHANGE IN STAFF ALLOCATION**Cañada College**

Recommend creation of a new classified supervisory position, titled “Director of SparkPoint” at Grade 192E of the Academic/Classified Supervisory Exempt Salary Schedule (35). Also recommend a change in staff allocation to add one full-time, 12-month Director of SparkPoint position in the Counseling Division, effective October 23, 2014.

Skyline College

1. Recommend approval of a change in staff allocation to change one part-time 12-month Office Assistant II position (2C0072) to a full-time, 12-month position in the Counseling Services Division, effective October 23, 2014. Accordingly, recommend a change of assignment for the incumbent, Karen Dimalanta, effective October 23, 2014.

2. Recommend creation of a new classified position, titled “Multimedia Services Coordinator” at Grade 27 of the Classified Salary Schedule (60). Also recommend a change in staff allocation to delete one Multimedia Technician position at Grade 24A of the same salary schedule and to add one Multimedia Services Coordinator position, effective October 23, 2014.

District Office

Recommend creation of a new classified supervisory position, titled “Director of Community, Continuing & Corporate Education” at Grade 190E of the Academic/Classified Supervisory Exempt Salary Schedule (35). Also recommend a change in staff allocation to add one full-time, 12-month Director of Community, Continuing & Corporate Education position in the Auxiliary and Enterprise Operations Division, effective October 23, 2014.

F. LEAVE OF ABSENCE

None

G. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement****Skyline College****Patricia Tyler**

Division Assistant

Science, Math & Technology

Retiring effective December 30, 2014 with 26 years of service. Eligible for District retiree benefits.

2. Resignation**College of San Mateo****Zorigt Bazarragcha**

Instructional Aide II

Business & Technology

Resigned effective October 17, 2014.

District Office**Amy Cobos**

Custodian (Swing Shift)

Facilities/Public Safety

Resigned effective October 17, 2014.

H. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS

None

I. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
CSM	President's Office/Marketing	1	11/1/2014	6/30/2015	Web Content Coordinator: Provide assistance to staff to update the CSM Event Calendar and other web content as assigned.
Skyline	Counseling	1	10/9/2014	6/30/2015	Office Assistant II: Provide clerical assistance, including entering and retrieving data, preparation of activity reports, student follow-up inquires, and support with event planning.

San Mateo County Community College District

October 22, 2014

BOARD REPORT NO. 14-10-1CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kathryn Blackwood, Executive Vice Chancellor, 358-6869

RATIFICATION OF JULY AND AUGUST 2014 DISTRICT WARRANTS

Attached as Exhibits A and B are the warrants in excess of \$10,000 that were issued in the months of July and August 2014 respectively. The schedules include total warrants issued for the subject period in addition to the warrant sequences. The District now seeks Board approval of the warrants listed in the attached Exhibits.

RECOMMENDATION

It is recommended that the Board of Trustees approve the warrants issued during the period July 1, 2014 through August 31, 2014 and ratify the contracts entered into leading to such payments.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
JULY 1-31, 2014
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
<u>District Accounts Payable</u>				
047928	07/01/14	U.S. Bank National Association ND, .	311,215.60	Districtwide Procurement Card Payment
047959	07/03/14	Computerland	12,439.32	Districtwide Computer Purchases
047961	07/03/14	Evisions, Inc.	16,338.00	ITS Software Annual Licenses Fees
047964	07/03/14	Pacific Dining	27,980.53	Districtwide Catering Services
047965	07/03/14	SMC College Ed Housing Corp - Canada Vista	46,197.50	Cañada Vista Monthly Rent Payment
047966	07/03/14	SMC College Ed Housing Corp - College Vista	27,520.00	College Vista Monthly Rent Payment
047969	07/03/14	SMCCCD Bookstore	25,897.01	Skyline Textbooks Rental Program and Tablets Purchase
047970	07/03/14	Sutro Tower Inc.	18,846.00	KCSM TV Broadcast Site Lease at Sutro Tower
047971	07/03/14	VALIC Retirement Services Company	154,823.16	Tax Shelter Annuities
048340	07/10/14	U.S. Bank National Association ND, .	41,841.73	Districtwide Procurement Card Payment
048341	07/10/14	Advance Soil Technology Inc.	17,580.00	Districtwide Geotechnical Inspection and Testing Services
048343	07/10/14	CIS, Inc.	11,975.00	CSM & Cañada DSA Inspection Services
048349	07/10/14	Krueger International	11,878.47	CSM Furniture Purchase
048354	07/10/14	Siemens Industry, Inc.	21,360.50	Districtwide Fire Alarm and Sprinkler Systems Services
048359	07/10/14	Swinerton Management & Consulting	81,388.88	Program Management Services
048360	07/10/14	Western Allied Mechanical Inc.	21,840.00	CSM Boiler Work Services
048543	07/17/14	Bunton Clifford Associates, Inc.	24,120.96	Districtwide Architectural Services
048544	07/17/14	Computerland	35,172.55	Districtwide Computer Purchases
048546	07/17/14	Coulter Construction Inc.	38,671.25	Skyline and Cañada Construction Projects
048547	07/17/14	Interline Brands Inc.	14,307.43	Districtwide Custodial Supplies Purchases
048551	07/17/14	Oracle America, Inc.	12,466.97	ITS Software Annual Licenses Fees
048552	07/17/14	Pacific Dining	17,508.57	Districtwide Catering Services
048554	07/17/14	School Project for Utility Rate Reduction (SPURR)	11,668.07	Utilities
048556	07/17/14	SM County Community College District	26,054.80	Replenish Flex Spending Account
048558	07/17/14	SMCCCD Bookstore	17,955.66	Skyline Supplies Purchases and Central Duplicating Services
048559	07/17/14	SMCCCD Bookstore	41,721.77	Skyline Supplies Purchases and Central Duplicating Services
048560	07/17/14	Swinerton Management & Consulting	79,450.88	Program Management Services
048563	07/17/14	VALIC Retirement Services Company	36,600.00	Tax Shelter Annuities
048567	07/17/14	Young Electric Company, Co.	24,991.70	District Office Infrastructure Upgrade Services
048703	07/24/14	Computerland	13,857.85	Districtwide Computer Purchases
048704	07/24/14	Constellation NewEnergy, Inc.	71,578.25	Utilities
048710	07/24/14	San Mateo County Schools Insurance Group	180,537.99	Dental & Vision Premium Payment
048711	07/24/14	School Project for Utility Rate Reduction (SPURR)	36,007.71	Utilities
048712	07/24/14	Siemens Industry, Inc.	15,281.25	Districtwide Fire Alarm System Monitoring Services

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
JULY 1-31, 2014
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
048715	07/24/14	Sutro Tower Inc.	18,846.00	KCSM TV Broadcast Site Lease at Sutro Tower
048814	07/30/14	Constellation NewEnergy, Inc.	20,747.45	Utilities
048819	07/30/14	Interline Brands Inc.	19,535.80	Districtwide Custodial Supplies Purchases
048820	07/30/14	Netronix Integration, Inc.	36,999.26	ITS Software Annual Licenses Fees
469108	07/03/14	Advanced E-Learning Solutions	51,500.00	ITS Helpdesk and Support Services
469133	07/03/14	Ellucian Support Inc.	16,960.00	ITS Software Annual Licenses Fees
469155	07/03/14	Pac Gas & Elec Co	14,077.82	Utilities
469169	07/03/14	Telescope Engineering Company	14,560.00	CSM Telescope Purchase
469177	07/03/14	American Federation of Teachers	13,719.81	Monthly Union Dues
469182	07/03/14	C S E A	12,286.73	Monthly Union Dues
469183	07/03/14	CalPERS	42,589.72	Monthly PERS New Members Contribution Advance Payment
469194	07/03/14	Foundation for California Community College	23,897.32	Facilities Fusion Software Annual License Fees
469210	07/03/14	MassMutual Retirement Service	30,608.39	Monthly Life Insurance
469214	07/03/14	Public Empl Ret Sys	1,359,325.39	Monthly Health Insurance Premium
469230	07/03/14	U.S. Postal Services	10,000.00	Cañada Postage Purchase
469330	07/07/14	Los Angeles Community College District	37,187.23	Cañada SETI and JEP Programs Services
469414	07/10/14	Ahlborn Fence & Steel, Inc.	32,800.00	Cañada Baseball Field Replacement
469416	07/10/14	Alfa Tech Consulting Engineers, Inc.	16,709.00	Districtwide Utility Consumption Measurement and Verification Services
469417	07/10/14	Allana Buick & Bers, Inc.	505,351.01	CSM and Cañada Design Services
469432	07/10/14	CDW LLC	64,077.64	Districtwide Computer Purchases
469435	07/10/14	City of Redwood City	19,366.33	Utilities
469437	07/10/14	City of San Bruno	14,750.48	Utilities
469448	07/10/14	Emmett W. MacCorkle Inc. Insurance Services	967,614.00	Districtwide Annual Insurance Premium
469450	07/10/14	Eternal Construction, Inc.	61,782.10	CSM and Cañada Construction Projects
469452	07/10/14	FieldTurf USA	867,489.65	Districtwide Baseball Fields Replacement
469459	07/10/14	Interface Engineering Inc.	22,672.00	Districtwide Energy Service Contract Services
469462	07/10/14	James Middleton and Associates, Inc.	17,940.00	Cañada Annual Extended Warranty and Maintenance Services
469474	07/10/14	Machado, Scott J.	19,200.00	Districtwide Online Orientation and Matriculation Services
469480	07/10/14	Modern Drapery, Inc.	14,957.00	CSM Window Treatments Replacement
469483	07/10/14	Newcomb Anderson McCormick, Inc.	16,107.00	Cañada Solar Photovoltaic System Consulting Services
469487	07/10/14	Peninsula Library System	14,574.52	Skyline Technology Consulting Services
469493	07/10/14	Purple Communications Inc.	16,950.00	CSM Interpreting Services
469496	07/10/14	Remy Moose Manley, LLP	53,647.42	CSM North Gateway Legal Services
469506	07/10/14	Strata Information Group	52,000.00	Districtwide Professional & Management Services
469507	07/10/14	STV Incorporated	51,083.00	Districtwide Facilities Onuma Database Services
469515	07/10/14	Wulfsberg Reese & Colvig Professional Corp	15,075.40	Districtwide Construction related Legal Services

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
JULY 1-31, 2014
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
469549	07/10/14	Allana Buick & Bers, Inc.	26,423.06	Cañada Solar Photovoltaic System Design Build Services
469550	07/10/14	FieldTurf USA	45,657.35	Districtwide Baseball Fields Replacement
469566	07/10/14	U.S. Postal Services	10,000.00	Skyline Postal Meter Postage Purchase
469567	07/10/14	U.S. Postal Services	10,000.00	Skyline Bulk Mail Postage Purchase
469580	07/14/14	Apple Computer, Inc.	51,220.25	Districtwide Computer Purchases
469581	07/14/14	Associated Std -Canada	21,497.00	Quarterly Student Fees Reimbursement
469582	07/14/14	Associated Std-CSM	33,017.70	Quarterly Student Fees Reimbursement
469583	07/14/14	Associated Std-Skyline	34,811.96	Quarterly Student Fees Reimbursement
469590	07/14/14	CDW LLC	20,489.84	ITS Severs Purchase
469600	07/14/14	Governet	24,000.00	Districtwide CurricUNET Annual Support, Maintenance and Hosting Fees
469618	07/14/14	Nuventive, LLC	17,627.00	Districtwide TracDat Annual Subscription Renewal Fees
469626	07/14/14	Schools Excess Liability Fund	39,351.72	Districtwide Annual SELF Insurance Premium
469630	07/14/14	STV Incorporated	33,871.40	Districtwide Facilities Onuma Database Services
469635	07/17/14	A.C.C.J.C.	19,794.00	Cañada Annual Dues
469636	07/17/14	Ahlborn Fence & Steel, Inc.	12,942.00	Districtwide Baseball Field Replacement
469637	07/17/14	Alfa Tech Consulting Engineers, Inc.	19,931.85	Districtwide Utility Consumption Services and CSM Exhaust System Design
469642	07/17/14	Apple Computer, Inc.	17,148.50	Districtwide Computer Purchases
469645	07/17/14	Interstate Grading and Paving Inc.	50,610.40	CSM Construction Project
469650	07/17/14	Caldwell Flores Winter	25,981.53	CSM North Gateway Scheduling Analysis Services
469660	07/17/14	Eternal Construction, Inc.	40,064.98	CSM and Cañada Construction Projects
469668	07/17/14	Interstate Grading and Paving Inc.	961,597.60	CSM Construction Project
469691	07/17/14	Robert A. Bothman	77,472.06	Districtwide Construction Projects
469700	07/17/14	Trans-Lux Midwest Corporation	12,421.91	Skyline Baseball and Soccer Fields Replacement Projects
469707	07/17/14	Wulfsberg Reese & Colvig Professional Corp	13,629.00	Districtwide Construction related Legal Services
469708	07/17/14	American Federation of Teachers	14,912.30	Monthly Union Dues
469711	07/17/14	CalPERS	16,089.14	Monthly PERS Classic Member Contribution Final Payment
469716	07/17/14	Comm College League/Calif	76,241.89	Districtwide ITS Software Annual Licenses Fees
469755	07/22/14	Apple Computer, Inc.	46,009.78	Districtwide Computer Purchases
469810	07/22/14	JLA Consulting	17,688.70	CSM and Skyline Signage Services
469826	07/22/14	Pac Gas & Elec Co	25,411.98	Utilities
469828	07/22/14	Pac Gas & Elec Co	40,046.86	Utilities
469832	07/22/14	PeopleAdmin, Inc.	26,544.33	Human Resources Enterprise Applicant Tracking Software Service Fees
469840	07/22/14	Technology, Engineering & Construction, Inc.	15,944.00	Cañada and Skyline Fuel Tank Upgrades
469850	07/22/14	Vavrinek, Trine, Day & Co.	10,000.00	Districtwide Audit Services
469871	07/24/14	Eastern Educational Television Network, Inc.	18,363.00	KCSM Program Library Access Annual Fee
469883	07/24/14	Pac Gas & Elec Co	24,200.82	Utilities

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
JULY 1-31, 2014
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
469888	07/24/14	SARS Software Products Inc	19,162.74	Districtwide SARS Software Renewal Fees
469894	07/24/14	ThyssenKrupp Elevator Corporation	14,713.13	Districtwide Elevators Maintenance Services
469905	07/24/14	Calif Water Service Co	34,602.25	Utilities
469922	07/24/14	U.S. Postal Services	12,783.66	Community Education Postage Purchase
469924	07/24/14	U.S. Postal Services	12,000.00	CSM Postage Purchase
469926	07/24/14	Wesco Graphics, Inc.	20,414.45	Community Education 2014 Fall Catalog Printing Services
469956	07/30/14	Citrix Systems, Inc.	14,107.51	ITS Citrix Support Services Fees
469959	07/30/14	Comm College League/Calif	22,486.00	Skyline Library Subscription Services
469961	07/30/14	D & B Power Associates, Inc.	17,760.00	ITS Equipment Warranty Services
469980	07/30/14	Peninsula Library System	61,869.00	ITS Managed Services District Portion
469982	07/30/14	Sedgwick Claims Management Services. Inc.	23,406.25	Districtwide Worker's Compensation TPA Annual Service Fees
469988	07/30/14	CalPERS	511,837.98	Monthly PERS Classic Member Contribution Advance Payment
469996	07/30/14	Hartford Life & Accident Insurance Co.	37,922.67	Monthly Life Insurance
<u>District Payroll Disbursement (excluding Salary Warrants)</u>				
J1500048	07/01/14	US Treasury - Payroll Tax	1,035,005.80	Federal Payroll Tax
J1500048	07/01/14	EDD - Payroll Tax	179,968.08	State Payroll Tax
J1500051	07/07/14	State Teacher Retirement - Defined Benefit	11,764.80	STRS Retirement - Defined Benefit Balance
J1500049	07/16/14	US Treasury - Payroll Tax	301,813.92	Federal Payroll Tax
J1500049	07/16/14	EDD - Payroll Tax	51,229.18	State Payroll Tax
J1500053	07/21/14	State Teacher Retirement - Cash Balance	30,264.24	STRS Retirement - Cash Balance
J1500054	07/21/14	State Teacher Retirement - Defined Benefit	110,010.91	STRS Retirement - Defined Benefit 95%
J1500050	07/23/14	EDD - Payroll Tax	10,643.37	State Unemployment Insurance Tax
<u>SMCCCD Bookstores</u>				
113257	07/29/14	Cengage Learning	55,473.78	Purchase of Inventory
113259	07/29/14	Comet School Supplies, Inc.	19,213.78	Purchase of Inventory
113266	07/29/14	D&H Distributing	30,541.12	Purchase of Inventory
113283	07/29/14	MBS Textbook Exchange	35,166.93	Purchase of Inventory
113291	07/29/14	Pearson Education Inc.	28,856.42	Purchase of Inventory
113299	07/29/14	Russell Athletic	16,355.06	Purchase of Inventory
EFT46234	07/31/14	Board of Equalization	<u>47,726.00</u>	Sales Tax Payment

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 JULY 1-31, 2014
 WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
		Subtotal	10,832,175.77	87%
		Warrants Issued ≤ \$10,000	<u>1,555,399.62</u>	<u>13%</u>
		Total Non-Salary Warrants Issued	<u><u>12,387,575.39</u></u>	100%
District Accounts Payable		Ck#469108-469998, #935663-935782, DD47892-48824	10,259,038.59	
District Payroll		Ck#99526-100475, DD50074764-50076277	7,101,511.84	
SMCCCD Bookstores		Ck#113247-113310 and EFT 46234	<u>375,812.75</u>	
		Total Warrants Including Salaries - July 2014	<u><u>17,736,363.18</u></u>	

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
AUGUST 1-31, 2014
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
<u>District Accounts Payable</u>				
048937	08/05/14	U.S. Bank National Association ND, .	196,135.80	Districtwide Procurement Card Payment
049010	08/07/14	SM County Community College District	16,428.11	Replenish Flex Spending Account
049011	08/07/14	SMC College Ed Housing Corp - Canada Vista	45,750.00	Cañada Vista Monthly Rent Payment
049012	08/07/14	SMC College Ed Housing Corp - College Vista	23,045.00	College Vista Monthly Rent Payment
049014	08/07/14	VALIC Retirement Services Company	121,810.16	Tax Shelter Annuities
050475	08/13/14	Advance Soil Technology Inc.	91,142.20	Districtwide Geotechnical Inspection and Testing Services
050476	08/13/14	Associated Std-CSM	75,000.00	Interbank Transfer
050478	08/13/14	Computerland	13,202.67	Districtwide Computer Purchases
050482	08/13/14	Schneider Electric Buildings Americas, Inc.	13,554.50	Districtwide Repair Projects
051026	08/21/14	Computerland	12,648.81	Districtwide Computer Purchases
051034	08/21/14	Purple Communications Inc.	11,250.00	CSM Interpreting Services
051035	08/21/14	San Mateo County Schools Insurance Group	183,409.00	Dental & Vision Premium Payment
051039	08/21/14	Sutro Tower Inc.	18,846.00	KCSM TV Broadcast Site Lease at Sutro Tower
051525	08/28/14	Computerland	16,304.86	Districtwide Computer Purchases
051526	08/28/14	Constellation NewEnergy, Inc.	92,353.77	Utilities
051530	08/28/14	Ipswitch, Inc.	35,775.12	Districtwide ITS Networks Monitoring Services
470004	08/05/14	AvePoint, Inc.	11,500.00	Migration Services from SharePoint 2007 to Office365 SharePoint 2013
470059	08/05/14	Public Empl Ret Sys	1,358,030.04	Monthly Health Insurance Premium
470097	08/07/14	Avid Technology	15,400.00	KCSM AVID Broadcasting Software and Hardware
470103	08/07/14	City of Redwood City	15,819.28	Utilities
470105	08/07/14	City of San Bruno	19,284.11	Utilities
470121	08/07/14	Musson Theatrical	17,551.06	Cañada Theatre Equipment Purchase
470124	08/07/14	Pac Gas & Elec Co	12,824.93	Utilities
470141	08/07/14	American Federation of Teachers	27,638.54	Monthly Union Dues
470143	08/07/14	CalPERS	533,981.51	Monthly PERS Classic Members Contribution Advance Payment
470144	08/07/14	CalPERS	47,028.29	Monthly PERS New Members Contribution Advance Payment
470167	08/07/14	MassMutual Retirement Service	38,839.55	Monthly Life Insurance
470180	08/07/14	Westlake Village Apartments	68,115.00	Skyline Becalos Students Apartments Security Deposit/August Rental Payments
470181	08/13/14	A.C.C.J.C.	23,284.00	Skyline Annual Dues
470235	08/13/14	Pac Gas & Elec Co	38,861.74	Utilities
470264	08/13/14	County of San Mateo	11,529.70	District Monthly Parking Income Allocation
470269	08/13/14	Emmett W. MacCorkle Inc. Insurance Services	253,130.00	Districtwide Student Insurance Services
470422	08/21/14	Pac Gas & Elec Co	25,249.66	Utilities
470458	08/21/14	Unify Inc.	98,133.92	Districtwide Siemens Hi Path and Xpressions Support Services

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
AUGUST 1-31, 2014
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
470475	08/21/14	Wulfsberg Reese & Colvig Professional Corp	12,045.00	Districtwide Construction related Legal Services
470487	08/21/14	Calif Water Service Co	38,680.48	Utilities
470488	08/21/14	CalPERS	10,373.97	Monthly PERS Classic Members Contribution Final Payment
470496	08/21/14	Employment Development Department	11,853.75	Quarterly State Unemployment Payroll Tax Payment
470519	08/26/14	Abacus Consulting Services	11,500.00	Skyline Translation Services
470545	08/26/14	Dan's Drilling & Fencing	18,400.00	CSM Baseball Field Project
470552	08/26/14	Friendlyway AG	13,263.60	Cañada University Center Friendlyway Kiosks Purchase
470587	08/26/14	Pac Gas & Elec Co	23,952.75	Utilities
470599	08/26/14	Remy Moose Manley, LLP	12,167.07	CSM North Gateway Legal Services
470625	08/26/14	Comm College League/Calif	17,075.00	Districtwide Annual Membership Dues
470626	08/26/14	Comm College League/Calif	31,176.00	Districtwide Annual Membership Dues
470636	08/26/14	Renaissance Insurance Agency, Inc.	36,500.00	Skyline Becalos Students Health Insurance Fees
470640	08/26/14	Vavrinek, Trine, Day & Co.	17,000.00	Districtwide Audit Services
470641	08/26/14	Westlake Village Apartments	49,120.00	Skyline Becalos Students September 2014 Apartments Rental Payment
470646	08/28/14	Allana Buick & Bers, Inc.	272,371.27	Cañada Solar Photovoltaic System Design Build Services
470650	08/28/14	Athletics Unlimited	15,978.38	CSM Football Uniforms
470705	08/28/14	Small Business File, Inc.	10,500.00	CSM Produce Series Instructional Videos Purchase
470726	08/28/14	FieldTurf USA	755,238.32	Districtwide Baseball Fields Replacement
470731	08/28/14	Allana Buick & Bers, Inc.	14,335.33	Cañada Solar Photovoltaic System Design Build Services
470732	08/28/14	FieldTurf USA	39,749.39	Districtwide Baseball Fields Replacement
<u>District Payroll Disbursement (excluding Salary Warrants)</u>				
J1500111	08/01/14	US Treasury - Federal Payroll Tax	1,318,974.08	Federal Payroll Tax
J1500111	08/01/14	EDD - State Payroll Tax	248,375.32	State Payroll Tax
J1500111	08/01/14	EDD - State Payroll Tax	16,181.94	State Payroll Disability Insurance Tax
J1500134	08/01/14	State Teacher Retirement - Defined Benefit	293,730.29	STRS Retirement - Defined Benefit 95%
J1500167	08/08/14	State Teacher Retirement - Cash Balance	56,314.32	STRS Retirement - Cash Balance
J1500168	08/08/14	State Teacher Retirement - Defined Benefit	15,459.49	STRS Retirement -Defined Benefit Balance
J1500260	08/18/14	US Treasury - Federal Payroll Tax	120,763.05	Federal Payroll Tax
J1500260	08/18/14	EDD - State Payroll Tax	13,210.92	State Payroll Tax
J1500372	08/29/14	State Teacher Retirement - Defined Benefit	515,689.15	STRS Retirement - Defined Benefit 95%

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
AUGUST 1-31, 2014
WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
<u>SMCCCD Bookstores</u>				
113319	08/15/14	Cengage Learning	53,571.40	Purchase of Inventory
113347	08/15/14	MBS Textbook Exchange	64,986.81	Purchase of Inventory
113348	08/15/14	McGraw-Hill Companies	10,905.74	Purchase of Inventory
113349	08/15/14	McGraw-Hill Companies	74,901.44	Purchase of Inventory
113359	08/15/14	Pearson Education Inc.	82,089.02	Purchase of Inventory
113371	08/15/14	SMCC College District	200,484.12	Salaries and Benefits Reimbursement For June 2014
113380	08/15/14	Vista Higher Learning	13,430.00	Purchase of Inventory
Subtotal			8,093,204.73	66%
Warrants Issued ≤ \$10,000			4,219,045.70	34%
Total Non-Salary Warrants Issued			12,312,250.43	100%
District Accounts Payable	Ck#469999-470734, #935783-937513, DD48929-51544		9,097,929.23	
District Payroll	Ck#100476-101156, DD50076278-50077855		7,692,371.49	
SMCCCD Bookstores	Ck#113311-113382, EFT 04160		597,589.88	
Total Warrants Including Salaries - August 2014			17,387,890.60	

BOARD REPORT NO. 14-10-2CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Eugene Whitlock, Vice Chancellor, Human Resources & Employee Relations,
358-6883

ADOPTION OF DISTRICT ACADEMIC CALENDAR FOR 2015-2016

The District Academic Calendar addresses days of work for San Mateo County Community College District employees represented by AFT, CSEA, and AFSCME. Therefore it is subject to collective bargaining. The proposed calendar has been negotiated with AFT and provided to CSEA and AFSCME.

The proposed calendar (attached) is designed to begin the 2015-2016 academic year in late August with a completion of the Fall 2015 semester prior to the winter holidays. The following details the features of the calendar, as do the attached documents.

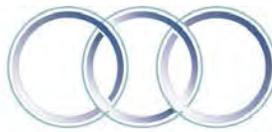
Fall 2015: Classes begin August 17, 2015
Eighty-eight (88) instructional days including five (5) days of final examinations
Three (3) professional growth flex days
Semester ends December 18, 2015

Spring 2016: Classes begin January 20, 2016
Eighty-seven (87) instructional days including five (5) days of final examinations
Three (3) professional growth flex days
Semester ends May 27, 2016

Summer 2016: All Summer Sessions are tentatively set to begin on June 13, 2016
Independence Day will be observed on Monday, July 4, 2016

RECOMMENDATION

It is recommended that the Board adopt the 2015-2016 District Academic Calendar as detailed in this report.



SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT

CAÑADA COLLEGE, Redwood City / COLLEGE OF SAN MATEO, San Mateo / SKYLINE COLLEGE, San Bruno

Academic Calendar 2015–2016

FALL SEMESTER 2015 (88 Instructional Days including 5 Final Days, plus 3 Flex Days)

August	13, 14 Flex Days (No Classes)
August	17 Day and Evening Classes Begin
August	28 Last Day to Drop Semester Length Classes With Eligibility for Partial Refund
August	28 Last Day to Add Semester Length Classes
September	5, 6 Declared Recess
September	7 Labor Day (Holiday)
September	7 Last Day to Drop Semester Length Classes Without Appearing on Record
September	8 Census Day
October	2 Last Day to Apply for Degree – Certificate
November	7, 8 Declared Recess
November	9 Veterans’ Day (Holiday)
November	16 Last Day to Withdraw from Semester Length Classes
November	25 Flex Day (No Classes)
November	26 Thanksgiving Day (Holiday)
November	27 – 29 Declared Recess
December	12 – 18 Final Examinations (Day and Evening Classes)
December	18 Day and Evening Classes End
December 24 – January 1	 Winter Recess (Total of Seven District Work Days)

SPRING SEMESTER 2016 (87 Instructional Days including 5 Final Days, plus 3 Flex Days)

January	16, 17 Declared Recess
January	18 Martin Luther King Jr. Day (Holiday)
January	19 Flex Day (No Classes)
January	20 Day and Evening Classes Begin
February	2 Last Day to Drop Semester Length Classes With Eligibility for Partial Refund
February	2 Last Day to Add Semester Length Classes
February	7 Last Day to Drop Semester Length Classes Without Appearing on Record
February	8 Census Day
February	12 Lincoln’s Birthday (Holiday)
February	13, 14 Declared Recess
February	15 Presidents’ Day (Holiday)
March	3, 4 Flex Days (No Classes)
March	4 Last Day to Apply for Degree – Certificate
March 27 - April 2	 Spring Recess
April	28 Last Day to Withdraw From Semester Length Classes
May	21 - 27 Final Examinations (Day and Evening Classes)
May	27 Day and Evening Classes End
May	28, 29 Declared Recess
May	30 Memorial Day (Holiday)

TENTATIVE SUMMER SESSION 2016

June 13 – July 23 Six Week Session
June 13 – July 30 Seven Week Session
June 13 – August 6 Eight Week Session
July 4 Independence Day (Holiday)

2015-2016 ACADEMIC CALENDAR

FALL 2015						
July 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2015						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2015						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
October 2015						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2015						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
January 2016						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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February 2016						
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August 2016						
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 HOLIDAY	 FLEX DAY	 FINAL EXAMS DAY/EVENING
 CLASSES BEGIN	 DECLARED RECESS	

BOARD REPORT NO. 14-10-3CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Jing Luan, Ph.D., Vice Chancellor, Educational Services and Planning, 358-6880

**APPROVAL OF CURRICULAR ADDITIONS AND MODIFICATIONS
CAÑADA COLLEGE AND SKYLINE COLLEGE**

The addition of four courses to the Cañada College and Skyline College catalogs is proposed at this time, and eight courses have been modified. Additionally, eleven courses are proposed to be offered in the distance education mode. The addition of five certificates is also proposed.

Each of the proposed courses and programs has been reviewed by the appropriate Division Dean and approved by the College Curriculum Committee, acting on behalf of the local Academic Senate. In addition, the Academic Senate Presidents provide oversight with respect to the necessary role of the local Senates in the review and approval process. The rigor of the approval process assures that each new course has substance and integrity in relation to its discipline and that it fills a clear student need not being served by existing course offerings.

RECOMMENDATION

It is recommended that the Board approve the attached curricular changes for the Cañada College and Skyline College catalogs.

San Mateo County Community College District

October 22, 2014

PREPARED BY: Gregory Anderson, Vice President, Instruction
Cañada College

APPROVED BY: Danielle Behonick, Curriculum Committee Chair
Cañada College

Douglas Hirzel, Academic Senate President
Cañada College

Lawrence Buckley, President
Cañada College

PROPOSED CURRICULAR ADDITIONS – CAÑADA COLLEGE

COURSE DESCRIPTIONS AND JUSTIFICATIONS

ACCOUNTING

181 TAXATION OF INDIVIDUALS USING TAX SOFTWARE (4.0) (day or evening)

Justification: As competition for accounting positions in the Silicon Valley increases, students are required to have a broader base of accounting knowledge. ACTG 181 is a selective requirement for the Entry Level bookkeeper and Accounting Certificates of Achievement as well as the Accounting Associate in Science Degree.

Prerequisite: None.

Recommended Preparation: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400. Eligibility for MATH 110 or 111.

Description: Preparation of Federal and California income tax returns for individuals using tax software and manually. Topics include income tax law, theory, and practice, and preparation of Form 1040 (Individual), Schedules A (Itemized Deductions), B (Interest and Dividends), C (Profit and Loss from a Business), D (Capital Gains and Losses), and tax credits. This course is part of the Enrolled Agent Exam Preparation Series and the CPA Exam Preparation Series [CPE Hours: CPA 60].

Classification: AA/AS Degree; Certificate of Achievement; CSU transferable.

BUSINESS

672 COOPERATIVE EDUCATION: INTERNSHIP (1.0-3.0) (day or evening)

Justification: This course is being added in order to replace COOP 672 which is being deleted in order to be in compliance with the Title 5, Work Experience repeatability guidelines. BUS. 672 is a selective requirement of the Management Certificate of Achievement.

Prerequisite: A minimum of 12 completed units in the occupational discipline.

Recommended Preparation: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400.

Description: Earn college credit for learning or improving skills or knowledge on the job. Internship is "discipline specific" in that students' job and learning objectives relate to the work experience course. Students can earn up to 3 units per semester (for a total of 16). There are no classroom meetings after the initial orientation which is offered the first three weeks of each semester. Units are degree applicable and transferable and are awarded upon achievement of approved learning objectives. Each unit requires 60 hours per unit for unpaid work during the semester. The internship must be supervised by a job supervisor and an appropriate faculty member for the chosen occupational discipline.

Classification: AA/AS Degree; Certificate of Achievement; CSU transferable.

EARLY CHILDHOOD EDUCATION/CHILD DEVELOPMENT

680CI ACTIVITY AND CURRICULUM PLANNING FOR HOME BASED CARE (3.0) (day or evening)

Justification: This course is a companion course to ECE. 384 Principles and Practices of Home Based Child Care. It is being offered under a contract with the Child Care Coordinating Council as a part of a training for Home Based Child Care Providers.

Prerequisite: None.

Recommended Preparation: Eligibility for READ 836 and ENGL 836; or ENGL 847 or ESL 400.

Description: This course focuses on planning activities and curriculum for home-based child care settings. It is designed for those already caring for children in their homes and for those considering this as an option in the child care profession.

Classification: AA/AS Degree; CSU transferable.

PROPOSED TO BE OFFERED AS DISTANCE EDUCATION – CAÑADA COLLEGE

ACCOUNTING

121 Financial Accounting

BUSINESS

103 Introduction to Business Information Systems
108 Business Communications
150 Entrepreneurship: Small Business Management
201 Business Law

PSYCHOLOGY

205 Social Science Research Methods

SOCIOLOGY

205 Social Science Research Methods

San Mateo County Community College District

October 22, 2014

PREPARED BY: Sarah F. Perkins, Vice President, Instruction
Skyline College

APPROVED BY: Dennis Wolbers, Curriculum Committee Chair
Skyline College

Kathryn Browne, Academic Senate President
Skyline College

Regina Stanback Stroud, President
Skyline College

PROPOSED CURRICULAR ADDITIONS – SKYLINE COLLEGE

COURSE DESCRIPTIONS AND JUSTIFICATIONS

PARALEGAL STUDIES

247 PARLEGAL PROFESSION II (2.0) (day or evening)

Justification: This capstone course is an opportunity for paralegal students to demonstrate that they have achieved the learning goals established by the Paralegal Studies department. The course integrates learning from required courses in the major and provides students with the opportunity to demonstrate synthesis of relevant knowledge and skills. Additionally, the course provides students with a unique opportunity to prepare a professional portfolio with which to pursue employment upon graduation.

Prerequisite: LEGL 245 or equivalent.

Recommended Preparation: Successful completion of at least three of the following core courses in Paralegal Studies: LEGL 240, 250, 252, 430, and either 290 or 671.

Description: Capstone course. Provides opportunities for students to integrate paralegal knowledge and skills and complete a portfolio of professional documents.

Classification: AA/AS Degree; Certificate; CSU transferable.

PROPOSED TO BE OFFERED AS DISTANCE EDUCATION – SKYLINE COLLEGE

COMMUNICATION STUDIES

110 Public Speaking
130 Interpersonal Communication
150 Intercultural Communication

PARALEGAL STUDIES

247 Paralegal Profession II

PROPOSED CURRICULAR MODIFICATIONS – SKYLINE COLLEGE**KINESIOLOGY – VARSITY SPORTS**

100	Varsity Baseball
110	Men's Varsity Basketball
150	Men's Varsity Soccer
200	Varsity Wrestling
300	Varsity Women's Basketball
340	Women's Varsity Volleyball
350	Women's Varsity Badminton
360	Women's Varsity Soccer

PROPOSED PROGRAM ADDITIONS – SKYLINE COLLEGE

Skyline College proposes to offer Certificates of Achievement (12 units or more) and Skills Certificates (fewer than 12 units) in the following program:

HOSPITALITY AND TOURISM MANAGEMENT

- Food & Beverage/Restaurant Entry-Level Management – Certificate of Achievement (19 units)**
- Hotel/Resort Entry-Level Management – Certificate of Achievement (15.5 units)**
- Food & Beverage Entry-Level Professional – Skills Certificate (7 units)**
- Guest Service Entry-Level Professional – Skills Certificate (6.5 units)**
- Meeting & Event Planning Entry-Level Professional – Skills Certificate (6.5 units)**

BOARD REPORT NO. 14-10-100B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Ray Chow, Chief Financial Officer, 358-6742

APPROVAL OF REVISION OF EMPLOYEE SECOND LOAN PROGRAM

For the past thirteen years, the District has provided a second loan program in order to help employees purchase a home in the Bay Area. To date, the District has made 23 loans; nine of these loans have been paid back for a total return to the District of \$95,799, which represents a 23.31% return on investment. Currently, the District's portfolio of loans is valued at \$898,989. There is a balance of approximately \$1.2 million for loans to employees who are first time homebuyers and the District is holding \$550,000 of this amount in reserve for employees who are in the market for a home at the present time.

In light of the rapidly increasing cost of home ownership in the Bay Area, and the difficulty of attracting and retaining highly qualified staff in the increasingly competitive market, District staff is recommending an expansion of the home loan program. The expansion would (1) increase the maximum loan amount to \$100,000 and (2) include home buyers who are not necessarily first time home buyers, but who are purchasing a primary residence in the Bay Area (defined as within a 50 mile radius of the District). First time home buyers would remain the program's priority.

Staff proposes allocating an additional \$3.0 million to fund this expansion of the program and to create two separate pools of money. Reflecting the program's priorities, \$3.0 million would be reserved for first time home buyers and \$2.0 million for primary residence purchasers. In order to obtain a loan of more than \$50,000 (and up to \$100,000) an employee would have to: (1) provide a dollar-for-dollar down payment match for the amount above \$50,000 and (2) purchase the home with at least a 20% down payment. The match and down payment requirements reduce the District's exposure to default risk in the event of a market downturn.

The other terms of the loan program are:

- **Fifteen** year loan for second loans that are paired with FHA First Loans and **ten years** for conventional loans; restricted to owner-occupied homes
- Loans are available for all regular employees and to adjuncts who teach 40% of a full time load and have been continuously employed for three years or six semesters
- Employees who currently are under federal or state mandated wage garnishment or who are involved in progressive disciplinary procedures are not be eligible to participate in the program.
- The program prohibits the use of loans that have negative amortization, pre-payment penalties, and shorter term interest-only options. Variable rate loans are normally not allowed without the express written consent from the District.

- Each loan will charge interest and/or shared appreciation, depending on the restrictions of the first loan:
- The ten year loan will be interest and payment free for five years; interest in years six through ten will be calculated at the 11th District Rate of Funds (currently .668) plus 3%, payable monthly. Interest will be calculated based on a 25 year payback, which means there will be a balloon payment owed at the end of the ten year period. When the employee sells or refinances the home, leaves District employment or at the end of the ten year term of the loan, the employee is required to pay a “shared appreciation payment”* that is calculated as:
 - ✓ Establish the sale or appraised value of the home.
 - ✓ Subtract from that amount the original sales price and the cost of improvements paid by the employee.
 - ✓ Multiply that by the District’s share which is calculated as: District loan amount divided by purchase price.
- Second loans that are paired with FHA first loans must be fifteen years in length and they cannot charge both interest and shared appreciation. Therefore, for years one through five, the loan will be an interest only loan, based on the 11th District Rate of Funds plus 3%. Interest in years six through fifteen will be calculated based on a 25 year payback; there will be a balloon payment at the end of the 15 years.
- The loan can be called or converted to the current market rate (at the District’s discretion) if the employee leaves College District employment.
- Employees must meet the following program underwriting matrix for loans:

FICO Score range*	High FICO Score range*	Employee Share of Down Payment Required	CLTV including SMCCD Loan
640	659	20%	80%
660	679	15%	85%
680	719	10%	90%
720	850	5%	95%

**The payment behavior of consumers in relation to FICO scores has been tracked very closely by the three major credit agencies. For example, there is a 1 in 40,000 chance that a borrower with a 720+ FICO score will be late or default on their payment versus a 1 in 4 chance for borrower with a 580 or less FICO score.*

- For loans greater than \$50,000, the employee must provide a dollar for dollar match for amounts over \$50,000 and put at least 20% down.

RECOMMENDATION

It is recommended that Board adopt the changes in the loan program described above and allocate an additional \$3.0 million to the program.

*The shared appreciation payment is more fully described in the Shared Appreciation Agreement.

BOARD REPORT NO. 14-10-101B

To: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Dr. Sarah F. Perkins, Vice President of Instruction, Skyline College, 738-4321

**ACCEPTANCE OF CONTRACT EDUCATION FUNDS FROM FUNDACIÓN TELEVISIA IN
COLLABORATION WITH THE UNIVERSIDADES TECNOLÓGICAS (BÉCALOS)
AND AUTHORIZATION TO EXECUTE AGREEMENT – SKYLINE COLLEGE**

Universidades Tecnológicas of Mexico prepared a Contract Education Agreement with Skyline College for a Mexico-US Bilateral Forum on Higher Education for an “Enrichment Program” that will allow low-income Mexican university students to spend a semester abroad. The “Bécalos” Scholarship Program was awarded in the amount of \$637,500 for 75 students to live, study English and a technical course, and experience Northern California and Bay Area culture under Skyline College leadership.

The international students will receive comprehensive academic instruction in not-for-credit courses leading to a certificate of completion, and wrap-around services from Skyline College’s Global Learning Programs and Services Division. Bécalos Scholarship Program services include: student orientation and cultural exchange activities, field trips, student housing/lodging, a meal allowance, health insurance, books and materials, pocket money, transportation, academic instruction/tuition, and integration with available student programs. Academic instruction includes an English Language Program and access to various technical fields of study. The 75 students who will be hosted by Skyline College will concentrate on three specific areas of instruction: Entrepreneurship, International Trade Development, and Business Communications. It is anticipated that the presence of Bécalos scholars will enrich not just Skyline College but the surrounding community as well.

The Bécalos International Students program will begin in early August 2014 and conclude in mid/late December 2014.

RECOMMENDATION

It is recommended that the Board of Trustees authorize acceptance of contract education funds as described and authorize the Chancellor and the Executive Vice Chancellor, or their designees, to execute an agreement with the Universidades Tecnológicas for the Bécalos scholarship program at Skyline College.

BOARD REPORT NO. 14-10-102B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Valeria Estrada, Librarian, Cañada College, 306-3483

**ACCEPTANCE OF SPARKS! IGNITION GRANT FOR MUSEUMS AND LIBRARIES FROM
THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES FOR CAÑADA COLLEGE**

**STEM 4 ECE program: Science, technology, engineering, and math resources for early childhood
education faculty and students**

The STEM 4 ECE program is a one-year pilot grant that will allow the Library to implement a program that will help Cañada early childhood education (ECE) students increase STEM (science, technology, engineering, and math) knowledge and confidence so that they can then teach STEM concepts in their coursework and future professions. Through partnerships with the San Mateo County Office of Education STEM center, the Redwood City Public Library, and with Cañada ECE and STEM faculty, the program will allow Cañada College Librarians to offer support in the form of workshops, online guides, video tutorials, and student mentoring. The STEM 4 ECE grant will also bring new library resources to a community college student population that has underutilized library resources in the past, specifically minority communities. The full award is for \$24,983 over a one year period from November 1, 2014 to October 31, 2015.

RECOMMENDATION

It is recommended that the Board of Trustees accept the grant to Cañada College from the Institute of Museum and Library Services in the amount of \$24,983.

BOARD REPORT NO. 14-10-103B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Josè D. Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, 358-6836

APPROVAL OF CONTRACT AWARD FOR DISTRICTWIDE UTILITY MEASUREMENT AND VERIFICATION PROJECT

The Districtwide Utility Measurement and Verification Project is a Design-Build Project that will provide for the design and construction of an energy measurement and verification and management system to be implemented at Cañada College, College of San Mateo, and Skyline College. The project is a significant step toward measuring and managing how buildings operate throughout the District. When complete, it will provide key upgrades to existing systems and add necessary hardware and software systems to monitor, trend, analyze and control utility use across the District. The project upgrades the District's existing building management system, creates a robust energy information system, and builds on a legacy of innovation by providing advanced analytical functions.

An essential element of this project is to replace the existing Building Management System (BMS) main controllers and software system. Installed more than ten years ago, the existing BMS has outlived its useful life. In fact, many of the system components are no longer supported by their original manufacturer. All of the existing BMS controllers will be replaced with new controllers. By utilizing this modern hardware and innovative BMS software, system level information (i.e. lighting and heating, ventilation and air conditioning) will feed directly into the energy information system while enabling facilities staff to monitor and control system functionality.

The existing Energy Information System (EIS) hardware across the District will also be replaced and enhanced with new hardware and a new EIS software platform that integrates with the BMS system. New utility meters will be added to almost all buildings across the District to monitor utility usage by each building, to include electrical, gas, heating and cooling water as well as domestic water. A new energy usage electronic "Dashboard" will be provided to track and display the Energy Information System data. The Dashboard will be accessible via the web and can be custom tailored for several user groups. This will enable the District to provide the energy usage information of the different buildings and campuses across the District – essentially bringing SMCCCD buildings to life as learning laboratories themselves. The Dashboard will be utilized by the Facilities Department to track energy usage and building performance, and can also be used by students, faculty, staff and the public to learn about the energy usage conservation efforts across the District.

Additionally new Analytics software will be provided that has the ability to store, categorize and analyze the data from the BMS and EIS systems to provide actionable information to the Facilities Department to address performance gaps and equipment problems and issues in the future.

Government Code sections 4217.10 through 4217.18 authorize the District's Governing Board, without advertising for bids, to enter into one or more energy service contracts with any person or entity, pursuant to which that person or entity will provide electrical or thermal energy or conservation services to the District, if the anticipated cost to the District for said utility energy savings provided by the energy conservation services provided under the contract will be less than the anticipated marginal cost to the District of energy that would have been consumed by the District in the absence of those energy service contracts. Lawrence Berkeley Labs has estimated installations of metering systems and monitoring software help organizations generally reduce energy consumption by 5% - 15%. Staff have implemented similar monitoring based commissioning efforts and have realized results of 15% - 22%. Using 15% as a reasonable baseline for estimated reduction, SMCCCD would realize approximately \$130,000 annually in electricity savings alone. Additional savings in water and gas usage are expected to bring this number closer to \$150,000 resulting in a simple payback of approximately 15 years.

Staff were supported by professional engineering consultants GRD Energy and Alfa Tech Consulting Enterprises in developing a Request for Proposal (RFP) for this energy services project, to reach the goals described. The District issued the RFP on June 27, 2014 to nine different Bay Area licensed contractors specializing in Building Management Systems and Energy Information Systems, requesting proposals. Mandatory pre-proposal conferences were held on July 2 and July 9 and eight of the invited contractors attended. The District received seven written proposals on August 15, 2014, from the following contractors:

- Enovity, Inc.
- Honeywell International
- Johnson Controls, Inc.
- Schneider-Electric
- Siemens Industry Inc.
- Southland Industries, Inc.
- Syserco, Inc.

A selection committee, including the Vice Chancellor and Director of Facilities, Campus Facility Managers, the Energy Management Coordinator, representatives of ITS, and the Swinerton Management and Consulting Construction Manager assigned to this project, reviewed and evaluated all proposals. In view of the complexity of the proposals, the selection committee invited all seven firms to present their proposed solutions in person. All seven firms accepted this invitation and on September 11-12, 2014 presented their solutions to the committee. After an initial analysis of written proposals and presentations, on September 19 the selection committee issued a short list of three firms to proceed to the second round of the selection process, as follows:

- Schneider-Electric
- Siemens Industry Inc.
- Syserco, Inc.

The selection committee held interviews with each of the three firms on September 23-24, 2014 to further consider the merits of each firm's Proposal. Based on final ranking of the submittals, inclusive of initial proposals and presentations, second round presentations, and responses to requests for clarification, on September 25, staff invited Schneider-Electric and Siemens Industry, Inc. to submit their best and final offer. Each firm responded with their best and final offer as follows:

Firm	Initial Proposal	Final Proposal
Schneider Electric	\$ 2,447,486	\$ 2,173,815
SIEMENS	\$ 2,865,950	\$ 2,360,190

The selection committee has thoroughly analyzed the qualifications of participating firms, and the value of the proposed solutions, and recommends Schneider-Electric as providing the best overall value. The selection committee finds it is in the best interest of the District to procure the energy conservation services reflected in the Schneider-Electric Proposal as an energy service contract pursuant to Government Code sections 4217.10 through 4217.18. Pursuant to the code, public notice has also been given in a local newspaper publication two weeks prior to this regular scheduled board meeting regarding the intent to take this action to establish an alternative energy conservation services contract.

This project will be funded by Measure A general obligation bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Executive Vice Chancellor to execute a contract with Schneider-Electric for the Districtwide Utility Measurement and Verification Design-Build Project in an amount not to exceed \$2,173,815 as an energy service contract pursuant to Government Code sections 4217.10 through 4217.18.

BOARD REPORT NO. 14-10-104B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Josè D. Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, 358-6836

APPROVAL OF CONTRACT AWARD FOR THE CAÑADA COLLEGE AND COLLEGE OF SAN MATEO THEATER HOUSE LIGHTING RETROFIT PROJECT

The Cañada College and College of San Mateo Theater House Lighting Retrofit Project addresses key issues of safety, controllability and energy efficiency. These two critical facilities host a myriad of instructional and community events; thus adequate and efficient lighting is necessary to insure a safe environment and responsible stewardship of scarce resources.

Currently the house light fixtures and the associated controls in the Cañada College and College of San Mateo Theaters are well over 10 years old. The lighting quality since their initial installation has severely degraded and is inefficient. By replacing the existing fluorescent fixtures with Light Emitting Diodes (LED’s) these hard to access fixtures and the associated control systems will insure a safe, well lit environment for guests and minimize inefficient and potentially unsafe access required to re-lamp these fixtures.

This project will re-use the existing electrical wiring and add some new low voltage wiring to connect the new LED fixtures to the new control system. The combination of lighting and more advanced controls should result in a reduction of at least 35% in energy consumption compared to the current system. Staff has applied for PG&E incentives of approximately \$8,000 to offset a portion of the costs of this project.

The District sought competitive bids for this lighting replacement project through a formal bid advertised on September 16, 2014 and September 22, 2014. A total of twenty-two pre-qualified Bay Area electrical contractors (license C10) were eligible to bid on this project. Staff conducted phone and email outreach to generate contractor interest in this project. Four contractors attended the first mandatory pre-bid conference on September 26, 2014 and three contractors attended the second mandatory meeting on September 30, 2014. On October 10, 2014, the District received three bids for this project as follows:

C10 LICENSE CONTRACTOR	Total Bid
InterMountain Electric Company	\$263,034.20
Alpha Bay Builders	\$355,050.00
Atlas Pellizzari Electric Inc.	\$393,000.00

This project will be funded by Measure A general obligation bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Executive Vice Chancellor to execute a contract with InterMountain Electric Company for the Cañada College and College of San Mateo Theater House Lighting Retrofit Project in an amount not-to-exceed \$263,034.20.

BOARD REPORT NO. 14-10-105B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Karen D. Powell, Director of Facilities Maintenance and Operations, 358-6808

APPROVAL OF CONTRACT AWARD FOR DISTRICTWIDE ELECTRONIC ACCESS CONTROLS AND ALARM MONITORING SYSTEMS SOFTWARE UPGRADE

The Districtwide Access Controls and Alarm Monitoring System (ACAMS) controls and monitors the vast majority of exterior doors Districtwide. Interior doors at high security areas such as computer laboratories, cash-handling areas, and repositories of confidential information are also controlled by the ACAMS system. This system automates locking and unlocking of facilities, improving security and productivity. The system also maintains a record of each individual door access transaction, providing valuable forensic data when issues arise. The ACAMS system also controls over 70 duress buttons Districtwide, which alerts the first responders in case of emergency, drastically reducing response time. Finally, the ACAMS systems also monitors and issues alarms in case of break-in, glass break, and when doors are left propped open. After hours, these alarms are routed to a security company, which dispatches law enforcement to the subject facility.

The software operating this system is now outdated and requires upgrade. This outdated software has resulted in system instability, and in fact the database on which the College of San Mateo ACAMS system relies was temporarily lost over this past summer. The Public Safety and Information Technology Service teams responded swiftly and efficiently, insuring the security of facilities while the database was restored. This event reinforced the urgency of upgrading the software supporting this critical system.

A team comprised of Facilities and ITS staff, supported by General Services, worked collaboratively to develop and implement an ACAMS Software RFP. The team was supported by a professional Security System and IT consulting firm, to insure best practices and industry standards are adhered to for this upgrade.

Due to the complexity of this system, the manufacturer, AMAG, requires that any firm installing or servicing the software or hardware associated with the system be certified by AMAG to service the particular version of the system in use. The District currently utilizes "Global" which is the most complex version.

Staff worked closely with the consulting firm to determine that a less complex version of the AMAG software, "Enterprise," will meet the needs of the District while reducing annual costs by approximately 50%. Therefore, the RFP specified a migration from "Global" to "Enterprise" as part of this software upgrade. In accordance with manufacturer requirements and to preserve all warranty requirements, only vendors certified by AMAG at the "Global" level within our service region were invited to propose on this upgrade. There are five such firms in our region. All five firms were invited to propose and all attended the mandatory pre-proposal conference on July 31, 2014. Several of the five firms submitted requests for

information during the proposal period. Ultimately, only one of the five firms, Netronix Integration, submitted a proposal.

The team reviewed the proposal in detail and requested Netronix Integration deliver a presentation detailing their proposed approach and pricing. The proposal is aligned with the project budget and Netronix Integration demonstrated a comprehensive understanding and approach to the software upgrade and migration from “Global” to “Enterprise” version of the software. Key members of the Netronix Integration team participated in the original system installation over ten years ago, and Netronix Integration has serviced the District’s ACAMS system since 2011. The team is confident that Netronix Integration has the experience, training and certification, and familiarity with the District’s current system to successfully implement this software upgrade and migration to the “Enterprise” version of the software.

This project will be funded by Measure A general obligation bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Executive Vice Chancellor to execute a contract with Netronix Integration for the Districtwide Electronic Access Controls Software Upgrade in an amount not to exceed \$192,856.65.

BOARD REPORT NO. 14-10-106B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance and Operations, 358-6836

APPROVAL OF CONSTRUCTION CONSULTANTS

To fulfill the requirements of its Capital Improvement Program, the District must retain consulting expertise and various construction consulting services. The professional services required by the District in support of its Capital Improvement Program are temporary or specialized in nature and District employees do not provide such expertise. Services provided include architectural and design, engineering, master scheduling, project management, program information and project controls, building commissioning, construction testing and inspection, environmental testing, construction-related legal services and documentation for construction planning, as required by the State Chancellor's office.

As the District begins to wind down the CIP2 program, some consulting needs remain. Listed below are prequalified consultants that the District will have under contract in support of CIP2 planning, design and construction efforts.

Firm	Board Approval Requested	Activity/Projects
Advance Soil Technology	\$200,000	Geotechnical Testing and Inspections Services for Cañada College Solar Photovoltaic System, College of San Mateo North Gateway Part II and Districtwide Master Planning.
Bunton Clifford Associates, Inc.	\$750,000	Architectural Services for Cañada College Building 1 and Skyline College Environmental Science.
BKF Engineers	\$100,000	Civil Engineering and Mitigation Services for College of San Mateo North Gateway Part II.
Carducci Landscape Architects	\$100,000	Landscape Architectural Services for College of San Mateo North Gateway Part II and other Districtwide Projects.
CSW/Stuber-Stroeh Engineering Group, Inc	\$100,000	Engineering Services for Cañada College Civil Master Planning, College of San Mateo North Gateway Part II and Districtwide Utility Infrastructure Mapping.
Cody Anderson Wasney Architects, Inc.	\$100,000	Architectural Services for College of San Mateo Building 5 Expansion and Districtwide Capital Planning.
Cumming Corporation	\$100,000	Estimating and Scheduling Services for Districtwide Projects.
Interface Engineers	\$100,000	Electrical Engineering Services for College of San Mateo Building 36 HVAC and Districtwide Utility Plant Capacity Study.
JKL Construction, Inc.	\$100,000	Project Scheduling Services for College of Cañada College, College of San Mateo and Skyline College.

LCA Architects	\$100,000	Architectural Services for Districtwide Interior Finishes Planning.
Merle Cannon	\$75,000	Consulting Services for Districtwide Space Inventory and 5YCP.
Newcomb Anderson McCormick	\$250,000	Engineering and Consulting Services for Districtwide Renewable and Sustainable Energy Projects.
Noll & Tam Architects	\$200,000	Architectural Services for College of San Mateo North Gateway Part II Mitigation and Districtwide Capital Planning.
STV vbn	\$200,000	Architectural Services for Districtwide ONUMA Integration, FUSION Implementation and Skyline College Programming.
ZFA Structural Engineers	\$100,000	Seismic and Structural Review for Districtwide Projects.

Funding sources for construction consultant services include general obligation bond, State and local funds.

RECOMMENDATION

It is recommended that the Board approve these construction consultant services, as detailed above, in an amount not to exceed \$2,575,000.