

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES STUDY SESSION
August 10, 2011, 6:00 p.m.
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*
- *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

6:00 p.m. **ROLL CALL**

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

11-8-1 [Minutes of the Board Meeting of July 27, 2011](#)

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

STUDY SESSION

11-8-1C [Presentation of Top Line Results from Survey of Voters Conducted by FM3](#)

11-8-2C [Report on Unmet Facilities Needs](#)

NEW BUSINESS

11-8-100B [Adoption of Resolution No. 11-10 Ordering an Election to Authorize the Issuance of School Bonds, Establishing Specifications of the Election Order, and Requesting Consolidation with other Elections Occurring on November 8, 2011](#)

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items

A. Public Employment:

i. Employment:

College of San Mateo – Office Assistant II, Creative Arts/Social Science; Office Assistant II, Language Arts; Director of Learning Center, Language Arts; **Skyline College** – Library Support Specialist, Social Science/Creative Arts; Office Assistant I, Counseling Services (EOPS); Office Assistant II, Counseling Services; Planning & Research Analyst, Planning, Research & Institutional Effectiveness; **District Office** – Groundskeeper, Facilities Planning & Operations (3 positions); IT Support Technician II, Information Technology Services (ITS)

ii. Re-Employment:

Skyline College – Counselor/Coordinator, Counseling Services

B. Public Employee Discipline, Dismissal, Release

2. Conference with Labor Negotiator

Agency Negotiator: Harry Joel

Employee Organizations: AFT, AFSCME and CSEA

3. Conference with Legal Counsel – Existing Litigation – 1 Case:

Friends of the College of San Mateo Garden v. San Mateo County Community College District et al. (Case # 506455)

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
July 27, 2011, San Mateo, CA**

The meeting was called to order at 6:04 p.m. by Vice President Mandelkern.

Board Members Present: President Richard Holoher, Vice President-Clerk Dave Mandelkern, Trustees Helen Hausman, Patricia Miljanich and Karen Schwarz, Student Trustee Barry Jointer
(President Holoher was delayed due to heavy traffic and arrived at 6:14 p.m.)

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College Vice President of Instruction Mike Williamson, College of San Mateo President Michael Claire, Cañada College President Jim Keller, District Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

Vice President Mandelkern said there was a request to consider item 11-7-1B as the first item on the agenda. There were no objections from the Board.

APPROVAL TO DISCONTINUE AMERICAN SIGN LANGUAGE, JAPANESE, ITALIAN, HUMANITIES, HORTICULTURE, AND METEOROLOGY AT COLLEGE OF SAN MATEO (11-7-1B)

It was moved by Trustee Miljanich and seconded by Student Trustee Jointer to approve the recommendation as detailed in the report. President Claire said College of San Mateo has sustained an 18.5% budget reduction in the last four years and has been forced to make budget cuts. Numerous sacrifices have been made and the structure has been made as efficient as possible. The enrollment decrease has been less than 5% and the courses that have been cut were primarily lifelong learning courses. However, the State has not been able to solve its deficit problems and the College is now forced into making very difficult decisions about where to make further budget cuts. President Claire said he appreciates the public's support through the approval of Measure G.

President Claire said the Board's "Reaffirmation of Core Values and Principles" was the primary guide used to determine the recommendations for discontinuance. Priorities must be (1) transfer curriculum, (2) career-technical education, and (3) basic skills courses. He acknowledged the help of the College of San Mateo Academic Senate, led by Diana Bennett and James Carranza, while working through this issue.

Trustee Miljanich said the situation with the State budget is very difficult and President Claire and the staff and faculty at College of San Mateo are doing what the Board asked them to do. She asked if current students in the programs would have the opportunity to complete their coursework if this recommendation is approved. President Claire said a means would be developed for students who are currently enrolled in the programs to complete their degree or certificate requirements. New students would not be accepted into the programs and students who want to take courses would be advised that the courses will be available for only one year.

Student Trustee Jointer asked about the use of the shared governance process in determining which programs should be discontinued. President Claire said this is a "10 + 1" matter and faculty has the primary responsibility for making recommendations. Administrators met with the Academic Senate leadership to discuss a process by which decisions could be made in a timely manner. President Claire said there was extensive communication to the entire College community, including an all-College meeting. Mr. Jointer said that District Rules and Regulations, Section 2.18(6)(e) requires that students be provided an opportunity to participate in the development of recommendations regarding "courses or programs which should be initiated or discontinued." He said that the Associated Students is the official voice of students and the president of that organization should speak for students; this is not the student who was present at the all-College meeting. President Claire said that notification at the College was very public and Associated Students was approached. He said that it is up to the students to decide how they will participate. Mr. Jointer said the Associated Students normally have communication with Vice President Jennifer Hughes but the information on the all-College meeting came through the advisor. President Holoher asked that this conversation be deferred until the Board discussion period which will take place after comments from the public.

President Holoher asked if there were comments from the public on this agenda item. The following people spoke regarding the horticulture program: Lou Covey, Terry Lyngso, Suzanne Legallet, Dave Lesser, Judith Dean, Beth Covey, Cindy Gyurgyik, Donna Bischoff, Lucy Tolmach, Carol Reed, Kathleen Bryan and Jaye Radov Martin. Their comments included the following points:

- question about how decisions were made; journalism jobs are difficult to find, yet that program is not recommended for discontinuance
- there are changes in agriculture, including a trend toward organic gardening; education and support are needed
- horticulture and floristry classes at College of San Mateo have led to careers and small business ownership for many; small business owners also hire students from the program and send workers to the program to gain skills
- partnership with University of California Master Gardener Program provides outreach, practical experience and distribution of tomatoes to low income population and schools
- concern about legitimate use of bond money
- College of San Mateo offers the only accredited program in the area and there is a need for qualified workers; program should be revitalized and strengthened
- request that Board consider hiatus rather than discontinuance
- a San Francisco resident said he believes the greenhouse at College of San Mateo is beautiful

President Holoher said there is a current lawsuit regarding facilities plans and that lawsuit affects the greenhouse and gardens at College of San Mateo. This is not an issue in the recommendation before the Board, which concerns the discontinuance of several programs. President Holoher added that the District Facilities Master Plan is not at issue in the matter before the court.

Student Trustee Jointer said he is not sure how decisions regarding the recommendation were made. He said the Board policy on shared governance has not been followed. Certain students were selected to participate but they were not the president of the Associated Students or the next in line of succession. He said it is dangerous to ignore policy and if cuts are to be made, the process needs to be followed. He added that he believes the administration interferes too much in student affairs at College of San Mateo.

Trustee Schwarz said the discussions regarding program discontinuance began in March. Discussions have been very open and students were present when the issue was discussed at Board meetings. She said the issue of not having the official student representatives involved in the process should be looked into; however, she did not hear President Claire say that an invitation was extended to any student by name and this should be clarified before asserting that the proper process was not followed.

Trustee Schwarz said the horticulture program has been on hiatus for two years and she questioned whether, during that time, there were attempts to recruit students and increase enrollment. She said she is proud of the success of students who have gone through the program. However, the Board must consider demand for programs and it is her understanding that demand for this program is very small compared with demand for other programs that are necessary for transfer, etc. Trustee Schwarz said it is her understanding that some courses were moved to Community Education and that there was still not a great demand for the classes. President Claire said the horticulture program consists of two separate pathways: horticulture and floristry. The decision was made to put horticulture on hiatus and to keep floristry courses. Some floristry courses have been moved to Community Education. Jan Roecks, Director of General Services, said the floristry courses in Community Education have had very low enrollment – between five and 10 students – and have brought in very little revenue.

Trustee Miljanich said the programs recommended for discontinuance have value and have provided benefits to people and the community. However, the Board must balance the interest and demand for certain programs vs. other programs. While it is painful to see people who would like to see programs continue, the fact is that the District does not have enough money to run all of the programs it would like or to begin new programs. The hope is to sustain basic skills programs, courses needed for transfer, and career-technical education. Trustee Miljanich said that, while the Board is not discussing the greenhouse and related matters, she would caution people to not believe everything they read in the newspapers.

Trustee Miljanich advised Student Trustee Jointer to be very cautious about making statements unless he knows he has facts to back them up. She said it is very important to understand that the District is in a difficult situation with short

timelines. The Board recognizes that students are the beneficiaries of programs and it is an important value of the Board that students be involved in decisions. It is not her experience that students have been excluded and she has not heard evidence that makes her think that the spirit or letter of the law regarding shared governance has been violated.

Vice President Mandelkern said discussions regarding program cuts began more than a year ago. He said that all programs at the three Colleges are high-quality programs which have had good student outcomes and success. However, the District has undergone budget cuts of \$25 million over the past three years and the Board has had to make a series of cuts based on where they believe limited resources should be deployed. Approximately two years ago, the Board developed its statement of core values and principles. It stated that the Board's primary objectives are to have programs that (1) lead to transfer to four-year institutions, (2) provide career-technical education that focuses on programs where there is job demand in San Mateo County, and (3) provide basic skills education necessary for students to be successful in either of the first two areas.

Vice President Mandelkern said he takes Student Trustee Jointer's concerns very seriously and would like clarification regarding student involvement in the process, including whether an invitation was extended to student government rather than to an individual student. He also asked if faculty was adequately involved in the process. President Claire said that Vice President Hughes would be able to address the issue of interaction with student government but is not present tonight. District Academic Senate President Bennett said she has been intimately involved with budget reductions for three years, first as College of San Mateo Academic Senate President and then as District Academic Senate President. She said can assure Student Trustee Jointer that students have been very involved in the process. All Academic Senate meetings are open and well-publicized. Over the past year, the horticulture program has been discussed at meetings and the Associated Students and its president were invited to attend. A student representative who attended brought information from the Associated Students and other students were in attendance as well. In addition, President Bennett answered several emails and talked with many concerned students. Current College of San Mateo Academic Senate President Carranza said he worked with the Summer Council, which agreed to meet during the summer in order to meet the timeline given to them. While Academic Senate bylaws allow the president to make decisions for faculty, the Council wanted as much input as possible and solicited participation from both faculty and students. Student Trustee Jointer said he understands that students attend Academic Senate meetings. However, the official voice of students is the Associated Students and that body was not consulted in this case. Vice President Mandelkern asked if an invitation was extended to the Associated Students, asking that body to delegate a student representative for this process. President Claire said he will ask Vice President Hughes for an answer to this question.

Addressing Mr. Covey's question about why journalism is not recommended for discontinuance, Vice President Mandelkern said he does not believe there is currently a journalism program and that it was incorporated into a digital media program. President Bennett said the digital media program consists of core programs and four concentrations, including journalism, rather than individual programs. President Claire said that, given that enrollment is over cap, there are no courses at the College that will not be scrutinized for low enrollment.

Vice President Mandelkern said members of the public have provided anecdotal statements indicating that horticulture and floristry are high demand areas. However, the report provided to the Board indicates that there will be a net loss of 1,000 jobs in horticulture and floristry in the Bay Area through 2015. President Claire said he appreciates the personal success stories related by members of the public; however, hard data from the Employment and Development Department and other sources indicates that growth will be in areas that do not require formal training. The data shows a net decrease in the demand for florists in San Mateo County. Overall, the job market and demand for skill sets in this area are not as strong as in other career-technical programs. Vice President Mandelkern asked if statistics are available for horticulture as well as floristry. President Claire said there is data which is broken down into multiple categories such as soil preparation, planting and cultivating, and landscape. While there is some increase in demand in these areas, the wage per hour is low and not sustainable in San Mateo County.

Vice President Mandelkern asked if there is an economic impact of putting a program on hiatus vs. discontinuance. President Claire said that when programs were put on hiatus in the past, there was a need to increase enrollment. Currently, enrollment is over cap and there is a need to look at the best use of available resources. If a program is put on hiatus, a decision about the program is generally made within three years. President Claire said he is not optimistic about funds becoming available, but programs could be brought back later if a need is determined and funds become available. Vice President Mandelkern noted that horticulture has been on hiatus for two years and would, therefore, come back for a decision in less than one year.

Student Trustee Jinter said that American Sign Language is valuable to some students and is UC transferable, and he would have liked to discuss it at more length.

President Holober noted that the report shows no courses in the Humanities Department. President Claire said a collection of interdisciplinary courses are offered under the umbrella of a Humanities Department and there are no full-time faculty in the department. The recommendation is to remove the department designation. President Claire said there is value in taking an interdisciplinary approach but he believes there is a better vehicle to do so.

President Holober asked if President Claire had comments regarding the recommendation to discontinue Italian. President Claire said there was discussion about whether to offer a wide range of languages in which the upper levels are not supported or to focus on those languages which are more in demand. The decision was made to offer Spanish and Chinese and to carry them through the upper levels. President Claire said there are other ways to provide educational opportunities to the community and discussions are in progress about how to work with students to offer courses through Community Education. He said the College also looked at what was offered at Cañada College and Skyline College. For example, American Sign Language is offered at Skyline, providing the opportunity for students to take the course within the County. Vice President Susan Estes said that students generally take a foreign language for one semester and then enrollment begins to dwindle. By the third and fourth semesters, enrollment does not meet the minimum number of 20 students. It was decided that by offering only two languages, they could be sustained at the upper levels. Trustee Miljanich asked how many semesters of a foreign language are needed to transfer. Vice President Estes said it varies depending on the language. She said the decision was made on the basis of which languages were the most sustainable and most in demand. Student Trustee Jinter said it might be more helpful for students to have more languages available at lower levels only so that they can complete their requirements for transfer.

President Holober noted that the Memorandum of Understanding with UC Berkeley Extension was executed in December 2010 when horticulture courses were not being offered at College of San Mateo. He said his understanding of the agreement is that College of San Mateo would provide physical facilities and faculty would have use of resources, but no cash would be exchanged and it would not be a component of College of San Mateo's academic instruction. President Claire said this is his understanding as well. President Holober said that in the future, the Board should be asked to approve any agreement that is created with another academic institution.

President Holober asked if the horticulture program has any connection with the Farm Bureau to address the needs of that industry on the coastside. Vice President Estes said she is not aware of a formal agreement.

President Holober asked if the shared governance process was used in this case. President Claire said that in the shared governance process, recommendations are generally made by the College president, through the chancellor, to the Board of Trustees. With regard to curriculum matters, such as program discontinuance, faculty have a direct voice to the Board and could have developed their own set of recommendations to bring to the Board. In this case, a decision was made to come forward with a single report and President Claire felt an obligation to include the voice of the faculty. Therefore, the recommendation is brought to the Board from President Claire, through the Chancellor, with faculty recommendations included in the report. President Holober said he is operating on the assumption that there was a lack of consensus around the issue, but he would like to know more about the process that was used to invite student involvement.

Trustee Miljanich said she has not heard that there was no student input. She heard that Student Trustee Jinter believes that the students who participated did not represent the official voice of students. She said student voices are valuable and important, but equally valuable and important are the voices of experts who have spent their careers understanding how to help students be successful and have thoughtfully considered what the best approaches are to help as many students as possible. President Bennett said the Academic Senate follows Title 5, Section 3200, which assigns the primary responsibility for program discontinuance to the Academic Senate. She said the Academic Senate works on the basis of (1) making recommendations to the college president and (2) consulting collegially. In this case, consulting collegially included hearing the voice of students.

President Holober said he is satisfied with the recommendation coming to the Board from the president of the College, through the Chancellor.

Vice President Mandelkern asked President Bennett if the Academic Senate made a recommendation. President Bennett said the District Academic Senate did not make a recommendation. President Carranza said the College Academic Senate

approved additional information reports and forwarded them to President Claire; they are summarized in the board report.

Trustee Schwarz said that in preparation for the cuts that were made some months ago, the Colleges held open meetings and invited participation from all groups, after which the Presidents, through the Chancellor, made recommendations to the Board. She said that any process used should include participation from all constituencies.

Vice President Mandelkern said it was his understanding that when the Board addressed transferability in its core values and principles statement, the intention was to focus on transfer majors, i.e. the fact that one particular course is transferable is not in and of itself sufficient. President Claire said he saw the core values and principles statement as asking what the Colleges need to offer to move students through so that they can transfer. He said he has data showing what the top majors were of students who transferred and graduated from a UC or CSU and that data tells the College where it needs to provide sufficient lower division offerings. Vice President Mandelkern said he believes the Board's intention was to give priority to courses that provide students the opportunity to achieve majors at four-year institutions.

Vice President Mandelkern asked for information about how the three Colleges consulted to make sure the broadest range of courses possible is offered within the District. President Claire said there has been consultation, with involvement of Vice Chancellor Jing Luan and the Vice Presidents of Student Services, and conversations will continue.

President Holoher clarified the meaning of the term "over cap" used by President Claire. He said that the State funds the District for a specific number of students ("cap") and no funding is received for students over that cap. Currently, the District is over cap and is losing money because it is trying to do the right thing by educating as many students as possible. This becomes a greater issue as demand continues to grow and funding continues to shrink. The District has sustained cuts of more than 20% over the past three years. The UCs and CSUs have reduced their admissions and unemployment is at record levels, resulting in the need for people to upgrade their job skills. Meanwhile, the District is being forced to turn away thousands of students each year.

President Holoher said the Board must make very difficult and painful decisions. He said he received 19 emails over the past few days urging the Board to continue the horticulture program. President Holoher said the Board must weigh which programs provide the maximum opportunity for the maximum number of students to either move forward to receive a four-year degree or to become employable in fields with high prospects of future jobs. He said that, looking at all of the programs in the District and knowing that more recommendations for program cuts will come before the Board, he will reluctantly vote in favor of the recommendation.

After this discussion, the motion carried, all regular members voting "Aye." Student Trustee Jinter cast an advisory "No" vote.

MINUTES

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the minutes of the meeting of July 7, 2011. The motion carried, all members voting "Aye."

It was moved by Trustee Miljanich and seconded by Vice President Mandelkern to approve the minutes of the meeting of July 13, 2011. The motion carried, all members voting "Aye."

It was moved by Trustee Miljanich and seconded by Vice President Mandelkern to approve the minutes of the meeting of July 20, 2011. The motion carried, all members voting "Aye."

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Vice President Williamson introduced Dr. John Mosby, the new Dean of Enrollment Services at Skyline College. Dr. Mosby has a bachelor's degree in English from St. Mary's College, a master's degree in Higher Educational Counseling and Psychology from University of the Pacific, and a Ph.D. in Higher Education Administration from the University of San Diego. Prior to coming to Skyline College, he was Associate Director of Graduate Admissions at the University of San Diego. Dr. Mosby brings expertise and energy and will be an excellent addition to the administrative team at Skyline College.

President Claire said that in the most recent student satisfaction survey conducted at College of San Mateo, students were asked if they would still attend CSM if they were to start all over again; 96% of respondents answered “yes.” The sample size was close to 2,000 students and the results are statistically significant.

President Keller said he and Vice Chancellor Jing Luan attended the 40th anniversary celebration of “Ping Pong Diplomacy” in San Francisco on July 5. Cañada College is introducing a new program designed to help working adults in San Mateo County earn associate degrees. The program is funded through the Measure G parcel tax. Cañada College will launch “Word Jam,” a program designed to provide assistance to students in English and Reading classes. Professor Amelito Enriquez received two “Best Paper” awards at the American Society of Engineering Education Annual Conference held in June. On a sad note, a recent graduate of the Cañada College Middle College was shot and killed on July 13.

Executive Vice Chancellor Blackwood said the Accounting team has been working six days per week and the fiscal year-end close will take place in approximately two weeks. Accounts of former students who owe money and have not responded to at least six outreach attempts are being turned over to a collections agency; these accounts total \$75,000 for 433 students. The allowance for bad debt for 2010-11 for all funds exceeds \$500,000. Work to implement the new payment plan for students is in progress. Tomorrow, the first financial aid payment file will be sent to Sallie Mae for 38 students who have a payment outstanding. The students have a choice of having the payment automatically transferred to their checking accounts, placed onto a debit card with no fee or cost to the student, or having a check mailed to them.

President Bennett said she attended the State Academic Senate leadership meeting and had a chance to discuss common issues with other State leaders. The District Academic Senate witnessed the difficulty of making decisions about program discontinuance. President Bennett said she will personally take part in making sure that student leaders are well apprised of the issues and that there is comprehensive collaboration among the three College and their presidents.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (11-7-2A)

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the actions in Board Report No. 11-7-2A. Vice President Mandelkern asked if the change in title from “Health Services Coordinator” to the new “Health Services Director” position at College of San Mateo would result in an increase in compensation. Vice Chancellor Harry Joel said it would. Vice President Mandelkern questioned why this is the case at a time when other employees are not receiving increases. Vice Chancellor Joel said this is a step toward consolidating health services across the campuses, which will result in greater services to students. He added that the position is funded by student health fees. Vice President Mandelkern asked if students were consulted on this matter. Vice Chancellor Joel said they were not. After this discussion, the motion carried, with Vice President Mandelkern voting “No” and the remainder of regular Board members voting “Aye.”

APPROVAL OF CONSENT AGENDA

President Holober said the Consent Agenda consists of the following reports:

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| 11-7-1CA | Disposition of District Records |
| 11-7-2CA | Approval of Budgetary Transfers for the Period Ending May 31, 2011 and Adoption of Resolution No. 11-9 Authorizing Budget Transfers for 2010-11 |
| 11-7-3CA | Approval of Off-Campus Facilities, 2011-12 |
| 11-7-4CA | Denial of Claim Against the District by Daniel Cruz |
| 11-7-5CA | Denial of Claim Against the District by Megan Wilson |

It was moved by Trustee Miljanich and seconded by Vice President Mandelkern to approve all items on the Consent Agenda. The motion carried, all members voting “Aye.”

Other Recommendations

APPROVAL OF REVISIONS TO DISTRICT RULES AND REGULATIONS: POLICY 7.05, ADMISSION OF NON-IMMIGRANT ALIENS AND 7.73, STUDENT GRIEVANCES AND APPEALS (11-7-102B)

It was moved by Trustee Miljanich and seconded by Student Trustee Jointer to approve the revisions as detailed in the report. The motion carried, all members voting "Aye."

APPROVAL OF REVISION TO AGREEMENT BETWEEN SMCCCD AND THE SAN MATEO COLLEGES EDUCATIONAL HOUSING CORPORATION; APPROVAL OF REVISION TO BYLAWS OF THE SAN MATEO COLLEGES EDUCATIONAL HOUSING CORPORATION (11-7-103B)

It was moved by Trustee Miljanich and seconded by Vice President Mandelkern to approve the revisions as detailed in the report. President Holober asked why there is a recommendation to remove the requirement to provide an annual report. Executive Vice Chancellor Blackwood said that all information required in the annual report is already included in the Housing Corporation annual audit. After this discussion, the motion carried, all members voting "Aye."

ACCEPTANCE OF SUBAWARD FOR A GRANT FROM THE DEPARTMENT OF LABOR TO THE SAN MATEO COUNTY WORKFORCE INVESTMENT BOARD FOR CAÑADA COLLEGE (11-7-104B)

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the subaward as detailed in the report. The motion carried, all members voting "Aye." Vice President Mandelkern said it is a credit to the District to have this program at Cañada College.

RATIFICATION OF AGREEMENT WITH TURBO DATA SYSTEMS INC. FOR PARKING CITATION PROCESSING AND ADJUDICATION (11-7-105B)

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the ratification as detailed in the report. The motion carried, all members voting "Aye."

APPROVAL OF AGREEMENT FOR COMPENSATION WITH THE SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING CONSORTIUM FOR THE 2011-2012 PEACE OFFICERS TRAINING ACADEMY – COLLEGE OF SAN MATEO (11-7-106B)

It was moved by Vice President Mandelkern and seconded by Trustee Schwarz to approve the agreement as detailed in the report. The motion carried, all members voting "Aye."

APPROVAL OF 2011 FACILITIES MASTER PLAN (11-7-107B)

It was moved by Student Trustee Jointer and seconded by Trustee Miljanich to approve the Facilities Master Plan as detailed in the report. President Holober announced that approval of the Master Plan would not imply or convey approval of specific projects. Projects to implement the 2011 Facilities Master Plan would be considered for approval only if funding is secured and after any and all environmental studies required for such specific projects are completed. Jack Herbert of Swinerton Management and Consulting said minor copy edits were made to the document, along with the following three changes that were made in response to comments from Board members at the July 13 Study Session:

1. Page 1.3: under "Purpose," added the following statement: "It is intended not as a literal depiction of the projects to be developed but as a point of reference in a dynamic process of adapting projects to meet changing program needs."
2. Page 1.7: under "Sustainability," added the following statement: "In any projects incorporating emerging technologies to improve sustainability, the District will undertake a rigorous analysis of the cost effectiveness of these technologies and their contribution to overall fiscal responsibility."
3. Page 3.18: under "Projects in Progress as of July 2011," added the following statement: "Although the 2011 Facilities Master Plan depicts the renovation of the Edison and Galileo parking lots as complete at the time of Master Plan approval, they are works in progress with completion dates not yet established."

Mike Ferreira said he was speaking as a member of the Friends of the San Mateo Gardens. He requested that the 2011 Facilities Master Plan not be approved, even as a conceptual plan, because it signals this Board's pre-commitment to the demolition of the Building 20 Complex, greenhouse and gardens without adequate CEQA review. He said the Friends of the College of San Mateo Gardens has filed legal action objecting to the lack of environmental review for the unstudied expansion of the Edison parking lot. He noted that many letters, emails, testimony and documents have come before the Board objecting to the demolition of the Building 20 Complex and gardens, which comprise a cultural landscape, aesthetic recreation and an educational resource.

Trustee Miljanich said she appreciates the edits to the Plan and believes they reflect what the Board discussed at the last meeting. After this discussion, the motion carried, all members voting “Aye.”

APPROVAL OF REVISED NON-SUBSIDIZED TUITION FEES FOR CHILD DEVELOPMENT CENTERS AT COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (11-7-108B)

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the revised fees as detailed in the report. Vice President Mandelkern asked if this item is related to the Board’s approval last year of one-time funding for the Child Development Centers from Redevelopment Agency monies, with the understanding that the Centers would develop a strategy to make the facilities viable without continuing subsidies from the District. President Holober added that the Board viewed the funding as a two-year transition period, during which the Centers would develop ways to become self-supporting. Vice President Williamson said the direction from the Board to make the Child Development Centers budget neutral is clear and this recommendation is part of the plan to do so. After this discussion, the motion carried, all members voting “Aye.”

INFORMATION REPORTS

INFORMAL BID LIMIT INCREASE – CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (11-7-2C)

The Board accepted the report.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Jinter said he knows that cuts to programs will be an ongoing process. He said he hopes that in the future, Board policy will be followed. He added that it is important that everyone be familiar with Board policies. Student Trustee Jinter attended a meeting of the Student Senate for California Community Colleges, at which it became clear to him how fortunate students in this District are. He said that, although students may be disappointed at times, the District has very good faculty and administrators and is the premier community college district in the State.

Trustee Miljanich said she appreciates Student Trustee Jinter’s comments and participation. She said he is a good ambassador for the District and an enthusiastic and passionate leader for students. However, she feels an obligation as a member of the Board to state that she has no evidence that Board policies were not followed.

Vice President Mandelkern thanked faculty for working over the summer months, along with staff, administrators and students, on the issue of program discontinuance. He said it is a difficult process but the Board is elected to make decisions and will do the job the best they can. He said he does not like seeing the District being used as a punching bag in the press by other people, whether it is on issues of curriculum, investments or other matters. He said the Board can have frank discussions and may have to agree to disagree, while continuing to be ambassadors to the public regarding all of the good things the District does. He believes that, on balance, the Board does many more things right than wrong and that students are being served well even in this time of diminishing resources.

President Holober said that in December 2010, the Board established an ad hoc subcommittee, comprised of himself and Vice President Mandelkern, to meet with administrators to discuss the feasibility of polling for public opinion purposes on the possibility of a bond measure to provide additional funding for facilities. At that time, it was put on temporary hold because there was no election looming where there would be an opportunity to put a bond measure on the ballot, but the subcommittee was recently reinstated.

A public opinion poll has been conducted and a summary of the results was received recently. The results show strong support for a facilities bond and that support has been almost unchanged over the past six years. The results include:

- Perception of the District and Colleges is overwhelmingly positive, with 69% viewing the District favorably and 5% unfavorably. By College, 77% view College of San Mateo favorably, 67% view Cañada College favorably, and 60% view Cañada College favorably. Only 5% or fewer view any of the Colleges unfavorably; the lower favorable ratings are due only to the fact that Skyline and Cañada are less well known.
- Nearly two-thirds of respondents believe it is very important to offer affordable, quality high educational opportunities in San Mateo County. This is a 12% increase from the perception of voters when the question was first asked in 2001; it appears that as the economy gets worse and UC and CSU fees skyrocket, the number of people ranking affordable education in the County as important has increased. In order of importance, this issue came in just behind the economy and jobs, K-12 education, and controlling government spending.

- 74% of respondents agreed that the District does a good job serving people “in my part of the County.”
- Initial support for a \$564 million bond was 65%, definite support was 34%, and the balance was likely support. After arguments were presented that would likely be raised by both proponents and opponents of a bond measure, the support for a bond was close to where it started, at 66%.

President Holoher said a decision to move forward would have to be made by August 12 to be in compliance with the State and County Elections Code. Trustee Schwarz said that for previous bond elections, the Board was provided with a more formal report, including actual questions and answers from the polling; she believes this would be helpful in this case as well. President Holoher said that if there is interest among Board members in pursuing the possibility, the pollster would attend the meeting on August 10 to provide more detailed information on the results of the polling. Trustee Miljanich said she assumes that the Board would also receive materials containing information on specific projects and other details, and that these materials would be provided ahead of time to allow the Board time to review them. Chancellor Galatolo said staff would like direction from the Board to bring this item back on August 10, to invite the pollster to attend the meeting, and to provide detailed materials to the Board in advance of the meeting.

Trustee Schwarz noted that there was a problem in the polling with the mispronunciation of the name of one of the Colleges and she asked who did the polling. President Holoher said the polling firm was Fairbank, Maslin, Maulin, Metz & Associates, Inc. based in Oakland. The subcommittee and administrators worked with Dave Metz, a partner in the firm. The firm has worked extensively on school and college bond measures and is considered to be in the top tier of California polling firms. When concern was raised about the mispronunciation, it was determined that one pollster was not up to standards. There were more than enough completed calls and that pollster’s calls were eliminated and are not included in the data provided to the District.

President Holoher asked if there is enough interest to pursue the item further at the August 10 meeting. All Board members agreed that they would like to have more information and discuss it further. It will be placed on the agenda for the August 10 meeting as an information report and action item.

RECESS TO CLOSED SESSION

President Holoher announced that during Closed Session, the Board will (1) consider the personnel items listed as 1-A and 1-B on the printed agenda, (2) hold a conference with Labor Negotiator Harry Joel as noted on the printed agenda, and (3) hold a conference with legal counsel regarding one case of existing litigation as stated on the printed agenda.

President Holoher announced that the next meeting of the Board will be on August 10 at 6:00 p.m. in the District Board Room.

The Board recessed to Closed Session at 9:02 p.m. and reconvened to Open Session at 10:28 p.m.

CLOSED SESSION ACTIONS TAKEN

President Holoher announced that at the Closed Session just concluded, the Board approved the personnel actions listed as 1-A and 1-B on the printed agenda. The Board also discussed one case of litigation regarding the Building 20 Complex and directed staff to consider revisions to the CEQA Addendum for Project Changes to Building 20 Complex and to bring back a recommendation for any further action on August 24.

ADJOURNMENT

It was moved by Trustee Miljanich and seconded by Trustee Schwarz to adjourn the meeting. The motion carried, all members voting “Aye.” The meeting was adjourned at 10:30 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the August 10, 2011 meeting.

Dave Mandelkern, Vice President-Clerk

San Mateo County Community College District

August 10, 2011

BOARD REPORT NO. 11-8-1C

**PRESENTATION OF TOP LINE RESULTS FROM SURVEY OF VOTERS
CONDUCTED BY FM3**

There is no printed report for this agenda item.

San Mateo County Community College District

August 10, 2011

BOARD REPORT NO. 11-8-2C

REPORT ON UNMET FACILITIES NEEDS

There is no printed report for this agenda item.

BOARD REPORT NO. 11-8-100B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Barbara Christensen, Director of Community/Government Relations
574-6560

**ADOPTION OF RESOLUTION NO. 11-10 ORDERING AN ELECTION
TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS, ESTABLISHING SPECIFICATIONS
OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER
ELECTIONS OCCURRING ON NOVEMBER 8, 2011**

The District has, over the past nine years, undertaken an extensive capital facilities improvement program to repair, renovate, modernize and update buildings and infrastructure on the District's three College campuses that are more than 40 years old. The Capital Improvement Program has progressed efficiently and effectively with projects being completed on time and on budget. The District's Capital Facilities Program has been acknowledged twice by the San Mateo County Civil Grand Jury as a model program, employing "proven procedures for construction planning and management." In addition, the District's auditors have issued numerous unqualified audit opinions on the District's expenditures of bond funds and the Bond Oversight Committee has issued nine Annual Reports which commend the District's construction program.

Over the last several months, District staff has been working to refine the list of projects that remain to fulfill the College District's vision of modern, state-of-the-art higher education facilities at all three Colleges that meet the very diverse educational needs of the more than 40,000 students the Colleges serve each year. At the September 1, 2010 meeting, the Board was presented with the list of unmet capital facilities needs totaling nearly \$564 million (including expected inflation and construction cost factors).

In June, FM3 Research completed a survey of likely voters in the November 2011 election which indicated that between 65 to 67% of likely voters would support a community college bond measure. Passage of a community college bond measure requires a 55% majority. Therefore, the District administration recommends that the Board adopt the attached resolution ordering an election to authorize the District to issue \$564 million in general obligation bonds. Because the District is proceeding under Proposition 39, which allows passage of a bond measure with the approving vote of 55% of the voters that vote on the proposition, the Board must approve the attached Resolution 11-10 by a two-thirds vote.

Also attached is a Tax Rate Statement prepared by Morgan Stanley.

RECOMMENDATION

It is recommended that the Board adopt the attached Resolution 11-10 ordering an election to authorize the issuance of school bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 8, 2011.

**BOARD OF TRUSTEES
OF THE
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 11-10

RESOLUTION OF THE BOARD OF TRUSTEES OF SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT ORDERING AN ELECTION TO
AUTHORIZE THE ISSUANCE OF SCHOOL BONDS, ESTABLISHING
SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING
CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON
NOVEMBER 8, 2011

WHEREAS, in the judgment of the Board of Trustees (the “Board”) of San Mateo County Community College District (the “District”), located in the County of San Mateo (the "County"), it is advisable to call an election to submit to the electors of the District the question of whether bonds of the District shall be issued and sold for the purpose of raising money for - the acquisition and improvement of real property, and the furnishing and equipping of school facilities; and

WHEREAS, as a result of the approval of Proposition 39 on November 7, 2000, Article XIII A Section 1 paragraph (b) of the California Constitution (“Article XIII A”) provides an exception to the limit on ad valorem property taxes on real property for bonded indebtedness incurred by a school district approved by fifty-five percent (55%) of the voters of the district voting on the proposition; and

WHEREAS, the Board is specifically authorized, upon approval by a two-thirds vote of the Board, to pursue the authorization and issuance of bonds by a fifty-five percent (55%) vote of the electorate on the question of whether bonds of the District shall be issued and sold for specified purposes, pursuant to Education Code Section 15264 *et seq.* (the “Act”); and

WHEREAS, under the Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election; and

WHEREAS, a Consolidated Municipal, School and Special District Election will be held in the District on November 8, 2011 and the County has informed the District that the election is a regularly scheduled local election at which all of the electors of the District are entitled to vote; and

WHEREAS, pursuant to Section 10403 *et seq.* of the California Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on Tuesday, November 8, 2011, and to request the San Mateo County Registrar of Voters to perform certain election services for the District;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District (the "Bonds") shall be issued and sold in the maximum principal amount of \$564,000,000 for the purpose of raising money to finance school facilities and property of the District, and paying costs incident thereto, as set forth more fully in the ballot proposition approved pursuant to Section 3. This Resolution constitutes the order of the District to call such election.

Section 2. Election Date. The date of the election shall be November 8, 2011, and the election shall be held solely within the boundaries of the District.

Section 3. Purpose of Election; Ballot Proposition. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto and marked Exhibit "A", containing the question of whether the District shall issue the Bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Act. The full copy of the bond measure, which commences with the heading "FULL TEXT OF MEASURE" and includes all of the text thereafter on Exhibit A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure. As required by Elections Code Section 13247, the abbreviated form of the measure to appear on the ballot is attached hereto and marked as Exhibit "B". The Chancellor or his designee is hereby authorized and directed to make any changes to the text of the proposition as required to conform to any requirements of Article XIII A, the Act or the San Mateo County Registrar of Voters.

Section 4. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Education Code and Section 1, paragraph (b), subsection (3) of Article XIII A. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 5. School Facilities Projects. As required by Article XIII A, the Board hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the list of school facilities projects set forth on Exhibit A.

Section 6. Covenants of the Board upon Approval of the Bonds by the Electorate. As required by Article XIII A and Section 15278 of the Act, in the event fifty-five percent (55%) of the voters in the District approve the issuance of the Bonds, the Board shall:

- (1) conduct an annual, independent performance audit to ensure that the Bond proceeds have been expended only on the projects listed in Exhibit A;
- (2) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Exhibit A;

(3) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280 and 15282 of the Act;

(4) apply the proceeds of the Bonds only to the specific purposes stated in the ballot proposition;

(5) cause creation of accounts into which proceeds of the Bonds shall be deposited; and

(6) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 7. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to the San Mateo County Registrar of Voters (the "County Registrar") and the Clerk of the Board of Supervisors of the County. Pursuant to Education Code Section 5322, the Resolution shall be received by the County Registrar no later than 88 days prior to the election date, unless otherwise permitted by law.

Section 8. Consolidation of Election. The County Registrar and the San Mateo County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 8, 2011, within the District. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of San Mateo County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse San Mateo County in full from District general funds upon presentation of a bill from the County, such services to include the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) and, to the extent required by applicable law, the publication of a formal Notice of School Bond Election.

Section 9. Ballot Arguments; Tax Rate Statement. Any and all members of this Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument. The Chancellor, President of the Board, or their designees, are hereby authorized to execute any Tax Rate Statement or other document and to perform all acts necessary to place the bond measure on the ballot.

Section 10. Engagement of Professional Services. The Chancellor is authorized and directed to execute the agreement on file with the law firm of Jones Hall, A Professional Law Corporation, which firm is hereby appointed to perform bond counsel and disclosure counsel services in connection with the Bonds, and with Morgan Stanley & Co. LLC, which firm is hereby appointed as the underwriter of the Bonds.

Section 11. Effective Date. This resolution shall take effect on and after its adoption.

PASSED AND ADOPTED this 10th day of August, 2011, by the following vote:

A YES:

NOES:

ABSENT:

President of the Board of Trustees of
San Mateo County Community College District
San Mateo County, California

ATTEST:

Secretary of the Board of Trustees of
San Mateo County Community College District,
San Mateo County, California

I, _____, Secretary of the Board of Trustees of San Mateo County Community College District, San Mateo County, California, do hereby certify that the foregoing is a full, true and correct copy of the Resolution passed and adopted by said Board of Trustees at a regular meeting on the 10th day of August, 2011, and that the minutes of said Board of Trustees shows that _____(____) members of said Board voted for and _____(____) members of said Board voted against the adoption of said Resolution and the said Resolution is now spread upon the minutes of said Board.

Secretary of the Board of Trustees of the
San Mateo County Community College District
San Mateo County, California

EXHIBIT A

BALLOT MEASURE FULL TEXT OF MEASURE

To prepare College of San Mateo, Cañada College and Skyline College students for universities and high-demand jobs; modernize math and science classrooms and labs; upgrade classroom technology, computer and job training labs; increase earthquake, fire and accessibility safety; and replace aging mechanical systems with energy efficient models, shall San Mateo County Community College District issue \$564,000,000 in bonds at interest rates within legal limits, with annual independent audits, local control over proceeds and a Citizens' Committee providing oversight?

As required by the California Constitution, the proceeds from the sale of the bonds will be used only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

The specific facilities projects to be funded are as follows, and include all related and incidental costs, including costs of design, engineering, architectural and other professional services, site preparation, utilities, landscaping, incidental costs, and construction management. These projects will be paid for with a combination of funding sources including State funding, private donations, interest on investments, reimbursements from other agencies, and available capital facility funds.

BOND PROJECTS LIST

For nearly 90 years, College of San Mateo, Cañada College and Skyline College have provided postsecondary education to the residents of San Mateo County. Today, more than 40,000 students annually receive transfer and career/ technical education as well as basic skills instruction that prepare students for college-level work. The College District encompasses 595 acres and more than 1.45 million square feet of classrooms, labs and other instructional space. Financing the following projects will support transfer education and job training in programs such as nursing, engineering, health sciences, biotechnology, and clean energy, and help to ensure that there are quality, affordable college options for students transferring to four-year colleges or seeking jobs in the local community.

MODERNIZATION AND CONSTRUCTION

- Prepare students for high-demand 21st century jobs by constructing and upgrading classrooms and job training facilities
- Modernize or construct science, engineering and math classrooms and labs
- Upgrade classroom technology and computer labs to support quality higher education
- Upgrade classrooms and educational facilities to meet earthquake, fire and safety codes
- Update campus facilities to provide access for disabled students
- Replace aging heating, ventilation and air conditioning systems with energy-efficient models
- Remove hazardous materials, including asbestos, from College facilities
- Reduce operating costs and preserve the environment by installing renewable and alternative energy systems
- Modernize classrooms to provide workforce training and improve technical job skills
- Renovate or construct interior and exterior instructional and support facilities
- Install security, video and communications systems to improve safety at the Colleges
- Repair or replace furniture, fixtures and finishes throughout the College District
- Modernize 40 year old aging infrastructure including leaking roofs and deteriorating electrical, plumbing and mechanical systems
- Repair or install erosion control, landscaping and wildfire mitigation such as tree removal and pruning
- Modernize libraries to support state-of-the-art research technologies
- Make other real property improvements or acquisitions and pay lease obligations to meet student and community needs
- Modernize roadways, walkways, parking, signage and transit facilities to improve accessibility, circulation, safety, disaster and emergency response
- Demolish outdated, non-code-compliant structures

TECHNOLOGY AND EQUIPMENT

- Provide high quality instructional equipment for 21st century learning and job training
- Upgrade or replace specialized job training equipment such as nursing, health sciences, public safety, biotechnology and renewable energy fields
- Upgrade science and engineering lab equipment
- Fund the replacement or upgrade of instruction, computers and technology equipment
- Renovate, upgrade or install network infrastructure to support instructional and web based student support services including distance learning and online enrollment

- Replace or upgrade computer hardware and software, including audio visual equipment and communication systems
- Upgrade College emergency and disaster response systems, in coordination with City and County agencies

The College District's Board of Trustees has certified that it has evaluated safety, class size and information technology needs in developing the foregoing list.

The College District's Board of Trustees will conduct annual, independent performance and financial audits until the bond proceeds have been expended to ensure that the funds have been expended only on the project list set forth above.

Pursuant to Section 15272 of the Education Code, the College District's Board of Trustees will appoint a citizens' oversight committee and conduct annual independent audits to assure that funds are spent only on school and classroom improvements and for no other purposes.

The College District's Board of Trustees has committed as follows in order to assure the College District's voters and taxpayers that the bond proceeds will be spent wisely to address specific needs of the College District: (1) to apply the proceeds of the bonds only to the specific purposes stated in the ballot proposition; and (2) to cause creation of accounts into which proceeds of the Bonds will be deposited; and (3) to cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

EXHIBIT B

BALLOT MEASURE
(ABBREVIATED FORM)*

To prepare College of San Mateo, Cañada College and Skyline College students for universities and high-demand jobs; modernize math and science classrooms and labs; upgrade classroom technology, computer and job training labs; increase earthquake, fire and accessibility safety; and replace aging mechanical systems with energy efficient models, shall San Mateo County Community College District issue \$564,000,000 in bonds at interest rates within legal limits, with annual independent audits, local control over proceeds and a Citizens' Committee providing oversight?

*Limited to 75 words

TAX RATE STATEMENT

An election will be held in the San Mateo County Community College District (the "District") on November 8, 2011, to authorize the sale of up to \$564,000,000 in bonds of the District to finance school facilities as described in the proposition. If the bonds are approved, the District expects to sell the bonds in three series over seven years. Principal and interest on the bonds will be payable from the proceeds of tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California.

1. The best estimate of the tax rate which would be required to be levied to fund this bond issue during the first fiscal year after the sale of the first series of bonds, based on estimated assessed valuations available at the time of filing this statement, is 1.292 cents per \$100 (\$12.92 per \$100,000) of assessed valuation in fiscal year 2012-2013.
2. The best estimate of the tax rate which would be required to be levied to fund this bond issue during the first fiscal year after the sale of the last series of bonds, based on estimated assessed valuations available at the time of filing this statement, is 1.292 cents per \$100 (\$12.92 per \$100,000) of assessed valuation in fiscal year 2019-2020.
3. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on estimated assessed valuations available at the time of filing this statement, is 1.292 cents per \$100 (\$12.92 per \$100,000) of assessed valuation.

Voters should note that the estimated tax rates are based on the ASSESSED VALUE of taxable property on the County's official rolls, *not* on the property's market value. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Certain taxpayers may also be eligible to postpone payment of taxes. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

Attention of all voters is directed to the fact that the foregoing information is based upon the District's projections and estimates only, which are not binding upon the District. The actual tax rates and the years in which they will apply may vary from those presently estimated, due to variations from these estimates in the timing of bond sales, the amount of bonds sold per series, market interest rates at the time of each sale, and actual assessed valuations over the term of repayment of the bonds. The dates of sale and the amount of bonds sold at any given time will be determined by the District based on need for funds and other factors. The actual interest rates at which the bonds will be sold will depend on the bond market at the time of each sale. Actual future assessed valuation will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

/s/ Ron Galatolo
Chancellor
San Mateo County Community College District

August 5, 2011