

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 16, 2011, 6:00 p.m.
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
 - *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
 - *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
 - *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
 - *Regular Board meetings are tape recorded; tapes are kept for one month.*
 - *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*
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6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

11-11-1 [Minutes of the Meeting of October 26, 2011](#)

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES

11-11-1C [College for Working Adults – A Measure G Initiative at Cañada College](#)

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

11-11-1A [Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

- 11-11-2A Hearing of the Public on California School Employees Association (CSEA), Chapter 33 Initial Contract Proposal to the District and Adoption of CSEA's Initial Proposal

Other Recommendations

- 11-11-1B Approval of Community Services Classes, Spring/Summer 2012 – Cañada College, College of San Mateo and Skyline College
- 11-11-100B Adoption of Resolution No. 11-13 in Support of Senate Constitutional Amendment 5
- 11-11-101B Approval of Contract with IntelliResponse for Online Self-Service Knowledgebase
- 11-11-102B Approval of Revisions to District Rules and Regulations – Policies 1.65, Community Relationships; 2.20, Equal Employment Opportunity; 2.52, Local Law Enforcement; 8.05, District Audit; 8.48, Traffic Regulations; 8.56, In-District Conferences and Meetings; and 8.70, Fees and Charges

INFORMATION REPORTS

- 11-11-2C Update on Redevelopment Revenues
- 11-11-3C Continuing Discussion of At-Large and District Elections

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Public Employee Discipline, Dismissal, Release
 - B. Establishment of Equivalency to Minimum Qualifications
2. Conference with Labor Negotiator
Agency Negotiator: Harry Joel
Employee Organizations: AFT, AFSCME and CSEA
3. Conference with Legal Counsel
 - A. Existing Litigation – 2 Cases
 - i. Citizens for a Green San Mateo v. San Mateo County Community College District et al.; Case # CIV50680

- ii. San Mateo County Community College District, Sequoia Union High School District, and San Carlos Elementary School District vs. Redevelopment Agency of the City of San Carlos and Does 1-10; San Mateo Superior Court Case No. 489368

B. Anticipated Litigation – 1 Case

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
October 26, 2011, San Mateo, CA**

The meeting was called to order at 6:05 p.m. by Vice President Mandelkern.

Board Members Present: President Richard Holober (arrived at 6:20), Vice President-Clerk Dave Mandelkern, Trustees Helen Hausman, Patricia Miljanich and Karen Schwarz

Others Present: Chancellor Ron Galatolo, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Jim Keller, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Miljanich and seconded by Trustee Schwarz to approve the minutes of the meeting of October 12, 2011. The motion carried, all members voting "Aye."

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo said he received a telephone call from Student Trustee Barry Jointer today, informing him that Mr. Jointer was planning to tender his resignation effective immediately because he has successfully transferred to UC-Davis. Chancellor Galatolo said Mr. Jointer's transfer represents exactly what the District and Colleges encourage students to do. A new student trustee will be selected in accordance with District Rules and Regulations.

President Stanback Stroud said the College community is excited about the changes to the coffee concession and cafeteria server, with several new daily menu items. President Stanback Stroud encouraged Board members to read the portions of her written report titled "Culture of Inquiry: Student Success" and "Culture of Inquiry: Transfer." She said these topics have engendered important conversations among faculty and others. The Sustainable Campus Initiative is in full swing at Skyline College; the three elements of the Initiative are Curriculum, Facilities and Community.

President Claire said Transfer Day at College of San Mateo was successful, with more than 1,000 students in attendance. The Athletics Hall of Fame inaugural celebration was also a success. CSM alumnus Scott Feldman, relief pitcher for the Texas Rangers, is playing in this year's World Series. President Claire displayed a copy of the CSM Spring 2012 Schedule of Classes, which has been changed to a newsprint format. The new format will save approximately \$60,000 per year in production costs and will also cut production time in half.

President Keller referred to the article in his written report featuring a first-year international student from China; the article provides insight into the initiative at Cañada College to improve and expand the international student program. College Night is being held at Cañada College tonight. The event brings together more than 70 colleges and universities to help local high school students as they consider which school is best for them. Cañada College celebrated the grand opening of the Center for Innovation and Excellence in Teaching and Learning (CIETL) today. CIETL is dedicated to innovation and excellence through enhancement of staff development efforts.

President Bennett said there will be a District Academic Senate/Joint Vice Presidents meeting next week. Agenda items will include faculty grade submission timeline, CurricuNet program review and implementation, Title 5 changes, and update of Board Policy 6.13, Curriculum Development, Program Review, and Program Viability. Academic Senate leaders will attend the State Plenary Session next week. President Bennett will meet with leaders of the Associated Students at each College to discuss the results of the plus/minus grading pilot before making a final recommendation.

Associated Students of College of San Mateo (ASCSM) President Paige Kupperberg played a video highlighting recent ASCSM events, including the Summer 2011 Student Government Leadership Retreat, Welcome Week, Censorship Awareness Week, Ravenswood Garden Project, ICC Mixer, California Community Colleges Student Affairs Association Conference, and Hispanic Heritage Week. Future events include the General Assembly, Halloween

Carnival, Casino Day, Child Development Fundraiser, Election Town Hall, Holiday Angels Toy Drive, Canned Food Drive, and Anti-Bullying Awareness Week. Trustee Schwarz asked for details about Anti-Bullying Week. President Kupperberg said this event will be held in conjunction with the national “Stand Up against Bullying Day,” during which students from various organizations will discuss issues such as sexual harassment, domestic abuse, and how to prevent bullying. Trustee Miljanich asked what activities took place during Censorship Awareness Week. President Kupperberg said students spent three days outside Building 10 with a sign that read, “Do you still believe that our First Amendment right is important?” Students were given the opportunity to write their responses to the question. Students also displayed a prop that looked like a fire pit which contained books which have been banned in various places. Students were given the opportunity to choose one of the books to keep. A group of students also read the book, “and tango makes three” to children at the Child Development Center.

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: STUDENT ENGAGEMENT AND THE DEMOCRACY COMMITMENT AT SKYLINE COLLEGE (11-10-2C)

President Stroud said that in 2003, the American Association of State Colleges and Universities began the American Democracy Project, an initiative focused on preparing the next generation of informed, engaged citizens. From that initiative, community colleges across the country came together in 2011 and began the Democracy Commitment initiative. Brian Murphy, President of De Anza Community College, was one of the central figures in forming the national initiative. Jennifer Mair, a Skyline faculty member who teaches communications studies, wrote a Partnership for Excellence grant to be able to help give a voice to students who will participate in issues of the day and be active, involved citizens in their communities.

Ms. Mair said Skyline College was among the first 18 signatories to the Democracy Commitment. There are currently 38 community college signatories and eight chancellor signatories. The formal launch of the initiative will take place on November 4 in New York. Components of the Democracy Commitment are: a public commitment to the central role of civic education; international support for both curricular and extracurricular programs that build civic skills among students, especially focusing on projects that support students in doing public work; faculty and staff development in civic engagement; partnerships with local civic, non-profit and governmental agencies whose primary work is the social and economic development of local communities; participation in a national clearinghouse of program designs, curricula and project development strategies for community colleges; participation in an annual meeting that brings together faculty, staff, administration and partners; and development of joint regional and national programs with partner universities and with national higher education associations.

Ms. Mair said Skyline College has been holding students workshops for the last few years at which students practice dialogue skills, as well as deliberation and decision making skills. As a lead up these workshops, Ms. Mair has conducted training in dialogue skills and how to facilitate public discussions so that students can be the facilitators of the workshops. Next semester, Ms. Mair will conduct independent study skills training in the areas of dialogue, deliberation and collaboration; citizenship and democracy; managing conflict and difficult conversations; community organizing and public engagement principles; and leadership and empowerment. Credits for the independent study will be transferrable.

Ms. Mair introduced James Mudrick, a Skyline College student who is forming a new club called V.O.I.C.E.S. – Voices Of Inspired Caring Engaged Students. Mr. Mudrick said that V.O.I.C.E.S. started last semester after a group of students attended a conference run by Mobilize.org and learned that every student has a voice. They wanted to create dialogue on the Skyline campus and work toward creating change.

Ms. Mair said that through the President’s Innovation Fund, money has been set aside for grants to fund student project ideas. The Skyline Student Step Up campaign will be launched at the Thanksgiving Feast & Idea Fest on November 22. Students will start to work together to envision what their ideal campus would look like, what their concerns are, what could be changed, and what actions could be taken to improve the campus and community. In April 2012, students will vote to decide the grant awards.

Ms. Mair said she is working in collaboration with other organizations that focus on student success and student engagement. Among them are De Anza Institute of Community & Civic Engagement, Mobilize.org, Skyline College Leadership Academy and Skyline College Student Clubs and Organizations.

Trustee Miljanich said it is exciting to see this opportunity for students. She said it speaks to people's need to have a voice, understanding the need to work together to develop solutions and sometimes needing to compromise.

President Holoher asked if the Democracy Commitment is connecting with student government through the Associated Students. Ms. Mair introduced Amory Cariadus, Coordinator of Student Activities at Skyline College, and said they are working together collaboratively. She said a goal is to provide a forum for other students who do not see themselves in student government. Trustee Miljanich said it is important to have participation and input from a wide range of students.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (11-10-2A)

It was moved by Trustee Miljanich and seconded by Trustee Hausman to approve the actions in Board Report No. 11-10-2A. The motion carried, all members voting "Aye."

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 33 INITIAL CONTRACT RE-OPENER PROPOSAL TO THE DISTRICT AND THE DISTRICT'S INITIAL PROPOSAL TO CSEA (11-10-3A)

It was moved by Trustee Schwarz and seconded by Vice President Mandelkern to approve the actions in Board Report No. 11-10-3A. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA

President Holoher said the Consent Agenda consists of Board Report No. 11-10-1CA, Ratification of July and August 2011 District Warrants. It was moved by Trustee Hausman and seconded by Trustee Miljanich to approve the Consent Agenda. The motion carried, all members voting "Aye."

Other Recommendations

APPROVAL OF REVISIONS TO DISTRICT RULES AND REGULATIONS – POLICIES 2.08, DISTRICT SHARED GOVERNANCE PROCESS; 5.16, MANAGERS: EVALUATION; AND 5.64, CONFIDENTIAL EMPLOYEES: COMPENSATION AND BENEFITS (11-10-101B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the revisions as detailed in the report. In response to a question from President Holoher, Vice Chancellor Harry Joel said confidential employees are those who are involved in or know about management's role in collective bargaining. President Holoher asked who selects the student-at-large member of the District Shared Governance Council. Chancellor Galatolo said the student is selected by the District Student Council. After this discussion, the motion carried, all members voting "Aye."

CONTRACT AWARD FOR DISTRICTWIDE NO_x BOILER BURNER REPLACEMENT PROJECT (11-10-102B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the contract award as detailed in the report. The motion carried, all members voting "Aye."

CONTRACT AWARD FOR CAÑADA COLLEGE BUILDING 5 DINING ROOM RENOVATION PROJECT (11-10-103B)

It was moved by Trustee Hausman and seconded by Trustee Miljanich to approve the contract as detailed in the report. The motion carried, all members voting "Aye."

INFORMATION REPORTS

UPDATE ON STUDENT FEE PAYMENT PLAN AND NEW DROP PROCEDURES (11-10-3C)

Trustee Schwarz complimented those who publicized the payment plan and new drop procedures. She said the information has been well-publicized and no one should be surprised. Trustee Hausman said the “Questions and Answers” document should be helpful to students.

DISTRICT FACILITIES RENTAL FEE INCREASE (11-10-4C)

Vice Chancellor Tom Bauer said that each College takes responsibility for renting its facilities. Vice Chancellor Bauer has been more involved in the rental of facilities in College Center (Building 10) and of the pool at College of San Mateo. He said rentals are not solicited as they could or should be and he would like to assist the Colleges with their rental programs. In reviewing rental rates, he found that rental fees have not been updated since 2001. Analisa Pineda, student assistant in the Chancellor’s Office, searched the Web for comparable organizations that rent facilities. Using this information, Jan Roecks, Director of General Services, managed a benchmarking project to compare rates.

Ms. Roecks said she looked at published rates of community colleges around the State, as well as high schools and cities in the area. She looked particularly at the rates of colleges in the Bay Area. The rates recommended in the board report are the result of this benchmarking study. Ms. Roecks also worked with the Facilities Department to make sure that direct costs would be captured. The cost of staff charges are shown as “Current Rate” because the cost is based on the levels of the employees doing the work.

Trustee Hausman asked why rates are not quoted for specific venues, e.g. the dining room in College Center. Vice Chancellor Bauer said rates are not quoted in order to provide maximum flexibility. He said it is preferable to have potential renters come and tour the facility and meet with staff to determine their needs. For example, some clients will use the entire dining room while others will need only a portion of the room.

Vice President Mandelkern asked what the range might be for the rental of conference rooms and the dining room in College Center. Vice Chancellor Bauer said the maximum fee for the dining room is \$2,400 for eight hours. The San Mateo-Foster City School District is renting a portion of the dining area for \$600. The rental fees go into the enterprise fund and are used to maintain the facilities and equipment. Vice Chancellor Bauer said he is not involved in the rental of conference rooms but will inquire about rental rates and report back to the Board.

Vice President Mandelkern asked if staff charges are always applied when facilities are rented. Vice Chancellor Bauer said these charges are at the College President’s discretion for College events. Staff charges for outside groups are clearly spelled out in the contract so there is no ambiguity. The costs vary depending on the event and size of the group; some will need only custodial services while others may need engineering and other services. Hillsdale High School is holding its homecoming dance in College Center and will pay for security, custodial, IT and engineering staff.

Vice President Mandelkern asked if fees are charged for the rental of the clubhouses at College Vista and Cañada Vista. Barbara Christensen, Director of Community/Government Relations, said that for residents, employees and District events, the charge is \$25 for two hours. The funds are used to pay for insurance and eventual furniture replacement.

Trustee Schwarz asked if the high school district has comparable facilities and, if so, how their rates compare to the District’s rates. Ms. Roecks said that high schools tend to have slightly lower rates than community colleges because their facilities tend to be smaller. She said that, in general, the District’s rates are lower than some and higher than some of the organizations used for comparison. She noted that the District also has state-of-the-art facilities.

Vice President Mandelkern asked if the Hillsdale High School event has been coordinated with campus security. Vice Chancellor Bauer said it has; Director of Public Safety Mike Celeste and Chief Public Safety Officer at College of San Mateo John Wells attended a meeting regarding the event. Students will not be allowed outside after they enter the event and 50 chaperones are required. All students will be required to go through a security checkpoint.

Vice President Mandelkern asked if the rental fees for athletic facilities are comparable to others in the area. Ms. Roecks said the fees are competitive. Vice President Mandelkern noted that individual community members use the track and tennis courts without charge and asked if this fee schedule implies that the District will begin charging for these facilities. Ms. Roecks said the tennis courts have always been listed on the fee schedule and the fees are assessed

when they are rented as a group. Vice Chancellor Bauer said he, Chancellor Galatolo and Dean Andreas Wolf have been discussing the idea of leaving two courts open for community use and charging for the other courts. He said they want to eliminate the opportunity for people to charge a fee for tennis lessons using the courts. Vice President Mandelkern said there should be a policy so that fees are charged equitably for use of the tennis courts and track.

Trustee Schwarz said she applauds the facilities fees rental program as a way to bring needed revenue to the District in these difficult financial times. Vice President Mandelkern said that, while student and academic use always comes first, he also supports facilities rentals as a way to generate money that can be used to support the educational mission of the Colleges, particularly in light of the current economic environment and lack of State funding. Trustee Hausman said she believes people understand this in today's climate. Vice Chancellor Bauer said he and his staff try to make sure that people understand that the money from rentals is used to support the academic mission of the Colleges.

President Holober asked if the District has a Maintenance Assessment District. Chancellor Galatolo said it does not.

STATEMENTS FROM BOARD MEMBERS

Trustee Schwarz attended the College of San Mateo Athletics Hall of Fame Ribbon Cutting and Induction Ceremony, which was educational and informative. She said the Hall of Fame recognizes athletes who have gone on to do great things and who remember where they came from. Trustee Schwarz also attended the Arts & Olive Festival at Cañada College, which appeared to be well attended; the League of Women Voters California Equal Suffrage Celebration, at which May-Blossom Wilkinson was honored; the Project Read Trivia Bee at Cañada College; the Sequoia Hospital Foundation Donor Recognition Reception, at which ten nursing scholarships were awarded; and the DSPS Open House at College of San Mateo. Trustee Schwarz said she would like to have an update on the DSPS and EOPS programs in the future.

Trustee Hausman attended the College of San Mateo Athletics Hall of Fame Ribbon Cutting and Induction Ceremony. Shortly after the event, a local newspaper ran a full-page story on Coach Tom Martinez and quarterback Tom Brady. Trustee Hausman was pleased to win a basket at the Arts & Olive Festival. Trustee Hausman said she will be at the University of Texas in Austin next week for her husband's Engineering Advisory Board meeting. She said this is always an interesting and enlightening week as it relates to education in a different setting.

Vice President Mandelkern said he appreciated the presentation by Paige Kupperberg tonight. Vice President Mandelkern attended the League of Women Voters event and commented that May-Blossom Wilkinson touched many lives as a teacher in local schools. He also met with staff of *The San Matean* and their advisor and noted that the newspaper won a significant award from the Society of Professional Journalists for its coverage of the San Bruno pipeline explosion. Vice President Mandelkern attended the Meet the Ambassadors event, Hispanic Heritage Week and the DSPS Open House at College of San Mateo. He enjoyed being in the new College Center and said it is good for all student services to be in one building since many students use all of the services and staff can easily communicate with one another. He said parking at College of San Mateo has been challenging. Parking on the north side of campus afforded him the opportunity to walk by the boarded up Building 20 and the gardens on six trips; he saw no students in the garden areas. He saw an average of a dozen students gathered on the patio area in front of Building 10. He noted that the garden area is not ADA compliant and said he believes that all facilities should be open and accessible to all students.

Vice President Mandelkern said he will be out of the country and unable to attend the November 16 Board meeting. He said that because of the election on November 8, this may be his last meeting as a member of the Board. He said it has been an honor and privilege to serve for the past seven-plus years. He has no regrets about anything the Board has done during that period of time. He believes the Board has moved the District forward very capably. If he is not on the Board after the election, he said he will be leaving the District in the very capable hands of his colleagues as well as staff, faculty and administrators who will serve students very well in the future.

COMMUNICATIONS

Trustee Schwarz said she and Trustee Miljanich were presented with several questions at a CSEA meeting in connection with their running for reelection to the Board. Because they did not see the questions ahead of time, there were several they could not answer because they did not have the opportunity to gather information. Trustee Schwarz asked that the questions be distributed to her fellow Board members. She said that she marked the questions that need

follow-up and has asked Chancellor Galatolo to provide answers to these questions to both her and to the CSEA membership at a future meeting.

Trustee Miljanich said she appreciates Trustee Schwarz's follow through. She said there were some detailed questions that require background information. She believes that in order to make sure that there is appropriate communication and that the best possible information is provided, it is a great idea to have the questions answered and distributed, perhaps even more widely than to members of CSEA. Trustee Miljanich said the questions were broad ranging and it would be good for everyone to have responses.

RECESS TO CLOSED SESSION

President Holober announced that during Closed Session, the Board will (1) consider the personnel items listed as 1A on the printed agenda, (2) hold a conference with District Labor Negotiator Harry Joel; the employee organizations are AFSCME, AFT and CSEA, and (3) hold a conference with legal counsel regarding two cases of existing litigation as shown on the printed agenda.

The Board recessed to Closed Session at 7:40 p.m. and reconvened to Open Session at 8:35 p.m.

CLOSED SESSION ACTIONS TAKEN

President Holober reported that at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the personnel items listed as 1A.

ADJOURNMENT

It was moved by Trustee Miljanich and seconded by Trustee Hausman to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 8:40 p.m.

Approved and entered into the proceedings of the November 16, 2011 meeting.

Ron Galatolo
Secretary

President's Report to the Board of Trustees

Dr. Regina Stanback Stroud
November 16, 2011

Skyline College Professor Supports the Movement



Dr. Tony Jackson and his wife Hilary represented his band TONE 7 at the Occupy Wall Street in Oakland on Thursday morning, 10/27/11 to offer the demonstrators something light and to show their support in lieu of the police attack the previous Tuesday night.

TONE 7 donated albums to the cause, featuring the song from the new video, "Revolutionary Eyes" in honor of the OWS (Occupy Wall Street) participants. Once at the site, Dr. Jackson and company handed out free donuts and albums, dubbing the event, "Donuts and a Theme Song". They held interesting conversations with demonstrators, who ranged from those who had been out of work for quite some time, to students, to employed people participating by checking in on a part-time basis, to a couple of film crews from outside the U.S.

Terrance Hunter said, "It's hard out here for people...and the banks don't care! What the cops did was ridiculous. We're out here for them too!" Dr. Jackson noted, "Later, as we tried to throw our trash away, we noticed that ALL the trash receptacles had been moved from the area. We had to go to the street to find a trash receptacle and we thought it interesting that the police were planning to use the issue of sanitation as a pre-text to re-enter the area."

Dr. Jackson (right) is shown in the photo with Terrence Hunter (left), a protester who indicates that he has been unemployed for three years.



Article and photos submitted by Dr. Tony Jackson

SKYLINE SHINES

Exhibitions at Skyline College Art Gallery

There was a great turnout for the Día de los Muertos Art Exhibit and Reception at the Skyline College Art Gallery on November 2. Students created altars, sculpture, paintings and more for the exhibition, commemorating the lives of loved ones. Check out the Día de los Muertos Photo Gallery on the [Skygallery Facebook](#) page to see photos of the reception. The Skyline College Jazz Quintet, under the guidance of new music Professor Zack Bruno, performed a terrific set of beats during the reception. The Quintet featured Ben Villa on Trumpet, Andrew Fenn on Tenor Sax, Nathaniel Welch on Drums, Vince Iannone on Piano, and Alex Rosales playing string Bass.

All sorts of delicious Día de los Muertos pastries were provided by Casa Latina Panaderia in Berkeley. Then, on November 10, the college held an Art Reception for *From Shadows to Light*, which featured Photographs, Ceramics, and Sculptures by Skyline College students. This exhibition is guest curated by Skyline College Photography Professor Arthur Takayama. The show will be on view in the Art Gallery through December 2. The Jazz Quintet also performed at the Art Reception. Visit the Skyline College Gallery website or Facebook page for more information: <http://www.smccd.edu/accounts/skygallery> or <http://www.facebook.com/skygallery>



Día de los Muertos Altar



Skyline College Jazz Quintet



Exhibition Reception

Article and photos submitted by Paul Bridenbaugh

Skyline College Students Win at National Science Conference



Photos (from left): Sean Linder, Nicole Garza, Ronnie Marania, and Riana Mesias. The posters can be read at <http://skylinecollege.edu/case/biol690/sacnas.html>

A group of students from Skyline College presented their research findings at the national Society for the Advancement of Chicanos and Native Americans in Science (SACNAS) annual conference, which took place October 27-29, 2011 at the San Jose Convention Center. Three Skyline College biology students took home the prize for their research.

With fresh findings in biotechnology, environmental engineering, mathematics, chemistry, psychology and other realms, students, nearly 1,000 research posters were presented by university and college students.

Skyline College student presentations:

- *Prunus mahaleb* Inhibits the Gram-negative Bacterium *Escherichia coli*. Estella Gomez. Mentor: Christine Case.
- Distribution of Fecal Coliform Bacteria In A Central California Coastal Stream. Timoty Viray and Eric Fung. Mentor: Christine Case.
- Investigation of the antimicrobial activity of *Chrysanthemum indicum*. Dagan Poon. Mentor: Christine Case.
- The Antimicrobial Activity of *Sapindus mukorossi*. Raya Mesias and Anand Singh. Mentor: Christine Case.
- Inhibition of *Escherichia coli* growth in food by *Arctostaphylos glauca*. Ronnie Marania and Riana Mesias. Mentor: Christine Case.
- Antibacterial Activity of *Heteromeles arbutifolia*, An Ethnomedicinal Plant Historically Used By Native Americans. Nicole Garza and Sean Lindner. Mentor: Christine Case.
- Investigating the Antimicrobial Properties of *Punica granatum*. Jeanelle Diaz and Tsz Ying Leung. Mentor: Christine Case.
- Improved Motor Function in Persons With Hemiparesis Using Mirror Exercises. David Villafuerte and Jeser Villaneuva. Mentor: Shari Bookstaff.

Ronnia Marania and Riana Mesias won the Biology prize for their research on inhibition of *E. coli* bacteria in food by a manzanita plant. Marania and Mesias are Biology majors and they are advised by Skyline College Biology professor Dr. Christine Case. Rebecca Belloso, also from Skyline College, won a Biology prize for her research on a fungal infection in frogs. She was advised by Biology professor Dr. Vance Vrendenberg of San Francisco State University.

The students met 2011 Nobel laureate Alex Filippenko and attended workshops on a variety of topics in science and professional development. Chris Case gave a presentation on "Involving Community College Students in Original Scientific Research." Pat Carter, Carmen Velez, AJ Bates, and Stephen Fredricks also attended the conference.

California State Assembly Speaker Pro Tem Fiona Ma and Skyline College's James I. Wong

California State Assembly Speaker Pro Tempore Fiona Ma, Assemblywoman, 12th District, and former San Francisco District Supervisor, joined the Wong Family for an informal afternoon luncheon, including Skyline College's James I. Wong, Professor of History and Geography. The luncheon at his mother's apartment in San Francisco included several hours of reminiscences about growing up Chinese American, as well as discussion about the state of affairs in San Francisco, California, China, and the United States. The Assemblywoman also expressed to James her earnest desire to speak on the campus of Skyline College in the future.

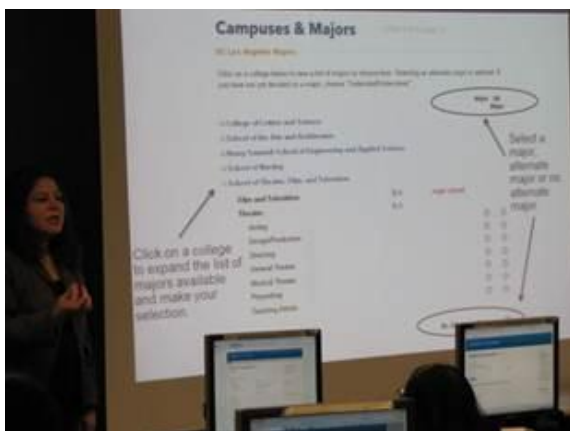
Shown in photo at right: Speaker Pro Tem Fiona Ma, (in brown jacket) is next to the Wong family matriarch (in cap). Also included in the photo are the six siblings and two in-laws of the extended Wong Family. James is pictured in the white shirt next to his mother.



Article submitted by James I. Wong

PROGRAMS

TRiO Partners with Transfer Center for UC Application and Personal Statement Workshop



The months of October and November are crucial for students transferring to a UC or CSU as admission applications to these institutions are being accepted. In an effort to promote transfer and to assist students with the transfer process, the TRiO program, in collaboration with Jacqueline Escobar, Director of the Transfer Center hosted a UC Application and Personal Statement Workshop on Tuesday, October 18, 2011.

During the workshop, approximately twenty TRiO students received important updates regarding admissions to the UC system as well as step by step instructions on how to complete the application. In addition, Jacquie reviewed the UC personal statement prompts and provided a number of strategies for writing a strong and convincing personal statement. Throughout the workshop, TRiO students were engaged and asked questions that helped clarify the admissions process to the UC system. The workshop was well-received among TRiO students, who now have a better understanding on how to apply to the UCs. Special thanks to Jacqueline Escobar for facilitating such a successful workshop. *Article submitted by Jessica Lopez*

Skyline Students Chosen for Leadership Conference



A select group of Skyline College students honed leadership skills for the future during a special conference for engineering and computer science majors.

The Mathematics, Engineering, Science Achievement (MESA) Student Leadership Conference offers extensive professional and leadership development through direct interaction with industry mentors and speakers. The hand-picked MESA students, engineering or computer science majors, are from 25 universities and community colleges across the state, including Skyline.

Pacific Gas and Electric Company (PG&E) sponsored the event with a \$60,000 grant that allowed 152 students to attend. More than 18 PG&E employees volunteered their time to work closely with the students during the conference October 6-8 at the Oakland Convention Center.

PG&E has supported MESA since 1979 and will be recognized for the extensive assistance in helping educationally disadvantaged MESA students graduate in math-based fields. Joel Dickson, director of pipeline safety and partnerships at PG&E, encouraged students to continue on their educational paths.

Other sponsors include San Diego Gas & Electric, Southern California Gas Company, East Bay Municipal Utilities District, Sacramento Municipal Utilities District and Vanir Construction Management, Inc.

Student attendees represent the following campuses: CSU Chico, CSU East Bay, CSU Fresno, CSU Long Beach, CSU Los Angeles, CSU Sacramento, San Diego State University, San Francisco State University, San Jose State University, Sonoma State University, UC Riverside, UC Santa Barbara, UC Santa Cruz, American River College (Sacramento), Butte College (Oroville), Cañada College (Redwood City), City College of San Francisco, Cosumnes River College (Sacramento), Los Medanos College (Pittsburg), Mission College (Santa Clara), Napa Valley College, Sacramento City College, San Diego City College, San Joaquin Delta College, Skyline College (San Bruno), Southwestern College, and Yuba College (Marysville).

For more information about MESA visit <http://mesa.ucop.edu/home.html>. This contribution was written by MESA Statewide Office Communications Coordinator Danielle McNamara.

Pictured are Joel Dickson of PG&E on the left with Skyline College MESA Director Stephen Fredricks (Center right) and Skyline College MESA students (left to right) Salim Hanhan & Phillip Cho (rear), Johnny Turney (Center), Elaine Talle and Rachel Pangani (Front).

Photo Credit: MESA photographer Jesus Barot.

Skyline College Backpacking Class Visits Point Reyes



Skyline College students enrolled in “Backpacking for Fitness” recently completed a two-day trip to beautiful Coast Camp in Point Reyes National Seashore. The trip featured over nine miles of intense hiking with all necessary food and equipment carried by the students. Participants included Nathan Cunningham, Tom Chung, Xiu Li, David Nascimento, Danny Mendoza, Hailu Asfaw, Grace Freeman, David and Nicolette Pringle, Maryann Valco, Sharon and Dwayne Akers, Dan Cappeletti, Instructor Jan Fosberg, and ECE Professor Kate Browne. *Article submitted by Jan Fosberg. Photos by Kate Browne.*

Students Inducted Into Phi Theta Kappa



On November 1, 55 Skyline College students were inducted into the Phi Theta Kappa honor society. Beta Theta Omicron, Skyline College's chapter, hosted the Fall induction for new members of Beta Theta Omicron, Beta Xi Eta (CSM) and Beta Zeta Nu (Cañada College). Our Chapter president, Camille Espirtu, welcomed new members and their families. Camille invited new members to participate in Beta Theta Omicron's Honors In Action project—teaching computer literacy for older adults. Professor Paul Spakowski expertly called each inductee to the stage.

Stanford Education Professor, Dr. Deborah Stipek, gave the keynote address. Dr. Stipek introduced the 2012 honors study topic, The Culture of Competition. Drawing on 35 years of research on academic motivation, she says pressure to succeed at the precollege level can lead to debilitating anxiety, cheating, and take the joy out of learning, as well as exacerbate achievement gaps between have- and have-not students. *Article and photo submitted by Dr. Christine Case*

ECE Career Pathways to Your Future



On October 20, 70 participants from Early Childhood Education heard from a panel of professionals about Careers and College pathways. Using Early Childhood Education as a foundation, students can plan a range of careers working with and in support of children and families.

The group was welcomed by Business Dean Don Carlson, and Skyline College student data was presented by County Office of Education/EQuIP Director and SMCCCD alumna Jeanie McLoughlin. Several panelists from Skyline College told their stories of inspiration: Professor Steve Aurilio from Juvenile Justice, Liz Llamas of Counseling and Family Therapy, and Elaine Francisco of Special Education described their work and how it connects to ECE. Dr. Rene Dahl of San Francisco State described the Bachelor program in Child and Adolescent Development (CAD), and alumni Jennifer In and Teresa Campbell described their experiences as CAD students.



Skyline College Transfer Director Jacquie Escobar outlined transfer requirements, and the requirements and services here at Skyline were noted by ECE Program Services Coordinators Cece Rebele and Sue Eftekhari [Canada College], Chair Kate Williams Browne, and Child Development Center Director Tina Watts.

Stay tuned for the next ECE event, Saturday 4th of February. Entitled "Orientation to the ECE Field," this morning session is for those interested in the Teaching Profession in early care and education. *Article and photos submitted by Kate Williams Browne, Chair/Program Coordinator, ECE Department.*

Transfer Articulation Bridge Program

The Transfer Center in conjunction with the TRiO program have partnered with San Francisco State University's College of Education to offer the Transfer Articulation Bridge (TAB) program to Skyline College students beginning spring 2012.

TAB is a joint program between Skyline College and San Francisco State University designed to prepare first-generation, low income, and underrepresented students transfer to SFSU. The TAB program provides students with the opportunity to concurrently enroll at SFSU while still taking courses at Skyline College; therefore, allowing them to earn units towards their Bachelors Degree.

Students participating in the TAB program will enroll in ISED 201- Introduction to SFSU, a course that serves as a bridge for students planning to transfer from Skyline College to SFSU. Through this course, students will have the opportunity to connect with SFSU faculty, learn about student support services and programs, understand how the transfer process works, and feel more confident about transferring!



Faculty Engaging Students in the Learning Center



As the semester progresses, the Learning Center has been an instructional support hub for faculty, staff, and students with the purpose of facilitating student success at Skyline College. This semester, The Learning Center has been a popular location for faculty to host their office hour, meet with students, and be an accessible resource on campus. Three faculty members in particular have consistently been meeting with groups of students from their courses in The Learning Center, including Luciana Castro (Language Arts Division), Vanson Nguyen (Math, Science Technology Division), and David Hasson (Math, Science, Technology Division).

In speaking with Luciana, Vanson, and David about their unique use of the Center to encourage and promote student learning, they had the following to say:

Luciana Castro:

I think the students feel a bit more intimate and ready to go in The Learning Center. My students are there for vocabulary enhancement and conversation, what we do not have time to go over in class. I am enjoying the experience quite a bit and I feel they are too. Their performance in class has been better than other students who do not come to The Learning Center. It is a treat to be able to do this now!

Vanson Nguyen:

For many students, academic resources have not been accessible to them. There are several reasons why students haven't used them: they didn't know about them or couldn't afford them. When these same students get to Skyline College, it's hard for them to grasp the idea of free resources that help them succeed. They've never used them before, so why should they use them now?

The Learning Center is a great resource for students. Tutoring and computers are easily accessible for students and the services are FREE! I want my students to use the many resources on campus and that starts with The Learning Center. Whether or not my students have used resources before, it's important to know that there's always help. As a result, I hold my office hours in The Learning Center and have students sit at the tables, working together.

By utilizing The Learning Center, I have seen students' learning improve and, as a result, their grades increase. With the extra opportunities to understand the material, I see first-hand the newfound confidence my students gain. It's not just the tutoring that helps; when they work with other classmates, the learning process becomes a fun. My goal is to get students to incorporate working in The Learning Center as part of their daily lives by creating a socially rewarding environment. I believe the more time these students spend on campus and accessing resources, the more their perception of themselves in college positively changes.

**David Hasson:**

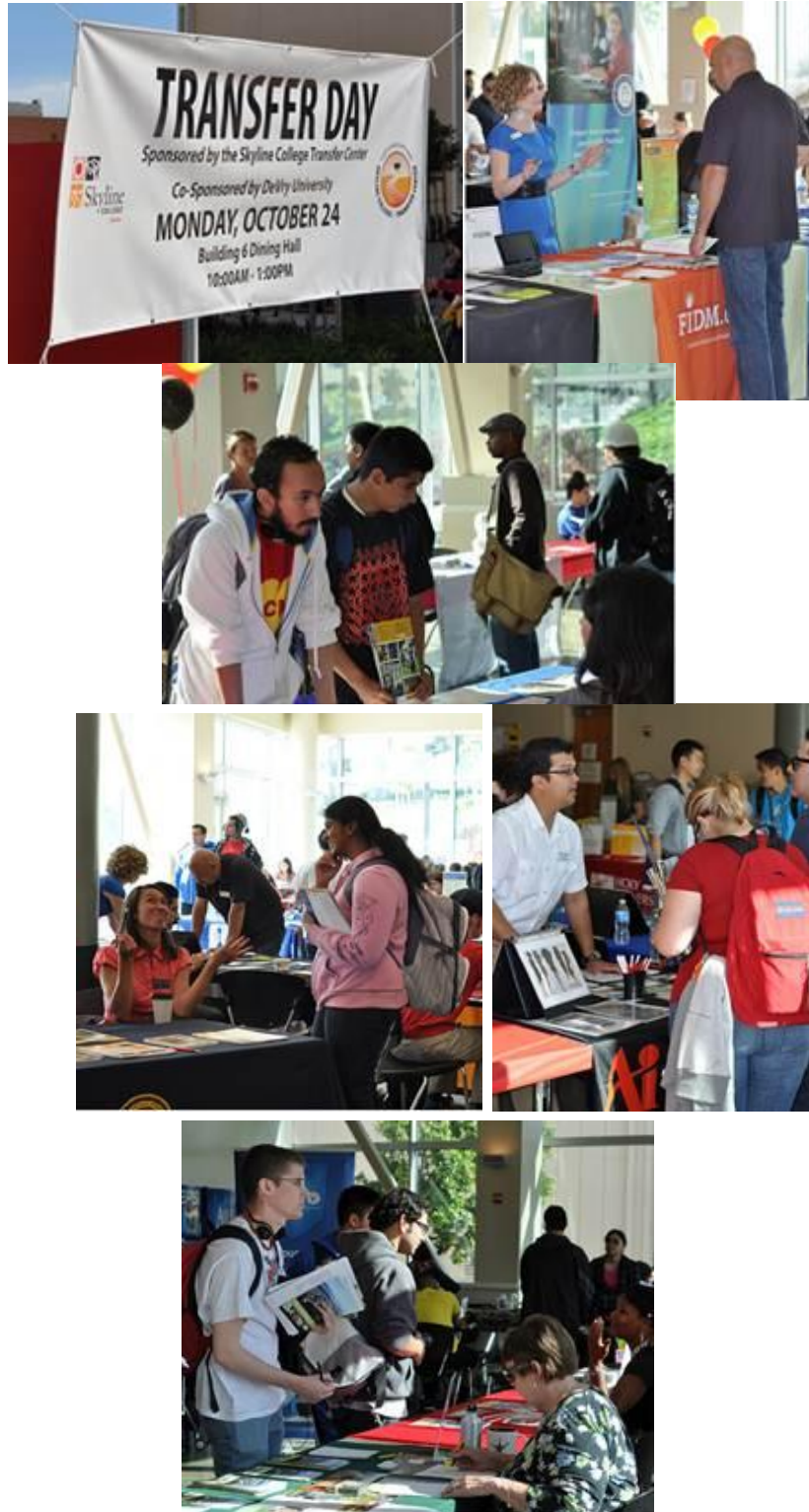
Each and every time I perform an On Course assessment of my developmental math students, I find that the majority of them have accepted personal responsibility and discovered self-motivation. But when it comes to employing interdependence and adopting lifelong learning, they are more often than not severely lacking. Their education up till then has essentially taught them to stick to themselves, do the work, and get out of the classroom as quickly as possible. This is where working in study groups at The Learning Center becomes necessary.

As opposed to a computer lab or other areas where silence and isolation are required, everyone is talking to teach other in The Learning Center, whether working with a computer or a textbook, on an essay or a math problem. The Learning Center isn't just about getting my students a quick fix with their homework. It's about giving them a new home to connect across subjects and with each other. It's about showing them what interdependence and lifelong learning are all about.

A special thank you goes out to Luciana, Vanson, and David for their reflections and everyone else for supporting The Learning Center as an academic resource for students on campus. For more information on The Learning Center, please contact Nohel Corral, Learning Center and TRiO Director, at 650-738-4161 or visit us in Building 5, room 5100.

Article and photos submitted by Nohel Corral.

Transfer Day - A Huge Success!



On Monday, October 24, 2011 the Skyline College Transfer Center hosted Transfer Day - with huge success! Thirty colleges were represented at the event, making this the biggest Transfer Day the college has hosted! Hundreds of students met with representatives from the California State University (CSU), University of California (UC), Private Colleges & Universities, and Out-of-State Colleges to discuss their transfer options, get updated admissions information, discussion program impactions, and more! Here is what the representatives had to say about the event: "The best of any fair yet!"; "Keep up the great event planning! Very well done!"; "Excellent! With

budget cuts limiting college representative travel, we were fortunate to have so many representatives interested in visiting our college.

This year, Skyline College's event was co-sponsored by DeVry University who generously provided a delicious lunch for the college representatives.

Thank you to all the people who helped make this event such a huge success:

- A special thank you to DeVry University, for co-sponsoring the event
- Transfer Center staff and students - Dina Vadelomar, Transfer Center Career Resources Counseling Aide, Jacquie Escobar, Transfer Center Director; Nadia Tariq, Career Resources Counseling Aide; Counselors Suzanne Collins and Lou Ferguson; Student Assistants Rae De la Rosa, Yee Chan, and Saba Nazir; and students James and Alex.
- Skyline College faculty and staff - Thank you to the Skyline College community for encouraging your students to attend Transfer Day, for bringing your classes to the event, for giving extra credit to students who attended the event.

List of participating colleges:

CSUs

East Bay
Humboldt
CSU Monterey Bay
CSU Northridge
San Francisco State
San Jose State

UCs

UC Berkeley
UC Davis

UC MeUC San Diego
UC Santa Cruz

Private College Universities

Academy of Art University
Art Institute
Calif. Integral Studies
DeVry
FIDM
Golden Gate University
Holy Names University
Menlo College
National University
NDNU
Palo Alto University
Stanford University
USF
William Jessup University

Out-of-State Colleges & Universities

Arizona State University
Binghamton University
Oklahoma City University
University of British Columbia
University of Nevada Reno

Article submitted by Katharine Harer

Pass it on to Students - Plan Ahead – Pay Ahead

Effective with registration for spring 2012, the District will be implementing board policy that requires students to pay all fees at the time of registration. Students who do not pay their fees by January 4, 2012 will be dropped from their classes.

In order to make sure that students are able to pay their fees and not be dropped from their classes, they have the opportunity to sign up for an inexpensive payment plan which will allow them to stretch out their payments between their registration date and April 5, 2012. Students can sign up for the payment plan by logging into WebSMART at <https://websmart.smccd.edu/>



Detailed information about the new policy and payment plan is located on the Skyline College website at the following link: <http://www.skylinecollege.edu/general/admissions/planAhead.html>

Original article submitted by Christianne Marra.

Navigating Skyline College with Visual Impairments

The College Governance Council held discussions on the concerns about challenges present in the college for visually impaired students. Disabled Students Programs and Services (DSP&S) faculty and staff met with students who shared different views from their perspective. Students with visual impairment have varying levels of visual ability. Some have no sight while others may be able to see varying levels of light.

Keep in mind that some one of the tools a visually impaired student might be would be trailing the wall or knowing landmarks. When items are moved or placed in the halls, the changes can be challenging for a visually impaired student. Some students who have no sight and cannot see shadows found the Learning Center, cafeteria and hallways to be challenging and reported that they try to avoid those areas. Students who can see shadows found it not as challenging, but also avoided many of these same areas. Here are a few of the issues the students identified for the colleges consideration.

Learning Center - One student reported that “the Learning Center is like a “land mine” because the chairs are all over the place. They can’t navigate the outer walls and people could get hurt with the chairs. Students reported wanting a means to independently log into the system. Currently a person helps them but if the person is not there, they cannot help themselves.

Cafeteria - The students that DSP&S spoke with with tend to go around the cafeteria and not through it because the tables and chairs are always being moved. People tend to set up tables in the cafeteria along the walls and we have run into them or accidentally knocked the items off the table.

Hallways The hallways should have signs reminding faculty to either open their doors completely or close them completely. A partially open office door is a potential hazard for visually impaired students whose canes may indicate no obstruction but the edge of the door actually is there. Students with vision impairments reported walking into the edge of doors that have been left partially open. Some students tend to sit on the floors in the hallways. The college should ensure there is seating in the halls to avoid floor seating which creates an obstacle and trip hazard and to please avoid leaving random chairs in the hall.

Faculty and staff are asked to please notify DSP&S if they will be moving items around on the campus. Many items are used as landmarks for independent mobility and navigation on campus.

One student with vision impairments reported that “Course Compass/Math Lab does not work with any of the assistive technology. When we take a test or use this program DSPS has to read, mark and help submit the answers.”

Students report that “Security [public safety] has been great coming to help us when we get stuck on campus.”

Visually impaired students asked that the college be more considerate when setting up a design for a room or moving items on campus because we use various items as landmarks and without them we can feel disoriented.

Input from DSP&S based on experience in working with our students with vision impairments.

Another option that would be really helpful is to have faculty educate their classes about the need to move out of the way in hallways if they see a student walking with a sighted cane.

Course Compass/MathLab is becoming a College-wide problem especially for many DSPS students who use text-to-speech programs such as Kurzweil 3000, screen readers (i.e., JAWS) or screen magnifiers (ZoomText) as an accommodation for their disabilities. The publisher, Pearson, has been made aware on several occasions that their product is not accessible to Assistive Technology but has not made any changes. However, it is up to instructors to work with DSPS staff in order to provide students with disabilities with equal access to the materials in a timely fashion that is compatible with their Assistive Technology.

Having classes over in Pacific Heights is difficult for students with vision impairments. Crossing the road can be very dangerous as drivers don’t realize that the students can’t see them.

Students have arranged with public safety to have a member of the Security team escort him/her to and from classes. Another student arranged with the Professor to help with safe navigation to and from classes at Pacific

Heights. One option, if possible, is to relocate classes that students with vision impairments take so that these are on the main campus rather than in Pacific Heights, thereby avoiding the need for daily assistance with safe road crossings. *Information provided by Linda Allen.*

Nutrition Brochures Highlight Health Benefits

In January, Skyline College partnered with Second Harvest Food Bank to launch a food assistance program, inaugurating the first-ever, on-campus food pantry. The Food Pantry is open to students and community members who qualify for the assistance.

Claire Muller-Moseley, Professor of Nutrition at Skyline College, along with all Skyline College nutrition classes recently visited the SparkPoint Food Pantry. The Nutrition 310 students learned the benefits and advantages of the Food Pantry Program. In cooperation with SparkPoint, the nutrition students applied their knowledge and experience in designing, creating and presenting nutrition related brochures. The aesthetically visual and informative pamphlets address the nutritional health benefits of the available Food Pantry resources and how to utilize them. Thematic topics include the value of family mealtimes, food storage and safety, food allergies, and children's healthy snack foods amongst a host of other topics.

In the next several months, the nutrition students with their instructor will work collaboratively to help finalize the brochures. In addition, student bulletin boards will have varying nutrition related topics discussing portion sizes, the differences between fast food restaurants and home-cooked meals, the nutritional value of specific foods, et al. for display in the food pantry area.



Pictured (left to right): Dennis Mitchell, Student Assistant for SparkPoint at Skyline College, with Skyline College nutrition student Rochelle Beverage. At right are Dennis, Rochelle and nutrition student Justine Morrison.

Article and photo submitted by Don Carlson

RESEARCH AND PLANNING

Transfer: Culture of Inquiry

Currently, the Gates Foundation has engaged selected colleges across the nation to consider how they can significantly increase the numbers of students that complete degrees and certificates. This initiative – Completion by Design includes the process for considering how students are connected with, enter, progress through and exit the colleges. By completing a pathways analysis, colleges are able to think through what the barriers are at each point in the path. Additionally, they are able to consider some of the strategies for overcoming those barriers. While Skyline College is not one of the CBD colleges, we can borrow from them and apply what they are thinking and learning to our setting in the interest of increasing the number of student who complete, graduate and transfer.

Over the last couple of months, I discuss items that might be connected to the Progress and Completion points in the pathway by addressing parts of the balanced scorecard that focus on measuring certain academic outcomes for students. Specifically, I presented data on Skyline College's retention rate (84 percent), term persistence rate (60 percent), all course success rate (69 percent), basic skills course success rate (62 percent), ARCC achievement rate (54 percent), and transfer rate (46 percent). Additionally, data was disaggregated by race/ethnicity to show differences in all course success rates, basic skills course success rates, and transfer rates.

With each article, I also posed questions to help facilitate reflection and promote collaboration. And while these measures from the balanced scorecard have provided context to some rich institutional discussion and work, their focus is on specific outcomes for *part* of the academic pathway—progress and completion—of Skyline College students. Today I would like to expand the conversation to include two additional pieces of the academic pathway—connection and entry—and have us think about possible practices and process within each of these four categories that may serve as challenges/barriers for students to transfer to a four-year institution.

Considering the pathway of **Connection** (Interest to enrollment) – **Entry** (enrollment to program entry) – **Progress** (program entry to completion) – **Completion** (credential attainment for transfer or advancement in work), Transfer Center faculty, Jacqueline Escobar and staff along with Dean Rick Wallace and Vice President Joe Madrigal, identified both barriers and strategies to be considered along the students pathway. Here are some of the Connection barriers and strategies they identified.

Connection Barriers

- Majority of 1st time students are underprepared
- System policies (standards/ curriculum/assessment) between K-12 and HE are not aligned to support college/career readiness or smooth transition
- Information for students not always current/consistent
- How can technology be best used to assist new students?
- Is our assessment process a barrier?
- Students unable to decide on goal/major – not required
- Does the Institution see Transfer as a “whole college” responsibility?
-

Connection Strategies

- Administrative Support:
 - Opening Day/Promote T
 - Technology Upgrades
 - Provide Resources/Grants
 - Divisional–Institutional Priorities Linked
- Work Closer w/High Schools:
 - Align Curriculum and Assessment
 - College Programs Visit HS
 - Special HS Days
 - Transfer Conference
 - Middle College
- SS/Counseling:
 - Continue Training
 - Identify/Engage T Students
 - Increase T Communication

Given that transfer is a college-wide responsibility, how would you add to or modify this list? In just thinking about how students go from their expressed interest to entry into the college, what are some of the practices or habits of the college that seem to get in the students' way? What are some of the strategies that can be used to address the barriers?

In the next article, I will look at the Entry point and consider barriers and strategies for students enrolling in a course of study. *Article written by Dr. Regina Stanback Stroud*



President's Report to the SMCCCD Board of Trustees

President Michael Claire ~ November 16, 2011

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CSM Students Pledge to Complete College Goals



Students in CSM's Beta Xi Eta Chapter of Phi Theta Kappa Honor Society have joined the national education initiative, Commit to Completion, designed to inspire students to complete their education, make the most of their college experience and work to lower the dropout rate.

To launch the project at CSM, students hosted a Commit to Completion event to help students understand the impact of completing their community college education. President Mike Claire provided opening remarks followed by CSM faculty members discussing the importance of education and strategies for overcoming obstacles that prevent students from successfully achieving their educational goals. The event also featured a panel of CSM alumni highlighting their experiences and sharing tips for student success.

A major element of Commit to Completion included a pledge-signing activity in which students recorded their educational goals, promises and dreams on an 8-foot tall by 16 foot wide signing board. The board, designed and constructed by the students, is currently on display outside the College Center where it has been available for signing. At the end of this week, it will be housed in the Learning Center.

(continued on next page)

College of San Mateo

One of the student organizers, **Emmeline Wong**, expressed her passion for the project, “There are children in other parts of the world who would give up an arm just to receive education, and it is sad to see students in America, having the capability and plenty of opportunities to reach high, give up on their education. I hope that, with this project, they will be reminded how valuable education is and will be encouraged to make a promise to themselves: Commit to Completion.”

In addition to Wong, other CSM students working on the Commit to Completion project include: **Katherine Mibelli, Caleb Kenney, Matt Schmeekle, Luis Alvarez, Errol Dychiuchay, Monica Dittbern, Meghan Nolan, Bailey Girard, Regina Ramos, Natalya Hart, Luis Sanchtejd, Musette Caldera, Tricia Gardner, Brandon Snyder, Cecile Basnage, Alexis Madayag and Ardavan Moaveni.** Advisors to Phi Theta Kappa include Professor **Jean Mach**, Dean **Henry Villareal** and Associate Professor **Michelle Brown**. Critical support for this project was also provided by **Aaron Schaefer** and **Fauzi Hamadeh** from the Office of Student Life.

According to Professor Mach, “For five months, the students have met weekly to plan collaboratively for this event. They have also devoted hundreds of additional hours to create materials, contact speakers, and attend to numerous necessary details, simply because they want other students at CSM to discover the satisfaction and joy of challenging themselves and achieving their goals.”

Commit to Completion originated in April 2010 when leaders of six national organizations representing the 1,200 community colleges in the U.S. signed The Call to Action, a pledge to increase student completion rates by 50 percent over the next decade. Phi Theta Kappa Honor Society was the only student organization asked to participate. Collectively, the Phi Theta Kappa chapters’ initiative is known as the Community College Commitment Corps. *(Front cover photo credit: Alexis Madayag; Student photo above provided by Emmeline Wong)*



Cosmetology Students Show Award-Winning Style at State Competition



Competing among 55 other schools, CSM’s cosmetology students captured a number of top awards in the 17th Annual Hair Design and Beauty Expo, Nino Faggiano Student Competition. CSM entered two teams in this year’s competition held at the Coconut Grove Ballroom on the Santa Cruz Beach Boardwalk. Students designed hair, makeup, and nails inspired by a Mardi Gras fantasy theme. Students from both of the CSM teams earned top honors.

Team 1 earned first place for Hair and third place for Overall Look
Team participants:

Rebecca Taff - Hair styling
Cherice Breckenridge - Makeup
Tara Brown – Nails
Kristine Gile - Model

Team 2 won first place for Makeup, first place for Best Model and second place for Overall Look

Team participants:

Jessica Miani – Hair Styling
Katy McLalan – Makeup
Desenia Gomez – Nails
Alex Kettler - Model

Preparation began about a month before the competition when the teams started practicing on their models and designing their fantasy looks. *(Photo provided by Maribek Boosalis)*



Architecture Students Honored with Design Award



A group of CSM architecture students have been honored by Philanthropy By Design for participation in a community-enhancement competition. Philanthropy By Design, a non-Profit organization, provides free design services to local small businesses. CSM students won the award in the Daly City/Pacifica region for their design and implementation in the renovation of Florey's Books, a Pacifica bookstore. The students designed and provided new exterior and interior signage, furniture, decorations and a dedicated seating section for children. The team received a \$500 award for its winning design. Architecture Instructor **George Sun** provided leadership for the student team. Funding was provided by Wells Fargo through Philanthropy by Design. *(Photo provided by George Sun)*

Students Converge on CSM for Journalism Boot Camp

More than 150 high school journalism students from all over the Bay Area participated in the Fifth Annual High School Journalism Boot Camp held at CSM. Journalism Boot Camp provided an opportunity for aspiring journalists to attend workshop sessions about various aspects of the media industry facilitated by professional journalists, photographers and editors. Professor R. B. Brenner from Stanford University was the keynote speaker; he addressed the changing media and encouraged students to pursue careers in media and journalism. The San Francisco Peninsula Press Club and College of San Mateo's Journalism Department co-hosted the event.

New Interns Introduced

The college recently hosted a reception to welcome its new student services interns. Eight interns are providing support services to Psychological Services and Career Services. This year's interns are: **Annie Hemmelsbach, Kali Dewald, Melissa Risso, Hathryn Hadjasi, Travis Woodmansee, Candice Yu Simon, Marie Lam and Joyhn Eckstein.**

Kudos

~ Congratulations to CSM basketball player **Clarissa Mendoza** for being selected as one of the top 5 Academic All-State female student athletes for 2011-12. Clarissa earned a 4.0 grade point average; she plays guard for the lady bulldogs. *(Photo source: CSM basketball website)*



~ Director of the Learning Center **Jennifer Mendoza** was a presenter at the Research and Planning Group, 2011 Strengthening Student Success Conference: Emerging Issues in Assessment and Learning. The conference provided a unique opportunity for a wide cross-section of California community college professionals to discuss strategies for building institutional effectiveness and student learning. As a former network coordinator for the California Community Colleges' Success Network, Jennifer facilitated a discussion at the pre-conference session on institutional and pedagogical strategies that increase student achievement.

Additionally, as an Umoja Governing Board member and former Umoja coordinator, Jennifer presented a workshop that showcased intentional strategies from instructors and counselors who learn about the lives and stories of their students to inform and vitalize the learning experience between faculty and students. Umoja Community students call this process "dual commitment". This process actively serves and promotes student success for all students through a curriculum and pedagogy responsive to the cultural and educational experiences of African American and other students. *(Photo credit: CSM Community Relations and Marketing)*



~ KCBS sports director and anchorman and CSM alum **Hal Ramey** was honored by the Bay Area Radio Hall of Fame as a 2011 inductee. Ramey has been covering Bay Area sports since 1969 when he began as a writer for Lon Simmons at KSFO. Prior to that, he assisted the CSM Sports Information Office and Junior College Athletic Bureau in compiling statistical reports for the news media. This past September, Ramey returned to the college to serve as the master of ceremonies for CSM's inaugural Athletic Hall of Fame ceremony.

~ CSM's basketball team recently hosted a California Community College "Super Scrimmage vs. Cancer." Sixteen four- and two-year college women's basketball teams participated in the all-day scrimmage. All of the proceeds were donated to the American Cancer Society.



~ Throughout the month of October, the Classified Staff Planning Committee held a fund raising event for student scholarships by selling raffle tickets for highly prized "employee parking spaces of the month." In addition to the monthly parking spaces, there was a number of other prizes, donated by local merchants. This year's drawing netted \$662, approximately 20 percent more than last year's total. Staff members **Kathy McEachron**, **Dean Drumheller**, **Annie Mitchell**, **Mario Mihelcic** and **Nick Dellaporta** volunteered their time for the fund raiser.

~ Throughout the month of October, **Jude Pittman**, professor of art, had an exhibit of her work at an art show at Cañada College's Main Theater Gallery.

~ **Adrienne Etherton**, an administrator with Sustainable San Mateo County, is an alum of CSM's electronics program. Etherton completed the Solar Fundamentals class as preparation for the North American Board of Certified Energy Practitioners certification test. She holds a B.S. in industrial engineering from University of Illinois at Urbana-Champaign.

Upcoming Performances & Special Events

The college is hosting an array of special events, many featuring live performances, at very low or no cost to the community.

~ CSM's 15th Annual Jazz Festival will be held on Friday, November 18 from 8 am – 6 pm in the Theatre. The festival features 18 of the top local and Bay Area high school jazz ensembles which will perform throughout the day. There will be a free noon concert with CSM's Monday Night Big Band featuring guest artist **Tom Scott**. Admission is free.

~ On November 30 at 7 pm, CSM's Music Department presents an Electronic Music Concert showcasing a variety of original student works. Students will perform selections that include hip hop, electronica, smooth jazz, rock, pop and classical. The concert will be held in the Theatre; the cost is \$5.

~ CSM's Symphonic Band will perform its annual winter concert on December 1 at 7:30 pm in the Theatre. Special guests include members of the Carlmont High School Symphonic Band. There is a \$5 admission fee.

~ The next Jazz Under the Stars event will be held on Saturday, December 3 from 7–10 pm on the rooftop observatory, Science Building. Admission is free.

~ On Sunday, December 4, CSM's Music Department will co-sponsor the San Francisco Chamber Orchestra Family Concert #1 from 12–1:30 pm in the Theatre. Registration is required; admission is free.

~ CSM's jazz ensembles will perform in concert on Monday, December 5 at 7:30 pm in the Theatre. The evening will feature three CSM big bands performing the music of Dave Holland, Fred Sturm and Thad Jones. Admission is \$5.

~ CSM ethnic studies instructor **Rudy Ramirez** will present World Beat Groove on Wednesday, December 7 from 7–9 pm in the Theatre. The event will include a presentation on the history, philosophy and protagonists of this relatively new genre of music; there will be performances by The Rhythm Shakerz and Zanzibar and a special appearance by a belly dancer. Suggested donation is \$5.

~ On Friday, December 9, students and faculty from CSM's dance classes, dance club and Performance Dance Ensemble will perform two dance concerts, at 1 pm and 7:30 pm in the Theatre.



Student Success Story: Justin Hoffmann

UC Berkeley, political economy major

From real estate to business to recreation administration and finally to political economy: that's the journey that CSM student **Justin Hoffmann** has followed in his pursuit of a major. While at CSM, he was exposed to experiences and opportunities that inspired him to choose a major which would prepare him to help people in some of the most underdeveloped areas of the world.

When he graduated from San Mateo High School in 2008, Justin received the "Most Changed Senior Award," which he admits aptly described his high school experience. "I didn't do well my first few years of high school because I lacked perspective about the future, but in my senior year, I turned it around." He was also the recipient of a CSM scholarship which provided an incentive to attend the college. As a first generation college student, he didn't know what to expect when he arrived on campus, but he recognized that he was given an exceptional opportunity.

Justin found his instructors and the staff to be "wonderful resources" that were eager to see students grow. "I had incredible professors, especially **Professor of Philosophy Dave Danielson** – he challenged me, exposed me to new ideas and outlooks, and most importantly, introduced me to the beauty of philosophy." As he began to consider universities, Justin became acquainted with CSM's Transfer Services and its coordinator **Mike Mitchell**. "Mike Mitchell is everything you could want in a transfer specialist." Initially, he planned on transferring to a CSU campus; however, after being encouraged by his counselor, **Joseph Tobener**, Justin set his sights on attending UC Berkeley.

As he adjusted to college life and learned what CSM had to offer, Justin joined the college's honor societies: Phi Theta Kappa and Alpha Gamma Sigma, and he became involved in student government as a student senator. He also served as a student ambassador in CSM's outreach program, working as a liaison between the college and his alma mater, San Mateo High.

Justin participated in two internships that proved pivotal in his ultimate career choice. Through connections made in his marketing class, Justin took part in a local internship with, "Shopping for a Change," a non-profit that partners with small organizations from underdeveloped nations, empowering local women artisans to move from poverty to self-sufficiency through an international market and fair trade practices. His next internship, with the world renowned, Nobel Peace Prize awarded Grameen Bank, took him around the world to Dhaka, Bangladesh. As an intern for Grameen, he visited rural villages, inspected micro-enterprises initiated by female microloan recipients and learned of the impact made by Grameen's sister companies.



To share the fruits of his community college journey, Justin is writing a book for transfer-bound students that focuses on "becoming holistically successful and transferring to top universities." Reflecting on his CSM experience he offers the following advice: "Develop proper habits, along with your critical thinking, writing, and speaking skills; be proactive about understanding and meeting every single university requirement; undertake interesting endeavors related to your major; and most importantly, meticulously understand why your educational goals are of utmost importance at this point in your life."

During his two years at CSM, Justin made the dean's list every semester and was awarded several scholarships that helped to pay for the next step: UC Berkeley, where he transferred to in fall 2011 as a political economy major. His career goal is to work for an international development agency and direct the flow of development aid to maximize its social and economic impact within developing countries. Not bad for a student who had a rocky start in high school!

"I would not have been successful if I didn't attend CSM. Every experience attained here allowed me to learn, wonder and challenge not only myself, but the status quo. From a global point of view, CSM has given me the comparatively rare opportunity of having a chance to transfer to one of the best universities in America. From the beginning, I understood how lucky I was to have such an opportunity, and ensured that I would take full advantage of it." (Photo credit: CSM Community Relations and Marketing)

**SPECIAL
POINTS OF
INTEREST:**

- Representatives with the Palo Alto VA met with Cañada veterans to brainstorm ways to help veterans returning to school.
- Provident Credit Union and Cañada College offered a special seminar on managing money to help students with financial literacy.

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Cañada College

VOLUME 1, ISSUE X

NOVEMBER 16, 2011

Eight Cañada Students Chosen to Attend MESA Leadership Conference

The students were chosen based on their strong leadership skills



A select group of eight Cañada College students honed leadership skills for the future during a special conference for engineering and computer science majors.

The Mathematics, Engineering, Science Achievement (MESA) Student Leadership Conference offers extensive professional and leadership development through direct interaction with industry mentors and speakers. The hand-picked MESA students, engineering or computer science majors, are from 25 universities and community colleges across the state, including Cañada.

Pacific Gas and Electric Company (PG&E) sponsored the

event with a \$60,000 grant that allowed 152 students to attend. More than 18 PG&E employees volunteered their time to work closely with the students during the conference October 6-8 at the Oakland Convention Center.

"We know that California's economy needs more STEM workers to stay competitive," said MESA Executive Director Oscar F. Porter.

"These students provide the solution to industry's need for well-trained professionals. They were selected to attend the conference because these students have strong leadership skills. This event gives them a chance to interact extensively with STEM professionals currently working in the field."

Cañada attendees included Mayra

Rios, Jacqueline Cortez, Francisco De Loa, Adriana Fernandez, Fatima Fernandez, Christopher Garcia, Fabian Gonzales, and Lourdes Peres.

"This was a wonderful opportunity for our students," said MESA Coordinator Cathy Lipe. "They were able to work with students from around the state along with industry professionals. The connections they made will be very valuable."

MESA is one of the largest programs in the state to support educationally disadvantaged students so they can graduate from college with science, technology, engineering, and math (STEM) degrees.

Cañada Surveys Students on Media, Communication Preferences

For the fifth consecutive year, the college will participate in the Student Media Preferences Survey conducted by Interact Communications. The online survey provides the college with valuable data associated with website usage, communication with students, and media habits. "This is part of a larger national survey so we can see how our students fit into trends," said Robert Hood, director of public relations and communications. "Three years ago we saw students were moving away from MySpace and towards Facebook and we developed a larger Facebook presence based on the survey results. Recently, the trend has been towards more mobile phone usage." The survey helps the college identify communication patterns among students and prospective students.



Ghosts, Goblins Roam the Quad for Halloween



The annual Halloween costume contest brought out some creative

designs including witches, pirates, and even superheroes. The contest was sponsored by

the Associated Students of Cañada College and winners received Book-store gift certificates. There were more than 15 entries, including students, staff and faculty.



Judges had a hard time picking winners in the annual Halloween costume contest.



Transfer Parade Exposes ESL Students to Career, Academic Opportunities

This year's English-as-a-Second Language Transfer Discipline Parade introduced ESL students to a variety of academic opportunities they can pursue while improving their language skills. The ESL department began the Transfer Discipline Parade in 2007 to introduce ESL students to the different career and academic opportunities at the college. Faculty, administrators and support staff from

all divisions and departments present their programs to the students. They provide information regarding classes, career opportunities, certificate and transfer opportunities and contact information. Students learned how they could complete their ESL studies and go on to study fashion design, accounting, multimedia or become part of the Honors Transfer Program.

Student Education Plans Pushed

The TRiO Program organized a special event for its students in late October designed to encourage them to complete a Student Education Plan before the Nov. 3 deadline. The TRiO Meet & Greet Party featured food, contests and STAR POINTS. Students who attended with an updated SEP were entered into a drawing for prizes. Attendees were introduced to the counseling team of Melissa Alforja, Michelle Foguet-Mendoza and counseling intern Will Reyes. "We wanted to stress the importance of completing those SEP's," said Romeo Garcia, Director of Student Support Services & TRiO. "We want to make sure students have priority during registration for Spring Semester."



CIETL Celebrates Grand Opening, Hosts Staff, Faculty for Professional Development

The Center for Innovation and Excellence in Teaching and Learning held a grand opening party in October. Staff and faculty were invited to see the opportunities that exist in the space for professional development. The center includes a workspace for group meetings along with a small library of



books focused on teaching and learning. The center has been hosting professional development workshops and meetings

for several months. "This space represents a great space for the college community to gather and exchange ideas," said Interim President Jim Keller. "Professional development is a high priority for the college and having a central location for these activities is beneficial."

San Mateo County Community College District

November 16, 2011

BOARD REPORT NO. 11-11-1C

COLLEGE FOR WORKING ADULTS – A MEASURE G INITIATIVE AT CAÑADA COLLEGE

There is no printed report for this agenda item.

BOARD REPORT 11-11-1A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

APPROVAL OF PERSONNEL ITEMS

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

A. REASSIGNMENT

District Office

Alexis Arreola Web Programmer/Analyst Information Technology Services (ITS)

Reassigned through the managed hiring process from an IT Support Technician II position (Grade 31 of Salary Schedule 60) in ITS into this position (Grade 37 of Salary Schedule 60), effective October 7, 2011.

B. CHANGE IN STAFF ALLOCATION

Cañada College

1. Recommend creation of a new classified position classification, "Retention Specialist," at Grade 24 of the Classified Salary Schedule (60), effective November 17, 2011.

Also recommend a temporary increase in staff allocation to add one full-time Retention Specialist position, effective November 17, 2011. This position, which will support the Hispanic Serving Institutions STEM program, will be funded by a five-year federal Department of Education grant, which expires on September 30, 2016.

2. Recommend a change in allocation to increase a part-time Assistant Project Director position (3CC014) in the Science & Technology Division from 50% of full-time to 70% of full time, effective October 5, 2011. The increase in assignment for this position is necessary to comply with categorically funded programs.

It is also recommended that the assignment of the incumbent, Danni Redding Lapuz, be increased, effective October 5, 2011.

C. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada	Business/Operations Office	1	11/29/2011	1/27/2012	Accounting Technician: Additional seasonal assistance is needed to anticipate the surge of inquiries related to the Sallie Mae fee payment plan. Includes processing student payments, issuing parking permits and other related duties.
Skyline	Science, Math & Technology/ Environmental Science	8	11/17/2011	3/31/2012	Instructional Aide II: Support the energy efficiency program to assist students in achieving BPI certification. Aides will work very closely with students as they prepare for and perform energy assessments.
District	Information Technology Services (ITS)	1	10/27/2011	3/31/2012	IT Support Technician II: Technology support services, including installation, operation, configuration, repair, modification, and support of electronic components and equipment.
District	Community Education	1	1/3/2012	6/30/2012	Office Assistant I: Provide clerical assistance with College for Kids, including registration, customer service, and distribution of marketing materials.

BOARD REPORT NO. 11-11-2A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Harry Joel, Vice Chancellor, Human Resources (358-6767)

**HEARING OF THE PUBLIC ON CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
(CSEA), CHAPTER 33 INITIAL CONTRACT PROPOSAL TO THE DISTRICT AND
ADOPTION OF CSEA'S INITIAL PROPOSAL**

At its meeting of October 26, 2011 the Board of Trustees received an initial proposal from CSEA, Chapter 33. A copy of the CSEA proposal is attached and by reference made a part of this agenda item.

The District proposed no changes to the current contract.

The CSEA contract provides for re-openers for the 2010-2013 contract. The District will negotiate in good faith CSEA's proposals as has occurred in the past.

RECOMMENDATION

It is recommended that the Board of Trustees hold a public hearing at this meeting as required by the Educational Employment Relations Act. After the public hearing, it is recommended that the Board of Trustees adopt CSEA's initial proposal to the District.

CSEA CHAPTER 33
INITIAL CONTRACT PROPOSAL
2010-2011

August 25, 2011

Article 8.1.1: Pay and Allowances

5% Increase to all grades and steps of appendix C.

Restructure of CSEA's Classified Salary Schedule Appendix C will be presented during negotiations. There has never been a restructuring of CSEA's Classified Salary Schedule Appendix C.

Article 9.1.1: Medical Insurance

The Board will provide each eligible employee and eligible dependents with one of the PERS Health Plans as chosen by the employee from among those listed in the PERS Basic health Plan Book.

Effective January 1, 2011 the District will adjust the employer paid premium cap for the PERS health plans medical coverage **using Kaiser as the Benchmark.**

The District will increase the medical cap as follows:

1. Full coverage paid by the Employer for single employees in all plans except PERSCare.
2. For two-party and family Kaiser coverage: the employee out of pocket contribution will not exceed \$40.00 per month.
3. For two-party and family coverage for all other medical plans, the employer contribution established for the Kaiser Health plan will apply to these plans.

The District will continue to offer Section 125 of the Internal Revenue Code for over-cap medical premiums paid by individual employees.

The plans are fully described in the PERS Basic health Plan Book, which is available in the Office of Human Resources.

BOARD REPORT NO. 11-11-1B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Lily C. Lau, Director, Community Education, 574-6179

**APPROVAL OF COMMUNITY SERVICES CLASSES, SPRING/SUMMER 2012 -
CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE**

Listed below are the planned self-supporting Community Services offerings at Cañada College, College of San Mateo and Skyline College for spring/summer 2012. Classes in the Community Services program are identified and delivered based on community interest, instructor expertise and schedules, and available college facilities. The Community Services schedule is grouped by Community Services classes on campus and off-site, Emeritus Institute, and on-line offerings.

New Programs

Cañada College

None

College of San Mateo

Advanced Child Visitation Monitor
Become a Children's Picture Book Author
Become a Spanish Language Forensics Interpreter
Conversational Mandarin Chinese
Creating Facebook Pages for Your Business
Facebook, Twitter, LinkedIn and Social Networking for Beginners
Floral Puppy
Cupcake and Marshmallow Soaps?!
How to Start Your Own Business
Learn to Draw
Salsa Dance - Fun and Easy
Salsa Dance - Fun and Easy II
Sewing Basics
Southern Charm - Featuring Charleston, Savannah & Jekyll Island
Spanish 4
Speed Reading for Teens and Adults
The Art of Chinese Brush Painting
Ukulele - Fun and Easy II

Skyline College

None

Coastside, Half Moon Bay

None

Off Campus

Crazy Cake Pops (Kathy's Kreative Kakes, San Mateo)

Continuing Programs

Cañada College

An Introduction to Voiceovers

Passport to Retirement: Your "How to" Guide for Financial Success

College of San Mateo

Astronomy - Enchanting Spring Skies

Basic Computer Skills - Email

Basic Motorcycle Rider Course through Northern California Motorcycle Training

Become a Child Visitation Monitor

Become a Spanish Language Court Interpreter

Become a Spanish Language Immigration Interpreter

Become a Spanish Language Medical Interpreter

Beginning Tai Chi and Qigong (two sessions)

British Landscapes - England, Scotland and Wales

Chocolate Truffles

Computer Basics

Confident Communication Skills

Conversational French I

Conversational French II

Dog Obedience Classes – All Levels

Driver's Education

Fencing Fun (two sessions)

Financial Strategies for Successful Retirement

Fly Fishing for Fun

Food Handling Test Preparation Certification & Exam For Managers (two sessions)

Freedom from Stress

Fun Part-Time Jobs

Fun Photo Field Trips

Fun with Guitar I

Fun with Guitar II

Getting More from Your Digital Camera

Getting Started in Digital Photography

Getting to Know Your DSLR Camera

Graceful Hawaiian Hula

Graceful Hawaiian Hula Level II

Homebuying 101
Intermediate Tai Chi and Applications (two sessions)
iPhones, iPads, and I'm Lost!©
Italian for Travelers I - The Language and Culture of Italy
Keys to Successful Communication with Different Personality Types
Landscape Design for Homeowners
Learn to Belly Dance! (two sessions)
Learn to Sell and Make Money on eBay
Magic Flutes, Flute Choir
MS Excel - Advanced Formulas, Pivot Tables & Charts
MS Excel - Tables, Charts & Formatting
MS Excel Basics
Natural Aromatic Candles
Notary Public Renewal (two sessions)
Notary Public Workshop and Exam (two sessions)
Passport to Retirement: Your "How to" Guide for Financial Success
Peninsula Parks & Trails (Lecture, two sessions)
Peninsula Symphony
Personal Fitness Trainer Certification
Pet First Aid/CPR
Pharmacy Technician Program
QuickBooks Basics
Reflections of Italy
SAT Prep
Secrets of Home Interior Decorating
Sensational Sushi
Spanish 1
Spanish 2
Step-by-Step Beauty Makeover
The Secret Meaning of Body Language
Tropical Costa Rica
Ukulele - Fun and Easy I

Skyline College

Financial Strategies for Successful Retirement

Coastside, Half Moon Bay

Techniques for Relaxation and Re-Energizing
Tempting Wine and Cheese

Off Campus

Colorful Flowers in Frosting (Kathy's Kreative Kakes, San Mateo)
Cupcake Decorating (Kathy's Kreative Kakes, San Mateo)
Fun with Fondant – Cake Decorating (Kathy's Kreative Kakes, San Mateo, two sessions)
Peninsula Parks & Trails (Field Trips, two sessions)
Underground San Mateo — A subterranean look at St. John's Cemetery (San Mateo)

Emeritus

New Programs

A Perilous Age — America in the 1920's (San Mateo Senior Center)
Revisiting the Peninsula Rich — The Next Generation (San Mateo Senior Center)

Continuing Programs

Jazz From the Hill (two sessions)
San Francisco — Beyond the Exposition (Burlingame Recreation Center)
The Peninsula Rich — 1864 and After (Burlingame Recreation Center)

Online Classes

New Classes

Advanced Web Pages
Intermediate Adobe Flash CS4
Intermediate Adobe Flash CS5
Intermediate Dreamweaver CS5
Intermediate Microsoft Excel 2010
Introduction to Crystal Reports
Introduction to Guitar
Introduction to Illustrator CS5
Introduction to Microsoft Outlook 2010
Introduction to Microsoft PowerPoint 2010
Introduction to Peachtree Accounting 2012
Introduction to QuickBooks 2011
Medical Math
Microsoft Excel 2010 in the Classroom
Performing Payroll in QuickBooks 2011
Photoshop Elements 9 for the Digital Photographer II

Continuing Classes

A to Z Grantwriting
A Writer's Guide to Descriptive Settings
Accounting Fundamentals
Accounting Fundamentals II
Achieving Success with Difficult People
Achieving Top Search Engine Positions
Administrative Assistant Applications
Administrative Assistant Fundamentals
Administrative Dental Assistant
Administrative Medical Specialist with Medical Billing and Coding + Medical Terminology
Administrative Professional with Microsoft Office 2007 Master
Advanced Fiction Writing
Advanced Grant Proposal Writing
Advanced Hospital Coding & CCS Prep
Advanced Microsoft Excel 2003

Advanced Microsoft Excel 2007
Advanced Microsoft Word 2003
Advanced PC Security
An Introduction to Teaching ESL/EFL
Assisting Aging Parents
AutoCAD 2009
Become a Physical Therapy Aide
Become a Veterinary Assistant
Become a Veterinary Assistant II: Canine Reproduction
Become a Veterinary Assistant III: Practical Skills
Become an Optical Assistant
Becoming a Grant Writing Consultant
Beginner's Guide to Getting Published
Beginning Conversational French
Beginning Writer's Workshop
Big Ideas in Little Books
Bookkeeping the Easy Way with Quickbooks
Breaking into Sitcom Writing
Building Analyst Quick Start Program
Building Teams That Work
Building Wealth
Business Marketing Writing
C# Programming for the Absolute Beginner
Certified Bookkeeper
Chartered Tax Professional for California
Clinical Dental Assistant
CompTIA A+ Certification Training
Computer Skills for the Workplace
Conversational Japanese
Creating a Classroom Web Site
Creating a Successful Business Plan
Creating the Inclusive Classroom: Strategies for Success
Creating Web Pages
Creating Your Own Nonprofit
Customer Service Fundamentals
Designing Effective Websites
Differentiated Instruction in the Classroom
Discover Digital Photography
Distribution and Logistics Management
Drawing for the Absolute Beginner
Easy English 1
Easy English 2
Easy English 3
Effective Business Writing
Effective Selling
Employment Law Fundamentals
Empowering Students with Disabilities
Enhancing Language Development in Childhood
Explore a Career as a Pharmacy Technician
Explore a Career as an Administrative Medical Assistant
Explore a Career in a Dental Office

Freight Broker/Agent Training
Fundamentals of Supervision and Management
Fundamentals of Supervision and Management II
Fundamentals of Technical Writing
GED Preparation
Genealogy Basics
Get Assertive!
Get Funny!
Get Grants!
Get Paid to Travel
GMAT Preparation
Going Green at Home
Going Green at the Workplace
Goodbye to Shy
Grammar for ESL
Grammar Refresher
Graphic Design with Photoshop CS4 Training
GRE Preparation - Part 1
GRE Preparation - Part 2
Growing Plants for Fun and Profit
Guided Reading and Writing: Strategies for Maximum Student Achievement
Guided Reading: Strategies for the Differentiated Classroom
Guiding Kids on the Internet
Handling Medical Emergencies
Help for the Helpdesk
High Speed Project Management
HIPAA Compliance
Homeschool with Success
Human Anatomy and Physiology
Human Anatomy and Physiology II
ICD-10 Medical Coding: Preparation and Instruction for Implementation
Individual Excellence: Secrets of Career Success
Instant Italian
Integrating Technology in the Classroom
Intermediate C# Programming
Intermediate CSS and XHTML
Intermediate Dreamweaver CS3
Intermediate Dreamweaver CS4
Intermediate Java Programming
Intermediate Microsoft Access 2003
Intermediate Microsoft Access 2007
Intermediate Microsoft Excel 2003
Intermediate Microsoft Word 2003
Intermediate Microsoft Word 2007
Intermediate Microsoft Word 2010
Intermediate Networking
Intermediate Oracle
Intermediate Photoshop CS3
Intermediate Photoshop CS4
Intermediate PHP and MySQL
Intermediate SQL

Intermediate Visual Basic 2008
Intermediate Windows Vista
Interpersonal Communication
Introduction to Adobe Acrobat 9
Introduction to Adobe Flash CS5
Introduction to Ajax Programming
Introduction to Algebra
Introduction to ASP.NET
Introduction to Business Analysis
Introduction to C++ Programming
Introduction to CorelDRAW X3
Introduction to Creating WordPress Web Sites
Introduction to Criminal Law
Introduction to Crystal Reports 10
Introduction to CSS and XHTML
Introduction to Database Development
Introduction to Dreamweaver CS3
Introduction to Dreamweaver CS4
Introduction to Dreamweaver CS5
Introduction to Flash CS4
Introduction to Illustrator CS3
Introduction to Illustrator CS4
Introduction to InDesign CS3
Introduction to InDesign CS4
Introduction to InDesign CS5
Introduction to Interior Design
Introduction to Internet Writing Markets
Introduction to Java Programming
Introduction to Journaling
Introduction to Linux
Introduction to Microsoft Access 2003
Introduction to Microsoft Access 2007
Introduction to Microsoft Excel 2003
Introduction to Microsoft Excel 2007
Introduction to Microsoft Excel 2010
Introduction to Microsoft Expression Web
Introduction to Microsoft Outlook 2007
Introduction to Microsoft PowerPoint 2003
Introduction to Microsoft PowerPoint 2007
Introduction to Microsoft Project 2007
Introduction to Microsoft Project 2010
Introduction to Microsoft Publisher 2007
Introduction to Microsoft Word 2003
Introduction to Microsoft Word 2007
Introduction to Microsoft Word 2010
Introduction to Natural Health and Healing
Introduction to Networking
Introduction to Nonprofit Management
Introduction to Oracle
Introduction to PC Security
Introduction to PC Troubleshooting

Introduction to Peachtree Accounting 2009
Introduction to Perl Programming
Introduction to Photoshop CS3
Introduction to Photoshop CS4
Introduction to Photoshop CS5
Introduction to PHP and MySQL
Introduction to Programming
Introduction to Python 2.5 Programming
Introduction to QuickBooks 2009
Introduction to QuickBooks 2010
Introduction to Ruby Programming
Introduction to SQL
Introduction to Stock Options
Introduction to the Internet
Introduction to Visual Basic 2008
Introduction to Windows 7
Introduction to Windows Vista
Introduction to Windows XP
Keyboarding
Keys to Effective Communication
Leadership
Learn to Buy and Sell on eBay
Legal Nurse Consulting
Listen to Your Heart, and Success Will Follow
Lose Weight and Keep It Off!
LSAT Preparation - Part 1
LSAT Preparation - Part 2
Luscious, Low-Fat, Lightning-Quick Meals
Manufacturing Applications
Manufacturing Fundamentals
Marketing Your Business on the Internet
Marketing Your Nonprofit
Mastery of Business Fundamentals
Math Refresher
Medical Billing and Coding + Medical Terminology
Medical Coding
Medical Terminology: A Word Association Approach
Medical Transcription
Merrill Ream Speed Reading
Microsoft Excel 2007 in the Classroom
Microsoft PowerPoint 2007 in the Classroom
Microsoft Word 2007 in the Classroom
Music Made Easy
Mystery Writing
Nonprofit Fundraising Essentials
Online Drivers Education
Online Traffic School
Paralegal
Payroll Practice & Management
Performing Payroll in QuickBooks 2009
Performing Payroll in QuickBooks 2010

Personal Finance
Pharmacy Technician
Photographing Nature with Your Digital Camera
Photographing People with your Digital Camera
Photoshop CS4 for the Digital Photographer
Photoshop CS5 for the Digital Photographer
Photoshop CS5 for the Digital Photographer II
Photoshop Elements 7 for the Digital Photographer
Photoshop Elements 8 for the Digital Photographer
Photoshop Elements 8 for the Digital Photographer II
Photoshop Elements 9 for the Digital Photographer
Pleasures of Poetry
PowerPoint in the Classroom
Practical Ideas for the Adult ESL/EFL Classroom
Praxis I Preparation
Prepare for the GED Language Arts, Writing Test
Prepare for the GED Math Test
Professional Sales Skills
Project Management
Project Management Applications
Project Management Fundamentals
Protect Your Money, Credit, and Identity
Purchasing & Supply Chain Management
Purchasing Fundamentals
QuickBooks 2009 for Contractors
QuickBooks 2010 for Contractors
Ready, Set, Read!
Real Estate Investing
Real Estate Investing II: Financing Your Property
Real Estate Law (US)
Research Methods for Writers
Response to Intervention: Reading Strategies That Work
Resume Writing Workshop
SAT/ACT Preparation - Part 1
SAT/ACT Preparation - Part 2
Secrets of Better Photography
Secrets of the Caterer
Singapore Math Strategies: Model Drawing for Grades 1-6
Singapore Math: Number Sense and Computation
Six Sigma Black Belt
Six Sigma Green Belt
Six Sigma: Total Quality Applications
Skills for Making Great Decisions
Small Business Marketing on a Shoestring
Solar Power Professional
Solving Classroom Discipline Problems
Solving Classroom Discipline Problems II
Spanish for Law Enforcement Professionals
Spanish for Medical Professionals
Spanish in the Classroom
Speed Spanish

Speed Spanish II
Speed Spanish III
Start a Pet Sitting Business
Start and Operate Your Own Home-Based Business
Start Your Own Arts and Crafts Business
Start Your Own Consulting Practice
Start Your Own Gift Basket Business
Start Your Own Small Business
Stocks, Bonds, and Investing: Oh, My!
Supply Chain Management Fundamentals
Survival Kit for New Teachers
Teaching Adult Learners
Teaching ESL/EFL Reading
Teaching ESL/EFL Vocabulary
Teaching Grammar for ESL/EFL
Teaching Math: Grades 4-6
Teaching Preschool: A Year of Inspiring Lessons
Teaching Science: Grades 4-6
Teaching Smarter with SMART Boards
Teaching Students with Autism: Strategies for Success
Teaching Writing: Grades 4-6
The Analysis and Valuation of Stocks
The Classroom Computer
The Craft of Magazine Writing
The Creative Classroom
The Differentiated Instruction and Response to Intervention
The Keys to Effective Editing
Total Quality Fundamentals
Travel Photography for the Digital Photographer
Travel Writing
Twelve Steps to a Successful Job Search
Understanding Adolescents
Understanding the Human Resources Function
Using the Internet in the Classroom
Veterinary Assistant
Web 2.0: Blogs, Wikis, and Podcasts
Web Design Certificate
Where Does All My Money Go?
Wind Energy Apprentice
Wireless Networking
Workers' Compensation
Working Successfully with Learning Disabled Students
Wow, What a Great Event!
Write and Publish Your Nonfiction Book
Write Like a Pro
Write Your Life Story
Writeriffic 2: Advanced Creativity Training for Writers
Writeriffic: Creativity Training for Writers
Writing and Selling Self-Help Books
Writing Effective Grant Proposals
Writing Essentials

Writing for Children
Writing for ESL

RECOMMENDATION

It is recommended that the Board approve the list of Community Services classes to be offered for spring/summer 2012 at Cañada College, College of San Mateo and Skyline College, as well as off-campus locations.

BOARD REPORT NO. 11-11-100B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Barbara Christensen, Director of Community/Government Relations, 574-6510

**ADOPTION OF RESOLUTION NO. 11-13 IN SUPPORT OF SENATE
CONSTITUTIONAL AMENDMENT 5**

State Senator Joe Simitian has authored Senate Constitutional Amendment 5, which would allow school districts, community college districts, and county offices of education to pass a parcel tax with a 55 percent majority vote rather than the currently required two-thirds.

Senator Simitian points out that, “regrettably, the future of funding for California’s K-14 education system does not look promising. American Recovery and Reinvestment Act (ARRA) funds have dried up. The revenues from the one-time tax increases as part of the Budget Act of 2009 have expired. California was not picked as one of the recipients of Race to the Top funds. And K-14 education funds have been reduced by billions of dollars. In light of all this, it is imperative that we do what we can to alleviate the financial stress that our schools are experiencing.”

RECOMMENDATION

It is recommended that the Board adopt the attached Resolution 11-13 in support of Senate Constitutional Amendment 5.

RESOLUTION NO. 11-13

**BY THE GOVERNING BOARD OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

RESOLUTION IN SUPPORT OF SENATE CONSTITUTIONAL AMENDMENT (SCA) 5

WHEREAS, Senate Constitutional Amendment 5 (Simitian), which reduces the two-thirds vote requirement on parcel taxes, will be acted on by the California State Legislature; and

WHEREAS, reductions in the State General Fund revenue have led to reduced school funding; and

WHEREAS, State General Fund revenue is unstable and erratic, which results in unpredictable funding levels for school districts and county offices of education; and

WHEREAS, parcel tax revenue can provide a stable, predictable source of school revenue; and

WHEREAS, passage of SCA 5 will empower local voters to invest in their schools based on the needs of their communities by requiring a tough, but fair 55 percent vote to pass local parcel taxes, while protecting taxpayers and homeowners with accountability provisions that will ensure that funds generated from parcel taxes are not wasted or mismanaged; and

WHEREAS, revenue from parcel taxes can be spent according to local priorities and are not subject to State control; and

WHEREAS, the two-thirds vote requirement results in minority rule by requiring two “yes” votes to cancel out one “no” vote; and

WHEREAS, passage of SCA 5 will allow local voters to decide to make investments in their neighborhood schools in addition to State funding;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the San Mateo County Community College District strongly urges the California State Legislature to support and adopt SCA 5.

REGULARLY PASSED AND ADOPTED this 16th day of November, 2011.

Ayes:

Noes:

Abstentions:

Attest:

Richard Holober, President
Board of Trustees

BOARD REPORT NO. 11-11-101B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Jan Roecks, Director of General Services, 650-358-6879
Bob Domenici, Senior Buyer, 650-358-6728

APPROVAL OF CONTRACT WITH INTELLIRESPONSE FOR ONLINE SELF-SERVICE KNOWLEDGEBASE

The District facilitated a public bid in August, 2011 to purchase a self-service, question and answer web application. The system will provide an automated answer to students, parents, and community members' questions about the District and the three Colleges based on a knowledgebase. The software will query the knowledgebase for related FAQs allowing the user to browse through to the correct answer. If users cannot find an answer to their question, they can email the College directly.

Each College will have its own unique front-end and knowledgebase but will share similar questions and answers. The application can be accessed from the SMCCCD home page, the College websites, Facebook, and smart phone applications 24 hours a day, 7 days a week.

Benefits to the Colleges

- **Reporting and Analytics** – Ability to see what questions are being asked and to tweak the system to ensure higher accuracy
- **Identify Trends** – Provide trends that can be reported on a weekly, monthly and yearly basis
- **Unanswered Questions** – Track unanswered questions so responses can be developed
- **Campus-wide Adaptability** - Can be adapted to a variety of campus departments including Admissions, Records, Business Services, Counseling, Continuing Education, International Center, etc.
- **Multiple Languages** - Support for multiple languages as well as translation services for the existing knowledgebase.

The District received four proposals. Three of the four proposals did not meet District specifications. IntelliResponse met the District specifications and submitted the following bid on September 1, 2011:

Annual Fee of \$60,000 inclusive of all three Colleges
One time implementation fee of \$15,000

RECOMMENDATION

It is recommended that the Board of Trustees award a three year contract to IntelliResponse for the purchase of an online self-service knowledgebase in an amount not to exceed \$195,000 excluding sales tax.

BOARD REPORT NO. 11-11-102B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Barbara Christensen, Director of Community/Government Relations, 574-6510

APPROVAL OF REVISIONS TO DISTRICT RULES AND REGULATIONS – POLICIES 1.65, COMMUNITY RELATIONSHIPS; 2.20, EQUAL EMPLOYMENT OPPORTUNITY; 2.52, LOCAL LAW ENFORCEMENT; 8.05, DISTRICT AUDIT; 8.48, TRAFFIC REGULATIONS; 8.56, IN-DISTRICT CONFERENCES AND MEETINGS; AND 8.70, FEES AND CHARGES

In the continuing effort to review and update District Rules and Regulations, revisions to the above referenced policies are recommended.

Many of the changes are minor and reflect current language and/or practice. Other changes are recommended by the Community College League's Policy & Procedure Service, to which the District subscribes.

All revisions were approved by the District Shared Governance Council at its meeting of November 7, 2011.

RECOMMENDATION

It is recommended that the Board approve the revisions to District Rules and Regulations as shown on the attached.

1.65 Community Relationships

1. The Board recognizes the right of the public to information concerning all of its actions and policies and concerning the details of its educational and business operations. In accordance with this policy, copies of the agenda shall be furnished to interested persons and organizations upon written request to the ~~Chancellor~~ Executive Assistant to the Board of Trustees.
2. Copies of minutes of the Board meetings may also be furnished to interested persons and organizations upon request.
3. The Board shall provide for the dissemination throughout the District of information concerning the District and the Colleges and shall assist in the interpretation of the educational programs.
4. It shall be the practice of the Board to encourage the expression of ideas and opinions of interested individuals and groups and to consider these views in its deliberations, although the Board alone will be the final policy agent.

(Revised ~~2/09xx/11~~)

2.20 Equal Employment Opportunity

1. The San Mateo County Community College District is committed to equal employment opportunity and full recognition of the diversity of cultures, ethnicities, language groups and abilities that are represented in its surrounding communities and student body. The Board believes that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, and suitable role models for all students. The District shall demonstrate its commitment to the cultural competence¹ of its employees and students through policies, procedures, training programs, services and activities which promote diversity and mutual respect within the District work force and student body.
2. The San Mateo County Community College District is an equal opportunity employer that shall provide an educational and work environment in which no person is denied access to, or the benefits of, any program or activity of the District on the basis of ethnic group identification, national origin, religion, age, gender, sexual orientation, race, color, or physical or mental ability. This includes District decisions about employment, retention, compensation, promotion, termination and/or other employment status.
3. The District shall monitor the success of equal opportunity in its recruitment, selection, retention and promotional policies and procedures by monitoring outcomes to assure no adverse impact against any person or group of individuals, due to ethnic group identification, national origin, religion, age, gender, sexual orientation, race, color, or physical or mental ability.
4. The District complies with the spirit and law of the Americans with Disabilities Act of 1990 as amended by providing equal opportunity for persons with disabilities. The District shall make reasonable accommodations so that persons of all levels of ability enjoy equal access to all aspects of employment and education in our District, including but not limited to, educational services, selection procedures, retention and promotion.

In order to prevent discrimination on the basis of disability, the District will allow an individual with a disability to use a service animal or miniature horse in District facilities and on District campuses in compliance with state and federal law.

5. The District will not tolerate discourteous, offensive or abusive conduct or language including jokes, slurs, derogatory comments, or behaviors or language regarding a person's ethnic group identification, national origin, religion, age, gender, sexual orientation, race, color, or physical or medical condition relating to other employees, students or the public. This includes District decisions about employment, retention, compensation, promotion, termination and/or other employment status.

References: Education Code Sections 87100 et seq.; Title 5 Sections 53000, et seq.; **the Americans with Disabilities Act of 1990-42 United States Code Sections 12101 et seq.; 28 Code of Federal Regulations Part 35; 28 Code of Federal Regulations Part 36; 34 Code of Federal Regulations Part 104.44(b)**

(Revised ~~10/09xx~~/11)

¹ "Cultural Competence" refers to the skills and ability of individuals to act in a sensitive, inclusive and respectful manner in interactions with persons who are different from themselves.

2.52 Local Law Enforcement

1. Each College in the District shall enter into a written agreement with local law enforcement agencies. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.
2. The written agreement shall designate which law enforcement agency shall have operational responsibility for violent crimes and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.
3. The written agreements required by this policy shall be public records and shall be made available for inspection by members of the public upon request.
4. The District encourages accurate and prompt reporting of all crimes to campus public safety officers and the appropriate police agencies.
5. Each College shall establish procedures that encourage employees, if and when they deem it appropriate, to inform the persons they are advising of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

Reference: Education Code Section 67381; 34 Code of Federal Regulations Section 668.46(b)(4)

(~~5/09~~Revised xx/11)

8.05 District Audit

1. An annual audit of the books and accounts of the District, including ~~bookstores, cafeterias, auxiliary services~~, student organizations, trust accounts, general, special reserve, community education, ~~bonds, staff housing~~ and any other funds under the control of the District shall be conducted and the cost of the audit will be paid from District funds. The ~~bookstores and cafeterias bonds and auxiliary services~~ will be charged a proration of the audit cost for their portion of the audit ~~as well as for the audit costs associated with student organizations and trust accounts~~.
2. One certified public accountant or firm of certified public accountants shall be employed by the Board for a period of not less than three consecutive years, unless the work is deemed unsatisfactory, to audit all funds of the District. This audit shall be conducted in accordance with the rules and regulations of the State Department of Finance, the State Chancellor's Office, and the State Board of Accountancy ~~as well as OMB Circular A-133 for federal audit standards~~.
3. The results of the annual audit shall be received annually by the Board at a public meeting. ~~The audit report and the staff responses to the audit findings shall be reviewed by the Board at a subsequent special meeting of the Board~~. A representative of the audit firm shall be present at the ~~special~~ meeting.

Reference: Education Code Section 84040(b)

(Revised ~~3/93xx/11~~)

8.48 Traffic Regulations

1. It is the policy of the District to enforce traffic regulations on its property by the authority granted in the California Vehicle Code. All persons using or visiting District facilities shall observe all traffic and parking regulations. Appropriate signs shall be erected giving notice of special conditions or regulations. A copy of the adopted regulations shall be made available to interested persons at the administrative offices of the District and Colleges.
 - a. Traffic/~~Parking parking~~ regulations (including unauthorized parking in handicapped spaces) are enforced under the jurisdiction of the San Mateo County ~~Municipal~~Superior Court.
 - b. No vehicle other than emergency equipment shall be operated on District facilities at a speed in excess of twenty-five (25) miles per hour and, where signs indicate a lesser speed, that speed will be maximum.
 - c. No vehicle shall be operated on the walks or grounds of the District except as specifically required for maintenance and operation of District facilities, and then, only by authorized persons.
 - d. The governing board or its officers reserves the right at all times to close the approaches to the campus by chains, barricades, or the stationing of persons to direct traffic to other areas. The presence of such diversionary devices or persons requires immediate and full compliance.
 - e. All entrances, roads, and parking areas permitting entrance to or exit from District property and contained within the limits of the legal school property are declared, for the purpose of these regulations, to be driveways
 - f. Unauthorized vehicles are not permitted on inner campus walks and roadways. Parking in unauthorized areas shall be cause for having a vehicle ~~cited and/or~~ towed away at owner's expense.
 - g. Loading areas are not for general parking. They may be used only for the times posted; after that period, the vehicle will be ~~removed~~ ~~cited and/or~~ towed. This applies both day and night.
2. General Conditions
 - a. Parking vehicles on District property is done at the risk of the owner. Neither the State nor the District can assume any liability for damage or theft of vehicle or contents thereof.
 - b. Parking will be restricted ~~only~~ to those areas designed and marked for parking.
 - c. Parking in any area not designated, or in any manner which will restrict the flow of traffic, is prohibited. Parking in lots is limited to those spaces clearly marked for parking. Parking outside marked boundaries or adjacent to curbs not specifically marked for parking is prohibited.
 - d. Vehicles may not occupy more than one parking space.
 - e. Vehicles may not be backed into ~~stalls-diagonal parking spaces located on one-way roadways where prohibited.~~
 - f. Persons leaving vehicles unattended on campus should lock the ignition and remove the keys.

8.48 Traffic Regulations (continued)

- g. Operation of any nonregistered vehicles (including skateboards, but excluding bicycles) on campus roadways and walkways is prohibited.
- h. All vehicles must remain on roadways. No hill-climbing or other off-road operation of a vehicle will be permitted.

3. Parking Permits

- a. All regularly employed staff of the District or Colleges will receive parking permits to **display in their vehicles** ~~affix to bumpers~~, indicating staff parking assignment.
 - b. Temporary staff employees and medically excused students **may** ~~will~~ receive special parking for-cause permits. Appropriate spaces will be provided for the holders of these permits.
 - c. Daily or semester parking permits for students and others may be purchased on campus **or online and shall be displayed in their vehicle while parked on campus.**
 - d. Visitors or others with short-term parking needs **may** ~~will~~ receive permits that are designed to be placed on the dashboard just above the steering wheel.
 - ~~e. In the event that a registered vehicle is temporarily out of service, a temporary permit may be obtained for the replacement vehicle.~~
 - e. **Certain Vehicles Exempt: Federal, state, college, media, county or city-owned vehicles bearing exempt license plates, issued by the California Department of Motor Vehicles or other States DMV are exempt from parking permits.**
4. The District may place the following curb markings to indicate parking or standing regulations, and such curb markings shall have the meanings herein set forth:
- a. RED shall mean no stopping, standing, or parking at any time except as permitted by the Vehicle Code of this State, and except that a bus may stop in a red zone marked or signed as a bus zone.
 - b. YELLOW shall mean no stopping, standing, or parking at any time between 7:00 a.m. and 10:00 p.m. of any day except Sundays and holidays for any purpose other than the loading or unloading of passengers or materials, provided that the loading or unloading of passengers shall not consume more than three (3) minutes nor the loading or unloading of materials more than twenty (20) minutes.
 - c. WHITE shall mean no stopping, standing, or parking for any purpose other than loading or unloading of passengers which shall not exceed three (3) minutes, and such restriction shall apply between 7:00 a.m. and 10:00 p.m. of any day except Sundays and holidays.
 - d. GREEN shall mean no standing or parking for longer than twenty (20) minutes at any time between 7:00 a.m. and 10:00 p.m. of any day except Sundays and holidays.
 - e. BLUE shall mean no stopping, standing, or parking except for vehicles of physically handicapped persons; provided, however, that such vehicles shall be subject to all other parking regulations

8.48 Traffic Regulations (continued)

contained in this chapter regulating parking on those streets upon which such zone has been designated.

5. Visitor Parking

- a. Areas marked VISITORS ONLY are for persons not associated with the District or Colleges. Faculty, staff, and students are not permitted to park in these areas. Visitors, repairpersons, servicepersons, and salespersons will be allowed to park on District facilities in these designated visitor spaces. (Temporary permits will be honored only for the lot designated on the permit.)
- b. Visitor permits for one day may be obtained. Advance arrangements may be made for parking permits ~~to be mailed to~~ for guests, large groups, or special events.
- c. Visiting groups and special events may be assigned space upon special request, giving at least forty-eight (48) hours' notice. These groups ~~permits~~ must be ~~College approved. involved in a College-sponsored event.~~
- d. Pay-By-Space Visitor lots are available on campus. Only vehicles parked in numbered spaces with paid time on meter may park in this lot. Permits purchased at the Pay-By-Space machines are not valid in other lots.

6. Disabled ~~Handicapped~~ Parking

- a. Designated ~~disabled handicap~~ parking spaces are provided. Only vehicles displaying a ~~State issued disabled persons parking placard or license plate handicap permit~~ may park in these locations. ~~Students with temporary disabilities may receive special parking permits.~~
- b. ~~Students and employees with temporary disabilities may receive special parking permits.~~

7. District Vehicle Parking; Fuel Efficient Car Parking; Car/Van Pool Parking

- a. District Vehicle Parking: Each campus will have one or more spaces near buildings reserved for District vehicle parking, to allow easy access for maintenance and ITS staff serving the buildings. These spaces will be designated by a yellow curb and sign indicating the space is for District vehicles only.
- b. Fuel Efficient Car Parking: Each campus will have several spaces designated for energy efficient vehicles only. The list of cars that can be parked in these spaces is available at: <http://www.greencars.org/Leed.xls>. If a car meets the eligibility criteria, the owner must bring the car's vehicle registration to the Public Safety Department to be issued a Fuel Efficiency parking permit. Permits will be issued on a first come/first served basis. Cars parking in these spaces are also required to have a District parking permit.
- c. Car/Van Pool Parking: Each campus has designated spaces for car/van pool parking. Each vehicle parking in these spaces must have a Car/Van Pool permit issued by the Department of Public Safety, a District parking permit, and must have a minimum of two passengers when parking.

8.48 Traffic Regulations (continued)

8. Misuse of Permits

Persons who misuse parking permit privileges may have their parking privilege on the campus revoked ~~and/or~~ subject to citation through the ~~SuperiorMunicipal~~ Courts. The following will be considered misuse of parking privileges:

- ~~a. Placing the permit on an unauthorized or unregistered vehicle.~~
- a. Using a stolen permit ~~or other permit not issued to registrant.~~
- b. Consistently or habitually violating campus traffic and/or parking regulations.
- c. Counterfeiting, altering, ~~or defacing any campus parking permit or transferring a permit or decal to another vehicle for which it was not issued or giving false information on any application for vehicle registration.~~

9. Hours of Enforcement

- ~~1. Vehicles may park at any campus from 6:00 a.m. to 10:00 p.m. on days when classes are in session. On weekends and days with no evening hour classes, parking facilities will be opened from 8:00 a.m. to 9:00 p.m. except on weekends and evenings when special events are held.~~
- a. All persons driving motor vehicles (except motorcycles) onto campus utilizing the parking facilities during regular class hours (Monday-Friday 7am-10pm) will be required to display a valid campus parking permit. All other regulations are enforced 24 hours a day 7 days a week.
- b. Parking or loitering on the College campus after normal day or evening college classes and/or special activities are over is prohibited.
- c. Overnight parking is prohibited without prior arrangement.
- d. In the event of a mechanical failure, the owner or driver will be responsible for removing the vehicle from District property as soon as possible. The responsible party should advise the local administration of the location of the motor vehicle immediately. Vehicle repair, other than emergency, is prohibited in all parking areas.
- ~~e. Evening rules go into effect at 4:00 p.m. during normal school periods. Saturday and Summer Session rules go into effect during those hours when Saturday and Summer Session classes are held.~~
- ~~f. Staff with evening parking permits will be allowed to use their night assignment permits when their assignments begin after 1:00 p.m. and extend after 5:00 p.m.~~

10. Permissible Weight of Vehicle on Roads Other

- a. No person, firm, or corporation shall drive, place, or cause to be driven or placed any vehicles upon any of the roads of the District the gross weight of which is in excess of five (5) tons, except where any such vehicle is entering the property to deliver materials or supplies.
- b. The ~~Facilities Manager~~ ~~Director of Operations~~ at each College is authorized and directed to erect appropriate traffic signs.
- c. The Board may establish a parking fee for staff and/or students as provided by the Education Code.

8.48 Traffic Regulations (continued)

- d. ~~Reservations and Annulments:~~ The San Mateo County Community College District reserves the right to amend the parking regulations or restrictions at any time. Parking on the facilities is a privilege, not a right, and is subject to the rules and regulations as prescribed by District policies and procedures.

Reference: California Vehicle code 21113(a), 21113(b)

(Revised ~~11/83xx~~/11)

8.56 In-District Conferences and Meetings

1. The San Mateo County Community College District or its Colleges may act as host for a conference, special event or meeting which will be of benefit to the District.
2. The expenses for breakfast, lunch, light refreshments or dinner held in conjunction with such a meeting may be paid by the District, when approved by the Chancellor ~~Superintendent~~ or ~~Associate-Executive Vice~~ Chancellor or their designees and when adequate resources have been identified within the ~~Budget~~ budget.
3. Whenever a District employee represents the District at a breakfast, lunch or dinner meeting, s/he shall be entitled to reimbursement for the actual cost of the meal as authorized by the appropriate College President or the Chancellor. ~~Prior authorization for an employee to be reimbursed for the breakfast, lunch, or dinner meeting must be received from the appropriate College President or the Chancellor Superintendent or Associate Chancellor.~~

(Revised ~~9/99xx/11~~)

8.70 Fees and Charges

1. The San Mateo County Community College District recognizes that the mission of community colleges to provide quality postsecondary educational opportunities to all is enhanced by maintaining the lowest possible costs to students. Therefore, the Board is committed to maintaining the lowest possible costs to students, consistent with State requirements, level of support, and local budgetary needs. All fees shall be approved on the basis of providing equity among students enrolled in each of the District's Colleges.
2. Fees and other charges shall be reduced or waived only as provided for by law and Board-adopted policy.
3. To the extent possible, and as provided by the Education Code, full cost shall be recovered for selected student-consumed materials, selected special instructional services, and for nonstudent use of District resources. In the San Mateo County Community College District, the following fees are authorized:
 - a. Fees which are mandated by the State.
 - b. Enrollments fees for credit courses as required by law.
 - c. Auditing fees of \$15.00 per unit per semester. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.
 - d. Health services fees: as authorized by the Education Code.
 - e. Nonresident student tuition fee (see Section 7.07).
 - f. Parking fee: actual cost of parking facilities maintenance and enforcement as determined by the Executive Vice Chancellor, not to exceed the maximum allowed by law.
 - g. Instructional materials fees: students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom.
 - h. Physical Education Facilities: Where the District incurs additional expenses because a physical education course is required to use non-District facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.
 - i. Fees for catalogs, special publications deemed necessary by College or District officials, radio and TV guides, etc.: based upon actual cost of preparation, printing and mailing.
 - j. Fees for reimbursement for special services not a part of the District's regular curriculum (GED, College Level Examination Placement, etc.): direct costs only.
 - k. Fees for copies of student records under Section 7.28: not to exceed \$1 per page.
 - l. Fees for copies of other records: not to exceed \$1 per page.
 - m. Student body fees: as authorized by the Education Code.

8.70 Fees and Charges (continued)

- n. Student representation fees: as authorized by the Education Code. Students will be charged a \$1 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial or moral reasons and shall submit such refusal in writing.
 - o. Transcript fees: as authorized by the Education Code. The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Executive Vice Chancellor is authorized to establish the fee, which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.
- 4. Students shall be charged for books and other materials on regular loan from the College libraries for each school day beyond the due date specified. Borrowers shall be required to pay the replacement cost (current list price) for books or other materials they fail to return.
 - 5. Students shall be charged for books and other materials on a textbook loan program from the College Bookstore and laboratories for items not returned. Borrowers shall be required to pay the replacement cost (current list price) for books or other materials they fail to return.
 - 6. ~~The State-mandated enrollment fee is~~ Fees are due and payable in full at the time of registration. Parking fees are due and payable in full at the time the student purchases a parking permit. Beginning with the spring 2012 term, students whose fees are not paid and who have not enrolled in a payment plan shall be dropped from classes prior to the start of the term.
 - 7. All students who enroll in a variable unit course will be required to pay State mandated fees based on the number of units in which the student enrolls and nonresident students will also be required to pay nonresident tuition based on the number of units in which the student enrolls.
 - 8. Deferral of payment of the State-mandated enrollment fee shall be allowed in accordance with procedures established by the Vice Presidents for Student Services.
 - 9. Students who are certified eligible and awarded financial aid will be permitted to register and must pay all applicable fees at the time they receive their first financial aid check. All applicable fees shall be used in calculating the cost of education for financial aid purposes. Fee payment shall be given first priority in the allocation of funds and the development of payment schedules.
 - 10. Grades, transcripts, degrees, and/or registration privileges shall be withheld from any student or former student properly charged with owing the District fines, fees, or other charges which remain unpaid.
 - 11. Credits or debits of \$20 or less incurred by students per fee type will be carried on the District's books for a maximum of five years.
 - 12. All approved fees and charges shall be collected under procedures established by the District Administrative Services Office and in accordance with audit requirements.

References: Education Code Section 76365; Title 5 Sections 59400-59408

(Revised 6xx/11)

BOARD REPORT NO. 11-11-2C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Barbara Christensen, Director of Community/Government Relations, 574-6560

UPDATE ON REDEVELOPMENT REVENUES

At the October 12 meeting, the Board requested information on the status of Redevelopment Revenues and the future of Redevelopment Agencies. Attached is a spread sheet that estimates payments from each redevelopment project area in the County. Following are some notes on how to interpret this information:

- “33401, “33676” and basic aid payments generate unrestricted money for the College District. This year we expect to receive approximately \$1.5 million in these unrestricted funds.
- The AB 1290 payments are divided into funds set aside for facilities and funds that are counted as property tax. The property tax share is counted by the State in our revenue formula; every property tax dollar we receive pushes us closer to basic aid status.
- You will note that we no longer receive revenue from the large Foster City redevelopment project due to the fact that the city is winding down that project. In the past several years, we received approximately \$550,000 annually from this project. Because the project is being retired, the District will receive an approximate \$1.1 million boost in its property tax revenue, which also pushes us toward basic aid status.
- Revenues for the Menlo Park Agency are restricted to be used to fund educational programs in East Menlo Park. Cañada College also has been allocated approximately 3000 square feet of space in a building to offer these programs during the life of the Agency, and is currently offering courses in computer, business and office technology, early childhood education, human services and multimedia.
- Each Agency has a different length of time in which it can operate, which is dependent upon when the Agency was formed and what amendments it has adopted.
- Regarding the long-term future of Redevelopment Agencies, it is anyone’s best guess about whether they will survive in the long run. However, at the present time, all the RDA’s in San Mateo County have elected to pay the State the AB1X 27 money; none at this point have indicated they will wind down the agency as contemplated in AB1X 26. Collectively RDAs in San Mateo County control \$150,000,000 in property taxes; the College District’s share of that, if RDAs were to be eliminated, is approximately \$10.5 million.

Table 1
San Mateo Community College District

PROJECTION OF TAX SHARING PAYMENTS

(000'S Omitted)

Fiscal Year		Belmont 33401 Los Castanos	Brisbane				Daly City		East Palo Alto		Foster City	
			AB 1290 PT Project 1	AB 1290 Fac Project 1	AB 1290 PT Project 2	AB 1290 Fac Project 2	AB 1290 PT Bayshore	AB 1290 Fac Bayshore	33401 Gateway	33676 Univ. Circle	AB 1290 PT Project 1	AB 1290 Fac Project 1
2010	- 2011	247	5	6	0	1	17	146	38	2	64	544
2011	- 2012	254	6	6	1	1	18	149	39	2		
2012	- 2013	260	6	7	1	1	20	153	40	2		
2013	- 2014	267	7	7	1	1	21	155	41	2		
2014	- 2015	274	7	8	1	1	22	157	43	2		
2015	- 2016	280	8	8	1	1	24	160	44	2		
2016	- 2017	287	8	9	2	2	25	162	45	2		
2017	- 2018	328	9	10	2	2	26	164	47	2		
2018	- 2019	335	10	11	2	2	27	166	48	2		
2019	- 2020	342	11	12	3	3	29	168	49	3		
2020	- 2021	348	11	12	3	3	30	170	51	3		
2021	- 2022	355	12	13	3	4	31	172	52	3		
2022	- 2023	363	13	14	4	4	33	175	54	3		
2023	- 2024	369	14	15	4	4	34	177	55	3		
2024	- 2025	426	15	16	4	5	35	179	57	3		
2025	- 2026	433	15	17	5	5	37	181	59	3		
2026	- 2027	439	16	18	5	6	38	183	60	3		
2027	- 2028	446	17	19	6	6	40	186	62	3		
2028	- 2029	453	18	20	6	7	41	188	63	4		
2029	- 2030	480	19	21	6	7	43	190	65	4		
2030	- 2031	486	20	22	7	7	45	192	67	4		
2031	- 2032	492			7	8	46	194	69	4		
2032	- 2033	499			8	8	48	197	71	4		
2033	- 2034	505			8	9	51	199	72	4		
2034	- 2035	0			9	9	53	201	74	4		
2035	- 2036				9	10	55	203	76			
2036	- 2037				9	10	58	206	79			
2037	- 2038						60	208	81			
2038	- 2039						62	210	84			
2039	- 2040						65	212	87			
2040	- 2041						67	215	90			
2041	- 2042						70	217	92			
2042	- 2043						73	219	95			
2043	- 2044						75	222	98			
2044	- 2045						78	224	101			
Cumulative Total		8,970	246	272	116	128	1,497	6,499	2,250	73	64	544

33401- Contract Agreement

33676 - Per Resolution

AB 1290 PT = Property Tax Portion = 47.5%

AB 1290 Fac = Facilities Portion = 52.5% plus Basic Aid

Table 1
San Mateo Community College District

PROJECTION OF TAX SHARING PAYMENTS

(000'S Omitted)

Fiscal Year		Foster City (continued)				Menlo	Millbrae	Redwood City	San Bruno		San Mateo		
		AB 1290 PT Marlin	AB 1290 Fac Marlin	AB 1290 PT Hillsdale	AB 1290 Fac Hillsdale	33401 Millbrae	33401 Millbrae	33401 Project 2	AB 1290 PT San Bruno	AB 1290 Fac San Bruno	AB 1290 PT Shoreline	AB 1290 Fac Shoreline	AB 1290 PT Downtown
2010	- 2011	11	12	3	3	208	69	203	65	553	14	124	12
2011	- 2012	11	12	3	3	218	74	209	67	561	15	129	13
2012	- 2013	11	12	3	4	229	79	215	71	568	16	134	13
2013	- 2014	11	13	3	4	241	85	221	75	576	17	140	14
2014	- 2015	12	13	3	4	253	90	227	79	584	19	146	15
2015	- 2016	12	14	3	4	265	96	234	83	591	20	151	16
2016	- 2017	13	15	3	5	279	103	240	87	599	21	157	18
2017	- 2018	13	16	3	5	293	109	246	92	607	23	164	19
2018	- 2019	14	16	4	5	307	224	253	96	614	24	170	21
2019	- 2020	14	17	4	5	323	229	260	101	622	25	176	23
2020	- 2021	15	18	4	6	339	235	267	106	630	27	183	25
2021	- 2022	15	19	4	6	356	241	274	110	638	28	189	26
2022	- 2023	16	20	4	6	374	247	281	115	645	30	196	28
2023	- 2024	16	20	4	6	392	253	288	120	653	31	203	30
2024	- 2025	17	21	4	7	412	259	296	125	661	32	210	32
2025	- 2026	17	22	5	7	432	265	303	130	669	34	217	34
2026	- 2027	18	23	5	7	454	271	311	136	676	36	225	36
2027	- 2028	19	24	5	7		278	319	141	684	37	232	38
2028	- 2029	19	24	5	8		285	327	146	692	39	240	40
2029	- 2030	20	25	5	8		291	335	152	700	40	247	42
2030	- 2031	20	26	5	8		298	344	158	708	42	255	45
2031	- 2032	21	27	6	8		306	352	163	715	44	263	47
2032	- 2033	22	28	6	9		313	361	169	723	46	272	49
2033	- 2034	22	28	6	9		320	Cap Year	177	731	47	280	51
2034	- 2035	23	29	6	9		328		185	739			
2035	- 2036	24	30	6	10		335		193	748			
2036	- 2037	25	31	7	10		Cap Year		202	756			
2037	- 2038	26	32	7	10				210	764			
2038	- 2039	27	33	7	10				219	772			
2039	- 2040	28	34	7	11				228	780			
2040	- 2041	29	35	8	11				237	788			
2041	- 2042	30	35	8	9				232	795			
2042	- 2043	31	36	8	9				242	803			
2043	- 2044	32	37	8	9				251	812			
2044	- 2045								261	820			
Cumulative Total		653	797	171	244	5,375	5,682	6,368	5,224	23,977	708	4,703	688

Table 1
San Mateo Community College District

PROJECTION OF TAX SHARING PAYMENTS

(000'S Omitted)

Fiscal			South San Francisco											
			AB 1290 Fac Downtown	33401 Downtown	33401 El Camino O	AB 1290 PT El Camino A	AB 1290 Fac El Camino A	33676 US Steel	AB 1290 PT Gateway	AB 1290 Fac Gateway	33401 US Steel	Grand Total	Total AB 1290 PT	Total Retained By SMCCD
Year														
2010	-	2011	101	59	65	2	16	2	16	136	38	2,782	209	2,573
2011	-	2012	107	63	94	2	16	2	17	146	40	2,276	152	2,124
2012	-	2013	114	66	97	2	16	2	18	155	41	2,359	162	2,197
2013	-	2014	121	70	99	2	17	2	19	165	43	2,441	171	2,270
2014	-	2015	129	74	102	2	17	2	21	175	44	2,526	181	2,345
2015	-	2016	136	78	104	3	18	2	22	185	46	2,613	191	2,422
2016	-	2017	144	82	107	3	18	2	24	196	48	2,705	204	2,501
2017	-	2018	152	86	110	3	19	2	26	207	50	2,833	217	2,616
2018	-	2019	160	90	113	3	19	2	29	218	53	3,038	230	2,809
2019	-	2020	168	94	115	3	19	2	31	229	56	3,136	243	2,894
2020	-	2021	176	99	118	4	20	2	33	240	60	3,237	256	2,980
2021	-	2022	185	103	121	4	20	2	36	252	63	3,339	270	3,069
2022	-	2023	194	107	124	4	21	3	39	264	67	3,444	284	3,160
2023	-	2024	203			-----Cap Year-----						2,896	253	2,642
2024	-	2025	212									3,028	265	2,762
2025	-	2026	221									3,112	277	2,834
2026	-	2027	230									3,197	290	2,908
2027	-	2028	240									2,809	302	2,506
2028	-	2029	250									2,875	315	2,560
2029	-	2030	260									2,961	328	2,633
2030	-	2031	270									3,029	341	2,688
2031	-	2032	280									3,054	334	2,720
2032	-	2033	291									3,122	347	2,775
2033	-	2034	302									2,823	363	2,460
2034	-	2035										1,671	276	1,395
2035	-	2036										1,700	288	1,412
2036	-	2037										1,391	300	1,091
2037	-	2038										1,398	303	1,095
2038	-	2039										1,424	315	1,109
2039	-	2040										1,451	328	1,124
2040	-	2041										1,479	341	1,138
2041	-	2042										1,489	340	1,149
2042	-	2043										1,517	354	1,163
2043	-	2044										1,545	367	1,178
2044	-	2045										1,484	339	1,145
Cumulative Total			4,646	1,070	1,370	37	236	26	331	2,568	649	86,183	9,736	76,448

BOARD REPORT NO. 11-11-3C

CONTINUING DISCUSSION OF AT-LARGE AND DISTRICT ELECTIONS

There is no printed report for this agenda item.