

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 28, 2010, 6:00 p.m.
District Office Board Room, 3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

10-4-2 Minutes of the Study Session of April 14, 2010

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

10-4-2C Presentation to the Board by Students in the College of San Mateo Horticulture and Floristry Programs

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

10-4-2A Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

10-4-2CA Acceptance of Gifts by the District

Other Recommendations

- 10-4-100B Approval of San Mateo County Community College District Proposed 2010-11 Board Goals
- 10-4-101B Acceptance of External Funds from the State of California Department of Rehabilitation and Adoption of Resolution No. 10-8 Authorizing Execution of Agreement
- 10-4-102B Approval of Contract Award for College of San Mateo Bulldogs Weight Training Room Project
- 10-4-103B Approval of Spectrum Use Agreement with Sezmi Corporation
- 10-4-104B Approval to Appoint Members to the San Mateo County Colleges Educational Housing Corporation Board

INFORMATION REPORTS

- 10-4-3C Prospect and Taxpayer Benefits of Refinancing District Bonds
- 10-4-4C Discussion of At-Large Elections for Countywide Offices

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

ADJOURNMENT

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
April 14, 2010
San Mateo, CA**

The meeting was called to order at 6:05 p.m.

Board Members Present: President Patricia Miljanich, Vice President-Clerk Dave Mandelkern, Trustees Helen Hausman, Richard Holober and Karen Schwarz, and Student Trustee Virginia Medrano Rosales

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Jim Keller, Skyline College Vice President of Student Services Lori Adrian, College of San Mateo President Michael Claire, Cañada College President Tom Mohr and District Academic Senate President Patty Dilko

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the minutes of the March 24, 2010 meeting of the Board. The motion carried, all members voting "Aye."

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (10-4-1A)

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the actions in Board Report No. 10-4-1A. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA

President Miljanich said the Consent Agenda consists of item 10-4-1CA, Denial of the Application to Present a Late Claim against the District by Rhina Zapeda. It was moved by Trustee Hausman and seconded by Trustee Holober to approve the Consent Agenda. The motion carried, all members voting "Aye."

INFORMATION REPORTS

UPDATE ON NURSING PROGRAMS AT CAÑADA COLLEGE AND COLLEGE OF SAN MATEO (10-4-1C)

Vice Chancellor Jing Luan introduced the presenters: for the program at Cañada College – Vice President of Instruction Sarah Perkins, Dr. Shirley Girouard, Director of the San Francisco State University School of Nursing, and Lee Michelson, CEO of the Sequoia Healthcare District; for the program at College of San Mateo – Jane McAteer, Director of Nursing.

Mr. Michelson said the Sequoia Healthcare District (SHD) is primarily a funding organization. Funds come from property tax dollars and are distributed to the community for health care issues that affect a seven-city area from Menlo Park to Belmont. The SHD is in its sixth year of funding the nursing program in conjunction with San

Francisco State University (SFSU) and Cañada College. SHD provided a ten-year commitment to fund the program at \$1 million per year, of which Cañada receives approximately \$145,000 for program support.

Vice President Perkins said SFSU offers the third and fourth years of study for the baccalaureate degree at the University Center at Cañada College. The program is a partnership among four parties, each with specific goals and tasks related to their individual functions; the SHD provides funding, SFSU provides the educational infrastructure and oversight along with the accredited Bachelor of Science in Nursing program, Sequoia Hospital provides clinical sites and post-graduation employment, and Cañada provides facilities, services and the mechanism to transition from the community college to SFSU.

Some goals of the program were to address the nursing shortage in the SHD by graduating 300 students in ten years, achieve a NCLEX pass rate of 85%, and have 60% of the graduates work in Sequoia Hospital and Clinics. The program is accelerated, with students graduating after five semesters. It was designed to enroll cohorts of 40 students per year, with preference for students who live and work within the SHD. To be eligible for the program, a student must have a minimum of 60 transferable semester units, be a California resident and have a minimum cumulative GPA of 3.0. In addition, students are given "bonus points" if they work or volunteer in a health care setting; live or work in the SHD; come from a multicultural community or life experience; and have taken the majority of prerequisite courses within SMCCCD.

A 5th Year Evaluation Review of the program took place on April 9. Success indicators showed an average admission rate of 17%, average graduation rate of 95% and a NCLEX pass rate of 97%. The evaluation report shows that 85% of students in the program have taken prerequisites within SMCCCD and 55% of students live or work in the SHD. Post-graduation results showed a majority of program graduates have found work as nurses. Beginning with Cohort 4, graduates have had more difficulty finding work as nurses because of the downturn in the economy. For Cohort 7, entering in summer 2010, there were 145 qualified applicants for the 40 slots. Thirty-two of the applicants live or work in the SHD. Fifty-eight of the applicants took their prerequisites within SMCCCD.

The 5th Year Evaluation report included student assessment of the program. Students gave high marks to the quality of the educational elements, including the learning environment and facilities at Cañada and the clinical instruction. A majority of the respondents said the existence of the program was "important" or "very important" in their decision to enter nursing. Factors which were important in students' decisions to enter the program included the attractiveness of the accelerated program, proximity to home or work and the opportunity to work at Sequoia Hospital.

In conclusion, Vice President Perkins said the evaluators considered the program successful, noting that it has enrolled more students than expected in the first five years and the completion and NCLEX pass rates are high.

Mr. Michelson said SHD's purpose in supporting the program was to address the nursing shortage in the community through job training and job placement. He said that more than ninety percent of the 40 students going through the intensive, five-semester program stay with the program to the end and this speaks to the value of the program. Mr. Michelson said students are pleased with the cost of the program (\$20,000 for five intensive semesters). There are also many scholarships available.

Dr. Girouard said there has been publicity about nursing graduates not finding jobs. She said all indicators are that this is a temporary situation caused by the poor economy. She said this is a good time to have a dialog about where the needs of the community are and how to nurture students to meet those needs. She said there is a need to emphasize preparation for long term care, geriatric care and school nursing.

Vice President Mandelkern asked if there has been thought of targeting people who already work in the hospital, e.g. LVNs, to upgrade to RN in order to fulfill the needs of the hospital. Mr. Michelson said the need has not been great recently, in part because nurses have not retired as expected and some have actually picked up additional hours. Mr. Michelson said there is a high number of students who both live and work in the SHD and this was an original goal of the program. Vice President Perkins added that student assessments indicate that students prefer to stay and work in the SHD after getting their degrees.

Vice President Mandelkern asked if there is interest in adding advanced degrees, such as a nurse practitioner program, to the program at Cañada. Dr. Girouard said SFSU has a master's degree program on the Peninsula which prepares nurses for careers in administration and leadership roles in hospitals. The nurse practitioner program is small but as demand increases, there is capacity to expand. Dr. Girouard said the idea of providing a program at a community college is a good one. Mr. Michelson said it is an interesting concept which the SHD will discuss.

President Miljanich asked what the differences in roles are between nurses who graduate with bachelor's degrees v. those with associate degrees. Dr. Girouard said nurses with bachelor's degrees are prepared in community health, leadership, research and evidence-based practice as well as a higher complexity of care. Dr. Girouard said entry into RN nursing can be at the associate, baccalaureate, masters or doctoral degree level. All take the same exam to become an RN regardless of their educational level. The licensing exam guarantees only a minimum level of safety. Dr. Girouard said research shows that nurse providers with a higher level of education have better patient outcomes. President Miljanich asked if completion of clinical hours is required before sitting for the exam; Dr. Girouard said clinical hours are not required.

Dr. Girouard said there has been growth in for-profit nursing programs in California. Trustee Holober said the organization for which he works is sponsoring a bill to make sure that when for-profit programs advertise their job placement rates, the jobs must be actual nursing jobs as defined by the Board of Registered Nursing. The bill, AB 2393, was introduced by Assembly Member Ammiano.

On behalf of the Board, Trustee Holober thanked Dr. Girouard and Mr. Michelson for their presentation and for their continued support of the nursing program at Cañada.

Ms. McAteer said revenue coming into the CSM program through grants and FTES exceeded costs of the program for 2008-09. First year students in the class of 2011 are very diverse and many have previous degrees in other areas. Students have good success rates in the program as shown by data collected by the Research Unit. NCLEX data show an 83% pass rate for 2008-2009. Ms. McAteer said that although some graduates are having difficulty finding jobs, this situation is temporary and the nursing shortage is not over. Nursing positions will open up as the economy improves and nurses are able to retire and/or decrease hours. As the population ages, the demand for nurses will increase. Ms. McAteer said the program is involved in a collaborative partnership with SFSU, City College of San Francisco and a number of medical centers in San Francisco. The collaborative's goal is to provide a seamless transition for CSM graduates into the SFSU Bachelor of Science in Nursing program.

Ms. McAteer said applications for the program in 2010 almost doubled from the prior year, due in part to legislation enacted two years ago which banned giving priority to County residents. Vice President Mandelkern asked what the rationale was behind this legislative change. Chancellor Galatolo said the State is attempting to make education fair and available to everyone. Vice President Mandelkern asked if the legislation applies to all programs. Chancellor Galatolo said it applies only to nursing and was enacted because of the high demand to get into nursing programs. Trustee Holober recalled that a few years ago, students were not able to get into nursing programs at certain community colleges and other, nearby community colleges would not open their doors to those students. Trustee Holober said it is his understanding that the District is an open admission institution throughout all program areas. President Miljanich agreed that there is no residency requirement.

Regarding academic qualifications, Chancellor Galatolo said the State wants to force a minimum qualification standard and a lottery system for admission to nursing programs. He said that students with straight A's and those with straight C's in their prerequisites are considered equal. However, there is evidence of a clear distinction between these students in completing a program, doing well and passing the exam. Chancellor Galatolo said this is taking away from excellence in the profession. Trustee Hausman said she finds the system very disturbing and believes that there should be different standards for professionals who deal with life and death situations. Ms. McAteer said that in the past two years, a subset GPA requirement in the three sciences (anatomy, physiology and microbiology) has been added to the minimum overall GPA requirement and students can have no more than one repetition. Assessment testing has also been instituted.

Ms. McAteer said the program has been the beneficiary of grant funds donated by the Peninsula Health Care District since 2001. However, the latest request for the class of 2010-2012 was not funded. CSM is able to maintain two full-time temporary nursing faculty through the 2010-2011 academic year, but these faculty members will not be renewed unless the program secures more funding. The program has submitted a proposal for continuing Enrollment Growth Funds for 2010-2012 from the State Chancellor's Office and anticipates that the program will be funded. Vice President Mandelkern asked if there are opportunities for cost and/or service sharing between the CSM and Cañada programs, e.g. sharing a faculty member. Dr. Girouard said this idea is on the table to discuss along with other options, such as engaging partners to work with the programs. President Claire said the primary cost is the student/teacher ratio which cannot be altered.

Vice President Mandelkern asked if anything is being done with San Mateo County Hospital. Ms. McAteer said County Hospital has been good about offering clinical placements and students enjoy being there. She said finding clinical placements, particularly in pediatrics, is the primary problem for the program.

Ms. McAteer said faculty, staff and students are extremely pleased with their space in the new Health and Wellness building. She said future instruction for nursing students will take place in an environment most conducive to the teaching and learning process. She thanked the taxpayers of San Mateo County and the Board for their support.

President Claire acknowledged the excellent work done by Ms. McAteer. He said that since the nursing program began at CSM in 1963, 1,853 nurses have graduated and many of them work as nurses in San Mateo County. President Claire invited Board members to attend the pinning ceremonies for graduating nurses. Trustee Hausman said she has attended many of these ceremonies through the years and finds them very inspirational.

President Mohr said Cañada's partnerships with SFSU and SHD have been splendid. Chancellor Galatolo said it is imperative that the partnership with SHD continue because the program would be in jeopardy without that funding.

RECESS TO CLOSED SESSION

President Miljanich said that during Closed Session, the Board will consider the personnel items listed as 1A and 1B on the printed agenda. The Board will also hold a conference with agency labor negotiator Harry Joel; the employee organizations are AFT, AFSCME and CSEA.

The Board recessed to Closed Session at 7:50 p.m.
The Board reconvened to Open Session at 8:30 p.m.

CLOSED SESSION ACTIONS TAKEN

President Miljanich reported that at the Closed Session just concluded, the Board voted 5-0 to approve the items listed as 1A and 1B on the printed agenda.

ADJOURNMENT

It was moved by Vice President Mandelkern and seconded by Trustee Hausman to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 8:40 p.m.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the April 28, 2010 meeting.

Dave Mandelkern

San Mateo County Community College District

April 28, 2010

BOARD REPORT NO. 10-4-2C

**PRESENTATION TO THE BOARD BY STUDENTS IN THE COLLEGE
OF SAN MATEO HORTICULTURE AND FLORISTRY PROGRAMS**

There is no printed report for this agenda item.

BOARD REPORT 10-4-2A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

APPROVAL OF PERSONNEL ITEMS

A. REASSIGNMENT

Cañada College

Yesenia Haro Office Assistant II Counseling Services

Reassigned through the managed hiring process from a part-time (48%) Office Assistant II position (Grade 18) at College of San Mateo into this full-time (73%) 12-month position (3C0131) at the same grade of the Classified Salary Schedule (60), effective June 1, 2010.

B. CHANGES IN STAFF ALLOCATION

Cañada College

1. Recommend a temporary staff allocation change to increase a part-time (25%) Assistant Project Director position (3CC014) at Grade 26 of the Classified Salary Schedule (60) in the Science and Technology Division to 50%, effective October 1, 2009 through September 30, 2011. This position is funded by a U.S. Department of Education Minority Science and Engineering Improvement Program grant, which is due to expire on September 30, 2011.

It is also recommended that the assignment of the incumbent, Danni Redding-Lapuz, be increased to 50%, effective October 1, 2009.

2. Recommend an extension of a temporary increase in staff allocation for one full-time (75%) Assistant Project Director position (3CC008) at Grade 26 of the Classified Salary Schedule (6) in the Science and Technology Division, effective April 30, 2010 through April 30, 2011. This position is funded by the National Science Foundation Grant, which has been extended until April 30, 2011.

It is also recommended that the assignment of the incumbent, Jeri Eznekier, be extended to April 30, 2011.

C. LEAVES OF ABSENCE

District Office

Larisa Howes Senior Accounting Technician Administrative Services

Recommend approval of a pregnancy disability leave of absence, effective April 12, 2010, pursuant to provisions of the Family and Medical Leave Act. Pursuant to District policy, employee is entitled to a maximum of twelve (12) calendar months of leave.

D. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada	Business, Workforce & Athletics	3	6/14/2010	8/6/2010	Instructional Aide II: Assist Upward Bound Program students with high school level math and science. Also assist with orientations, trainings, field trips, tutorials, and other program activities.
Cañada	Business, Workforce & Athletics	1	6/7/2010	8/6/2010	Instructional Aide I: Assist Upward Bound Program students by tutoring in all levels of high school math (pre-algebra to calculus), assist in coordinating orientation, trainings, meetings, field trips, and other program related activities.

BOARD REPORT NO. 10-4-2CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Ginny Brooks, Executive Assistant to the Board of Trustees, 358-6753

ACCEPTANCE OF GIFTS BY THE DISTRICT

Rules and Regulations Section 8.38, Gifts and Donations, requires that a periodic report of gifts and donations valued at \$250 or more be made to the Board of Trustees. All gifts are promptly acknowledged when received. The following gifts were received since the last report.

GIFT

DONOR

College of San Mateo

MIDI synthesizer, electronic drum kit, digital recorder, professional audio equipment; to be used by students in Electronic Music Labs. Donor's estimated value: \$2,750. Acknowledgement letter sent March 18, 2010.

R. Darren Gibbs
6251 Hillmont Dr.
Oakland, CA 94605

Ceramic and stainless steel slumping molds and draping molds; to be used by art students for glass fusing and ceramics. Donor's estimated value: \$1,000. Acknowledgement letter sent March 18, 2010.

B Sharp Accessories
160 S. Linden Ave.
South San Francisco, CA 94080

BOARD REPORT NO. 10-4-100B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Barbara Christensen, Director of Community/Government Relations,
650-574-6510

**APPROVAL OF SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
PROPOSED 2010-11 BOARD GOALS**

The attached proposed Board goals, covering the period July 1, 2010 through June 30, 2011, were developed by the Board of Trustees at their Retreat on January 30, 2010. Staff has reviewed the proposed goals and believes they continue to accurately reflect the Board's intent for the fiscal year 2010-11.

RECOMMENDATION

It is recommended that the Board approve the proposed 2010-11 Board goals as shown on the attached.

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
PROPOSED GOALS FOR 2010-11**

1. Maintain fiscal stability; develop strategies and actions to manage the effects of the State's budget deficit on our District. Reduce operational costs to the greatest extent possible by continuing efforts to build energy efficient infrastructure and facilities and by adopting green/clean operational procedures. Prepare for future reductions and another round of managed hiring.
2. Continue work on managing enrollments and on the consolidation, retooling or reduction of programs to maximize the number of students served even in a time of declining funding. Use the Board's adopted "Core Values" statement as a guide for all program / budget modifications and adjustments.
3. Aggressively protect property taxes by maintaining a presence in Sacramento and good communication with our local legislators.
4. Pursue a bond, parcel tax and/or other special assessment.
5. Work with State and Federal legislators to enact new measures or secure new funds for strategic initiatives or documented needs of the District, including:
 - Work with the State legislature to assess the need for and feasibility of community colleges offering selected baccalaureate degrees in certain high demand workforce areas.
 - Work with legislators to secure additional federal earmarks for strategic District initiatives, including 1) an alternative energy training institute that could provide training leading to jobs in the solar and wind energy industries, green construction jobs, energy management and LEED certification; and 2) a career ladders program in the health care field.
 - Continue lobbying efforts with public agencies across the country to secure federal funds to replace the funds lost by public agencies through the Lehman bankruptcy.
 - Sponsor legislation that would allow the sale, consumption or possession of alcohol pursuant to a license or permit for special events on campus. The principal attendees for these special events should be members of the general public or invited guests and not students of the District. This legislation, we believe, will allow the District to rent facilities for additional revenue.

BOARD REPORT NO. 10-4-101B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Kathryn Blackwood, Chief Financial Officer, 358-6869

ACCEPTANCE OF EXTERNAL FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION AND ADOPTION OF RESOLUTION NO. 10-8 AUTHORIZING EXECUTION OF AGREEMENT

The California Department of Rehabilitation (DOR) has renewed the Workability III Cooperative Contract Program agreement with Skyline College for the next three year term beginning July 2010 through June 2013. The contract awards \$447,642 in Federal funds from the US Department of Education to Skyline for partnership with the DOR in providing vocational rehabilitation services to individuals with disabilities. The College is the Cooperative Agency and is required by the terms of the agreement to provide non-Federal certified expenditures of at least 25% of the total program costs.

The DOR requires that the District present to the Department a resolution by the Board of Trustees indicating signature authority for Workability III Cooperative Contract Program agreements. To that end, the District seeks Board authorization for the Chancellor and the Executive Vice Chancellor, or their designees, to execute such an agreement, and amendments to the agreement, on behalf of Skyline College.

RECOMMENDATION

It is recommended that the Board of Trustees authorize acceptance of external funds as described and adopt Resolution No. 10-8 authorizing the Chancellor and the Executive Vice Chancellor, or their designees, to execute an agreement, and amendments to the agreement, with the California Department of Rehabilitation for the Workability III Cooperative Contract Program at Skyline College.

RESOLUTION NO. 10-8

**BY THE GOVERNING BOARD OF
THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**AUTHORIZATION TO EXECUTE COOPERATIVE PROGRAM AGREEMENT BETWEEN
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT AND STATE OF CALIFORNIA
DEPARTMENT OF REHABILITATION**

WHEREAS, the Board of Trustees of the San Mateo County Community College District has read the proposed agreement between State of California Department of Rehabilitation and San Mateo County Community College District and said Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that said Board of Trustees of San Mateo County Community College District does hereby authorize the following persons:

Ron Galatolo, Chancellor (or his designee)
James W. Keller, Executive Vice Chancellor (or his designee)

of San Mateo County Community College District on behalf of San Mateo County Community College District to sign and execute said agreement and all amendments thereto, except to increase the financial liability of San Mateo County Community College District.

CERTIFICATION

I, the Vice President-Clerk named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Trustees of San Mateo County Community College District at a meeting of said Board regularly called and convened at which a quorum of said Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Trustees present at said meeting.

REGULARLY PASSED AND ADOPTED this 28th day of April, 2010 at 3401 CSM Drive, San Mateo, California.

Ayes:

Noes:

Abstentions:

Attest: IN WITNESS WHEREOF, I have hereunto set my hand as Vice President-Clerk of San Mateo County Community College District Board of Trustees

Dave Mandelkern

BOARD REPORT NO. 10-4-102B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: José D. Nuñez, Vice-Chancellor of Facilities Planning, Maintenance and Operations,
358-6836

**APPROVAL OF CONTRACT AWARD FOR COLLEGE OF SAN MATEO
BULLDOGS WEIGHT TRAINING ROOM PROJECT**

The College of San Mateo’s weight training room in Building 8 has served student athletes and the community for many years. The room’s equipment met the needs of a variety of classes, circuit training, individual fitness, adaptive and community exercise. At the end of the Spring semester classes for students, the community, adaptive and individual training will move to the new San Mateo Athletic Club and Aquatic Center recently opened in Building 5. The Building 8 weight room will be re-purposed to support the Bulldogs’ sports specific fitness and physical conditioning. CSM’s Dean and Coaches for baseball, swim, basketball, track and field and football have strategically chosen athletic training equipment to be procured for their programs. They are committed to their athletes training safely and getting the most out of every machine. This project will provide a series of racks, benches, platforms, pulleys and agility stations creating a functional facility that meets the training needs for each sport. It includes freshening the weight room, new paint, floor covering and signage that generates excitement to learn and train. The project will enhance a student’s learning experience, attract future students and provide a facility with sound and safe mechanics for the best instruction to our students.

Timing for the project is slated for early June during the break between Spring and Summer sessions. The District facilitated a public bid in April 2010. Bidders were asked to meet precise specification that provides durable, reliable, and safe equipment. Applicants were evaluated using the District’s standard qualification criteria, including:

- Cost
- Quality
- Workmanship
- References
- Compatibility
- Standardization
- Past Experience

The District received three bid applications. One of the bids, Pro Maxima, was found to be non-responsive to requirements. Two of the three fitness firms met the specifications and use criteria. The two fitness firms submitted the following bids on April 6, 2010.

Contractor	Total Bid
LifeFitness	\$81,483.20
Exertools/Magnum	\$84,038.92

LifeFitness is the apparent low responsive bidder. Following bid submission, Staff conducted due diligence on the proposed bid and found that LifeFitness conducts business throughout California with a positive reputation for the craft of fitness training and innovation. Their extensive work includes clients in both the private and public sectors, with significant work on college campuses (including SMAC) and universities. Staff believes that LifeFitness' low bid reflects aggressive pricing current in the bidding marketplace and that they have the expertise and resources to accomplish successfully the desired outcome of the project. Furthermore, they have exhibited a quality and safety record that exceeds the District's insurance standards.

This project will be funded out of Measure "A" general obligation bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees award a contract for the College of San Mateo Bulldogs Weight Training Room project to LifeFitness in the amount not to exceed \$81,483.20.

BOARD REPORT NO. 10-4-103B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Marilyn Lawrence, General Manager, KCSM, 650-524-6905

APPROVAL OF SPECTRUM USE AGREEMENT WITH SEZMI CORPORATION

KCSM wishes to enter into a use agreement with Sezmi Corporation, permitting Sezmi to utilize 6MBPS of the digital spectrum allowed by the Federal Communications Commission (FCC) for KCSM to broadcast on digital channel 43. The agreement has been reviewed by County Counsel.

This agreement does not jeopardize the District's FCC license or the Corporation for Public Broadcasting Community Service Grant.

Sezmi Corporation, headquartered in Belmont, is redefining the television viewing experience by combining traditional TV content, movies and internet video in a single, easy-to-use product and service. Designed from the ground up with next generation TV functionality, Sezmi puts consumers in total control with a personalized on-demand viewing experience. Sezmi uses the broadcast TV spectrum it negotiates with broadcasters to provide this service.

In the first year, KCSM will derive \$120,000 for the use of the spectrum and the fees for the subsequent years are dependent on subscribers and ad revenue. This service is planned to launch in the San Francisco market in the third quarter of this year. The service launched in Los Angeles in March 2010.

RECOMMENDATION

It is recommended that the Board of Trustees approve the spectrum use agreement with Sezmi Corporation as described above.

BOARD REPORT NO. 10-4-104B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Barbara Christensen, Director of Community/Government Relations,
574-6510

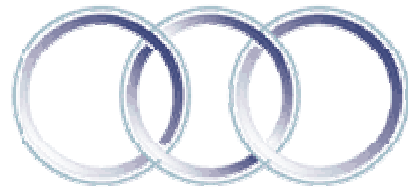
**APPROVAL TO APPOINT MEMBERS TO THE SAN MATEO COUNTY
COLLEGES EDUCATIONAL HOUSING CORPORATION BOARD**

An amendment to the Bylaws of the San Mateo County Colleges Educational Housing Corporation was approved by the Board of Trustees of the College District on January 27, 2010. Included in the amendment was the provision that one Director be recommended for membership by the Academic Senate of the District and one member be recommended by the California School Employees Association (CSEA), Chapter 33.

The Academic Senate has recommended the appointment of College of San Mateo Professor Huy Tran to serve as a Director on the Corporation Board. Staff is awaiting the recommendation from CSEA, Chapter 33.

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Professor Huy Tran to the San Mateo County Colleges Educational Housing Corporation Board.



PROSPECT AND TAXPAYER BENEFITS OF REFINANCING DISTRICT BONDS

San Mateo County Community College District

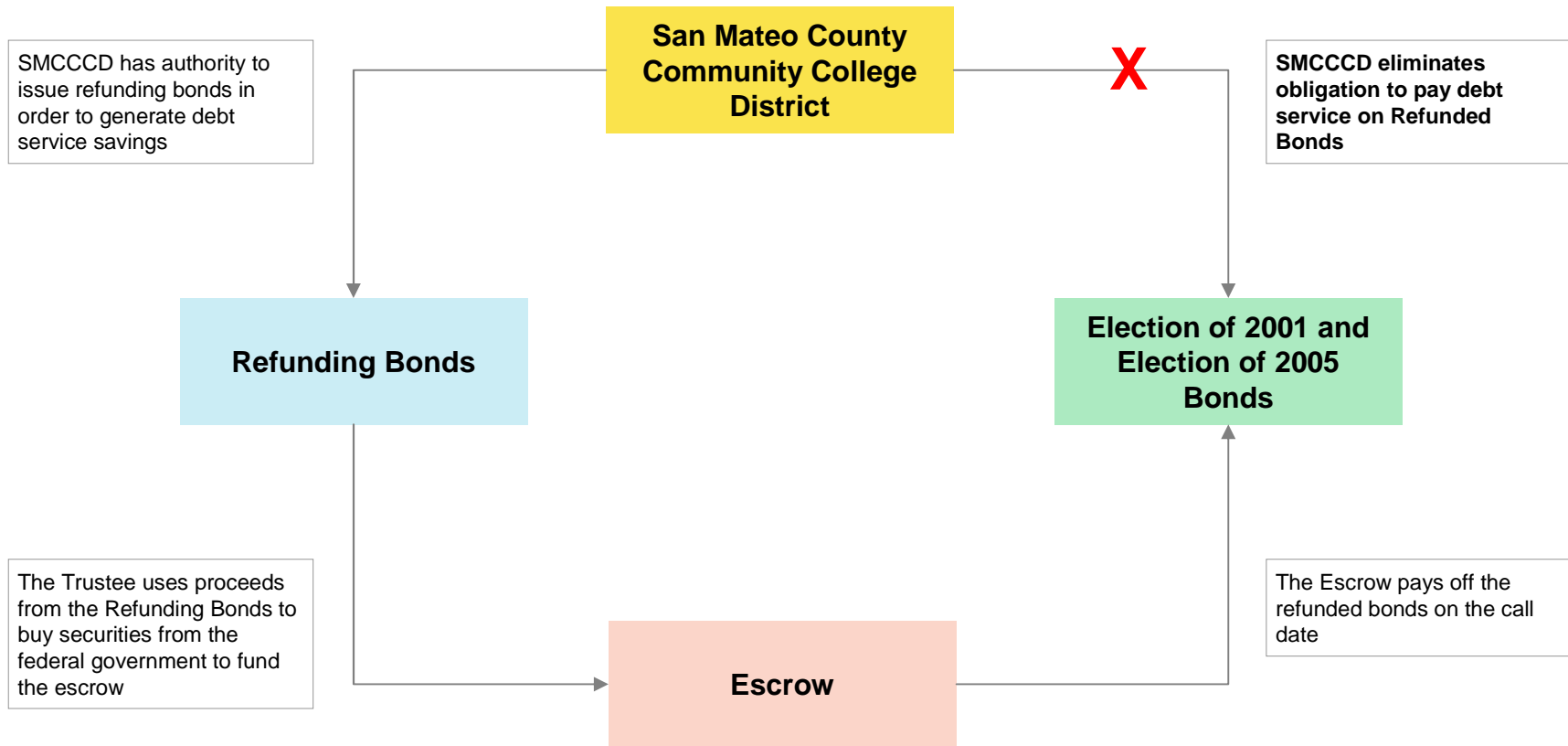
28 April 2010

Update on the District's Refinancing Opportunity

- Over the past several months, Morgan Stanley has kept the District updated on a refinancing opportunity involving the District's outstanding General Obligation Bonds
- To summarize the opportunity and provide context whether to initiate a refunding, we provide an overview of several issues
 - Refinancing mechanics
 - Factors affecting the economics of the refinancing
 - Current market refinancing savings
 - Other considerations



Refinancing Mechanics



Factors that Impact Refinancing Savings Levels

The Board should consider the following primary factors in its assessment of the refunding:

- Factor 1: Interest Rate Paid on Existing Debt
 - Higher interest rates can be refunded for greater savings
- Factor 2: New Borrowing Rate
 - Lower borrowing rates increase refunding savings
- Factor 3: “Negative Arbitrage” in the Defeasance Escrow
 - Reinvest rates lower than the new borrowing rate reduce savings
 - Escrow term (and refunded bonds term) also impacts savings
- Factor 4: Projection for Interest Rates in the Future

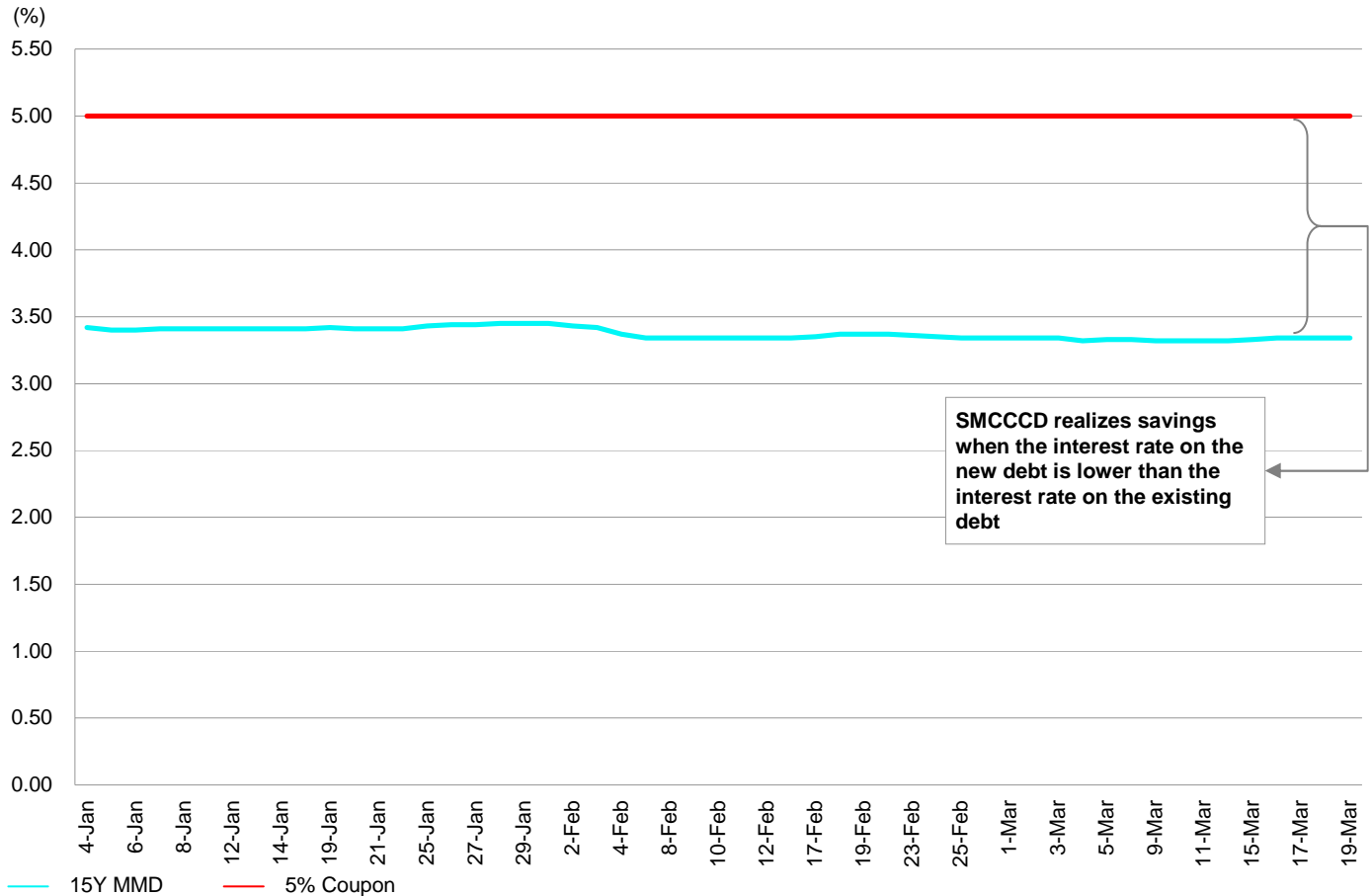
San Mateo County Community College District

- SMCCCD has debt that bears interest at rates ranging from 4.000% to 5.375%

Factors 1 and 2: Interest Rate On Existing Debt vs. Interest Rate on New Debt

5% Coupon vs. 15Y Borrowing Cost

March 2010 to Present



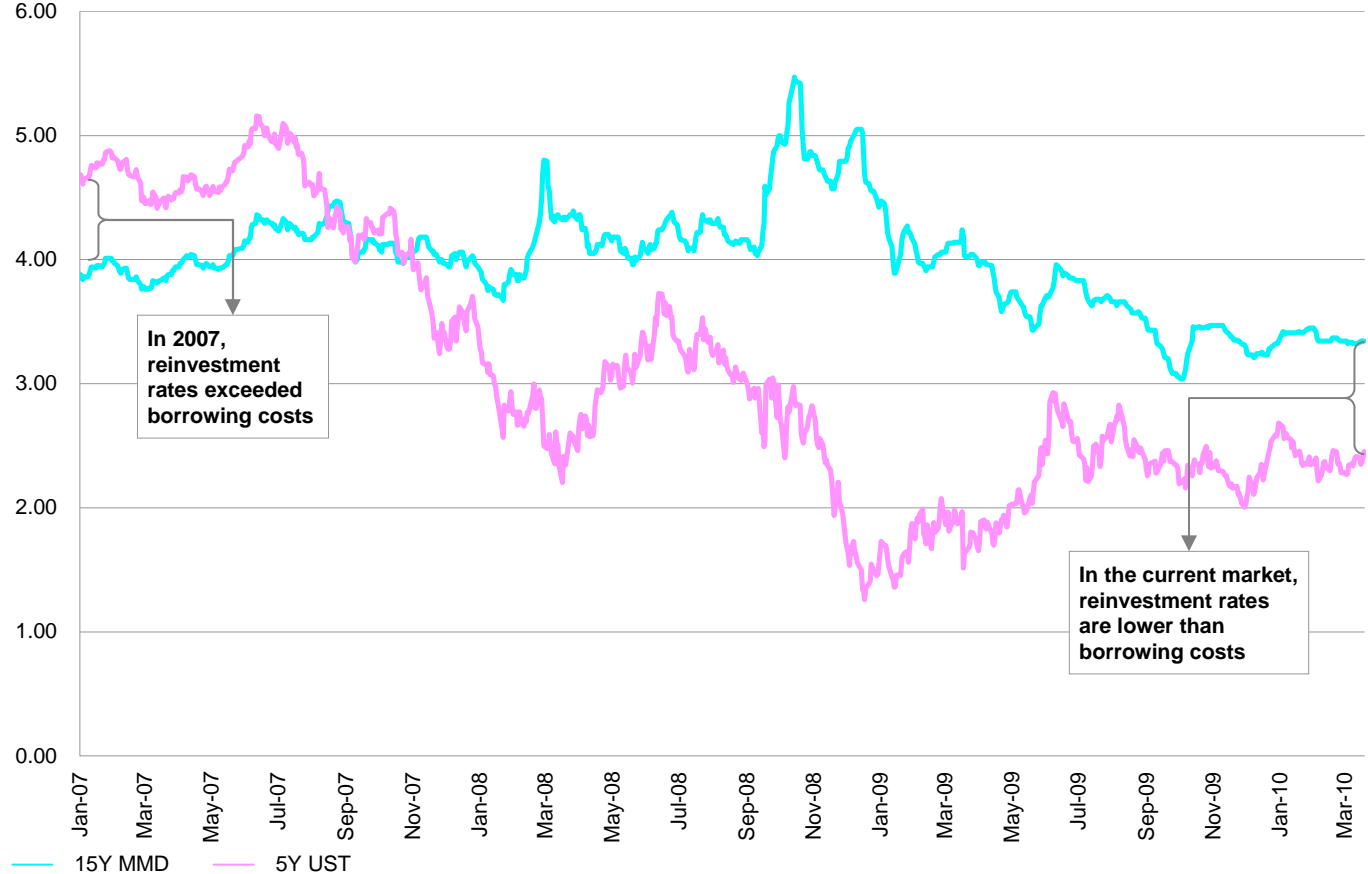
San Mateo County Community College District

- Difference between borrowing rates and reinvestment rate, escrow term and refunded bond term impacts savings
- In early 2007, reinvestment rates exceeded municipal borrowing costs
 - At that point, there was no “negative arbitrage” in the escrow
- As the Federal Reserve has kept short term rates low, medium term tax-exempt rates are higher than short-term Treasury rates

Factor 3: “Negative Arbitrage” Dilutes Savings

15 Year Borrowing Costs vs. 5 Year Reinvest Rates

2007 to Present
(%)

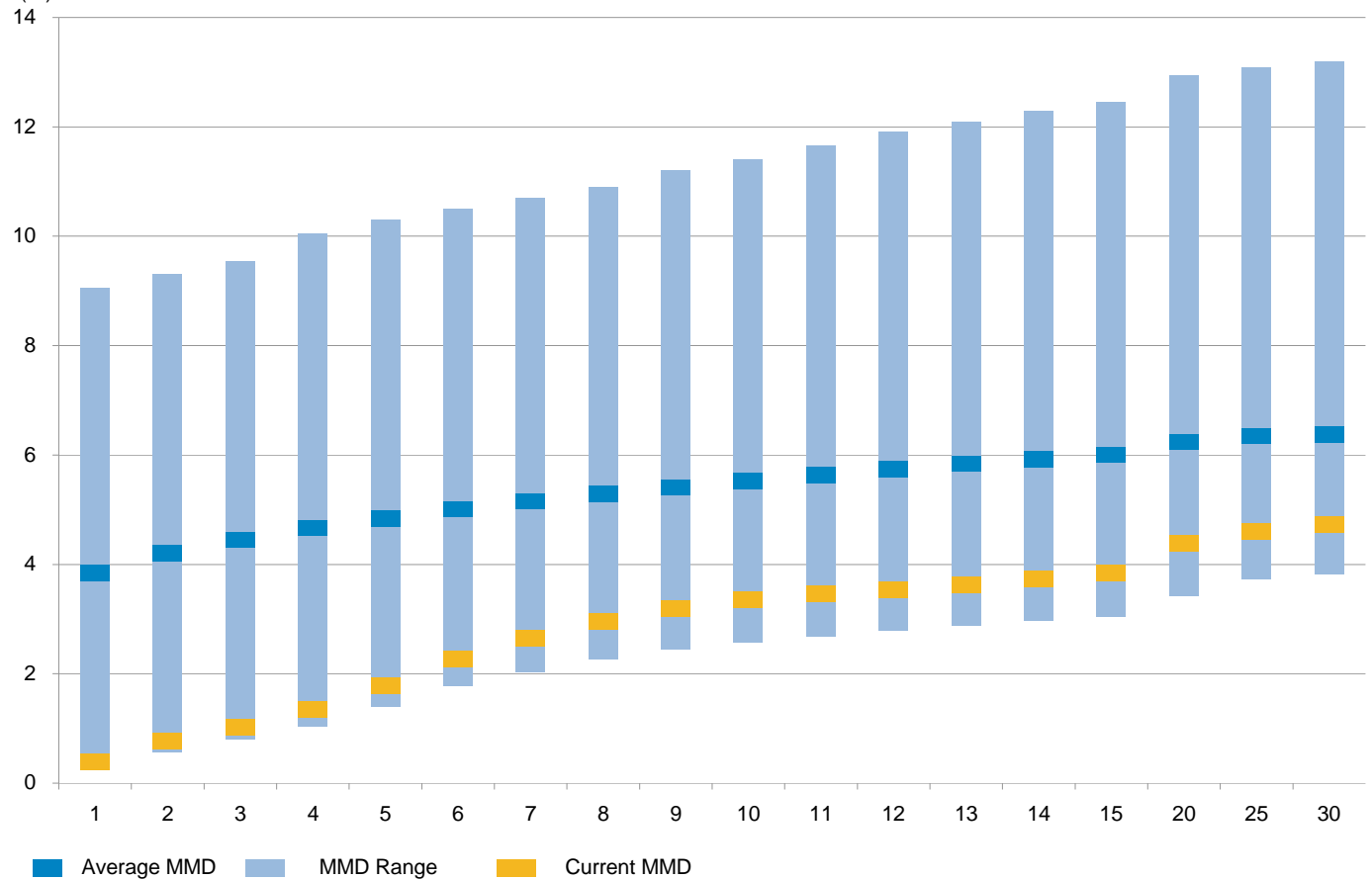


- Following the broader market, municipal rates remain near all-time lows

Factor 4: Municipal Market Rates near All Time Lows

MMD Interest Rate Analysis

Since Inception (1982-Current)
(%)



Source Thomson Financial

San Mateo County Community College District

Major Factors Supporting Morgan Stanley's Outlook on Rates:

- End of Fed's purchase program
- Average maturity of Treasury new issuance to increase along with total supply
- Questions on foreign demand
- Money into bond funds may slow from record pace
- A less accommodative Fed
- Inflation uncertainty
- Concerns about the sustainability of US fiscal policy

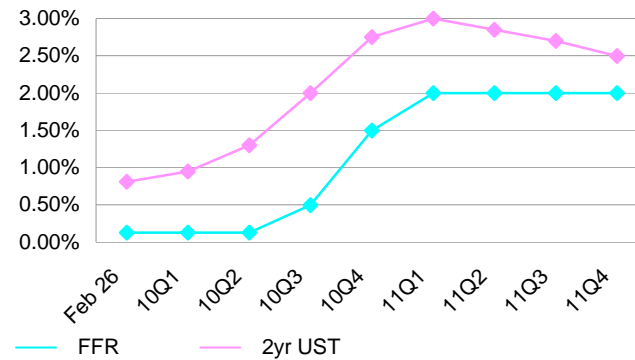
Factor 4: Interest Rate Outlook

An Out of Consensus Forecast Driven by Supply and Demand Considerations

Interest Rate Outlook

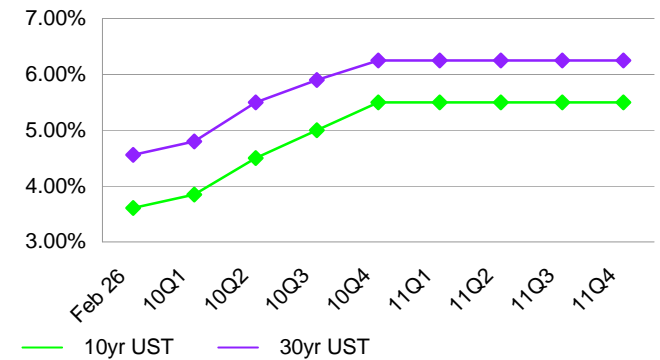
	Morgan Stanley Interest Rate Outlook ⁽¹⁾						Consensus ⁽²⁾			
	Fed Funds Target	3M LIBOR	2Y UST	5Y UST	10Y UST	30Y UST	Fed Funds Target	3M LIBOR	2Y UST	10Y UST
March 4	0-0.25	0.25	0.86	2.28	3.61	4.56	0-0.25	0.25	0.81	3.61
10Q1	0-0.25	0.30	0.95	2.55	3.85	4.80	0-0.25	0.29	1.04	3.64
10Q2	0-0.25	0.50	1.30	2.88	4.50	5.50	0-0.25	0.49	1.28	3.78
10Q3	0.50	1.02	2.00	3.45	5.00	5.90	0.50	0.70	1.58	3.96
10Q4	1.50	2.03	2.75	4.08	5.50	6.25	0.75	1.07	1.93	4.13
11Q1	2.00	2.54	3.00	4.20	5.50	6.25	1.25	1.53	2.31	4.37
11Q2	2.00	2.50	2.85	4.13	5.50	6.25	1.50	1.87	2.57	4.54

Short Term Rates



Source Morgan Stanley Research, Bloomberg

Long Term Rates



Notes

1. Morgan Stanley forecast as of March 1, 2010. All forecast values are for the end of the designated period
2. Bloomberg weighted average. Data as of March 5, 2010

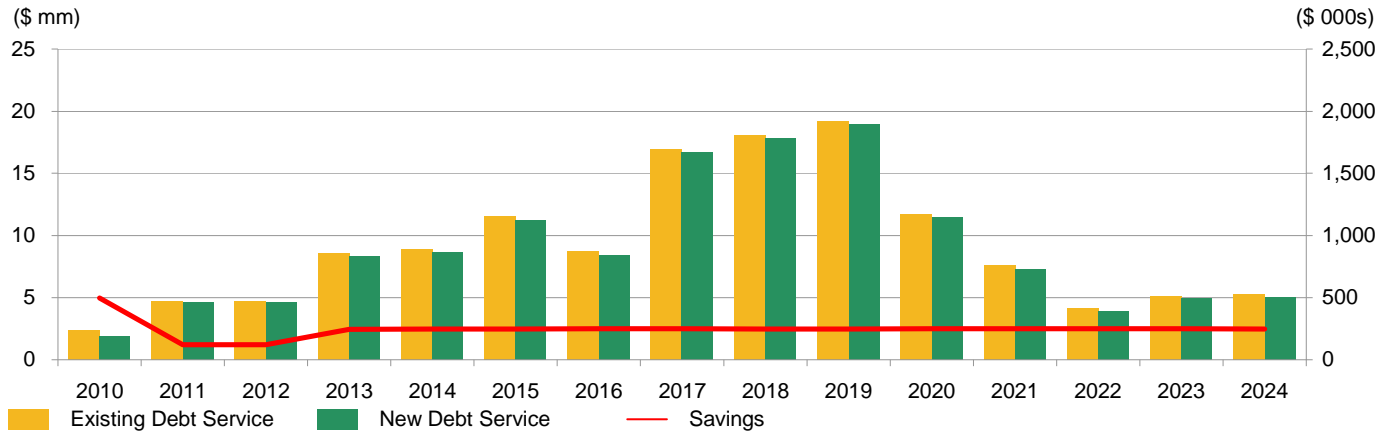
San Mateo County Community College District

- SMCCCD can refund \$94.6 million of bonds that generate savings
- For the level savings structure, the refunding generates approximately \$250,000 of annual savings per year
 - Equivalent to a tax rate reduction of \$0.17 / \$100,000 of AV
- For the accelerated savings structure, the refunding generates the majority of cash flow savings in 2013
 - 2013 debt service is reduced by \$2.3 million, which is equivalent to a tax rate reduction of \$1.67 / \$100,000 of AV

Summary of Refinancing Results

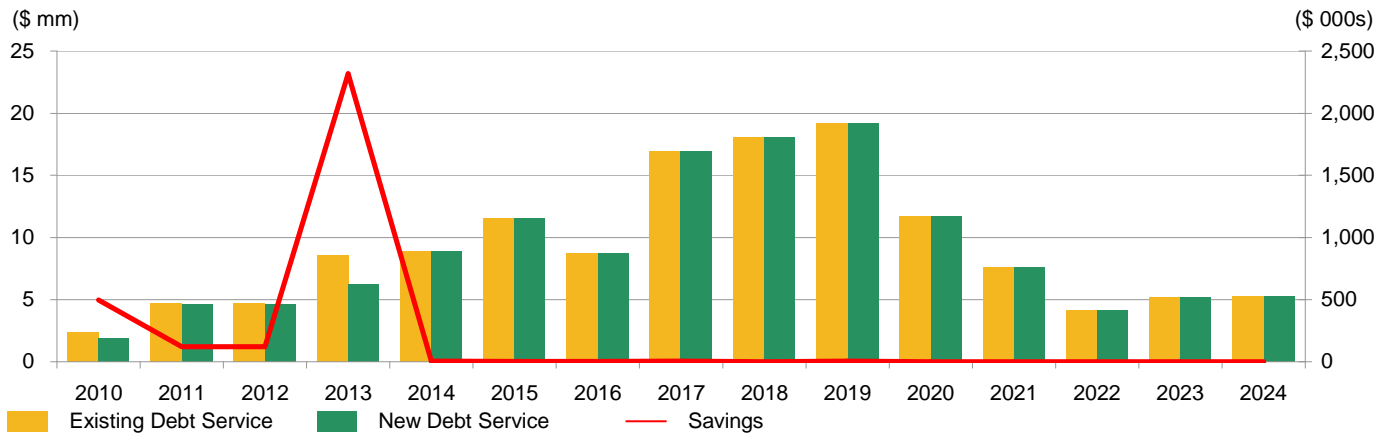
Level Savings Amortization Structure: Existing Debt Service on Refunded Debt vs. New Debt Service

Market Conditions as of March 19, 2010



Accelerated Savings Amortization Structure: Existing Debt Service on Refunded Debt vs. New Debt Service

Market Conditions as of March 19, 2010



**San Mateo County Community
College District**

- The refunding efficiency of the previous two scenarios can be measured by comparing an escrow at current market rates to an escrow funded at the “arbitrage yield”
- The actual tax rate for each authorization has remained below initial projections due to strong AV growth and low borrowing rates
 - Election of 2001: \$7.33 per \$100,000 of AV
 - Election of 2005: \$11.70 per \$100,000 of AV

Summary of Refinancing Results

(Continued)

Summary of Refinancing Results: Current Market Escrow vs. “Perfect” Escrow

Market Conditions as of March 19, 2010

	Current Market Escrow	“Perfect” Escrow
Refunding Par Amount	\$92,895,000	\$90,710,000
Total Refunding Proceeds	\$106,563,674	\$104,075,485
Escrow Deposit	\$105,702,447	\$103,230,442
Par Amount of Bonds Refunded	\$94,860,000	\$94,860,000
Average Coupon of Refunded Bonds	5.04%	5.04%
Arbitrage Yield	2.93%	2.92%
Escrow Yield	2.32%	2.92%
All-in TIC	3.18%	3.18%
Net Present Value Savings	\$3,040,743	\$5,590,446
NPV Savings as % of Refunded Par	3.21%	5.89%
Average Cash Flow Savings	\$247,670	\$462,374
Aggregate Cash Flow Savings	\$3,715,055	\$6,935,612
Annual Average Tax Rate Savings	\$0.17	\$0.35

- The Board should evaluate refunding savings as well as a number of other issues in deciding whether to move forward with a refinancing of GO Bonds

Conclusion

The Board should evaluate the savings of a refinancing along with a number of other issues in deciding whether to initiate a GO Bond refunding:

- A GO Bond refunding would generate approximately \$3 million of present value savings in today's market
 - The savings are passed along to tax payers in the form of a lower property tax rate
 - Property tax rate benefit is low relative to overall program
- Refunding savings could be higher or lower in the future
 - While current market rates are very low, negative arbitrage in the escrow dilutes savings
 - Future view of interest rates (short term and long term) influences decision – option to refund remains viable depending upon rates
- Execution of refunding requires District time, so savings should outweigh cost of time spent on refunding

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College District**

Appendix A

Projected Tax Rate by Authorization

San Mateo County Community College District

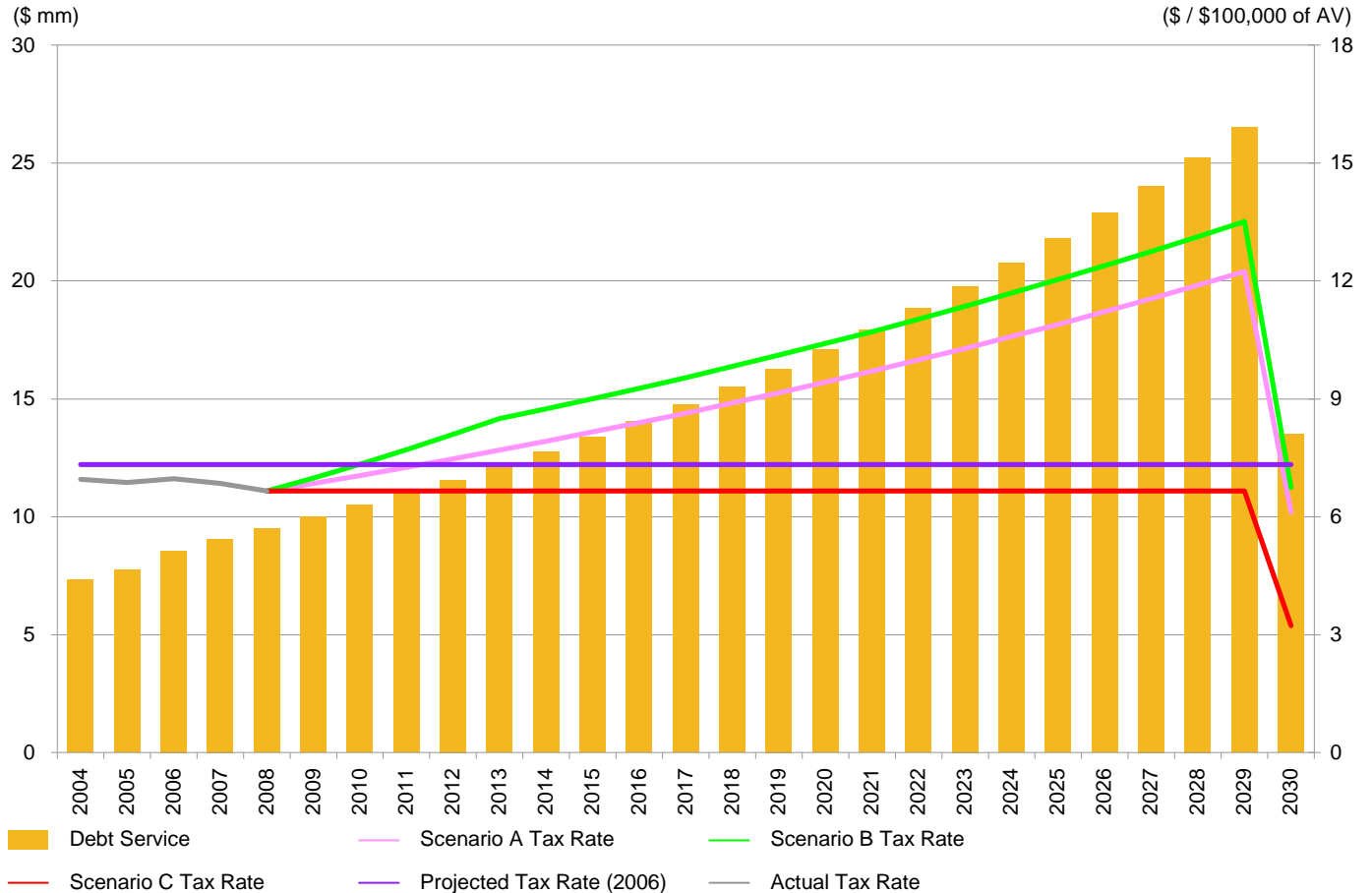
- SMCCCD's 2001 Election financings have performed on target relative to the projected tax rate at the issuance of the Election of 2001 Series C financing
- Assumed AV growth rates:
 - Scenario A: 2%
 - Scenario B: 0% for 5 Years, 2% thereafter
 - Scenario C: 5%

PROJECTED TAX RATE BY AUTHORIZATION

Election of 2001, Actual and Projected Tax Rate

Election of 2001 Tax Rate Projection

Includes 2008-09 AV in Projection



San Mateo County Community College District

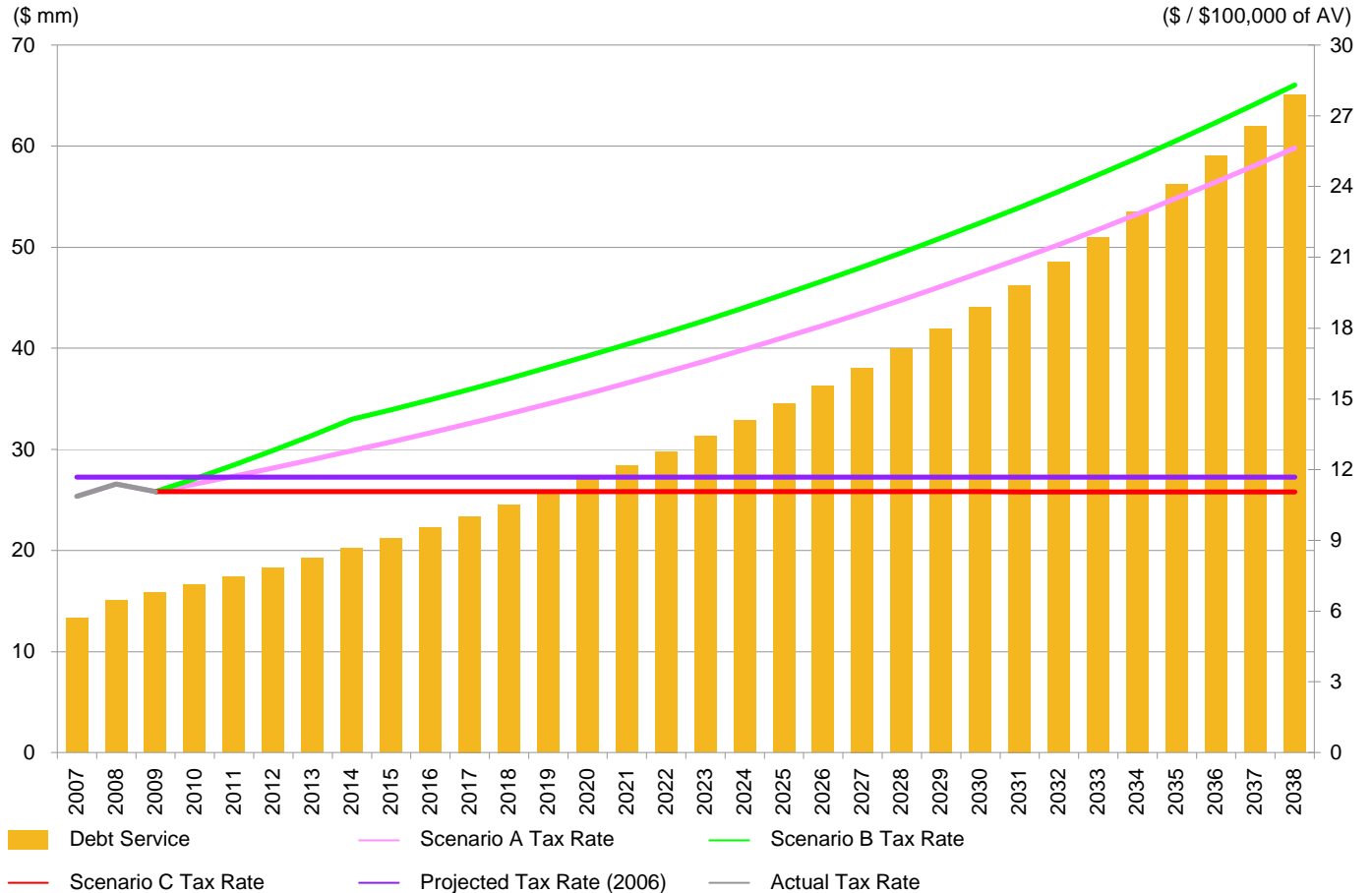
- SMCCCD's 2005 Election financings have performed on target relative to the projected tax rate at the issuance of the final series in 2006
- Assumed AV growth rates:
 - Scenario A: 2%
 - Scenario B: 0% for 5 Years, 2% thereafter
 - Scenario C: 5%

PROJECTED TAX RATE BY AUTHORIZATION

Election of 2005, Actual and Projected Tax Rate

Election of 2005 Tax Rate Projection

Includes 2008-09 AV in Projection



**San Mateo County Community
College District**

Appendix B

Savings by Maturity

San Mateo County Community
College District

SAVINGS BY MATURITY

Summary of Savings by Maturity

Summary of Savings by Maturity

Market Conditions as of March 19, 2010

Series	Maturity	Coupon	Par Amount	Call Date	Current Market Savings		Savings with Perfect Escrow	
					Amount	% of Ref. Par	Amount	% of Ref. Par
2001A	9/1/2013	4.000%	3,805,000	9/1/2012	63,993	1.68%	66,901	1.76%
2001A	9/1/2014	5.000%	4,285,000	9/1/2012	203,357	4.75%	242,113	5.65%
2001A	9/1/2015	5.375%	4,845,000	9/1/2012	343,676	7.09%	428,800	8.85%
2001A	9/1/2016	5.375%	2,120,000	9/1/2012	156,606	7.39%	216,351	10.21%
2001A	9/1/2017	5.375%	2,310,000	9/1/2012	176,025	7.62%	259,180	11.22%
2001A	9/1/2018	5.375%	2,515,000	9/1/2012	189,688	7.54%	297,269	11.82%
2001A	9/1/2019	5.375%	2,735,000	9/1/2012	209,192	7.65%	339,337	12.41%
2001A	9/1/2020	5.375%	2,960,000	9/1/2012	192,706	6.51%	346,603	11.71%
2001A	9/1/2021	5.000%	3,210,000	9/1/2012	99,158	3.09%	276,046	8.60%
2001A	9/1/2022	5.000%	3,465,000	9/1/2012	79,989	2.31%	280,006	8.08%
2001A	9/1/2023	5.000%	4,685,000	9/1/2012	71,227	1.52%	353,694	7.55%
2001A	9/1/2024	5.000%	5,060,000	9/1/2012	32,370	0.64%	351,281	6.94%
2001A	9/1/2025	5.000%	5,460,000	9/1/2012	-13,099	-0.24%	345,554	6.33%
2001A	9/1/2026	5.000%	5,880,000	9/1/2012	-60,511	-1.03%	339,649	5.78%
2001B	9/1/2015	5.000%	2,260,000	3/1/2015	9,606	0.43%	9,606	0.43%
2001B	9/1/2016	5.000%	2,560,000	3/1/2015	66,203	2.59%	66,203	2.59%
2001B	9/1/2017	5.000%	2,890,000	3/1/2015	84,559	2.93%	118,931	4.12%
2001B	9/1/2018	5.000%	3,245,000	3/1/2015	83,638	2.58%	166,497	5.13%
2001B	9/1/2019	5.000%	3,630,000	3/1/2015	87,983	2.42%	215,614	5.94%
2001B	9/1/2020	5.000%	4,045,000	3/1/2015	40,988	1.01%	216,031	5.34%
2001B	9/1/2029	4.250%	17,235,000	3/1/2015	-2,223,031	-12.90%	-756,764	-4.39%
2001C	3/1/2031	5.000%	7,500,000	3/1/2016	-528,617	-7.05%	95,580	1.27%
2005B	9/1/2017	4.000%	300,000	9/1/2016	658	0.22%	658	0.22%

San Mateo County Community
College District

SAVINGS BY MATURITY

Summary of Savings by Maturity

(continued)

Summary of Savings by Maturity

Market Conditions as of March 19, 2010

Series	Maturity	Coupon	Par Amount	Call Date	Current Market Savings		Savings with Perfect Escrow	
					Amount	% of Ref. Par	Amount	% of Ref. Par
2005B	9/1/2017	5.000%	7,675,000	9/1/2016	76,657	1.00%	76,657	1.00%
2005B	9/1/2018	4.000%	250,000	9/1/2016	2,167	0.87%	2,167	0.87%
2005B	9/1/2018	5.000%	8,935,000	9/1/2016	216,442	2.42%	216,442	2.42%
2005B	9/1/2019	5.000%	10,495,000	9/1/2016	277,065	2.64%	368,921	3.52%
2005B	9/1/2020	5.000%	3,200,000	9/1/2016	39,422	1.23%	99,653	3.11%
2005B	9/1/2021	5.000%	3,380,000	9/1/2016	5,683	0.17%	95,175	2.82%
2005B	9/1/2022	5.000%	3,500,000	9/1/2016	-22,236	-0.64%	90,803	2.59%
2005B	9/1/2023	5.000%	3,670,000	9/1/2016	-52,933	-1.44%	86,971	2.37%
2005B	9/1/2024	5.000%	3,840,000	9/1/2016	-89,742	-2.34%	81,281	2.12%
2005B	9/1/2025	5.000%	4,005,000	9/1/2016	-129,232	-3.23%	74,626	1.86%
2005B	9/1/2026	5.000%	4,165,000	9/1/2016	-167,577	-4.02%	68,162	1.64%
2005B	9/1/2027	5.000%	4,325,000	9/1/2016	-208,161	-4.81%	61,000	1.41%
2005B	9/1/2028	5.000%	4,480,000	9/1/2016	-250,480	-5.59%	53,147	1.19%
2005B	9/1/2029	5.000%	4,625,000	9/1/2016	-294,005	-6.36%	44,617	0.96%
2005B	9/1/2030	5.000%	4,775,000	9/1/2016	-335,605	-7.03%	36,787	0.77%
2005B	9/1/2031	5.000%	7,625,000	9/1/2016	-509,891	-6.69%	84,766	1.11%
2005B	9/1/2032	5.000%	8,635,000	9/1/2016	-549,156	-6.36%	124,268	1.44%
2005B	9/1/2033	5.000%	8,850,000	9/1/2016	-535,024	-6.05%	155,167	1.75%
2005B	9/1/2034	5.000%	9,055,000	9/1/2016	-520,122	-5.74%	186,056	2.05%
2005B	9/1/2035	5.000%	9,260,000	9/1/2016	-505,116	-5.45%	217,050	2.34%
2005B	9/1/2036	5.000%	9,455,000	9/1/2016	-489,516	-5.18%	247,858	2.62%
2005B	9/1/2037	5.000%	9,640,000	9/1/2016	-473,427	-4.91%	278,374	2.89%
2005B	9/1/2038	5.000%	9,820,000	9/1/2016	-457,181	-4.66%	308,658	3.14%

**San Mateo County Community
College District**

Appendix C

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San Mateo County Community College District

April 28, 2010

BOARD REPORT NO. 10-4-4C

DISCUSSION OF AT-LARGE ELECTIONS FOR COUNTYWIDE OFFICES

There is no printed report for this agenda item.