

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 26, 2014
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402

The meeting will also be conducted by telephone at 1676 Fairburn Ave., Los Angeles, CA

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are recorded; recordings are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. Roll Call

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

- 14-3-1 [Approval of the Revised Minutes of the Board Retreat of February 1, 2014](#)
- 14-3-2 [Approval of the Minutes of the Regular Meeting of February 26, 2014](#)
- 14-3-3 [Approval of the Minutes of the Study Session of March 12, 2014](#)

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES

- 14-3-2C [CSM Learning Center: An On-Campus Academic Support Community](#)

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

- 14-3-1A [Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)
- 14-3-2A [Re-Employment of Contract and Regular Faculty for the 2014-15 Academic Year](#)

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

14-3-1CA [Ratification of January and February 2014 District Warrants](#)

14-3-2CA [Curricular Additions – Cañada College and Skyline College](#)

Other Recommendations

14-3-1B [Vote to Elect Members to the California Community College Trustees \(CCCT\) Board](#)

14-3-2B [Adoption of Resolution No. 14-3 Regarding the Accrediting Commission for Community and Junior Colleges](#)

14-3-100B [Adoption of Resolution No. 14-4 Authorizing Issuance of Tax and Revenue Anticipation Notes](#)

14-3-101B [Approval of Revisions to Board Policies: 1.30, Compensation of Board Members; 2.02, Chancellor of the District; 2.21, Policy on Professional Ethics; 6.94, Contract Courses and Services; 7.01, Admissions and Concurrent Enrollment; 7.39, Student Success; 7.41, Disabled Students Programs and Services; 8.02, Delegation of Authority; 8.03, Authorized Signatures; 8.14, Bond Oversight Committee and Accountability Measures](#)

14-3-102B [Discussion and Possible Adoption of Resolution No. 14-5 in Support of Measure A, the Sequoia Union High School District Bond Initiative](#)

INFORMATION REPORTS

14-3-3C [2013 Scorecard Report – The College Level Indicators](#)

14-3-4C [Update on Student Payment Plans](#)

14-3-5C [Review of Revised Board Core Values and Principles](#)

14-3-6C [Review of Proposed Board Goals for 2014-15](#)

COMMUNICATIONS

STATEMENTS FROM BOARD MEMBERS

RECONVENE TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Administrative Appointment, Reappointment, Assignment and Reassignment: **College of San Mateo** – Interim Dean, Academic Support & Learning Technologies, Instruction
 - B. Public Employment: **College of San Mateo** – Program Services Coordinator, Degree Audit, Admissions & Records; **Skyline College** – Career Resources/Counseling Aide, Counseling Services; Program Services Coordinator, Enrollment Services
 - C. Public Employee Discipline, Dismissal, Release

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Annual Retreat of the Board of Trustees
San Mateo County Community College District
February 1, 2014, Redwood City, CA**

The meeting was called to order at 9:10 a.m.

Board Members Present: President Karen Schwarz, Vice President Patricia Miljanich, Trustees Richard Holober, Dave Mandelkern and Tom Mohr, Student Trustee David Zay Latt

Others Present: Chancellor Ron Galatolo, Deputy Chancellor Jim Keller, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

BUDGET UPDATE (14-2-1C)

Executive Vice Chancellor Blackwood distributed handouts related to her presentation on the budget; copies are attached to the official minutes of record. Her report included a review of the Governor's proposed budget and how it will affect the District. She stated that although the District has achieved community-supported status, it will receive funds for the Student Success and Support Program (SSSP), funds for Proposition 39 projects, and funds for scheduled maintenance and instructional equipment. Overall, the District would receive more than \$3 million in new categorical or restricted money for next year; however, there is a significant match requirement for these funds, with amounts varying by category.

Executive Vice Chancellor Blackwood discussed the three-year assumptions for the District. Regarding enrollment projections, she said that up to now, the direction from the Board has been to keep enrollment at or near the state-funded cap; staff is seeking direction about whether this will continue to be a goal and whether there are now other considerations. Property taxes are projected to increase by 4.0% to 4.4% per year. The "Excess Property Tax" projection (total revenues received from property taxes and student fees) will be determined based on enrollment projections and property tax projections. When this figure is determined, the Board can discuss all available resources, including an increase in SSSP funds and RDA funds, while accounting for the loss of Measure G funds. Executive Vice Chancellor Blackwood said it is important to keep in mind that existing compensation agreements require that a percentage of property tax increases will go to compensation schedules.

Executive Vice Chancellor Blackwood discussed enrollment projections based on the state-funded cap. There was extensive Board discussion about whether the state's 3% enrollment growth figure is appropriate for the District to follow. Areas of discussion included load and productivity; relationship to hiring of faculty; awareness of the possibility of reverting to revenue limit status; identifying and serving local community needs; maintaining efficiencies made during budget cuts and continuing to make adjustments when needed; and how to reach populations that traditionally have been underserved. It was noted that many of these issues will be discussed later under the items on Revised Core Values and Principles and Board Goals. Executive Vice Chancellor Blackwood said discussions should also include supplemental instruction, BA degrees, hybrid/community education classes, learning communities, and professional development. The Board briefly discussed professional development at the Colleges and requested that this be a topic at a future study session.

Executive Vice Chancellor Blackwood said property tax projections include RDA money. There was a substantial amount of one-time monies in 2012-13 and there will be more one-time payments as RDAs begin to sell off some of their assets; however, these payments are not included in the projections because the amounts and timing are not known. Revenue limit projections are based on the concept of the District achieving the highest possible state revenue limit. If this occurs, the District's excess property tax will range from \$13 to \$17 million in 2016-17, placing it very solidly into community-supported status.

Executive Vice Chancellor Blackwood said that as of last June, the Measure A fund balance was \$32 million. During the first six months of this year, \$3.6 million was spent and, as of December 31, another \$6 million was encumbered. An additional \$26 million is budgeted for projects but is not yet under contract, leaving a balance of \$2.3 million.

DISCUSSION OF REVISED CORE VALUES AND PRINCIPLES DOCUMENT (14-2-2C)

Chancellor Galatolo said the document maintains a focus on transfer education, career/technical training, and basic skills; however, there is an additional focus on restoration of contract education, not-for-credit and community education programs. The document also addresses more specific areas, such as: seeking out and serving underserved populations within the community; continuing efforts to expand online learning; concurrent enrollment programs; Middle college; international education; and unique programs that serve broad community needs. Chancellor Galatolo said staff is seeking clear direction from the Board about whether the focus should be on protecting the FTES base or on looking more at increasing efficiency and increasing the impact of the District.

Extensive Board discussion followed, including discussion of:

- Balance between single-minded focus on FTES and other considerations; being mindful of possibility of reverting to revenue limit status.
- Focus on success and completion and how to define and measure them; looking at how students in the District achieve their specific goals rather than using the state's method of measuring success.
- Continued focus on academic excellence, student equity and access.
- Focus on identifying and reaching underserved populations with the community, including foster youth, those in the criminal justice system, and students who do nothing after high school; how to address the needs of the whole student without duplicating responsibilities of other agencies; make sure that no populations are stigmatized.
- Utilizing community education programs to address the broader needs of the community; consider hybrid classes for low-enrolled courses.
- Connecting students with business opportunities in the community.
- Consideration of incentives to faculty as part of maintaining a competitive advantage; importance of full-time faculty.
- Minimizing contracting out of community college jobs.

The Board agreed that the Statement of Core Values should be a high-level, broad statement of values and should not be confused with goals. It was agreed that the financial details included in the Preamble should be removed and replaced by a more general statement about the change in the District's financial situation. The Board offered suggestions for changes or additions to specific sections. These suggestions, along with general suggestions made during the discussion, will be incorporated into a revised document. Board members may also send suggestions to Barbara Christensen. The revised document will be brought to a Board meeting for further discussion.

PROPOSED NEW PROJECT: CAÑADA COLLEGE ATHLETIC COMPLEX AND FITNESS CENTER (14-2-3C)

Chancellor Galatolo said the San Mateo Athletic Center (SMAC) has exceeded expectations and currently has more than 5,000 members. In looking at capacities countywide, interesting data has been gathered regarding the areas around Cañada College and Skyline College. Vice Chancellor Tom Bauer said he and SMAC General Manager Diana Thomas work with Dave Cameron of Club Management Concepts, a company which does demographic surveys. Based on the surveys, Mr. Cameron reports that the five mile radius around Redwood City is currently dramatically underserved by the commercial club market and the level of competition is extraordinarily low. He also refers to the increasing demand for quality, educationally-based fitness. The report suggests that a facility based at Cañada College could have a membership of 4,620 within three to four years. With this membership, a club could generate a surplus in excess of \$1 million per year. Chancellor Galatolo said that with these analytics and the conceptual drawings provided in the board packet, the next step is to seek direction from the Board about they wish to pursue this possibility.

There was extensive Board discussion, which included the following items:

- Based on the success of SMAC, this is a concept that is worth considering; it would provide a service to the South County community and generate income.
- More information was requested, including background data and market studies, as well as satisfaction surveys and retention at SMAC.
- Reason for choosing to construct a new facility at Cañada College vs. Skyline College, and how it fits in with College needs and priorities.
- How SMAC is doing with regard to employment opportunities for District bargaining unit members; economic feasibility of weaning the facility away from contract employees.
- Being mindful that a fitness facility must be an education facility before it is a community-based facility; need more information about educational opportunities that would be offered.
- Construction costs and where funding would come from; discussion of possible COP.
- Review of contract and performance of current management company.

BROWN ACT (14-2-5C)

Greg Dannis, attorney with the law firm Dannis Woliver Kelley, presented a review of the Brown Act. He answered questions from Board members, particularly relating to closed session requirements.

FUTURE FUNDING NEEDS (14-2-4C)

Chancellor Galatolo briefly discussed future funding needs at the District and three Colleges. The Board then discussed whether to seek extension of the Measure G parcel tax and the possibility of a future general obligation bond measure. It was agreed that the issue of the parcel tax extension will be discussed further at the regular meeting of the Board on February 26.

STUDY SESSION TOPICS (14-2-6C)

As mentioned previously, it was requested that professional development be added as a study session topic. Board members also suggested that some proposed study session topics could be presented as information reports at regular meetings. In addition, it was suggested that study sessions could be added in months in which only one Board meeting is scheduled.

UPDATE ON BOARD GOALS FOR 2013-14 (14-2-7C)

The Board briefly reviewed the progress on the 2013-14 goals as shown on the board report included in the board packet. Chancellor Galatolo noted that each of the twelve goals has been addressed in an in-depth manner.

INITIAL DISCUSSION OF PROPOSED BOARD GOALS FOR 2014-15 (14-2-8C)

Board members requested the following revisions to the proposed goals:

- Add “continued focus on fiscal stability” under goal #1.
- Omit references to specific examples of innovative efforts under goal #3.
- Move goal #4 regarding student success to immediately follow goal #1. Within this goal, add program enhancements to enhance student success.
- Delete the reference to “no or low cost programs” in goal #2 until there is a clearer understanding of what these might be.
- Add language to goal #5 to note that fees from international students provide the ability to expand course offerings to local students.
- In goal #7, change “monitor state legislation” to “monitor and where necessary influence state legislation.”
- Under goal #9, the Board discussed the need for a staff presentation on the proposed project before accepting as a goal; the Board also discussed eliminating some specificity.
- Reinsert goal #12 from the 2013-14 goals, regarding local relationships.
- Add a goal dealing with hiring policies.

ADJOURNMENT

The meeting was adjourned by consensus at 2:30 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 26, 2014 meeting.

Patricia Miljanich, Vice President-Clerk

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
February 26, 2014, San Mateo, CA**

The meeting was called to order at 6:04 p.m.

Board Members Present: President Karen Schwarz, Vice President Patricia Miljanich, Trustees Richard Holober, Dave Mandelkern and Tom Mohr, Student Trustee David Zay Latt

Others Present: Chancellor Ron Galatolo, Deputy Chancellor Jim Keller, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Vice President Miljanich and seconded by Student Trustee Latt to approve the minutes of the regular meeting of January 22, 2014. The motion carried, all members voting "Aye."

It was moved by Vice President Miljanich and seconded by Trustee Holober to approve the minutes of the Annual Board Retreat of February 1, 2014. Trustee Holober requested that the following changes be made:

- Under "Proposed New Project: Cañada College Athletic Complex and Fitness Center" (14-2-3C), add "review contract and performance of current management company" as an item of discussion.
- Under "Initial Discussion of Proposed Board Goals for 2014-15" (14-2-8C):
 - Goal No. 1 – add "continued focus on fiscal stability"
 - Goal No. 3 – add that there was Board discussion regarding omitting references to specific examples of innovative efforts
 - Goal No. 9 – add that there was Board discussion regarding the need for a staff presentation on the proposed project before accepting it as a goal; there was also discussion regarding eliminating some specificity

It was agreed that the changes will be incorporated into the minutes and will be brought for approval at a subsequent Board meeting.

STATEMENTS FROM EXECUTIVES

Chancellor Galatolo congratulated Student Trustee Latt for being selected for the 2014 Phi Theta Kappa (PTK) All-California Academic Team. Three other District students were also selected. A luncheon and awards ceremony will be held in Sacramento on April 3.

Skyline College President Stanback Stroud reported that the College received full reaffirmation of accreditation. The College will provide a follow-up report on three recommendations. President Stanback Stroud said Skyline College hosted a successful presentation by author and filmmaker, M.K. Asante, followed by a book signing of his new memoir. Skyline College is making progress on a new initiative on transportation, one of the issues identified by attendees of the Success Summit held in September 2013. On the March 5 Flex Day, Dr. Shakti Butler, an expert on social justice, will speak on "Deepening the National Conversation on Race." The President's Breakfast will be held on March 27.

College of San Mateo President Claire said the College received full reaffirmation of accreditation. For the second time, the College received a commendation regarding the way in which diversity is integrated into the campus. President Claire said the Diversity in Action Group is part of the institutional planning process, assuring that every decision includes an element of diversity. President Claire said the Pacific Mambo Orchestra, co-founded by former CSM student Christian Tumalan, won a recent Grammy Award. College of San Mateo will host the MANA Movement Conference on March 14 and 15; the conference provides outreach to the Pacific Islander community. President Claire commended classified staff members Fi Tovo and Deborah Laulusa for their engagement with this community.

Cañada College President Buckley said a Super Bowl Bash was held at Cañada Vista, with 40 faculty and staff attending. In March, Cañada College will host the first annual Cañada Classic baseball championship game, with the winner receiving the Golden Horseshoe Trophy. A new exhibition, “64/72”, will run in the Cañada College Art Gallery through March 6. President Buckley said he attended an event hosted by the Mexican Consul General, at which members of the Bay 10 were presented with a proposal to bring Mexican students to their campuses. The colleges would receive money for educating the students in areas such as ESL, STEM fields, and American culture. A curriculum proposal is being developed and the three District Colleges would participate. President Buckley said the College received a letter from ACCJC reaffirming accreditation. He recognized Vice President Robin Richards, Accreditation Liaison Officer, along with co-chairs Sarah Harmon and Doug Hirzel.

Deputy Chancellor Keller said staff is paying close attention to activities occurring during the budget season. He said the District has expertise in the financial area, particularly citing Vice Chancellor Kathy Blackwood who is well-recognized throughout the State.

District Academic President Bennett said the Performance Evaluation Task Force is close to issuing a final document for Appendix G, which will be reviewed by the Senate and AFT; a vote will likely be held in the fall. The Senate is working with representatives from Human Resources on the faculty hiring process. The Senate and Vice Presidents are discussing changes to Structured Training for Online Teaching (STOT) regarding increasing the attendance allowance and clarifying the selection process for faculty participation. The Senate is reviewing Chapter 6 Board policies and is seeking input from the Vice Presidents Council and Student Senate. President Bennett attended the Academic Institute in Napa, at which General Education was the focus.

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS: RECOGNITION BY THE BOARD OF DISTRICT AND COLLEGE CLASSIFIED EMPLOYEES OF THE YEAR AND SELECTION OF NOMINATION TO BE FORWARDED TO THE STATE CHANCELLOR’S OFFICE (14-2-1B)

President Schwarz said this award honors community college classified employees who demonstrate the highest level of commitment to professionalism and community colleges. Each of the Colleges and the District Office were invited to nominate one classified employee, and each will be honored by the Board tonight. Each district may forward the information for one nominee to the California Community Colleges Chancellor’s Office for consideration of a statewide award; that nominee is selected by the Board. President Schwarz said it was very difficult for the Board to choose only one nomination to forward and she thanked each honoree for all they do.

President Stanback Stroud introduced the nominee from Skyline College, Regina Morrison, Director of Financial Aid. She said Ms. Morrison was nominated by a team of people who stressed her commitment to students and her embodiment of the mission of community colleges. Ms. Morrison was once a community college student who needed and received financial aid and worked as a student assistant, and she serves as a model for the students with whom she works. President Stanback Stroud quoted those who nominated Ms. Morrison, stressing her professionalism, generosity, sincerity and caring nature, along with her commitment to equality, equity, and her ability to help all students realize their potential. The nominators said “She is a perfect example of why Skyline College Shines!”

President Schwarz presented a certificate to Ms. Morrison and thanked her for her years of service. Ms. Morrison said it is an extreme honor to be nominated. She said she came to Skyline College in 1994 as a single mother and federal work study student, and her experience at Skyline helped direct her career choice. She said she loves helping students and making a difference as others did for her. She has worked elsewhere but was pleased to return to Skyline’s Financial Aid Department in 1997. She said it continues to be as rewarding as ever to work at Skyline College.

President Claire introduced the nominee from College of San Mateo, Michael Mitchell, Director of Transfer Services. President Claire said he was once advised to look for attitude and aptitude in employees; he said Mr. Mitchell embodies these qualities as well as enthusiasm. Mr. Mitchell is never heard complaining or telling students they cannot do something. He enthusiastically guides students through the transfer process and helps them find their best college fit. He organizes Transfer Day and Connect to College Night which are widely considered to be outstanding. In addition to his genuine concern for students, Mr. Mitchell is very active on a number of College and statewide committees. He has been a volunteer at Hillcrest Juvenile Hall, encouraging residents to think about college. He also is involved with youth projects in his church.

President Schwarz presented a certificate to Mr. Mitchell and thanked him for his years of service. Mr. Mitchell thanked President Claire, the Board of Trustees, and Chancellor Galatolo. He said he has spent his 24 years in Student

Services at CSM and has been the Transfer Director for 12 years. He said enjoys working with students and with President Claire, Vice President Jennifer Hughes and Dean Marsha Ramezane. He said his favorite time of year is April and May, when students receive their acceptances to colleges.

President Buckley introduced the nominee from Cañada College, Jeri Eznekier, Project Director. He said a number of deans came together to present Ms. Eznekier as a candidate. He called on Dean David Johnson to introduce Ms. Eznekier. Dean Johnson said he chose Ms. Eznekier to work with the College for Working Adults because he knew someone was needed to ensure that it runs smoothly. He said Ms. Eznekier is conscientious and acts as an advocate for students, always willing to voice their needs. Dean Johnson said Ms. Eznekier is the heart and soul of the program and it would not be as successful without her.

President Schwarz presented a certificate to Ms. Eznekier and thanked her for her years of service. Ms. Eznekier introduced her husband and daughter, Megan, who were in the audience. She said she came to the District in 2006 and worked in Community Education and with a grant-funded program at Cañada College before being selected to work with the College for Working Adults. Ms. Eznekier said she enjoys advocating for students and said the three deans with whom she works are always supportive.

Deputy Chancellor Keller introduced the nominee from the District Office, Nancy Witte. He said Ms. Witte is an exceptional employee and a pleasure to work with. He said she has been with the District for 14 years, starting at College of San Mateo and coming to the District Office in 2007. He said Ms. Witte quickly became a “go to” person to help solve business problems. She is organized and efficient and makes maximum use of her capabilities. She has developed training libraries and was recently called on to work on procurement card issues. She also assists with the complicated prequalification of contractors process. She regularly participates in team building activities, using her exceptional artistic talents.

President Schwarz presented a certificate to Ms. Witte and thanked her for her years of service. Ms. Witte said she first came to CSM as a student. She then attended San Francisco State University and went into the workplace. She took time off to raise her daughters and then returned to CSM to take classes in computers and accounting before coming back to CSM as an employee. Ms. Witte said it was a privilege to work at CSM. She said she took the opportunity to transfer to the District Office and considers it a privilege to work there as well.

Trustee Holober said the four nominees serve as role models and are examples of the kind of excellence exhibited by classified employees throughout the District. Trustee Mandelkern said the four candidates are well-regarded and it was particularly difficult this year to select only one to be forwarded to the State Chancellor’s Office. He said they are all winners and he thanked them for helping to make this an exemplary institution. Trustee Mohr said the four candidates are extraordinary representatives of the District and Colleges. He said the District is strong partly because of the dedication, strength, care and services of classified staff, who are often the first contact for the public. Student Trustee Latt congratulated the four candidates. He said classified staff are a talented group of people who have a great impact on students. He said students are very appreciative of their work. Chancellor Galatolo said all of the candidates are dedicated to their craft and the District is fortunate to have them.

President Schwarz said she wishes the Board could send a nomination for each College because all of the candidates are deserving; however, the requirement is that only one nomination per district may be submitted. She said that, in accordance with the Board vote, the nomination of Michael Mitchell will be forwarded for consideration of the statewide award. Mr. Mitchell thanked the Board and said he was overwhelmed by the honor.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: CAÑADA COLLEGE: A2B – ASSOCIATE TO BACHELOR DEGREE PROGRAM: WORKING TO IMPROVE TRANSFER (14-2-9C)

Robin Richards, Vice President of Student Services at Cañada College, said the Associate to Bachelor Degree Program is funded through a Hispanic-Serving Institutions Program grant. The program is designed to increase the number of transfer students. Vice President Richards introduced Lizette Bricker, A2B Program Supervisor; Jeff Rhoades, A2B University Center Program Services Coordinator; and Sunny Choi, A2B Transfer Program Services Coordinator.

Ms. Bricker said the program is in the second year of a five-year, \$3.3 million grant. She said the purpose of the program is to improve the transition from the associate degree to the bachelor’s degree; bring in new bachelor’s degree

programs and strengthen existing programs; coordinate academic support services for A2B students; use data analysis to improve programs; and enhance program infrastructure and resources.

Mr. Rhoades said the mission of the University Center is to provide access and opportunity for members of the community to achieve a baccalaureate degree on the Cañada College campus. The University Center supports the College's mission to ensure that students from diverse backgrounds have the opportunity to achieve their educational goals. The University Center currently has partnerships with San Francisco State University, Notre Dame de Namur University, National University and UC Berkeley. Discussions are in progress with Arizona State University and others to expand University Center offerings.

Ms. Choi said the A2B Program provides transfer support for Cañada College students who are interested in the majors offered through the University Center. Transfer Pathway Programs offer retention services/case management, dedicated A2B counselors, transfer-related workshops, peer mentoring, and tutoring. Transfer Pathway Programs have been established for Psychology and Early Childhood Education majors and will be available for Business in fall 2014.

Ms. Bricker said there are 130 students in the A2B Program. She said collaborations have been helpful; they include: Early Childhood Education and Social Sciences faculty leads; Social Science hub; TRIO; Beating the Odds Peer Mentorship Program; Transfer Center; and Counseling Department. Other key support staff include an A2B researcher, A2B librarian, A2B counselor, peer mentors, and tutors. Ms. Bricker said the grant objectives are to increase post-secondary success of high-need students, enable data-driven decision-making, and improve productivity and financial stability. She said A2B is a new and innovative program and those involved with the program hope to create a successful model at Cañada College.

Vice President Miljanich asked who the peer mentors are. Ms. Bricker said they are Cañada College students who are further along in Pathway Programs and who have been successful.

Trustee Mandelkern said A2B sounds like a creative program. He said there has been some publicity regarding the University Center/San Francisco State nursing program and expenditures from the Sequoia Healthcare District. He said the nursing program appears to be valuable and worthwhile and he hopes funding from the Sequoia Healthcare District will continue.

Trustee Mandelkern said he is not familiar with National University. Ms. Bricker said it is a private, not-for-profit institution. She said this partnership offers options for students in programs that lead to jobs in industries which have now started to require bachelor's degrees.

Trustee Mohr said it is important to help students identify a major early and to give them support to help them stay on track. He said it is an accomplishment to have partnered with UC Berkeley on an MBA program. He said the early data on the program is impressive and he asked that the Board be kept informed about future data as it becomes available.

Student Trustee Latt said that many students have not chosen a major when they come to a community college and a program such as this can be very helpful. He said he is impressed with the collaboration with other existing programs.

President Schwarz thanked the presenters and said she believes the program is on the right track. She said that collaborating with other programs will help enhance the success of the A2B.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (14-2-1A)

It was moved by Vice President Miljanich and seconded by Trustee Mandelkern to approve the actions in Board Report No. 14-2-1A. The motion carried, all members voting "Aye."

APPROVAL OF REVISION TO MISCELLANEOUS PAY RATES SALARY SCHEDULE (14-2-2A)

It was moved by Trustee Holober and seconded by Trustee Mohr to approve the revision as detailed in the report. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA

President Schwarz said the consent agenda consists of Board Reports 14-2-1CA through 14-2-6CA as listed on the agenda. It was moved by Vice President Miljanich and seconded by Trustee Holober to approve the items on the consent agenda. The motion carried, all members voting "Aye."

Other Recommendations**APPOINTMENT OF REPRESENTATIVE TO THE SAN MATEO COUNTY SCHOOL BOARDS ASSOCIATION (14-2-2B)**

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich to reappoint President Schwarz to serve on the SMCSBA Board. The motion carried, all members voting "Aye."

ACCEPTANCE OF 2013-14 MID-YEAR BUDGET REPORT AND APPROVAL OF BUDGETARY TRANSFERS AND INCOME ADJUSTMENTS FOR THE PERIOD ENDING DECEMBER 31, 2013 (14-2-100B)

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich to accept the budget report and approve the transfers and income adjustments as detailed in the report.

Trustee Holober said that within the last few weeks, CalPERS announced substantial future increases for retirement costs by local agencies. He said CalSTRS can be adjusted only by action of the State Legislature, and this is being examined as well. Trustee Holober asked if there is an estimate of what the costs to the District might be in the future. Chancellor Galatolo said the Legislature realizes it will need to make modifications to CalSTRS because of the growing unfunded liability. Regarding CalPERS, he said Executive Vice Chancellor Blackwood is knowledgeable about the figures and projections and she will provide an update to the Board.

Student Trustee Latt noted that Associated Students income increased by 204% at Cañada College and decreased by 83% at Skyline College; he asked what triggered the considerable change. Chancellor Galatolo said it is due partly to changes in enrollment and also to the timing of reporting of expenditures. President Schwarz asked that Student Trustee Latt be given a written explanation in answer to his question.

Trustee Mohr noted that the revenues and expenditures in the unrestricted general fund do not match. Deputy Chancellor Keller said this also is due to a timing issue as well as the issue of carryover.

After this discussion, the motion carried, all members voting "Aye."

APPROVAL OF CONTRACT FOR DISTRICTWIDE BASEBALL FIELD REPLACEMENT (14-2-101B)

It was moved by Vice President Miljanich and seconded by Trustee Mohr to approve the contract as detailed in the report. Trustee Mandelkern said that in the past, Board members have requested that offers from multiple vendors be included in board reports. He said the 2012 request for Board approval for field replacement included an offer from Hellas Sports Construction as well as Field Turf Tarkett. He asked if Hellas submitted an offer for the current project. Karen Powell, Director of Maintenance and Operations, said this was not a normal bidding process as it used the California Multiple Award Schedules (CMAS) bidding process. Using the CMAS process, staff focused on Field Turf Tarkett to get the best price. Ms. Powell said the College coaches were unanimous in their belief that Field Turf Tarkett's product is the one that will serve their students best. One week ago, Hellas agreed to match the price. Chancellor Galatolo and Ms. Powell agreed that in the future, multiple offers received will be presented to the Board.

Trustee Holober asked if the price quoted is for both turf and installation. Ms. Powell said it is. Trustee Holober asked if partial replacement of athletic fields went forward after the December 2012 request. Chancellor Galatolo said the CSM football field and Skyline College lower soccer field have been completed and the Cañada College soccer field and Skyline College upper soccer field projects are currently underway. He said that because of economic considerations, it was not possible to include all fields in 2012. The current request is to replace the baseball fields at each of the three Colleges.

Trustee Mohr asked how staff feels about the longevity of the fields installed in 2004. Chancellor Galatolo said the fields probably could have been used for a somewhat longer time; however, the District has competitive sports teams and does not believe they should wait until the fields are completely worn out. Staff wants to provide the highest quality, state-of-the-art fields for the District's athletes. Vice President Miljanich asked if there would be safety issues for athletes if use of the fields was extended for another one or two years. Chancellor Galatolo said the risk of injury increases as fields age and the risk of lawsuits also increases.

After this discussion, the motion carried, all members voting "Aye."

DECISION ON RENEWAL OF MEASURE G PARCEL TAX (14-2-102B)

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich not to request renewal of the parcel tax. Trustee Holober said the District is well-managed and has been careful with the both income and expense sides; he complimented Chancellor Galatolo and the District's financial team. Trustee Holober said the District had a financial crisis that began more than four years ago because of the state of the State's economy. The Board and others believed it was important to be realistic in controlling spending, but also believed it would be right to ask voters to help the District through the crisis. Voters agreed to help with the passage of Measure G, which provided \$7 million per year and made it possible for the Colleges to offer hundreds of courses to thousands of students who otherwise would have been turned away. Trustee Holober said the District owes the taxpayers thanks for helping it weather the storm and not totally devastate what it offers to the community. He said the future is unpredictable, but there is reason for optimism in the near future. The Board has looked at projections and it appears the District is at least back to where it was several years ago. Trustee Holober said that because of the unpredictable economy, it is a risk to not ask for renewal of the parcel tax. However, he said the District does not need the money at this time and he believes it is a risk worth taking. Therefore, he supports not asking taxpayers to renew Measure G.

Vice President Miljanich agreed with Trustee Holober's comments. She said another factor to consider is that the District needs a bond measure more than a parcel tax in order to finish work to be done. She said she believes the public will understand and she hopes the Board will direct staff to review the possibility of support for a bond measure.

Trustee Mandelkern said he made the motion not to renew with an open mind. He said agrees that times are very different now than they were five years ago. He said he gives full credit to Trustee Holober for suggesting the parcel tax. He said passage of the parcel tax was successful thanks to the community which values the quality of education provided by the Colleges. Trustee Mandelkern said the focus now must be on shaping the future of the institution to provide courses that are relevant to the 21st century. Trustee Mandelkern said it should be recognized that taxpayers stepped up when the District said it had a fiscal emergency. He said the emergency seems to have passed and he believes the responsible thing to do is to thank taxpayers for their help and not to ask for a renewal of the parcel tax. Trustee Mandelkern said he believes the community will support the District again if needed.

Trustee Mohr said he will vote not to ask for renewal of the parcel tax but wants to emphasize that there are still unmet needs in the District that must be addressed. He said this is a good time to thank the public for their support and also to communicate with the public to explain remaining needs.

Trustee Holober said the Board should always be mindful of the threats of funding formula alterations. He said he believes this possibility, along with fluctuations of the economy, should be considered when planning future budgets and in bolstering reserves. Trustee Mandelkern requested that the issue of reserves be on a future study session agenda.

Vice President Miljanich said she would like to discuss directing staff to explore the possibility of a bond measure. She said it is important to explore now because of the upcoming elections. President Schwarz said a survey on unmet needs could be done in the future, but she believes the message to the public now should be about how Measure G funds were utilized and thanking the community for their support. Trustee Mandelkern said the Board has a unique opportunity to send a message to the community regarding Measure G and he believes any discussion of a potential bond measure should be conducted at a future time. Trustee Mohr said a bond measure relates to master planning and the Board needs time to examine needs before communicating with the public. After this discussion, President Schwarz said the exploration of a bond measure will be considered for a future agenda.

The motion to not approve renewal of the parcel tax carried, all members voting "Aye." The Board agreed that Barbara Christensen will prepare a press release on the Board's decision not to renew the parcel tax and that the official

message will come from President Schwarz. Trustee Mandelkern asked that the information also be posted on the District website. Chancellor Galatolo said he applauds the actions of the Board.

COMMUNICATIONS

President Schwarz said the Board received a letter from a member of the public regarding California Senate Bill 1221.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Latt said he will attend the U.S. Student Association's Legislative Conference in Washington, D.C. in March. He will also attend a meeting of Assemblyman Rich Gordon's Higher Education Advisory Council. The Associated Students organizations sponsored events for Black History Month as well as holding other events. Student Trustee Latt said he is applying to four-year institutions and will keep the Board informed of his transfer opportunities. The Colleges are preparing for the upcoming election of a new student trustee.

Trustee Mohr said he hopes the Board will have opportunities on a regular basis to talk with faculty, staff and the College presidents about issues that are central to the District's mission, e.g. how students are doing in terms of success and completion, underrepresented students, etc. Trustee Mohr said he attended the MANA Youth Conference sponsored by the Peninsula Conflict Resolution Center and College of San Mateo. At this event, President Claire, along with CSM faculty and staff, were recognized for their outreach to Pacific Islander students.

Trustee Mandelkern said he joins with Trustee Mohr in his interest in discussing student success, particularly whether there are better ways to measure success of local community college students vs. the State's method of measuring success. Trustee Mandelkern congratulated Student Trustee Latt on his selection for the PTK All-California Academic Team. He said Student Trustee Latt's performance on the Board has been impressive as well. Trustee Mandelkern congratulated the College presidents and their teams on the reaffirmation of accreditation. He said he will attend the President's Breakfast at Skyline College on March 27 and hopes his colleagues will join him.

Trustee Holober congratulated Student Trustee Latt and said he is a role model for students in the District. Trustee Holober also congratulated everyone who worked on preparing for the accreditation visits for their extraordinary efforts. He said the accreditation process should be rigorous but not punitive. He said he would like to continue to discuss the accreditation process and ways to hold that process more accountable than it has been in the past.

Vice President Miljanich congratulated Chancellor Galatolo, the College presidents, faculty, staff and students who were involved in the accreditation process. Regarding student performance and outcomes, Vice President Miljanich agreed that these are central not only to the mission of the District but also to the mission of the Board, which is to focus on policy. She said that after the recent Board retreat, she was confused and frustrated because she believes the Board has become overly involved in details and this is preventing them from having higher-level discussions on policy issues. She distributed a section of the Trustee Handbook dealing with the roles and responsibilities of the Board and administration.

President Schwarz said she sent a request to Board members to submit questions for the County Treasurer in preparation for the March 12 study session. She received responses from three Board members indicating they had no questions. President Schwarz asked for discussion about whether the Board should form a subcommittee to meet with the County Treasurer instead of holding a study session on the subject. After Board discussion, it was agreed that the study session will be held as scheduled. Trustees Holober and Mandelkern said they will submit questions and Vice President Miljanich suggested that staff be asked to submit questions as well.

President Schwarz said she served as a judge at a County Science Fair; she will make sure other Board members receive information on this opportunity from the County Office of Education in the future. President Schwarz complimented President Stanback Stroud on the recent article regarding the opening of the Bay Area Entrepreneur Center. She said that Beth Freeman has been confirmed as a District Court judge. Judge Freeman previously was a County Counsel assigned to the District. President Schwarz will send a letter of congratulations to her on behalf of the Board.

RECESS TO CLOSED SESSION

President Schwarz announced that during Closed Session, the Board will consider the personnel items listed as 1A, 1B and 1C on the printed agenda. The Board will also hold a conference with legal counsel regarding one case of potential litigation and will conduct a public employee performance evaluation as listed on the printed agenda.

President Schwarz said the next meeting of the Board will be a Study Session on March 12 at 9:00 a.m. in the County Treasurer's Office, 555 County Center, Redwood City.

The Board recessed to Closed Session at 9:20 p.m. and reconvened to Open Session at 11:15 p.m.

CLOSED SESSION ACTIONS TAKEN

President Schwarz reported that at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the items listed as 1A, 1B and 1C.

ADJOURNMENT

It was moved by Trustee Mohr and seconded by Trustee Holober to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 11:20 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 26, 2014 meeting.

Patricia Miljanich, Vice President-Clerk

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
March 12, 2014, Redwood City, CA**

The meeting was called to order at 9:04 a.m.

Board Members Present: President Karen Schwarz, Vice President Patricia Miljanich, Trustees Richard Holober, Dave Mandelkern and Tom Mohr

Others Present: Chancellor Ron Galatolo, Deputy Chancellor Jim Keller, Executive Vice Chancellor Kathy Blackwood, Chief Financial Officer Raymond Chow

Pledge of Allegiance

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

STUDY SESSION

REVIEW AND DISCUSSION WITH SAN MATEO COUNTY TREASURER REGARDING DISTRICT'S INVESTMENTS WITH THE COUNTY'S CO-MINGLED FUND (14-3-1C)

President Schwarz thanked Treasurer Sandie Arnott and her staff for hosting the study session. She said a list of questions posed by Board members and District staff were forwarded to Treasurer Arnott prior to the meeting; a copy of the questions is attached to the official minutes of record.

Treasurer Arnott thanked the Board for their interest and for attending the meeting. She introduced members of her staff and others who were present to assist with the presentation and with responding to questions:

Laura Williams, Deputy Treasurer-Tax Collector

Gina Luiz, Executive Assistant

Charles Tovstein, Assistant Treasurer

Joe Demee, Financial Services Manager

John Marty, Chairman of the San Mateo County Treasury Oversight Committee/Treasurer, City of San Bruno

Brian Wong, Deputy County Counsel

Rachel Ridon, Investment Services Specialist II

Tiffany Htwe, Investment Services Specialist II

Richard Babbe, Senior Managing Consultant, The PMF Group

Carlos Oblites, Director, The PMF Group

Treasurer Arnott said the answers to many of the questions submitted are included in the Treasurer's Monthly Investment Reports and in the San Mateo County Investment Policy Statement. She said the monthly reports are sent to specified District staff and she provided an email sign-up sheet for anyone else interested in receiving the reports. Assistant Treasurer Tovstein said he welcomes anyone who would like to visit the office at a separate time.

Treasurer Arnott and her team discussed the questions that were submitted and also answered questions by Board members and staff present at the meeting. To assist in answering the questions, she provided a packet of information which contained:

- Roster, mission statement, charter, and independent accountant's report for the San Mateo County Treasury Oversight Committee
- Copy of the home page from the Treasurer's Office website
- San Mateo County Investment Policy Statement for calendar year 2014
- Applicable Government Code and Education Code sections
- Copy of a "Monthly Market Review" prepared by The PMF Group, a firm which has been providing investment advice to the Treasurer's Office since April 2011

- County Pool vs. Local Agency Investment Fund (LAIF) rates of return
- Standard & Poor's article: "California County And Local Government Investment Pools See Limited Effects From State Revenue Windfall"
- Copy of the February 2014 County Treasurer's Monthly Investment Reports
- February 28, 2014 San Mateo County Investment Portfolio Compliance Report, prepared by PFM
- Copy of memos from County Superintendent of Schools Anne Campbell regarding School Board representatives to the Investment Oversight Committee

Copies of the materials provided in the packet are attached to the official minutes of record.

One area of concern centered on whether government entities could be permitted to elect to set up special purpose investment pools separate from the co-mingled pool. Treasurer Arnott said the authority to invest rests with the Treasurer and she has always attempted to accommodate requests; however, running separate pools would set a precedent and would not be economically feasible because of the large number of investors. Discussion followed regarding the possibility of allowing investors to choose "products" within the pool, e.g. short-term, medium-term and long-term investments. Treasurer Arnott said she would consult with other counties on this matter. Treasurer Arnott said there have been questions in the past regarding whether the District is required to invest in the County Treasury. She suggested that the District consult with its County Counsel to clarify this issue.

President Schwarz thanked Treasurer Arnott and her team for taking the time to meet with the Board and providing valuable information.

RECESS TO CLOSED SESSION

President Schwarz said that Closed Session will take place at the District Office in San Mateo, commencing as soon as all Board members arrive from the current study session. During Closed Session, the Board will conduct a public employee performance evaluation as listed on the printed agenda.

The Board recessed to Closed Session at 11:15 a.m.

The Board reconvened to Open Session at 1:00 p.m.

CLOSED SESSION ACTIONS TAKEN

Vice President Schwarz announced that no actions were taken at the Closed Session just concluded.

ADJOURNMENT

It was moved by Trustee Holober and seconded by Trustee Mohr to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 1:01 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 26, 2014 meeting.

Patricia Miljanich, Vice President-Clerk

President's Report to the Board of Trustees

Dr. Regina Stanback Stroud



SKYLINE COLLEGE BOARD REPORT

MARCH 26, 2014

GLOBAL LEARNING PROGRAMS AND SERVICES DIVISION, WELCOMES DELEGATION FROM MEXICO



On Wednesday, March 12, the President of Skyline College welcomed the Consul General of Mexico, Dr. Andres Roemer, for a partnership discussion on the topics of education and economic development.

Convened by Skyline College's Division of Global Learning

Programs and Services, the meeting included a brief tour of the Skyline College campus that included the Cosmetology Department, led by Coordinator Kym Jackson, as well as, the Solar and Building Science Learning Center lead by Dean Ray Hernandez and Instructor Bruce Greenstein.



Following the tour, College leadership and the Consul General enjoyed a working-lunch during which they explored partnership opportunities between international educational and economic development programs both at Skyline College and in Mexico.

"We are honored to welcome the Consul General to San Mateo County and provide him an opportunity to see the potential partnership possibilities with Skyline College," said Richard Soyombo, Dean of Global Learning Programs and Services.

Article by Pcyeta Stroud. Photos by Keisha Ford.

ROCK THE SCHOOL BELLS 7 SUCCESS!



On Saturday, March 1, Skyline College hosted its 7th Annual Rock The School Bells Hip Hop Conference to nearly 300 youth and students from various middle school and high schools in the Bay Area. They engaged in a number of workshops ranging from experiencing interactive activities such as utilizing different

instruments to create beats, participating in a live writing and spoken word sessions, creating a collective mural, and experiencing a live dance audition. They also participated in career-related workshops such as learning effective strategies using social media, how to create a strong

brand, and learning the ins and outs of getting into the music industry.

A series of workshops were held specifically for educators in the Bay Area. Over 60 educators, administrators, youth service providers, and directors participated in workshops that provided them with strategies utilizing Hip Hop pedagogies and ideological literacy practices that they can use in their classrooms and programs. Workshops included: Seeing Through the Lies: Ideological Literacy and Critical Consciousness, Word is Bond: Building Hope through Hip Hop, Critical Pedagogy, and Ethnic Studies, and Bringing Beats into the Classroom: Academic Applications of Hip Hop, Beatmaking, and DJing.

Here are some testimonials from facilitators and youth:

"RTSB was well organized, inspiring, and relevant. I left feeling culturally empowered, sustained, and humbles. Salute to Rock The School Bells for the important work that y'all do." – Dr. Patrick Camangian, Ethnic Studies, University of San Francisco

"Rock The School Bells is unlike any other educational conference I have attended and is a truly unique and wonderful opportunity for youth, educators, and community members alike." - Dr. Elliott Gann, Today's Future Sound.

"Rock The School Bells was sensational. I've never experienced an education that was this entertaining and powerful." – Student testimony



The Dean of Counseling, Dr. Angelica Garcia, provided a warm welcome to conference attendees, emphasizing that Hip Hop is an effective and valuable tool to educate and empower communities. One of the

main speakers included Sebastien Elkouby, who served as the conference keynote speaker. He provided an eye opening and thought provoking presentation on how Hip Hop has grown as a business and how some artists knowingly sacrifice the integrity of Hip Hop in order to sell and feed into misconceptions of Hip Hop culture.

In addition to the many workshops and presentations, a special recognition ceremony for Rock The School Bells Scholarship recipients, Victor Moran and Cindy Castillo was held.

SKYLINE COLLEGE BOARD REPORT

MARCH 26, 2014

This event would not be possible without the support of the Center of Innovative Practices through Hip Hop Education & Research (CIPHER), Youth Entrepreneurship Program, Low End Theory – Collaborative, San Mateo County Community Colleges Foundation, and the 4 Elements Hip Hop Club of De Anza College.

Many thanks go to Kevin Chak and the Skyline College Bookstore, Collective Green SF, Universal Zulu Nation – All Tribes SF, Whipt Baked Cookies, and many other local vendors for their gracious donations to the event.

For more information about Rock The School Bells, and CIPHER please contact Nate Nevado at nevadon@smccd.edu or visit www.rocktheschoolbells.com and www.skylinecollege.edu/cipher.

Article by Nate Nevado. Photos by Berlin Tomas & Shane Menez.

YEP PUBLIC SPEAKING WORKSHOP



On Tuesday, March 11, students attended the Youth Entrepreneurship Program's Public Speaking Workshop. This campus-wide workshop invited students to hear from renowned public

speaking expert and business owner, Michael Neuendorff. Students learned the secrets of great public speaking and participated in interactive public speaking practice sessions. This dynamic workshop covered the following areas:

- how to become a stronger and more effective public speaker
- how to give a captivating speech
- oral presentation skills
- how to tell an engaging story

A number of students attended the workshop, including Business Plan Competition participants. The workshop also included tips on writing a winning business plan.

For more information on YEP program and the Business Plan Competition contact: Pcyeta Stroud stroudp@smccd.edu.

Article & photos by Pcyeta Stroud.

TRANSFER FAIR A SUCCESS



On Wednesday, March 12, the Transfer Center hosted the 6th Annual Transfer Fair. The Fair hosted over 20 private colleges and universities who were available to answer student questions about transferring to

their campuses. This year out-of-state universities were invited and University of Nevada, Reno and Arizona State University attended. College representatives commented on how impressed they were with the questions and preparedness of our students. The Transfer Fair was very well attended – over 150 students signed in to participate and additionally several classes came through. Over 20 Faculty and Staff attended the event.

Over 90 students completed student evaluations and their responses were overwhelmingly positive. One student said that “they learned about tuition for schools and about the many bachelor degrees private schools offer”. Another student said that she “learned there are many colleges that have her major, which leaves room for many options to transfer”. In addition to learning about private and out-of-state colleges, students were able to learn more about the various programs and services offered by the Transfer Center, Career Center, the Learning Center, The TRiO Program, Associated Students among other programs that support transfer on campus.

ALMA MATER DAY A GREAT SUCCESS!



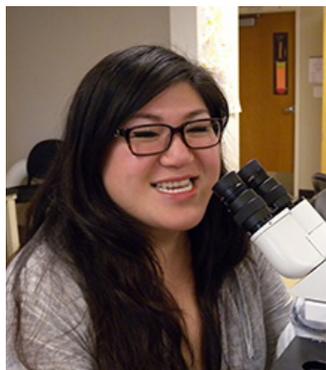
In the spirit of promoting a campus-wide transfer culture and encouraging students to inquire about and plan for transfer, the Transfer Center hosted Alma Mater Day. In addition to campus announcement and emails, this is the first time Alma Mater Day was announced to the students through a campus-wide student email. Over 15 faculty and staff from the Counseling Division alone participated! Several other faculty and staff from various divisions participated as well!

Articles by Suzanne Poma. Photos by Claudia Paz.

SKYLINE COLLEGE BOARD REPORT

MARCH 26, 2014

SKYLINE COLLEGE STUDENT IS A COCA COLA SCHOLAR



Skyline College student Irene Yim received a Coca Cola scholarship. These scholarships are awarded to community college students who demonstrate outstanding academic achievement and significant campus and community engagement. Irene is an active member of the Phi Theta Kappa chapter and currently works in the Biology Stockroom. Irene is a food science major and completed a summer internship at the USDA to evaluate nutritional quality of carrots.

She presented her research at the SACNAS conference in October. Irene developed and presented a workshop at the March 15th Expanding Your Horizons Conference on Molecular Gastronomy: polymer chemistry.

Article by Dr. Christine Case.

HOSPITALITY BANQUET SERVER TRAINING



March 3-4, 2014, the Bay Region Retail, Hospitality, and Tourism Grant Initiative (RHT), housed at Skyline College, hosted its first session in the Bay Region Training Tour. The workshop session titled “Hospitality Banquet Server Training” was held at the San Mateo County Event Center. This pilot training workshop attracted close to 25 participants throughout the county. Ronny Tompot, Assistant General Manager at the San Mateo Event Center and Andrea Vizenor, Deputy Sector Navigator for Bay Region RHT, co-taught this interactive and relevant banquet training.

The two-day training provided attendees with the skills necessary in banquet serving such as tray carrying, napkin folding and formal/informal table settings and excellent guest service. In addition to learning these skills, participants had the potential to earn industry recognized certifications offered through the California Restaurant Association, the certifications included: ServSafe Food Handler and ServSafe Responsible Alcohol Training. This was an industry-driven partnership project that was built with the support of leading

industry partners in San Mateo County which include: Hilton SFO Bayfront, Hyatt SFO Airport, San Mateo Event Center, Primed and Prepped, Peninsula Works, and Acrobat Outsourcing. With the completion of this course, participants have gained skills that will assist them in workforce entry into hospitality careers and have learned the many exciting career pathway opportunities available in the Hospitality and Tourism industry.

Banquet server training is not the only stop on the RHT tour. For more information on future hospitality events and workshops contact Andrea Vizenor at vizenora@smccd.edu.

This activity is part of the Deputy Sector Navigator, Retail, Hospitality and Tourism “Learn and Earn” Grant awarded to Skyline College and the California Community Colleges Doing What Matters for Jobs and the Economy Initiative through the State Chancellors Office.

Article by Elizabeth Tablan.

REGINA MORRISON CLASSIFIED EMPLOYEE OF THE YEAR



Congratulations to Regina Morrison, Director of Financial Aid, on being selected as Skyline College’s Classified Employee of the Year. Regina’s selection at Skyline College placed her as a nominee to the SMCCCD Board as they consider the representative for the District to the State board of Governors.

Regina Morrison has dedicated 17 years of service to Skyline College working her way up from Student Assistant to Director of Financial Aid. As a former student of Skyline College, she knows firsthand, the importance of making resources available to students who have financial need. Her passion and talent is in serving students from all backgrounds and walks of life.

Regina is respected for her expertise in the financial aid community. She serves as the Region Three Representative for the California community Colleges Financial Aid Administrators Association which allows her to keep abreast of student services, financial aid and legislative news. Regina is a key leader in various committees at both the college and district level including such committees as the Benefits Access to College Completion Committee and the College Internal Audit Group. Regina is well respected by faculty, staff and students. The

SKYLINE COLLEGE BOARD REPORT

MARCH 26, 2014

nominating team wrote, “Regina’s commitment to equality, equity, her ability to help all students realize their potential, and her understanding of the needs of different cultures and economic backgrounds makes her a compassionate, intelligent and conscientious educator. She is a perfect example of why Skyline College shines!” Congratulations to Regina!

Article by Dr. Regina Stanback Stroud.

4TH ANNUAL NATIONAL TRiO DAY HOSTED BY SKYLINE COLLEGE



On Saturday, February 22, 2014, Skyline College hosted this year’s National TRiO Day in partnership with Cañada College’s TRiO and Upward Bound programs. The event was

a success hosting close to 200 students, staff, and faculty in Building 6. This student led event was comprised of student selected workshops, guest speakers, keynote speaker, and activities throughout the day. The theme of this year’s event was A Day of Service and students contributed to a can food drive to support the Second Harvest Food Bank.

Workshops consisted of two alumni panels covering Transition to College and Study Abroad. In addition, workshops focusing on Financial Literacy, Financial Aid, Leadership & Service, and Taking the “Pro” out of Procrastination were facilitated by Melanie Espinueva, Jose Milan, Anthony Heimuli, and Nate Nevado respectively.



The day was kicked off by a short history of TRiO programs, which were created in the 1960’s in response to President Lyndon B. Johnson’s War on Poverty and an encouraging welcome by

President Regina Stanback Stroud. Following Dr. Stroud was a general session on Internships and Volunteer work facilitated by Alex Jones, Job Developer with Workability III and Career Counselor. TRiO students benefited from the lunch-time College and Program Showcase. A number of universities setup tables to provide information to students during this lunch hour, including San Francisco State University, University of San Francisco, UC

Santa Cruz, UC Davis, Sonoma State University, and Notre Dame de Namur. Programs such as Financial Aid, Sparkpoint at Skyline College, A2B, CIPHER, and the Transfer Articulation Bridge were present.

This year’s keynote speaker was Leopoldo Rosales, a TRiO alum and former member of the Warner Bros. group, Malo that toured and appeared on shows such as American Bandstand. With hit songs such as Suavecito, Leo recounted his path from upbringing and stardom to the lowest of lows, and finally graduating Skyline College with honors and now being an elite marathon runner. You can see a video of Leo performing Suavecito at the age of 18 as the lead singer and drummer on this clip filmed in Vancouver Canada in 1972: <http://www.youtube.com/watch?v=EwmtbLJdKvI>



Leo was appreciative of the opportunity to speak to high school and college TRiO students. “I can’t stop thinking about the conference. I feel like I’m still there talking to the students. I’m finding so much more depth in my story. My mind and spirit keep recalling events that were

so tough and I’m finding meaning in them like an equation that I am finally understanding. Believe me when I tell you that when I talk to the students, one more piece of my broken heart gets healed and mended back into the whole. Thank you again for trusting me with your students.”

Leo’s note is an indicator of how genuine and transparent he is and was at the conference to students. There was a line of students waiting to speak with him about how he touched on things that the students themselves are going through and how they too can find meaning and success in their path to graduation and transfer.

Article by Nohel Corral. Photos by Raul Guerra and Felix Perez.

SPORTS ATTORNEY EVERETT GLENN VISITS SKYLINE COLLEGE



Noted sports attorney Everett Glenn, the recipient of the 2013 Trailblazer Award in recognition of his long and distinguished career in sports, spoke to a group of over 100 students of the Cosmetology Program on Tuesday, February 26, 2014. The event was sponsored by the Cosmetology

Program through Program Coordinator, Kym Jackson, as part of Skyline College’s series of events celebrating African-American

SKYLINE COLLEGE BOARD REPORT

MARCH 26, 2014

Heritage Month. Attorney Glenn has represented over 30 NBA and NFL performers over the years, including 13 players selected in the first round of draft picks, several All-Pro performers and three inductees into the NFL Hall of Fame. He retired from actively representing individual players to lead the National Sports Authority, a non-profit organization to help college athletes. Attorney Glenn now helps the students, whose athletic capability fuels the college and professional capital-generating pipeline, become true beneficiaries of the financial harvest their talent has helped to create. The National Sports Authority is also helping diverse businesses, organizations and professionals gain comparable visibility and access to the sports industry's spending on goods and services.

During his "Conversation on Entrepreneurship," Attorney Glenn shared his own entrepreneurial experiences and successes. He encouraged students to develop and nurture their entrepreneurial interests and skills in preparation for life after Skyline College. In response to corporate consolidation and down-sizing generally, Attorney Glenn advised the students to look beyond trying to just "get a job" to developing entrepreneurial approaches/ventures around making the goods, products and services associated with the beauty industry better, more efficient, cheaper, more environmentally friendly, etc. as ways to move their entrepreneurial dreams forward in their area of study. Appropriately, several campus resources like SparkPoint already in place at Skyline College to help students develop the skills and traits required to be not only cosmetologists and estheticians, but also successful entrepreneurs.

For more information on the Authority, contact Everett Glenn, President, at 562.619.8560 | eglenn@thensa.org | www.thensa.org.

Article by Lynsey Hemstreet.

YEP BUSINESS PLAN COMPETITION SPRING 2014



Youth Entrepreneurship Program's Spring 2014 Business Plan Competition is currently underway! The Youth Entrepreneurship Program at Skyline College (YEP), has officially kicked off this semester's bi-annual competition with a series of exciting orientations and workshops.

On March 11th, YEP held its second Orientation & Workshop for the Business Plan Competition. The orientation was designed to give the students an in-depth view of the competition and an opportunity to ask questions.

All students enrolled in any other of the District's three colleges are welcomed to participate. Students participating in the competition are eligible to receive one-on-one coaching and mentoring from business owners, CITD representatives and faculty to refine and perfect their business plans. Cash prizes will be awarded to three winning business plans to help support their start-up business ideas.

The competition will culminate in a Final's Round. Students will have the opportunity to present or "PITCH" their business plans to a panel of industry judges from various business backgrounds, and a chance to receive immediate feedback and suggestions to include in their plans. All plans that advance on to the finals round will be in the running for cash prizes totaling \$3500!

Please come out and support the students!

Date: May 7th, 2014

Time: 5:00 pm – 8:30 pm

Location: Building 6, Room 6204

For more information on the Business Plan Competition or on how to be involved in YEP, please contact Pcyeta Stroud: stroudp@smccd.edu.

Article & photo by Pcyeta Stroud.

UPCOMING EVENTS

REGIONAL CONFERENCE OF NAFSA

Skyline College will host the Regional Conference of NAFSA - the professional association for the field of International Education. More than 100 international education professionals from around Northern CA will be on campus for a day of workshops and professional development.

Tuesday, April 1st, 2014

7:45 a.m. - 4:00 p.m.

Skyline College, Building 6

SKYLINE COLLEGE BOARD REPORT

MARCH 26, 2014

“BUILDING DESIGN + BUILDING SCIENCE” CONFERENCE



It is the goal of this conference to increase the working knowledge of attendees in the categories of building performance, energy efficiency, indoor air quality, building materials, construction methods, design practice skills and design business media.

For those who work in the residential construction industry as a building designer, contractor, consultant, student or educator, this conference is not to be missed.

It is the first conference of its kind addressing building design while operating hands-on devices, bridging the gap between design and science. This year the conference will be 3 days filled with speakers, presentations, demonstrations, education, and networking. There will be sessions featuring the new Building Science Lab, a full-scale two-story portion of a house, to demonstrate and learn the dynamics of home performance with actual measuring instruments. During each day there will be two educational tracks, Building Science and Design Practice, where attendees may choose to bounce from one track to the other. With each day building upon the educational sessions, it will conclude with a keynote presentation, for a total of three keynote addresses during the entire conference.

Keynote Speakers Include:

Rick Chitwood, author of Measured Home Performance, mechanical engineer, mechanical contractor, educator and expert on optimizing residential home performance.

Ann Edminster, author of Energy Free, Homes for a Small Planet, primary author of LEED for Homes, educator and expert on Zero Net Energy homes. Dan Perunko and Gavin Healy, owners of Balance Point Home Performance, an HVAC and insulation contracting company, educators and building science experts in the practical applications of home performance.

Additional information, session descriptions and registration can be found at AIBD CA Conference 2014. We hope you will join us for this special opportunity to engage with building designers, contractors, trades people, consultants and students.

For more information regarding this event, please contact:

Clay Johnson
AIBD Conference Committee Chair
707-677-3684, claycj@gmail.com

Peter Waring
Skyline College Instructor, AIBD Conference Manager
415-717-5697, peter@healthierdwelling.com

Article by Peter Waring and Clay Johnson.

Achieve!



President's Report to the SMCCCD Board of Trustees

President Michael Claire ~ March 26, 2014

Inside...

| | |
|--|---|
| Mike Mitchell Selected as SMCCCD Classified Employee of the Year | 1 |
| College Hosts Pacific Islander Youth Conference | 2 |
| Middle College Hosts Gatsby-Themed Event | 4 |
| ASCSM Hosts Spring Club Fair | 5 |
| Panel Judges Statewide PR Awards | 5 |
| ASCSM Sponsors Hunger Banquet | 6 |
| Kudos | 6 |
| CSM photography students | |
| Nico van Dongen | |
| Nina Luo | |
| Pio Vatuvei | |
| Bryant Hayes | |
| Angela Stocker | |
| Student Success Story: Ani Chechopoulos | 8 |
| Upcoming Events | 9 |

Mike Mitchell Selected as SMCCCD Classified Employee of the Year



Photo credit: Sean Arbabi

President Mike Claire recently had the honor of announcing to the college community that **Mike Mitchell**, director of Transfer Services, has been selected as the District's Classified Employee of the Year. In his 24 years at CSM, Mike has worked in numerous areas of student services, including counseling, career services, Cooperative Education and transfer services. In each area, Mike has provided exemplary service to students and the college and has demonstrated a strong commitment to student success. He has consistently gone "over and above" his job duties and responsibilities and maintains outstanding work standards.

In addition to his service to the college, Mike is active in the community. From 2006–13, he was been a weekly volunteer at Hillcrest Juvenile Hall/ Youth Services Center. He is an active participant in his church where he

assists with service projects including “Restore Our Library,” “Care Kits for AIDS Patients” and various disaster relief efforts; he also participates in Teach the Youth program for first through fifth grade students at his church. Mike provides financial support to Mentoring Young Lives, a program to help students complete high school and consider college, and he participates in World Vision by supporting a child in the Congo. Mike demonstrates through his work and personal life that he is a true ambassador for youth, community colleges and education in general. His nomination will be forwarded to the State Chancellor’s Office for consideration as the Community College Classified Employee of the Year. ■

College Hosts Pacific Islander Youth Conference

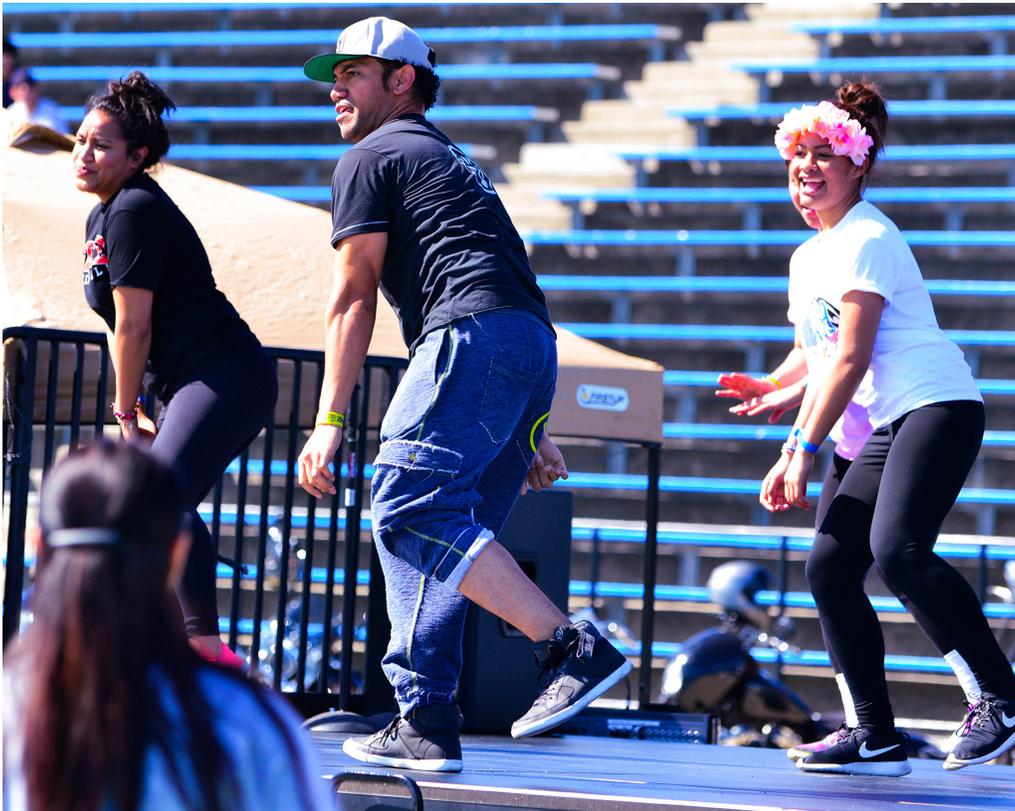


On March 14–15, approximately 750 high school students and members of the Pacific Islander Community united at CSM to attend the MANA Youth Conference, titled, “Educating Polynesia.” By all accounts, it was a major success! The annual conference promotes the importance of staying in school, graduating from high school and attending college. An audience of approximately 200 attended



the Friday event which began with a welcome from President **Mike Claire**, followed by presentations from **Finausina “Fi” Tovo**, a staff member from CSM’s Admissions Office, and keynote speaker **Ursula-Ann Siataga** from United Playaz. Students spent the remainder of the day in workshops which focused on topics that promote student success, especially those impacting the Polynesian community.

Health and wellness provided the theme for the second day of the event, which was held on the football field, and brought out approximately 550 students. Activities included a Zumba session and a traditional Tongan dance performed by MANA kids along with some of CSM's football players. The event was co-sponsored by CSM (DIAG and Polynesian Club) and the Peninsula Conflict Resolution Center (PCRC). Planning committee members from CSM include **Henry Villareal, Fi Tovo, Deborah Laulusa** and from the PCRC: **Keisarina Hofoka, Brittany Tonga and Malissa Netane.** ■



Photos by Sarah Lowe, MANA Official photographer and Fi Tovo

Middle College Hosts Gatsby-Themed Event



On March 1, **Middle College** students hosted a Gatsby-themed party in College Center as a follow-up to the reading of F. Scott Fitzgerald's *The Great Gatsby*. Dressed in 1920's style costumes students danced to Jazz Age music, held a costume contest and played games. An important theme in *The Great Gatsby* is how those less fortunate are too often forgotten and left in the wake of our dreams. The Gatsby event was a fundraiser for an organization the students voted on, "Love Never Fails," a non-profit that works with victims of human trafficking. The students raised \$641 and a local Rotarian donated \$500. ■



Photos provided by Greg Quigley

ASCSM Hosts Spring Club Fair



Club activities are on the upswing at CSM as more than 30 student clubs and organizations participated in February's Spring Club Fair. The fair was an opportunity for new and returning clubs to publicize their organizations to the campus community and encourage students to get involved. During the fair, club representatives participated in a fashion show organized by the Fashion Club, which highlighted each club's unique qualities. Some of the clubs participating in the fair included the Active Minds Club, Alpha Gamma Sigma (AGS) Honor Society, Chess Club, Chinese Students Association, Filipino Students Association, Gay-Straight Alliance, International Students Club, InterVarsity Christian Fellowship, Makerspace Club, Phi Theta Kappa Honor Society, Puente Club, and Transfer Club. *(Article and photo contributed by Fauzi Hamadeh)* ■

Panel Judges Statewide PR Awards

CSM's Community Relations and Marketing Department recently assisted with the judging of the Community College Public Relations Organization (CCPRO) awards.

Beverley Madden, director of marketing, who is the northern representative on the CCPRO Board, coordinated a panel of judges that included CSM Digital Media Professor **Ed Seubert**, SMCCCD Director of Governmental Affairs **Barbara**



Photo credit: CSM Community Relations and Marketing

Christiansen, Cañada Business Instructor **Catherine Fraser**, **David McLain** and herself. More than 100 entries were received for the following print categories: Annual Report, Brochure, Catalog, Class Schedule, Commencement Program, Folder, newsletter, Sports Media Guide and Viewbook/Student Recruitment Book. The finalists will be announced at the CCPRO conference held this April in Santa Cruz. ■

ASCSM Sponsors Hunger Banquet

On March 12, the **ASCSM Cultural Awareness Board** sponsored a Hunger Banquet on campus. The Hunger Banquet is an event designed to highlight the inequities in access to food across the world. Participants were randomly assigned to first class, second class, or third class roles. Those in first class received a full meal served by waiters. Those in second class were served a buffet style lunch, but had to pick up their own plates and were given the option of water or soda. Those in third class—the largest group—were given rice, beans, and water. After this stark example of what millions of people across the planet face every day, participants engaged in a discussion about hunger and how it can be addressed in our community. *(Article contributed by Fauzi Hamadeh) ■*

Kudos

~ **CSM photography students** exhibited their work at the Peninsula Art Institute in a show titled, 'The Song Inside My Head.' In addition to producing the work, the students also organized the exhibit.



Untitled 1 from Emerge Martha Ketterer



The Peninsula Art Institute
presents the opening of
The Song Inside My Head

A Fine Art Photography Exhibit by the
Peninsula Photographic Arts Guild

February 6 - March 16, 2014

Reception
Sunday, February 9
1-4pm

The Peninsula Art Institute is on the site of the
Peninsula Museum of Art
1777 California Drive
Burlingame

Gallery Hours:
Wednesday through Sunday
11am to 5pm

Photographers
Jerry Barrack | Linda Barsotti | Barry Fleisher
Nancy Garcia | Martha Ketterer | David Massolo
Mary Scarpetti | Tom Watson



~ Avenue 25 Gallery is currently hosting a solo exhibit of the work of **Nico van Dongen**, CSM instructor of photography. van Dongen's work celebrates common object's personification through magnification. Avenue 25 Gallery is located at 32 West 25th Avenue in San Mateo.



Photo credit: Nico van Dongen

~ Middle College student **Nina Luo** has been selected as the 2014 Young Woman of Excellence in the San Mateo County Women's Hall of Fame. She was inducted at a ceremony held on March 21, which included Supreme Court Justice **Sandra Day O'Connor** (ret.) as an inductee. Nina was an honor student at Mills High School where she attended prior



Photo provided by Nina Luo

to Middle College. She has been a volunteer at a convalescent hospital and for the San Mateo Area Chamber of Commerce, an intern at a youth services group, a newsletter editor for Assemblywoman Fiona Ma and a contributor to *Visions Magazine* and the Mills High School newspaper. (See the Student Success Story on page 8, written by Nina.)

~ CSM defensive lineman **Pio Vatuvei** has signed a national letter of intent with the University of Louisville. Vatuvei played for Washington State University before joining the Bulldogs; at CSM, he had a standout year in 2013 and earned All-Conference honors.

~ CSM sophomore **Bryant Hayes** who played cornerback for the Bulldogs, has signed a National Letter of Intent to play for Utah State University. Hayes, earned First-Team All-State and First-Team All-Nor Cal Conference honors for his play during the 2013 season.

~ **Angela Stocker**, professor emeritus of physical education and social science, has been appointed to serve on the Statewide Workforce Education and Training Consumer and Family Committee. The committee is comprised of experts and stakeholders in the California Community Public Mental Health System which advise the Office of Statewide Health Planning and Development on all aspects related to statewide mental health workforce education. ■

Student Success Story: Ani Chechopoulos

San Mateo Middle College

When **Ani Chechopoulos** entered Middle College at CSM as a junior, she was in search of a greater variety of courses and a unique education unavailable at a traditional high school. Her older sister, Eleni, also graduated from Middle College, so Ani had a good sense of what the program offered.

Ani immediately saw differences between students in high school and those in Middle College. She found Middle College students to be more independent and mature than students who were in a typical high school. Also, being in college classes allowed Ani to develop effective study skills which enabled her to thrive as a Middle College student. She describes the academic environment: “The college campus scene teaches students time management and accountability; it gives students much more freedom than traditional high schools.”

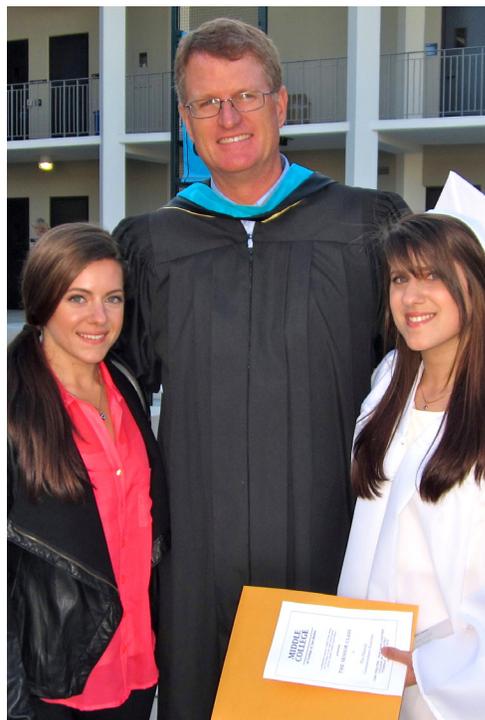
Middle College allowed Ani to step outside of her comfort zone by participating in the senior internship and the junior volunteer projects which presented real-world situations including finding volunteer and internship opportunities for herself at various organizations. These experiences taught her to challenge herself by “operating in unknown territory.” Ani frequently applies the lessons she learned from her internship to her job in a loan consulting company.

To boost her academic skills, Ani took advantage of CSM’s wide variety of resources such as the Learning Center and learning resource centers—services that were not available at her high school. These support services provided important support to help Ani and other Middle College students succeed. In addition, because Middle College is a small community within CSM, Ani says, “The teachers know and understand the students very well and are able to work with them individually to help build their education.”

Ani’s advice to prospective students: “Be ready for a more challenging education than traditional high school at Middle College. Students must be willing to work hard to meet the high demands of the program.” She adds, “Middle College gave me the push I needed to desire something better for myself.”

Ani graduated from Middle College in 2013 and is currently taking general education courses at CSM. She has one more year at the college before transferring to major in professional and technical writing at either San Francisco State University or an out-of-state college.

(Story contributed by Nina Luo, Middle College student and edited by Valerie Anderson) ■



Ani (right) at her Middle College graduation with her sister, Eleni (left) and Principal Greg Quigley. (Photo provided by Greg Quigley)

UPCOMING EVENTS

Forum Music Festivals
Saturdays, April 12 and 26
8 am – 2 pm, Theatre

Fifth Semi-Annual
Human Rights Day
Wednesday, April 16
10 am – 1 pm
Bayview Dining Room

Connect to College (*see below*)
Thursday, April 17, 6–8 pm
Bayview Dining Room

Symvisio: A Visual Study
of Time, Space & Emotion
Friday, April 18
7:30–10 pm, Theatre

CSM Track and Field –
Coast Conference Meets
Wednesday, April 23 & Monday
April 28, noon, CSM Track

Scholarship Awards Ceremony
Friday, April 25, 6–8:30 pm
Bayview Dining Room

Connect to College

A Night of Information for High School Seniors and Parents

Thursday, April 17
6–8 pm

Free and open to the public

College Center Building 10, College of San Mateo
1700 W. Hillsdale Blvd., San Mateo, California

**RSVPs received by March 31 will be eligible
for a scholarship drawing.**

RSVP one of three ways: Facebook event page
collegeofsanmateo.edu/connectsvp;
email csmoutreach@smccd.edu;
or call (650) 574-6644.

College of San Mateo



Cañada College Report *to the* SMCCCD Board of Trustees



March 26, 2014

Consul General of Mexico in SF to Speak at Commencement



Dr. Andrés Roemer, Consul General of Mexico in San Francisco, will provide the Commencement Address to Cañada College's 45th Graduating class in May. The author of 16 books on a variety of diverse topics including law, economics, evolutionary psychology, and public policy, Dr. Roemer holds degrees from Instituto Tecnológico Autónomo de México in Mexico City, Harvard University, and the University of California. In addition

to his role as the highest ranking representative of the Mexican government in the Bay Area, he also holds a position as Senior Visiting Scholar in Cultural Codes and Evolutionary Psychology at the University of California. A former television writer, performer, and producer, Dr. Roemer has served in various positions in the Mexican Department of the Interior and Foreign Ministry since the late 1990s. Known as a tireless advocate for human rights, Cañada College is honored to have Dr. Roemer as its Commencement Speaker.

Baseball Team Captures First Golden Horseshoe Trophy



Pitcher Sam Alton tossed a complete game shutout as the Colts won the first Golden Horseshoe Trophy with a dominating 4-0 victory over Skyline College on Saturday, March 15. The Golden Horseshoe is a new trophy awarded to the winner of the annual home contest between Cañada and their two San Mateo County rivals – Skyline College and the College of San Mateo. The Colts alternate hosting CSM and Skyline each season. Supporting Alton's sensational pitching performance was shortstop Kyle

Zirbes, who went 2 for 3 from the plate and stole two bases. Right fielder Cody Barden went 1 for 2 and drove in a pair of runs for the Colts. The victory over the Trojans was Cañada's seventh in its last eight games.

Lauren Rankin Named to National Community College Academic Team



A Cañada College accounting major who enrolled in college as a high school freshman and currently lives in San Francisco's Tenderloin neighborhood helping people with drug and alcohol dependency has been named to the Phi Theta Kappa Coca-Cola Community College Academic Team. Lauren Rankin, who grew up in San Carlos and was home-schooled until she enrolled at Cañada, said she is honored by the \$1,500 scholarship and designation as a Coca-Cola Gold Scholar but will not be traveling to Orlando, Florida in April for the convention because of her volunteer work. "I believe the best leaders are those who serve others. Being ahead several years in school allowed me to take some time off from academics and really focus on my leadership and spiritual growth by serving others." Rankin is a volunteer at San Francisco City Impact in the Tenderloin, a ministry dedicated to helping intervene on behalf of the people in one of the city's most impoverished neighborhoods. "Initially, I wanted to serve in a Third World country but after visiting the Tenderloin I realized there was far too much need locally," Rankin said. Lauren's sister, Rachel, was also a Cañada College student and named to the PTK Coca-Cola Community College Academic Team. "They were both wonderful students and deserving of the honor," said Paul Roscelli, accounting professor and faculty advisor for Cañada's award-winning PTK chapter. Rankin has applied to UC Berkeley, UCLA and UC Santa Barbara and hopes to become a certified public accountant and work in a major firm. "Eventually, down the road, I would love to use my knowledge of leadership, finance and management to keep serving people because that is where I find the most joy and fulfillment."

Spring Sprung Comedy Show Set for Final Performance



The Spring Sprung Comedy Show, this year's spring theater arts performance, will hold its final show on Thursday, March 20 at 12:45 pm in the Flex Theater. The show is comprised of four hysterical comedies packed into one hilarious hour. The comedies include: **Tarantino Variations** by Seth Kramer; **Rosa's Eulogy** by Richard Strand; **Controlling Interest** by Wayne Rawley; and **The Actor's Nightmare** by Christopher Durang. The shows are directed by Anna Budd and Mike Walsh. "The performances have been well received by our audiences and the actors are having a great time with each of the comedies," Budd said. "The cast includes a combination of veteran actors and several newcomers." The shows are headlined by actors Nancy Martin, Bill Shinnick, James Bruzzone, Edie Dwan, Greg Newton, Allan Gomez, Andrew Barri, Benjamin Honor-McKeen and Jalisa Jackson. The newcomers include Christine Price, Ty Suenaga, and Will Palomares. After directing several dramas over the last few semesters, Budd said it was a nice change to delve into comedy. "I think the actors really enjoyed performing comedy for their classmates. As an actor, you get instant feedback when the audience laughs at your lines."

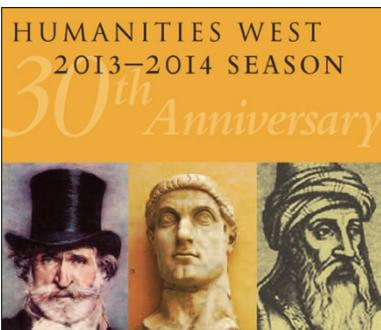
Cañada College Student Invited to Debut Short Film at Cannes



A chance meeting and a simple sneeze led a Cañada College multimedia student to produce a five-minute film that will be featured at the Cannes Film Festival in France. Sir Wade Neistadt was notified by email earlier this month that his short film, **KERFLOOEY**, is one of 26 student-produced films that will be featured. In addition, Neistadt's film will be shown at Universal Studios in Hollywood in June as part of a three-day red carpet event where industry professionals host workshops and network with student filmmakers from

around the country. The idea for KERFLOOEY came from Neistadt and Cañada College classmate Melissa Loi, an aspiring writer. They met in a psychology course section. "When I met Wade he was trying to add the psychology class I was already registered for. He came into class and sneezed, I said 'bless you,' and we ended up doing ice breaker work in class. We paired up and became friends," Loi said. When Neistadt learned last November that Campus MovieFest, the world's largest student film festival and a premier outlet for the next generation of filmmakers, would be at Cañada to host a competition, he was determined to enter. He ran into Loi, a graduate of Carlmont High School, at the Cañada College Learning Center and they talked about the competition and began reviewing five-minute films on YouTube created by their favorite stars. That's when Loi had an idea. "I thought it would be cool to make a movie about a superhero, since everyone seems obsessed with comic book characters...but maybe a superhero that can't quite save the world at the moment." They entered their film in the Campus MovieFest competition at Cañada and, to their amazement, won the Best Picture Award. "At the campus awards ceremony, we were told that Campus MovieFest has the opportunity to send about 30 student films to the Cannes Film Festival," Neistadt said. "I was shocked to find out our film was chosen."

Humanities West Partnership Benefits Student Learning



A group of 50 art history and history students will attend the April 25-26 "**Baghdad in its Golden Age**" program at the Marines Memorial Theater in San Francisco thanks to a partnership between Cañada College and Humanities West. "This was made possible by Patty Lundberg, the director at Humanities West, and their sponsor, Bank of the West," said Denise Erickson, professor of art history. "We have been so fortunate in recent years to have developed a partnership with them for our students. Thanks to funding supplied by Bank of the West, our students are given free tickets, which

normally sell for \$50." At the March 1 presentation on Constantinople, students from Cañada and San Francisco State University were welcomed by Lundberg just before the show began. "There was a huge applause from the audience, which really made the students feel good," Erickson said.

New Exhibition, “SpaceCase”, Runs Through April 17



The Cañada College Art Gallery presents “SpaceCase”, a series of paintings by Bay Area artist Jessica Eastburn. The exhibition runs Mondays through Thursdays, from 9 am to 2 pm, in the Art Gallery. Using gouache (an opaque watercolor) cel-vinyl (for inking cartoons), airbrush, spray paint, a ruler and a compass, Eastburn incorporates these traditional manual techniques into drawings that resemble highly-digitalized artworks. In choosing these materials and techniques, Eastburn’s work harkens back to the pre-digital era when an artist’s work was all done by a skillful hand using pen and paint.

Eastburn’s paintings are so convincingly done to reflect a digitally-produced work that the viewer isn’t aware of the process until the piece is inspected close-up. Ironically, according to Eastburn, her hand-made works “mimic the overload experienced by the contemporary digital world, by illustrating luminal, arbitrary, and incongruous information, which takes the form of swatches and snippets of patterns and motifs, and layers of pop culture iconography that all overlap and overshadow one another to create a sort of pastiche.”

Diva Cadette Ward Hired as New Learning Center Manager



Diva Cadette Ward, the former Library Learning Resources Supervisor at Oxnard College, has been hired as the new Learning Center Manager at Cañada. She replaces Frank Austin, who served as interim manager for the past year. “I am thrilled to be part of the Cañada College community,” she said. “I am excited to work with the Cañada community to educate, graduate and transfer students that come through our doors.” Ward was born and raised in Hartford, Connecticut and moved to Oxnard in Southern California during high school. She attended the University of California, Riverside and graduated with a bachelor’s degree in Business Administrative Studies. Following graduation, she worked as a newspaper librarian for the Press-Enterprise Newspaper. She later accepted a job as Serials Government Documents Librarian at California Lutheran University in Thousand Oaks. She entered the graduate program at the school and graduated with a master’s degree in Counseling and Guidance with a focus on College Student Personnel. She eventually was hired in the Upward Bound Program at California Lutheran University. “That position helped me discover my passion for educating and helping students achieve their academic goals,” she said. “I proudly worked as Assistant Director and Director of the Upward Bound Program for 12 years before accepting positions as Director of the Biotechnology Hub at Ventura College and Director of the Title V Grant at Oxnard College. Cañada President Larry Buckley said Ward is the perfect fit to lead the college Learning Center. “This position is an all important one in the service and success of our students,” he said. “I’m confident she’s a perfect fit for our campus and will meet the needs of our community of learners.”

San Mateo County Community College District

March 26, 2014

BOARD REPORT NO. 14-3-2C

CSM LEARNING CENTER: AN ON-CAMPUS ACADEMIC SUPPORT COMMUNITY

There is no printed board report for this agenda item.

BOARD REPORT 14-3-1A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

APPROVAL OF PERSONNEL ITEMS

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

A. REASSIGNMENTS

District Office

Adrian Otis Maintenance Engineer Facilities/Planning/Operations

Reassigned through the hiring process from a Utility Engineer position (Grade DD of Salary Schedule 70) into this full-time, 12-month position at Grade EE of the same salary schedule, effective March 3, 2014. The position has been vacant for several years.

College of San Mateo

Eric Utsumi Financial Aid Technical Support Specialist Admissions & Records

Reassigned through the hiring process from a Financial Aid Technician position (Grade 26A of Salary Schedule 60) into this full-time, 12-month position at Grade 34A of the same salary schedule, effective February 21, 2014. The change in staff allocation was Board approved on December 11, 2013.

B. LEAVE OF ABSENCE

District Office

Carina Warne Executive Assistant Facilities/Planning/Operations

Recommend approval of a pregnancy disability leave of absence, effective March 24, 2014, pursuant to provisions of the Family and Medical Leave Act. Pursuant to District policy, employee is entitled to a maximum of 12 calendar months of leave.

Skyline College

Kathleen Galvin Planning & Research Analyst Planning, Research & IE

Recommend approval of an extension of a family medical leave of absence without pay with benefits, effective March 4, 2014 through March 31, 2014.

C. CHANGE IN STAFF ALLOCATION

College of San Mateo

3. Recommend creation of a new classified position classification titled, “Prerequisite/Assessment Specialist” at Grade 27 of the Classified Salary Schedule (60), effective April 1, 2014. Also recommend an increase in staff allocation to add one full-time Prerequisite/Assessment Specialist position in the Counseling Services Division, effective April 1, 2014.
4. Recommend a change in staff allocation to increase two Cosmetology Aide positions (4C0048 & 4C0048) from 11 months per year to 12 months per year, effective February 1, 2014. Also recommend a corresponding increase in assignment for the incumbents, Erin Gruman and Kimberly Morgan, effective February 1, 2014.
5. Recommend a change in staff allocation to delete one full-time Cosmetology Office Assistant position (4C0232) at Grade 18 of the Classified Salary Schedule 60 and to add one full-time Staff Assistant position (Grade 20 of the same salary schedule) in the Cosmetology Department at College of San Mateo, effective February 1, 2014. Also recommend the reclassification of Rafael Delgado from Cosmetology Office Assistant into this new position, effective February 1, 2014.

District Office

10. Recommend creation of a new classified professional classification titled, “Foundation Development Assistant” at Grade 190S of the Classified Professional Salary Schedule (40), effective March 1, 2014. Also recommend an increase in staff allocation to add one full-time position in the Foundation and recommend the reclassification of Roxanne Brewer from the position of Executive Assistant (1C0228) into this new position, effective March 1, 2014.

D. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

| <i>Location</i> | <i>Division/Department</i> | <i>No. of Pos.</i> | <i>Start and End Date</i> | | <i>Services to be performed</i> |
|-----------------|-----------------------------------|--------------------|---------------------------|----------|---|
| Cañada | Business & Workforce/Upward Bound | 1 | 5/19/2014 | 8/8/2014 | Instructional Aide II: Provide mentoring and instructional support services to TRiO Upward Bound summer program participants. |

BOARD REPORT NO. 14-3-2A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

**RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY
FOR THE 2014-15 ACADEMIC YEAR**

The academic employees listed below were evaluated during the 2013-14 academic year in accordance with District policy and collective bargaining agreement and are recommended for re-employment pursuant to the Board of Trustees' authority by the California Education Code.

RECOMMENDATIONS

A. It is recommended that the following Contract I employees be re-employed in Contract II status for the 2014-15 academic year:

| | |
|---------------------------|-------------------|
| Rebecca Alex | Vincent Li |
| Carina Antilla-Suarez | Melissa Matthews |
| Siriporn (Sara) Aranyakul | Aurora Medrano |
| Paul Bridenbaugh | Candice Nance |
| Tammy Calderon | Suzanne Poma |
| Younga Choi | Carmen Richardson |
| Serena Chu | Bill Schwarz |
| Gloria Darafshi | Paula Silva |
| Attila Elteto | Ami Smith |
| Amir Esfahani | Po Tong |
| Bruce Greenstein | Jeremy Wallace |
| Michelle Hawkins | Phillip Williams |
| Kym Jackson | Robert Williams |
| Hyla Lacefield | Adam Windham |
| Elizabeth LaRochelle | |

B. It is recommended that the following Contract II employees be re-employed in the first year of Contract III/IV status for the 2014-15 academic year:

| | |
|---------------------|-----------------------|
| Stephanie Alexander | Jessica Lopez Jimenez |
| Michael Brunicardi | Susan Mahoney |
| Catherine Ciesla | Nicholas Martin |
| Lorena Del Mund | Jesse Raskin |
| Nathan Jones | Sarita Santos |

- C. It is recommended that the following employees be advanced to their second year of Contract III/IV status for the 2014-15 academic year:

| | |
|--------------------|----------------------------|
| Zachary Bruno | Steven Lehigh |
| Yelena Feinman | Autumn Newman |
| Alison Field | Tracy DeVille (Pennington) |
| Christopher Gibson | Christopher Smith |
| Steven Gonzales | Amber Steele |
| David Hasson | Elsa Torres |
| Michael Hoffman | Carmen Velez De Jesus |
| Julia Johnson | Edmond Yee |
| Jessica Kaven | |

- D. It is recommended that the following second-year Contract III/IV employees be advanced to Regular (Tenure) status beginning with the 2014-15 academic year:

| | |
|-------------------|-----------------|
| Stephen Fredricks | Robert Tricca |
| Sandra Mendez | Timothy Tulloch |
| Paul Naas | Jacinda Watts |

San Mateo County Community College District

March 26, 2014

BOARD REPORT NO. 14-3-1CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Kathryn Blackwood, Executive Vice Chancellor, 358-6869

RATIFICATION OF JANUARY AND FEBRUARY 2014 DISTRICT WARRANTS

Attached as Exhibits A and B are the warrants in excess of \$10,000 that were issued in the months of January and February 2014 respectively. The schedules include total warrants issued for the subject period in addition to the warrant sequences. The District now seeks Board approval of the warrants listed in the attached Exhibits.

RECOMMENDATION

It is recommended that the Board of Trustees approve the warrants issued during the period January 1, 2014 through February 28, 2014 and ratify the contracts entered into leading to such payments.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 JANUARY 1-31, 2014
 WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

| Check Number | Check Date | Vendor Name | Check Amount | Description |
|----------------------------------|------------|---|--------------|---|
| <u>District Accounts Payable</u> | | | | |
| 039250 | 01/02/14 | U.S. Bank National Association ND, . | 241,180.30 | Districtwide Procurement Card Payment |
| 039251 | 01/02/14 | Computerland | 49,622.65 | CSM Computer Purchase |
| 039252 | 01/02/14 | Constellation NewEnergy, Inc. | 18,952.66 | Utilities |
| 039258 | 01/02/14 | School Project for Utility Rate Reduction (SPURR) | 35,383.34 | Utilities |
| 039260 | 01/02/14 | SMCCCD Bookstore | 61,702.80 | Cañada Special Programs Books Purchase |
| 041207 | 01/10/14 | Advance Soil Technology Inc. | 10,550.00 | CSM Geotechnical Inspections |
| 041210 | 01/10/14 | Enterprise Recovery System, Inc | 10,183.48 | Student AR Collection Fees |
| 041217 | 01/10/14 | Netronix Integration, Inc. | 51,139.43 | Districtwide ACAMS Maintenance & Upgrade Services |
| 041220 | 01/10/14 | School Project for Utility Rate Reduction (SPURR) | 11,143.28 | Utilities |
| 041221 | 01/10/14 | SM County Community College District | 22,970.56 | Replenish Flex Spending Account |
| 041226 | 01/10/14 | Sutro Tower Inc. | 18,297.00 | KCSM TV Broadcast Site Lease at Sutro Tower |
| 041679 | 01/16/14 | Krueger International | 41,898.16 | Cañada Furniture Purchase |
| 041683 | 01/16/14 | Oracle America, Inc. | 12,466.99 | Districtwide Software Update Licenses & Support |
| 041685 | 01/16/14 | Siemens Industry, Inc. | 37,076.25 | Districtwide Fire Alarm Systems Service Fees |
| 041868 | 01/21/14 | Koushkebaghi, Arash | 10,388.00 | Student Financial Aid Award |
| 042065 | 01/23/14 | Computerland | 36,388.42 | Districtwide Computer Purchases |
| 042066 | 01/23/14 | Constellation NewEnergy, Inc. | 83,160.73 | Utilities |
| 042074 | 01/23/14 | OmniUpdate, Inc. | 22,500.00 | Districtwide Software Licenses |
| 042076 | 01/23/14 | San Mateo County Schools Insurance Group | 180,144.68 | Dental Premium Payment |
| 042077 | 01/23/14 | Schneider Electric Buildings Americas, Inc. | 11,202.58 | Districtwide Maintenance of Building Management Systems |
| 042078 | 01/23/14 | School Project for Utility Rate Reduction (SPURR) | 56,179.97 | Utilities |
| 042349 | 01/30/14 | Computerland | 10,102.53 | Districtwide Computer Purchases |
| 042355 | 01/30/14 | School Project for Utility Rate Reduction (SPURR) | 67,772.76 | Utilities |
| 042356 | 01/30/14 | Siemens Industry, Inc. | 14,134.06 | Skyline Alarm System Services |
| 042360 | 01/30/14 | Sutro Tower Inc. | 18,297.00 | KCSM TV Broadcast Site Lease at Sutro Tower |
| 042361 | 01/30/14 | Western Allied Mechanical Inc. | 16,850.00 | CSM Mechanical Services |
| 464488 | 01/02/14 | Economic Modeling, LLC | 12,000.00 | Districtwide Analyst Research Annual Subscription |
| 464498 | 01/02/14 | One World Communications, Inc. | 22,750.40 | International Education Marketing Services |
| 464506 | 01/02/14 | CalPERS | 547,093.98 | Monthly PERS Classic Members Contribution Advance Payment |
| 464507 | 01/02/14 | CalPERS | 25,277.18 | Monthly PERS New Members Contribution Advance Payment |
| 464513 | 01/02/14 | Hartford Life & Accident Insurance Co. | 37,354.62 | December 2013 Life Insurance Premiums |
| 464552 | 01/07/14 | Fastenal Company | 10,202.26 | CSM Facilities Equipment and Parts Purchase |
| 464566 | 01/07/14 | iParadigms, LLC | 27,005.31 | Districtwide Higher Education License Fees |
| 464609 | 01/07/14 | Public Empl Ret Sys | 1,368,995.65 | January 2014 Health Insurance Premium |
| 464610 | 01/07/14 | San Mateo County Schools Insurance Group | 161,604.10 | Dental Premium Payment |
| 464611 | 01/07/14 | San Mateo County Schools Insurance Group | 19,730.67 | Vision Premium Payment |

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 JANUARY 1-31, 2014
 WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

| Check Number | Check Date | Vendor Name | Check Amount | Description |
|--------------|------------|---|--------------|---|
| 464647 | 01/10/14 | AEDIS Inc. | 19,030.00 | CSM Conceptual Design Services |
| 464650 | 01/10/14 | Associated Std -Canada | 19,875.50 | Cañada Student Fees Reimbursement |
| 464651 | 01/10/14 | Associated Std-CSM | 30,814.10 | CSM Student Fees Reimbursement |
| 464652 | 01/10/14 | Associated Std-Skyline | 31,278.04 | Skyline Student Fees Reimbursement |
| 464730 | 01/16/14 | Atlas/Pellizzari Electric Inc. | 11,600.00 | Districtwide Electrical Services |
| 464735 | 01/16/14 | Bayside Heating & Air Conditioning | 33,045.50 | CSM and Skyline HVAC Services |
| 464753 | 01/16/14 | City of San Bruno | 11,603.63 | Utilities |
| 464769 | 01/16/14 | Electric Lock Solutions | 16,673.34 | Cañada Access Security Upgrades Project |
| 464771 | 01/16/14 | Eternal Construction, Inc. | 22,516.00 | Skyline Door Repair |
| 464811 | 01/16/14 | Life Technologies Corporation | 15,712.29 | Cañada Equipment Purchase |
| 464828 | 01/16/14 | Modern Drapery, Inc. | 10,362.29 | CSM Hazardous Materials Removal Services |
| 464838 | 01/16/14 | Pac Gas & Elec Co | 19,837.70 | Utilities |
| 464840 | 01/16/14 | Pac Gas & Elec Co | 29,393.47 | Utilities |
| 464851 | 01/16/14 | Reliable Concepts Corporation | 12,000.00 | Skyline Facilities Temporary Work Services |
| 464868 | 01/16/14 | Strata Information Group | 52,000.00 | Districtwide Professional & Management Services |
| 464869 | 01/16/14 | STV Incorporated | 25,850.00 | Districtwide Architectural Services |
| 464900 | 01/16/14 | Calif Water Service Co | 24,888.47 | Utilities |
| 464938 | 01/21/14 | AT&T/MCI | 12,412.66 | Monthly Districtwide Phone Bill |
| 465026 | 01/23/14 | Emmett W. MacCorkle Inc. Insurance Services | 24,808.00 | Districtwide Worker's Comp Insurance Audit Premium |
| 465029 | 01/23/14 | FPP EduMedia, Inc. | 17,570.00 | South America Recruitment Tour Fees |
| 465039 | 01/23/14 | Interstate Grading and Paving Inc. | 135,450.05 | CSM Construction Project |
| 465069 | 01/23/14 | Musson Theatrical | 17,057.41 | Skyline Theatre Equipment Purchase |
| 465072 | 01/23/14 | Newcomb Anderson McCormick, Inc. | 27,008.79 | Cañada Engineering Services |
| 465078 | 01/23/14 | Pac Gas & Elec Co | 13,272.81 | Utilities |
| 465081 | 01/23/14 | Peninsula Library System | 31,721.02 | Skyline Technology Consulting Services |
| 465105 | 01/23/14 | ThyssenKrupp Elevator Corporation | 14,250.00 | Districtwide Elevators Maintenance & Repairs Services |
| 465125 | 01/23/14 | Calif Water Service Co | 12,627.62 | Utilities |
| 465127 | 01/23/14 | CalPERS | 13,058.02 | PERS Classic Members Contribution Final Payment |
| 465167 | 01/28/14 | Atlas/Pellizzari Electric Inc. | 10,232.00 | Skyline Electrical Project |
| 465188 | 01/28/14 | Dan's Drilling & Fencing | 29,950.00 | Skyline Athletic Fields Repair Services |
| 465217 | 01/28/14 | Higher One, Inc. | 15,291.34 | Student Payment Plan Overpayment Refund |
| 465257 | 01/28/14 | Public Empl Ret Sys | 1,336,785.79 | February 2014 Health Insurance Premium |
| 465284 | 01/28/14 | U.S. Postal Services | 10,000.00 | Replenish District Postal Meter |
| 465311 | 01/30/14 | Atlas/Pellizzari Electric Inc. | 22,402.00 | CSM Electrical Project |
| 465317 | 01/30/14 | BSN SPORTS, Inc. | 49,154.39 | Cañada Athletic Equipment Purchase |
| 465353 | 01/30/14 | Los Angeles Community College District | 16,380.55 | Cañada SETI & JEP Programs Services |
| 465361 | 01/30/14 | Pacific Bay Asset Company | 14,218.10 | Facilities Club Car Purchase |
| 465385 | 01/30/14 | Hartford Life & Accident Insurance Co. | 37,021.44 | January 2014 Life Insurance Premiums |

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 JANUARY 1-31, 2014
 WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

| Check Number | Check Date | Vendor Name | Check Amount | Description |
|--|---|--|----------------------|-------------------------------------|
| <u>District Payroll Disbursement (excluding Salary Warrants)</u> | | | | |
| J1402312 | 01/10/14 | State Teacher Retirement - Defined Benefit | 30,007.51 | STRS Retirement - Defined Benefit |
| J1402801 | 01/21/14 | EDD - Union Bank | 12,752.11 | State Unemployment Tax |
| J1402602 | 01/22/14 | US Treasury - Union Bank | 79,542.45 | Federal Tax |
| | | | | |
| <u>SMCCCD Bookstores</u> | | | | |
| 112278 | 01/02/14 | McGraw- Hill Companies | 45,130.37 | Purchase of inventory |
| 112288 | 01/02/14 | Pearson Education, Inc. | 41,073.18 | Purchase of inventory |
| 112299 | 01/02/14 | SM CC College District | 191,777.25 | Salary and Benefits - November 2013 |
| 112311 | 01/02/14 | VISTA Higher Learning | 13,957.05 | Purchase of inventory |
| 112335 | 01/13/14 | Pearson Education, Inc. | 44,457.24 | Purchase of inventory |
| 112362 | 01/28/14 | Cengage Learning | 10,009.50 | Purchase of inventory |
| 112377 | 01/28/14 | McGraw- Hill Companies | 35,725.22 | Purchase of inventory |
| 112378 | 01/28/14 | MPS | 12,120.85 | Purchase of inventory |
| 112385 | 01/28/14 | Pearson Education, Inc. | 45,099.27 | Purchase of inventory |
| 112389 | 01/28/14 | SM CC College District | 183,482.32 | Salary and Benefits - December 2013 |
| Subtotal | | | 6,373,988.44 | 52% |
| Warrants Issued ≤ \$10,000 | | | 5,979,098.26 | 48% |
| Total Non-Salary Warrants Issued | | | <u>12,353,086.70</u> | 100% |
| | | | | |
| District Accounts Payable | Ck#464487-465392, Ck#930438-932680, DD39247-42362 | | 11,331,652.83 | |
| District Payroll | CK#95081-95791, DD50065284-50066937 | | 5,567,218.63 | |
| SMCCCD Bookstores | Ck#112231-112399, EFT88273 & EFT06908 | | 887,102.55 | |
| Total Warrants Including Salaries - January 2014 | | | <u>17,785,974.01</u> | |

| Check Number | Check Date | Vendor Name | Check Amount | Description |
|----------------------------------|------------|---|--------------|---|
| <u>District Accounts Payable</u> | | | | |
| 042409 | 02/04/14 | U.S. Bank National Association ND, . | 287,577.35 | Districtwide Procurement Card Payment |
| 042410 | 02/04/14 | Coulter Construction Inc. | 12,569.00 | Skyline & Cañada Construction Projects |
| 042413 | 02/04/14 | Intermountain Electric Company | 10,722.21 | Cañada Electrical Project |
| 042414 | 02/04/14 | Noll & Tam | 50,270.85 | CSM Architectural Services |
| 042417 | 02/04/14 | SMC College Ed Housing Corp - Canada Vista | 73,969.83 | Cañada Vista Monthly Rent Payment |
| 042418 | 02/04/14 | SMC College Ed Housing Corp - College Vista | 49,250.00 | College Vista Monthly Rent Payment |
| 042421 | 02/04/14 | VALIC Retirement Services Company | 252,685.76 | Tax Shelter Annuities |
| 044719 | 02/13/14 | SM County Community College District | 30,147.92 | Replenish Flex Spending Account |
| 044721 | 02/13/14 | Swinerton Management & Consulting | 63,227.25 | December 2013 Program Management Services |
| 044785 | 02/19/14 | CIS, Inc | 11,220.00 | CSM DSA Inspection Services |
| 044786 | 02/19/14 | Computerland | 11,304.87 | Districtwide Computer Purchases |
| 044787 | 02/19/14 | Cor-O-Van Moving & Storage Co. | 16,093.63 | Districtwide Moving Services |
| 044788 | 02/19/14 | Coulter Construction Inc. | 190,037.30 | Skyline & CSM Construction Projects |
| 044793 | 02/19/14 | Krueger International | 18,693.61 | Skyline Furniture Purchase |
| 044795 | 02/19/14 | Noll & Tam | 12,181.86 | Districtwide Architectural Services |
| 044797 | 02/19/14 | Schneider Electric Buildings Americas, Inc. | 17,127.58 | Districtwide Maintenance of Building Management Systems |
| 044915 | 02/27/14 | AMS.Net, Inc. | 45,977.10 | Districtwide ITS Equipment Purchase |
| 044917 | 02/27/14 | Constellation NewEnergy, Inc. | 88,951.68 | Utilities |
| 044920 | 02/27/14 | Interline Brands Inc. | 15,792.06 | Facilities Custodial Supplies Purchases |
| 044925 | 02/27/14 | San Mateo County Schools Insurance Group | 181,351.53 | Dental & Vision Premium Payment |
| 044929 | 02/27/14 | Sutro Tower Inc. | 18,846.00 | KCSM TV Broadcast Site Lease at Sutro Tower |
| 044930 | 02/27/14 | Swinerton Management & Consulting | 82,144.13 | January 2014 Program Management Services |
| 465403 | 02/04/14 | Atlas/Pellizzari Electric Inc. | 11,272.00 | CSM Electrical Services |
| 465423 | 02/04/14 | ICF Jones & Stokes, Inc. | 27,157.73 | Cañada CEQA Compliance Services |
| 465455 | 02/04/14 | Sedgwick Claims Management Services. Inc. | 22,724.50 | Districtwide Worker's Comp Insurance |
| 465472 | 02/04/14 | American Federation of Teachers | 51,337.78 | Monthly Union Dues |
| 465473 | 02/04/14 | C S E A | 12,473.86 | Monthly Union Dues |
| 465474 | 02/04/14 | CalPERS | 538,645.23 | Monthly PERS Classic Members Contribution Advance Payment |
| 465475 | 02/04/14 | CalPERS | 25,956.97 | Monthly PERS New Members Contribution Advance Payment |
| 465496 | 02/04/14 | Hartford Retirement Plans Service Center | 50,014.86 | Tax Shelter Annuities |
| 465532 | 02/07/14 | Hellas Construction, Inc. | 80,982.18 | Cañada Athletic Fields Construction Project |
| 465533 | 02/07/14 | Hellas Construction, Inc. | 88,000.77 | Skyline Athletic Fields Construction Project |
| 465582 | 02/11/14 | City of San Bruno | 12,608.46 | Utilities |
| 465593 | 02/11/14 | Educational Computer Systems, Inc. | 28,843.78 | Annual Credit Card Service Fees |
| 465594 | 02/11/14 | Ellucian Support Inc. | 16,264.00 | Districtwide Banner Support Services |
| 465625 | 02/11/14 | Pac Gas & Elec Co | 29,678.10 | Utilities |

| Check Number | Check Date | Vendor Name | Check Amount | Description |
|--|------------|--|--------------|---|
| 465747 | 02/13/14 | U.S. Postal Services | 25,000.00 | Replenish Skyline Bulk Mail Meter |
| 465754 | 02/19/14 | Alfa Tech Consulting Engineers, Inc. | 19,000.03 | Districtwide Mechanical, Electrical & Plumbing Services |
| 465824 | 02/19/14 | LPAS, Inc. | 17,700.00 | Districtwide Architectural Services |
| 465839 | 02/19/14 | New Media Learning, LLC | 19,268.00 | Employee Training Programs Courseware Services |
| 465847 | 02/19/14 | Pac Gas & Elec Co | 19,939.15 | Utilities |
| 465849 | 02/19/14 | Partners in Communication LLC | 11,528.19 | CSM DSPS Interpreting Services |
| 465911 | 02/27/14 | Allana Buick & Bers, Inc. | 12,028.80 | Cañada Design Services |
| 465923 | 02/27/14 | Interstate Grading and Paving Inc. | 14,582.40 | CSM Construction Project |
| 465935 | 02/27/14 | Chouinard & Myhre, Inc. | 343,445.14 | Districtwide ITS Equipment Purchase |
| 465939 | 02/27/14 | CSW-Stuber-Stroeh Engineering Group, Inc. | 15,000.00 | Districtwide Infrastructure Digital Mapping |
| 465948 | 02/27/14 | Eternal Construction, Inc. | 12,812.00 | Districtwide Construction Projects |
| 465970 | 02/27/14 | Interstate Grading and Paving Inc. | 277,065.60 | CSM Construction Project |
| 465999 | 02/27/14 | One World Communications, Inc. | 22,750.40 | Marketing Services for International Education |
| 466002 | 02/27/14 | Pac Gas & Elec Co | 15,220.25 | Utilities |
| 466016 | 02/27/14 | Sirona Dental, Inc. | 28,399.54 | CSM Dental Equipment Purchase |
| 466019 | 02/27/14 | Strata Information Group | 52,000.00 | Districtwide Professional & Management Services |
| 466044 | 02/27/14 | Calif Water Service Co | 13,399.90 | Utilities |
| <u>District Payroll Disbursement (excluding Salary Warrants)</u> | | | | |
| J1402976 | 02/03/14 | US Treasury - Union Bank | 1,487,881.46 | Federal Tax |
| J1402976 | 02/03/14 | EDD - Union Bank | 283,359.68 | State Tax |
| J1402976 | 02/03/14 | EDD - Union Bank | 13,204.35 | State Disability Tax |
| J1402894 | 02/04/14 | State Teacher Retirement - Defined Benefit | 583,076.11 | STRS Retirement - Defined Benefit 95% |
| J1403056 | 02/11/14 | State Teacher Retirement - Cash Balance | 45,165.08 | STRS Retirement - Cash Balance |
| J1403057 | 02/11/14 | State Teacher Retirement - Defined Benefit | 30,688.22 | STRS Retirement - Defined Benefit Balance |
| J1403328 | 02/19/14 | US Treasury - Union Bank | 64,828.93 | Federal Tax |
| <u>SMCCCD Bookstores</u> | | | | |
| 112535 | 02/10/14 | Cengage Learning | 175,091.03 | Purchase of inventory |
| 112542 | 02/10/14 | D&H Distributing | 30,935.44 | Purchase of inventory |
| 112581 | 02/10/14 | MBS Textbook Exchange | 65,311.05 | Purchase of inventory |
| 112584 | 02/10/14 | McGraw-Hill Companies | 92,518.86 | Purchase of inventory |
| 112589 | 02/10/14 | MPS | 50,129.59 | Purchase of inventory |
| 112592 | 02/10/14 | NACS Corp. | 10,400.93 | Purchase of inventory |

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 FEBRUARY 1-28, 2014
 WARRANT SCHEDULE GREATER THAN OR EQUAL TO \$10,000

| Check Number | Check Date | Vendor Name | Check Amount | Description |
|--------------|------------|----------------------------------|---------------|------------------------------------|
| 112593 | 02/10/14 | Nebraska Book Company Inc. | 37,662.79 | Purchase of inventory |
| 112598 | 02/10/14 | Pearson education, Inc. | 158,536.89 | Purchase of inventory |
| 112613 | 02/10/14 | Skyline Bookstore GAP | 19,984.29 | Purchase of inventory |
| 112631 | 02/10/14 | W.W. Norton & Company | 13,983.55 | Purchase of inventory |
| 112681 | 02/26/14 | MBS Textbook Exchange | 75,428.66 | Purchase of inventory |
| 112683 | 02/26/14 | McGraw-Hill Companies | 36,067.14 | Purchase of inventory |
| 112687 | 02/26/14 | MPS | 13,478.41 | Purchase of inventory |
| 112695 | 02/26/14 | Pearson education, Inc. | 97,938.28 | Purchase of inventory |
| 112707 | 02/26/14 | SM CC College District | 206,493.45 | Salary and Benefits - January 2014 |
| 112711 | 02/26/14 | SYSCO Food Company of SF | 13,249.18 | Purchase of inventory |
| EFT 06144 | 02/24/14 | Board of Equalization | 152,513.01 | Sales Tax Payment - January 2014 |
| | | Subtotal | 7,213,167.52 | 55% |
| | | Warrants Issued ≤ \$10,000 | 5,900,469.50 | 45% |
| | | Total Non-Salary Warrants Issued | 13,113,637.02 | 100% |

| | | |
|---------------------------|---|---------------|
| District Accounts Payable | Ck#465393-466078, CK#932681-934423, DD42405-44931 | 9,023,110.21 |
| District Payroll | CK#95792-96535, DD50066938-50068585 | 8,317,797.08 |
| SMCCCD Bookstores | Ck#112400-112718, EFT06144 | 1,568,530.72 |
| | Total Warrants Including Salaries - February 2014 | 18,909,438.01 |

BOARD REPORT NO. 14-3-2CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Jing Luan, Ph.D., Vice Chancellor, Educational Services and Planning, 358-6880

**CURRICULAR ADDITIONS
CAÑADA COLLEGE AND SKYLINE COLLEGE**

The addition of 23 courses and one Associate Degree for Transfer to the College catalogs are proposed by Cañada College and Skyline College at this time.

Each of the proposed courses and the program have been reviewed by the appropriate Division Dean and approved by the College Curriculum Committee, acting on behalf of the local Academic Senate. In addition, the Academic Senate Presidents provide oversight with respect to the necessary role of the local Senates in the review and approval process. The rigor of the approval process assures that each new course and program has substance and integrity in relation to its discipline and that it fills a clear student need not being served by existing program offerings.

RECOMMENDATION

It is recommended that the Board approve the attached curricular changes for Cañada College and Skyline College.

San Mateo County Community College District

March 26, 2014

PREPARED BY: Gregory Anderson, Vice President, Instruction
Cañada College

APPROVED BY: Alicia Carmen Aguirre, Curriculum Committee Chair
Cañada College

Doug Hirzel, Academic Senate President
Cañada College

Lawrence Buckley, President
Cañada College

PROPOSED PROGRAM ADDITIONS – CAÑADA COLLEGE

Cañada College proposes to offer an Associate Degree for Transfer in the following program:

ECONOMICS

Economics – Associate in Arts Degree for Transfer – 21-28 units in the major area + Certified completion of the California State University General Education-Breadth pattern (CSU GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern, and other requirements for the Associate Degree for Transfer

San Mateo County Community College District

March 26, 2014

PREPARED BY: Sarah F. Perkins, Vice President, Instruction
Skyline College

APPROVED BY: Jacqueline Escobar, Curriculum Committee Co-Chair
Skyline College

Nick Kapp, Curriculum Committee Co-Chair
Skyline College

Leigh Anne Shaw, Academic Senate President
Skyline College

Regina Stanback Stroud, President
Skyline College

PROPOSED CURRICULAR ADDITIONS – SKYLINE COLLEGE

COURSE DESCRIPTIONS AND JUSTIFICATIONS

ACCOUNTING

670 VOCATIONAL COOPERATIVE EDUCATION IN ACCOUNTING (1.0) (day or evening)

Justification: This course may be used as an elective for students completing an Associate Degree program or for students transferring to a CSU. It is designed for individuals who wish to receive credit for work experience related to their major field or to their established career goal, or for students who would like to identify and develop skills, habits, attitudes and knowledge relevant to becoming more employable in a career.

Prerequisite: Permission of the Cooperative Education Office, concurrent enrollment in a planned vocational program, and employment in a college-approved job directly related to the student's academic major.

Recommended Preparation: None.

Description: Students may receive credit for work experience related to their major field or to their established career goal. Seminars and individual conferences are scheduled at convenient times during the semester for the instructor and the student to establish learning objectives related to the student's employment. Students are given appropriate assignments related to the stated objectives and graded in accordance with the college's established grading system. As an alternative, related instruction classes meeting one hour per week, usually in the evening, are available for those students who prefer or need a more structured learning process. One unit of credit for each 75 hours worked per semester, with a maximum of four units per semester, may be earned by students with jobs related to their academic or occupational majors or goals. May be repeated for credit up to 16 units. This limitation applies to Occupational Cooperative Education work experience courses offered within the SMCCCD. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

ART**680SA INTRODUCTION TO DIGITAL ART (3.0) (day or evening)**

Justification: The course provides the basic foundation, knowledge, and skills necessary for student success in the field of digital art. It ensures currency of the Art program and art major, by coupling the use technology with art.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 100 or equivalent.

Description: Explores creative uses of digital technologies, and introduces digital art from historical and contemporary perspectives. Learn a range of skills and software used in the creation and editing digital artworks for print, web, and multimedia. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

695 INDEPENDENT STUDY IN ART (.5-3.0) (day or evening)

Justification: This CSU transferable course provides a means for students interested in advanced study in a particular medium to gain further knowledge and experience through self-paced, individualized instruction and activity.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 846 or ESOL 400, or equivalent.

Description: Designed for students who are interested in furthering their knowledge via self-paced, individualized instruction provided in selected areas or directed study to be arranged with instructor and approved by the division dean using the Independent Study Form. Varying modes of instruction can be used -- laboratory, research, skill development, etc. For each unit earned, students are required to devote three hours per week throughout the semester. Students may take only one Independent Study course within a given discipline. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

BIOLOGY**695 INDEPENDENT STUDY IN BIOLOGY (.5-3.0) (day or evening)**

Justification: This CSU transferable independent study course is designed to further a student's knowledge of scientific research and to gain experience presenting their findings to an audience.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 846 or ESOL 400, or equivalent.

Description: Designed for students who are interested in furthering their knowledge via self-paced, individualized instruction provided in selected areas or directed study to be arranged with instructor and approved by the division dean using the Independent Study Form. Varying modes of instruction can be

used -- laboratory, research, skill development, etc. For each unit earned, students are required to devote three hours per week throughout the semester. Students may take only one Independent Study course within a given discipline. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

ENVIRONMENTAL SCIENCE AND TECHNOLOGY

680SN CLIMATE PROTECTION PROFESSIONAL I (3.5) (day or evening)

Justification: This course provides professional preparation for emerging leaders working on climate protection projects such as energy efficiency in building, project management for waste reduction projects, and curriculum development for K-12 and the community colleges. The course supports training conducted in partnership with the Climate Corps Bay Area (CCBA) Fellowship program.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 110, or MATH 111 and MATH 112, or equivalent; and ENVS 100 or ESTM 400, or equivalent.

Description: Foundation for emerging leaders working in climate change mitigation and adaptation fields. Overview of climate change science (the greenhouse effect, emissions factors, and sources), current climate protection policies in California, including emerging regulations, and analytic tools, including mitigation and adaptation inventories and action plans. Includes professional training in project management, workplace effectiveness, communication, and fundraising. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

680SO CLIMATE PROTECTION PROFESSIONAL II (4.0) (day or evening)

Justification: This course provides professional preparation for emerging leaders working on climate protection projects such as energy efficiency in building, project management for waste reduction projects, and curriculum development for K-12 and the community colleges. The course supports training conducted in partnership with the Climate Corps Bay Area (CCBA) Fellowship program.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 110, or MATH 111 and MATH 112, or equivalent; and ENVS 680SO, or equivalent.

Description: Expansion on fundamentals of climate change concepts: science and expected impacts; mitigation and adaptation strategies; metrics for analyzing current impacts, forecasts and results from solution scenarios. Expansion of project management practices, career pathways, leadership, and career development skills, within the context of client site projects in preparation for final report and/or presentation. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

LEARNING SKILLS

880SE TRIO SSS ENGLISH COMPOSITION INSTRUCTIONAL SUPPORT (.5-3.0) (day or evening)

Justification: This course is designed to provide instructional support services for TRiO SSS students enrolled in ENGL 100 to assist them to develop their skills and overcome the obstacles they face, i.e., under-preparedness.

Prerequisite: None.

Recommended Preparation: Eligibility for ENGL 100, or equivalent.

Description: Designed for TRiO SSS students who need instructional support for English 100 to reinforce course content and bolster writing skills. TRiO SSS English/ESL Specialist and instructional aides will provide individual and/or small group instruction to improve writing in areas of assessed need. Students will develop the skills needed to write essays appropriate to the ENGL 100 level, including but not limited to, thesis statement development, organizational strategies, academic discourse, and standard English grammar and usage. (*Units do not count toward the Associate Degree*).

Classification: Not degree applicable; not transferable.

880SF TRIO SSS COMPOSITION, LITERATURE AND CRITICAL THINKING INSTRUCTIONAL SUPPORT (.5-3.0) (day or evening)

Justification: This course is designed to provide instructional support services for TRiO SSS students enrolled in ENGL 110 to assist them to develop their skills and overcome the obstacles they face, i.e., under-preparedness.

Corequisite: Concurrent enrollment in ENGL 110.

Recommended Preparation: None.

Description: Designed for TRiO SSS students who need instructional support for English 110 to reinforce course content and bolster writing skills. TRiO SSS English/ESL Specialist and instructional aides will provide individual and/or small group instruction to improve writing in areas of assessed need. Students will develop skills needed to research and write text-based analytical essays appropriate to the ENGL 110 level. (*Units do not count toward the Associate Degree*.)

Classification: Not degree applicable; not transferable.

880SI TRIO SSS ELEMENTARY ALGEBRA INSTRUCTIONAL SUPPORT (.5-3.0) (day or evening)

Justification: This course is designed to provide instructional support services for TRiO SSS students enrolled in MATH 110 to assist them to develop their skills and overcome the obstacles they face, i.e., under-preparedness.

Corequisite: Concurrent enrollment in MATH 110.

Recommended Preparation: None.

Description: Designed for TRiO SSS students who need instructional support services in MATH 110 to reinforce course content and bolster academic skills. TRiO SSS Math Specialist and instructional aides

will provide individual and/or group instruction to develop students' ability to create, manipulate, and interpret mathematical models of relationships involving real numbers, order of operations, linear equations and graphs, and systems of linear equations (*Units do not count toward the Associate Degree.*)

Classification: Not degree applicable; not transferable.

880SJ TRIO SSS PATH TO STATISTICS INSTRUCTIONAL SUPPORT (.5-3.0) (day or evening)

Justification: This course is designed to provide instructional support services for TRiO SSS students enrolled in MATH 190 to assist them to develop their skills and overcome the obstacles they face, i.e., under-preparedness.

Corequisite: Concurrent enrollment in MATH 190.

Recommended Preparation: None.

Description: Designed for TRiO SSS students who need instructional support services for MATH 190 to reinforce course content and bolster academic skills. TRiO SSS Math Specialist and instructional aides will provide individual and/or group instruction to develop students' ability to create, manipulate, and interpret ratios, rates, and proportional reasoning; arithmetic reasoning using fractions, decimals and percent's; evaluating expressions, solving equations, analyzing algebraic forms to understand statistical measures; use of linear, quadratic, absolute value, exponential, and logarithmic functions to model bivariate data; graphical and numerical descriptive statistics for quantitative and categorical data (*Units do not count toward the Associate Degree.*)

Classification: Not degree applicable; not transferable.

880SK TRIO SSS INTERMEDIATE ALGEBRA INSTRUCTIONAL SUPPORT (.5-3.0) (day or evening)

Justification: This course is designed to provide instructional support services for TRiO SSS students enrolled in MATH 120 to assist them to develop their skills and overcome the obstacles they face, i.e., under-preparedness.

Corequisite: Concurrent enrollment in MATH 120.

Recommended Preparation: None.

Description: Designed for TRiO SSS students who need instructional support services for MATH 120 to reinforce course content and bolster academic skills. TRiO SSS Math Specialist and instructional aides will provide individual and/or group instruction to develop students' ability to understand fundamental algebraic concepts and operations, solutions of linear and quadratic equations, individually and in systems, logarithms, exponentials, radical equations, rational equations, complex numbers, and an extension of the concepts of functions (*Units do not count toward the Associate Degree.*)

Classification: Not degree applicable; not transferable.

880SL TRIO SSS ELEMENTARY PROBABILITY AND STATISTICS INSTRUCTIONAL SUPPORT (.5-3.0) (day or evening)

Justification: This course is designed to provide instructional support services for TRiO SSS students enrolled in MATH 200 to assist them to develop their skills and overcome the obstacles they face, i.e., under-preparedness.

Corequisite: Concurrent enrollment in MATH 200.

Recommended Preparation: None.

Description: Designed for TRiO SSS students who need instructional support services for MATH 200 to reinforce course content and bolster academic skills. TRiO SSS Math Specialist and instructional aides will provide individual and/or group instruction to develop students' ability to understand the basic concepts underlying statistical methods and covers descriptive statistics, probability, probability distributions, hypothesis testing, estimates and sample sizes, correlation and regression, chi-square tests, analysis of variance, and nonparametric statistics. (*Units do not count toward the Associate Degree*).

Classification: Not degree applicable; not transferable.

MATHEMATICS

670 VOCATIONAL COOPERATIVE EDUCATION IN MATHEMATICS (1.0) (day or evening)

Justification: This course may be used as an elective for students completing an Associate Degree program or for students transferring to a CSU. It is designed for individuals who wish to receive credit for work experience related to their major field or to their established career goal, or for students who would like to identify and develop skills, habits, attitudes and knowledge relevant to becoming more employable in a career.

Prerequisite: Permission of the Cooperative Education Office, concurrent enrollment in a planned vocational program, and employment in a college-approved job directly related to the student's academic major.

Recommended Preparation: None.

Description: Students may receive credit for work experience related to their major field or to their established career goal. Seminars and individual conferences are scheduled at convenient times during the semester for the instructor and the student to establish learning objectives related to the student's employment. Students are given appropriate assignments related to the stated objectives and graded in accordance with the college's established grading system. As an alternative, related instruction classes meeting one hour per week, usually in the evening, are available for those students who prefer or need a more structured learning process. One unit of credit for each 75 hours worked per semester, with a maximum of four units per semester, may be earned by students with jobs related to their academic or occupational majors or goals. May be repeated for credit up to 16 units. This limitation applies to Occupational Cooperative Education work experience courses offered within the SMCCCD. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

MUSIC

680SI VOCAL JAZZ ENSEMBLE (1.0) (day or evening)

Justification: This is a CSU transferable experimental course designed to develop a new performance ensemble at Skyline College. Offering this course in the Spring 2014 will help us to build our enrollment base for this course as well as allow current students to participate in Spring 2014 educational jazz festivals.

Prerequisite: None.

Recommended Preparation: MUS. 100 or equivalent.

Description: Performance of a wide range of vocal jazz and popular music repertoire for accompanied and/or a cappella jazz choir at the beginning level with an emphasis on ensemble singing and vocal improvisation. The choir may perform alone or in conjunction with other musical organizations on and off campus. Performance is required. Transfer credit: CSU.

Classification: AA/AS Degree; CSU transferable.

WELLNESS

665SO QIGONG FOR HEALTH (.5) (day or evening)

Justification: Driven by the Wellness Program Advisory Committee's recommendation to expand opportunities for health enhancing wellness education, this course is designed to offer a simple form of health promoting self-care by using a traditional Chinese system of gentle movement and meditation. The course is aligned with one of the stated goals of the program: To promote understanding of health and wellness principles by encouraging and facilitating self-care and sound health-related decision making.

Prerequisite: None.

Recommended Preparation: None.

Description: A self-care practice of Chinese health & longevity theory, simple movement techniques – self-massage & short tai chi form – and guided meditations to improve health and well-being will be presented, demonstrated, and practiced.

Classification: AA/AS Degree; not transferable.

665SP QIGONG (CH'I KUNG) FOR LONGEVITY (.5) (day or evening)

Justification: Driven by the Wellness Program Advisory Committee's recommendation to expand opportunities for health enhancing wellness education, this course is designed to offer a simple form of health promoting self-care by using a traditional Chinese system of gentle movement and meditation. The course is aligned with one of the stated goals of the program: To promote understanding of health and wellness principles by encouraging and facilitating self-care and sound health-related decision making.

Prerequisite: None.

Recommended Preparation: None.

Description: A self-care practice of Chinese health and longevity theory, simple movement techniques – moving gong, breath work, and guided meditations to improve health and well-being will be presented, demonstrated, and practiced.

Classification: AA/AS Degree; not transferable.

680SD THEORY OF TAI CHI (3.0) (day or evening)

Justification: Driven by the Wellness Program Advisory Committee's recommendation to expand opportunities for health enhancing wellness education, this course is designed to offer a simple form of health promoting self-care by using a traditional Chinese system of gentle movement and meditation. The course is aligned with one of the stated goals of the program: To promote understanding of health and wellness principles by encouraging and facilitating self-care and sound health-related decision making.

Prerequisite: None.

Recommended Preparation: None.

Description: Simple short form (24) movement techniques and breath work to improve health and well-being will be presented, demonstrated, and practiced.

Classification: AA/AS Degree; CSU transferable.

880SF THEORY AND PRACTICE OF FACILITATED STRETCHING (1.5) (day or evening)

Justification: Stretching techniques are an important and integral part of massage therapy, yet many massage programs provide limited or inadequate exposure of this material to students. Facilitated stretching techniques, in particular, provide an efficient means to work with clients and are often little understood by therapists. This offering is an advanced course within the Massage Therapy curriculum that provides therapists with the relevant theory and supervised, hands-on instruction to allow them to incorporate facilitated stretching into their practice.

Prerequisite: None.

Recommended Preparation: None.

Description: The use of facilitated stretching for lengthening muscle tissue and fascia will be presented in theory and practice. Applicable anatomy and physiology will be presented although the primary focus of the course will be practical application of technique. (*Units do not count toward the Associate Degree.*)

Classification: Not degree applicable; not transferable.

880SG WORKING WITH TRIGGER POINTS (2.0) (day or evening)

Justification: Medical studies have documented the high incidence of myofascial trigger points within the musculoskeletal system as well as the resulting pain and dysfunction caused by their presence. Massage therapists encounter trigger points in nearly every session yet most lack the training to identify and deactivate them in order to restore affected tissues to a healthy state. This offering is an advanced course within the Massage Therapy curriculum that provides students with the basic information and supervised hands-on instruction required to work effectively with trigger points.

Prerequisite: None.

Recommended Preparation: Graduation from a professional massage therapy training program or experience working as a professional massage therapist.

Description: Etiology, physiology, and characteristics of trigger points will be presented. Effective techniques to identify and deactivate trigger points will be demonstrated and practiced in this hands-on course. *(Units do not count toward the Associate Degree.)*

Classification: Not degree applicable; not transferable.

880SH DEEP TISSUE TECHNIQUES: SEATED POSITION (1.0) (day or evening)

Justification: Few massage programs and continuing education deep tissue courses include work in the seated position. However, this way of positioning clients allows unique angles of access to certain tissues while providing very efficient body mechanics for the practitioner. In addition, although many programs include chair massage in their curriculum, the emphasis is commonly on general massage and few to no programs explore ways to perform deep tissue work during chair massage. This offering is an advanced course within the Massage Therapy curriculum that provides students with an additional approach toward the body while applying deep tissue technique, and also expands upon the skill set commonly used for chair massage

Prerequisite: None.

Recommended Preparation: Graduation from a professional massage therapy training program or experience working as a professional massage therapist.

Description: Use of the seated position for the application of deep tissue technique is presented. Advantages of this position are discussed and hands-on application is demonstrated and practiced. Use of deep tissue technique during chair massage sessions will be described as well. *(Units do not count toward the Associate Degree.)*

Classification: Not degree applicable; not transferable.

880SJ ACUPRESSURE: THEORY AND PRACTICE (2.5) (day or evening)

Justification: Driven by the Wellness Advisory Committee's recommendation to expand opportunities for continuing education to massage practitioners and self-care modalities, this course is designed for experienced massage therapy practitioners, massage therapy students, or for beginners seeking to gain knowledge and develop skills in acupressure, an ancient system of healing from China that has been used for thousands of years to promote good health and prevent disease. The course is aligned with two of the stated goals of the program: 1) to offer high-quality continuing education in wellness and massage to help students meet market demands, improve and expand their skills, meet changing credentialing requirements, and compete successfully in their chosen wellness field(s); 2) to promote understanding of health and wellness principles by encouraging and facilitating self-care and sound health-related decision-making.

Prerequisite: None.

Recommended Preparation: None.

Description: Introductory theory of the art and science of Chinese acupressure will be presented, demonstrated, and practiced including basic techniques for finger pressure manipulation of chi throughout the body to maintain the flow of energy and encourage physical, emotional, and mental balance. *(Units do not count toward the Associate Degree.)*

Classification: Not degree applicable; not transferable.

880SK ADVANCED RELAXATION MASSAGE: NECK/SHOULDER GIRDLE INTENSIVE (1.0)
(day or evening)

Justification: The Skyline College Massage Therapy Certificate Program provides basic, entry-level massage therapy education. Graduates and other practicing professionals in the community need short, affordable, continuing education options to meet professional association membership requirements and to expand and refine their skills.

Prerequisite: None.

Recommended Preparation: Graduation from a professional massage therapy training program or experience working as a professional massage therapist.

Description: Designed for the practicing professional, this 16-hour continuing education course centers on treatment of the important neck/shoulder area in relaxation massage. Review of relevant anatomy, demonstration of technique, discussion of challenges and options, and plenty of time for hands-on exploration and practice are included. *(Units do not count toward the Associate Degree.)*

Classification: Not degree applicable; not transferable.

880SL SEATED MASSAGE (1.0) (day or evening)

Justification: Driven by the Wellness Advisory Committee's recommendation to expand opportunities for health enhancing wellness education and offer continuing education course for massage professionals, this course is designed for massage therapy practitioners, students, and beginners who seek knowledge and skills in providing a safe and therapeutic seated massage. The course covers fundamental knowledge and techniques necessary to begin providing seated massage for clients. The course is aligned with two of the stated goals of the program: 1) to offer high-quality continuing education in wellness and massage to help students meet market demands, improve and expand their skills, meet changing credentialing requirements, and compete successfully in their chosen wellness field(s); 2) to stimulate interest in healthcare options and wellness education.

Prerequisite: None.

Recommended Preparation: None.

Description: Theory, basic technique, and body mechanics applicable to seated massage will be presented, demonstrated, and practiced. Class is appropriate for the experienced massage practitioner, massage student, or beginner. *(Units do not count toward the Associate Degree.)*

Classification: Not degree applicable; not transferable.

BOARD REPORT NO. 14-3-1B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Barbara Christensen, Director of Community/Government Relations

**VOTE TO ELECT MEMBERS TO THE CALIFORNIA COMMUNITY
COLLEGE TRUSTEES (CCCT) BOARD**

The election of members to the CCCT Board of the Community College League of California will take place between March 10 and April 25. There are seven (7) three-year vacancies on the Board and one (1) one-year vacancy.

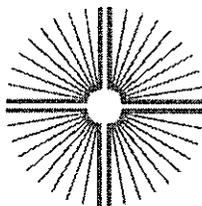
The Board of Trustees of each League member community college district shall have one vote for each of the eight vacancies on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. The eighth top vote-getter will complete the term that was vacated by a CCCT member who did not seek re-election in her district last November.

The fourteen trustees who have been nominated for election to the CCCT Board are listed on the attached sheet in the order of the Secretary of State's random drawing. Also attached are biographic sketches and statements of candidacy for each of the candidates.

Ballots must be signed and returned to the League office, postmarked no later than April 25.

RECOMMENDATION

It is recommended that the Board vote to elect members to the California Community College Trustees Board.



2014 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF FEBRUARY 3, 2014

1. Richard Watters, Ohlone CCD
2. *Paul Gomez, Chaffey CCD
3. Adrienne Grey, West Valley-Mission CCD
4. Jeffrey Lease, San Jose-Evergreen CCD
5. Brent Hastey, Yuba CCD
6. Pam Haynes, Los Rios CCD
7. Nathan Miller, Riverside CCD
8. *Jim Moreno, Coast CCD
9. Donna Ziel, Cabrillo CCD
10. Lorrie A. Denson, Victor Valley CCD
11. Stephen P. Blum, Ventura CCD
12. *Laura Casas, Foothill-DeAnza CCD
13. *Stephan Castellanos, San Joaquin Delta CCD
14. *Nancy Chadwick, Palomar CCD

* Incumbent



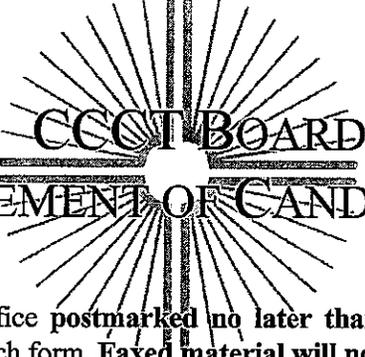
Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the Ohlone Community
 College District nominates Richard Watters to be a
 candidate for the CCCT Board.

This nominee is a member of the Ohlone Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Jane Browning FEB 10 2014
 Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Richard Watters

DATE: 2/7/14

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I think the two major issues CCCT and the League should focus on are: implementing the goals recommended by the Commission on the Future 2020 Vision and lobbying for California Community Colleges to grant baccalaureate degrees to accommodate the needs of students in particular areas and disciplines.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

With my 20 years experience working in higher education and experience as a trustee, I can offer my strategic planning and project management skills to assist with the implementation of goals and actions plan, and to lobby the legislature for CCCT and League initiatives.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|-----------------------------|---|
| NAME: Richard Watters | DATE: 2/7/14 |
| ADDRESS: 6887 Graham Avenue | CITY & ZIP CODE: Newark, CA 94560 |
| PHONE: 510-648-4616 | EMAIL: rwatters@ohlone.edu |

EDUCATION

CERTIFICATES/DEGREES: BA in English; BS in Hospitality & Tourism; MA in Higher Education Administration (in progress); California Licensed Realtor

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: University Administrator

OTHER:

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Ohlone Community College District

YEARS OF SERVICE ON LOCAL BOARD: 7

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President, Vice President, Audit Committee

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Member and former board member, National Orientation Directors Association; Member, National Association of Student Personnel Administrators; Member, American College Personnel Association; Member, National Association of Campus Activities; Member, Association of College Unions -

International; Member, Association of College and University Housing Officers - International.

CIVIC AND COMMUNITY ACTIVITIES

School Site Council, Bunker Elementary School; Superintendent's Advisory Council, Newark Unified School District.

OTHER



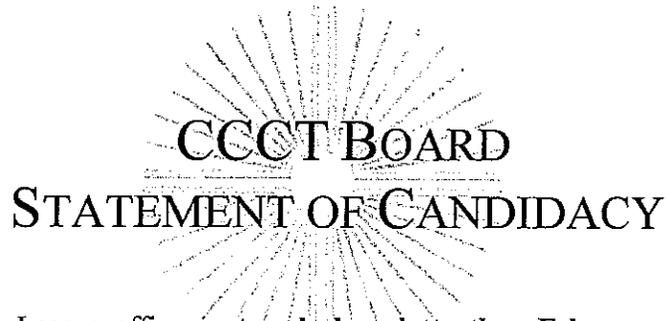
Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the Chaffey Community
 College District nominates Paul J. Gomez to be a
 candidate for the CCCT Board.

This nominee is a member of the Chaffey Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Henry D. Strawn
 Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Paul J. Gomez DATE: 1/23/2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The major issues and activities the Chancellor's Office, CCLC, and the CCCT Board should focus on are integration and implementation of key actionable strategies to improve student success and ameliorate the achievement gap, as identified in SB 1456. Participation in CCLC's Excellence in Trusteeship program also supports student success.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I can contribute because of my vast experience and knowledge to address student success and equity challenges. My specific experiences include the following: 24 years on a community college governing board; 28 years in municipal government; service on local, state and national boards; and founded non-profit and educational foundations.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

-ACCT board member, 2001-2007, served on the following ACCT board committees: Finance and Audit, Governance and Bylaws, Member Communications and Education, and Public Policy _____

-Past president, ACCT Trust Fund Board _____

-Past president, Association of Latino Community College Trustees (ALCCT) _____

CIVIC AND COMMUNITY ACTIVITIES

-Founder and board member emeritus; The Esperanza Scholarship Foundation/Dollars for Scholars; awards academic scholarships and academic support programs to high school graduates and college-going students _____

-American Association of University Women, Ontario-Upland-Rancho Cucamonga branch, "Status of Women Award", 2008 _____

-Member, Rotary Club of Rancho Cucamonga _____

-Congressional "Community Leadership Award," 2004 _____

-Current President, Genealogical Society of Hispanic America-Southern California branch _____

-City of Upland Housing Authority Board of Commissioners _____

-Advisory committee for the local Osher Lifelong Learning Institute, an organization that provides learning experiences at a modest cost for people over age 50

OTHER

-Veteran, U.S. Army, 1965-68; Ft. Ord, CA, 1965-66; Republic of South Vietnam, 1966-67; and Ft. Bliss, TX, 1967-68 _____

-Founding member, Inland Valley Trustees & CEO Association; consisting of the following CCDs: Chaffey, Riverside, Imperial, Palo Verde, Desert, Antelope Valley, San Bernardino, Mt. San Jacinto, Copper Mountain, Victor Valley, Barstow _____

-Founding member, San Gabriel/Foothill Association of Community Colleges consisting of the following colleges: Chaffey, Citrus, Glendale, Mt. San Antonio, Pasadena City, and Rio Hondo _____

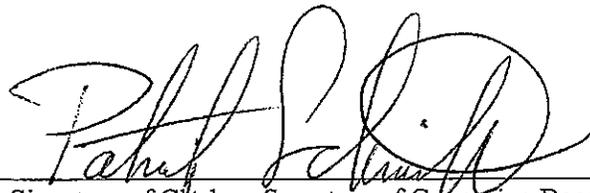
CCCT BOARD NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

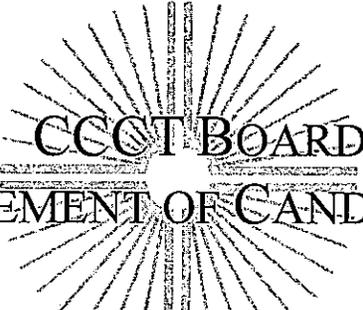
Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the West Valley-Mission Community College District nominates Adrienne Grey to be a candidate for the CCCT Board.

This nominee is a member of the West Valley-Mission Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Adrienne Grey

DATE: Feb 12, 2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Implement SSTF initiatives (transform ourselves, or be transformed), to protect our core mission of student success: college transfer, career/technical ed, and basic skills (close the opportunity gap).
- Foster additional funding sources, particularly untapped potential in foundation giving, so our colleges remain fiscally sound and affordable for all.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I am a pragmatic optimist who works collaboratively with others to understand issues and craft solutions. My deep gratitude for the opportunities afforded me by community colleges makes me an effective advocate and cheerleader for our CC system to legislators, business, and community leaders.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|---------------------------|-------------------------------------|
| NAME: Adrienne Grey | DATE: Feb 12, 2014 |
| ADDRESS: 216 N 1st Street | CITY & ZIP CODE: Campbell, CA 95008 |
| PHONE: 408-219-4896 | EMAIL: Adrienne4WVMCCD@comcast.net |

EDUCATION

| |
|--|
| CERTIFICATES/DEGREES: B.S. Management - Golden Gate University |
| Certified in Integrated Resources Management (CIRM) - APICS: The Association for Operations Management |

PROFESSIONAL EXPERIENCE

| |
|---|
| PRESENT OCCUPATION: Supply Chain Consultant |
| OTHER: 30 year bio-tech and high-tech manufacturing career; management positions in finance, information systems, manufacturing operations, and materials/procurement |

COMMUNITY COLLEGE ACTIVITIES

| |
|---|
| COLLEGE DISTRICT WHERE BOARD MEMBER: West Valley-Mission Community College District |
| YEARS OF SERVICE ON LOCAL BOARD: 5 years (elected 2008; reelected 2012) |
| OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: 2012 Campaign Chair Measure C \$350M Bond passed June 2012; 2012 BOT President; 2011 BOT Vice President; 2011 & 2013 Legislative Committee Chair; 2011/12 Data Dashboard Committee Member/Chair; 2010 Land Corporation President; 2010/2012/2014 Audit and Budget Oversight Committee Member; 2009 District Goal Alignment Committee |

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

| |
|--|
| |
|--|

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

CIVIC AND COMMUNITY ACTIVITIES

Member Rotary Club of Campbell; Sponsorship Committee Chair; Membership Committee

Leadership Campbell Class of 2013

2011 Campbell Woman of Distinction Awardee - City of Campbell & Santa Clara County Office of Women's Policy

2005-2010: 3-Term CA State Democratic Party Delegate and 2-Term Executive Board Representative, Assembly District 24

2007-2008 Director of Voter Registration and Community Services - Santa Clara County Democratic Party Executive Board

2007 Madge Overhouse Awardee, Volunteer of the Year - Santa Clara County Democratic Party

2005-2006 Voter Registration Program Coordinator - Santa Clara County Democratic Party

OTHER

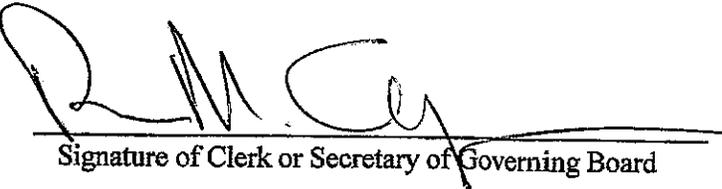
CCCT BOARD NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the SAN JOSE / EVERGREEN Community
College District nominates DR. JEFFREY LEASE to be a
candidate for the CCCT Board.

This nominee is a member of the SAN JOSE / EVERGREEN Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: DR. JEFFREY LEASE DATE: 02-06-14

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

CONTINUE TO ADVOCATE FOR RESTORATION OF RESOURCES LOST DURING THE STATE BUDGET CRISIS, SO THAT COMMUNITY COLLEGE EDUCATION REMAINS ACCESSIBLE AND AFFORDABLE. MONITOR IMPLEMENTATION OF THE STUDENT SUCCESS ACT TO ENSURE RECOMMENDATIONS DO NOT ADVERSELY AFFECT UNDERREPRESENTED STUDENTS OR BURDEN COLLEGES WITH UNFUNDED MANDATES. STRENGTHEN COMMUNITY COLLEGES THROUGH POLICY DEVELOPMENT.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

HAVING AN EXCEPTIONAL ABILITY TO ANALYZE, COMPREHEND AND COMMUNICATE COMPLEX INFORMATION, AND A CLEAR UNDERSTANDING OF THE ROLE COMMUNITY COLLEGES PLAY IN TODAY'S HIGHER EDUCATION, I AM DEEPLY COMMITTED TO IMPROVING STUDENT ACCESS AND SUCCESS BY UTILIZING TECHNOLOGY, INNOVATION, COLLABORATION, AND A TEAM EFFORT TO ACHIEVE A COMMON GOAL.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nomination form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: DR. JEFFREY LEASE Date: 02-06-14
 Address: 1288 PEMBRIDGE DRIVE
 City: SAN JOSE Zip: 95118
 Phone: 408-365-4750 (SAME)
(home) CELL (office)
 E-Mail: JEFFREY.LEASE@SJECCD.EDU

EDUCATION

Certificates/Degrees: DOCTOR OF CHIROPRACTIC
BS - COMMERCIAL RECREATION ADMINISTRATION
CERTIFIED KINESIO TAPING INSTRUCTOR

PROFESSIONAL EXPERIENCE

Present Occupation: DOCTOR OF CHIROPRACTIC - OWNER
OF PRIVATE PRACTICE - In Motion Chiropractic & Lifestyle
 Other: CERTIFIED KINESIO TAPING INSTRUCTOR

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: SAN JOSE / EVERGREEN
 Years of Service on Local Board: 3
 Offices and Committee Memberships Held on Local Board: BOARD PRESIDENT - CURRENT
COMMITTEES - STUDENT SUCCESS, ACCREDITATION,
LAND DEVELOPMENT, AUDIT, FOUNDATION BOARD,
LEGISLATIVE, PAST VICE PRESIDENT, COUNTY COMMITTEE ON
 State Activities (CCCT and other organizations boards, committees, workshop presenter;
 Chancellor's Committees, etc WORKSHOP PRESENTER - CCLC & RP CONFERENCES
SCHOOL DISTRICT ORGANIZATION
 TOPICS: ① 360 BOARD SELF-EVALUATION CREATION & IMPLEMENTATION
 ② A RESPONSIBLE AND RESPONSIVE DEFINITION OF STUDENT SUCCESS
 ③ TAILORING STUDENT SUCCESS ACT IMPLEMENTATION TO MEET
UNDERSERVED STUDENTS NEEDS



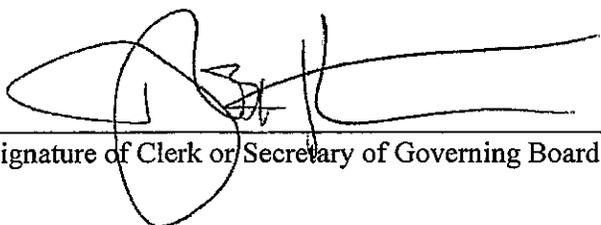
CCCT BOARD
NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

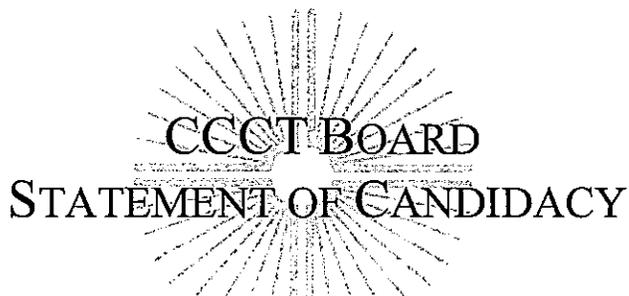
Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the _____ Yuba _____ Community
 College District nominates _____ Brent Hastey _____ to be a
 candidate for the CCCT Board.

This nominee is a member of the _____ Yuba _____ Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



 Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Brent Hastey DATE: February 13, 2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I pledge to work cooperatively and collaboratively
with community college colleagues throughout California
to reduce the cost of a college degree, to improve
matriculation rates, and to improve access, affordability
and services for all students. I will also work toward a
fuller integration of technology to better serve student
needs.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I bring my extensive experience in local government, my
working knowledge of the legislative process, and my
commitment to maintaining affordability for all California
college students. I envision an expanded partnership
with K-12 districts, UC, CSU and the private sector to
create clear and open pathways for improved student success.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|---|---------------------------------------|
| NAME: BRENT HASTEY | DATE: |
| ADDRESS: 3024 Plumas-Arboga Road | CITY & ZIP CODE: Olivehurst, CA 95961 |
| PHONE: 530-400-1992 (Cell) 530-741-3223 (Home) | EMAIL: bhastey@gmail.com |

EDUCATION

| |
|--|
| CERTIFICATES/DEGREES: AA Yuba College BS Golden Gate University |
|--|

PROFESSIONAL EXPERIENCE

| |
|---|
| PRESENT OCCUPATION: Owner of Plumas Lake Self Storage Adjunct instructor for Central Texas College |
| OTHER: |

COMMUNITY COLLEGE ACTIVITIES

| |
|--|
| COLLEGE DISTRICT WHERE BOARD MEMBER: Yuba Community College District |
| YEARS OF SERVICE ON LOCAL BOARD: |
| OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President 2013 and 2012 Board Vice President 2011 Clerk of the Board 2010 Governing Board's Policy Committee 2014 Governing Board's Finance Committee 2013 |

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Workshop Presenter with YCCD Chancellor Douglas Houston at:
(1) Community College League of California's Annual Trustee Conference, November 22, 2013
Presentation: "New Trustee Orientation"
(2) Rural Community College Alliance, September 26, 2013
Presentation: "A Rural Community College Collaborative - Rural Colleges Play Their Part in Statewide Reforms"

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

CIVIC AND COMMUNITY ACTIVITIES

Public Member of the Yuba County Local Agency Formation Commission (LAFCO)
South Yuba Rotary Sunrise, Past President
Yuba County Board of Supervisors 1993 - 2001
Yuba County Water Agency 1993 - 2001
Sacramento Area Council of Governments, Past Chairperson

OTHER

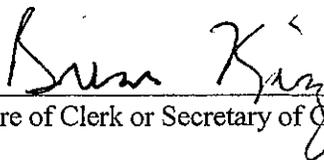
CCCT BOARD NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Los Rios Community College District nominates Pam Haynes to be a candidate for the CCCT Board.

This nominee is a member of the Los Rios Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

| |
|------------------------------|
| CANDIDATE'S NAME: Pam Haynes |
|------------------------------|

| |
|-------------------------|
| DATE: February 13, 2014 |
|-------------------------|

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

There are three top priorities for California's community colleges:

- Close the persistent achievement gap among Latino and African-American students
- Scale up and integrate the most successful, data-proven basic skills and "Student Success" courses and programs
- Advocate for an equity agenda (increased funding, engagement and alignment with K-12, UC and CSU)

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My work experience includes:

- Researching and analyzing K-12, higher education, labor and workforce development issues and policies for the Assembly speaker and Democratic caucus
- Developing and managing a literacy-focused afterschool program for low-income, at-risk students
- Designing, developing and implementing successful legislative advocacy campaigns that include partnering with under-represented communities

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|------------------------------|------------------------------------|
| NAME: Pam Haynes | DATE: February 13, 2014 |
| ADDRESS: 1169 Brownwyk Drive | CITY & ZIP CODE: Sacramento, 95822 |
| PHONE: (916) 752-5860 | EMAIL: pamhaynes@sbcglobal.net |

EDUCATION

| |
|---|
| CERTIFICATE/DEGREES: AA, Santa Monica City College; BA, UCLA; MPA, Harvard University |
|---|

PROFESSIONAL EXPERIENCE

| |
|--|
| PRESENT OCCUPATION: Recently retired |
| OTHER: Deputy Director, Speaker's Floor Analysis and Research, California State Assembly |

COMMUNITY COLLEGE ACTIVITIES

| |
|---|
| COLLEGE DISTRICT WHERE BOARD MEMBER SERVES: Los Rios Community College District |
| YEARS OF SERVICE ON LOCAL BOARD: 15 |
| OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President: 2003, 2009, 2013 Board Vice President: 2002, 2008, 2012 Los Rios Foundation Board: 2009, 2010, 2011, 2012, 2013 Chancellor's Search Committee: 2012 |

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

| |
|--|
| California Community College Trustees (CCCT) |
|--|

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

| |
|--|
| Association of Community College Trustees (ACCT) |
|--|

CIVIC AND COMMUNITY ACTIVITIES

| |
|--|
| American Leadership Fellowship (ALF) Class XVII, African American Leadership Coalition, Sacramento Black Chamber |
|--|

OTHER

| |
|--|
| |
|--|

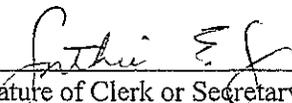


Must be returned to the League office postmarked no later than February 15, 2014, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

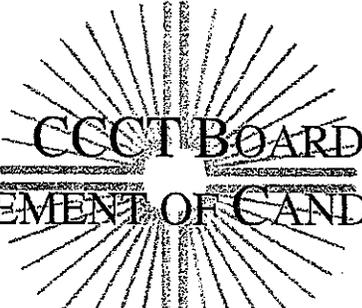
Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the Riverside Community
 College District nominates Trustee Nathan Miller to be a
 candidate for the CCCT Board.

This nominee is a member of the Riverside Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board
 Cynthia E. Azari, Ed.D.
 Interim Chancellor



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Nathan Miller DATE: 1/ /14

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Spearhead efforts to close the gap between graduation rates and college
readiness via the Student Success Initiative and legislation that allows for
funding streams that promote greater local autonomy and the flexibility
necessary to meet the needs of students. We must oversee the responsible
transition and application of Adult Education.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Extensive experience and familiarity with the legislative process.
Relationship and coalition building skills as well as specific relationships
gained through experience working within the body of the CA State Legislature.
Advanced skills and knowledge of computer technological advances as applied to
systems efficiency and modern student cultural behaviors and practices.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Chambers of Commerce Membership - Greater Corona Valley Chamber of
Commerce, Norco Chamber of Commerce, Corona Hispanic Chamber of Commerce.
Corona Norco Parent Teachers Association, 2012/2013 San Bernardino County
Superintendent of Schools - Family/Community Action Planning Committee

OTHER

BIA Biography

Nathan Miller currently works as Director of Governmental Affairs for the Riverside County Building Industry Association (BIA). In this capacity Nathan Miller advocates for pro-homeownership policies throughout Western Riverside County providing opportunities for affordable housing and works directly in all levels with local government. Nathan Miller comes to the BIA Riverside County Chapter having most recently served as District Director to 40th District Assemblyman Mike Morrell. Nathan is widely recognized in the Assembly for his District Office model. His "Best Practices" Playbook is now utilized by several Assembly District Offices throughout the California State Legislature.

Nathan attended California Polytechnic University, Pomona and received a Bachelor's Degree in Political Science with completed coursework in physics prior to transferring from Loyola Marymount University.

Nathan is a California native, born and raised in Los Angeles, he later moved to the Beach Cities area until later moving to the Inland Empire with his family. Nathan is married to Heather, a Norco native and together they live in Corona with their three children: Max, Michelle and Alexander.

Most recently Nathan was elected as Trustee for the Riverside Community College District in November 2012. He currently serves as Chair of the Riverside Community College District Facilities Committee, Chair of the Chancellor Search Committee and is a Board Officer serving as Secretary.

Nathan always seeks to spearhead efforts to close the gap between graduation rates and college readiness. He believes that local solutions serve students interests best and greater local autonomy allows for any Community College District the flexibility necessary to meet the needs of students where they are at when walk through the doors of our institutions. Community Colleges are our best chance of improving educational standards in California and instilling essential confidence in students that will allow them to succeed with greater independence.

His past positions include serving as Field Representative in the California State Legislature and for the Congressional House of Representatives. His duties there included working with community and business leaders as well as various organizations on issues ranging from transportation and infrastructure to education.

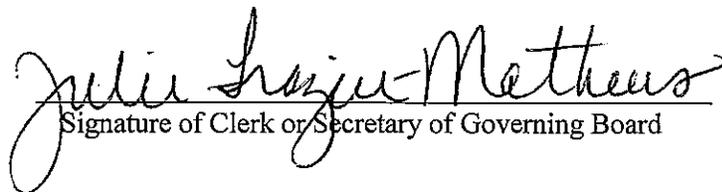


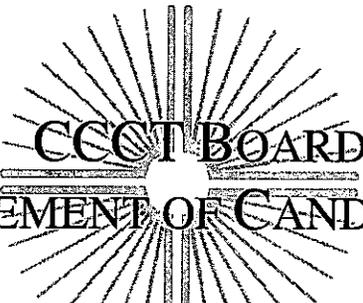
Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Coast Community College District nominates Trustee Jim Moreno to be a candidate for the CCCT Board.

This nominee is a member of the Coast Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.


Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Trustee Jim Moreno

DATE: February 5, 2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Given demands of the global market, CCCT and the League should continue to focus on career technical education matters to support our economy. We must demonstrate leadership by building alliances with industry, developing cutting-edge curricula, and maintaining ties to businesses in order to provide the greatest opportunities.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My many years of public service experience, years as Chair of our District's Career & Technical Education Committee, and expertise in budgeting will afford me the opportunity to advocate for the needs of our colleges, to stress the importance of workforce development, and to connect with industry leaders on all levels.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|------------------------------|---|
| NAME: Trustee Jim Moreno | DATE: February 5, 2014 |
| ADDRESS: 15262 Stanford Lane | CITY & ZIP CODE: Huntington Beach 92647 |
| PHONE: 714 438 4848 | EMAIL: jmoreno@ccd.edu |

EDUCATION

| |
|--|
| CERTIFICATES/DEGREES: Graduate Degree in Public Administration, Cal State Northridge. Bachelor of Arts, California State Long Beach. |
|--|

PROFESSIONAL EXPERIENCE

| |
|--|
| PRESENT OCCUPATION: Coast Community College District Trustee |
| OTHER: Served as Chief Deputy to a Member of the L.A. County Board Supervisors |

COMMUNITY COLLEGE ACTIVITIES

| |
|--|
| COLLEGE DISTRICT WHERE BOARD MEMBER: Coast Community College District. |
| YEARS OF SERVICE ON LOCAL BOARD: Elected to the Board in November 2006, Re-elected Nov 2010 |
| OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President 2009 and 2012; Board Clerk 2010; Board Vice President 2011. Currently member of Board of Trustees' Personnel and Land Development Committees, and Member of Nominating Committee for Orange County School District Organization. Prior Chair of Board of Trustees' Audit and Budget Committee (2009-2013) and Career & Technical Education Committee (2009-2013). |

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

| |
|---|
| CCCT Board Member 2011 - Present. Past Member Advisory Committee on Education Services 2008-2012. |
|---|

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

ACCT National Conference Member, Workshop Presenter, National Leadership Summit Fall 2009.

CIVIC AND COMMUNITY ACTIVITIES

Former member Coastline Community College Paralegal Advisory Board; Past Chairman Citizen Participation Advisory Board for City of Huntington Beach; Past Board Member Orange County Legislative Task Force; Volunteer Live Oak Adult Literacy Program; Member of the CHP Community Advisory Board.

OTHER

Author "Establishing Budget Transparency at the Coast Community College District" within ACCT Trustee Quarterly, Winter 2009; Author, Op-Ed "State Budget Raises Student Fees at Coast Community Colleges" July 2009; Author, Op-Ed "Colleges Need Support from Residents, State" Daily Pilot Newspaper, October 13, 2009.



CCCT BOARD
NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the Cabrillo Community
 College District nominates Donna Ziel to be a
 candidate for the CCCT Board.

This nominee is a member of the Cabrillo Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Janel Jones
 Signature of Clerk or Secretary of Governing Board

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2014 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Donna Ziel DATE: FEBRUARY 13, 2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

WE MUST MAINTAIN THE BROADEST POSSIBLE ACCESS UNDER
THE STUDENT SUCCESS ACT AND MAINTAIN THE SPIRIT OF THE
MASTER PLAN. GIVEN THE BROAD MISSION OF CALIFORNIA'S
COMMUNITY COLLEGES, WE SHOULD SUPPORT OUR CAMPUSES
IN MEETING THE COMPONENTS OF THAT MISSION THROUGH
THE MOST EFFICIENT USE OF RESOURCES.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

MY PROFESSIONAL EXPERIENCE IN CALIFORNIA HIGHER
EDUCATION HAS FOCUSED ON SUPPORTING STUDENTS IN
FINDING THEIR WAY TO SUCCESSFULLY REACH THEIR
EDUCATIONAL GOALS. I WILL CONTRIBUTE KNOWLEDGE
OF THE CALIFORNIA COMMUNITY COLLEGE AND STATE
UNIVERSITY SYSTEMS INCLUDING, MOST IMPORTANTLY,
THEIR RELATIONSHIPS THAT BENEFIT OUR STUDENTS AND
OUR TAXPAYERS.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2014, along with the nomination form and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: DONNA ZIEL Date: February 13, 2014
 Address: 8121 FREMONT AVENUE
 City: BEN LOMOND Zip: 95005
 Phone: 931. 336. 5043 N/A
(home) (office)
 E-Mail: ZIEL43@yahoo.com

EDUCATION

Certificates/Degrees: B.A. HISTORY WITH DEPT. HONORS AND
UNIVERSITY DISTINCTION, SAN JOSE STATE UNIVERSITY,
1973
M.A. HISTORY, SAN JOSE STATE UNIVERSITY, 1979

PROFESSIONAL EXPERIENCE

Present Occupation: RETIRED

Other: SAN JOSE STATE UNIVERSITY 1973-2003
ASSOC. AND INTERIM DIR., STUDENT OUTREACH + RECRUITMENT
ASSOC. DIR., SJSU MONTEREY COUNTY CAMPUS, SALINAS, CA
DIR., STUDENT ADVISEMENT CENTER FOR SJSU'S TRI-COUNTY
ACADEMIC ADVISOR, SJSU HUMANITIES DEPARTMENT PROGRAM

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: CABRILLO

Years of Service on Local Board: 3+

Offices and Committee Memberships Held on Local Board: VICE CHAIR - CURRENT.
CLERK - 2013; ASSISTED WITH PRESIDENTIAL SEARCH; BOARD
LIASON TO TRANSFER ADVISORY; STUDENT HEALTH SERVICES, AND
VETERANS SERVICES ADVISORY COMMITTEES

State Activities (CCCT and other organizations boards, committees, workshop presenter;
 Chancellor's Committees, etc)

National Activities (ACCT and other organizations, boards, committees, etc.): _____

CIVIC AND COMMUNITY ACTIVITIES

SANTA CRUZ COUNTY WOMEN'S COMMISSION 1984-89. Co-Chair 1985-86

VALLEY WOMEN'S CLUB - BOARD MEMBER 1994-2013. PAST Co-CHAIR, VICE-CHAIR, CHAIR EDUCATION COMMITTEE, MEMBER SCHOLARSHIP Cmte.

SANTA CRUZ COUNTY GRAND JURY 2002-03.

SAN JOSE STATE ALUMNI ASSOCIATION - SANTA CRUZ CHAPTER - 2000-2012; PRESIDENT 2010-2012 + 2007-09. CHAIR - SCHOLARSHIP COMMITTEE 2008 - PRESENT

SAN LORENZO VALLEY WATER DISTRICT EDUCATION COMMISSION 2005 - PRESENT; CHAIR 2013 - present

OTHER SANTA CRUZ COUNTY COMMUNITY FOUNDATION BOARD 2004-2012 CHAIR AND MEMBER SCHOLARSHIP COMMITTEE 2006 - PRESENT

CALIFORNIA STATE UNIVERSITY ADMINISTRATIVE FELLOW 1980-81

WHO'S WHO IN CALIFORNIA - 1989

HAMMER - MARCELMAN AWARD, 2009 - outstanding community service

PROFESSIONAL ORGANIZATIONS:

NATIONAL ASSN. STUDENT PERSONNEL ADMINISTRATORS - NATIONAL AND STATE CONFERENCE PRESENTER

NATIONAL ASSOCIATION OF ACADEMIC ADVISORS - NATIONAL AND STATE CONFERENCE PRESENTER

CALIFORNIA WOMEN IN HIGHER EDUCATION - CSU BOARD REPRESENTATIVE, STATEWIDE PRESIDENT

CALIFORNIA ADVOCATES FOR RE-ENTRY EDUCATION - CSU BOARD REPRESENTATIVE, STATEWIDE PRESIDENT



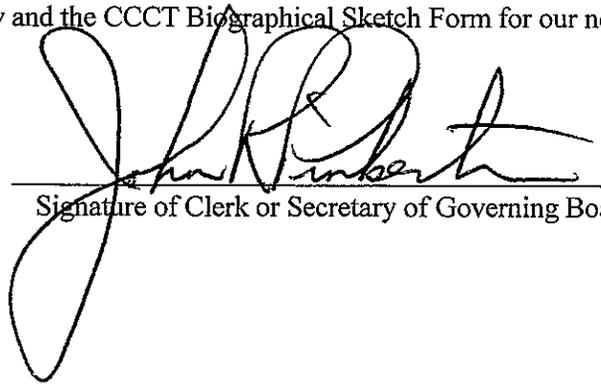
**CCCT BOARD
NOMINATION FORM**

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

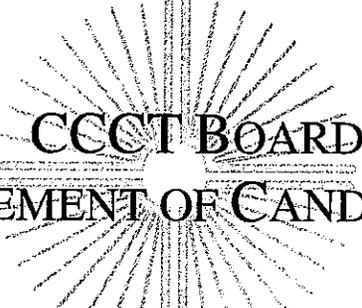
Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the Victor Valley College Dist Community
 College District nominates Loisie Al Denison to be a
 candidate for the CCCT Board.

This nominee is a member of the Victor Valley College Dist Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



 Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME:

Lorrie A. Jensen

DATE:

1/21/14

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I believe due to the revolving (election of trustees) door training on the board side is a mandatory & constant need. Continued training & workshops regarding ^{better} student prep for college, including student continued success. Assistance on obtaining a really sound budget to protect ~~the~~ & support college growth.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have the passion & time to participate actively in the planning & execution of workshops, conferences & leadership ^{classes} as an educator I will do my best to ensure that learning is available, accessible & affordable for all of community. Knowledge is power!

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nomination form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Lorrie A Jensen Date: 1/21/14
 Address: 13012 San Ysidro ST
 City: Victorville Zip: 92392
 Phone: 760-961-8864 (home) (office)
 E-Mail: lorrie.jensen@gmail.com

EDUCATION

Certificates/Degrees: Bachelors Elementary Education
Masters Educational Administration

PROFESSIONAL EXPERIENCE

Present Occupation: Unemployed since 8/13 Charter
Teacher VESD 10yrs; Facilitator 3yrs Excessior
Other: _____ School.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Victor Valley Community
 Years of Service on Local Board: 3yrs
 Offices and Committee Memberships Held on Local Board: President, Vice
President, Clerk

State Activities (CCCT and other organizations boards, committees, workshop presenter;
 Chancellor's Committees, etc) Attendee (SBC School Board Assoc

National Activities (ACCT and other organizations, boards, committees, etc.): N/A

CIVIC AND COMMUNITY ACTIVITIES

Very active in non denominational, and non profit organizations. At educational youth ministries etc

Selected as a Dreamer, Visionary Leader 2012

OTHER



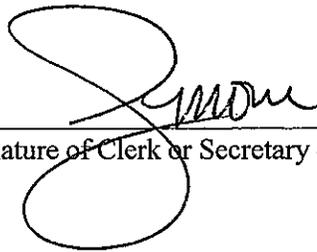
CCCT BOARD
NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

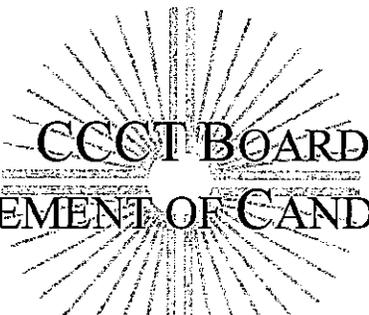
Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Ventura County Community College District nominates Stephen P. Blum to be a candidate for the CCCT Board.

This nominee is a member of the Ventura County Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Stephen P. Blum

DATE: February 13, 2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The major issues of California's community colleges are: increasing student success; increasing the number of degrees, transfers, and certificates awarded; improving college readiness and remediation; increasing and improving workforce development; improving collaboration with other educational systems; maintaining access; adequate funding; and maintaining and/or increasing educational quality while addressing multiple missions.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I can contribute because I'm an attorney who has spent his career as a classroom teacher, coach, teachers' union president, and board member. I have a vast understanding of California's education system and excel at forging consensus and compromise. I am easygoing with a good sense of humor.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|--------------------------------|------------------------------------|
| NAME: Stephen P. Blum | DATE: February 13, 2014 |
| ADDRESS: 505 Briarwood Terrace | CITY & ZIP CODE: Ventura, CA 93001 |
| PHONE: (905) 660-8959 | EMAIL: blumper2@gmail.com |

EDUCATION

CERTIFICATES/DEGREES: Bachelor's Degree, History, California Lutheran University; Master's Degree, Education, California Lutheran University; and Juris Doctorate, Ventura College of Law.

PROFESSIONAL EXPERIENCE

| |
|---|
| PRESENT OCCUPATION: Attorney, Education and Criminal Law |
| OTHER: Twenty-five years as a teacher at Buena High School, Foothill Technology High School, and Ventura Adult Education; 22 years coaching cross-country and track; and 12 years serving as Ventura Unified Education Association President. |

COMMUNITY COLLEGE ACTIVITIES

| |
|---|
| COLLEGE DISTRICT WHERE BOARD MEMBER: Ventura County Community College District |
| YEARS OF SERVICE ON LOCAL BOARD: Seven |
| OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Chair; Vice Chair; Policy Committee Chair; Capital Planning Chair; Finance Committee Chair; Legislative Committee; and Planning, Accreditation, and Student Success Committee. |

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Tri-Counties Education Coalition member; Vanguard University Education Law Professor; and Ventura College of Law Professor.

NATIONAL ACTIVITIES

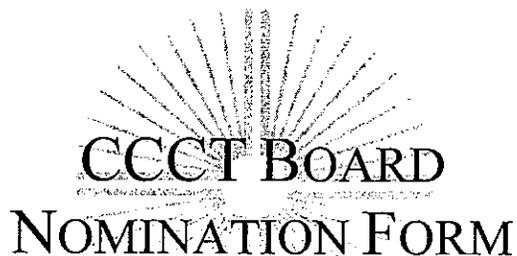
(ACCT and other organizations, boards, committees, etc.)

Three-time delegate to National Education Association Representative Assembly.

CIVIC AND COMMUNITY ACTIVITIES

Grey Law Attorney and past board member; and Segue past board member.

OTHER



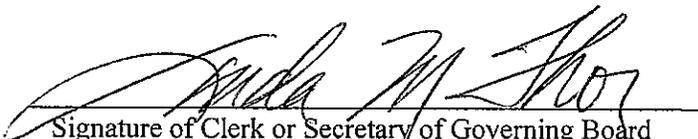
CCCT BOARD
NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

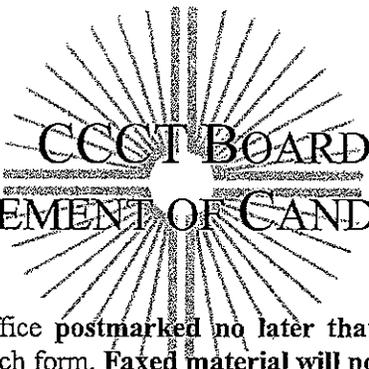
Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Foothill-De Anza Community College District nominates Laura Casas to be a candidate for the CCCT Board.

This nominee is a member of the Foothill-De Anza Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board
Linda M. Thor, Secretary, Board of Trustees
Foothill-De Anza Community College District



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Laura Casas

DATE: 1/13/2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Bridge the achievement gap
 Student equity, success, and completion
 Transfer increase to four-year institutions
 Success in online education
 Support science, technology, engineering, and math
 Support the arts
 Increase delivery and efficiency of support services
 Expand adult education
 Increase dual enrollment

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My contribution to the CCCT Board and the vast legislative and leadership experience will be used to improve, manage, and promote the financial health of our institution and the success of our students. Opportunity belongs to those who seek its gift.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|--------------------------|--------------------------------------|
| NAME: Laura Casas | DATE: 1-13-14 |
| ADDRESS: 1957 Amalfi Way | CITY & ZIP CODE: Mountain View 94040 |
| PHONE: 650-906-1514 | EMAIL: lauracasascc@gmail.com |

EDUCATION

| |
|---|
| EDUCATION |
| CERTIFICATES/DEGREES: Juris doctorate - University of Santa Clara, Law B.A., Political Science - California State University, Northridge |

PROFESSIONAL EXPERIENCE

| |
|---|
| PRESENT OCCUPATION: Education advocate |
| OTHER: Senior Claims Representative - Legal department for international commercial liability carrier |

COMMUNITY COLLEGE ACTIVITIES

| |
|--|
| COLLEGE DISTRICT WHERE BOARD MEMBER: Foothill-De Anza Community College District |
| YEARS OF SERVICE ON LOCAL BOARD: Eight years (2005 - present) |
| OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President and vice president of Board, member of Audit and Finance Committee, Trustee Scholarship Committee, Legislative Committee, and Foundation Board. |

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

| |
|--|
| Past representative of State Community College League of California Board Past chair of State Legislative Committee of League Member of the California Community College Trustee Board |
|--|

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

| |
|--|
| Hispanics Organized for Political Equality (HOPE) graduate - Represented HOPE in advocating/lobbying in Washington, D.C., for the DREAM Act. Support of legalization and citizenship for undocumented students who have grown up in the United States. |
|--|

CIVIC AND COMMUNITY ACTIVITIES

Board member Children Now, a national organization where children are a public policy priority.
Board member ALearn, a grass roots organization committed to helping underrepresented students get to and succeed in college.
Puente Project - Statewide academic program with goal of college success.

OTHER

Past

League of Women Voters Education Committee for Santa Clara County
Co-founder - Battered Women's Shelter
Legislative Director - PTA 6th District, Santa Clara County
Chair - Adelante Conference supporting low income high school students in seeking higher education



CCCT BOARD
NOMINATION FORM

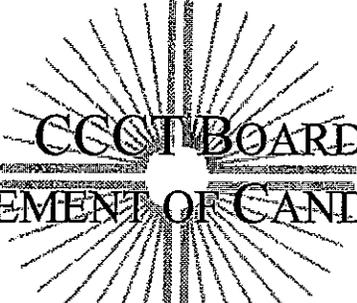
Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
 CCCT Board Nominations
 Community College League of California
 2017 "O" Street
 Sacramento, CA 95811

The governing board of the San Joaquin Delta Community
 College District nominates Stephan Castellanos to be a
 candidate for the CCCT Board.

This nominee is a member of the San Joaquin Delta Community
 College District governing board, which is a member in good standing of the Community College League of
 California. The nominee has been contacted and has given permission to be placed into nomination.
 Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Claudia Moreno
 Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Stephen Castellanos

DATE: February 12, 2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I believe that the two significant areas of focus for the CCCT will continue to be budget restoration and student success. Additionally, the concerns that are developing around the accreditation process deserves attention.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My experience as an appointed state official has given me a unique perspective and understanding of state government. As a lifelong Central Valley resident, with its rural areas, provides a voice that is needed. As an architect/business owner, I understand the importance of good facilities that contribute to education.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nomination form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Stephan Castellanos Date: February 12, 2014
 Address: 8115 Highway 26
Valley Springs, CA City: Valley Springs, CA Zip: 95252
 Phone: 209-481-9678
(home) (office)
 E-Mail: scastellanos@deltacollege.edu

EDUCATION

Certificates/Degrees: Bachelor of Architecture, California Polytechnic State University

PROFESSIONAL EXPERIENCE

Present Occupation: Executive Director, California Commission on Disability Access,
Partner, Derivi Castellanos Architects, California State Architect

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: _____
 Years of Service on Local Board: 5
 Offices and Committee Memberships Held on Local Board: Chair, Vice Chair

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) Member, CCCT

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Member, American Institute of Architects /Chair, California Architectural Foundation, .

Member California Task Force on Court Cost Reduction with the Administrative
Office of the Courts,

OTHER

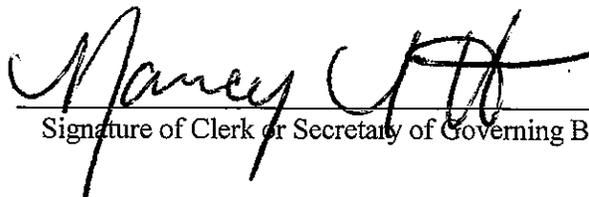
CCCT BOARD NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

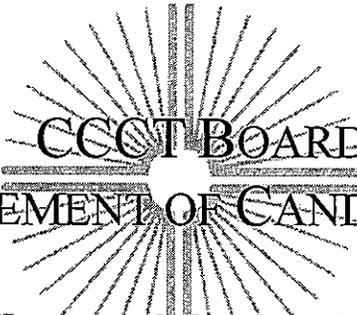
Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Palomar Community College District nominates Nancy C. Chadwick to be a candidate for the CCCT Board.

This nominee is a member of the Palomar Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Nancy C. Chadwick

DATE: 1/14/2014

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Baccalaureate degrees for high-demand workforce
 Student Success implementation
 Career technical education/basic skills funding
 Transfer/completion rates
 Performance-based funding
 Adult education
 Concurrent/dual enrollment
 Financial aid/BOG waivers
 Property tax backfill
 Suspension of 75/25 & 50% rules
 Stabilization apportionment

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- 1) Community College Board of Trustees three term President
- 2) Nearly 30 years in higher education with experience in budget and planning, capital planning, academic management, and adjunct clinical faculty
- 3) Retired from the University of California with service on four campuses: UCLA, UC Riverside, UC Davis Medical Center, and UCSFo

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

| | |
|-----------------------------|-----------------------------------|
| NAME: Nancy C. Chadwick | DATE: January 14, 2014 |
| ADDRESS: 5059 Nighthawk Way | CITY & ZIP CODE: Oceanside, 92056 |
| PHONE: 760-945-5365 | EMAIL: nancychadwick@cox.net |

EDUCATION

| |
|--|
| <p>CERTIFICATES/DEGREES: Bachelor of Arts, University of Kansas Master of Social Work, Catholic University Master of Public Administration, California State University, Sacramento</p> |
|--|

PROFESSIONAL EXPERIENCE

| |
|---|
| PRESENT OCCUPATION: Retired from the University of California; 30 years in higher education |
| OTHER: Public social agencies for ten years in supervision and management |

COMMUNITY COLLEGE ACTIVITIES

| |
|--|
| COLLEGE DISTRICT WHERE BOARD MEMBER: Palomar Community College District |
| YEARS OF SERVICE ON LOCAL BOARD: 12 |
| <p>OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President of the Board 2004-05, 2008-09, 2012-13 Secretary to the Board 2003-04, 2007-08, 2011-12 Real Estate Committee 2002-14 Palomar Foundation Board 2000-02</p> |

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

| |
|--|
| <p>CCLC CCCT Board 2011-14 CCLC Advisory Committee on Legislation 2008-09, 2009-10, 2012-11</p> |
|--|

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

| |
|--|
| |
|--|

CIVIC AND COMMUNITY ACTIVITIES

| |
|--|
| Serve on Oversight Board for the Successor Agency of the Vista Redevelopment Agency Served on the Boards of Directors for Public Television and Public Foundations Chaired City Planning Commission and Redevelopment Design Review Organization |
|--|

OTHER

| |
|--|
| Community College League of California San Diego-Imperial Counties Community Colleges Association Board Alliance Association of Community College Trustees American Association for Women in Community Colleges California Women Lead Mana Run Women Run |
|--|

RESOLUTION NO. 14-3

**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION REGARDING THE ACCREDITING COMMISSION FOR COMMUNITY AND
JUNIOR COLLEGES**

WHEREAS, the United States system of regional accreditation has been well-established and has traditionally provided essential guarantees of quality in America's post-secondary institutions since the 1950's; and

WHEREAS, the goal of accreditation, according to the United States Department of Education (USDE), "is to ensure that education provided by institutions of higher education meets acceptable levels of quality"; and

WHEREAS, accreditation, as interpreted by Accrediting Commission for Community and Junior Colleges (ACCJC), has little to do with the quality of instruction received by students. Accreditation by the ACCJC focuses on "four standards" that largely emphasize compliance with non-academic matters such as mission statements, planning documents, "functional maps" and governance, rather than student success factors such as degree completion, university transfer and workforce preparation; and

WHEREAS, ACCJC's standards regarding the financial health of a college conflict with existing Generally Accepted Accounting Procedures (GAAP) and ignore collective bargaining agreements; and

WHEREAS, as a result of ACCJC requirements for an excessive number of documents necessary to satisfy ACCJC's reporting requirements, tens of millions of dollars have been diverted away from classrooms and related student services. Many of these documents have little to do with the compulsory review conducted every six years by ACCJC, but rather are interim reports or "Substantive Change" reports that have little, if any, benefit to the institutions that prepare them; and

WHEREAS, sanctions imposed by ACCJC are rarely based on the actual quality of education and student services delivered by an institution or the adequacy of instruction delivered by its faculty; and

WHEREAS, key to the success of an accreditation system are a spirit of collaboration and mutual respect between the regional commissions and their member institutions and a shared focus on the needs and interests of the students who attend these institutions; and

WHEREAS, for the last decade, the relationship between the Accrediting Commission for Community and Junior Colleges (ACCJC) and many of California's 112 public community colleges has been contentious and, in many instances, antagonistic; and

WHEREAS, the troubled nature of the relationship between ACCJC and many of its member institutions is manifested in multiple ways, including the following: since 2007, all 112 California community colleges have been reviewed by the ACCJC and 63% were sanctioned. Conversely, the average sanction rate for the other six accrediting agencies in the nation is approximately 2%. Since 2003, there were 20 instances that a California Community College underwent accreditation while they had a representative sitting on the Commission and ONLY ONE of those colleges was sanctioned. Nationally, ACCJC generated 89% of all sanctions issued nationwide from 2003-2008 and 64% of the 75 sanctions issued nationwide from June 2011 to June 2012; and

WHEREAS, ACCJC has been under scrutiny by the USDE which has given the agency one year to correct deficiencies it found; the State of California, which has ordered an audit of the agency; and the City of San Francisco, which has filed a lawsuit against the Agency and was granted a court injunction to prevent ACCJC from withdrawing accreditation from City College of San Francisco; and

WHEREAS, the Western Region is the only one of the six accrediting regions of the United States where a separate commission exists for the purpose of accrediting two-year institutions rather than having a single commission accredit both two-year and four-year institutions.

NOW, THEREFORE, BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees hereby expresses its deep concern over the adversarial nature of the relationships between ACCJC and many of California's community colleges and the excessive and overly punitive nature of sanctions; and

BE IT FURTHER RESOLVED, that the San Mateo County Community College District Board of Trustees urges the USDE to carefully monitor ACCJC's work as a regional accreditor during the year and assure that it completely addresses all of the deficiencies found by the Department; and

BE IT FURTHER RESOLVED, that the San Mateo County Community College District Board of Trustees recommends that the USDE include in its review of ACCJC consideration of merging ACCJC and WASC Senior into a single higher education accrediting commission for the Western Region in order to bring the structure of this region's commission in line with the structure of the other five regions; and

FINALLY BE IT RESOLVED, that the San Mateo County Community College District Board of Trustees urges ACCJC itself to consider, in its own self-evaluation, how ineffective the Commission has been in fostering a spirit of collaboration and mutual respect between itself and its member institutions and that the Commission take meaningful steps to begin developing a more collaborative spirit in its work with the California community colleges and that it amend its accreditation standards to remove the regulatory and compliance issues and re-focus the standards on student access and success.

REGULARLY PASSED AND ADOPTED this 26th day of March, 2014.

Ayes:

Noes:

Abstentions:

Attest: _____
Patricia Miljanich, Vice President-Clerk
Board of Trustees

BOARD REPORT NO. 14-4-100B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Kathy Blackwood, Executive Vice Chancellor, 358-6869

**ADOPTION OF RESOLUTION NO. 14-4 AUTHORIZING ISSUANCE
OF TAX AND REVENUE ANTICIPATION NOTES**

Tax and Revenue Anticipation Notes (TRANs) are short-term debt instruments issued by community college districts throughout the State to accommodate periods when cash flow is inadequate to cover normal General Fund expenditures. Since the District's major source of funding is through local tax revenues that are distributed in two segments each year, the availability of the TRAN provides appropriate cash flow flexibility for the District. With the exception of 1991-92, the District has issued these instruments for the past twenty-six years. In order to simplify the process and obtain the best pricing for issuance costs, the District once again is proposing to participate in the California School Boards Association (CSBA) *California Cash Reserve Program* for issuance of tax-exempt TRANs.

The District will reserve the right to determine the maturity date of the TRAN in June 2014, depending on market conditions. The 2014-15 TRAN repayment will be due on June 30, 2015.

Pricing will be during June 2014; at that time, interest rates will be locked in. The District has the option of a fixed-rate investment for the note proceeds and is not obligated to participate until the District executes the pricing confirmation. Proceeds of the TRAN will be available to meet the District's temporary cash flow needs throughout the 2014-15 fiscal year.

Attached Resolution No. 14-4 authorizes the District to participate in the *California Cash Reserve Program* and to issue tax-exempt Tax and Revenue Anticipation Notes in an amount not to exceed \$30,000,000 for fiscal year 2014-15. The resolution authorizes various financing documentation and further authorizes the President of the Board of Trustees, the Chancellor, the Executive Vice Chancellor, the Chief Financial Officer and the Controller to sign all documents in connection with the issuance of the TRAN.

RECOMMENDATION

It is recommended that the Board adopt Resolution No. 14-4 authorizing issuance of 2014-15 Tax and Revenue Anticipation Notes in an amount not to exceed \$30,000,000.

THIS RESOLUTION MUST BE DISCUSSED, CONSIDERED AND DELIBERATED BY THE GOVERNING BOARD AS A SEPARATE ITEM OF BUSINESS ON THE GOVERNING BOARD'S AGENDA IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 53635.7.

DISTRICT RESOLUTION NO. 14-4

NAME OF DISTRICT: SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT*

LOCATED IN: COUNTY OF SAN MATEO

MAXIMUM AMOUNT OF BORROWING: \$30,000,000

RESOLUTION OF THE GOVERNING BOARD AUTHORIZING THE BORROWING OF FUNDS FOR FISCAL YEAR 2014-2015 AND THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF 2014-2015 TAX AND REVENUE ANTICIPATION NOTES THEREFOR AND PARTICIPATION IN THE CALIFORNIA SCHOOL CASH RESERVE PROGRAM AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO ISSUE AND SELL SAID SERIES OF NOTES

WHEREAS, school districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the California Government Code (the "Act") (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes; and

WHEREAS, the governing board (the "Board") has determined that, in order to satisfy certain obligations and requirements of the school district, community college district or county board of education specified above (the "District"), a public body corporate and politic located in the County designated above (the "County"), it is desirable that a sum (the "Principal Amount"), not to exceed the Maximum Amount of Borrowing designated above, be borrowed for such purpose during its fiscal year ending June 30, 2015 ("Fiscal Year 2014-2015") by the issuance of its 2014-2015 Tax and Revenue Anticipation Notes (the first series of which shall be referred to herein as the "Series A Notes" and any subsequent series of which shall be referred to herein as "Additional Notes," and collectively with the Series A Notes, the "Notes"), in one or more series (each a "Series"), therefor in anticipation of the receipt by or accrual to the District during Fiscal

* If the Name of the District indicated on the face hereof is not the correct legal name of the District which adopted this Resolution, it shall nevertheless be deemed to refer to the District which adopted this Resolution, and the Name of the District indicated on the face hereof shall be treated as the correct legal name of said District for all purposes in connection with the Program (as hereinafter defined).

Year 2014-2015 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in a Pricing Confirmation (as defined in Section 4 hereof), capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District; and

WHEREAS, the Principal Amount may, as determined by the Authorized Officer (as hereinafter defined), be divided into two or more portions evidenced by two or more Series of Notes, which Principal Amount is to be confirmed and set forth in the Pricing Confirmation if one Series of Notes is issued, or if more than one Series of Notes are issued, such Principal Amount will be equal to the sum of the Series Principal Amounts (as defined in Section 2 hereof) as confirmed and set forth in the Pricing Confirmation applicable to each Series of Notes; and

WHEREAS, the District hereby determines to borrow, for the purposes set forth above, the Principal Amount by the issuance, in one or more Series, of the Notes; ** and

WHEREAS, because the District does not have fiscal accountability status pursuant to Section 1080, Section 42647, Section 42650 or Section 85266 of the California Education Code, it requests the Board of Supervisors of the County to borrow, on the District's behalf, the Principal Amount by the issuance of the Notes in one or more Series; and

WHEREAS, pursuant to Section 53853 of the Act, if the Board of Supervisors of the County fails or refuses to authorize the issuance of the Notes within the time period specified in said Section 53853, following receipt of this Resolution, and the Notes, in one or more series, are issued in conjunction with tax and revenue anticipation notes, in one or more series, of other Issuers (as hereinafter defined), the District may issue the Notes, in one or more series, in its name pursuant to the terms stated herein; and

WHEREAS, it appears, and this Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or which will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District and which will be available for the payment of the principal of each Series of Notes and the interest thereon; and

WHEREAS, no money has heretofore been borrowed by or on behalf of the District through the issuance of tax anticipation notes or temporary notes in anticipation of the receipt of, or payable from or secured by, taxes, income, revenue (including, but not limited to, revenue

** Unless the context specifically requires otherwise, all references to "Series of Notes" herein shall be deemed to refer, to (i) the Note, if issued in one series by the County (or the District, as applicable) hereunder, or (ii) each individual Series of Notes severally, if issued in two or more series by the County (or the District, as applicable) hereunder.

from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District; and

WHEREAS, pursuant to Section 53856 of the Act, certain taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys which will be received by or accrue to the District during Fiscal Year 2014-2015 are authorized to be pledged for the payment of the principal of each Series of Notes (as applicable) and the interest thereon (as hereinafter provided); and

WHEREAS, the District has determined that it is in the best interests of the District to participate in the California School Cash Reserve Program (the "Program"), whereby participating school districts, community college districts and county boards of education (collectively, the "Issuers") will simultaneously issue tax and revenue anticipation notes; and

WHEREAS, due to uncertainties existing in the financial markets, the Program has been designed with alternative structures, each of which the District desires to approve; and

WHEREAS, under the first structure (the "Certificate Structure"), the District would issue one or more Series of Notes, each Series of Notes to be marketed with some or all of the notes issued simultaneously by other Issuers participating in the Program, and Piper Jaffray & Co., as underwriter for the Program (the "Underwriter"), and Dale Scott & Company, as financial advisor for the Program (the "Financial Advisor"), would form one or more pools of notes or series of certificates (the "Certificates") of participation (the "Series of Certificates") distinguished by (i) whether and what type(s) of Credit Instrument (as hereinafter defined) secures notes comprising each Series of Certificates, and (ii) possibly other features, all of which the District hereby authorizes the Underwriter and the Financial Advisor to determine; and

WHEREAS, the Certificate Structure requires the Issuers participating in any particular Series of Certificates to deposit their applicable series of tax and revenue anticipation notes with U.S. Bank National Association, as trustee (the "Trustee"), pursuant to a trust agreement between such Issuers and the Trustee (the trust agreement applicable to each Series of Certificates, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein collectively as, the "Trust Agreement"), and requires the Trustee, pursuant to the Trust Agreement, to execute and deliver the Certificates evidencing and representing proportionate undivided interests in the payments of principal of and interest on the tax and revenue anticipation notes issued by the Issuers comprising such Series of Certificates; and

WHEREAS, if the Certificate Structure is implemented, the District desires to have the Trustee execute and deliver a Series of Certificates which evidences and represents interests of the owners thereof in each Series of Notes issued by the District and the notes issued simultaneously by other Issuers participating in such Series of Certificates; and

WHEREAS, as additional security for the owners of each Series of Certificates, all or a portion of the payments by all of the Issuers of their respective series of notes comprising such Series of Certificates may or may not be secured by an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments) (collectively, the “Credit Instrument”) issued by the credit provider (or credit providers) (collectively, the “Credit Provider”) designated in the applicable Trust Agreement, as finally executed, pursuant to a credit agreement (or agreements) or commitment letter (or letters) (such credit agreement (or agreements) or commitment letter (or letters), if any, in the forms presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein collectively as, the “Credit Agreement”) identified in the applicable Trust Agreement, as finally executed, between, in the case of an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments), the Issuers and the corresponding Credit Provider; and

WHEREAS, pursuant to the Certificate Structure, the Underwriter will submit an offer to purchase each Series of Notes issued by the District and the notes issued by other Issuers participating in the same Series of Certificates all as evidenced and represented by such Series of Certificates (which offer will specify, as designated in the Pricing Confirmation applicable to the sale of such Series of Notes to be sold by the District, the principal amount, interest rate and Credit Instrument (if any)), and has submitted a form of certificate purchase agreement (such certificate purchase agreement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as, the “Certificate Purchase Agreement”) to the Board; and

WHEREAS, pursuant to the Certificate Structure each participating Issuer will be responsible for its share of (i) the fees of the Trustee and the costs of issuing the applicable Series of Certificates, (ii) if applicable, the fees of the Credit Provider(s), and (iii) if applicable, the Issuer’s allocable share of all Predefault Obligations and the Issuer’s Reimbursement Obligations, if any (each as defined in the Trust Agreement); and

WHEREAS, the Certificate Structure requires that each participating Issuer approve the Trust Agreement, the alternative Credit Instruments and Credit Agreements, if any, and the Certificate Purchase Agreement in substantially the forms presented to the Board, with the final type of Credit Instrument and corresponding Credit Agreement determined in the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District; and

WHEREAS, under the second structure (the “Bond Pool Structure”), participating Issuers would be required to sell each series of their tax and revenue anticipation notes to the California School Cash Reserve Program Authority (the “Authority”) pursuant to note purchase agreements (such note purchase agreements, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as, the “Note Purchase Agreements”), each between such individual Issuer and the Authority, and dated as of the date of the Pricing Confirmation applicable to the sale of the individual Issuer’s series of notes to be sold, a form of which has been submitted to the Board; and

WHEREAS, the Authority, pursuant to advice of the Underwriter and the Financial Advisor, will form one or more pools of notes of each participating Issuer (the “Pooled Notes”) and assign each respective series of notes to a particular pool (the “Pool”) and sell a series of senior bonds (each a “Series of Senior Bonds”) and, if desirable, a corresponding series of subordinate bonds (each a “Series of Subordinate Bonds” and collectively with a Series of Senior Bonds, a “Series of Pool Bonds”) secured by each Pool pursuant to an indenture and/or a supplement thereto (the original indenture and each supplement thereto applicable to a Series of Pool Bonds to which the Note shall be assigned is hereinafter collectively referred to as the “Indenture”) between the Authority and the Trustee, each Series of Pool Bonds distinguished by (i) whether or what type(s) of Credit Instrument(s) secure(s) such Series of Pool Bonds, (ii) the principal amounts or portions of principal amounts of the notes of such respective series assigned to the Pool, or (iii) other factors, and the District hereby acknowledges and approves the discretion of the Authority, acting upon the advice of the Underwriter and the Financial Advisor, to assign the District’s Notes of such respective Series to such Pool and such Indenture as the Authority may determine; and

WHEREAS, at the time of execution of the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District, the District will (in such Pricing Confirmation) request the Authority to issue a Series of Pool Bonds pursuant to an Indenture to which such Series of Notes identified in such Pricing Confirmation will be assigned by the Authority in its discretion, acting upon the advice of the Underwriter, which Series of Pool Bonds will be payable from payments of all or a portion of principal of and interest on such Series of Notes and the other respective series of notes of other participating Issuers assigned to the same Pool and assigned to the same Indenture to which the District’s Series of Notes is assigned; and

WHEREAS, as additional security for the owners of each Series of Pool Bonds, all or a portion of the payments by all of the Issuers of the respective series of notes assigned to such Series of Pool Bonds may or may not be secured (by virtue or in form of the Series of Pool Bonds, as indicated in the Pricing Confirmation applicable to such Series of Pool Bonds, being secured in whole or in part) by one or more Credit Instruments issued by one or more Credit Providers designated in the applicable Indenture, as finally executed, pursuant to a Credit Agreement, if any, identified in the applicable Indenture, as finally executed, between, in the case of an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments), the Issuers and the corresponding Credit Provider; and

WHEREAS, pursuant to the Bond Pool Structure each Issuer, whose series of notes is assigned to a Pool as security for a Series of Pool Bonds, will be responsible for its share of (i) the fees of the Trustee and the costs of issuing the applicable Series of Pool Bonds, (ii), if applicable, the fees of the Credit Provider(s), and (iii) if applicable, the Issuer’s allocable share of all Predefault Obligations and the Issuer’s Reimbursement Obligations, if any (each as defined in the Indenture) applicable to such Series of Pool Bonds; and

WHEREAS, the Bond Pool Structure requires that each participating Issuer approve the Indenture, the alternative Credit Instruments and Credit Agreements, if any, and the Note Purchase Agreement in substantially the forms presented to the Board, with the final type of Credit Instrument and corresponding Credit Agreement, if any, to be determined in the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District; and

WHEREAS, pursuant to the Bond Pool Structure, the Underwriter will submit an offer to the Authority to purchase, in the case of each Pool of notes, the Series of Pool Bonds which will be secured by the Indenture to which such Pool will be assigned; and

WHEREAS, all or portions of the net proceeds of each Series of Notes issued by the District, may be invested in one or more Permitted Investments (as defined in the Trust Agreement or the Indenture, as applicable), including under one or more investment agreements with one or more investment providers (if any), the initial investment of which is to be determined in the Pricing Confirmation related to such Series of Notes; and

WHEREAS, it is necessary to engage the services of certain professionals to assist the District in its participation in the Program;

NOW, THEREFORE, the Board hereby finds, determines, declares and resolves as follows:

Section 1. Recitals. All the above recitals are true and correct and this Board so finds and determines.

Section 2. Issuance of Notes.

(A) Initial Issuance of Notes. This Board hereby determines to borrow, and hereby requests the Board of Supervisors of the County to borrow for the District, in anticipation of the receipt by or accrual to the District during Fiscal Year 2014-2015 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in the applicable Pricing Confirmation, the capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation)* of the District, and not pursuant to any common plan of financing of the District, by the issuance by the Board of Supervisors of the County, in the name of the District, of Notes under Sections 53850 *et seq.* of the Act, designated generally as the District's "2014-2015 [Subordinate]** Tax and Revenue Anticipation Notes, Series ___" in one or more of the following Series, in order of priority of payment as described herein:

(1) the Series A Notes, being the initial Series of Notes issued under this Resolution, together with one or more Series of Additional Notes issued in accordance with the provisions of Section 2(B) hereof and payable on a parity with the Series A Notes (collectively, the "Senior Notes"); and

(2) one or more Series of Additional Notes issued in accordance with the provisions of Section 2(B) hereof and payable on a subordinate basis to (i) any Senior Notes, and (ii) any previously issued Subordinate Notes if so specified in the related Pricing Confirmation (collectively, the "Subordinate Notes"), which Subordinate Notes shall be identified as such.

* For purposes of this Resolution, such funds shall be referred to as the "capital fund" and "special revenue fund."

** A Series of Notes shall bear the "Subordinate" designation if it is a Series of Subordinate Notes.

Each such Series of Notes shall be issued in the form of one registered note at the principal amount thereof (the “Series Principal Amount”) as set forth in the applicable Pricing Confirmation and all such Series Principal Amounts aggregating to the Principal Amount set forth in such Pricing Confirmations, in each case, to bear a series designation, to be dated the date of its respective delivery to the respective initial purchaser thereof, to mature (without option of prior redemption) not more than thirteen (13) months thereafter on a date indicated on the face thereof and determined in the Pricing Confirmation applicable to such Series of Notes (collectively, the “Maturity Date”), and to bear interest, payable at the applicable maturity (and, if the maturity is longer than twelve (12) months, an additional interest payment shall be payable within twelve (12) months of the issue date, as determined in the applicable Pricing Confirmation) and computed upon the basis of a 360-day year consisting of twelve 30-day months, at a rate not to exceed twelve percent (12%) per annum as determined in the Pricing Confirmation applicable to such Series of Notes and indicated on the face of such Series of Notes (collectively, the “Note Rate”).

With respect to the Certificate Structure, if a Series of Notes as evidenced and represented by the corresponding Series of Certificates is secured in whole or in part by a Credit Instrument and is not paid at maturity or is paid (in whole or in part) by a draw under, payment by or claim upon a Credit Instrument which draw, payment or claim is not fully reimbursed on such date, such Series of Notes shall become a Defaulted Note (as defined in the Trust Agreement), and the unpaid portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been fully made shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Trust Agreement). If a Series of Notes as evidenced and represented by the corresponding Series of Certificates is unsecured in whole or in part and is not fully paid at the Maturity Date, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate.

With respect to the Bond Pool Structure, if a Series of Pool Bonds issued in connection with a Series of Notes is secured in whole or in part by a Credit Instrument or such Credit Instrument secures the Series of Notes in whole or in part and all principal of and interest on such Series of Notes is not paid in full at maturity or payment of principal of and interest on such Series of Notes is paid (in whole or in part) by a draw under, payment by or claim upon a Credit Instrument which draw, payment or claim is not fully reimbursed on such date, such Series of Notes shall become a Defaulted Note (as defined in the Indenture), and the unpaid portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been fully made shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Indenture). If a Series of Notes or the Series of Pool Bonds issued in connection therewith is not so secured in whole or in part and such Series of Notes is not fully paid at the Maturity Date, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate.

In each case set forth in the preceding two paragraphs, the obligation of the District with respect to such Defaulted Note or unpaid Series of Notes shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District

shall not be liable thereon except to the extent of the income and revenue provided for Fiscal Year 2014-2015 within the meaning of Article XVI, Section 18 of the California Constitution, as provided in Section 8 hereof.

Both the principal of and interest on each Series of Notes shall be payable in lawful money of the United States of America, but only upon surrender thereof, at the corporate trust office of U.S. Bank National Association in Los Angeles, California, or as otherwise indicated in the Trust Agreement or the Indenture, as applicable. The Principal Amount may, prior to the issuance of any Series of Notes, be reduced from the Maximum Amount of Borrowing specified above, in the discretion of the Underwriter upon consultation with the Authorized Officer. The Principal Amount shall, prior to the issuance of the last Series of Notes, be reduced from the Maximum Amount of Borrowing specified above if and to the extent necessary to obtain an approving legal opinion of Orrick, Herrington & Sutcliffe LLP (“Bond Counsel”) as to the legality thereof or, if applicable, the exclusion from gross income for federal tax purposes of interest thereon (or on any Series of Pool Bonds related thereto). The Principal Amount shall, prior to the issuance of the last Series of Notes, also be reduced from the Maximum Amount of Borrowing specified above, and other conditions shall be met by the District prior to the issuance of each Series of Notes, if and to the extent necessary to obtain from the Credit Provider that issues the Credit Instrument securing the corresponding Series of Certificates evidencing and representing such Series of Notes or the related Series of Pool Bonds to which such Series of Notes is assigned its agreement to issue the Credit Instrument securing such Series of Certificates or Series of Pool Bonds, as the case may be. Notwithstanding anything to the contrary contained herein, if applicable, the approval of the corresponding Credit Provider of the issuance of such Series of Notes and the decision of the Credit Provider to deliver the Credit Instrument shall be in the sole discretion of the Credit Provider, and nothing herein shall be construed to require the Credit Provider to issue a Credit Instrument or to approve the issuance of such Series of Notes.

In the event the Board of Supervisors of the County fails or refuses to authorize the issuance of the Notes within the time period specified in Section 53853 of the Act, following receipt of this Resolution, this Board hereby authorizes issuance of such Notes, in the District’s name, in one or more series, pursuant to the terms stated in this Section 2 and the terms stated hereafter. The Notes, in one or more series, shall be issued in conjunction with the note or notes (in each case, in one or more series) of one or more other Issuers as part of the Program and within the meaning of Section 53853 of the Act.

(B) Issuance of Additional Notes. The District (or the County on its behalf, as applicable) may at any time issue pursuant to this Resolution, one or more Series of Additional Notes consisting of Senior Notes or Subordinate Notes (including Subordinate Notes that are further subordinated to previously issued Subordinate Notes, as provided in the applicable Pricing Confirmation), subject in each case to the following specific conditions, which are hereby made conditions precedent to the issuance of any such Series of Additional Notes:

(1) The District shall not have issued any tax and revenue anticipation notes relating to the 2014-2015 fiscal year except (a) in connection with the Program under this Resolution, or (b) notes secured by a pledge of its Unrestricted Revenues (as defined in Section 8) that is subordinate in all respects to the pledge of its Unrestricted Revenues hereunder; the District shall be in compliance with all agreements and covenants

contained herein; and no Event of Default shall have occurred and be continuing with respect to any such outstanding previously issued notes or Series of Notes.

(2) The aggregate Principal Amount of Notes issued and at any time outstanding hereunder shall not exceed any limit imposed by law, by this Resolution or by any resolution of the Board amending or supplementing this Resolution (each a “Supplemental Resolution”).

(3) Whenever the District shall determine to issue, execute and deliver any Additional Notes pursuant to this Section 2(B), the Series Principal Amount of which, when added to the Series Principal Amounts of all Series of Notes previously issued by the District, would exceed the Maximum Amount of Borrowing authorized by this Resolution, the District shall adopt a Supplemental Resolution amending this Resolution to increase the Maximum Amount of Borrowing as appropriate and shall submit such Supplemental Resolution to the Board of Supervisors of the County as provided in Section 53850 *et seq.* of the Act with a request that the County issue such Series of Additional Notes in the name of the District as provided in Sections 2(A) and 9 hereof. The Supplemental Resolution may contain any other provision authorized or not prohibited by this Resolution relating to such Series of Additional Notes.

(4) The District may issue a Series of Additional Notes that are Senior Notes payable on a parity with all other Series of Senior Notes of the District or that are Subordinate Notes payable on a parity with one or more Series of outstanding Subordinate Notes, only if it obtains (a) the consent of each Credit Provider relating to each previously issued Series of Notes that will be on a parity with such Series of Additional Notes, and (b) evidence that no rating then in effect with respect to any outstanding Series of Certificates or Series of Bonds, as applicable, from a Rating Agency will be withdrawn, reduced, or suspended solely as a result of the issuance of such Series of Additional Notes (a “Rating Confirmation”). Except as provided in Section 8, the District may issue one or more Series of Additional Notes that are subordinate to all previously issued Series of Notes of the District without Credit Provider consent or a Rating Confirmation. The District may issue tax and revenue anticipation notes other than in connection with the Program under this Resolution only if such notes are secured by a pledge of its Unrestricted Revenues that is subordinate in all respects to the pledge of its Unrestricted Revenues hereunder.

(5) Before such Additional Notes shall be issued, the District shall file or cause to be filed the following documents with the Trustee:

(a) An Opinion of Counsel to the District to the effect that (A) such Additional Notes constitute the valid and binding obligations of the District, (B) such Additional Notes are special obligations of the District and are payable from the moneys pledged to the payment thereof in this Resolution, and (C) the applicable Supplemental Resolution, if any, has been duly adopted by the District.

(b) A certificate of the District certifying as to the incumbency of its officers and stating that the requirements of this Section 2(B) have been met.

(c) A certified copy of this Resolution and any applicable Supplemental Resolution.

(d) If this Resolution was amended by a Supplemental Resolution to increase the Maximum Amount of Borrowing, the resolution of the County Board of Supervisors approving such increase in the Maximum Amount of Borrowing and the issuance of such Additional Notes, or evidence that the County Board of Supervisors has elected to not issue such Additional Notes.

(e) An executed counterpart or duly authenticated copy of the applicable Certificate Purchase Agreement or Note Purchase Agreement.

(f) A Pricing Confirmation relating to the Series of Additional Notes duly executed by an Authorized Officer (as defined in Section 4).

(g) The Series of Additional Notes duly executed by the applicable County representatives as provided in Section 9 hereof, or executed by the applicable Authorized Officers of the District if the County shall have declined to issue the Series of Additional Notes in the name of the District, either in connection with the initial issuance of the Series A Notes or in connection with any Supplemental Resolution increasing the Maximum Amount of Borrowing.

(h) If the Additional Notes are to be parity Senior Notes or parity Subordinate Notes, the Credit Provider consent(s) and Rating Confirmation(s) required pursuant to paragraph (4) above.

Upon the delivery to the Trustee of the foregoing instruments and, if the Bond Pool Structure is implemented, satisfaction of the provisions of Section 2.12 of the Indenture with regard to the issuance of a corresponding Series of Additional Bonds (as defined therein), the Trustee shall authenticate and deliver said Additional Notes to, or upon the written request of, the District. Upon execution and delivery by the District and authentication by the Trustee, said Additional Notes shall be valid and binding obligations of the District notwithstanding any defects in satisfying any of the foregoing requirements.

Section 3. Form of Notes. Each Series of the Notes shall be issued in fully registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A, attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures.

Section 4. Sale of Notes; Delegation. Any one of the President or Chairperson of the Board, the Superintendent, the Assistant Superintendent for Business, the Assistant Superintendent for Administrative Services, the business manager, director of business or fiscal services or chief financial/business officer of the District, as the case may be, or, in the absence of said officer, his or her duly appointed assistant (each an "Authorized Officer"), is hereby authorized and directed to negotiate, with the Underwriter (if the Certificate Structure is implemented) or the Authority (if the Bond Pool Structure is implemented), an interest rate or rates on each Series of the Notes to the stated maturity or maturities thereof, which shall not, in any individual case, exceed twelve percent (12%) per annum (per Series of Notes), and the

purchase price to be paid by the Underwriter or the Authority, as applicable, for the respective Series of the Notes, which purchase price shall be at a discount which when added to the District's share of the costs of issuance shall not be more than the greater of (a) one percent (1%) of (i) the Principal Amount of the Note, if only one Series of Notes is issued or (ii) the Series Principal Amount of each individual Series of Notes, if more than one series is issued, or (b) two thousand five hundred dollars (\$2,500). If such interest rate and price and other terms of the sale of the Series of Notes set out in the Pricing Confirmation applicable to such Series of Notes are acceptable to said Authorized Officer, said Authorized Officer is hereby further authorized and directed to execute and deliver the pricing confirmation supplement applicable to such Series of Notes to be delivered by the Underwriter (on behalf of itself, if the Certificate Structure is implemented and on behalf of the Authority, if the Bond Pool Structure is implemented) to the District on a date within five (5) days, or such longer period of time as agreed by the Underwriter or the Authority, as applicable, of said negotiation of interest rates and purchase price during the period from May 1, 2014 (or the date of adoption of this Resolution if after May 1, 2014) through June 15, 2015 (the "Pricing Confirmation"), substantially in the form presented to this meeting as Schedule I to the Certificate Purchase Agreement or the Note Purchase Agreement, as applicable, with such changes therein as said Authorized Officer shall require or approve, and such other documents or certificates required to be executed and delivered thereunder or to consummate the transactions contemplated hereby or thereby, for and in the name and on behalf of the District, such approval by this Board and such officer to be conclusively evidenced by such execution and delivery. In the event more than one Series of Notes are issued, a separate Pricing Confirmation shall be executed and delivered corresponding to each Series of Notes. Any Authorized Officer is hereby further authorized to execute and deliver, prior to the execution and delivery of the Pricing Confirmation applicable to a Series of Notes, the Certificate Purchase Agreement or the Note Purchase Agreement applicable to such Series of Notes, substantially in the forms presented to this meeting, which forms are hereby approved, with such changes therein as said officer shall require or approve, such approval to be conclusively evidenced by such execution and delivery; provided, however, that any such Certificate Purchase Agreement or Note Purchase Agreement shall not be effective and binding on the District until the execution and delivery of the corresponding Pricing Confirmation. Delivery of a Pricing Confirmation by fax or telecopy of an executed copy shall be deemed effective execution and delivery for all purposes. If requested by said Authorized Officer at his or her option, any duly authorized deputy or assistant of such Authorized Officer may approve said interest rate or rates and price by execution of the Certificate Purchase Agreement or the Note Purchase Agreement(s), as applicable, and/or the corresponding Pricing Confirmation(s).

Section 5. Program Approval. The District hereby delegates to the Authority the authority to select which structure (*i.e.*, the Certificate Structure or the Bond Pool Structure) shall be implemented, with the Authorized Officer of the District accepting and approving such selection by execution of the applicable Pricing Confirmation.

(A) Certificate Structure. If the Certificate Structure is implemented, each Series of Notes of the District shall be combined with notes of other Issuers into a Series of Certificates as set forth in general terms in the Pricing Confirmation (which need not include specific information about such other notes or Issuers) applicable to such Series of Notes, and shall be marketed and sold simultaneously with such other notes of that Series with such credit support (if any) referred to in the Pricing Confirmation, and shall be evidenced and represented by the

Certificates which shall evidence and represent proportionate, undivided interests in such Series of Notes in the proportion that the face amount of such Series of Notes bears to the total aggregate face amount of such Series of Notes and the notes issued by other Issuers which the Series of Certificates represent. Such Certificates may be delivered in book-entry form.

The District hereby delegates to the Authority the authority to select the Credit Instrument(s), Credit Provider(s) and Credit Agreement(s), if any, for each Series of Certificates which evidences and represents interests of the owners thereof in the related Series of Notes of the District and the notes issued by other Issuers evidenced and represented by such Series of Certificates, all of which shall be identified in, and approved by the Authorized Officer of the District executing, the Pricing Confirmation for such Series of Notes, the Trust Agreement and the Credit Agreement(s) (if any), for and in the name and on behalf of the District, such approval of such officer to be conclusively evidenced by the execution of the Pricing Confirmation, the Trust Agreement and the Credit Agreement(s) (if any).

The form of Trust Agreement, alternative general types of Credit Instruments and forms of Credit Agreements, if any, presented to this meeting are hereby approved, and each Authorized Officer is hereby authorized and directed to execute and deliver the Trust Agreement and the Credit Agreement(s), if applicable, which shall be identified in the Pricing Confirmation for the related Series of Notes, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to such Authorized Officer concurrent with the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Trust Agreement, Credit Agreement(s) and Pricing Confirmation, respectively.

The form of the Preliminary Official Statement presented to this meeting is hereby approved, and the Underwriter is hereby authorized to distribute the Preliminary Official Statement in connection with the offering and sale of each Series of Certificates. Each Authorized Officer is hereby authorized and directed to provide the Underwriter with such information relating to the District as the Underwriter shall reasonably request for inclusion in the Preliminary Official Statement for each Series of Certificates. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement for the applicable Series of Certificates shall be, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), deemed final within the meaning of the Rule; provided that no representation is made as to the information contained in a Preliminary Official Statement relating to the other Issuers or any Credit Provider, and the Authority is hereby authorized to certify on behalf of the District that each Preliminary Official Statement is, as of its date, deemed final within the meaning of the Rule. If, at any time prior to the execution of a Pricing Confirmation, any event occurs as a result of which the information contained in the related Preliminary Official Statement relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter. The Authority is hereby authorized and directed, at or after the time of the sale of any Series of Certificates, for and in the name and on behalf of the District, to execute a final Official Statement in substantially the form of the Preliminary Official Statement presented to this meeting, with such additions thereto or changes

therein as the Authority may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

The Trustee is authorized and directed to execute each Series of Certificates on behalf of the District pursuant to the terms and conditions set forth in the related Trust Agreement, in the aggregate principal amount specified in the Trust Agreement, and substantially in the form and otherwise containing the provisions set forth in the form of the Certificate contained in the Trust Agreement. When so executed, each Series of Certificates shall be delivered by the Trustee to the Underwriter upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement and the applicable Certificate Purchase Agreement.

Subject to Section 8 hereof, the District hereby agrees that if a Series of Notes as evidenced and represented by a Series of Certificates shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which full reimbursement on a draw, payment or claim has not been made by the Maturity Date shall be deemed outstanding and shall not be deemed to be paid until (i) the Credit Provider providing a Credit Instrument with respect to such Series of Certificates, and therefore, if applicable, all or a portion of such Series of Notes, if any, has been reimbursed for any drawings, payments or claims made under the Credit Instrument with respect to such Series of Notes, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and (ii) the holders of the Series of Certificates which evidence and represent such Series of Notes are paid the full principal amount represented by the unsecured portion of such Series of Notes plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of the applicable Series of Certificates will be deemed to have received such principal amount and such accrued interest upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under each Series of Notes, any fees or expenses of the Trustee and, to the extent permitted by law, if such Series of Notes as evidenced and represented by the related Series of Certificates is secured in whole or in part by a Credit Instrument, any Predefault Obligations and Reimbursement Obligations (to the extent not payable under such Series of Notes), (i) arising out of an "Event of Default" hereunder or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the Principal Amount (or Series Principal Amount as applicable) of its Series of Notes over the aggregate Principal Amounts (or Series Principal Amounts, as applicable) of all series of notes, including such Series of Notes, of the Series of Certificates of which such Series of Notes is a part, at the time of original issuance of such Series of Certificates. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

If the Certificate Structure is implemented, any Authorized Officer is hereby authorized to execute and deliver any Information Return for Tax-Exempt Governmental Obligations, Form 8038-G of the Internal Revenue Service ("Form 8038-G"), in connection with the issuance of a Tax-Exempt (as defined in Section 7) Series of Notes and the related Series of Certificates. To the extent permitted by law, the Authority, the Trustee, the Underwriter, the Financial Advisor

and Bond Counsel are each hereby authorized to execute and deliver any Form 8038-G for and on behalf of the District in connection with the issuance of a Tax-Exempt Series of Notes and the related Series of Certificates, as directed by an Authorized Officer of the District.

(B) Bond Pool Structure. If the Bond Pool Structure is implemented, the Pricing Confirmation for a Series of Notes may, but shall not be required to, specify the Series of Pool Bonds to which such Series of Notes will be assigned (but need not include information about other series of notes assigned to the same pool or their Issuers).

The District hereby delegates to the Authority the authority to select the Credit Instrument(s), Credit Provider(s) and Credit Agreement(s), if any, for each Series of Senior Bonds and corresponding Series of Subordinate Bonds, if any, to which each Series of Notes issued by the District will be assigned, all of which shall be identified in, and approved by the Authorized Officer of the District executing, the Pricing Confirmation for such Series of Notes and the Credit Agreement(s) (if any), for and in the name and on behalf of the District, such approval of such officer to be conclusively evidenced by the execution of the Pricing Confirmation and the Credit Agreement(s) (if any).

The alternative general types of Credit Instruments and the forms of Credit Agreements, if any, presented to this meeting are hereby approved, and each Authorized Officer is hereby authorized and directed to execute and deliver a Credit Agreement(s), if any, which shall be identified in the Pricing Confirmation for the related Series of Notes, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to such Authorized Officer concurrent with the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Credit Agreement and Pricing Confirmation, respectively.

The form of Indenture presented to this meeting is hereby acknowledged and approved, and it is acknowledged that the Authority will execute and deliver the Indenture and one or more Supplemental Indentures, which shall be identified in the Pricing Confirmation applicable to the Series of Notes to be issued, in substantially one or more of said forms with such changes therein as the Authorized Officer who executes such Pricing Confirmation shall require or approve (substantially final forms of the Indenture and the Supplemental Indenture (if applicable) to be delivered to the Authorized Officer concurrently with the Pricing Confirmation applicable to the Series of Notes to be issued), such approval of such Authorized Officer and this Board to be conclusively evidenced by the execution of the Pricing Confirmation applicable to such Series of Notes. It is acknowledged that the Authority is authorized and requested to issue one or more Series of Pool Bonds (consisting of a Series of Senior Bonds and, if desirable, a corresponding Series of Subordinate Bonds) pursuant to and as provided in the Indenture as finally executed and, if applicable, each Supplemental Indenture as finally executed.

Each Authorized Officer is hereby authorized and directed to provide the Underwriter with such information relating to the District as the Underwriter shall reasonably request for inclusion in the Preliminary Official Statement(s) and Official Statement(s) of the Authority relating to a Series of Pool Bonds. If, at any time prior to the execution of a Pricing Confirmation, any event occurs as a result of which the information contained in the corresponding Preliminary Official Statement or other offering document relating to the District

might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter.

Subject to Section 8 hereof, the District hereby agrees that if a Series of Notes shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which full reimbursement on a draw, payment or claim has not been made by the Maturity Date shall be deemed outstanding and shall not be deemed to be paid until (i) any Credit Provider providing a Credit Instrument with respect to such Series of Notes or the Series of Pool Bonds issued in connection with such Series of Notes, has been reimbursed for any drawings, payments or claims made under the Credit Instrument with respect to such Series of Notes, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and (ii) the holders of such Series of Notes or the Series of the Pool Bonds issued in connection with such Series of Notes are paid the full principal amount represented by the unsecured portion of such Series of Notes plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of such Series of Pool Bonds will be deemed to have received such principal amount and such accrued interest upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under each Series of Notes, any fees or expenses of the Trustee and, to the extent permitted by law, if such Series of Notes is secured in whole or in part by a Credit Instrument (by virtue of the fact that the corresponding Series of Pool Bonds is secured by a Credit Instrument), any Predefault Obligations and Reimbursement Obligations (to the extent not payable under such Series of Notes), (i) arising out of an "Event of Default" hereunder or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the Principal Amount (or Series Principal Amount as applicable) of its Series of Notes over the aggregate Principal Amounts (or Series Principal Amounts, as applicable) of all series of notes, including such Series of Notes, assigned to the Series of Pool Bonds issued in connection with such Series of Notes, at the time of original issuance of such Series of Pool Bonds. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

(C) Appointment of Professionals. Dale Scott & Company (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as financial advisor for the Program, the law firm of Orrick, Herrington & Sutcliffe LLP (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as bond counsel for the Program, Piper Jaffray & Co. (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as underwriter for the Program and the law

firm of Kutak Rock LLP (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as special counsel to the District in connection with the Program.

Section 6. No Joint Obligation.

(A) Certificate Structure. If the Certificate Structure is implemented, each Series of Notes of the District shall be marketed and sold simultaneously with the notes of other Issuers and shall be aggregated and combined with such notes of other Issuers participating in the Program into a Series of Certificates evidencing and representing an interest in several, and not joint, obligations of each Issuer. The obligation of the District to owners of a Series of Certificates is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, the resolution of the County providing for the issuance of the Note, if applicable, and the applicable Series of Notes as evidenced and represented by such Series of Certificates. Owners of Certificates, to the extent of their interest in a Series of Notes, shall be treated as owners of such Series of Notes and shall be entitled to all the rights and security thereof; including the right to enforce the obligations and covenants contained in this Resolution and such Series of Notes. The District hereby recognizes the right of the owners of a Series of Certificates acting directly or through the Trustee to enforce the obligations and covenants contained in the Series of Notes evidenced and represented thereby, this Resolution and the Trust Agreement. The District shall be directly obligated to each owner of a Series of Certificates for the principal and interest payments on the Series of Notes evidenced and represented by such Certificates without any right of counterclaim or offset arising out of any act or failure to act on the part of the Trustee.

(B) Bond Pool Structure. If the Bond Pool Structure is implemented, each Series of Notes will be issued in conjunction with a series of notes of one or more other Issuers and will be assigned to a Pool in order to secure a corresponding Series of Pool Bonds. In all cases, the obligation of the District to make payments on or in respect to each Series of its Notes is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, the resolution of the County providing for the issuance of the Note, if applicable, and such Series of Notes.

Section 7. Disposition of Proceeds of Notes. The moneys received from the sale of each Series of Notes evidenced and represented by a Series of Certificates or each Series of Pool Bonds issued in connection with a Series of Notes, as the case may be, allocable to the District's share of the costs of issuance (which shall include any fees and expenses in connection with the related Credit Instrument(s) applicable to such Series of Notes or Series of Pool Bonds) shall be deposited in an account in the Costs of Issuance Fund established for such Series of Notes or such Series of Pool Bonds, as applicable, and held and invested by the Trustee under the Trust Agreement or the Indenture, as applicable, and expended as directed by the Financial Advisor (if the Certificate Structure is implemented) or the Authority (if the Bond Pool Structure is implemented) on Costs of Issuance as provided in the Trust Agreement or the Indenture, as applicable. The moneys allocable to each Series of Notes from the sale of the corresponding Series of Certificates or Pool Bonds, as applicable, net of the District's share of the costs of issuance, is hereby designated the "Deposit to Proceeds Subaccount" and shall be deposited in

the District's Proceeds Subaccount attributed to such Series of Notes hereby authorized to be created pursuant to, and held and invested by the Trustee under, the Trust Agreement or the Indenture, as applicable, for the District and said moneys may be used and expended by the District for any purpose for which it is authorized to use and expend moneys, upon requisition from such Proceeds Subaccount as specified in the Trust Agreement or the Indenture, as applicable. The Pricing Confirmation applicable to each Series of Notes shall set forth such amount of the Deposit to Proceeds Subaccount. Each Authorized Officer is hereby authorized to approve the amount of such Deposit to Proceeds Subaccount. Subject to Section 8 hereof, the District hereby covenants and agrees to replenish amounts on deposit in each Proceeds Subaccount attributed to a Series of its Note to the extent practicable from any source of available funds up to an amount equal to the unreplenished withdrawals from such Proceeds Subaccount.

The Trustee shall transfer to each Payment Account (hereinafter defined) relating to a Series of Notes from amounts on deposit in the related Proceeds Subaccount attributed to such Series of Notes on the first day of each Repayment Period (as defined hereinafter) (or such other day of each Repayment Period designated in the Pricing Confirmation applicable to a Series of Notes), amounts which, taking into consideration anticipated earnings thereon to be received by the Maturity Date, are equal to the percentages of the principal and interest due with respect to such Series of Notes at maturity for the corresponding Repayment Period set forth in such Pricing Confirmation; provided, however, that on the twentieth day of the next to last Repayment Period designated in such Pricing Confirmation (or such other day designated in the Pricing Confirmation applicable to a Series of Notes), or, if only one Repayment Period is applicable to a Series of Notes, on the twentieth day of the month preceding the Repayment Period designated in such Pricing Confirmation (or such other day designated in the Pricing Confirmation applicable to a Series of Notes), the Trustee shall transfer all remaining amounts in the Proceeds Subaccount attributed to the Series of Notes to the related Payment Account all as and to the extent provided in the Trust Agreement or the Indenture, as applicable; provided, however, that with respect to the transfer in or prior to any such Repayment Period, as applicable, if said amount in the Proceeds Subaccount attributed to a Series of Notes is less than the corresponding percentage set forth in the Pricing Confirmation applicable to the related Series of Notes of the principal and interest due with respect to such Series of Notes at maturity, the Trustee shall transfer to the related Payment Account attributed to such Series of Notes of the District all amounts on deposit in the Proceeds Subaccount attributed to such Series of Notes on the day designated for such Repayment Period.

For Notes issued in calendar 2014 and issued as Tax-Exempt (or the related Series of Pool Bonds are issued as Tax-Exempt), in the event either (A) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2014, will, at the time of the issuance of such Notes (as indicated in the certificate of the District executed as of the date of issuance of such Notes (each "District Certificate")) exceed fifteen million dollars (\$15,000,000), or (B) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations not used to finance school construction (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2014, will, at the

time of the issuance of such Notes (as indicated in the related District Certificate), exceed five million dollars (\$5,000,000), the second following paragraph will apply. In such case, the District shall be deemed a “Safe Harbor Issuer” with respect to such Notes.

For Notes issued in calendar year 2015 and issued as Tax-Exempt (or the related Series of Pool Bonds are issued as Tax-Exempt), in the event either (A) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2015, will, at the time of the issuance of such Notes (as indicated in the certificate of the District executed as of the date of issuance of such Notes (each “District Certificate”)) exceed fifteen million dollars (\$15,000,000), or (B) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations not used to finance school construction (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2015, will, at the time of the issuance of such Notes (as indicated in the related District Certificate), exceed five million dollars (\$5,000,000), the following paragraph will apply. In such case, the District shall be deemed a “Safe Harbor Issuer” with respect to such Notes.

Amounts in any Proceeds Subaccount relating to a Tax-Exempt Series of Notes of the District (or any Tax-Exempt Series of Pool Bonds related thereto) and attributable to cash flow borrowing shall be withdrawn and expended by the District for any purpose for which the District is authorized to expend funds from the general fund of the District, but, with respect to general fund expenditures, only to the extent that on the date of any withdrawal no other funds are available for such purposes without legislation or judicial action or without a legislative, judicial or contractual requirement that such funds be reimbursed. If on no date that is within six months from the date of issuance of each Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), the balance in the related Proceeds Subaccount attributable to cash flow borrowing and treated for federal tax purposes as proceeds of such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds) is low enough so that the amounts in the Proceeds Subaccount attributable to such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds) qualify for an exception from the rebate requirements (the “Rebate Requirements”) of Section 148 of the Internal Revenue Code of 1986 (the “Code”), the District shall promptly notify the Trustee in writing and, to the extent of its power and authority, comply with instructions from Orrick, Herrington & Sutcliffe LLP, Bond Counsel, supplied to it by the Trustee as the means of satisfying the Rebate Requirements.

The term “Tax-Exempt” shall mean, with respect to interest on any obligations of a state or local government, that such interest is excluded from the gross income of the holders thereof for federal income tax purposes pursuant to Section 103 of the Code, whether or not such interest is includable as an item of tax preference or otherwise includable directly or indirectly for purposes of calculating other tax liabilities, including any alternative minimum tax or environmental tax under the Code. Each Series of Notes issued hereunder (or any Series of Pool Bonds related thereto) may be issued as a Tax-Exempt Series of Notes (or Tax-Exempt Series of Pool Bonds) or such that the interest on such Series of Notes (or such Series of Pool Bonds) is not Tax-Exempt.

Section 8. Source of Payment.

(A) Pledge. The term “Unrestricted Revenues” shall mean the taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District and which are lawfully available for the payment of current expenses and other obligations of the District. As security for the payment of the principal of and interest on all Series of Notes issued hereunder, subject to the payment priority provisions of Section 17 hereof and this Section 8, the District hereby pledges the first Unrestricted Revenues to be received by the District in the periods specified in each Pricing Confirmation as Repayment Periods (each individual period a “Repayment Period” and collectively “Repayment Periods”), in an amount equal to the percentages of the principal and interest due with respect to each Series of Notes at maturity for the corresponding Repayment Period specified in such Pricing Confirmations (the “Pledged Revenues”).

(B) Lien and Charge. As provided in Section 53856 of the Act, all Series of Notes issued hereunder and the interest thereon, subject to the payment priority provisions of Section 17 hereof and this Section 8, shall be a first lien and charge against, and shall be payable from the first moneys received by the District from, the Pledged Revenues.

(C) General Obligation. As provided in Section 53857 of the Act, notwithstanding the provisions of Section 53856 of the Act and of subsection (B) of this Section, all Series of Notes issued hereunder shall be general obligations of the District and, in the event that on the tenth Business Day (as defined in the Trust Agreement or the Indenture, as applicable) of each such Repayment Period (or such other day of each Repayment Period designated in the Pricing Confirmation applicable to a Series of Notes) the District has not received sufficient Unrestricted Revenues to permit the deposit into each Payment Account of the full amount of Pledged Revenues to be deposited therein from said Unrestricted Revenues in such Repayment Period, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of all Series of Notes and the interest thereon, as and when such other moneys are received or are otherwise legally available, in the following order of priority: first, to satisfy pro-rata any deficiencies attributable to any Series of Senior Notes; second, to satisfy pro-rata any deficiencies attributable to any Series of Subordinate Notes (except for any Series of Subordinate Notes described in the next clause); and thereafter, to satisfy any deficiencies attributable to any other Series of Subordinate Notes that shall have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, in such order of priority.

(D) Payment Accounts. In order to effect, in part, the pledge provided for in subsection (A) of this Section, the District agrees to the establishment and maintenance as a special fund of the District of a separate Payment Account for each Series of Notes issued hereunder (each a “Payment Account”) by the Trustee under the Trust Agreement or the Indenture, as applicable, and the Trustee is hereby appointed as the responsible agent to maintain such fund until the payment of the principal of the corresponding Series of Notes and the interest thereon, and the District hereby covenants and agrees to cause to be deposited directly in each

Payment Account (and shall request specific amounts from the District's funds on deposit with the County Treasurer for such purpose) a pro-rata share (as provided below) of the first Unrestricted Revenues received in each Repayment Period specified in the Pricing Confirmation(s) and any Unrestricted Revenues received thereafter until the amount on deposit in each Payment Account, taking into consideration anticipated investment earnings thereon to be received by the Maturity Date applicable to the respective Series of Notes (as set forth in a certificate from the Financial Advisor to the Trustee), is equal in the respective Repayment Periods identified in the Pricing Confirmation applicable to such Series of Notes to the percentages of the principal of and interest due with respect to such Series of Notes at maturity specified in the Pricing Confirmation applicable to such Series of Notes; provided that such deposits shall be made in the following order of priority: first, pro-rata to the Payment Account(s) attributable to any applicable Series of Senior Notes; second, pro-rata to the Payment Account(s) attributable to any applicable Series of Subordinate Notes (except for any Series of Subordinate Notes described in the next clause); and thereafter, to the Payment Account(s) attributable to any other applicable Series of Subordinate Notes that shall have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, in such order of priority.

Subject to the payment priority provisions of Section 17 hereof and this Section 8, any moneys placed in the Payment Account attributed to a Series of Notes shall be for the benefit of (i) the owners of the applicable Series of Certificates if the Certificate Structure is implemented and the holders of the Series of Pool Bonds issued in connection with the Pool of which such Series of Notes is a part if the Bond Pool Structure is implemented, and (ii) (to the extent provided in the Trust Agreement or the Indenture, as applicable) the Credit Provider(s), if any. Subject to the payment priority provisions of Section 17 hereof and this Section 8, the moneys in the Payment Account attributed to the Series of Notes shall be applied only for the purposes for which the Payment Account is created until the principal of such Series of Notes and all interest thereon are paid or until provision has been made for the payment of the principal of such Series of Notes at maturity of such Series of Notes with interest to maturity (in accordance with the requirements for defeasance of the related Series of Certificates or Series of Bonds, as applicable, as set forth in the Trust Agreement or the Indenture, as applicable) and, if applicable (to the extent provided in the Trust Agreement or the Indenture, as applicable, and, if applicable, the corresponding Credit Agreement), the payment of all Predefault Obligations and Reimbursement Obligations owing to the corresponding Credit Provider.

(E) Determination of Repayment Periods. With respect to each Series of Notes, the length of any individual Repayment Period determined in the related Pricing Confirmation shall not exceed the greater of three (3) consecutive calendar months or ninety (90) days and the number of Repayment Periods determined in the related Pricing Confirmation shall not exceed six (6); provided, however, that (1) the first Repayment Period of any Series of Subordinate Notes shall not occur prior to the end of the last Repayment Period of any outstanding Series of Notes of a higher priority without the consent of each Credit Provider for such outstanding Notes; and (2) if the first Repayment Period of any Series of Subordinate Notes overlaps the last Repayment Period of any outstanding Series of Notes of a higher priority, no deposits shall be made in the Payment Account of such Subordinate Notes until all required amounts shall have been deposited into the Payment Account(s) of all outstanding Series of Notes of a higher priority without the consent of each Credit Provider for such outstanding Notes. Any Authorized

Officer is hereby authorized to approve the determination of the Repayment Periods and percentages of the principal and interest due with respect to each Series of Notes at maturity required to be on deposit in the related Payment Account in each Repayment Period, all as specified in the Pricing Confirmation applicable to such Series of Notes, by executing and delivering the Pricing Confirmation applicable to such Series of Notes, such execution and delivery to be conclusive evidence of approval by this Board and such Authorized Officer.

(F) Application of Moneys in Payment Accounts. On any interest payment date (if different from the Maturity Date) and on the Maturity Date of a Series of Notes, the moneys in the Payment Account attributed to such Series of Notes shall be transferred by the Trustee, to the extent necessary, to pay, in the case of an interest payment date, the interest, and in the case of the Maturity Date, the principal of and interest with respect to such Series of Notes or to reimburse the Credit Provider(s) for payments made under or pursuant to the Credit Instrument(s), subject to the payment priority provisions of Section 17 hereof and this Section 8. In the event that moneys in the Payment Account attributed to any Series of Notes are insufficient to pay the principal of and/or interest with respect to such Series of Notes in full on an interest payment date and/or the Maturity Date, moneys in such Payment Account together with moneys in the Payment Accounts of all other outstanding Series of Notes issued by the District shall be applied in the following priority:

- (1) with respect to all Series of Senior Notes:
 - a. first, to pay interest with respect to all Series of Senior Notes pro-rata;
 - b. second, (if on the Maturity Date) to pay principal of all Series of Senior Notes pro-rata;
 - c. third, to reimburse each Credit Provider for payment, if any, of interest with respect to all Series of Senior Notes pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable);
 - d. fourth, to reimburse each Credit Provider for payment, if any, of principal with respect to all Series of Senior Notes pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable);
 - e. fifth, to pay pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable) any Reimbursement Obligations of the District and any of the District's pro rata share of Predefault Obligations owing to each Credit Provider relating to all Series of Senior Notes, as applicable;
- (2) then, with respect to all Series of Subordinate Notes (except for any Series of Subordinate Notes described in paragraph (3) below), to make the pro-rata payments corresponding to each such Series of Subordinate Notes equivalent to the payments described above in paragraphs (1)(a) through (e), in such order;

(3) then, with respect to all other Series of Subordinate Notes that have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, to make the pro-rata payments corresponding to each such Series of Subordinate Notes equivalent to the payments described above in paragraphs (1)(a) through (e), in such order; and

(4) lastly, to pay any other Costs of Issuance not previously disbursed.

Any moneys remaining in or accruing to the Payment Account attributed to each such Series of Notes after the principal of all the Series of Notes and the interest thereon and any Predefault Obligations and Reimbursement Obligations, if applicable, and obligation, if any, to pay any rebate amounts in accordance with the provisions of the Trust Agreement or the Indenture, as applicable, have been paid, or provision for such payment has been made, if any, shall be transferred by the Trustee to the District, subject to any other disposition required by the Trust Agreement, the Indenture or the related Credit Agreement(s), as applicable.

Nothing herein shall be deemed to relieve the District from its obligation to pay its Note of any Series in full on the applicable Maturity Date(s).

(G) Investment of Moneys in Proceeds Subaccounts and Payment Accounts. Moneys in the Proceeds Subaccount attributed to each Series of Notes and the Payment Account attributed to such Series of Notes shall be invested by the Trustee pursuant to the Trust Agreement or the Indenture, as applicable, in an investment agreement or agreements and/or other Permitted Investments as described in and under the terms of the Trust Agreement or the Indenture, as applicable, and as designated in the Pricing Confirmation applicable to such Series of Notes. The type of initial investments to be applicable to the proceeds of the Series of Notes shall be determined by the District as designated in the Pricing Confirmation applicable to such Series of Notes. In the event the District designates an investment agreement or investment agreements as the investments, the District hereby appoints the bidding agent designated in the Pricing Confirmation (the “Bidding Agent”) as its designee as a party authorized to solicit bids on or negotiate the terms of the investment agreement or investment agreements and hereby authorizes and directs the Trustee to invest such funds pursuant to such investment agreement or investment agreements (which (i) shall be with a provider or providers, or with a provider or providers whose obligations are guaranteed or insured by a financial entity, the senior debt or investment contracts or obligations under its investment contracts of which are rated in one of the two highest long-term rating categories by the rating agency or agencies then rating the applicable Series of Certificates or Series of Pool Bonds (each, a “Rating Agency”), or whose commercial paper rating is in the highest rating category (with regard to any modifiers) of each such Rating Agencies, or (ii) shall be fully collateralized by investments listed in subsection (1) of the definition of Permitted Investments set forth in the Trust Agreement or the Indenture, as applicable, as required by such Rating Agencies to be rated in one of the two highest rating categories, and shall be acceptable to the corresponding Credit Provider, if any, and the particulars of which pertaining to interest rate or rates and investment provider or providers will be set forth in the Pricing Confirmation applicable to such Series of Notes) and authorizes the Trustee to enter into such investment agreement or agreements on behalf of the District. The Bidding Agent, on behalf of itself and any investment broker retained by it, is authorized to accept a fee from the investment provider in an amount not in excess of 0.2% of the amount

reasonably expected, as of the date of acquisition of the investment contract, to be invested under the investment contract over its term. Each Authorized Officer is hereby authorized and directed to execute and deliver such side letter or letters as are reasonably required by an investment agreement provider, acknowledging such investment and making reasonable representations and covenants with respect thereto. The District's funds in the Proceeds Subaccount attributed to each Series of Notes and the Payment Account attributed to such Series of Notes shall be accounted for separately. Any such investment by the Trustee shall be for the account and risk of the District, and the District shall not be deemed to be relieved of any of its obligations with respect to any Series of Notes, the Predefault Obligations or Reimbursement Obligations, if any, by reason of such investment of the moneys in its Proceeds Subaccount applicable to such Series of Notes or the Payment Account applicable to such Series of Notes.

Notwithstanding any other investment policy of the District heretofore or hereafter adopted, the investment policy of the District pertaining to each Series of Notes and all funds and accounts established in connection therewith shall be consistent with, and the Board hereby authorizes investment in, the Permitted Investments. Any investment policy adopted by the Board hereafter in contravention of the foregoing shall be deemed to modify the authorization contained herein only if it shall specifically reference this Resolution and Section.

Section 9. Execution of Note. Any one of the Treasurer of the County, or, in the absence of said officer, his or her duly appointed assistant, the Chairperson of the Board of Supervisors of the County or the Auditor (or comparable financial officer) of the County shall be authorized to execute each Note of any Series issued hereunder by manual or facsimile signature and the Clerk of the Board of Supervisors of the County or any Deputy Clerk shall be authorized to countersign each such Note by manual or facsimile signature and to affix the seal of the County to each such Note either manually or by facsimile impression thereof. In the event the Board of Supervisors of the County fails or refuses to authorize issuance of the Series of Notes as referenced in Section 2 hereof, any one of the President or Chairperson of the governing board of the District or any other member of such board shall be authorized to execute the Note by manual or facsimile signature and the Secretary or Clerk of the governing board of the District, the Superintendent of the District, the Assistant Superintendent for Business, the Assistant Superintendent for Administrative Services, the business manager, director of business or fiscal services or chief financial/business officer of the District, as the case may be, or any duly appointed assistant thereto, shall be authorized to countersign each such Note by manual or facsimile signature. Said officers of the County or the District, as applicable, are hereby authorized to cause the blank spaces of each such Note to be filled in as may be appropriate pursuant to the applicable Pricing Confirmation. Said officers are hereby authorized and directed to cause the Trustee, as registrar and authenticating agent, to authenticate and accept delivery of each such Note pursuant to the terms and conditions of the corresponding Certificate Purchase Agreement or Note Purchase Agreement, as applicable, this Resolution and the Trust Agreement or Indenture, as applicable. In case any officer whose signature shall appear on any Series of Notes shall cease to be such officer before the delivery of such Series of Notes, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Each Series of the Notes shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Trustee and showing the date of authentication. Each Series of the Notes shall not be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such

certificate of authentication shall have been duly executed by the Trustee by manual signature, and such certificate of authentication upon any such Series of Notes shall be conclusive evidence that such has been authenticated and delivered under this Resolution. The certificate of authentication on a Series of Notes shall be deemed to have been executed by the Trustee if signed by an authorized officer of the Trustee. The Notes need not bear the seal of the District, if any.

Section 10. Note Registration and Transfer. (A) As long as any Series of the Notes remains outstanding, the District shall maintain and keep, at the principal corporate trust office of the Trustee, books for the registration and transfer of each Series of the Notes. Each Series of the Notes shall initially be registered in the name of the Trustee under the Trust Agreement or Indenture, as applicable, to which such Series of the Notes is assigned. Upon surrender of a Note of a Series for transfer at the office of the Trustee with a written instrument of transfer satisfactory to the Trustee, duly executed by the registered owner or its duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, the County or the District, as applicable, shall execute and the Trustee shall authenticate and deliver, in the name of the designated transferee, a fully registered Note of the same Series. For every transfer of a Note of a Series, the District, the County or the Trustee may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the transfer, which sum or sums shall be paid by the person requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer.

(B) Subject to Section 6 hereof, the County, the District and the Trustee and their respective successors may deem and treat the person in whose name a Note of a Series is registered as the absolute owner thereof for all purposes, and the County, the District and the Trustee and their respective successors shall not be affected by any notice to the contrary, and payment of or on account of the principal of such Note shall be made only to or upon the order of the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

(C) Any Note of a Series may, in accordance with its terms, be transferred upon the books required to be kept by the Trustee, pursuant to the provisions hereof by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Note for cancellation, accompanied by delivery of a written instrument of transfer, duly executed in form approved by the Trustee.

(D) The Trustee or the Authorized Officer of the District, acting separately or together, are authorized to sign any letter or letters of representations which may be required in connection with the delivery of any Series of Certificates or Series of Pool Bonds (in each case, to which such Series of Notes is assigned), if such Series of Certificates and Series of Pool Bonds are delivered in book-entry form.

(E) The Trustee will keep or cause to be kept, at its principal corporate trust office, sufficient books for the registration and transfer of each Note of a Series issued, which shall be open to inspection by the County and the District during regular business hours. Upon presentation for such purpose, the Trustee shall, under such reasonable regulations as it may

prescribe, register or transfer or cause to be registered or transferred, on such books, the Notes of a Series presented as hereinbefore provided.

(F) If any Note of a Series shall become mutilated, the County or the District, as applicable, at the expense of the registered owner of such Note of a Series, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor, series and number in exchange and substitution for the Note so mutilated, but only upon surrender to the Trustee of the Note so mutilated. Every mutilated Note so surrendered to the Trustee shall be cancelled by it and delivered to, or upon the order of, the County or the District, as applicable. If any Note of a Series shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the County, the District and the Trustee and, if such evidence be satisfactory to them and indemnity satisfactory to them shall be given, the County or the District, as applicable, at the expense of the registered owner, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor, series and number in lieu of and in substitution for the Note so lost, destroyed or stolen (or if any such Note of a Series shall have matured (as of the latest maturity date indicated on the face thereof) or shall be about to mature (as of the latest maturity date indicated on the face thereof), instead of issuing a substitute Note, the Trustee may pay the same without surrender thereof). The Trustee may require payment of a sum not exceeding the actual cost of preparing each new Note issued pursuant to this paragraph and of the expenses which may be incurred by the County or the District, as applicable, and the Trustee in such preparation. Any Note of a Series issued under these provisions in lieu of any Note of a Series alleged to be lost, destroyed or stolen shall constitute an original additional contractual obligation on the part of the County (on behalf of the District) or on the part of the District, as applicable, whether or not the Note of a Series so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and shall be entitled to the benefits of this Resolution with all other Notes of the same Series secured by this Resolution.

Section 11. Covenants Regarding Transfer of Funds. It is hereby covenanted and warranted by the District that it will not request the County Treasurer to make temporary transfers of funds in the custody of the County Treasurer to meet any obligations of the District during Fiscal Year 2014-2015 pursuant to Article XVI, Section 6 of the Constitution of the State of California; provided, however, that the District may request the County Treasurer to make such temporary transfers of funds if all amounts required to be deposited into the Payment Account(s) of all outstanding Series of Notes (regardless of when due and payable) shall have been deposited into such Payment Account(s).

Section 12. Representations and Covenants.

(A) The District is a political subdivision duly organized and existing under and by virtue of the laws of the State of California and has all necessary power and authority to (i) adopt this Resolution and any supplement hereto, and enter into and perform its obligations under the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement(s), if applicable, and the Credit Agreement(s), if applicable, and (ii) authorize the County to issue one or more Series of Notes on its behalf or, if applicable, issue one or more Series of Notes.

(B) (i) Upon the issuance of each Series of Notes, the District will have taken all action required to be taken by it to authorize the issuance and delivery of such Series of Notes and the performance of its obligations thereunder, (ii) the District has full legal right, power and authority to request the County to issue and deliver such Series of Notes on behalf of the District and to perform its obligations as provided herein and therein, and (iii) if applicable, the District has full legal right, power and authority to issue and deliver each Series of Notes.

(C) The issuance of each Series of Notes, the adoption of this Resolution and the execution and delivery of the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement(s), if applicable, and the Credit Agreement(s), if applicable, and compliance with the provisions hereof and thereof will not conflict with, breach or violate any law, administrative regulation, court decree, resolution, charter, by-laws or other agreement to which the District is subject or by which it is bound.

(D) Except as may be required under blue sky or other securities law of any state or Section 3(a)(2) of the Securities Act of 1933, there is no consent, approval, authorization or other order of, or filing with, or certification by, any regulatory authority having jurisdiction over the District required for the issuance and sale of each Series of Notes or the consummation by the District of the other transactions contemplated by this Resolution except those the District shall obtain or perform prior to or upon the issuance of each Series of Notes.

(E) The District has (or will have prior to the issuance of the first Series of Notes) duly, regularly and properly adopted a budget for Fiscal Year 2014-2015 setting forth expected revenues and expenditures and has (or will have prior to the issuance of the first Series of Notes) complied with all statutory and regulatory requirements with respect to the adoption of such budget. The District hereby covenants that it will (i) duly, regularly and properly prepare and adopt its revised or final budget for Fiscal Year 2014-2015, (ii) provide to the Trustee, the Credit Provider(s), if any, the Underwriter and the Financial Advisor, promptly upon adoption, copies of such revised or final budget and of any subsequent revisions, modifications or amendments thereto and (iii) comply with all applicable law pertaining to its budget.

(F) The County has experienced an *ad valorem* property tax collection rate of not less than eighty-five percent (85%) of the average aggregate amount of *ad valorem* property taxes levied within the District in each of the five fiscal years from Fiscal Year 2008-2009 through Fiscal Year 2012-2013, and the District, as of the date of adoption of this Resolution and on the date of issuance of each Series of Notes, reasonably expects the County to have collected and to collect at least eighty-five percent (85%) of such amount for Fiscal Years 2013-2014 and 2014-2015, respectively.

(G) The District (i) is not currently in default on any debt obligation, (ii) to the best knowledge of the District, has never defaulted on any debt obligation, and (iii) has never filed a petition in bankruptcy.

(H) The District's most recent audited financial statements present fairly the financial condition of the District as of the date thereof and the results of operation for the period covered thereby. Except as has been disclosed to the Underwriter and the Credit Provider(s), if any, there has been no change in the financial condition of the District since the date of such audited

financial statements that will in the reasonable opinion of the District materially impair its ability to perform its obligations under this Resolution and each Series of Notes. The District agrees to furnish to the Underwriter, the Financial Advisor, the Trustee and the Credit Provider(s), if any, promptly, from time to time, such information regarding the operations, financial condition and property of the District as such party may reasonably request.

(I) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, arbitrator, governmental or other board, body or official, pending or, to the best knowledge of the District, threatened against or affecting the District questioning the validity of any proceeding taken or to be taken by the District in connection with each Series of Notes, the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement or the Indenture, as applicable, the Credit Agreement(s), if any, or this Resolution, or seeking to prohibit, restrain or enjoin the execution, delivery or performance by the District of any of the foregoing, or wherein an unfavorable decision, ruling or finding would have a materially adverse effect on the District's financial condition or results of operations or on the ability of the District to conduct its activities as presently conducted or as proposed or contemplated to be conducted, or would materially adversely affect the validity or enforceability of, or the authority or ability of the District to perform its obligations under, each Series of Notes, the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement or the Indenture, as applicable, the Credit Agreement(s), if any, or this Resolution.

(J) The District will not directly or indirectly amend, supplement, repeal, or waive any portion of this Resolution (i) without the consents of the Credit Provider(s), if any, or (ii) in any way that would materially adversely affect the interests of any holder or owner of any Series of the Notes, Certificates or Pool Bonds, as applicable, issued in connection with any Series of the Notes; provided, however that, if the Program is implemented, the District may adopt one or more Supplemental Resolutions without any such consents in order to increase the Maximum Amount of Borrowing in connection with the issuance of one or more Series of Additional Notes as provided in Section 2(B)(4) hereof.

(K) Upon issuance of a Series of Notes, such Series of Notes, this Resolution and the corresponding Credit Agreement will constitute legal, valid and binding agreements of the District, enforceable in accordance with their respective terms, except as such enforceability may be limited by bankruptcy or other laws affecting creditors' rights generally, the application of equitable principles if equitable remedies are sought, the exercise of judicial discretion in appropriate cases and the limitations on legal remedies against school districts, community college districts and county boards of education, as applicable, in the State of California.

(L) It is hereby covenanted and warranted by the District that all representations and recitals contained in this Resolution are true and correct, and that the District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them, if any, for the levy, receipt, collection and enforcement of the Pledged Revenues in accordance with law for carrying out the provisions of this Resolution and each Series of Notes.

(M) The District shall not incur any indebtedness that is not issued in connection with the Program under this Resolution and that is secured by a pledge of its Unrestricted Revenues

unless such pledge is subordinate in all respects to the pledge of Unrestricted Revenues hereunder.

(N) So long as any Credit Provider is not in default under the corresponding Credit Instrument, the District hereby agrees to pay its pro rata share of all Predefault Obligations and all Reimbursement Obligations attributable to the District in accordance with provisions of the applicable Credit Agreement, if any, and/or the Trust Agreement or Indenture, as applicable. Prior to the Maturity Date of a Series of Notes, moneys in the District's Payment Account attributed to such Series of Notes shall not be used to make such payments. The District shall pay such amounts promptly upon receipt of notice from the Credit Provider that such amounts are due to it by instructing the Trustee to pay such amounts to the Credit Provider on the District's behalf by remitting to the Credit Provider moneys held by the Trustee for the District and then available for such purpose under the Trust Agreement or the Indenture, as applicable. If such moneys held by the Trustee are insufficient to pay the District's pro rata share of such Predefault Obligations and all Reimbursement Obligations attributable to the District (if any), the District shall pay the amount of the deficiency to the Trustee for remittance to the Credit Provider.

(O) So long as any Series of Certificates or Pool Bonds executed or issued in connection with a Series of Notes are Outstanding, or any Predefault Obligation or Reimbursement Obligation is outstanding, the District will not create or suffer to be created any pledge of or lien on such Series of Notes other than the pledge and lien of the Trust Agreement or the Indenture, as applicable.

(P) As of the date of adoption of this Resolution, based on the most recent report prepared by the Superintendent of Public Instruction of the State of California, the District does not have a negative certification (or except as disclosed in writing to the Underwriter and the Credit Provider(s), if any, a qualified certification) applicable to the fiscal year ending June 30, 2014 (the "Fiscal Year 2013-2014") within the meaning of Section 42133 of the California Education Code. The District covenants that it will immediately deliver a written notice to the Authority, the Underwriter, the Financial Advisor, the Credit Provider(s), if any, and Bond Counsel if it (or, in the case of County Boards of Education, the County Superintendent of Schools) files with the County Superintendent of Schools, the County Board of Education or the State Superintendent of Public Instruction or receives from the County Superintendent of Schools or the State Superintendent of Public Instruction a qualified or negative certification applicable to Fiscal Year 2013-2014 or Fiscal Year 2014-2015 prior to the respective Closing Date referenced in each Pricing Confirmation or the Maturity Date of each Series of Notes.

(Q) The District will maintain a positive general fund balance in Fiscal Year 2014-2015.

(R) The District will maintain an investment policy consistent with the policy set forth in Section 8(G) hereof.

(S) The District covenants that it will immediately deliver a written notice to the Authority, the Financial Advisor, the Underwriter, the Credit Provider(s), if any, and Bond Counsel upon the occurrence of any event which constitutes an Event of Default hereunder or

would constitute an Event of Default but for the requirement that notice be given, or time elapse, or both.

Section 13. Tax Covenants. (A) The District will not take any action or fail to take any action if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on each Tax-Exempt Series of Notes (or on any Tax-Exempt Series of Pool Bonds related thereto) under Section 103 of the Code. Without limiting the generality of the foregoing, the District will not make any use of the proceeds of any Tax-Exempt Series of the Notes or any other funds of the District which would cause any Tax-Exempt Series of the Notes (or on any Tax-Exempt Series of Pool Bonds related thereto) to be an “arbitrage bond” within the meaning of Section 148 of the Code, a “private activity bond” within the meaning of Section 141(a) of the Code, or an obligation the interest on which is subject to federal income taxation because it is “federally guaranteed” as provided in Section 149(b) of the Code. The District, with respect to the proceeds of each Tax-Exempt Series of the Notes (or on any Tax-Exempt Series of Pool Bonds related thereto), will comply with all requirements of such sections of the Code and all regulations of the United States Department of the Treasury issued or applicable thereunder to the extent that such requirements are, at the time, applicable and in effect.

(B) In the event the District is deemed a Safe Harbor Issuer (as defined in Section 7) with respect to a Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), this subsection (B) shall apply. The District covenants that it shall make all calculations in a reasonable and prudent fashion relating to any rebate of excess investment earnings on the proceeds of each such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds related thereto) due to the United States Treasury, shall segregate and set aside from lawfully available sources the amount such calculations may indicate may be required to be paid to the United States Treasury, and shall otherwise at all times do and perform all acts and things necessary and within its power and authority, including complying with the instructions of Orrick, Herrington & Sutcliffe LLP, Bond Counsel referred to in Section 7 hereof to assure compliance with the Rebate Requirements. If the balance in the Proceeds Subaccount attributed to cash flow borrowing and treated for federal tax purposes as proceeds of the Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto) is not low enough to qualify amounts in the Proceeds Subaccount attributed to cash flow borrowing for an exception to the Rebate Requirements on at least one date within the six-month period following the date of issuance of the Tax-Exempt Series of Notes (or Tax-Exempt Series of Pool Bonds related thereto) (calculated in accordance with Section 7), the District will reasonably and prudently calculate the amount, if any, of investment profits which must be rebated to the United States and will immediately set aside, from revenues attributable to the Fiscal Year 2014-2015 or, to the extent not available from such revenues, from any other moneys lawfully available, the amount of any such rebate in the Rebate Fund referred to in this Section 13(B). In addition, in such event, the District shall establish and maintain with the Trustee a fund (with separate subaccounts therein for each such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds related thereto) if more than one series is issued) separate from any other fund established and maintained hereunder and under the Indenture or Trust Agreement, as applicable, designated as the “2014-2015 Tax and Revenue Anticipation Note Rebate Fund” or such other name as the Trust Agreement or the Indenture, as applicable, may designate. There shall be

deposited in such Rebate Fund such amounts as are required to be deposited therein in accordance with the written instructions from Bond Counsel pursuant to Section 7 hereof.

(C) Notwithstanding any other provision of this Resolution to the contrary, upon the District's failure to observe, or refusal to comply with, the covenants contained in this Section 13, no one other than the holders or former holders of each Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), the Certificate or the Bond owners, as applicable, the Credit Provider(s), if any, or the Trustee on their behalf shall be entitled to exercise any right or remedy under this Resolution on the basis of the District's failure to observe, or refusal to comply with, such covenants.

(D) The covenants contained in this Section 13 shall survive the payment of all Series of the Notes.

Section 14. Events of Default and Remedies.

If any of the following events occurs, it is hereby defined as and declared to be and to constitute an "Event of Default":

(A) Failure by the District to make or cause to be made the deposits to any Payment Account required to be made hereunder on or before the fifteenth (15th) day after the date on which such deposit is due and payable, or failure by the District to make or cause to be made any other payment required to be paid hereunder on or before the date on which such payment is due and payable;

(B) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this Resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Trustee or any Credit Provider, unless the Trustee and such Credit Provider shall all agree in writing to an extension of such time prior to its expiration;

(C) Any warranty, representation or other statement by or on behalf of the District contained in this Resolution or the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable (including the Pricing Confirmation(s)), or the Credit Agreement(s) or in any requisition delivered by the District or in any instrument furnished in compliance with or in reference to this Resolution or the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, or the Credit Agreement(s) or in connection with any Series of the Notes, is false or misleading in any material respect;

(D) Any event of default constituting a payment default occurs in connection with any other bonds, notes or other outstanding debt of the District;

(E) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect and is not dismissed within 30 days after such filing, but the Trustee shall have the right to intervene in the proceedings

prior to the expiration of such 30 days to protect its and the Certificate or the Bond owners' (or Noteholders') interests;

(F) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law;

(G) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or appointed by the State Superintendent of Public Instruction or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Certificate or the Bond owners' or Noteholders' interests; and

(H) An "Event of Default" under the terms of the resolution, if any, of the County providing for the issuance of the Notes (and any Series thereof).

Whenever any Event of Default referred to in this Section 14 shall have happened and be continuing, subject to the provisions of Section 17 hereof, the Trustee shall, in addition to any other remedies provided herein or by law or under the Trust Agreement or the Indenture, as applicable, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(1) Without declaring any Series of Notes to be immediately due and payable, require the District to pay to the Trustee, for deposit into the applicable Payment Account(s) of the District under the Trust Agreement or the Indenture, as applicable, an amount equal to all of the principal of all Series of Notes and interest thereon to the respective final maturity(ies) of such Series of Notes, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(2) Take whatever other action at law or in equity (except for acceleration of payment on any Series of Notes) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Notwithstanding the foregoing, and subject to the provisions of Section 17 hereof and to the terms of the Trust Agreement or the Indenture, as applicable, concerning exercise of remedies which shall control if inconsistent with the following, if any Series of Notes is secured in whole or in part by a Credit Instrument or if a Credit Provider is subrogated to rights under any Series of Notes, as long as each such Credit Provider has not failed to comply with its payment obligations under the corresponding Credit Instrument, each such Credit Provider shall have the right to direct the remedies upon any Event of Default hereunder, and as applicable,

prior consent shall be required to any remedial action proposed to be taken by the Trustee hereunder, except that nothing contained herein shall affect or impair the right of action of any owner of a Certificate to institute suit directly against the District to enforce payment of the obligations evidenced and represented by such owner's Certificate.

If any Credit Provider is not reimbursed on any interest payment date applicable to the corresponding Series of Notes for the drawing, payment or claim, as applicable, used to pay principal of and interest on such Series of Notes due to a default in payment on such Series of Notes by the District, as provided in the Trust Agreement or in the Indenture, as applicable, or if any principal of or interest on such Series of Notes remains unpaid after the Maturity Date of such Series of Notes, such Series of Notes shall be a Defaulted Note, the unpaid portion thereof or the portion (including the interest component, if applicable) to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been made shall be deemed outstanding and shall bear interest at the Default Rate until the District's obligation on the Defaulted Note is paid in full or payment is duly provided for, all subject to Section 8 hereof.

Section 15. Trustee. The Trustee is hereby appointed as paying agent, registrar and authenticating agent for any and all Series of Notes. The District hereby directs and authorizes the payment by the Trustee of the interest on and principal of any and all Series of Notes when such become due and payable from the corresponding Payment Account held by the Trustee in the name of the District in the manner set forth herein. The District hereby covenants to deposit funds in each such Payment Account at the times and in the amounts specified herein to provide sufficient moneys to pay the principal of and interest on any and all Series of Notes on the day or days on which each such Series matures. Payment of any and all Series of Notes shall be in accordance with the terms of the applicable Series of Notes and this Resolution and any applicable Supplemental Resolution.

The District hereby agrees to maintain the Trustee under the Trust Agreement or the Indenture, as applicable, as paying agent, registrar and authenticating agent of any and all Series of Notes.

The District further agrees to indemnify, to the extent permitted by law and without making any representation as to the enforceability of this covenant, and save the Trustee, its directors, officers, employees and agents harmless against any liabilities which it may incur in the exercise and performance of its powers and duties under the Trust Agreement or the Indenture, as applicable, including but not limited to costs and expenses incurred in defending against any claim or liability, which are not due to its negligence or default.

Section 16. Sale of Notes. If the Certificate Structure is implemented, each Series of Notes as evidenced and represented by the applicable Series of Certificates shall be sold to the Underwriter, in accordance with the terms of the Certificate Purchase Agreement applicable to such Series of Notes, in each case as hereinbefore approved. If the Bond Pool Structure is implemented, each Series of Notes shall be sold to the Authority in accordance with the terms of the Note Purchase Agreement applicable to such Series of Notes, in each case as hereinbefore approved.

Section 17. Subordination. (a) Anything in this Resolution to the contrary notwithstanding, the indebtedness evidenced by each Series of Subordinate Notes shall be subordinated and junior in right of payment, to the extent and in the manner hereinafter set forth, to all principal of, premium, if any, and interest on each Series of Senior Notes and any refinancings, refundings, deferrals, renewals, modifications or extensions thereof.

In the event of (1) any insolvency, bankruptcy, receivership, liquidation, reorganization, readjustment, composition or other similar proceeding relating to the District or its property, (2) any proceeding for the liquidation, dissolution or other winding-up of the District, voluntary or involuntary, and whether or not involving insolvency or bankruptcy proceedings, (3) any assignment for the benefit of creditors, or (4) any distribution, division, marshalling or application of any of the properties or assets of the District or the proceeds thereof to creditors, voluntary or involuntary, and whether or not involving legal proceedings, then and in any such event, payment shall be made to the parties and in the priority set forth in Section 8(F) hereof, and each party of a higher priority shall first be paid in full before any payment or distribution of any character, whether in cash, securities or other property shall be made in respect of any party of a lower priority.

The subordination provisions of this Section have been entered into for the benefit of the holders of the Series of Senior Notes and any Credit Provider(s) that issues a Credit Instrument with respect to such Series of Senior Notes and, notwithstanding any provision of this Resolution, may not be supplemented, amended or otherwise modified without the written consent of all such holders and Credit Provider(s).

Notwithstanding any other provision of this Resolution, the terms of this Section shall continue to be effective or be reinstated, as the case may be, if at any time any payment of any Series of Senior Notes is rescinded, annulled or must otherwise be returned by any holder of Series of Senior Notes or such holder's representative, upon the insolvency, bankruptcy or reorganization of the District or otherwise, all as though such payment has not been made.

In no event may any holder of all or any part of the Series of Subordinate Notes, or the corresponding Credit Provider(s), exercise any right or remedy available to it on account of any Event of Default on the Series of Subordinate Notes, (1) at any time at which payments with respect thereto may not be made by the District on account of the terms of this Section, or (2) prior to the expiration of forty-five (45) days after the holders of the Series of Subordinate Notes, or the corresponding Credit Provider(s), shall have given notice to the District and to the holders of the Series of Senior Notes and the corresponding Credit Provider(s), of their intention to take such action.

The terms of this Section, the subordination effected hereby and the rights of the holders of the Series of Senior Notes shall not be affected by (a) any amendment of or addition or supplement to any Series of Senior Notes or any instrument or agreement relating thereto, including without limitation, this Resolution, (b) any exercise or non-exercise of any right, power or remedy under or in respect of any Series of Senior Notes or any instrument or agreement relating thereto, or (c) any waiver, consent, release, indulgence, extension, renewal, modification, delay or other action, inaction or omission, in respect of any Series of Senior Notes or any instrument or agreement relating thereto or any security therefor or guaranty thereof,

whether or not any holder of any Series of Subordinate Notes shall have had notice or knowledge of any of the foregoing.

In the event that a Series of Additional Subordinate Notes is further subordinated in the applicable Pricing Confirmation, at the time of issuance thereof, to all previously issued Series of Subordinate Notes of the District, the provisions of this Section 17 relating to Series of Senior Notes shall be applicable to such previously issued Series of Subordinate Notes and the provisions of this Section 17 relating to Series of Subordinate Notes shall be applicable to such Series of Additional Subordinate Notes.

Section 18. Continuing Disclosure Undertaking. The provisions of this Section 18 shall be applicable only if the Certificate Structure is implemented.

(A) The District covenants, for the sole benefit of the owners of each Series of Certificates which evidence and represent the applicable Series of Notes (and, to the extent specified in this Section 18, the beneficial owners thereof), that the District shall:

(1) Provide in a timely manner not later than ten business days after the occurrence of the event, through the Trustee acting as dissemination agent (the “Dissemination Agent”), to the Municipal Securities Rulemaking Board, notice of any of the following events with respect to an outstanding Series of Notes of the District:

- a. Principal and interest payment delinquencies on such Series of Notes and the related Series of Certificates;
- b. Unscheduled draws on debt service reserves reflecting financial difficulties;
- c. Unscheduled draws on credit enhancements reflecting financial difficulties;
- d. Substitution of credit or liquidity providers, or their failure to perform;
- e. Adverse tax opinions or issuance by the Internal Revenue Service of proposed or final determination of taxability or of a Notice of Proposed Issue (IRS Form 5701 TEB);
- f. Tender offers;
- g. Defeasances;
- h. Rating changes; or
- i. Bankruptcy, insolvency, receivership or similar event of the obligated person.

For the purposes of the event identified in subsection i., the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal

agent or similar officer for the District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the District, or if such jurisdiction has been assumed by leaving the existing governmental body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the District.

(2) Provide in a timely manner not later than ten business days after the occurrence of the event, through the Dissemination Agent, to the Municipal Securities Rulemaking Board, notice of any of the following events with respect to an outstanding Series of Notes of the District, if material:

- a. Unless described in subsection (A)(1)e., other material notices or determinations by the Internal Revenue Service with respect to the tax status of such Series of Notes and the related Series of Certificates or other material events affecting the tax status of such Series of Notes and the related Series of Certificates;
- b. Modifications to rights of owners and beneficial owners of the Series of Certificates which evidence and represent such Series of Notes;
- c. Optional, contingent or unscheduled bond calls;
- d. Release, substitution or sale of property securing repayment of such Series of Notes;
- e. Non-payment related defaults;
- f. The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms; or
- g. Appointment of a successor or additional Trustee or the change of name of a Trustee.

Whenever the District obtains knowledge of the occurrence of an event described in subsection (A)(2) of this Section, the District shall determine if such event would be material under applicable federal securities laws. The Authority and the Dissemination Agent shall have no responsibility for such determination and shall be entitled to conclusively rely upon the District's determination.

If the District learns of the occurrence of an event described in subsection (A)(1) of this Section, or determines that the occurrence of an event described in subsection (A)(2) of this

Section would be material under applicable federal securities laws, the District shall within ten business days of occurrence, through the Dissemination Agent, file a notice of such occurrence with the Municipal Securities Rulemaking Board. The District shall promptly provide the Authority and the Dissemination Agent with a notice of such occurrence which the Dissemination Agent agrees to file with the Municipal Securities Rulemaking Board.

All documents provided to the Municipal Securities Rulemaking Board shall be provided in an electronic format, as prescribed by the Municipal Securities Rulemaking Board, and shall be accompanied by identifying information, as prescribed by the Municipal Securities Rulemaking Board.

(B) In the event of a failure of the District to comply with any provision of this Section, any owner or beneficial owner of the related Series of Certificates may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section. A default under this Section shall not be deemed an Event of Default under Section 14 hereof, and the sole remedy under this Section in the event of any failure of the District to comply with this Section shall be an action to compel performance.

(C) For the purposes of this Section, a “beneficial owner” shall mean any person which has the power, directly or indirectly, to make investment decisions concerning ownership of any Certificates of the Series which evidences and represents such Series of Notes (including persons holding Certificates through nominees, depositories or other intermediaries and any Credit Provider as a subrogee).

(D) The District’s obligations under this Section shall terminate upon the legal defeasance, prior redemption or payment in full of its Note. If such termination occurs prior to the final maturity of the related Series of Certificates, the District shall give notice of such termination in the same manner as for a listed event under subsection (A)(1) of this Section.

(E) The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this Section. In no event shall the Dissemination Agent be responsible for preparing any notice or report or for filing any notice or report which it has not received in a timely manner and in a format suitable for reporting. Nothing in this Section shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Section or any other means of communication, or including any other notice of occurrence of a listed event under subsection (A)(1) or (A)(2) of this Section (each, a “Listed Event”), in addition to that which is required by this Section. If the District chooses to include any information in any notice of occurrence of a Listed Event in addition to that which is specifically required by this Section, the District shall have no obligation under this Section to update such information or include it in any future notice of occurrence of a Listed Event.

(F) Notwithstanding any other provision of this Resolution, the District with the consent of the Dissemination Agent and notice to the Authority may amend this Section, and any provision of this Section may be waived, provided that the following conditions are satisfied:

(1) If the amendment or waiver relates to the provisions of subsection (A) of this Section, it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the applicable Series of Notes and the related Series of Certificates, or the type of business conducted;

(2) The undertaking, as amended or taking into account such waiver, would in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the applicable Series of Notes and the related Series of Certificates, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(3) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the owners or beneficial owners of the related Certificates. In the event of any amendment or waiver of a provision of this Section, notice of such change shall be given in the same manner as for an event listed under subsection (A)(1) of this Section, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver; provided, however, the District shall be responsible for preparing such narrative explanation.

(G) The Dissemination Agent shall have only such duties as are specifically set forth in this Section. The Dissemination Agent shall not be liable for the exercise of any of its rights hereunder or for the performance of any of its obligations hereunder or for anything whatsoever hereunder, except only for its own willful misconduct or gross negligence. Absent gross negligence or willful misconduct, the Dissemination Agent shall not be liable for an error of judgment. No provision hereof shall require the Dissemination Agent to expend or risk its own funds or otherwise incur any financial or other liability or risk in the performance of any of its obligations hereunder, or in the exercise of any of its rights hereunder, if such funds or adequate indemnity against such risk or liability is not reasonably assured to it. The District hereby agrees to compensate the Dissemination Agent for its reasonable fees in connection with its services hereunder, but only from the District's share of the costs of issuance deposited in the Costs of Issuance Fund held and invested by the Trustee under the Trust Agreement.

(H) This section shall inure solely to the benefit of the District, the Dissemination Agent, the Underwriter, any Credit Provider and owners and beneficial owners from time to time of the Certificates, and shall create no rights in any other person or entity.

Section 19. Approval of Actions. The aforementioned officers of the County or the District, as applicable, are hereby authorized and directed to execute each Series of Notes and to cause the Trustee to authenticate and accept delivery of each Series of Notes pursuant to the terms and conditions of the applicable Certificate Purchase Agreement and Trust Agreement or the applicable Note Purchase Agreement and the Indenture, as applicable. All actions heretofore taken by the officers and agents of the County, the District or this Board with respect to the sale and issuance of the Notes and participation in the Program are hereby approved, confirmed and ratified and the officers and agents of the County and the officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions and execute any and all certificates, requisitions, agreements,

notices, consents, and other documents, including tax certificates, letters of representations to the securities depository, investment contracts (or side letters or agreements thereto), other or additional municipal insurance policies or credit enhancements or credit agreements (including mutual insurance agreements) or insurance commitment letters, if any, and closing certificates, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of each Series of Notes, execution or issuance and delivery of the corresponding Series of Certificates or Series of Pool Bonds, as applicable, and investment of the proceeds thereof, in accordance with, and related transactions contemplated by, this Resolution. The officers of the District referred to above in Section 4 hereof, and the officers of the County referred to above in Section 9 hereof, are hereby designated as “Authorized District Representatives” under the Trust Agreement or the Indenture, as applicable.

In the event that any Series of Notes or a portion thereof is secured by a Credit Instrument, the Authorized Officer is hereby authorized and directed to provide the applicable Credit Provider with any and all information relating to the District as such Credit Provider may reasonably request.

Section 20. Proceedings Constitute Contract. The provisions of each Series of Notes and of this Resolution shall constitute a contract between the District and the registered owner of such Series of Notes, the registered owners of the Series of Certificates or Bonds to which such Series of Notes is assigned, and the corresponding Credit Provider(s), if any, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrevocable.

Section 21. Limited Liability. Notwithstanding anything to the contrary contained herein or in any Series of Notes or in any other document mentioned herein or related to any Series of Notes or to any Series of Certificates or Series of Pool Bonds to which such Series of Notes may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof, and the County is not liable for payment of any Note or any other obligation of the District hereunder.

Section 22. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 23. Submittal of Resolution to County. The Secretary or Clerk of the Board of the District is hereby directed to submit one certified copy each of this Resolution to the Clerk of the Board of Supervisors of the County, to the Treasurer of the County and to the County Superintendent of Schools.

EXHIBIT A
FORM OF NOTE

R-1 \$ _____

_____ DISTRICT/ _____ BOARD OF EDUCATION
COUNTY OF _____, CALIFORNIA
2014-2015 [SUBORDINATE]* TAX AND REVENUE ANTICIPATION NOTE, SERIES __

Date of
Original Issue

REGISTERED OWNER: U.S. BANK NATIONAL ASSOCIATION, AS TRUSTEE

SERIES PRINCIPAL AMOUNT: _____ DOLLARS

| Interest Rate | | Maturity Date | | |
|--|--|--|--|---|
| ____ % | | ____, 20__ | | |
| First Repayment Period | Second Repayment Period | Third Repayment Period | Fourth Repayment Period | Fifth Repayment Period |
| ____ % of the total of [principal] [interest] [principal and interest] due at maturity | ____ % of the total of [principal] [interest] [principal and interest] due at maturity | ____ % of the total of [principal] [interest] [principal and interest] due at maturity | ____ % of the total of [principal] [interest] [principal and interest] due at maturity | 100% of the total of principal and interest due at maturity** |

FOR VALUE RECEIVED, the District/Board of Education designated above (the “District”), located in the County designated above (the “County”), acknowledges itself indebted to and promises to pay on the maturity date specified above to the registered owner identified above, or registered assigns, the principal amount specified above, together with interest thereon from the date hereof until the principal amount shall have been paid, payable [on _____ 1, 20__ and] on the maturity date specified above in lawful money of the United States of America, at the rate of interest specified above (the “Note Rate”). Principal of and interest on this Note are payable in such coin or currency of the United States as at the time of payment is legal tender for payment of private and public debts, such principal and interest to be paid upon surrender hereof at the principal corporate trust office of U.S. Bank National Association in Los Angeles, California, or its successor in trust (the “Trustee”). Interest shall be calculated on the basis of a 360-day year, consisting of twelve 30-day months, in like lawful money from the date hereof until the maturity date specified above and, if funds are not provided for payment at the maturity, thereafter on the basis of a 360-day year for actual days elapsed until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable only to the registered owner hereof upon surrender of this Note as the same shall fall due; provided, however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment. If the District fails to pay interest on this

* To bear this designation if this Note is a Series of Subordinate Notes.

** Length and number of Repayment Periods and percentages and amount of principal of Note shall be determined in Pricing Confirmation (as defined in the Resolution).

Note on any interest payment date or to pay the principal of or interest on this Note on the maturity date or the [Credit Provider(s)] (as defined in the Resolution hereinafter described), if any, is not reimbursed in full for the amount drawn on or paid pursuant to the [Credit Instrument(s)] (as defined in the Resolution) to pay all or a portion of the principal of and interest on this Note on the date of such payment, this Note shall become a Defaulted Note (as defined and with the consequences set forth in the Resolution).

[It is hereby certified, recited and declared that this Note (the “Note”) represents an authorized issue of the Note in the aggregate principal amount authorized, executed and delivered pursuant to and by authority of a resolution of the governing board of the District duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (the “Resolution”), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees. Pursuant to and as more particularly provided in the Resolution, additional notes may be issued by the District secured by a lien on a parity with the lien securing this Note.]*

[It is hereby certified, recited and declared that this Note (the “Note”) represents an authorized issue of the Note in the aggregate principal amount authorized, executed and delivered pursuant to and by authority of certain resolutions of the governing boards of the District and the County duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (collectively, the “Resolution”), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees. Pursuant to and as more particularly provided in the Resolution, additional notes may be issued by the District secured by a lien on a parity with the lien securing this Note.]**

The term “Unrestricted Revenues” means the taxes, income, revenue, cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or will accrue to the District during such fiscal year for the general fund [and capital fund and/or special revenue fund] of the District and which are lawfully available for the payment of current expenses and other obligations of the District. As security for the payment of the principal of and interest on the Note, subject to the payment priority provisions contained in the Resolution, the District has pledged the first Unrestricted Revenues of the District received in the Repayment Periods set forth on the face hereof in an amount equal to the corresponding percentages of principal of, and [in the final Repayment Period,] interest due on, the Note at maturity set forth on the face hereof (such pledged amounts being hereinafter called the “Pledged Revenues”). As provided in Section 53856 of the California Government Code, subject to the payment priority provisions contained in the Resolution, the Note and the interest thereon shall be a first lien and charge against, and shall be payable from the first moneys received by the District from, the Pledged Revenues. As provided in Section 53857 of the California Government Code, notwithstanding the provisions of Section 53856 of the California Government Code and the foregoing, the Note shall be a general obligation of the District and, in the event that on [the tenth business day of each such Repayment Period], the District has not received sufficient Unrestricted Revenues to permit the

* This paragraph is applicable only if the Note is issued by the District.

** This paragraph is applicable only if the Note is issued by the County.

deposit into the payment account established for the Note of the full amount of Pledged Revenues to be deposited therein from said Unrestricted Revenues in such Repayment Period as provided in the Resolution, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Note and the interest thereon, as and when such other moneys are received or are otherwise legally available, as set forth in the Resolution and subject to the payment priority provisions contained therein. The full faith and credit of the District is not pledged to the payment of the principal of or interest on this Note. The County is not liable for payment of this Note.

This Note is transferable, as provided by the Resolution, only upon the books of the District kept at the office of the Trustee, by the registered owner hereof in person or by its duly authorized attorney, upon surrender of this Note for transfer at the office of the Trustee, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Trustee duly executed by the registered owner hereof or its duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, a fully registered Note will be issued to the designated transferee or transferees.

The [County, the]* District and the Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and [the County,]* the District and the Trustee shall not be affected by any notice to the contrary.

This Note shall not be valid or become obligatory for any purpose until the Certificate of Authentication and Registration hereon shall have been signed by the Trustee.

It is hereby certified that all of the conditions, things and acts required to exist, to have happened and to have been performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of California and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

[IN WITNESS WHEREOF, the Board of Supervisors of the County has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the County and countersigned by the manual or facsimile signature of its duly authorized officer and caused its official seal to be affixed hereto either manually or by facsimile impression hereon as of the date of authentication set forth below.]*

* Applicable only if the Note is issued by the County.

[IN WITNESS WHEREOF, the governing board of the District has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the District and countersigned by the manual or facsimile signature of its duly authorized officer as of the date of authentication set forth below.]**

[COUNTY OF _____]
[DISTRICT/ _____]
BOARD OF EDUCATION]**

By _____
Title:

[(SEAL)]

Countersigned

By _____
Title:

** This paragraph is applicable only if the Note is issued by the District.

CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This Note is the Note mentioned in the within-mentioned Resolution authenticated on the following date:

U.S. BANK NATIONAL ASSOCIATION,
as Trustee

BY _____
AUTHORIZED OFFICER

ASSIGNMENT

For Value Received, the undersigned, _____, hereby sells, assigns and transfers unto _____ (Tax Identification or Social Security No. _____) the within Note and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer the within Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution.

BOARD REPORT NO. 14-3-101B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Barbara Christensen, Director of Community/Government Relations, 574-6510

APPROVAL OF REVISIONS TO BOARD POLICIES: 1.30 COMPENSATION OF BOARD MEMBERS; 2.02 CHANCELLOR OF THE DISTRICT; 2.21 POLICY ON PROFESSIONAL ETHICS; 6.94 CONTRACT COURSES AND SERVICES; 7.01 ADMISSIONS AND CONCURRENT ENROLLMENT; 7.39 STUDENT SUCCESS; 7.41 DISABLED STUDENTS PROGRAMS AND SERVICES; 8.02 DELEGATION OF AUTHORITY; 8.03 AUTHORIZED SIGNATURES; 8.14 BOND OVERSIGHT COMMITTEE AND ACCOUNTABILITY MEASURES

Revisions to the above referenced policies are recommended.

Policy 1.30: The proposed revision was brought to the Board on October 23, 2013. A Board member asked if referenda can be circulated in general in matters related to schools. Barbara Christensen said she would research this question and the policy was removed from consideration. County Counsel subsequently advised that referenda can be circulated **only** when such a provision is specified in statute. Education Code Section 72024(e) does specify that a referendum can be called on the matter of compensation increases for Board members.

Policy 2.02: Proposed revision reflects creation of Deputy Chancellor position.

Policy 2.21: Proposed revision adds language in compliance with regulatory codes.

Policy 6.94: Proposed revision reflects creation of Deputy Chancellor position.

Policy 7.01: Proposed revision recommended by League Policy & Procedure Service to clarify the authority of the Board or Board's designee.

Policy 7.39: Proposed revisions reflect change in terms – from “Matriculation” to “Student Success and Support.”

Policy 7.41: Proposed revision adds technology accessibility as a DSPS service.

Policy 8.02: Proposed revisions reflect creation of Deputy Chancellor position.

Policy 8.03: Proposed revisions reflect creation of Deputy Chancellor position.

Policy 8.14: Proposed revision changes length of term for Bond Oversight Committee members.

The revisions were approved by the District Participatory Governance Council at its March 3rd meeting.

RECOMMENDATION

It is recommended that the Board approve the revisions to Board Policies as shown on the attached.

CHAPTER 1: Board of Trustees
BOARD POLICY NO. 1.30 (BP 2725, 2730, and 2735)

BOARD POLICY
San Mateo County Community College District

Subject: BP 1.30 Compensation of Board Members
Revision Date: 3/12; xx/xx
Policy References: Education Code Sections 72024 and 72423; Government Code Sections 53201 and 53208.5

1. The District shall provide compensation to Board members for attending Board meetings in an amount not to exceed the maximum rate authorized by statute. Compensation shall be paid according to the formula set by statute. **The Board may, on an annual basis, increase the compensation of Board members, not to exceed the maximum increase allowed by law; however, any increase is subject to rejection in a referendum by a majority vote of the voters in the District.** The District also reimburses Board members for actual and necessary expenses incurred in travel for District business and at conferences or professional meetings.
2. A member of the Board who does not attend all meetings held by the Board in any given month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.
3. A member of the Board may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the District, is ill or on jury duty, or the absence is due to hardship deemed acceptable by the Board.
4. Mileage allowance for travel necessary to attend Board meetings and to attend to other District business shall be provided at the same rate as that established for District employees.
5. Board members shall be subject to the same travel/conference reimbursement procedures and restrictions as are the District staff members. Meal expenses incurred during a conference shall be reimbursed at the actual cost incurred when receipts are provided.
6. The District shall provide Board members and eligible dependents with medical insurance, dental insurance, life insurance, and payment of premiums for Medicare Part B, with the same conditions and coverage as provided for faculty or staff.
7. The District shall provide the same retiree benefits to an eligible retiring Board member as it provides for faculty and staff. To be eligible for District-paid retiree benefits, the Board member must have at least twelve (12) years of service with the District, and the age at retirement from the Board (in full years), when added to the number of completed full years of service, must total 75 or more. The date a newly elected or appointed Board member takes office shall be the date of employment for purposes of determining for which retiree benefits a Board member qualifies.
8. A Board member who has completed one or more four-year terms of office, but who has served less than twelve years, may be continued in the District medical and dental benefits program upon payment of the premium six months in advance. The District will bill the former Board member for the amount of the benefits selected.

BP 1.30 Compensation of Board Members (continued)

9. If a Board member meets the eligibility requirement for retiree benefits and dies before retirement, the same retiree benefits will be provided for the unremarried surviving spouse as are provided for faculty and staff.

**CHAPTER 2: Administration and General Institution
BOARD POLICY NO. 2.02 (BP 2430, 2431, 2432, 2435)**

**BOARD POLICY
San Mateo County Community College District**

Subject: BP 2.02 Chancellor of the District
Revision Date: 10/12; xx/xx
Policy Reference: Education Code Sections 70902(d) and 72400; Title 5 Sections 53000 et seq. and 53121(b); Accreditation Standards III.A.1.b, IV.A, IV.B.1 and IV.B.1.j.

1. The Board shall employ a full-time Chancellor to serve as chief executive officer of the District, whose principal responsibility is leadership of the educational program. In the case of a vacancy for the position of Chancellor, the Board shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations.
2. The Board shall delegate to the Chancellor of the District the executive responsibility for administering policies adopted by the Board and executing all decisions of the Board requiring administrative action. In the initiation and formulation of District policies, the Chancellor shall act as professional advisor to the Board.
3. The Chancellor may delegate any powers and duties entrusted to him/her by the Board (including the administration of colleges) but will be specifically responsible to the Board for the execution of such delegated powers and duties.
4. The Board delegates authority to the Chancellor to appoint an acting Chancellor to serve in his or her absence for short periods of time, not to exceed twenty-one (21) calendar days at a time. In the absence of the Chancellor and when an acting Chancellor has not been named, administrative responsibility shall reside with the ~~Executive Vice-Deputy~~ Chancellor.
5. The Board shall appoint an acting Chancellor for periods exceeding twenty-one (21) calendar days.
6. The Chancellor shall establish such administrative procedures as are necessary for the operation of the District and the Colleges.
7. The Chancellor shall perform all duties specifically required of or assigned to him/her by the statutes of the State of California and by the Board of Trustees of the San Mateo County Community College District. The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.
8. The Chancellor is empowered to reasonably interpret Board policy. In situations for which the Board has provided no policy for administrative action, the Chancellor shall have the power to act, but his/her decisions shall be subject to review by the Board. It shall be the duty of the Chancellor to inform the Board promptly of such action and to recommend a written Board policy if one is necessary.
9. The Chancellor will be evaluated by the Board annually based upon goals which are mutually agreed upon by the Board of Trustees and the Chancellor and in accordance with any other provisions of the Contract of employment for Chancellor.

BP 2.02 Chancellor of the District (continued)

10. The compensation of the Chancellor shall be fixed by the Board at the time of appointment, and the terms shall be set forth in the contract for his/her services. By mutual consent, the compensation and contract of the Chancellor may be adjusted.

**CHAPTER 2: Administration and General Institution
BOARD POLICY NO. 2.21 (BP 2715)**

**BOARD POLICY
San Mateo County Community College District**

Subject: BP 2.21 Policy on Professional Ethics
Revision Date: 2/12; xx/xx
Policy References: Government Code Section 8314; Penal Code Section 424; Accreditation Standards III.A.1.d and IV.B.1.a, e, h

All District employees shall adhere to the highest ethical standards in pursuing the College District's mission of providing quality educational programs and in managing resources efficiently and effectively. Ethical standards include but are not limited to commitment to the public good, accountability to the public, and commitment beyond the minimum requirements of the law. Each employee group has prepared a distinct Code of Professional Ethics for their respective constituencies, which, as a whole, comprise the Districtwide Policy on Ethical Behavior adopted by the Board.

No employee or consultant shall use or permit others to use public resources for personal use or any other purpose not authorized by law. "Incidental or minimal use," defined as use that will not result in additional cost to the District or interfere with the employee's job performance (i.e., occasional telephone call, private use of an envelope or paper, etc.), where lawful, is permitted.

1. The Board of Trustees, Administration and classified staff shall act in the best interests of students, the community and the District's mission over other competing interests and shall foster a work/study environment that values respect, fairness, and integrity and is positive, encouraging, and success-oriented. The College District has adopted policies and practices that protect the rights of individuals (Rules and Regulations 2.12); that protect individuals from unlawful discrimination (2.20) and sexual harassment (2.25); that prohibit the Board and employees from making or participating in making a decision in which they have a financial interest (1.35 and 2.45); and that provide for the support and development of each District employee (2.11).

The Board has also adopted policies ensuring public input into Board deliberations (1.45); adhering to the law and spirit of open meeting laws and regulations (1.40); exercising authority only as a Board (1.02); using appropriate channels of communication (1.35); and devoting adequate time to Board work and being informed about the District, educational issues and responsibilities of trusteeship (1.10).

Violations of the Board's Policy on Professional Ethics will be addressed by the President of the Board, who will first discuss the violation with the Board member to reach a resolution. If resolution is not achieved, the Board President may appoint an ad hoc committee, consult with legal counsel and/or refer the matter to the District Attorney to examine the matter and recommend further courses of action to the Board. Sanctions will be determined by the Board and may include censure of the Board member who is in violation of the policy. If the President of the Board is perceived to have violated the code, the Vice President of the Board is authorized to pursue resolution.

2. The faculty of the SMCCCD has developed a Code of Professional Ethics which can be found at: <http://www.smccd.edu/accounts/smccd/committees/academicsenate/ethics.php>
3. The Associated Student organizations of all three Colleges have developed a Code of Ethics which can be found at: <http://www.smccd.edu/accounts/smccd/ethics.shtml>

**CHAPTER 6: Educational Program
BOARD POLICY NO. 6.94 (BP 4400)**

**BOARD POLICY
San Mateo County Community College District**

Subject: BP 6.94 Contract Courses and Services
Revision Date: 9/08; xx/xx

1. The San Mateo County Community College District is committed to meeting the educational and training needs of business, industry, government and community agencies within its service area to the maximum extent possible. In addition to offering College courses and services (i.e., counseling and assessment), the Colleges will actively seek opportunities for providing specialized education and training, on a contract basis, to such outside organizations.
2. Contract courses and services shall be planned with the participation of the organization requesting the course. Faculty for these courses and services shall be hired, evaluated and remunerated in the same manner as faculty employed in regular college courses and services.
3. Contract courses may be offered either as credit courses or as not-for-credit classes.
 - a. A contract course for credit requested by an organization may be a closed course and such courses shall meet all District criteria for credit courses. All costs of the course (direct and indirect) shall be paid by the requesting organization; the District may not claim apportionment funding for the course. Such closed courses need not be advertised to the public.
 - b. Contract courses may also be offered open to the public and reported for apportionment under the conditions stated in Education Code Section 78021. The District shall recover, from all revenue sources, including, but not limited to, public and private sources, or any combination thereof, an amount equal to, but not less than, the actual costs, including administrative costs, incurred in providing these programs or services.
 - c. A not-for-credit contract class requested by an organization may be an open or closed class and shall conform to all District Rules and Regulations governing such classes. The requesting organization shall pay all direct and indirect costs of the class.
4. Contract educational services shall be coordinated through the office of the Vice Chancellor of Educational Services and Planning.
5. All contracts for courses and services shall be reviewed by the Executive Vice Chancellor and, if deemed necessary, by the District's legal counsel.
6. The Chancellor and/or **Deputy Chancellor and/or** Executive Vice Chancellor are authorized to approve contracts for instructional courses and services. Such contracts shall be ratified by the Board as part of the quarterly Bills and Salaries Report.

CHAPTER 7: Student Services
BOARD POLICY NO. 7.01 (BP 5010)

BOARD POLICY
San Mateo County Community College District

Subject: BP 7.01 Admissions and Concurrent Enrollment
Revision Date: 5/12; 8/13; ~~xx/xx~~
Policy References: Education Code Sections 48800, 48800.5, 76000, 76001, 76002 and 76038.; Labor Code Section 3077; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; 34 Code of Federal Regulations Section 668.16(p)

1. The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:
 - a. Be a person over the age of 18 and possessing a high school diploma or its equivalent. The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The College President or designee shall establish procedures for evaluating the validity of a student's high school completion.
 - b. Be a non-high school graduate who is 16 or 17 years of age, who has passed the California High School Proficiency Examination or completed the G.E.D. Examination Series with a minimum score of 50 on any one test and an average of 55 or more for all tests.
 - c. Be an apprentice as defined in Section 3077 of the Labor Code.
 - d. Be a high school student (grades 9-12) whose admission as a part-time (as defined in Education Code, Section 48800) or full time student (as defined in Education Code Section 48800.5) is recommended for advanced scholastic or vocational courses by his/her high school principal, or designee, and approved by the President of the College or designee. Any student enrolled in grades 9-12 may attend fall, spring and summer sessions. Any student whose age or class level is equal to grades 9-12 is eligible to attend as a special full-time student or part-time student.
 - i. The College President or designee shall establish procedures regarding ability to benefit and admission of high school or younger students.
 - ii. Denial of Requests of Admission
 1. If the President of the College or designee deems that a high school student does not demonstrate the ability to profit from the advanced scholastic or vocational courses recommended by the high school principal, or designee, the President of the College will provide a recommendation to the Board of Trustees to deny the student's admission as a special full time or part time student.

BP 7.01 Admissions and Concurrent Enrollment (continued)

2. The Board of Trustees will review the College President's recommendation. If the Board of Trustees denies a request for special full time or part time enrollment by any student, to include a student who is identified as highly gifted, the Board of Trustees will record its findings and the reason for denying the request in writing within sixty (60) days.
 3. The written recommendation and denial shall be issued at the next regularly scheduled Board of Trustees meeting that occurs at least thirty (30) days after the student submits the request to the District.
2. The District may deny or place conditions on a student's enrollment upon a finding ~~out~~ by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.
 3. The Chancellor or designee shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.
 4. The College President or designee shall establish procedures regarding evaluation of requests for special full time or part time enrollment by a pupil who is identified as highly gifted.
 5. Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.
 6. The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The College President shall establish procedures for evaluating the validity of a student's high school completion.
 7. The District will not provide any commission, bonus, or other incentive payment based directly or indirectly on success in securing enrollments or financial aid to any persons or entities engaged in any student recruiting or admission activities or in making decisions regarding the award of student financial assistance. This paragraph shall not apply to the recruitment of foreign students residing in foreign countries who are not eligible to receive federal student assistance.

CHAPTER 7: Student Services
BOARD POLICY NO. 7.39 (BP 5050)

BOARD POLICY
San Mateo County Community College District

Subject: BP 7.39 Student Success **and Support Program**
Adoption Date: 8/13; ~~xx/xx~~
Policy References: Education Code Sections 78210 et seq.; Title 5 Sections 55500 et. seq.

1. The District shall provide ~~matriulation-~~ **Student Success and Support Program** services to students for the purpose of furthering equality of educational opportunity and academic success. The purpose of ~~matriulation-~~ **Student Success and Support Program services** is to bring the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements.
2. The College President shall establish procedures to assure implementation of ~~matriulation-~~ **Student Success and Support Program** services that comply with the Title 5 regulations.

CHAPTER 7: Student Services
BOARD POLICY NO. 7.41 (BP 5140)

BOARD POLICY
San Mateo County Community College District

Subject: BP 7.41 Disabled Students Programs and Services (DSPS)
Revision Date: 10/12; 8/13; xx/xx
Policy References: Education Code Sections 67310 and 84850; Title 5 Sections 56000 et seq. and 56027

1. Students with disabilities have the right to be reasonably accommodated pursuant to federal and state requirements in all applicable programs in the District.
2. The Disabled Students Programs and Services (DSPS) program shall be the primary provider for support programs and services that facilitate equal educational opportunities for disabled students who can benefit from instruction as required by Federal and State laws.
3. DSPS services shall be available to students with verified disabilities. These services shall be based on students' educational limitations resulting from the disability. The services to be provided include, but are not limited to: reasonable accommodations, academic adjustments, **technology accessibility**, accessible facilities and equipment, instructional programs, rehabilitation counseling, and academic counseling.
4. Students with disabilities are not required to participate in the Disabled Students Programs and Services program.
5. The District shall respond in a timely manner to accommodation requests involving academic adjustments. The Chancellor or designee shall establish a procedure to implement this policy which, at a minimum, provides for an individualized review of each such request, and permits interim decisions on such requests pending final resolution by the appropriate administrator or designee.
6. The Chancellor shall assure that the DSPS program conforms to all requirements established by the relevant law and regulations.

CHAPTER 8: Business Operations
BOARD POLICY NO. 8.02 (BP 6100 and 6340)

BOARD POLICY
San Mateo County Community College District

Subject: BP 8.02 Delegation of Authority
Revision Date: 3/11; xx/xx
Policy References: Education Code Sections 70902(d), 81655, 81656; Public Contract Code Sections 20651, 20656

The Board delegates to the Chancellor the authority to supervise the general business procedures of the District to assure the proper administration of property and contracts; the budget, audit and accounting of funds; the acquisition of supplies, equipment and property; and the protection of assets and persons. All transactions shall comply with applicable laws and regulations, and with the California Community Colleges Budget and Accounting Manual.

In accordance with the Education Code and established Board policies, the Chancellor may delegate to authorized personnel of the District powers and duties entrusted to him/her by the Board. The Chancellor shall be responsible to the Board for the execution of such delegated powers and duties. Subject to established administrative procedures, the Presidents of the Colleges are responsible to the Chancellor for the development of all aspects of the educational and student services program at their Colleges and for the administration and operations of the Colleges.

Whereas the California Education Code, Public Contract Code and Government Code include a number of provisions governing contracts and the delegation of authority as prescribed by those provisions, it is the express policy of the Board of Trustees that those codes are to be followed when addressing the contractual needs of the District. The following policies of the Board of Trustees are to address specific delegation requirements necessary to conduct efficiently the business of the District.

1. **Contracts:** Pursuant to Education Code §81655 the Board delegates to the Chancellor and the **Deputy Chancellor and** Executive Vice Chancellor, or their designees, the power to enter into contracts on behalf of the Board of Trustees for work or services in amounts not to exceed the amount specified in Public Contracts Code Section 20651, provided expenditures are within the Board-approved budget for the District. This delegation shall not be used as authority to enter into any contract that is subject to the competitive bid requirements of the Education and Public Contract Code. Any contract entered into pursuant to this delegation shall be in writing and in a form reviewed and approved by either the Chancellor or **Deputy Chancellor or** Executive Vice Chancellor. No contract made pursuant to this delegation and authorization shall be valid or constitute an enforceable obligation against the District unless and until the same has been approved or ratified by the Board, said approval to be evidenced by a motion passed and adopted.
2. **Purchasing:** Pursuant to Education Code §81656 the Board delegates to the Chancellor and the **Deputy Chancellor and** Executive Vice Chancellor, or their designees, the authority to purchase supplies, materials, apparatus, equipment and services in an amount not to exceed the limits pursuant to section 20651 of the Public Contract Code, provided the expenditure is within the Board- approved budget for the District. Purchases shall be made in accordance with applicable Education and Public Contract Code, District purchasing and administrative procedures. All transactions entered into with the authority delegated shall be reviewed by the Board of Trustees as part of the warrants report.

BP 8.02 Delegation of Authority (continued)

3. Public Works Projects: Pursuant to Education Code §81656 the Board delegates to the Chancellor and the Executive Vice Chancellor, or their designees, the authority to contract for Public Works Projects defined as construction projects, maintenance repairs and remodeling of existing facilities in an amount not to exceed the limits pursuant to §20651 of the Public Contract Code, provided the expenditure is within the Board-approved budget for the District. Purchases shall be made in accordance with applicable Education and Public Contract Code, District purchasing and administrative procedures. All transactions entered into with the authority delegated shall be reviewed by the Board of Trustees as part of the warrants report.
4. Purchase of Books: Pursuant to Education Code §70902(d) the Board delegates to the Chancellor and the Executive Vice Chancellor, or their designees, the authority to purchase any all supplementary textbooks, library books, and educational films and visual materials, test materials, workbooks, instructional computer software packages or periodicals, in any amount needed for library services or resale by the College Bookstores, and all perishable foodstuffs and seasonal commodities needed in the operation of District food services, provided the expenditure is within the Board-approved budget for the District. Purchases shall be made in accordance with applicable Education and Public Contract Code, District purchasing and administrative procedures. All transactions entered into with the authority delegated shall be reviewed by the Board of Trustees as part of the warrants report.
5. Procurement Card: Pursuant to Education Code §81656 the Board delegates to the officers or employees of the District the authority to use their duly issued District procurement cards to make purchases of goods and services from retail commercial outlets, vendors and contractors for District purposes, subject to the several limitations set forth hereafter. The Board further delegates to the Chancellor and the Executive Vice Chancellor authority to grant District procurement card privileges to certain agents of the District.

District officers, employees, and agents of the District to whom a procurement card has been issued shall be subject to the procedural, transaction, and monetary limits and restrictions set forth by the Chancellor-Superintendent in the issuance of the card.

Provided, however, this delegation of authority shall be subject to the following further limitations:

- a. Purchases shall only be for goods and services lawful to be purchased for District purposes.
- b. Purchases shall only be from retail commercial outlets, vendors and contractors legally authorized to conduct business with the District.
- c. Purchases shall only be for District purposes, which means the purchases shall only be used in the course of the employee's work for the District and shall not be for any personal or non-work purpose.
- d. This delegation shall be effective only as to a District employee's use of a card duly issued to that person, and only for such length of time as the card remains duly issued to that person; and is further subject to District current "Procurement Card Policies and Procedures" that is incorporated by this reference.
- e. All transactions entered into with the authority delegated shall be reviewed by the Board of Trustees as part of the warrants report.
- f. In the event of malfeasance in office, the District employee using the card shall be personally liable for any and all moneys of the District paid out as a result of the malfeasance. For the

BP 8.02 Delegation of Authority (continued)

purposes of this delegation, malfeasance shall include any use of the card beyond the limits set forth herein.

6. Change Orders: The Chancellor and the Executive Vice Chancellor are each authorized to execute change orders which, individually or cumulatively, change the cost of a construction project in amounts not exceeding the greater of that specified in Public Contract Code §20651 or §20656, whichever is applicable to the original contract, or ten percent (10%) of the original contract amount. The Board shall review all change orders executed pursuant to this delegation and authorization as part of the warrants report or as part of the construction review and reporting process.
7. Notice of Completion and Acceptance of Work: The Chancellor and the Executive Vice Chancellor, or their designees, are delegated the authority to execute and file a “Notice of Completion and Acceptance of Work” on behalf of the San Mateo County Community College District. Such notices shall be reported semiannually to the Board for information.
8. Claims against the District: The Chancellor and the Executive Vice Chancellor, or their designees, are each empowered on behalf of the District to give written notice, as required by the Government Code, to persons filing untimely or insufficient claims against the District. Further, the Chancellor and the Executive Vice Chancellor, or their designees, are each empowered on behalf of the District to settle claims against the District that do not exceed \$25,000.
9. Rentals/Use Permits: The Chancellor and Executive Vice Chancellor, or their designees, are each empowered to execute appropriate documents for the use or rental of District facilities, equipment and materials by individuals, organizations and entities if the facility is less than a whole building and the use period is for a period of one year or less.
10. Contract/Community Education: The Chancellor and the Executive Vice Chancellor, or their designees, are each empowered to enter into contracts on behalf of the District for Contract Education and Community Services Classes. An information report on such contracts and community education activities will be presented to the Board annually.
11. Application/Acceptance of Grant Funds: The Chancellor-Superintendent and the Executive Vice Chancellor, or their designees, are each empowered to approve submission of applications for external grant and donor funds. They are empowered to accept external funds for all renewal projects and for programs and services that currently exist within the District and require an in-kind match only or a dollar match of \$50,000 or less. All applications for external funds will include application for direct, direct support and indirect costs associated with the grant program as might be permitted by the granting entity. A report on funds accepted will be made semi-annually to the Board.
12. Surplus Equipment: Following Board action to declare equipment surplus, the Chancellor and the Executive Vice Chancellor, or their designees, are each empowered to dispose of surplus equipment in compliance with applicable law and regulations.

CHAPTER 8: Business Operations
BOARD POLICY NO. 8.03 (BP 6150)

BOARD POLICY
San Mateo County Community College District

Subject: BP 8.03 Authorized Signatures
Revision Date: 3/11; xx/xx
Policy References: Education Code Sections 85232 and 85233

1. The Chancellor is authorized to sign all District documents, according to Board policy and the Education Code.
2. College and District administrators are authorized, within District- and Board-approved guidelines and the line item budgets, to initiate and approve for payment documents as identified in this policy and in Section 8.02. All such disbursements shall be ratified by the Board of Trustees on the District Warrants Report.
3. The following shall be considered District authorizations for payment when signed by the designated authorized person. Until the authorized person has signed appropriate document, no authorization exists.

Authorized to Sign

- | | |
|---|--|
| a. Classified and certificated hourly timesheets | Responsible College/District administrator |
| b. Certificated or classified personnel salary placement | Chancellor, Executive Vice Chancellor, Vice Chancellor of Human Resources , Chief Financial Officer, or designee |
| c. Lease agreements for use of off-campus facilities | Deputy Chancellor , Executive Vice Chancellor, Chief Financial Officer, or designee |
| d. Independent contracts, up to the amount authorized in the Education Code | Deputy Chancellor , Executive Vice Chancellor, Chief Financial Officer, Director of General Services , or designee |

4. The following shall not be considered official District documents until signed by the designated authorized person:

Authorized to Sign

- | | |
|---|--|
| a. Applications, reports, contracts and other documents for categorically and specially funded programs | Chancellor, Deputy Chancellor , Executive Vice Chancellor, or Chief Financial Officer |
| b. Assurance of compliance with federal Department of Health and Welfare Civil Rights regulations | Chancellor, Deputy Chancellor or Executive Vice Chancellor |

BP 8.03 Authorized Signatures (continued)

- | | | |
|----|--|---|
| c. | Receipt of merchandise/services | Responsible College/District administrator |
| d. | Required state reports (attendance, costs, HEGIS, etc. | Chancellor, Deputy Chancellor , Executive Vice Chancellor, or College Presidents |
| e. | Reports required by San Mateo County or the County Office of Education | Deputy Chancellor , Executive Vice Chancellor, Chief Financial Officer, or designee |
| f. | Use of facility permits | College Presidents, Deputy Chancellor , Executive Vice Chancellor, Chief Financial Officer, or designees |
5. District warrants and draws on account funds shall be signed by the Chancellor, **Deputy Chancellor**, Executive Vice Chancellor, Chief Financial Officer, or Director of General Services.
- a. District warrants shall be submitted to the Board of Trustees for approval or ratification as required monthly.
 - b. The Chancellor will designate, subject to the approval of the Board of Trustees, how and by whom checks will be signed on student body funds, cafeteria, bookstores, and other Board authorized funds and accounts.
 - c. District warrants and other financial instruments may be signed by facsimile signature of authorized signatory.

CHAPTER 8: Business Operations
BOARD POLICY NO. 8.14 (BP 6740)

BOARD POLICY
San Mateo County Community College District

Subject: BP 8.14 Bond Oversight Committee and Accountability Measures
Revision Date: 3/13; 10/13; ~~xx/xx~~
Policy References: Education Code Sections 15278, 15280 and 15282; California Constitution Articles XIII A Section 1(b) and XVI Section 18(b)

1. The Bond Oversight Committee shall consist of at least seven members and no more than 15 members who will each serve for a term of ~~two~~-four years without compensation and for no more than two consecutive terms.
 - a) Five members should represent distinct constituencies as mandated by law:
 - 1) One member who is active in a business organization representing the business community within the District
 - 2) One member who is active in a senior citizens' organization
 - 3) One member who is active in a bona fide taxpayers' organization
 - 4) One member who is a student both currently enrolled and an active member in a group, such as student government
 - 5) One member who is active in the support and organization of the District, such as a member of the Foundation.
 - b) Other members, selected by the Board of Trustees, will be selected based upon the applicant's professional and/or practical experience; recognition or contributions to his/her community; the diversity of experience and expertise of the Committee as a whole; and representation of the Committee from various communities and geographic areas within the District.
 - c) The Committee may not include any employee or official of the school District or any vendor, contractor, or consultant of the District.
2. All Committee meetings shall be open to the public and are subject to the Brown Act. District staff, as designated by the Chancellor, will be responsible for working with the chair of the Bond Oversight Committee to prepare and properly notice agendas, minutes and reports of the Committee. No bond funds may be used to pay any of these expenses.
3. At its organizational meeting and annually thereafter, the Bond Oversight Committee will select a Chair and Vice-Chair/Secretary. Committee members should attempt to reach decisions by consensus wherever possible. Failing that, decisions will be made by majority vote of a quorum present and shall follow Robert's Rules. For purposes of this committee, a quorum consists of half of the total membership plus one member. All members shall be entitled to one vote on Committee recommendations.

BP 8.14 Bond Oversight Committee and Accountability Measures (continued)

4. The Committee shall meet at least semiannually. Any member who misses three consecutive meetings without an excuse acceptable to the Committee Chair shall be automatically dropped. The District shall not remove any member of the Committee, except for cause, i.e., illegal activity or violation of District or State regulations. The Board of Trustees may, at its discretion, fill any vacancy, whether caused by dismissal, resignation or death. In making appointments, the Board will use the selection criteria described in 8.14 (1a) and (1b).
5. The Committee is charged by State law to ensure that bond proceeds are spent only for construction, reconstruction, rehabilitation or replacement of District facilities, including the furnishing and equipping of facilities or the acquisition or lease of real property, in compliance with the specific projects listed in Measure A on the November, 2005 ballot; for a list of specific projects, see Administrative Procedure 8.14.1. The Committee shall ensure that no funds are expended for teacher or administrator salaries or other operating expenses. The Committee is required to issue an annual report on its proceedings, which shall be presented to the Board of Trustees. In accordance with law, this report will be posted on the District's web site.
6. The Committee is authorized to engage in any of the following activities necessary to fulfill its purpose:
 - a) Receive and review copies of the annual independent performance audit required by Proposition 39;
 - b) Receive and review copies of the annual independent financial audit required by Proposition. 39;
 - c) Inspect school facilities and grounds to ensure bond revenues are expended in compliance with Proposition 39;
 - d) Receive and review copies of any deferred maintenance proposals or plans developed by the District;
 - e) Review efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to the following:
 - ❖ Mechanisms designed to reduce the costs of professional fees.
 - ❖ Mechanisms designed to reduce the costs of site preparation.
 - ❖ Recommendations regarding the joint use of core facilities.
 - ❖ Mechanisms designed to reduce costs by incorporating efficiencies in school site design.
 - ❖ Recommendations regarding the use of cost-effective and efficient reusable facility plans.
7. To assist the Committee in its work, District staff shall present, for the Committee's review, a report that will include bond and other capital outlay project plans, timelines and cost information. The Committee will also be provided with the performance audit and annual audit that are required by law. The District will provide technical and administrative assistance in furtherance of the Committee's work. No bond funds may be used to fund any of these administrative expenses.
8. When issuing or refinancing general obligation bonds, staff will evaluate multiple financing options, review them with the Board and make decisions based upon the District's specific financing objectives.

RESOLUTION NO. 14-5

**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION IN SUPPORT OF MEASURE A,
THE SEQUOIA UNION HIGH SCHOOL DISTRICT BOND INITIATIVE**

WHEREAS, Measure A will be on the June 3, 2014 ballot; and

WHEREAS, the amount of the bond will be \$265 million and would cost taxpayers approximately \$16 per \$100,000 of assessed valuation; and

WHEREAS, bond funds would provide additional classrooms and labs, as well as updated technology, to continue the district's strong academic programs as its student enrollment grows, including:

- Science, math and other core academics
- Career training and vocational programs
- Advanced programs that prepare students for college and careers
- Updated career technology facilities and classroom technology; and

WHEREAS, all bond funds would benefit local high schools and could not be taken by the state; and

WHEREAS, the measure would qualify the district for future state matching funds when they become available; and

WHEREAS, a citizen oversight committee and annual audits would be required to ensure that funds are used for voter-approved purposes;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the San Mateo County Community College District supports Measure A, the Sequoia Union High School District bond initiative.

REGULARLY PASSED AND ADOPTED this 26th day of March, 2014.

Ayes:

Noes:

Abstentions:

Attest: _____
Patricia Miljanich, Vice President-Clerk
Board of Trustees

BOARD REPORT NO. 14-3-3C

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Jing Luan, Vice Chancellor, Educational Services and Planning, 358-6880

**2013 SCORECARD REPORT
THE COLLEGE LEVEL INDICATORS**

The Scorecard is the latest version of the Accountability Reporting for the Community Colleges (ARCC), the annual report produced by the California Community Colleges Chancellor's Office to meet the requirements of Assembly Bill 1417. This performance measurement system contains a common set of metrics that measures outcomes for the system and its colleges. In the new Scorecard system, the one-page contextual summary written by each college has been eliminated. The Scorecard also did away with the use of Peer Groups, which in years past invited more questions than answers. Most of the original charge, however, still remains and its data are aggregated, analyzed, and reported at two levels: the individual college level (college level indicators) and across the community college system (systemwide indicators). The Scorecard has rerun the data previously covered by ARCC starting with the 2002-2003 cohorts up to the 2006-2007 cohorts thereafter. By law, colleges/districts are required to present the Scorecard to the local Boards of Trustees for interaction. Minutes of the interaction are to be submitted to the Chancellor's Office by March each year, as with ARCC in previous years.

The Scorecard results for the college level indicators for each of the District Colleges are shown in the attached tables.

The tables present the following data for each College:

1. College Completion Rate (Table 1)
2. College Persistence Rate (Table 2)
3. 30 Units Rate (Table 1.3)
4. Remedial Progress Rate: English (Table 4.a)
5. Remedial Progress Rate: Math (Table 4.b)
6. Remedial Progress Rate: ESL (Table 4.c)
7. Career Technical Education (CTE) Completion Rate (Table 5)

Each of the tables has definitions at the bottom. Please use caution when interpreting and generalizing the data to the entire college student population due to the fact that the cohorts of Scorecard represent only a small percentage of the entire student population. In addition, the cohort presented is based on tracking students who enrolled in 2006-2007. For example, using the Scorecard metric for the 'Student Progress and Attainment Rate' indicator, less than 10% of total student enrollment is accounted for:

2013 SCORECARD: STUDENT PROGRESS & ATTAINMENT RATE (SPAR)

| | SPAR Scorecard Cohort Headcount | Total Annual Unduplicated Student Headcount* | % of Total College Enrollment Represented in Scorecard Cohort |
|------------------|--|---|--|
| CSM | 979 | 18,666 | 5.2% |
| CAÑADA | 477 | 10,098 | 4.7% |
| SKYLINE | 1066 | 14,332 | 7.4% |
| STATEWIDE | 177,462 | 2,629,867 | 6.7% |

**Based upon the 3 terms utilized in SPAR student tracking: Summer 2006 + Fall 2006 + Spring 2007. Statewide annual enrollment numbers obtained from CCCCO DataMart; College annual enrollment numbers from SMCCCD student database, end of term.*

Because analysts of state level policy often need to know how the entire system has performed on specific indicators, the total system rates on the Scorecard college level indicators are reported, and are attached to the Colleges' reports. The rates in the system tables use as the denominator the total number of students in the state who qualified for a specific cohort.

Further, the rates in the system tables should not be used to evaluate the performance of an individual college because these overall rates ignore the local contexts that differentiate the community colleges. Some systemwide indicators cannot be broken down to a college level or do not make sense when evaluated on a college level. For example, students may transfer or attend courses across multiple community colleges during their studies and their performance outcomes must be analyzed using data from several community colleges rather than from an individual college.

Lastly, as a tool to inform citizens on key performances of the college, the Scorecard cannot be used as a college ranking system in the District/State, nor can it be solely used by students to make enrollment decisions, according to the Chancellor's Office. Many factors important to learning, such as college campus climate, learning facilities, etc. are not measured by the Scorecard.

**SMCCCD
2013 SCORECARD COLLEGE METRICS**

1. COMPLETION RATE

| Cohort Year: | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|
| CSM | | | | | |
| Completion Overall | 61.5% | 62.2% | 58.0% | 56.4% | 55.1% |
| Completion College-Prepared | 82.5% | 81.5% | 77.3% | 78.1% | 77.3% |
| Completion Unprepared | 48.7% | 53.8% | 49.9% | 48.9% | 45.6% |
| CAÑADA | | | | | |
| Completion Overall | 54.7% | 52.3% | 46.8% | 56.9% | 49.1% |
| Completion College-Prepared | 75.7% | 76.3% | 77.2% | 85.6% | 85.8% |
| Completion Unprepared | 47.7% | 45.1% | 37.7% | 43.4% | 33.6% |
| SKYLINE | | | | | |
| Completion Overall | 57.9% | 53.8% | 51.7% | 51.7% | 53.6% |
| Completion College-Prepared | 79.9% | 72.5% | 79.9% | 79.1% | 77.0% |
| Completion Unprepared | 51.4% | 48.8% | 45.0% | 44.4% | 46.5% |
| STATEWIDE | | | | | |
| Completion Overall | 52.3% | 51.3% | 51.3% | 50.8% | 49.2% |
| Completion College-Prepared | 72.4% | 72.2% | 71.8% | 72.1% | 71.2% |
| Completion Unprepared | 45.0% | 43.9% | 43.9% | 43.0% | 41.1% |

COMPLETION RATE (Formerly: STUDENT PROGRESS AND ATTAINMENT RATE/SPAR)

Definition: The percentage of first-time students with minimum of 6 units earned who attempted any Math or English in the first three years and achieved any of the following outcomes within six years of entry:

- Earned AA/AS or credit Certificate (Chancellor's Office approved); CS not counted.
- Transfer to four-year institution (students shown to have enrolled at any four-year institution of higher education after enrolling at a CCC)
- Achieved "Transfer Prepared" (student successfully completed 60 UC/CSU transferable units with a GPA \geq 2.0)

SPAR is reported for the overall cohort, as well as by lowest level of attempted Math or English.

2. PERSISTENCE RATE

| Cohort Year: | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| CSM | | | | | |
| Persistence Overall | 63.7% | 62.9% | 64.6% | 71.9% | 62.1% |
| Persistence College-Prepared | 63.5% | 54.7% | 49.6% | 64.9% | 52.9% |
| Persistence Unprepared | 63.9% | 66.5% | 70.8% | 74.3% | 66.1% |
| CAÑADA | | | | | |
| Persistence Overall | 71.3% | 68.3% | 64.7% | 64.2% | 57.2% |
| Persistence College-Prepared | 65.4% | 57.9% | 55.4% | 46.0% | 41.8% |
| Persistence Unprepared | 73.2% | 71.4% | 67.4% | 72.7% | 63.7% |
| SKYLINE | | | | | |
| Persistence Overall | 60.6% | 70.4% | 69.2% | 67.7% | 65.9% |
| Persistence College-Prepared | 45.9% | 64.6% | 61.9% | 56.0% | 58.9% |
| Persistence Unprepared | 64.9% | 72.0% | 70.9% | 70.8% | 68.1% |
| STATEWIDE | | | | | |
| Persistence Overall | 63.6% | 67.8% | 66.5% | 66.0% | 65.8% |
| Persistence College-Prepared | 58.2% | 64.4% | 62.8% | 62.2% | 62.2% |
| Persistence Unprepared | 65.7% | 69.1% | 68.0% | 67.5% | 67.3% |

PERSISTENCE RATE

Definition: The percentage of first-time students with minimum of 6 units earned who attempted any Math or English in the first three years and achieved the following measure of progress (or momentum point) within six years of entry:

- Enroll in first three consecutive primary semester terms (or four quarter terms) anywhere in the CCC System.

Persistence Rate is reported for the overall cohort, as well as by lowest level of attempted Math or English.

3. 30 UNITS RATE

| Cohort Year: | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|----------------------------------|------------------|------------------|------------------|------------------|------------------|
| CSM | | | | | |
| 30 Units Overall | 68.3% | 67.8% | 67.0% | 71.1% | 68.2% |
| 30 Units College-Prepared | 71.1% | 65.9% | 60.5% | 68.5% | 64.3% |
| 30 Units Unprepared | 66.6% | 68.7% | 69.8% | 72.0% | 69.9% |
| CAÑADA | | | | | |
| 30 Units Overall | 64.7% | 63.7% | 63.2% | 64.9% | 61.0% |
| 30 Units College-Prepared | 65.4% | 63.2% | 67.4% | 55.4% | 51.1% |
| 30 Units Unprepared | 64.5% | 63.9% | 61.9% | 69.4% | 65.2% |
| SKYLINE | | | | | |
| 30 Units Overall | 65.8% | 67.0% | 68.5% | 67.1% | 72.2% |
| 30 Units College-Prepared | 60.2% | 69.8% | 70.9% | 67.0% | 73.8% |
| 30 Units Unprepared | 67.4% | 66.2% | 67.9% | 67.1% | 71.8% |
| STATEWIDE | | | | | |
| 30 Units Overall | 63.6% | 65.1% | 65.0% | 66.0% | 66.4% |
| 30 Units College-Prepared | 66.6% | 69.6% | 68.9% | 69.6% | 70.1% |
| 30 Units Unprepared | 62.6% | 63.5% | 63.6% | 64.7% | 65.1% |

30 UNITS RATE

Definition: The percentage of first-time students with minimum of 6 units earned who attempted any Math or English in the first three years and achieved the following measure of progress (or milestone) within six years of entry:

- Earned at least 30 units in the CCC system.

At Least 30 Units Rate is reported for the overall cohort, as well as by lowest level of attempted Math or English.

4A. REMEDIAL PROGRESS RATE: ENGLISH

| Cohort Year: | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|--------------------|-----------|-----------|-----------|-----------|-----------|
| CSM | | | | | |
| Unprepared English | 34.1% | 36.3% | 31.5% | 37.4% | 35.7% |
| CAÑADA | | | | | |
| Unprepared English | 25.6% | 29.8% | 28.0% | 34.0% | 29.9% |
| SKYLINE | | | | | |
| Unprepared English | 30.0% | 36.9% | 35.0% | 32.1% | 30.4% |
| STATEWIDE | | | | | |
| Unprepared English | 35.6% | 36.5% | 36.8% | 37.2% | 38.1% |

4B. REMEDIAL PROGRESS RATE: MATH

| Cohort Year: | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------|-----------|-----------|-----------|-----------|-----------|
| CSM | | | | | |
| Unprepared Math | 29.9% | 30.7% | 30.8% | 32.1% | 35.6% |
| CAÑADA | | | | | |
| Unprepared Math | 27.2% | 31.9% | 26.6% | 28.9% | 29.5% |
| SKYLINE | | | | | |
| Unprepared Math | 27.7% | 26.1% | 26.5% | 27.2% | 33.4% |
| STATEWIDE | | | | | |
| Unprepared Math | 23.1% | 23.6% | 24.1% | 24.7% | 25.9% |

4C. REMEDIAL PROGRESS RATE: ESL

| Cohort Year: | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------|-----------|-----------|-----------|-----------|-----------|
| CSM | | | | | |
| Unprepared ESL | NA | 13.7% | 18.9% | 19.3% | 16.0% |
| CAÑADA | | | | | |
| Unprepared ESL | 10.6% | 6.2% | 15.5% | 8.0% | 12.4% |
| SKYLINE | | | | | |
| Unprepared ESL | 15.9% | 17.7% | 17.4% | 16.0% | 19.1% |
| STATEWIDE | | | | | |
| Unprepared ESL | 22.3% | 21.3% | 22.2% | 22.8% | 23.6% |

REMEDIAL PROGRESS RATE (MATH, ENGLISH, ESL)

Definition: The percentage of credit students who attempted a course designated at “levels below transfer” in:

- Math and successfully completed a college-level course in Math within six years.
- English and successfully completed a college-level course in English within six years.
- ESL and successfully completed the ESL sequence or a college-level English course within six years.

The cohort is defined as the year the student attempts a course at “levels below transfer” in Math, English and/or ESL at that college.

5. CAREER TECHNICAL EDUCATION (CTE) COMPLETION RATE

| Cohort Year: | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| CSM | | | | | |
| Career Technical Education | 46.7% | 51.7% | 47.3% | 49.4% | 53.0% |
| CAÑADA | | | | | |
| Career Technical Education | 46.8% | 54.4% | 53.2% | 55.3% | 55.4% |
| SKYLINE | | | | | |
| Career Technical Education | 52.1% | 58.7% | 56.1% | 59.2% | 61.4% |
| STATEWIDE | | | | | |
| Career Technical Education | 52.0% | 54.2% | 54.3% | 54.4% | 55.0% |

CAREER TECHNICAL EDUCATION COMPLETION RATE (CTE)

Definition: The percentage of students who completed a CTE course for the first-time and completed more than 8 units in the subsequent three years in a single discipline (2-digit vocational TOP code where at least one of the courses is occupational SAM B or C) and who achieved any of the following outcomes within six years of entry:

- Earned any AA/AS or credit Certificate (Chancellor’s Office approved)
- Transfer to four-year institution (students shown to have enrolled at any four-year institution of higher education after enrolling at a CCC)
- Achieved “Transfer Prepared” (student successfully completed 60 UC/CSU transferable units with a GPA >= 2.0)

STATEWIDE
2013 SCORECARD COLLEGE METRICS
COMPLETION RATE: (STUDENT PROGRESS AND ATTAINMENT RATE--SPAR)

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Completion Overall | 52.3% (180315) | 51.3% (157352) | 51.3% (159684) | 50.8% (167662) | 49.2% (177462) |
| Completion College-Prepared | 72.4% (48184) | 72.2% (41136) | 71.8% (42782) | 72.1% (44843) | 71.2% (47797) |
| Completion Unprepared | 45.0% (132131) | 43.9% (116216) | 43.9% (116902) | 43.0% (122819) | 41.1% (129665) |

Note: Cohort count presented in parentheses, e.g. "(180315)."

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Completion Overall | | | | | |
| Female | 53.2% | 51.8% | 52.0% | 51.8% | 50.1% |
| Male | 51.2% | 50.7% | 50.6% | 49.5% | 48.1% |
| Completion College-Prepared | | | | | |
| Female | 74.8% | 74.5% | 74.5% | 74.7% | 73.7% |
| Male | 70.0% | 69.9% | 69.0% | 69.2% | 68.5% |
| Completion Unprepared | | | | | |
| Female | 46.2% | 44.7% | 44.7% | 44.2% | 42.0% |
| Male | 43.2% | 42.9% | 42.8% | 41.5% | 39.9% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Completion Overall | | | | | |
| < 20 years old | 56.8% | 55.2% | 54.8% | 53.9% | 52.0% |
| 20 to 24 years old | 42.7% | 41.6% | 42.0% | 40.8% | 38.5% |
| 25 to 49 years old | 37.9% | 37.8% | 36.6% | 35.2% | 34.5% |
| 50+ years old | 32.5% | 31.1% | 31.3% | 31.0% | 30.3% |
| Completion College-Prepared | | | | | |
| < 20 years old | 76.0% | 74.9% | 74.1% | 74.2% | 73.1% |
| 20 to 24 years old | 62.5% | 63.5% | 62.4% | 62.0% | 61.7% |
| 25 to 49 years old | 50.2% | 53.2% | 51.6% | 52.6% | 50.8% |
| 50+ years old | 43.5% | 41.1% | 42.5% | 36.2% | 44.8% |
| Completion Unprepared | | | | | |
| < 20 years old | 48.6% | 47.1% | 46.7% | 45.6% | 43.3% |
| 20 to 24 years old | 37.5% | 35.9% | 36.8% | 35.3% | 32.8% |
| 25 to 49 years old | 35.5% | 35.1% | 34.0% | 32.2% | 31.7% |
| 50+ years old | 30.5% | 29.3% | 29.5% | 30.1% | 28.0% |

**COMPLETION RATE
(continued)**

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Completion Overall | | | | | |
| African American | 43.4% | 43.0% | 41.5% | 40.3% | 39.0% |
| American Indian/Alaskan Native | 42.6% | 40.4% | 40.2% | 41.6% | 38.5% |
| Asian | 67.8% | 66.7% | 68.0% | 68.0% | 66.7% |
| Filipino | 55.3% | 54.0% | 54.9% | 53.2% | 50.6% |
| Hispanic | 41.2% | 40.5% | 41.0% | 40.5% | 39.5% |
| Pacific Islander | 46.4% | 44.2% | 46.8% | 45.3% | 40.9% |
| White | 56.5% | 55.9% | 55.8% | 55.6% | 53.5% |
| Completion College-Prepared | | | | | |
| African American | 65.2% | 66.8% | 67.0% | 67.9% | 65.9% |
| American Indian/Alaskan Native | 60.0% | 60.2% | 58.0% | 62.7% | 59.5% |
| Asian | 81.7% | 82.0% | 81.8% | 83.3% | 82.2% |
| Filipino | 75.7% | 73.9% | 74.0% | 73.3% | 71.4% |
| Hispanic | 64.0% | 64.0% | 64.0% | 64.7% | 64.7% |
| Pacific Islander | 69.9% | 64.4% | 64.5% | 65.3% | 58.3% |
| White | 72.3% | 72.4% | 71.5% | 71.5% | 70.5% |
| Completion Unprepared | | | | | |
| African American | 39.7% | 39.1% | 37.4% | 36.2% | 35.0% |
| American Indian/Alaskan Native | 37.2% | 34.2% | 35.2% | 35.2% | 31.6% |
| Asian | 60.5% | 58.9% | 60.7% | 59.8% | 57.9% |
| Filipino | 47.5% | 47.3% | 48.1% | 45.8% | 43.1% |
| Hispanic | 37.3% | 36.4% | 36.7% | 36.0% | 34.8% |
| Pacific Islander | 38.8% | 38.3% | 41.4% | 39.2% | 35.8% |
| White | 48.0% | 47.3% | 47.3% | 46.7% | 44.0% |

COMPLETION RATE (Formerly SPAR--STUDENT PROGRESS AND ATTAINMENT RATE)

Definition: The percentage of first-time students with minimum of 6 units earned who attempted any Math or English in the first three years and achieved any of the following outcomes within six years of entry:

- Earned AA/AS or credit Certificate (Chancellor's Office approved)
- Transfer to four-year institution (students shown to have enrolled at any four-year institution of higher education after enrolling at a CCC)
- Achieved "Transfer Prepared" (student successfully completed 60 UC/CSU transferable units with a GPA \geq 2.0)

Completion is reported for the overall cohort, as well as by lowest level of attempted Math or English.

**STATEWIDE
2013 SCORECARD COLLEGE METRICS
PERSISTENCE RATE**

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Persistence Overall | 63.6% (180315) | 67.8% (157352) | 66.5% (159684) | 66.0% (167662) | 65.8% (177462) |
| Persistence College-Prepared | 58.2% (48184) | 64.4% (41136) | 62.8% (42782) | 62.2% (44843) | 62.2% (47797) |
| Persistence Unprepared | 65.7% (132131) | 69.1% (116216) | 68.0% (116902) | 67.5% (122819) | 67.3% (129665) |

Note: Cohort count presented in parentheses, e.g. "(180315)."

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Persistence Overall | | | | | |
| Female | 64.6% | 68.3% | 66.8% | 66.3% | 65.7% |
| Male | 62.4% | 67.4% | 66.5% | 65.9% | 66.1% |
| Persistence College-Prepared | | | | | |
| Female | 58.4% | 64.0% | 61.9% | 61.5% | 61.5% |
| Male | 58.1% | 65.0% | 63.9% | 63.3% | 63.3% |
| Persistence Unprepared | | | | | |
| Female | 66.7% | 69.7% | 68.4% | 68.0% | 67.3% |
| Male | 64.3% | 68.5% | 67.7% | 67.0% | 67.3% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Persistence Overall | | | | | |
| < 20 years old | 63.0% | 68.5% | 67.0% | 66.3% | 66.1% |
| 20 to 24 years old | 61.9% | 62.4% | 61.3% | 61.6% | 61.4% |
| 25 to 49 years old | 67.5% | 68.1% | 67.5% | 67.1% | 67.1% |
| 50+ years old | 71.3% | 71.1% | 71.3% | 72.2% | 73.9% |
| Persistence College-Prepared | | | | | |
| < 20 years old | 57.9% | 65.0% | 63.1% | 62.2% | 62.1% |
| 20 to 24 years old | 58.6% | 61.2% | 61.0% | 61.4% | 62.9% |
| 25 to 49 years old | 60.3% | 62.5% | 61.1% | 64.2% | 63.7% |
| 50+ years old | 64.6% | 63.2% | 54.8% | 59.1% | 60.1% |
| Persistence Unprepared | | | | | |
| < 20 years old | 65.2% | 70.0% | 68.8% | 68.1% | 67.8% |
| 20 to 24 years old | 62.9% | 63.0% | 61.5% | 61.9% | 61.1% |
| 25 to 49 years old | 68.9% | 69.2% | 68.7% | 67.7% | 67.6% |
| 50+ years old | 72.9% | 72.7% | 73.8% | 74.6% | 76.1% |

PERSISTENCE RATE
(continued)

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Persistence Overall | | | | | |
| African American | 57.0% | 62.0% | 61.2% | 60.4% | 60.1% |
| American Indian/Alaskan Native | 57.9% | 63.4% | 63.6% | 64.1% | 64.6% |
| Asian | 63.2% | 69.1% | 66.6% | 66.0% | 66.4% |
| Filipino | 65.8% | 71.7% | 70.1% | 68.1% | 67.6% |
| Hispanic | 64.5% | 67.9% | 66.5% | 66.0% | 65.8% |
| Pacific Islander | 62.2% | 67.7% | 65.3% | 64.3% | 62.9% |
| White | 64.5% | 68.4% | 67.6% | 67.3% | 66.9% |
| Persistence College-Prepared | | | | | |
| African American | 48.5% | 54.2% | 54.5% | 52.0% | 52.3% |
| American Indian/Alaskan Native | 57.7% | 57.3% | 62.1% | 62.7% | 66.2% |
| Asian | 53.0% | 60.4% | 57.1% | 55.9% | 57.0% |
| Filipino | 61.7% | 68.8% | 64.9% | 65.6% | 62.6% |
| Hispanic | 58.1% | 65.1% | 63.1% | 62.0% | 62.7% |
| Pacific Islander | 59.5% | 64.4% | 60.2% | 62.8% | 57.0% |
| White | 60.6% | 66.1% | 65.2% | 65.1% | 64.9% |
| Persistence Unprepared | | | | | |
| African American | 58.5% | 63.4% | 62.3% | 61.7% | 61.4% |
| American Indian/Alaskan Native | 58.2% | 65.3% | 64.2% | 64.7% | 64.2% |
| Asian | 68.4% | 73.6% | 71.7% | 71.4% | 71.8% |
| Filipino | 67.7% | 72.7% | 72.3% | 69.4% | 69.4% |
| Hispanic | 65.7% | 68.5% | 67.3% | 66.8% | 66.6% |
| Pacific Islander | 62.9% | 68.8% | 66.8% | 64.8% | 64.9% |
| White | 66.7% | 69.6% | 68.9% | 68.6% | 68.1% |

PERSISTENCE RATE

Definition: The percentage of first-time students with minimum of 6 units earned who attempted any Math or English in the first three years and achieved the following measure of progress (or momentum point) within six years of entry:

- Enroll in first three consecutive primary semester terms (or four quarter terms) anywhere in the CCC System.

Persistence Rate is reported for the overall cohort, as well as by lowest level of attempted Math or English.

**STATEWIDE
2013 SCORECARD COLLEGE METRICS
30 UNITS RATE**

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| 30 Units Overall | 63.6% (180315) | 65.1% (157352) | 65.0% (159684) | 66.0% (167662) | 66.4% (177462) |
| 30 Units College-Prepared | 66.6% (48184) | 69.6% (41136) | 68.9% (42782) | 69.6% (44843) | 70.1% (47797) |
| 30 Units Unprepared | 62.6% (132131) | 63.5% (116216) | 63.6% (116902) | 64.7% (122819) | 65.1% (129665) |

Note: Cohort count presented in parentheses, e.g. "(180315)."

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|----------------------------------|-----------|-----------|-----------|-----------|-----------|
| 30 Units Overall | | | | | |
| Female | 64.6% | 65.8% | 65.7% | 66.8% | 66.9% |
| Male | 62.3% | 64.3% | 64.2% | 65.0% | 65.9% |
| 30 Units College-Prepared | | | | | |
| Female | 66.9% | 69.9% | 69.1% | 69.8% | 69.9% |
| Male | 66.2% | 69.5% | 68.7% | 69.6% | 70.3% |
| 30 Units Unprepared | | | | | |
| Female | 63.9% | 64.5% | 64.6% | 65.8% | 65.9% |
| Male | 60.7% | 62.1% | 62.3% | 63.2% | 64.1% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|----------------------------------|-----------|-----------|-----------|-----------|-----------|
| 30 Units Overall | | | | | |
| < 20 years old | 66.2% | 67.7% | 67.0% | 67.7% | 68.0% |
| 20 to 24 years old | 56.7% | 56.4% | 57.5% | 58.7% | 58.7% |
| 25 to 49 years old | 56.2% | 57.6% | 57.9% | 58.8% | 59.5% |
| 50+ years old | 57.1% | 55.3% | 55.8% | 57.8% | 58.9% |
| 30 Units College-Prepared | | | | | |
| < 20 years old | 68.9% | 71.7% | 70.4% | 70.8% | 71.1% |
| 20 to 24 years old | 61.5% | 62.7% | 62.4% | 65.0% | 65.5% |
| 25 to 49 years old | 51.4% | 55.4% | 56.6% | 58.6% | 58.9% |
| 50+ years old | 47.5% | 47.5% | 45.7% | 46.6% | 46.2% |
| 30 Units Unprepared | | | | | |
| < 20 years old | 65.0% | 66.0% | 65.6% | 66.5% | 66.8% |
| 20 to 24 years old | 55.5% | 54.7% | 56.3% | 57.1% | 57.0% |
| 25 to 49 years old | 57.2% | 57.9% | 58.2% | 58.8% | 59.7% |
| 50+ years old | 58.8% | 56.7% | 57.4% | 59.7% | 60.9% |

30 UNITS RATE
(continued)

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|----------------------------------|-----------|-----------|-----------|-----------|-----------|
| 30 Units Overall | | | | | |
| African American | 52.6% | 54.0% | 54.1% | 55.6% | 55.8% |
| American Indian/Alaskan Native | 54.9% | 57.5% | 60.4% | 61.8% | 60.3% |
| Asian | 70.0% | 72.6% | 71.9% | 72.7% | 72.9% |
| Filipino | 66.3% | 70.0% | 69.3% | 69.4% | 68.8% |
| Hispanic | 59.8% | 60.7% | 60.9% | 61.9% | 62.8% |
| Pacific Islander | 60.0% | 61.7% | 60.9% | 61.3% | 61.6% |
| White | 66.0% | 67.6% | 67.7% | 68.8% | 69.2% |
| 30 Units College-Prepared | | | | | |
| African American | 52.8% | 55.4% | 56.7% | 57.9% | 57.1% |
| American Indian/Alaskan Native | 60.3% | 60.8% | 65.2% | 69.9% | 67.2% |
| Asian | 65.5% | 69.3% | 68.1% | 67.4% | 68.6% |
| Filipino | 70.6% | 75.5% | 72.0% | 71.0% | 70.0% |
| Hispanic | 64.1% | 67.3% | 66.4% | 67.5% | 68.2% |
| Pacific Islander | 66.8% | 69.1% | 63.0% | 70.6% | 62.8% |
| White | 68.3% | 71.3% | 70.4% | 71.7% | 72.1% |
| 30 Units Unprepared | | | | | |
| African American | 52.6% | 53.8% | 53.6% | 55.3% | 55.6% |
| American Indian/Alaskan Native | 53.2% | 56.5% | 59.0% | 59.3% | 58.0% |
| Asian | 72.4% | 74.2% | 73.9% | 75.6% | 75.4% |
| Filipino | 64.7% | 68.2% | 68.3% | 68.8% | 68.4% |
| Hispanic | 59.1% | 59.5% | 59.9% | 60.8% | 61.8% |
| Pacific Islander | 57.8% | 59.6% | 60.3% | 58.5% | 61.3% |
| White | 64.7% | 65.6% | 66.2% | 67.2% | 67.5% |

30 UNITS RATE

Definition: The percentage of first-time students with minimum of 6 units earned who attempted any Math or English in the first three years and achieved the following measure of progress (or milestone) within six years of entry:

- Earned at least 30 units in the CCC system.

At Least 30 Units Rate is reported for the overall cohort, as well as by lowest level of attempted Math or English.

**STATEWIDE
2013 SCORECARD COLLEGE METRICS
REMEDIAL PROGRESS RATE: ENGLISH**

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| Unprepared English | 35.6% (94955) | 36.5% (91693) | 36.8% (92607) | 37.2% (93311) | 38.1% (93759) |

Note: Cohort count presented in parentheses, e.g. "(94955)."

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|---------------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared English | | | | | |
| Female | 37.9% | 38.6% | 38.8% | 39.0% | 39.7% |
| Male | 32.6% | 33.8% | 34.3% | 35.0% | 36.2% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|---------------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared English | | | | | |
| < 20 years old | 41.8% | 42.4% | 42.3% | 42.2% | 42.8% |
| 20 to 24 years old | 31.1% | 31.3% | 31.2% | 31.3% | 32.7% |
| 25 to 49 years old | 27.8% | 28.9% | 28.8% | 29.0% | 30.1% |
| 50+ years old | 20.2% | 23.1% | 23.0% | 24.8% | 22.5% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared English | | | | | |
| African American | 22.7% | 23.2% | 24.4% | 23.2% | 24.3% |
| American Indian/Alaskan Native | 25.8% | 25.3% | 29.0% | 25.3% | 26.1% |
| Asian | 48.6% | 50.4% | 52.9% | 54.4% | 56.5% |
| Filipino | 43.7% | 46.0% | 46.2% | 47.0% | 46.1% |
| Hispanic | 31.6% | 32.7% | 32.7% | 33.1% | 34.5% |
| Pacific Islander | 35.2% | 33.8% | 32.9% | 34.8% | 34.9% |
| White | 39.8% | 40.3% | 41.0% | 41.7% | 41.6% |

REMEDIAL PROGRESS RATE (MATH, ENGLISH, ESL)

Definition: The percentage of credit students who attempted a course designated at "levels below transfer" in:

- Math and successfully completed a college-level course in Math within six years.
- English and successfully completed a college-level course in English within six years.
- ESL and successfully completed the ESL sequence or a college-level English course within six years.

The cohort is defined as the year the student attempts a course at "levels below transfer" in Math, English and/or ESL at that college.

**STATEWIDE
2013 SCORECARD COLLEGE METRICS
REMEDIAL PROGRESS RATE: MATH**

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------|----------------|----------------|----------------|----------------|----------------|
| Unprepared Math | 23.1% (110343) | 23.6% (104925) | 24.1% (105519) | 24.7% (103007) | 25.9% (103094) |

Note: Cohort count presented in parentheses, e.g. "(110343)."

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared Math | | | | | |
| Female | 24.4% | 24.8% | 25.3% | 25.7% | 27.0% |
| Male | 21.0% | 21.6% | 22.2% | 23.2% | 24.3% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared Math | | | | | |
| < 20 years old | 26.8% | 27.5% | 28.0% | 27.7% | 28.7% |
| 20 to 24 years old | 21.6% | 21.9% | 22.2% | 23.6% | 24.4% |
| 25 to 49 years old | 20.1% | 19.9% | 20.5% | 21.2% | 23.0% |
| 50+ years old | 15.9% | 16.4% | 15.8% | 16.0% | 16.6% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared Math | | | | | |
| African American | 13.8% | 13.9% | 13.6% | 13.6% | 14.1% |
| American Indian/Alaskan Native | 15.1% | 18.0% | 18.3% | 17.9% | 19.4% |
| Asian | 34.2% | 34.4% | 36.1% | 39.4% | 41.2% |
| Filipino | 24.0% | 25.1% | 27.2% | 30.4% | 31.2% |
| Hispanic | 21.6% | 21.8% | 22.0% | 22.6% | 23.9% |
| Pacific Islander | 21.3% | 21.0% | 21.5% | 22.3% | 19.8% |
| White | 26.2% | 27.4% | 28.5% | 29.0% | 30.2% |

REMEDIAL PROGRESS RATE (MATH, ENGLISH, ESL)

Definition: The percentage of credit students who attempted a course designated at "levels below transfer" in:

- Math and successfully completed a college-level course in Math within six years.
- English and successfully completed a college-level course in English within six years.
- ESL and successfully completed the ESL sequence or a college-level English course within six years.

The cohort is defined as the year the student attempts a course at "levels below transfer" in Math, English and/or ESL at that college.

**STATEWIDE
2013 SCORECARD COLLEGE METRICS
REMEDIAL PROGRESS RATE: ESL**

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------|---------------|---------------|---------------|---------------|---------------|
| Unprepared ESL | 22.3% (34009) | 21.3% (30811) | 22.2% (28349) | 22.8% (26479) | 23.6% (27159) |

Note: Cohort count presented in parentheses, e.g. "(34009)."

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared ESL | | | | | |
| Female | 23.9% | 22.3% | 23.5% | 23.8% | 24.7% |
| Male | 19.7% | 19.5% | 20.0% | 21.5% | 21.9% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared ESL | | | | | |
| < 20 years old | 43.5% | 40.3% | 42.6% | 43.9% | 46.4% |
| 20 to 24 years old | 30.5% | 28.5% | 29.4% | 30.9% | 32.7% |
| 25 to 49 years old | 16.4% | 15.7% | 15.7% | 15.5% | 15.7% |
| 50+ years old | 9.6% | 10.2% | 9.3% | 9.0% | 8.7% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|
| Unprepared ESL | | | | | |
| African American | 21.5% | 23.8% | 26.6% | 23.4% | 21.3% |
| American Indian/Alaskan Native | 16.7% | 15.6% | 20.7% | 25.0% | 24.2% |
| Asian | 28.8% | 27.6% | 29.4% | 29.1% | 30.2% |
| Filipino | 23.8% | 21.2% | 20.7% | 28.4% | 29.5% |
| Hispanic | 16.5% | 16.4% | 16.4% | 17.1% | 17.0% |
| Pacific Islander | 28.6% | 18.8% | 33.3% | 19.0% | 26.1% |
| White | 22.8% | 22.5% | 22.5% | 24.2% | 25.4% |

REMEDIAL PROGRESS RATE (MATH, ENGLISH, ESL)

Definition: The percentage of credit students who attempted a course designated at "levels below transfer" in:

- Math and successfully completed a college-level course in Math within six years.
- English and successfully completed a college-level course in English within six years.
- ESL and successfully completed the ESL sequence or a college-level English course within six years.

The cohort is defined as the year the student attempts a course at "levels below transfer" in Math, English and/or ESL at that college.

**STATEWIDE
2013 SCORECARD COLLEGE METRICS
CAREER TECHNICAL EDUCATION (CTE) COMPLETION RATE**

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Career Technical Education | 52.0% (129676) | 54.2% (119199) | 54.3% (117089) | 54.4% (115898) | 55.0% (120728) |

Note: Cohort count presented in parentheses, e.g. "(129676)."

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|
| Career Technical Education | | | | | |
| Female | 55.0% | 57.3% | 57.7% | 57.7% | 58.1% |
| Male | 48.8% | 51.0% | 50.8% | 51.1% | 51.9% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|
| Career Technical Education | | | | | |
| < 20 years old | 62.1% | 62.9% | 63.7% | 63.9% | 64.4% |
| 20 to 24 years old | 56.0% | 58.1% | 57.5% | 58.5% | 59.2% |
| 25 to 49 years old | 45.5% | 47.4% | 46.9% | 46.3% | 47.0% |
| 50+ years old | 41.3% | 43.0% | 42.1% | 43.2% | 43.4% |

| | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|
| Career Technical Education | | | | | |
| African American | 48.8% | 50.9% | 49.6% | 48.7% | 49.8% |
| American Indian/Alaskan Native | 47.8% | 49.1% | 51.4% | 50.5% | 51.3% |
| Asian | 57.3% | 59.6% | 60.4% | 60.9% | 61.7% |
| Filipino | 56.7% | 61.4% | 61.8% | 64.3% | 64.4% |
| Hispanic | 49.9% | 52.6% | 52.0% | 52.1% | 53.2% |
| Pacific Islander | 52.9% | 53.3% | 52.9% | 57.7% | 54.1% |
| White | 52.0% | 54.4% | 54.2% | 54.6% | 54.8% |

CAREER TECHNICAL EDUCATION COMPLETION RATE (CTE)

Definition: The percentage of students who completed a CTE course for the first-time and completed more than 8 units in the subsequent three years in a single discipline (2-digit vocational TOP code where at least one of the courses is occupational SAM B or C) and who achieved any of the following outcomes within six years of entry:

- Earned any AA/AS or credit Certificate (Chancellor's Office approved)
- Transfer to four-year institution (students shown to have enrolled at any four-year institution of higher education after enrolling at a CCC)
- Achieved "Transfer Prepared" (student successfully completed 60 UC/CSU transferable units with a GPA \geq 2.0)

BOARD REPORT NO. 14-3-4C

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Kathryn Blackwood, Executive Vice Chancellor, 358-6869

UPDATE ON STUDENT PAYMENT PLANS

In 2011, the District went through an RFP process and selected Sallie Mae to provide a payment plan for student fees. In 2013, Higher One bought out both the Sallie Mae payment plan service and the financial aid refunding service. The District stopped using the financial aid refunding service with Sallie Mae/Higher One during last summer and is currently processing financial aid awards in house.

This spring, the District has explored options for payment plan providers. We did an informal RFP process, having Higher One, Nelnet, Touchnet and Heartland provide demonstrations of their products for a representative group of users. The main concerns of the group were:

- Keeping the cost to students at \$20/semester
- Having a responsive call center
- Ease of enrolling and making payments
- Real time or close to real time interface with Banner
- Cost to the District

We settled on Nelnet. The program will cost the student \$20 to enroll in a payment plan and \$30 for a missed payment. The program will cost the District the credit card fee, which we would pay if we processed the payments ourselves. There is no cost to the District other than staff time to implement and maintain. ITS feels the implementation will go very easily and be completed within a few weeks. Nelnet will provide marketing materials and reporting functions. We will review the service periodically to ensure quality and service.

**Core Values and Principles
Board of Trustees
San Mateo County Community College District
2014**

In response to severe budget reductions that began in 2002 and ~~were expected to extend~~, continued for several years, the Board of Trustees adopted a “Reaffirmation and Recommitment to Core Values and Operating Principles” statement in 2004 that was intended to help guide faculty and staff decision-making regarding necessary budget reductions. As economic circumstances faced by California Community Colleges continued to decline, that statement was re-examined, edited, and re-adopted in December 2009 and again in June 2012.

The District’s financial situation has stabilized within the last 18 months and even begun to improve due to several factors. In June 2010, voters in San Mateo County approved the first-ever California Community College parcel tax, that would raise approximately \$7M annually for four years a four year measure which helped alleviate some of the downward budget pressures the District had been experiencing. ~~The District’s financial situation has stabilized in the last 18 months due to two factors: the achievement of “community supported status” and the demise of redevelopment agencies, which has returned millions in property taxes to the District . In a community supported status, the District’s operating funds are derived primarily from two sources: property taxes and student fees. Over the past 18 months, the demise of local Redevelopment Agencies (RDAs) has returned millions in property taxes to the District. Most recently, achievement of “community supported status” (where the District’s operating funds are derived primarily from local property taxes and student enrollment fees) has provided a much more stable and growing source of income than that derived from State Apportionment.~~

Remove the entire paragraph that discussed AV changes.

Given these changed economic circumstances, ~~the San Mateo County Community College District has a unique opportunity to re-define the District’s future; to commit itself to a bold vision of expanding educational opportunities to meet the community’s needs; and to provide the staffing and resources to fund it. as a guide to responding to these improved economic conditions and planning for future budget increases, the San Mateo County Community College District Board of Trustees commits itself to the following Core Values and Principles:~~

Or: Given these changed economic circumstances, the San Mateo County Community College District has an opportunity to expand and re-define the vision for the District’s future, involving new opportunities to address a greater range of community needs and to provide the staffing and resources to address them.

- **Student-Centered Mission:** The Board recognizes each individual’s right to education and commits itself to providing the occasions and settings that will allow our students to develop their minds and skills, engage their spirits, broaden their understanding of social responsibilities, increase their cultural awareness and realize their individual potential. The Board recognizes that our core mission is to provide transfer education and career/technical training to as many students as possible. Basic skills classes which are focused on preparing our students for our core mission courses as noted above are also necessary and appropriate.

Lifelong learning classes which had long been an important part of the community college mission were necessarily curtailed during difficult budget years. The Board asserts that, given the District's financial outlook at this time, the Colleges should consider restoring some of these programs—through contract education, not-for-credit programs, community education and hybrid community education/credit courses. The programs offered should be based upon demonstrated community need as determined through surveys, focus groups and other measurements.

Low-enrolled and under-enrolled classes must continue to be examined to make sure that they meet the needs of students, employers and the community. Courses and programs should be updated in response to changes in the external environment to make sure they continue to be relevant and necessary; those that are no longer relevant should be discontinued.

Student support services and staff are also important and help ensure the success of our students in their pursuit of a postsecondary education. The Board is committed to providing a wide array of student services that support student success and that do not duplicate services offered in the community.

- **Support for Innovation/Expanding Educational Opportunities:** The Board believes that its long-standing support for innovation and creative approaches to serving the educational needs of the community has been essential to ensure that the Colleges are offering the appropriate balance of academic programs and in maintaining the academic excellence of these programs. With the changed financial status of the District, the Board encourages the Colleges to seek out underserved populations; evaluate their educational needs and provide courses and programs to serve them. Using the Business and Community Needs Assessment data, the Board also encourages the Colleges to provide new classes, certificate programs or AA/AS degrees that will meet those identified needs. ~~The Colleges should also continue efforts to expand online learning, concurrent enrollment programs, Middle College, community education and international education—all programs that extend access to new populations of students, many of whom cannot attend traditional college classes. Finally, the Board is interested in maintaining/expanding unique programs at the Colleges that serve broad community needs and draw that community to our campuses, such as SparkPoint, the Edge and the San Mateo Athletic Center. Should the specifics remain in?~~
- **Employment Philosophies:** The Board subscribes to the principles of human resource management which promote: equal access; equal opportunity; equal treatment and fairness; staff development and training opportunities; fair compensation that gives the District a competitive advantage over other Colleges and accountability. The Board reaffirms the long-standing District policy that it always seeks to employ the most qualified applicant for each job and does not make decisions about employment, retention, compensation, promotion, termination or other employment status which would discriminate on the basis of national origin, religion, age, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy or because they are perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

- **Participatory Governance:** The Board is deeply committed to the participatory governance process as it has been established in this District, and believes that this process can produce decisions that are comprehensive, fair and in the best interests of students, the community and employees. The Board encourages and expects the participation of all constituents in decision-making and governance and recognizes participatory governance as the means for having the voices and opinions of various constituencies heard.
- **Final Decision-Making Authority:** In this participatory governance environment, the Board, as the elected representatives of the people of San Mateo County, will ultimately make the final decision and sets policy on issues based upon what it believes is in the best interests of the District as a whole. In reaching its decisions, the Board acts independently, but considers the informed viewpoints of all participants and constituencies and relies on the research, advice, experience and management expertise ~~of its Executive Team~~ within the District. From all components of the District

The Board believes that adherence to these core values and operating principles ~~will allow the District to continue to be recognized as one of the most innovative and progressive in the State, and these values and principles~~ will continue to support the District and advance the interests of students, faculty, staff and the San Mateo County community.

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
PROPOSED BOARD GOALS FOR 2014-15**

In adopting the following goals for 2014-15, the Board of Trustees commits itself to work collaboratively ~~to support with administrators,~~ faculty, staff and students ~~to as they~~ complete the work outlined below.

1. ~~Due to changed economic circumstances attributable to the District's attainment of "community funded" status, the San Mateo County Community College District has a unique opportunity to re-define the District's future; to commit itself to a bold vision of expanding~~ Maintain fiscal stability while, at the same time, re-examining the means and methods by which the College District can expand educational opportunities to meet documented ~~the~~ community's needs; and ~~to~~ provide the staffing and resources needed to ~~achieve fund~~ it. The District must also continue to scrutinize programs and services to assure that they are most relevant, meeting community needs, and aligned with the Board's Core Values and Principles. ~~The first sentence in the first goal statement should remain. It makes the rest of the statement reasonable.~~
- 4- 2. Begin to look at potential program enhancements that will improve each student's ability to successfully complete their educational objective. In particular, examine how dual enrollment or concurrent enrollment programs could improve access to a college education for high school students in these targeted populations. Examine current student success data tracked by each College to determine what common elements should be tracked, benchmarked, and assessed, ~~and determine~~ Districtwide. ~~Determine~~ what additional data should be gathered and tracked that expand upon the current national and state definitions of student success. ~~Work with the researchers of the district to bring forward for board review those data points that allow monitoring of program weaknesses and strengths and the progress of the colleges in driving higher levels of success and completion. to include communit~~ Develop community determinants of success, such as ~~completion of a single courses taken to meet a personal or career education objective.~~
- 9- 3. Explore how to better serve at-risk and place-bound students, ~~especially in traditionally underserved populations within San Mateo County, to ensure greater participation and academic success by these targeted populations. In particular, examine how innovative dual enrollment or concurrent enrollment programs, such as through developing a "College High" or "Early College High School," model could improve access to a college education for high school students in these targeted populations. Study the possibility of joint venturing with a local high school district(s) to deliver dual enrollment at location(s) in close proximity to traditionally underserved populations within San Mateo County. This concept would identify a physical location that would be used to educate 9th-12th-grade students by providing, as an example, 1/2 high school curriculum and 1/2 community college curriculum. Upon completion, all students would meet traditional A-G requirements and earn dual enrollment college credit. Coursework could focus on university transfer and/or CTE. The objective is to ensure greater participation and academic success by these targeted populations.~~

- ~~2-~~ 4. ~~Given the District's stable financial outlook at this time, the~~ Colleges should ~~can~~ begin to examine how the District can offer lifelong access to higher education for members of our community who are not on the traditional paths of transfer, career tech or remedial education, possibly through community education, contract education, non-credit programs or differential fee programs. ~~The Colleges may need to initiate/expand no or low cost programs and community education offerings to meet identified community needs as determined through surveys, focus groups and other measurements.~~
- ~~3-~~ 5. Continue to pursue innovative efforts that result in new teaching and learning strategies; new classes, certificate programs or AA/AS degree programs that meet community and business needs; online teaching strategies that extend access for students; expanded Middle College, concurrent enrollment and international education programs that benefit more students; unique programs ~~and entrepreneurial efforts~~ that serve special community needs and draw the community to our campuses. ~~such as SparkPoint, SMAC, the Edge; and other entrepreneurial efforts.~~ There should be a clear statement about increasing professional faculty and staff development. In order to have innovation you must have increased faculty and staff development.
- ~~5-~~ 6. Broaden global perspective and enrich our cultural and educational diversity by fostering institutional relationships abroad; attracting international students to our campuses; and offering teach/study abroad opportunities for faculty and students. ~~Concentrate outreach and recruitment activities in countries and regions sending the largest number of international students to the U.S.~~ Continue strengthening the collaboration of District and College international education staff in order to assure the efficiency and effectiveness of services to international students. Consider additional strategies to recruit and serve international students, including the Bridge program, camps and training. Use revenue from international student tuition to expand course offerings for San Mateo County students.
- ~~7-~~ 7. Refine the District's hiring policies and practices to affirm that they are fair and inclusive and result in the District hiring the best candidate for each position.
- ~~6-~~ 8. Define capital improvement program needs, including modernization, new construction, major equipment and infrastructure replacement (telephone system, network infrastructure, utility and building systems infrastructure) as well as energy efficiency projects and develop funding strategies to address these needs.
- ~~7-~~ 9. Monitor ~~and, when necessary,~~ influence state legislation on a variety of issues of importance to the District, including "community funded" financial status; the 50% law; Faculty Obligation Number (FON); 55% majority on parcel taxes; baccalaureate degrees in selected areas at community colleges; authorization to choose an accrediting organization; ~~and~~ eliminating the 11 unit cap for Middle College students; ~~and differential fees for high-cost programs.~~
- ~~8-~~ 10. Participate in Board development activities offered locally, at the state level and/or federal level in order to assure that Trustees are kept current with community college issues, opportunities, and new initiatives. Assure that the new trustee participates in a new trustee orientation program and has one-on-one meetings with key individuals in the District in order to assure that he/she is thoroughly educated about the role and responsibilities of a community college trustee.

11. Build stronger relationships with local cities and local school districts through joint meetings with their boards or councils; outreach and participation in joint activities. Hold joint Board meetings when there are issues of importance to both the city/school district and the College District. Invite public partners to use the College facilities for official functions. Encourage faculty to hold subject matter-specific discussions with high school faculty, as well as in-depth discussion about the Common Core standards that define expectations about what students are expected to learn in each subject matter at each grade level.

Adopted xx/14