

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD AGENDA
REGULAR MEETING
October 26, 2005
District Board Room
3401 CSM Drive, San Mateo

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- * *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- * *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- * *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.*
- * *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 574-6550.*
- * *Regular Board meetings are taped; tapes are kept for one month.*

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

05-10-1	Minutes of the Regular Meeting of the Board of Trustees of September 28, 2005
05-10-2	Minutes of the Study Session Meeting of the Board of October 11, 2005

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

- | | |
|----------|--|
| 05-10-1A | Approval of personnel actions: changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel |
| 05-10-2A | Adoption of Resolution No. 05-14, increasing the employer's contribution under the Public Employees' Medical and Hospital Care Act |

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- | | |
|-----------|--|
| 05-10-1CA | Approval of child development services with the Redwood City School District |
| 05-10-2CA | Disposition of District records |

- 05-10-3CA Declaration of surplus property
- 05-10-4CA Approval of agreement with MANEX to provide Lean Operating Principles at United Services, a division of United Airlines
- 05-10-5CA Ratification of first quarter District warrants, 2005-06

Other recommendations

- 05-10-100B Approval of agreement with Foothill-DeAnza Community College District to provide training in Lean Operating Principles at United Services, a division of United Airlines
- 05-10-101B Adoption of Resolution No. 05-15 opposing Proposition 75, Public Employee Union Dues/Restrictions on Political Contributions
- 05-10-102B Adoption of Resolution No. 05-16 opposing Proposition 76, State Spending and School Funding Limits
- 05-10-103B Adoption of Resolution No. 05-17 opposing Proposition 74, Public School Teachers, Waiting Period for Permanent Status, Dismissal

INFORMATION REPORTS

- 05-10-3C Presentation regarding San Mateo Executive Park Development by SummerHill Homes

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

RECESS TO CLOSED SESSION

- 1. Closed Session Personnel Items
 - A. Public Employment
 - 1. Employment: **College of San Mateo** – Office Assistant II, Student Services/Counseling Division
 - 2. Reemployment: **Cañada College** – Title V HSI Faculty Coordinator, University Center and Academic Support Services Division;
 - B. Public Employee Discipline, Dismissal, Release
- 2. Conference with labor negotiator
 - Agency negotiator: Harry Joel
 - Employee organizations: AFSCME, AFT, CSEA

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

September 28, 2005
San Mateo, California

The meeting was called to order at 6:05 p.m.

Board members present: President Miljanich, Vice-President Clerk Mandelkern, Trustees Hausman, Holober, and Schwarz; and Student Trustee Burns (arrived at 6:15)

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller, Skyline President Morrow; Cañada Interim President Mohr, CSM President Kelly; and District Academic Senate Nick Kapp

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Holober and seconded by Trustee Schwarz to approve the minutes of the Regular Meeting of August 17, 2005. The motion carried, all members voting "Aye."

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to approve the minutes of the Study Session of September 14, 2005. The motion carried, all members voting "Aye".

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

None

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo reported that there would be no report from student representatives during this meeting. He also commented on the recent death of Pete Uccelli, who had been a supporter and friend of the District for many years. The Chancellor asked that this evening's meeting be adjourned in memory of Mr. Uccelli.

Adding to her written report, Skyline President Morrow noted that William Watson, Skyline Director of Workforce Development, recently attended ceremonies that honored Skyline College as the recipient, from the San Mateo County Human Services Agency, of the 2005 Success Award in the Community Partner Category. The award acknowledges the Skyline College Bio-Manufacturing Certificate Program and Gateway Program partnership with the San Mateo County Workforce Investment Board and Genentech, Inc. Skyline was cited for its excellence in helping San Mateo County residents achieve economic self-sufficiency.

CSM President Kelly distributed to the Board and audience a report citing the key accomplishments of CSM's Student Services Division during the 2004-05 academic year.

Cañada Interim President Mohr circulated photos of the improved athletic fields at Cañada College.

District Academic Senate President Kapp reported that workshops addressing the topic of Student Learning Outcomes will be conducted at each of the Colleges.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (05-9-2A)

It was moved by Trustee Mandelkern and seconded by Trustee Schwarz to approve the actions in Board Report No. 05-9-2A. The motion carried, all members voting "Aye".

APPROVAL OF CONSENT AGENDA (05-9-1CA – 05-9-5CA)

The consent Agenda consists of the following board reports:

05-9-1CA	Approval of off-campus facilities, 2005-06
05-9-2CA	Approval of payment to the South Bay Regional Public Safety Training Consortium for the 2005-06 Peace Officers Training Academy – College of San Mateo
05-9-3CA	Ratification of fourth quarter District warrants, 2004-05
05-9-4CA	Disposition of surplus property
05-9-5CA	Augmentation to contract with Chevron Energy Solutions for energy efficiency upgrades - Districtwide

It was moved by Trustee Holober and seconded by Trustee Hausman to approve the Consent Agenda. The motion carried, all members voting "Aye".

CONTRACT AWARD FOR THE 2005 DRAINAGE AND PAVING PROJECT – SKYLINE COLLEGE (05-9-105B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman- to award the contract for construction of the Skyline 2005 drainage and paving project to Interstate Grading & Paving, in an amount not to exceed \$481,916. The motion carried, all members voting "Aye."

CONTRACT AWARD FOR ROOFING REPLACEMENT – DISTRICTWIDE (05-9-106B)

It was moved by Trustee Holober and seconded by Trustee Hausman to award the contract for roofing replacement to Alcal-Arcade Roofing in an amount not to exceed \$1,249,541.85. The motion carried, all members voting "Aye".

APPROVAL TO EXECUTE A COMMUNICATIONS SITE USE PERMIT WITH OMNIPOINT COMMUNICATIONS (T-MOBILE) – COLLEGE OF SAN MATEO (05-9-107B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the agreement with OmniPoint Communications, Inc. (d/b/a T-Mobile) for installation of wireless communications equipment at College of San Mateo, as detailed in the report. The motion carried, all members voting "Aye."

UPDATE ON NEW BOOKSTORE SYSTEM (05-9-2C)

Director of General Services Rick Bennett opened discussion, describing the extensive process by which District and Bookstore requirements were identified to vendors, resulting in the selection of the MBS as the vendor for the new Bookstore system. Because of the features of MBS, the District netted significant savings on purchases, including inventory management solutions, point of sale solutions, accounting, online sale and web services, and customer relationship management.

District Director of Bookstore Operations Tom Bauer described the advantages of MBS, including greater opportunities for used books, with pricing specific to the SMCCCD. Inventory management features include electronic ordering, multi-store inventory management, integrated buyback and a standardized database, allowing for greater bookstore efficiency. In addition, the system provides for textbook rental, especially for early childhood education texts, and digital texts, slated for Fall of 2006.

The point-of-sale (POS) feature provides rapid, reliable and accurate transactions. The accounting feature provides flexible, Districtwide reporting, eliminating double data entry, leading to more efficient financial reporting. The web module allows for seamless integration with POS, providing for text management and student schedule integration, with student links to books from the Websmart registration module. In terms of customer relationship management, the new system features maintenance of a purchase history and rewards for purchases, targeted discount opportunities and buyback. Comprehensive training is to be provided, including hands-on, curriculum-based, on-site, user group and e-training via the Internet.

Overall, the new system will result in reduced payroll, increased bottom line, improved student services, more used textbooks, digital texts and quicker transactions. The College Bookstores are now well positioned to provide superior service for at least the next 10 years.

The Board and Chancellor Galatolo expressed their appreciation for the report and for the efforts of everyone involved in the process.

STATEMENTS FROM BOARD MEMBERS

Trustee Hausman reported that she had received a letter from Coleman Campbell, a local resident and member of the Bond Oversight Committee. Mr. Campbell wrote to Trustee Hausman in response to her comments at a recent Board meeting regarding textbooks on the Internet.

Trustee Holober reported that he attended a recent meeting of the San Mateo County School Boards Association and heard a report on several propositions that are one the Statewide November ballot. He asked the Board to consider preparing resolutions in response to those that affect community colleges.

Trustee Schwarz reported that she attended the recent ribbon cutting ceremony for the renovated Building 18 at College of San Mateo; she said the improvements are dramatic.

COMMUNICATIONS

None

The Board recessed to Closed Session at 7:10 p.m.

The Board reconvened to Open Session at 7:40 p.m.

CLOSED SESSION ACTIONS TAKEN

President Miljanich reported that, at the Closed Session conducted earlier, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No.1-A.

ADJOURNMENT

By consensus, the meeting was adjourned at 7:40 p.m. in memory of Pete Uccelli.

The next meeting of the Board will be a Study Session on Tuesday, October 11, beginning at 4:30 p.m. at Skyline College, Gallery Theatre; this is a joint meeting with the San Bruno City Council.

The next Regular Meeting of the Board will be October 26, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the October 26, 2005 meeting.

Dave Mandelkern
Vice President-Clerk

October 11, 2005
San Bruno, California

JOINT MEETING WITH MEMBERS OF SAN BRUNO CITY COUNCIL

TOUR OF SKYLINE CONSTRUCTION PROJECT SITES

ASSEMBLE IN GALLERY THEATRE

ROLL CALL

Board members present: President Miljanich, Vice President Clerk Mandelkern; and Trustees Hausman, Holober and Schwarz

Board members absent: Student Trustee Burns

Also present from District: Chancellor Galatolo, Vice Chancellor Joel, Director Christensen, Cañada President Mohr, Skyline President Morrow, Skyline Vice Presidents Adrian and Stanback-Stroud, and District Academic Senate President Kapp

San Bruno City Council members present: Mayor Franzella, Vice Mayor Ruane, Council Members O'Connell, Ibarra and Pallas, City Clerk Simon, City Manager Jackson, Community Development Director Heyden, Library Director T. Jackson and City Attorney Thompson

STUDY SESSION

05-10-1C Discussion of Skyline College program initiatives

President Miljanich welcomed the San Bruno City Council; Chancellor Galatolo opened discussion. He said that he hoped that today's joint session would update the San Bruno Council regarding construction projects and educational program initiatives. He also remarked that this was an opportunity for the San Bruno City Council to learn what was still needed, in light of the upcoming bond election. He noted that the dramatic improvements in the athletic facilities that will be shown during the presentation are the result of redevelopment funding, not from bond funds. He then asked President Morrow to present Skyline's accomplishments and plans.

President Morrow distributed materials that were highlighted by the phrase "Skyline Shines." She explained that this phrase best defines the results of the efforts of the entire Skyline community – students, faculty, staff, administrators – to ensure a continual commitment to access, diversity and educational quality. She also presented the demographics of Skyline students, noting that 45% were in the age range of 18-22; 70% are enrolled part-time; percentages of students enrolled in either day or evening classes is about equal (37% day, 39% evening); and student ethnicity reflects a wide diversity of nationalities and cultures.

Student Services Vice President Adrian described the student services and support programs available at Skyline, including outreach, assessment, orientation, honor societies, and disabled student services. She also noted that 40% of the students receive financial aid and that the College has a 26% transfer rate.

Vice President of Instruction Stanback-Stroud described the full spectrum of academic programs, including transfer programs, the honors program, MESA, Phi Theta Kappa honor society, and other programs in creative arts, early childhood education, social sciences, math and science and other liberal arts. In addition, she described Skyline's occupational programs, including automotive, business administration, cosmetology, healthcare technologies and paralegal/administration of justice. She emphasized that the graduates of these programs are fulfilling workforce development needs of a great variety of local companies, such as telecommunications, surgical technology, anesthesia technology, computer applications and office technology. She said that Skyline faculty are very engaged with industry advisory groups and that curriculum and services are regularly revised based on industry participation and input. In addition, faculty internships with companies like Genentech are available to allow faculty to gain insider knowledge to apply in the classroom. The partnerships with industry also help industry recruit and place highly skilled workers. In the areas of workforce and economic development, Vice President Stanback-Stroud reported that the College's Center for International Trade Development and the Center for Workforce Development have been valuable in developing trade missions and assisting with new export/import businesses and also in developing a biotechnology partnership with Genentech and the San Mateo County Workforce Investment Board.

Additional facilities needs include a health care technology center, child development center, social science and creative arts complex and an administrative and instructional resource center. The President's Innovation Fund recently sponsored the College's 35th anniversary, establishing a "Founders Learning Grove". In addition, the College continues to sponsor and support learning communities, film festivals presented by the Museum of Tolerance Alumni Group, a permanent collection of student artwork and the WOW (Women on Writing) conference, which is entering its third year.

President Morrow stated that the College will continue in its efforts to grow by exploring how the College communicates with the community, expanding marketing and improving signage.

The San Bruno City Council members and the Board of Trustees expressed their appreciation for the extensive report.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

ADJOURNMENT

The meeting adjourned by consensus at 6:05 p.m.

The next Regular Meeting of the Board of Trustees will be on October 26, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the October 26, 2005 meeting.

Dave Mandelkern
Vice President-Clerk

BOARD REPORT NO. 05-10-1A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Harry W. Joel, Vice-Chancellor,
Human Resources and Employee Relations, (650) 358-6767

APPROVAL OF PERSONNEL ACTIONS

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

A. Reassignment

District

- 1. Rebecca Winchester** Administrative Assistant Information Technology Services
Division

Reassignment from Television Programmer at KCSM, effective October 17, 2005,
replacing Victoria Nunes who was reassigned.

- 2. Bryant Evans** Supervisor of Custodial and Grounds Facilities Planning and Operations

Reassignment from Lead Custodian at the College of San Mateo to Supervisor of Custodial and
Grounds Operations at the College of San Mateo, effective October 1, 2005, replacing Manuel
Granillo, Jr. who was transferred to Skyline College.

B. Leave of Absence

District

- 1. Kevan Peterson** Multimedia Technician Information Technology Services
Division

Recommend approval of personal business leave of absence, effective February 2, 2006 through
June 30, 2006.

B. Leave of Absence (continued)

Skyline College

- 1. Nancy Argarin** **Operations Assistant II** **Business/Operations Division**

Recommend approval of pregnancy disability leave of absence, effective October 5, 2005, pursuant to provisions of the Family and Medical Leave Act of California Rights Act. Pursuant to the District policy, employee is entitled to a maximum of twelve (12) calendar months of Leave.

C. Changes in Staff Allocation

District

1. Recommend reclassification of General Services Purchasing Technician Positions (1C0041, 1C0042), from Grade 25, "Purchasing Technician," of the Classified Salary Schedule 60, to Grade 30, "Buyer," of the Classified Salary Schedule 60.

These reclassifications are based on increased scope and level of responsibility, and were agreed upon with CSEA. It is also recommended that the incumbents, Jennifer James and Stephanie Samuelsen be placed at the new salary and job title effective July 1, 2005.

2. Recommend reclassification of General Services Senior Account Clerk Positions (1C0303, 1C0304), from Grade 22, "Senior Account Clerk" of the Classified Salary Schedule 60, to Grade 24, "Accounts Payable Clerk," of the Classified Salary Schedule 60.

These reclassifications are based on increased scope and level of responsibility, and were agreed upon with CSEA. It is also recommended that the incumbents, Wulfrano Pena and Charles Phan be placed at the new salary and job title effective July 1, 2005.

Skyline College

1. Recommend approval of an increase in staff allocation to add one full-time classified, twelve (12) month per year, Project Director in the Marketing/Outreach/Economic Development Department, effective December 1, 2005. The new allocation will be responsible for planning marketing strategies.

C. Changes in Staff Allocation (continued)

Skyline College

2. Recommend reclassification of College Business Officer position (2C0178), from Grade 210S, of the Classified Professional/Supervisory Salary Schedule 40, to Grade CC, "Director of Business Operations," of the Management Salary Schedule 20.

This reclassification is the result of increased scope and level of responsibility. It is also recommended that the incumbent, Eloisa Briones be placed at the new salary and job title effective January 1, 2005.

3. Recommend reclassification of Administrative Assistant position (2C0002), from Grade 180S, of the Classified Professional/Supervisory Salary Schedule 40, to Grade 195S, "Administrative Analyst," of the Salary Schedule 40.

This reclassification is the result of increased scope and level of responsibility. It is also recommended that the incumbent, Maria Norris be placed at the new salary and job title effective July 1, 2004.

4. Recommend reclassification of Operations Assistant II position (2C0075), from Grade 26, of the Classified Secretarial, Clerical and Special Categories Salary Schedule 60, to Grade 31, "Senior Accounting Coordinator," of the Salary Schedule 60.

This reclassification the a result of increased scope and level of responsibility, and was agreed upon with CSEA. It is also recommended that the incumbent, Nancy Argarin be placed at the new salary and job title effective March 7, 2005.

5. Recommend reclassification of two Operations Assistant I positions (2C0073, 2C0074), from Grade 22 of the Classified Secretarial, Clerical and Special Categories Salary Schedule 60, to Grade 24, "Accounting Technician," of the Salary Schedule 60.

These reclassifications are the result of increased scope and level of responsibility, and were agreed upon with CSEA. It is also recommended that the incumbent, Marcella Escobar Mora (2C0073) be placed at the new salary and job title effective March 2, 2005.

The effective date for the vacant Operations Assistant I (2C0074) reclassification will be November 1, 2005.

C. Changes in Staff Allocation (continued)

6. Recommend reclassification of Office Assistant II position (2C0133), D.S.P.S., from Grade 18 of the Classified Secretarial, Clerical and Special Categories Salary Schedule 60, to Grade 21, "Staff Assistant," of the Salary Schedule 60.

This reclassification is the result of increased scope and level of responsibility, and was agreed upon with CSEA. It is also recommended that the incumbent, Sheila Claxton be placed at the new salary and job title effective November 1, 2005.

D. Short-Term, Non-Continuing Assignments

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

Location	Division/ Department	No. of Pos.	Date		Services to be performed
			Start	End	
1. Cañada	Bookstore	5	12/01/05	02/24/06	Cashier/Clerk: to assist with pricing, stocking shelves, cashiering, customer service, and merchandise shipping preparation.
2. CSM	Office of the Vice President of Instruction	1	12/01/05	06/30/06	Project Director: to assist with preparing statistical reports to update Middle College High School student information.
3. CSM	Bookstore	10	12/01/05	02/24/06	Cashier/Clerk: to assist with pricing, stocking shelves, cashiering, customer service, and merchandise shipping preparation.
4. District	Facilities Planning and Operations	10	10/12/05	06/30/06	Maintenance Engineer: to provide intermittent services to supplement current staff for a variety of projects and temporary services during the fiscal year.
5. District	Facilities Planning and Operations	3	10/12/05	06/30/06	Staff Assistant: to provide intermittent services to supplement current staff for a variety of projects and temporary services during the fiscal year.

D. Short-Term, Non-Continuing Assignments (continued)

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Date</i>		<i>Services to be performed</i>
			<i>Start</i>	<i>End</i>	
6. Skyline	Business/Cosmetology	2	08/01/05	06/30/06	Cosmetology Aide: to assist faculty in classes to ensure student success and safety. Original request to hire the short term employee was intended for the Board meeting of July 27, 2005.
7. Skyline	Student Services/Financial Aid	1	11/01/05	06/30/06	Financial Aid Assistant: to staff front service counter M-F from 8 a.m. until 1 p.m., provide intake and document review, monitor work-flow for student employees working in office, and assist regular staff with research and projects as assigned.

BOARD REPORT NO. 05-10-2A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations, 358-6767

**ADOPTION OF RESOLUTION NO. 05-14, INCREASING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

Background

The CalPERS Health Plan System requires contracting employers to pay a monthly contribution toward the medical premiums of all PERS and STRS retirees. Separate from any additional retiree fringe benefits that may be carried by local districts (San Mateo CCD has negotiated a tiered system of retiree fringe benefits that includes medical coverage at no cost for certain qualifying District retirees, and other tiers of reduced option medical benefits for other employees, pursuant to their date of hire), the monthly contribution was established by CalPERS in order to provide retirees with continuation of group medical insurance coverage at a reduced monthly premium cost.

The District has a total of 656 retirees and surviving spouses who are covered by the District medical plans. Since the CalPERS Employer Contribution is already included in the monthly amount paid for retirees who qualified for District-paid medical coverage, the District's fiscal impact will be the increase in Employer Contributions paid toward medical coverage for those persons who did not qualify for District retiree benefits, but who are still provided medical coverage as part of the District group by the CalPERS Health Plan System. These individuals are PERS or STRS retirees and their medical premiums are partially or fully charged to the District through the Employer Contribution. Currently, there are 39 individuals in this group with the yearly cost of \$143,146 for the District. With the new rates, the yearly cost will be approximately \$149,385, an increase of 1.04% for the calendar year 2006.

The monthly Employer Contribution, billed to all contracting agencies for each PERS and STRS retiree regardless of their eligibility for additional local district retiree benefits, is increased every January 1st by 5% of the active employee monthly medical premium "cap." Due to the fact that the active employee cap/s for calendar year 2006 have not been determined yet, the 2005 caps have been used. Since the cap for employees (party of one) is the same amount regardless of the Bargaining Unit, we have coordinated with CalPERS to adopt the same rate for all retirees. Adoption of one rate, will facilitate the calculations of Quarterly Medical Advancement checks.

Bargaining Unit	Current District Employer Contribution	2006 Active Employee Cap	5% of Active Employee Cap	New District Employer Contribution
CSEA	\$349.00	\$604.00	\$30.20	\$379.20
AFSCME	\$349.00	\$604.00	\$30.20	\$379.20
All Administrators and Other Non-Represented Employees	\$349.00	\$604.00	\$30.20	\$379.20
AFT	\$334.90	\$604.00	\$30.20	\$379.20

Contracting agencies are required to adjust the Employer Contribution by Board resolution. The new Employer Contribution will be activated by CalPERS effective January 1, 2006, pursuant to receipt of this resolution and CalPERS implementation procedures.

RECOMMENDATION

It is recommended that the Board adopt Resolution No. 05-14 to increase the District Employer Contribution for PERS and STRS retiree medical benefits, pursuant to agency agreement.

**San Mateo County Community College District
Board of Trustees**

RESOLUTION NO. 05-14

**RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

- WHEREAS, (1) Government Code Section 22892(a) provides that a contracting agency under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b) of the Act, and
- WHEREAS, (2) Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts provided that the monthly contribution for annuitants shall be annually increased by an amount not less than 5 percent of the monthly contribution for employees, until such time as the amounts are equal; and
- WHEREAS, (3) The San Mateo County Community College District, hereinafter referred to as a School Employer is a contracting agency under the Act now, therefore be it
- RESOLVED, (a) That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of:

Code	Bargaining Unit	2006 Active Employee Cap
03	CSEA	\$604.00
03	AFSCME	\$604.00
03	All Administrators and Other Non-Represented Employees	\$604.00
01	AFT	\$604.00

- RESOLVED, (b) That the employer's contribution for each annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of:

Code	Bargaining Unit	New Employer Contribution
03	CSEA	\$379.20
03	AFSCME	\$379.20
03	All Administrators and Other Non-Represented Employees	\$379.20
01	AFT	\$379.20

Plus administrative fees and Contingency Fund assessments.

PASSED AND ADOPTED by the Board of Trustees of the San Mateo County Community College District this 26th day of October 2005.

President, Board of Trustees

Vice President-Clerk

Board Member

Board Member

Board Member

Ron Galatolo
Chancellor-Superintendent

BOARD REPORT NO. 05-10-1CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Kathy Blackwood, Chief Financial Officer, 358-6869

**APPROVAL OF CHILD DEVELOPMENT SERVICES WITH THE
REDWOOD CITY SCHOOL DISTRICT**

The District receives funding from the Child Development Division of the California Department of Education through a State Preschool contract and a General Center contract to support child development services at Cañada College. The College has requested and received permission from the state to allow Redwood City Elementary School District to provide child development services to the Cañada community. This arrangement allows the District to continue to receive funding from the state on the existing contract and serve children within the same community. The board approved a similar arrangement for 2004-2005.

Redwood City School District will be paid \$17.16 per day of certified enrollment under the District's existing State Preschool contract and \$28.63 per day of certified enrollment under the District's General Center contract, for a maximum of \$72,072 and \$61,726 respectively.

RECOMMENDATION

It is recommended that the Board approve the agreement with Redwood City School District for Child Development Services from July 1, 2005 through June 30th, 2006 in an amount not to exceed \$133,798.

BOARD REPORT NO. 05-10-2CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Rick Bennett, Director of General Services, 358-6752, and Bob Domenici, Senior Buyer, 358-6728

DISPOSITION OF DISTRICT RECORDS

District Rules and Regulations, Section 8.27 (Records Management), provides for disposition of District records, including classification, retention and destruction, all in accordance with California Education Code. In conjunction with an annual review of records, District staff classified and boxed the records listed in Exhibit A and requests the Board's approval for the destruction of the records in Exhibit A.

For the Board's information, the record types are summarized:

Class 1: Permanent Records

Class 2: Optional Records—Any record worthy of further preservation but not classified as Class 1.

Class 3: Disposable Records.

The records in Exhibit A are confined to Class 2 and Class 3 records. Per California Education Code, the Class 2 records have been reclassified as Class 3 records and are disposable as such. All of the listed records have outlived their usefulness and were kept for the period mandated by the Education Code.

RECOMMENDATION

It is recommended that the Board approve destruction of the obsolete records listed as Class 2 and Class 3 records in Exhibit A.

Exhibit A

Box	Description	Class	Year
40050	District Purchase Orders	3	2000-2001
40051	District Purchase Orders	3	2000-2001
40049	District Purchase Orders	3	2000-2001
40039	District Purchase Orders	3	1995-2000
10618	Skyline Bookstore Invoices	3	2000-2001
10550	CSM Bookstore Invoices	3	2000-2001
10587	CSM Bookstore Invoices	3	1999-2000
10471	CSM Bookstore Invoices	3	1999-2000
10382	Cañada Bookstore Invoices	3	1998-1999
10585	CSM Bookstore Invoices	3	1998-1999
10588	CSM Bookstore Invoices	3	1999-2000
10527	CSM Bookstore Invoices	3	1999-2000
10578	Skyline Bookstore Invoices	3	1999-2000
10581	Skyline Bookstore Invoices	3	1999-2000
10584	CSM Bookstore Invoices	3	1999-2000
10589	CSM Bookstore Invoices	3	1999-2000
10580	Skyline Bookstore Invoices	3	1999-2000
10586	CSM Bookstore Invoices	3	1999-2000
10583	CSM Bookstore Invoices	3	1999-2000
10579	Skyline Bookstore Invoices	3	1999-2000
10590	CSM Bookstore Invoices	3	1999-2000
10465	CSM Bookstore Invoices	3	1999-2000
10613	Cañada Bookstore Invoices	3	2000-2001
10577	Cañada Bookstore Invoices	3	1999-2000
10526	CSM Bookstore Invoices	3	1999-2000
10582	Skyline Bookstore Invoices	3	2000-2001
10551	CSM Bookstore Invoices	3	2000-2001
10566	Cañada Bookstore Invoices	3	2000-2001
10564	Cañada Bookstore Invoices	3	2000-2001
10562	Cañada Bookstore Invoices	3	2000-2001
10546	Skyline Bookstore Sales Report	3	1999-2000
10649	CSM Bookstore Timecards	3	2000-2001
10524	Financial Aid Warrants	3	1998-1999
10525	Financial Aid Warrants	3	1998-1999
10463	CSM Bookstore Sales Reports	3	1999-2000
10612	Skyline Bookstore Sales Reports	3	2000-2001
10558	CSM Bookstore Sales Report	3	2000-2001
10544	Skyline Bookstore Invoices	3	2000-2001
10610	CSM Bookstore Sales Reports	3	2000-2001
10543	Skyline Bookstore Sales Reports	3	2000-2001
10576	Cañada Bookstore Invoices	3	1999-2000
10611	Skyline Bookstore Sales Report	3	2000-2001

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10625	CSM Bookstore Invoices	3	2000-2001
10539	Skyline Bookstore Sales Reports	3	2000-2001
10565	Cañada Bookstore Sales Reports	3	2000-2001
10628	Cañada Bookstore Invoices	3	2000-2001
10629	Cañada Bookstore Invoices	3	2000-2001
10620	Skyline Bookstore Invoices	3	2000-2001
10626	CSM Bookstore Invoices	3	2000-2001
10538	Skyline Bookstore Sales Reports	3	2000-2001
10575	Cañada Bookstore Invoices	3	1999-2000
10508	CSM Perkins Loan	3	1995-1996
10500	CSM Bookstore Invoices	3	1995-1996
10504	CSM Bookstore Invoices	3	1995-1996
10503	CSM Bookstore Invoices	3	1995-1996
10502	CSM Bookstore	3	1995-1996
10587	CSM Bookstore Invoices	3	1999-2000
30314	AP invoices T-Z	3	2000-2001
30113	AP Invoices G-N	3	2000-2001
30303	AP Invoices A-CN	3	2000-2001
30310	AP PGE Skyline	3	2000-2001
330306	AP Invoices N-S	3	2000-2001
30305	AP Invoices R-S	3	2000-2001
95030	Foundation Bank Statements	2	1996-1997
95019	Foundation Deposits	2	1997-1998
106669	Café Accounting records	3	2000-2001
30268	AP Invoice I-N	2	1998-1999
30354	Bank America Procard Activity	2	2000-2001
60036	AP Invoices A-C	2	1998-1999
30266	AP Invoices A-C	2	1998-1999
30370	AP Invoices S-V	2	1998-1999
30282	AP Invoices D-Z	2	1999-2000
30371	AP Skyline Invoices	2	1999-2000
30312	AP Invoices C-G	2	2000-2001
30269	AP Invoices O-S	2	1998-1999

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30285	AP Invoices S-Z	2	1999-2000
30283	AP Invoices M-O	2	1999-2000
30284	AP Invoices T-S	2	1999-2000
30281	AP Invoices A-C	2	1999-2000
30286	AP Invoices N-S	2	1999-2000
30267	AP Invoices A-M	2	1998-1999
30315	AP Invoices A-Z	2	2000-2001
30373	AP Invoices A-L	2	2000-2001
11 boxes	District Student Reports	2	2000-2001
82 boxes	CSM Admission Student Records	2	2000-2001
9 boxes	CSM Bookstore Sales Reports	2	2000-2001
104 boxes	Cañada Admission Student Records	2	1999-2001

BOARD REPORT NO. 05-10-3CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Rick Bennett, Director of General Services & Bob Domenici, Senior Buyer

DECLARATION OF SURPLUS PROPERTY

In accordance with Education Code Sections 81450 and 81452, property that becomes surplus to the needs of the District will be declared as such by the Board with the method of disposal dictated by the value of this property. Board policy (Section 8.02, District Rules and Regulations) delegates the disposal, in compliance with State or local laws and regulations, to the Chancellor, Associate Chancellor, or designee.

As the Capital Improvement Program progresses, the volume and variety of surplus continues to grow. Recently, in preparation for fall renovation projects, the Colleges have identified miscellaneous equipment that is surplus to the District's needs:

- Computers, typewriter, printers and fax machines from San Mateo College
- Outdated computers and from Canada College
- Outdated computers, printers, monitors and fax machine from Skyline College

A complete listing of this equipment follows the board report. As always, the General Services Department is committed to handling this surplus in an efficient manner. The Department anticipates that local area educational institutions, non-profits, or agencies will be able to use the District's surplus equipment at the least cost to the District and the Colleges. The District is committed to handling electronic waste in a responsible manner and if we cannot sell or donate our old computers, a responsible recycler connected to the California Electronic Waste program will be employed to recycle our surplus.

RECOMMENDATION

The District recommends that the Board of Trustees declare the items specified on the attached list surplus to the mission of the District and the Colleges.

Surplus items

Quantity	Campus	ITEM DESCRIPTION	VALUE	TOTAL	Disposition Plan
2	CSM	CPU US Mach Computer	\$0	\$0	To be recycled
2	CSM	HP Desk Jet Printer	\$0	\$0	To be recycled
3	CSM	Fax Machine	\$0	\$0	To be recycled
1	CSM	Typewriter	\$0	\$0	To be recycled
3	Canada	CPU US Mach Computer	\$0	\$0	To be recycled
1	Skyline	CPU US Mach	\$0	\$0	To be recycled
1	Skyline	Apple Laser Writer Printer	\$0	\$0	To be recycled
1	Skyline	Fax Machine	\$0	\$0	To be recycled
43	Skyline	Viewsonic Monitors	\$0	\$0	To be recycled

BOARD REPORT NO. 05-10-4CA

TO Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Sandra Mellor, Dean, Corporate and Continuing Education, 574-6173

**APPROVAL OF AGREEMENT WITH MANEX TO PROVIDE TRAINING IN LEAN
OPERATING PRINCIPLES AT UNITED SERVICES, A DIVISION OF UNITED AIRLINES**

The California Community College Chancellor's Office has awarded the District's Corporate & Continuing Education (C&CE) an Industry Driven Regional Collaborative (IDRC) grant in the amount of \$501,000 for two years to provide training at United Services, a Division of United Airlines, in Lean Operating Principles and to develop credit and not-for-credit curriculum that would be available to community colleges statewide. The grant requires dollar for dollar matching funds which are provided by United Services. This is the second year of the grant.

United Services managers are committed to implementing Lean Principles throughout the organization to improve productivity and to build additional capacity for new customer work. The United Lean vision is (1) to become the best-in-class repair facility for Engines, Components, Airframe and Line maintenance; (2) to achieve a minimum of 50-75% reductions in lead time, unit rate, and inventory levels; and (3) to train all employees in the principles of Lean.

United Services has partnered with Corporate & Continuing Education (C&CE) to provide a basic Lean Principles training program for 4,200 employees. The courses include Lean 105-Introduction to Lean, Lean 220-Value Stream Mapping, Cellular Flow and Standard Work. In addition, the project includes curriculum, faculty, staff, and steering committee development.

The College District has identified MANEX as a provider of project coordination and training in Lean Operating Principles at United Services. MANEX is a non-profit consulting and training organization affiliated with the federally funded Manufacturing Extension Partnership with expertise in Lean Training and Implementation.

C&CE now seeks Board approval of an agreement with MANEX to provide trainers and project coordination for the United project. The agreement with MANEX covers the period July 1, 2005 through June 30, 2006 for services to be provided for an amount not to exceed \$140,000.

RECOMMENDATION

It is recommended that the Board of Trustees approve the contract with MANEX in an amount not to exceed \$140,000 to provide training in Lean Operating Principles for the period of July 1, 2005 through June 30, 2006.

BOARD REPORT NO. 05-10-5CA

TO: Member of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Kathryn Blackwood, Chief Financial Officer, 358-6869

RATIFICATION OF FIRST QUARTER DISTRICT WARRANTS, 2005-2006

Attached as Exhibits A, B and C are the warrants in excess of \$10,000 that were issued in the months of July, August and September 2005 respectively. The schedules include total warrants issued for the subject period in addition to the warrant sequences. Education Code Section 85266 requires that the Board of Trustees approve warrants issued by the District. Accordingly, the District now seeks Board approval of the warrants listed in the attached Exhibits.

RECOMMENDATION

It is recommended that the Board of Trustees approve the warrants issued during the period July 1, 2005 through September 30, 2005 and ratify the contracts entered into leading to such payments.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JULY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
341323	07/08/05	District Accounts Payable		
341355	07/08/05	A.C.C.J.C.	10,000.00	Annual Membership Fee
341356	07/08/05	Bay Area Comm Col JPA	106,282.99	Insurance Claims
341359	07/08/05	Bay Area Comm Col JPA	563,165.00	Annual Membership Contribution
341360	07/08/05	Bay View Painting Company	23,793.00	Skyline Interior Painting
341364	07/08/05	Bayview Environmental Services	58,425.00	CSM Hazardous Material Abatement Project
341375	07/08/05	Big D Pacific Builders	217,874.00	CSM Regional Public Safety Center Project
341376	07/08/05	Canada Bookstore	69,728.79	Cañada EOPS Students Books & Supplies
341377	07/08/05	Carl Bloom Associates, Inc.	12,436.11	KCSM Marketing & Research Fees
341385	07/08/05	Carter Industries	11,354.05	Furnish & Install Carter At CSM
341392	07/08/05	CIS, Inc	11,751.00	Inspection Services For CSM
341404	07/08/05	Swinerton Management & Consulting	12,608.00	Program Management& Consulting Services
341405	07/08/05	Constellation NewEnergy Inc.	14,310.19	Utilities
341407	07/08/05	CoPower, Inc.	22,875.00	Gas Card For CARE Students
341411	07/08/05	Cor-O-Van Moving & Storage Co.	12,280.45	CSM Modernization Project
341419	07/08/05	CSM Bookstore	17,687.82	CSM EOPS Students Books & Supplies
341421	07/08/05	David R. Callahan Inspections	10,500.00	Inspection Services For CSM
341428	07/08/05	Del Monte Electric Co., Inc.	67,455.00	Districtwide Phase II Fire Alarm Upgrade
341441	07/08/05	Dell Computers	16,877.72	Latitude For Cañada
341447	07/08/05	DES Architects	31,256.13	Architectural Services For CSM
341448	07/08/05	Dovetail Decision Consultants, Inc.	11,267.53	CSM Classroom Upgrade
341452	07/08/05	Dovetail Decision Consultants, Inc.	34,192.79	Skyline & Cañada Buildings Improvement
341477	07/08/05	Education Housing Partners, LLC.	12,500.00	Faculty/Staff Housing Project
341480	07/08/05	Hartford Life & Accident Insurance Co.	17,106.15	Life Insurance Premium July 2005
341482	07/08/05	Henry Schein Inc.	11,829.56	ScanX IntraOral Digital Imaging Unit For CSM
341489	07/08/05	Hensel Phelps Construction Co.	466,865.00	Skyline Design-Build Project
341516	07/08/05	Interactive Resources	13,688.00	Architectural Services
341520	07/08/05	Krueger International	36,567.51	Skyline Office Furniture
341522	07/08/05	Lone Star Modular, Inc	13,790.00	CSM Swing Space Project
341527	07/08/05	MANEX	39,000.00	Coordination Services At CSM
		McCarthy Building Companies	1,008,468.00	CSM Building Design-Build Project

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JULY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
341550	07/08/05	Pac Gas & Elec Co	14,262.18	Utilities
341559	07/08/05	Preston Pipelines	227,508.87	CSM Infrastructure Project
341560	07/08/05	Preston Pipelines	18,541.56	CSM Infrastructure Project
341564	07/08/05	Public Empl Ret Sys	753,355.97	Health Insurance Premium July 2005
341570	07/08/05	Rudolph and Sletten Inc.	129,802.00	CSM Seismic/Modernization Project
341577	07/08/05	Preston Pipelines	25,278.76	CSM Infrastructure Project
341578	07/08/05	Hensel Phelps Construction Co.	51,874.00	Skyline Building Design-Build Project
341580	07/08/05	Big D Pacific Builders	24,208.00	CSM Regional Public Safety Center Project
341582	07/08/05	Sandis Humber Jones, Civil Engineer	10,846.67	Engineering Services For Cañada
341613	07/08/05	Sch Proj/Util Rate Reduc.	23,518.76	Utilities
341628	07/08/05	Skyline Bookstore	18,262.22	Books For Skyline Gateway Program
341630	07/08/05	So. So Unified Sch. Dist.	10,010.46	Skyline Technical Preparation Program
341634	07/08/05	Sterling Environmental Corp.	22,370.00	Cañada Summer 2005 Office Renovation
341635	07/08/05	Sugimura & Associates Architects	21,270.00	Architectural Services For Skyline
341637	07/08/05	Sugimura & Associates Architects	11,477.50	Architectural Services For Skyline
341642	07/08/05	Swinerton Management & Consulting	239,553.00	Program Management & Consulting Services
341643	07/08/05	tBP Architecture	97,277.45	Design Service For CSM
341648	07/08/05	The Sun Works	11,852.81	CSM Solar Equipment
341650	07/08/05	Rudolph and Sletten Inc.	14,423.00	CSM Seismic/Modernization Project
341653	07/08/05	McCarthy Building Companies	112,052.00	CSM Building Design-Build Project
341681	07/11/05	Bay View Painting Company	34,002.00	CSM Summer 2005 Office Renovation
341707	07/11/05	Keenan & Associates	2,220,373.00	SWACC P&L Annual Excess Coverage For BAJPA
341733	07/11/05	S.M.C.S.I.G.	123,070.94	Delta Dental Premium July 2005
341734	07/11/05	S.M.C.S.I.G.	18,209.03	Vision Care Premium July 2005
341739	07/11/05	San Francisco Community College D	15,121.09	Contract Agreement between Skyline & City College
341751	07/11/05	tBP Architecture	12,022.56	Architectural Services For CSM
341757	07/11/05	Trust Administrators, Inc.	23,452.33	Flexible Benefit Plan 125 Premium June 2005
341986	07/13/05	Education Housing Partners, LLC.	775,893.72	Faculty/Staff Housing Project
341987	07/13/05	Double Day Office Services, Inc.	15,269.75	Cañada Summer 2005 Office Renovation
341995	07/13/05	Hirsch Consulting Group LLC	22,199.90	Roofing Consulting Services For CSM & Skyline
342016	07/13/05	Pac Gas & Elec Co	12,701.93	Utilities
342021	07/13/05	Public Radio International	13,475.20	KCSM Annual Affiliation Fees

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JULY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
342023	07/13/05	Robert A. Bothman	971,382.39	Districtwide Athletic Facilities Construction Project
342024	07/13/05	Robert A. Bothman	223,078.86	Skyline Modernization/Seismic Upgrade
342025	07/13/05	Robert A. Bothman	234,871.74	Skyline Modernization & Seismic Project
342466	07/18/05	Carl Bloom Associates, Inc.	12,010.24	KCSM Marketing & Research Fees
342505	07/18/05	Strata Information Group	42,529.00	ITS Consulting Services June 2005
342506	07/18/05	tBP Architecture	13,585.00	Architectural Services For CSM
342623	07/20/05	Big D Pacific Builders	171,569.00	Cañada Waterproofing/ADA Ramps/Landscape Project
342632	07/20/05	Cor-O-Van Moving & Storage Co.	37,766.87	Skyline Swing Space Project
342645	07/20/05	Godbe Research & Analysis	16,605.00	Opinion Research For Placing New Bond
342646	07/20/05	Gonsalves & Stronck Construction Co.	102,631.25	Cañada Child Development Construction Project
342653	07/20/05	Marchetti Construction Inc.	79,020.00	Cañada Summer 2005 Office Renovation
342657	07/20/05	Noll & Tam	21,527.20	Architectural Services For Cañada
342658	07/20/05	Noll & Tam	12,809.87	Cañada Wayfinding Program
342659	07/20/05	Noll & Tam	24,831.52	Design Services For Cañada Library/Learning Center
342667	07/20/05	Robert A. Bothman	95,089.09	Districtwide Athletic Facilities Construction Project
342714	07/25/05	Bay Area Comm Col JPA	11,055.05	Refund Payment
342727	07/25/05	DES Architects	10,995.54	Architectural Services For CSM
342728	07/25/05	Employment Development Department	116,366.00	State Unemployment Tax
342744	07/25/05	P.L. Annuzzi, Inc.	39,348.90	CSM Renovations
342752	07/25/05	Chevron	52,144.95	Districtwide Energy Conservation
342761	07/25/05	SMCCCD Revolving Account	368,625.88	Reimburse Procurement Card Clearing Account
342763	07/25/05	Strata Information Group	31,666.31	Payroll Implementation Services
342764	07/25/05	tBP Architecture	40,115.77	CSM Seismic Upgrade Project
342860	07/28/05	American Public Television	16,501.00	Free Library Of Television Programs
342864	07/28/05	Bayview Environmental Services	194,303.70	Skyline Asbestos Removal Project
342894	07/28/05	Keenan & Associates	437,651.20	Workers' Compensation Premium July 2005
342900	07/28/05	Masterworks Chorale Society	26,410.00	CSM Annual Masterworks Chorale Project
342901	07/28/05	Mission Minded	11,100.00	Skyline Modernization Project
342905	07/28/05	Oakland Truck Center	26,871.98	New Vehicle For Facilities
342906	07/28/05	P.L. Annuzzi, Inc.	86,216.70	Skyline Swing Space Project
342910	07/28/05	Bayview Environmental Services	21,589.30	Skyline Asbestos Removal Project
342914	07/28/05	Sch Proj/Util Rate Reduc.	23,318.73	Utilities

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JULY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
342930	07/28/05	Vavrinek, Trine, Day & Co.	10,000.00	Districtwide Annual Audit Services
342932	07/28/05	Wausau Tile, Inc.	10,457.56	Cañada Waterproofing/ADA Ramps/Landscaping Project
District Payroll Disbursement (excluding Salary Warrants)				
491310	07/29/05	American Federation of Teachers	23,993.04	Union Dues
491328	07/29/05	Capital Guardian Trust Co.	10,841.00	Tax Annuity
491361	07/29/05	Variable Annuity Life Classified AIG	16,630.00	Tax Annuity
491382	07/29/05	Hartford Classified	18,089.66	Tax Annuity
491410	07/29/05	SMCCCD Due From Classified EE	21,687.29	Over Cap/Payroll Reimbursement
Cañada College Bookstore				
35104	07/22/05	CSM Bookstore	12,231.00	Sales Tax Quarterly Ended June 2005
35136	07/29/05	Skyline Bookstore	10,469.38	Prior Year Salary & Benefits
College Of San Mateo Bookstore				
EFT #32081	07/31/05	Board Of Equalization	64,025.00	Sales Tax Quarterly Ended June 2005
Skyline College Bookstore				
25830	07/01/05	MBS Textbook Exchange	67,285.81	Purchase of Inventory
25871	07/22/05	College Of San Mateo Bookstore	24,253.00	Sales Tax Quarterly Ended June 2005
Subtotal			11,943,022.23	86%
Warrant Issued < \$10,000			1,948,086.76	14%
Total Non-Salary Warrant Issued			13,891,108.99	100%

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JULY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
District Accounts Payable		341064-342933	13,276,812.83	
District Payroll		486715-487138, 490951-491410 D98116-D98703	5,703,884.74	
Cañada College Bookstore		35092-35145	80,369.36	
College of San Mateo Bookstore		48486-48552, EFT#32081	125,068.61	
Skyline College Bookstore		25827-25893	155,244.83	
District Cafeteria		60847-60863	4,200.46	
Total Warrant Including Salaries - July 2005			19,345,580.83	

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

AUGUST 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
342955	08/01/05	District Accounts Payable		
342956	08/01/05	Capital Guardian Trust Co.	20,386.22	Faculty Retirement Incentive
342998	08/03/05	Chevron	469,304.47	Districtwide Energy Conservation
343002	08/03/05	Constellation NewEnergy Inc.	12,548.14	Utilities
343003	08/03/05	Pac Gas & Elec Co	10,119.38	Utilities
343008	08/03/05	Pac Gas & Elec Co	12,611.57	Utilities
343014	08/03/05	Andreini and Company	131,459.90	Annual Student Athletic/Catastrophic Insurance
343021	08/03/05	Calif Water Service Co	11,030.19	Utilities
343034	08/03/05	Constellation NewEnergy Inc.	21,911.94	Utilities
343035	08/03/05	Mad Science of the South Bay	10,800.00	College for Kids Lecture Services
343039	08/03/05	Maita Chevrolet Oldsmobile & GMAC	34,042.66	New Vehicles For CSM
343043	08/03/05	Pac Gas & Elec Co	25,635.34	Utilities
343044	08/03/05	Sterling Environmental Corp.	12,300.00	Cañada Summer 2005 Office Renovation
343050	08/04/05	Sutro Tower Inc.	33,168.00	KCSM Transmitter Leasing Fees
343054	08/04/05	Constellation NewEnergy Inc.	14,914.22	Utilities
343071	08/04/05	Pac Gas & Elec Co	14,198.73	Utilities
343078	08/04/05	David R. Callahan Inspections	10,500.00	Inspection Services For CSM
343081	08/04/05	Foundation for California Community (20,000.00	Career Ladders Project At Skyline
343091	08/04/05	Hartford Life & Accident Insurance Co	27,794.73	Life Insurance Premium August 2005
343111	08/08/05	Public Empl Ret Sys	750,905.99	Health Insurance Premium August 2005
343123	08/08/05	Swinerton Management & Consulting	11,656.00	Program Management & Consulting Services
343133	08/08/05	Lowney Associates	12,314.45	Special Inspection Work For Housing Project
343136	08/08/05	Schools Excess Liability Fund	142,285.20	Annual Lottery ADA
343138	08/08/05	Swinerton Management & Consulting	221,465.00	Program Management & Consulting Services
343175	08/10/05	Turf Star, Inc.	18,567.73	Mower For CSM
343177	08/10/05	John Plane Construction	13,700.00	Skyline Seismic Upgrade & Modernization
343182	08/10/05	Bratton, Glory A.	21,579.18	Faculty Retirement Incentive
343195	08/10/05	CIS, Inc	19,000.00	Inspection Services For Skyline
343196	08/10/05	Education Housing Partners, LLC.	532,408.46	Faculty/Staff Housing Project
343200	08/10/05	Education Housing Partners, LLC.	12,500.00	Faculty/Staff Housing Project
		Goth, George	23,245.72	Faculty Retirement Incentive

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

AUGUST 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
343201	08/10/05	John Plane Construction	123,300.00	Skyline Upgrade & Seismic Modernization
343216	08/10/05	S.M.C.S.I.G.	122,409.64	Dental Premium August 2005
343217	08/10/05	S.M.C.S.I.G.	18,097.50	Vision Care Premium August 2005
343923	08/17/05	Bay Area Comm Col JPA	123,977.85	Insurance Claims
343927	08/17/05	Big D Pacific Builders	281,036.00	Regional Public Safety Project At CSM
343936	08/17/05	Contra Costa Comm Coll Dist.	10,000.00	Refund of Member Deductible
343943	08/17/05	Dovetail Decision Consultants, Inc.	12,981.11	Architectural Services For CSM
343963	08/17/05	Big D Pacific Builders	31,226.00	CSM Regional Public Safety Project
343968	08/17/05	SimplexGrinnell LP	12,180.57	Remove/Replace Master Clock At The Colleges
343975	08/17/05	U.S. Post Office	30,000.00	CSM Postal Services
344008	08/22/05	Pac Gas & Elec Co	20,922.66	Utilities
344026	08/22/05	Calif Water Service Co	10,967.47	Utilities
344053	08/22/05	Pac Gas & Elec Co	22,293.35	Utilities
344054	08/22/05	Pac Gas & Elec Co	12,573.49	Utilities
344067	08/22/05	SMCCCD Revolving Account	31,521.32	Replenish Procurement Card Clearing Account
344070	08/22/05	Trust Administrators, Inc.	19,582.21	Flexible Benefit Plan 125 Premium July 2005
344290	08/24/05	Pac Gas & Elec Co	10,476.16	Utilities
344291	08/24/05	Pac Gas & Elec Co	13,940.86	Utilities
344303	08/24/05	B.T. Mancini Co. Inc.	162,663.30	CSM Summer 2005 Renovations
344309	08/24/05	Carl Bloom Associates, Inc.	16,548.08	KCSM Marketing & Research Fees
344310	08/24/05	Carl Bloom Associates, Inc.	19,224.07	KCSM Marketing & Research Fees
344331	08/24/05	Hensel Phelps Construction Co.	472,635.00	Skyline Building Design-Build Project
344336	08/24/05	McCarthy Building Companies	1,849,063.00	CSM Building Design-Build Project
344342	08/24/05	Noll & Tam	21,021.07	Architectural Services For Cañada
344347	08/24/05	Rudolph and Sletten Inc.	99,561.00	CSM Seismic/Modernization Project
344349	08/24/05	B.T. Mancini Co. Inc.	18,073.70	CSM Summer 2005 Renovations
344350	08/24/05	Hensel Phelps Construction Co.	52,515.00	Skyline Building Design-Build Project
344354	08/24/05	SMCCCD Revolving Account	151,029.56	Replenish Procurement Card Clearing Account
344355	08/24/05	Strata Information Group	58,459.29	Payroll Implementation Services
344357	08/24/05	Sugimura & Associates Architects	72,175.17	Architectural Services At Skyline
344358	08/24/05	Sugimura & Associates Architects	10,171.43	Architectural Services At Skyline
344368	08/24/05	Rudolph and Sletten Inc.	11,062.00	CSM Seismic/Modernization Project

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

AUGUST 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
344369	08/24/05	McCarthy Building Companies	205,451.00	CSM Building Design-Build Project
344488	08/29/05	Apple Computer, Inc	19,172.85	Personal Computers
344499	08/29/05	Casey Printing, Inc.	21,082.20	Community Ed. Printing Services
344500	08/29/05	Casey Printing, Inc.	10,530.50	Skyline Student Handbook Printing Services
344509	08/29/05	Del Monte Electric Co., Inc.	44,696.34	Districtwide Phase II Fire Alarm Upgrade
344533	08/29/05	Klopfenstein Art Equipment	10,530.02	Skyline Summer 2005 Office Renovation
344534	08/29/05	Krueger International	18,390.72	Office Furniture For Skyline Swing Space
344537	08/29/05	Krueger International	14,968.57	Cañada Summer 2005 Office Renovation
344538	08/29/05	Krueger International	16,820.88	Cañada Summer 2005 Office Renovation
344539	08/29/05	Krueger International	166,582.82	Cañada Summer 2005 Office Renovation
344541	08/29/05	Krueger International	109,731.40	Skyline Summer 2005 Renovation
344543	08/29/05	Krueger International	20,750.01	Skyline Summer 2005 Renovation
344555	08/29/05	P.L. Annuzzi, Inc.	171,387.00	CSM CDC Renovations
344560	08/29/05	P.L. Annuzzi, Inc.	19,043.00	CSM CDC Renovations
344562	08/29/05	Sandis Humber Jones, Civil Engineers	11,489.43	Skyline Drainage
344568	08/29/05	Sch Proj/Util Rate Reduc.	12,208.72	Utilities
344569	08/29/05	Siemens Communications, Inc.	476,903.64	Districtwide New Telephone System
344570	08/29/05	Siemens Communications, Inc.	63,426.32	Districtwide New Telephone System
344571	08/29/05	Siemens Communications, Inc.	35,555.85	Districtwide New Telephone System
344572	08/29/05	Siemens Communications, Inc.	652,714.81	Districtwide New Telephone System
344573	08/29/05	Siemens Communications, Inc.	59,453.79	Districtwide New Telephone System
344574	08/29/05	Siemens Communications, Inc.	552,357.49	Districtwide New Telephone System
344578	08/29/05	Sutro Tower Inc.	16,584.00	KCSM Transmitter Leasing Fees
District Payroll Disbursement (excluding Salary Warrants)				
496457	08/31/05	American Federation of Teachers	12,460.35	Union Dues
496465	08/31/05	Provident Central Credit Union Cert.	16,055.12	Credit Union Deduction Register
496588	08/31/05	SMCCCD Due From Cert. EE	14,212.56	Over Cap/Payroll Reimbursement
496490	08/31/05	Capital Guardian Trust Co.	16,850.00	Tax Annuity
496491	08/31/05	Capital Guardian Trust Co.	10,841.00	Tax Annuity
496496	08/31/05	Fidelity Service Company	16,898.00	Tax Annuity

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

AUGUST 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
496529	08/31/05	Variable Annuity Life Cert. AIG	11,120.00	Tax Annuity
496530	08/31/05	Variable Annuity Life Class. AIG	16,730.00	Tax Annuity
496548	08/31/05	Vanguard Fiduciary Trust Co.	14,525.00	Tax Annuity
496557	08/31/05	Hartford Cert.	14,005.00	Tax Annuity
496558	08/31/05	Hartford Class.	18,389.66	Tax Annuity
496589	08/31/05	SMCCCD Due From Class. EE	24,311.41	Over Cap/Payroll Reimbursement
Cañada College Bookstore				
35146	08/01/05	SMCCCD	40,559.67	Salaries & Benefits For June 2005
35167	08/16/05	MBS Textbook Exchange	26,915.27	Purchase Of Inventory
35169	08/16/05	McGraw Hill Companies	40,650.31	Purchase Of Inventory
35191	08/29/05	Houghton Mifflin	21,831.41	Purchase Of Inventory
35196	08/29/05	SMCCCD	28,006.38	Salaries & Benefits For July 2005
College Of San Mateo Bookstore				
48558	08/01/05	SMCCCD	60,631.59	Salaries & Benefits For June 2005
48569	08/01/05	Skyline College Bookstore	18,056.63	Prior Year Salaries & Benefits
48602	08/17/05	NACS Corp.	10,183.65	Purchase Of Inventory
48609	08/17/05	Peninsula Library System	51,156.16	Purchase Of Inventory
48622	08/17/05	VHPS/VON Holtzbrinck	11,622.44	Purchase Of Inventory
48623	08/17/05	Vista Higher Learning	20,350.29	Purchase Of Inventory
48644	08/24/05	Elsevier	18,891.18	Purchase Of Inventory
48653	08/24/05	McGraw Hill Book Co.	74,986.37	Purchase Of Inventory
48656	08/24/05	Textbook Exchange Inc.	42,278.43	Purchase Of Inventory
48658	08/24/05	Nebraska Book Co. Inc.	10,268.28	Purchase Of Inventory
48675	08/24/05	The Pea Press	10,903.50	Purchase Of Inventory
48686	08/25/05	Budgettext	20,818.18	Purchase Of Inventory
48702	08/26/05	SMCCCD	41,676.78	Salaries & Benefits For July 2005

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

AUGUST 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
25908	08/04/05	Skyline College Bookstore		
25939	08/22/05	SMCCCD	60,335.55	Salaries & Benefits For June 2005
25948	08/22/05	Budgetext	23,292.45	Purchase Of Inventory
25955	08/22/05	Follett Higher Education Group	29,645.86	Purchase Of Inventory
25963	08/22/05	Houghton Mifflin	14,046.66	Purchase Of Inventory
25964	08/22/05	MBS Textbook Exchange	34,281.08	Purchase Of Inventory
25988	08/22/05	McGraw-Hill Co.	62,720.48	Purchase Of Inventory
25996	08/22/05	VHPS	12,320.46	Purchase Of Inventory
	08/26/05	SMCCCD	34,446.27	Salaries & Benefits For July 2005
60864	08/01/05	District Cafeteria	84,885.38	College Support - Vehicle Lease Payment
60865	08/02/05	SMCCCD	27,161.00	Annual Utilities & Insurance
		Subtotal	10,443,192.61	83%
		Warrant Issued ≤ \$10,000	2,183,079.90	17%
		Total Non-Salary Warrant Issued	12,626,272.51	100%
District Accounts Payable		342934-344814	10,944,099.42	
District Payroll		491785-491994, 493063-493087	5,628,856.25	
		495676-496589, D12247-12315		
		D14934-D15753		
Cañada College Bookstore		35146-35200	227,814.53	
College Of San Mateo Bookstore		48553-48702, EFT#68149	564,867.23	
Skyline College Bookstore		25894-25996	373,922.62	
District Cafeteria		60864-60879	120,440.55	
		Total Warrant Including Salaries - August 2005	17,860,000.60	

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

SEPTEMBER 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
344889	09/01/05	District Accounts Payable		
345102	09/07/05	Gordon Kenny Realty, Inc.	17,000.00	Reimb Realty From Bohannon Foundation Fund
345112	09/07/05	Constellation NewEnergy Inc.	25,788.31	Utilities
345128	09/07/05	Hartford Life & Accident Insurance Co.	32,932.32	Life Insurance Premium September 2005
345130	09/07/05	Pac Gas & Elec Co	12,432.34	Utilities
345133	09/07/05	Public Empl Ret Sys	756,975.17	Health Insurance Premium September 2005
345155	09/12/05	Sch Proj/Util Rate Reduc.	24,217.03	Utilities
345212	09/12/05	Constellation NewEnergy Inc.	14,773.97	Utilities
345221	09/12/05	Board of Governors	11,100.00	Student Right To Know Reporting Subscription
345229	09/12/05	Swinerton Management & Consulting	12,319.00	Program Management & Consulting Services
345230	09/12/05	David R. Callahan Inspections	10,500.00	Inspection Services For CSM
345232	09/12/05	Dell Computers	14,997.56	Minutower Computers For CSM
345234	09/12/05	DES Architects	11,743.40	Architectural Service For CSM
345251	09/12/05	Education Housing Partners, LLC.	875,693.79	Faculty & Staff Housing Project
345252	09/12/05	Krueger International	23,871.24	Furniture & Accessories For CSM Smart Classroom
345254	09/12/05	Krueger International	86,710.15	Furniture & Accessories For CSM Smart Classroom
345263	09/12/05	Krueger International	137,464.51	Furniture & Accessories For CSM Smart Classroom
345264	09/12/05	S.M.C.S.I.G.	123,979.07	Dental Premium September 2005
345282	09/12/05	S.M.C.S.I.G.	18,375.92	Vision Plan Premium September 2005
345286	09/12/05	Swinerton Management & Consulting	234,063.00	Program Management & Consulting Services
346374	09/14/05	Trust Administrators, Inc.	19,007.74	IRC125 Flex Benefits Plan Premium August 2005
346381	09/14/05	Big D Pacific Builders	326,290.00	CSM Regional Public Safety Center Project
346388	09/14/05	CIS, Inc	21,900.00	Inspection Services For Skyline
346399	09/14/05	CSM Bookstore	68,223.06	CSM EOPS Students Books & Supplies
346405	09/14/05	Fashion Drapery	24,473.00	CSM Summer 2005 Renovation
346408	09/14/05	Intermountain Electric Company	15,918.79	CSM Summer 2005 Renovation
346409	09/14/05	Keenan & Associates	988,212.00	OCIP Insurance For Cañada Student Center
346412	09/14/05	Krueger International	61,514.40	Cañada Summer 2005 Office Renovation
346419	09/14/05	Marchetti Construction Inc.	319,602.00	Cañada Summer 2005 Office Renovation
346421	09/14/05	Peninsula Tree Service	13,750.00	Tree Trimming Services For CSM
		Robert A. Bothman	62,900.98	Skyline Building Modernization & Seismic Project

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

SEPTEMBER 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
346424	09/14/05	Marchetti Construction Inc.	35,511.00	Cañada Summer 2005 Office Renovation
346425	09/14/05	B.T. Mancini Co. Inc.	18,073.70	CSM Summer 2005 Renovations
346425	09/14/05	Big D Pacific Builders	36,255.00	CSM Summer 2005 Renovations
346492	09/15/05	CIS, Inc	33,575.00	Districtwide Facilities Upgrade Project
346493	09/15/05	Comm College League/Calif	23,011.00	Dues
346494	09/15/05	Comm College League/Calif	12,588.00	Dues
346502	09/15/05	Oracle USA, Inc.	22,440.00	ITS Software Update License & Support
346509	09/15/05	Skyline Bookstore	44,345.11	Skyline EOPS Students Books & Supplies
346533	09/19/05	Associated Std -Canada	46,796.50	Reimburse Fall 2005 Cañada Students Fees
346534	09/19/05	Associated Std-CSM	82,690.00	Reimburse Fall 2005 CSM Students Fees
346535	09/19/05	Associated Std-Skyline	64,931.00	Reimburse Fall 2005 Skyline Students Fees
346547	09/19/05	EPOS	22,564.89	Students Web Registration/Payment Services
346755	09/21/05	Calif Water Service Co	14,967.85	Utilities
346759	09/21/05	Constellation NewEnergy Inc.	30,222.26	Utilities
346760	09/21/05	County of San Mateo	22,502.46	CSM Sewer Tax
346786	09/21/05	Pac Gas & Elec Co	25,469.86	Utilities
347223	09/26/05	B.T. Mancini Co. Inc.	60,936.30	Skyline Flooring Installation
347224	09/26/05	B.T. Mancini Co. Inc.	99,899.10	Skyline Summer 2005 Renovation
347225	09/26/05	Bay Area Comm Col JPA	64,331.98	JPA Reimbursable Expense
347230	09/26/05	Comp View, Inc.	12,091.53	Epson Projectors
347234	09/26/05	Dudley Acoustics Inc.	17,001.60	CSM Summer 2005 Renovations
347235	09/26/05	Education Housing Partners, LLC.	12,500.00	Faculty & Staff Housing Project
347239	09/26/05	Intermountain Electric Company	14,800.00	Projectors Cañada Smart Classrooms
347240	09/26/05	Keenan & Associates	140,673.60	Workers' Compensation Premium
347249	09/26/05	Public Broadcasting Service	77,845.21	KCSM Station Membership Dues
347250	09/26/05	Robert A. Bothman	3,093,295.58	Construction Of The Athletic Facilities
347253	09/26/05	B.T. Mancini Co. Inc.	11,099.90	Skyline Summer 2005 Renovation
347259	09/26/05	Siemens Communications, Inc.	11,851.97	Districtwide Custom APC Symmetra LX UPS
347260	09/26/05	Siemens Communications, Inc.	18,813.83	Districtwide Custom APC Symmetra LX UPS
347264	09/26/05	SMCCCD Revolving Account	283,355.37	Reimburse Procurement Card Clearing Account
347267	09/26/05	Sutro Tower Inc.	16,584.00	KCSM Transmitter Leasing Fees
347270	09/26/05	U.S. Post Office	10,000.00	Skyline Postal Services

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

SEPTEMBER 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
347388	09/29/05	Constellation NewEnergy Inc.	15,931.91	Utilities
347399	09/29/05	Pac Gas & Elec Co	16,151.46	Utilities
347411	09/29/05	Ad Age Broadcast Network	33,305.00	Radio Ads For Cañada College Fall 2005
347437	09/29/05	Comp View, Inc.	12,143.53	Epson Projectors
347438	09/29/05	Consortium For Open Learning	21,455.50	CSM Summer 2005 Telecourse License & Student Fees
347448	09/29/05	DES Architects	19,392.46	CSM Building Renovations
347449	09/29/05	Descalso Lithograph	13,402.43	KCSM Program Guide Printing Fees
347452	09/29/05	Education Mandated Cost	10,000.00	Annual State Mandated Reimbursement
347460	09/29/05	Foundation For Calif. Comm	25,300.00	COMET Database Training & Assessment
347474	09/29/05	Krueger International	66,409.82	CSM Furniture & Accessories
347475	09/29/05	Krueger International	82,951.46	CSM Furniture & Accessories
347476	09/29/05	Krueger International	10,047.44	CSM Furniture & Accessories
347479	09/29/05	Krueger International	108,840.75	CSM Furniture & Accessories
347483	09/29/05	Lowney Associates	14,976.20	Districtwide Athletic Geotechnical Observation & Testing Svcs.
347484	09/29/05	Marchetti Construction Inc.	36,720.00	Cañada Summer 2005 Office Renovations
347499	09/29/05	P.L. Annuzzi Inc.	16,993.80	CSM Building Renovations
347506	09/29/05	Public Broadcasting Service	247,245.93	KCSM National Program & Member Service Fees
347508	09/29/05	Robert A. Bothman	483,667.56	Skyline Building Modernization & Seismic Project
347520	09/29/05	Sequoia Union High School	20,000.00	Salary Reimbursement For Two Full Time Instructors
District Payroll Disbursement (excluding Salary Warrants)				
503864	09/30/05	Calif. School Empl Assoc.	12,200.82	Union Dues
503865	09/30/05	American Federation of Teachers	21,310.91	Union Dues
503868	09/30/05	Meriwet Credit Union	35,303.49	Credit Union Deduction Register
503875	09/30/05	Provident Central Credit Union Cert.	21,547.09	Credit Union Deduction Register
506879	09/30/05	American Federation of Teachers	13,994.26	Union Dues
503910	09/30/05	Capital Guardian Trust Co.	24,459.00	Tax Annuity
503911	09/30/05	Capital Guardian Trust Co.	10,841.00	Tax Annuity
503919	09/30/05	Fidelity Service Co.	22,023.00	Tax Annuity
503943	09/30/05	Oppenheimer Investor Services Inc.	10,946.00	Tax Annuity
503956	09/30/05	Variable Annuity Life Cert. AIG	19,227.14	Tax Annuity

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

SEPTEMBER 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
503957	09/30/05	Variable Annuity Life Class. AIG	19,572.00	Tax Annuity
503976	09/30/05	Vanguard Fiduciary Trust Co.	20,750.00	Tax Annuity
503986	09/30/05	Hartford Cert.	18,245.00	Tax Annuity
503987	09/30/05	Hartford Class.	18,639.66	Tax Annuity
504016	09/30/05	SMCCCD PL 125 From EE	10,221.42	Medical Flexible Benefits
504020	09/30/05	SMCCCD Due From Cert.	22,006.80	Over Cap/Payroll Reimbursement
504021	09/30/05	SMCCCD Due From Class.	23,365.90	Over Cap/Payroll Reimbursement
Cañada College Bookstore				
35201	09/02/05	SMCCCD	275,000.00	Transfer To Investment Pool II
35205	09/26/05	ATI	12,054.00	Purchase Of Inventory
35213	09/26/05	College Of San Mateo Bookstr	14,894.00	Rental Assessment
35245	09/26/05	SMCCCD	33,265.45	Salaries & Benefits For August 2005
35250	09/26/05	Thomson Learning	56,433.91	Purchase Of Inventory
35255	09/26/05	CSM Bookstore	46,030.00	Reimburse For Sales Tax Prepayment
College Of San Mateo Bookstore				
48709	09/01/05	Grace Training Supply	17,893.20	Purchase Of Inventory
48723	09/02/05	SMCCCD	350,000.00	Transfer To Inventory Pool II
48771	09/14/05	Peninsula Library System	16,844.57	Purchase Of Inventory
48789	09/21/05	SMCCCD	54,876.62	Salaries & Benefits For August 2005
48791	09/21/05	SMCCCD	35,293.35	Payment For Bond Debt Service October 2005
48818	09/23/05	Thomson Learning	75,573.78	Purchase Of Inventory
EFT#02944	09/30/05	Board Of Equalization	189,135.00	Sales Tax Prepayment August 2005
Skyline College Bookstore				
25997	09/02/05	SMCCCD	250,000.00	Transfer To Investment Pool II
25998	09/26/05	College Of San Mateo Bookstore	58,106.00	Reimburse For Sales Tax Prepayment

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

SEPTEMBER 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
26010	09/26/05	College Of San Mateo Bookstore	16,872.96	Rental Assessment
26058	09/26/05	SMCCCD	61,766.00	Payment For Bond Debt Service October 2005
26059	09/26/05	SMCCCD	45,707.36	Salaries & Benefits For August 2005
		Subtotal	12,037,087.29	81%
		Warrant Issued ≤ \$10,000	2,872,090.76	19%
		Total Non-Salary Warrant Issued	14,909,178.05	100%
District Accounts Payable	344815-347537		12,493,102.94	
District Payroll	502896-504821, D22333-D23277		7,273,288.61	
Cañada College Bookstore	35201-35255		495,530.76	
College Of San Mateo Bookstore	48703-48821, EFT#02944		817,851.19	
Skyline College Bookstore	25997-26090		541,347.43	
District Cafeteria	60880-60890		5,500.28	
Total Warrant Including Salaries - September 2005			21,626,621.21	

BOARD REPORT NO. 05-10-100B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Sandra Mellor, Dean, Corporate and Continuing Education, 574-6173

APPROVAL OF AGREEMENT WITH FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT TO PROVIDE TRAINING IN LEAN OPERATING PRINCIPLES AT UNITED SERVICES, A DIVISION OF UNITED AIRLINES

The California Community College Chancellor's Office has awarded the District's Corporate & Continuing Education (C&CE) an Industry Driven Regional Collaborative (IDRC) grant in the amount of \$501,000 for two years to provide training at United Services, a Division of United Airlines, in Lean Operating Principles and to develop credit and not-for-credit curriculum that would be available to community colleges statewide. The grant requires dollar for dollar matching funds which are provided by United Services. This is the second year of the grant.

United Services managers are committed to implementing Lean Principles throughout the organization to improve productivity and to build additional capacity for new customer work. The United Lean vision is (1) to become the best-in-class repair facility for Engines, Components, Airframe and Line maintenance; (2) to achieve a minimum of 50-75% reductions in lead time, unit rate, and inventory levels; and (3) to train all employees in the principles of Lean.

United Services has partnered with Corporate & Continuing Education (C&CE) to provide a basic Lean Principles training program for 4,200 employees. The courses include Lean 105-Introduction to Lean, Lean 220-Value Stream Mapping, Cellular Flow and Standard Work. In addition, the project includes curriculum, faculty, staff, and steering committee development.

The College District has identified Foothill-De Anza Community College District as a provider of training in Lean Operating Principles at United Services. Foothill-De Anza's Center for Applied Competitive Technology specializes in Lean Training for local manufacturers.

C&CE now seeks Board approval of an agreement with Foothill-De Anza Community College District to provide trainers and project coordination for the United project. Foothill-De Anza Community College District covers the period September 1, 2005 through June 30, 2006 for services to be provided for an amount not to exceed \$85,000.

RECOMMENDATION

It is recommended that the Board of Trustees approve the contract with Foothill-De Anza Community College District in the amount not to exceed \$85,000 to provide training in Lean Operating Principles for the period of September 1, 2005 through June 30, 2006.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

**ADOPTION OF RESOLUTION 05-17 OPPOSING PROPOSITION 75,
PUBLIC EMPLOYEE UNION DUES, RESTRICTIONS ON POLITICAL
CONTRIBUTIONS, EMPLOYEE CONSENT REQUIREMENT.**

WHEREAS, Proposition 75 prohibits public employee labor organizations from using dues or fees for political contributions unless the employee provides prior consent each year on a specified written form. This prohibition does not apply to dues or fees collected for charitable organizations, health care insurance, or other purposes directly benefiting the public employee; and

WHEREAS, Proposition 75 requires labor organizations to maintain and submit to the Fair Political Practices Commission records concerning individual employees' and organizations' political contributions; those records are not subject to public disclosure, and

WHEREAS, Proposition 75 singles out public employee unions for political reporting requirements before spending any members' dues dollars for political action, and requires public employee unions to do this every year; and

WHEREAS, no such requirements are made of any other group or organization; and

WHEREAS, the non-partisan Center for Responsive Politics states that corporations and corporate political action groups significantly outspend unions by more than twenty to one in politics; and

WHEREAS, Proposition 75 would could unfairly tilt the political balance even further toward corporate interests; and

THEREFORE, BE IT RESOLVED that the Board of Trustees of the San Mateo County Community College District strongly opposes Proposition 75 on the November 8 special election ballot.

Regularly passed and adopted this 26th day of October 2005.

Ayes:

Noes:

Attest:

Dave Mandelkern, Vice President-Clerk
Board of Trustees

**RESOLUTION NO. 05-16
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

**RESOLUTION OPPOSING PROPOSITION 76,
STATE SPENDING AND SCHOOL FUNDING LIMITS**

WHEREAS, California's 2.4 million community college students deserve high quality colleges with well-trained educators, quality laboratories and a variety of necessary student services, including transfer centers, child care, counselors, and librarians; and

WHEREAS, The California Live Within Our Means Act (Proposition 76) would upset the balance of power between the Governor and the Legislature by giving the Governor the power to both create and declare a fiscal emergency and then to take unilateral budget actions; and

WHEREAS, These actions give the Governor the ability to make mid-year budget cuts at his discretion, which violates the constitutional priority given to community colleges by the voters of California and places community college funding at the mercy of the politics of the moment; and

WHEREAS, Proposition 76 would also eliminate basic provisions and guarantees as provided by voters when they passed Proposition 98, including making the 2004-05 reductions to community college funding permanent rather than temporary, and eliminating the requirement to restore any reductions to the funding guarantee; and

WHEREAS, Proposition 76 would seriously undermine the continuity and quality of instructional programs by exposing community colleges to unstable funding and the constant threat of mid-year cuts, making it impossible to plan and budget for ongoing spending commitments because of the possibility of spending increases in one year and reductions the next year; and

WHEREAS, Proposition 76 would severely impact the funding base for community colleges – resulting in a loss of as much as \$500 million per year below the minimum funding base required by current law; and

WHEREAS, If Proposition 76 is approved, California Community Colleges would remain among the lowest-funded community colleges in the nation;

WHEREAS, California community colleges have already suffered \$4 billion in cuts and deferrals in the last several years resulting in elimination of class sections and programs, more part-time faculty, and a shameful shortage of librarians, counselors, nurses, custodians, and groundskeepers throughout the state; and

WHEREAS, The California Live Within Our Means Act (Proposition 76) is unsound public policy, and unfairly punishes community colleges and students and undermines the education funding protections voters say they want; now therefore,

BE IT RESOLVED that the Board of Trustees of the San Mateo County Community College District strongly opposes Proposition 76 on the November 8, 2005 special election ballot.

REGULARLY PASSED AND ADOPTED this 26th day of October 2005

Ayes

Noes

Attest:

Dave Mandelkern, Vice President-Clerk
Board of Trustees

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA**

**RESOLUTION OPPOSING PROPOSITION 74 – PUBLIC SCHOOL TEACHERS. WAITING PERIOD FOR
PERMANENT STATUS PERIOD. DISMISSAL PERIOD. INITIATIVE STATUTE PERIOD.**

WHEREAS, trustees on local school boards and county boards of education are elected by their communities to recruit, hire and evaluate the teachers who educate the state's 6 million students; and

WHEREAS, under current law, the probationary period for K-12 teachers is two years, with performance evaluations required at least once each year for probationary teachers and at least once every two years for teachers with permanent status; and

WHEREAS, Proposition 74 would extend K-12 teachers' probationary periods to five years, thus requiring local K-12 boards and county offices to perform two additional performance evaluations during a teacher's first five years, resulting in an additional 35,000 evaluations each year statewide; and

WHEREAS, Proposition 74 would redefine "unsatisfactory performance" as it relates to the dismissal of permanent or tenured K-12 teachers--a change that could require K-12 boards and county offices to abandon their own locally adopted definitions; and

WHEREAS, the initiative would also specifically link the definition of unsatisfactory performance to a process that must be negotiated with K-12 teachers through collective bargaining, dramatically raising the stakes for these evaluations; and

WHEREAS, this change could result in protracted negotiations over evaluation procedures, with impasses likely in many cases and an increase in grievances over evaluation procedures; and

WHEREAS, Proposition 74 would result in damaging unintended consequences on K-12 school boards and county offices by changing probationary periods for teachers and redefining unsatisfactory performance; and

WHEREAS, the statewide costs of this expansion of the scope of collective bargaining and the additional evaluations required by the measure could run into the millions of dollars annually – costs for which districts and county offices would not be reimbursed; now therefore

BE IT RESOLVED that the San Mateo County Community College District strongly opposes Proposition 74 on the Nov. 8 special election ballot.

REGULARLY PASSED AND ADOPTED this 26TH day of OCTOBER 2005.

Ayes:

Noes:

Attest:

Dave Mandelkern, Vice President-Clerk
Board of Trustees

BOARD REPORT NO. 05-10-3C

**Presentation regarding San Mateo Executive Park Development
by SummerHill Homes**

There is no printed report for this agenda item.



Executive Report
October 26, 2005

Oncology Careers Workshop — Phi Theta Kappa, the college Pre-Med Club and the Math, Engineering, Science, Achievement (MESA) Program organized a workshop titled "*Careers in Fighting Cancer*" held Wednesday, Oct. 26. The event featured three industry experts discussing how to get started in the field of oncology.

Nicaraguan Immigrant Earns \$25,000 Minerva Scholarship — Eva Perez, a single mother of two, will receive the \$25,000 Minerva Scholarship at The Governor and First Lady's Conference on Women and Families to be held in Long Beach on Oct. 27. Perez began her studies in the Cañada ESL program before eventually earning her associate's degree. This fall, she was accepted into the San Francisco State University nursing program taught at the University Center. Perez will be one of the first students to learn English at Cañada, earn her associate's degree and then go on to earn her bachelor's degree without leaving campus.

Two Prominent AIDS Researchers to Lecture Nov. 2 — Dr. Kimberly Page-Shafer, assistant professor of medicine at the Center for Aids Prevention Studies at University of California, San Francisco and Dr. Vivian Levy, a postdoctoral fellow with the San Mateo Medical Center's AIDS program, will be the guest speakers at "*Global AIDS: An Epidemic That Won't Go Away*" The lecture will be held from 11:10 a.m. to noon on Wednesday, Nov. 2 in the Main Theater.

Large Crowd Attends Designer Sale and Student Fashion Show — Overflow crowds attended this year's Artistry in Fashion designers sale and student fashion show. Many of the designers are alumni of the Fashion Design Program. The annual event is a fundraiser for student scholarships.

Terry Roberts, One of the Little Rock Nine, to Lecture Nov. 15 — Dr. Terry Roberts, one of the original Little Rock Nine, will present *Lessons From Little Rock*, a lecture focused on the past fight for equality and how that has evolved today. The lecture will take place in the Main Theater, Tuesday, Nov. 15, from 11 a.m. to 12:30 p.m. Roberts will meet with classified staff members in the afternoon to discuss the connection between communication and issues involving race, gender, diversity and equity.

University Center Hosts Majors Day Tuesday, Nov. 1 — The University Center will host *Majors Day*, an event designed to introduce students to academic programs offered at the University Center. Silicon Valley visionary Carl Guardino will speak to students about emerging

careers and will Interim President and faculty from San Francisco State University and Cañada College for a panel discussion and short question-and-answer session.

All-College Meeting Focuses on Safety — The college held an all-college meeting Tuesday, Oct. 25 to discuss disaster preparedness. The meeting was held in the Main Theater and participants watched a film detailing CSU-Northridge's experience following the Northridge earthquake. Representatives from the district and the county were on hand to discuss how the college can continue to plan for disaster response.



COLLEGE of SAN MATEO

Office of the President

Executive Report to the Board of Trustees

OCTOBER 26, 2005

PHOTOGRAPHY PROFESSOR'S *IMAGINING EDEN* PUBLISHED

Professor of Photography **Lyle Gomes** has recently had a collection of his black and white landscape photography published in the book, *Imaging Eden*. The book includes photos of parks, gardens, cemeteries, golf courses, military bases and other sites that are reminiscent of the connection to nature lost in Eden. The publication is a compilation taken over sixteen years in his travels throughout the United States and Europe.

NATIONAL NEWSLETTER HIGHLIGHTS CSM LEARNING COMMUNITIES

CSM's learning communities program was the subject of a feature article in the Association of American Colleges and Universities' (AAC&U) October 2005 newsletter titled, "At College of San Mateo, Learning Community Gives Students Tools for Thought." The article describes how the program has evolved and grown and the challenges and opportunities associated with integrated learning programs. According to the article, the data that CSM is collecting about student success indicates that learning community students are more likely to progress successfully through the curriculum than other students, and that students in the program are developing crucial quantitative literacy and critical thinking skills. **Mike Burke**, professor of mathematics, and **Jean Mach**, professor of English, were highlighted for their roles in launching and teaching in the program. CSM's learning communities program is currently participating in a joint project with AAC&U and the Carnegie Foundation for the Advancement of Teaching.

CSM CELEBRATES WORLD LANGUAGE WEEK

During the week of October 24 – 28, CSM is participating in a nationwide celebration of World Language Week. The week's events have included music, film screenings, discussions, performances, poetry translations, food and prizes. The activities are being sponsored by the foreign language department with coordination provided by Professor of French and English **Susan Petit**.

SPEAKER SERIES WELCOMES CALIFORNIA'S POET LAUREATE

Al Young, California's Poet Laureate was the featured lecturer in the Diverse Voices in Writing lecture series in October. Mr. Young, a prolific writer, is the author of *Who is Angelina?* and *Conjugal Visits*. He has won numerous awards and honors, including fellowships from the National Endowment for the Arts, the Guggenheim Foundation, the Wallace Stegner Fellowship, a Fulbright Fellowship and the American Book Award, among many others. The title of his presentation at CSM was "The Future of Love: A Poet's Take." A book signing and reception was held after the lecture. The next scheduled speaker in the series is **Toni Miroseovich**, author of *The Rooms We Make Our Own* and *Queer Street*. She will present "Queer Street: Mr. Rogers' New Neighborhood," on November 17 at 10:10 am. in the College Theatre. The series is made possible by a generous contribution from the Lane Family Foundation.

KUDOS

- Six CSM students have been awarded 2005 Kumin Scholarships from the Peninsula Community Foundation. The students, **Rashan Abuhamdeh, Jessica Dadoun, Denis Melnichenko, Eric Thurston, Jason Whelen, Heather Buchalter and Hugo Mora**, were awarded a grand total of \$16,000 which they will receive while at CSM and/or when they transfer. The scholarship was created in 2004 through the Trust of Margrit Kumin to support local community college students who wish to transfer. Fourteen students from local community colleges received awards, 7 of which were from CSM.
- CSM Cosmetology students won first place in the Nino Faggiano Student Team Competition presented by the Cosmetology Association of Central Bay, Santa Clara County and Golden Gate. CSM's team competed against 46 other teams representing both private and public cosmetology programs. The students, **Krystal Gonzalez, Catherine Lima, Adriana Serrano and Maya Morimune**, won two first place awards, for hair stylist and best overall team and received \$150 (stylist) and a \$500 team award and trophy for the department. **Suzanne Russell**, associate professor of cosmetology, coached the team and accompanied them to the competition.
- **Karen Wiggins Dowler and Mary Lam**, teachers at the Mary Meta Lazarus Child Development Center, presented an inspiring workshop at the Bay Area Early Childhood Conference sponsored by the San Mateo Association for the Education of Young Children. The workshop focused on a new curriculum project that the Center integrated over a two month period earlier this year that involved the construction of CSM's new science building and how it captured the children's interest. From this project, children at the Center learned math, literacy and science concepts and gained proficiency in the use of real tools. Construction workers from McCarthy willingly served as resident experts, partnering with teachers to provide an authentic learning experience.
- **John Avakian**, statewide director of the multimedia and entertainment initiative, wrote an article that was recently published in the League for Innovation in the Community College's *Transformational Learning Connections*. The article, "Digital Media Skills for All: Trends in the California Workplace," addresses the fast-changing nature of the workplace in the areas of media communications, entertainment and interactive learning fields and how the community colleges prepare students for careers that rely on digital media skills.

EVENTS AROUND CAMPUS

- On Saturday, November 5, from 6:30-10:00 pm, CSM and the San Mateo County Astronomical Society will present MARS UP CLOSE!, planetarium skyshow featuring the red planet. The show takes place in CSM's Planetarium; there is free admission and it is open to the public.
- Earlier this month, CSM Connects co-sponsored Project Wet and Wild, an educational workshop with Department of Fish and Game, Youth Community Service and City of San Mateo. The workshop provided educational materials for youth ages 12-18 that create awareness about watershed stewardship, water conservation and storm water pollution prevention.
- During October, CSM's Transfer Center sponsored Biological Sciences Major Day and Engineering Major Day; each event provided information about transfer requirements and specific campus department criteria for majors interested in those majors. The Center also sponsored a workshop for international students, "How to Transfer to a Private University."
- The Reach for the Stars project hosted a reception in the CSM Planetarium on October 17 to acknowledge donors that have contributed toward the star projector for the new science building.
- As part of the college's ongoing efforts to promote a diverse learning and working environment, The Diversity in Action Group presented A Conversation on Diversity, "Unique Voices of CSM: An Interactive Dialogue About Our Individual Stories." The event was held during the lunch hour and open to the campus community.



SKYLINE COLLEGE EXECUTIVE REPORT FOR THE BOARD OF TRUSTEES OCTOBER 26, 2005

Death of a Skyline College student: On October 16 Skyline freshman Jihan Abdel-Gawad was killed when she was struck by a car in Burlingame. Abdel-Gawad, who was also a student at CSM, was a starter for the Skyline's women's soccer team as a center midfielder. A memorial service was held on Sunday, October 23. Skyline Coach Kevin Corsiglia said the team will honor Abdel-Gawad's memory with a plaque or a tree.

APPRECIATION

"This is a Test," emergency preparedness training and drill: On October 19 and 20 many members of Skyline's staff underwent emergency preparedness training in which the college set up an Emergency Operations Center (EOC) and handled a complex series of simulated events as if a major earthquake had occurred. Skyline collaborated with the San Bruno Police Department and San Bruno Fire Department, and students in Skyline's surgical tech department served as simulated victims. The drill allowed Skyline to test its emergency preparedness plan and to assess ways in which to make improvements. The college will be conducting a review of the exercise with each participant submitting an evaluation. Emergency Management Consultants assisted Skyline in the exercise and will provide a report and recommendations. Later in the term, Skyline will hold its annual training for building captains and floor monitors who will be trained in building evacuation. Skyline wishes to thank everyone who participated in this demanding and productive exercise which will help with the college's preparations in dealing with any genuine emergencies.



Members of Skyline's EOC team review finance operations and logistics during drill. From left to right: Ellen Lee, Sherri Hancock, Rachelle Minong, Maria Escobar, Theresa Tentes, and Jennifer Hughes.



Surgical tech instructor Alice Erskine (standing at left) with members of the surgical tech moulage team and simulated earthquake victims.

Skyline Shines in financial aid: The Financial Aid Office has just learned that Skyline has a very low student loan "cohort default rate." Skyline's low cohort default rate means that our Financial Aid Office staff has done a successful job in providing financial advice to our students and in helping them to manage their loans. A cohort default rate is the percentage of a school's borrowers who get into difficulty paying on certain categories of loans during a particular fiscal year. Skyline's cohort default rate

for the fiscal year 2003 is 1.9, which is significantly lower than the college's cohort default rate of 6.2 in 2002, and much lower than the national cohort default rate of 4.5 percent. Skyline wishes to thank the following Financial Aid Office staff members for their excellent work with students: Regina Morrison, Karen Chadwick-White, Juanita Quintero, Randy Claros, and Erika Torres and work study students Silvia Cervantes, Caitlin Murphy, Winny Pratiwi and Shawnesha Smith.



Financial Aid staff member Juanita Quintero (seated) and work study student Silvia Cervantes (standing left) assist Skyline student Mayliza Ruiz.

Homophobia Forum: A discussion led by a panel of Skyline faculty, staff, and students on issues of homophobia and how it affects everyone regardless of sexual orientation was held on October 20. More than 150 students and staff attended filling the Gallery Theatre beyond its capacity. The forum was sponsored by the Associated Students of Skyline College and the Gay-Straight Alliance. Thanks to Rachel Bell who organized this successful event and all the panelists who participated.

Two new partnerships with Mills College serve students:

- Skyline College's Transfer Center has entered into partnership with Mills College to establish a "Cross Registration Program." The program provides Skyline students who meet established eligibility criteria the opportunity to enroll concurrently in a Mills College course at no cost. Mills students participating in the program may enroll in a Skyline course at no cost. Thanks to Transfer Center Coordinator, Linda Rosa Corazon and Honors Transfer Program Counselor Joyce Lee.
- The Skyline College Honors Transfer Program has forged a new alliance with Mills College which establishes priority admission for female Honors Transfer Program (HTP) graduates who have also completed the transfer admission requirements of Mills College. A guaranteed annual scholarship ranging from \$10,000-\$12,500 is available to certified HTP students with a GPA of 3.5 or better. Thanks to Honors Program Coordinator Connie Beringer and Honors Counselor Joyce Lee.

PROGRAM NEWS

Skyline hosts high school counselor conference: Counselors, career coordinators, and support staff from feeder high schools and targeted middle schools will visit Skyline on October 28 for an all-day conference. Participants will have an opportunity to select from a number of breakout sessions that will feature presentations by Skyline faculty and staff about various programs and services, including financial aid, transfer, occupational programs, special programs (EOPS and DSPS) and others.

Representatives from four-year institutions will be on hand at lunch to provide information to counselors regarding admission and financial aid information. The day will conclude with a variety of round table discussions on "hot topics" determined by participants and a tour of the campus.

Skyline offers assessment workshop: Faculty and staff will be given an opportunity to develop their expertise in the student learning outcomes assessment cycle (SLOAC) at an upcoming workshop on "The Nuts and Bolts of Outcomes Assessment." The workshop, led by Cathy Hasson, Director of Planning, Research, and Institutional Effectiveness, will be held on October 27 from 2-4 p.m. in Room 5131. This workshop will provide an overview of outcomes assessment as it pertains to student learning outcomes. Participants will define assessment based on widely-adopted principles of assessment and assessment models. In addition, participants will gain an understanding of the various assessment approaches, methods, and techniques in order to develop a balanced assessment plan.

1906 Earthquake centennial lecture presented: Novelist and Hollywood screenwriter James Dalessandro, presented a 19-minute documentary on the 1906 earthquake, *The Damndest, Finest Ruins*, on October 4. The presentation was part of a project funded by the Skyline College President's Innovation Fund. This program brought a part of the Bay Area's 1906 earthquake centennial commemoration to the Skyline College community. The author signed copies of his book, *1906: A Novel*, which was available for purchase. Dalessandro's presentation was videotaped for an episode of "*Down to Earth*," which is produced by the Skyline College Geosciences Professors Mel Zucker and Richard Lambert. The shows are presented on Pacifica Community Television, Peninsula TV, and Mid-Coast TV.



A toppled statue of geoscientist Professor Louis Agassiz on the Stanford campus following the 1906 earthquake. It is one of several still shots used in The Damndest Finest Ruins. Agassiz' statue has been returned to the front of the Stanford quad.

DSPS celebrates Disability Awareness Month: To increase public awareness of the contributions and skills of people with disabilities, Congress has designated October as Disability Awareness Month. This year's theme emphasizes the vital role that disabled people play in America's workforce. Skyline's Disabled Students Programs & Services (DSPS) presented an acclaimed film, "*A Beautiful Mind*," and will also show a selection of videos that focus on hidden disabilities such as learning differences/disabilities, and ADD and depression on October 27. A DSPS fundraising event will be held on October 28 at Chevy's. Additional information on disabilities is on display near the entrance to the Learning Center in Building 5.

Skyline College CITD concludes international trade seminar in the Bay Area: Skyline College's Center for International Trade Development (CITD) recently concluded a successful seven-part seminar series on international trade. The Seminar Series, a part of the on-going Creating Export Opportunities (CEO) program, jointly developed by Skyline College CITD and the US Department of Commerce, addresses the international trade challenges facing mid-level managers, as well as those who are new to international trade entrepreneurs. The Seminar was supported by various public and private sector organizations in the Bay Area, including FEDEX, Renaissance Women Entrepreneur Center, SF Hispanic Chamber of Commerce, City and County of San Francisco, and the Office of Small Business. Presenters were

drawn from the rich pool of trade experts in the Bay Area, as well as Richard Soyombo, Director, Skyline College CITD.

Program Review is underway at Skyline: Program Review is a vital element of Skyline College's efforts to ensure the quality and currency of its programs and courses and it is strongly connected to important decisions such as the allocation of new faculty positions and instructional equipment funding, not to mention longer term planning relative to facilities needs. It is also a critical part of the college's efforts to assess its service to students systematically. Program Review has long been a part of accreditation standards. The program review instruments and processes are in the process of being reviewed to include the SLOAC (Student Learning Outcome Assessment Cycle) component as well as to improve the program review process itself. This is a particularly important time of the year at Skyline in terms of Program Review and several different phases of the process are underway now:

- Programs are undertaking their work on program review as part of the six-year cycle.
- Other programs are presenting the results of their review work to the college and inviting feedback on it.
- A group of programs has completed the process and are about to have their final meetings with the vice presidents on their programs.

SKYLINE SHINES

Skyline students present original research at conference: Eight Skyline students presented their original scientific research in Denver from Sept. 29-Oct. 1 at the SACNAS convention (Society for the Advancement of Chicanos and Native Americans in Science). Students undertook their research in Biology 230 and Biology 690. Our students presented along side Harvard, Cornell, MIT, several UC campuses, and a host of other universities. The students and their projects are:

- Rona Silva (with Charles Havnar), *Microbial Analysis of Indoor Air Quality at a Community College*.
- Sandra M. Goins and Nhuquynh Tran, *The Effects of Methyl tert-Butyl Ether on Growth of Aquatic Primary Consumers*.
- Paul Adler and Gilbert Huang, *The Effect of Secondary Sewage Effluent on the Growth of Euglena*.
- Gordon Lam, *The Potential Effect of Chloroacetic Acid on Aquatic Food Chains*.
- Narmen Hanhan and Marwan Jubary, *The Effect of Lead on an Aquatic Primary Consumer, Paramecium caudatum*.



Biology Professor Christine Case (standing second from right) with students at SACNAS conference

Founders' Learning Grove of Trees wins Beautification Award: The President's Innovation Fund project, "The Founders' Learning Grove of Trees," is the recipient of the City of San Bruno's Beautification Task Force 'Beautification Award.' The Skyline people responsible for dreaming up this wonderful project are Biology

faculty Nick Kapp and Ed Wodehouse, and the people responsible for working with them on the installation itself are Facilities staff Richard Inokuchi, Diego Zarco, Sheikh Hussain, and Larisa Cosmineanu. The award was presented at the San Bruno City Council meeting on October 11. Skyline wishes to thank the President's Innovation Fund for funding the grove, and Carolyn Livengood, charter member of the President's Council, for nominating this project for the award.



Skyline President Vicki Morrow accepts Beautification Award from the City of San Bruno. Pictured behind Dr. Morrow are from left to right: San Bruno City Council member Irene O'Connell, Nick Kapp, Richard Inokuchi, Diego Zarco, Sheikh Hussain, Ed Wodehouse, and Carolyn Livengood.

Skyline students perform at statewide

conference: Students of Skyline faculty members Diana Cushway (Dance) and Jude Navari (Music) performed at the statewide Network of California Community College Foundations conference held in Millbrae. The performances at the dinner earned a standing ovation and dinner attendees continued to talk about the outstanding performances throughout the three-day symposium. Thanks to Diana Cushway and Jude Navari for their efforts and to the students for showing how Skyline shines.

Skyline shines in soccer: Currently Skyline's women's soccer team is ranked third in Northern California out of 36 colleges and 18th in the state out of 82 colleges with a 7-4-3 overall record. Freshman Nancy Chicas is ranked third leading scorer in the state. The men's soccer is ranked 16th in Northern California out of 28 colleges and 39th in the state out of 64 colleges.




EVENTS

Phi Theta Kappa's Honors Seminar Series: Popular culture is the theme of this year's Honors Seminar Series, presented by Skyline's Phi Theta Kappa chapter, Beta Theta Omicron. Seminars are free and open to the public. Dates and topics include:

- Sept. 29, 1-3 pm **Courting Disaster**, presenter: A.J. Bates
- Oct. 18, 1-3 pm **Sexing the Sale**, presenter: Jeff Westfall
- Oct. 25, 1-3 pm **Youth Culture**, presenter: Michael Moynihan
- Nov. 16, 2-4 pm **Shattering Stereotypes**, presenters: Masao Suzuki and Kim Touneh
- Dec. 7, 1-3 pm **Jesus in America**, presenters: Donna Bestock and Lori Slicton

Adewole Project, October 26, 2005: Skyline College's Adewole Project will present "Hitler's Forgotten Victims," featuring Dr. Firpo Carr, author of *Germany's Black Holocaust: 1890-1945*, on Wednesday, October 26 from 12:15 p.m. to 2:15 p.m. in Skyline College's Main Theatre. The event is free and open to the public. Dr. Carr is a best-

The Adewole Project Proudly Presents
Hitler's Forgotten Victims



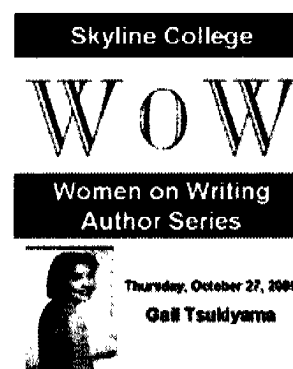
Oct 26 2005
12:15 - 2:15PM

Skyline College
Main Theatre

Dr. Firpo Carr

selling internationally known author, scholar, and lecturer and resides in the Los Angeles area. He experienced the Watts Revolt of 1965, the Los Angeles Uprising of 1992, and the ever-present threat of gang violence in Los Angeles' Nickerson Gardens housing projects. He is the recipient of the "2004 NAACP Award for Excellence in the Media," and has been selected for Who's Who in America 2005 (59th Edition). Both *Essence* and *Black Scholar* magazines list his groundbreaking book, *Germany's Black Holocaust: 1890-1945*, among their national bestsellers. This project was funded by Skyline College's President's Innovation Fund.

Author Gail Tsukiyama presents at WOW Speaker Series on October 27, 2005: The Women on Writing (WOW!) Author Series presents novelist Gail Tsukiyama, who will host a workshop entitled "Family Matters: Family and Culture in Fiction" from 7-9 p.m. in Room 7106 at Skyline College. The event is funded in part by the President's Innovation Fund. Tsukiyama is the author of five novels including *Women of the Silk*, *The Samurai's Garden* and her latest book, *Dreaming Water*. General admission is \$20 and \$12 for students.



Mardi Gras for Hurricane Katrina relief, November 2, 2005: Skyline College is holding a fundraising event to benefit the victims of Hurricane Katrina on November 2 from 11 a.m.-2 p.m. and from 5 p.m.-8 p.m. Plans for the event include a hot links barbecue and live music on the quad between buildings 2 and 3. A group of students, faculty, and staff led by ASSC Vice President Peter Monrroy is reviewing plans for the event and determining which organization(s) will receive the proceeds raised from the event.



Building 6 "Topping Off" ceremony, November 7, 2005:

Large steel beams have been arriving at Skyline College which signifies the start of the vertical construction phase of Building 6, Skyline's Student Support and Community Services Center. A "Topping Off" Ceremony will be held on November 7, where a select group will have an opportunity to autograph the last steel beam before it is set in place. The beam signing will take place between 11:30-12 noon, and is followed by presentations from President Vicki Morrow and ASSC President Taylor Angel, and a hot dog lunch. The ceremony will take place in the center of the Quad between Buildings 1 and 2. Parking is free and is available in Lot 5 on the north side of the campus.

