

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD AGENDA**  
**STUDY SESSION**  
**February 9, 2005**  
**Building 9, KCSM Studios**  
**College of San Mateo**  
**1700 West Hillsdale Blvd., San Mateo CA 94402**

**PLEASE NOTE: LOCATION FOR THIS MEETING IS CSM**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

***The Board welcomes public discussion.***

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 574-6550.*
- *Regular Board meetings are taped; tapes are kept for one month.*

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**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

- 05-2-1A      Approval of personnel actions: changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel

**INFORMATION REPORTS**

- 05-2-1C      KCSM update
- 05-2-2C      Discussion of District revenue assumptions, expenditure plans and priorities

**RECESS TO CLOSED SESSION**

1. Closed Session Personnel Items
  - A. Public Employee Discipline, Dismissal, Release
2. Conference with labor negotiator  
Agency negotiator: Harry Joel  
Employee organizations: AFSCME, AFT, CSEA

**CLOSED SESSION ACTIONS TAKEN**

**ADJOURNMENT**

**BOARD REPORT NO. 05-02-1A**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor-Superintendent  
PREPARED BY : Harry W. Joel, Vice-Chancellor, Human Resources and  
Employee Relations, 358-6767

**APPROVAL OF PERSONNEL ACTIONS**

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel

**A. REASSIGNMENT**

**Cañada College**

**1. Jeanne Gross** Interim Dean , University University Center and Academic  
Center Support Services Division

Temporary reassignment from Director of Learning Center, effective January 7, 2005.

Correction to position title of "Dean, University Center" previously Board approved on January 26, 2005.

**College of San Mateo**

**1. Lester Dizon** Instructional Aide II Business Division

Temporary assignment to Instructional Aide II at 59% of full-time, 11- month per year effective January 18, 2005. Replacing Alice Rasmussen who retired.

Lester Dizon will also continue in his permanent assignment as a WCIS Instructional Aide II at Skyline College.

**B. CHANGES IN STAFF ALLOCATION**

**District Office**

1. Recommend approval of change in staff allocation to add two (2) full-time "System Programmers" in Information Technology Services Division (ITS).

Change in staff allocation is recommended to meet the continued increase in workload in providing technical support and services to students, faculty and staff. Funding for these two (2) positions will be offset by the deletion of two (2) current positions, which will be brought for approval at a later date.

**C. SHORT-TERM, NON-CONTINUING ASSIGNMENTS**

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Date</i>		<i>Services to be performed</i>
			<i>Start</i>	<i>End</i>	
1. CSM	VP Instruction	1	02/17/05	06/30/05	Project Director: to prepare statistical report to updated Middle College High School student information; duties to include data extraction, management and analysis.

**BOARD REPORT NO. 05-2-1C  
KCSM Update**

**and**

**BOARD REPORT NO. 05-2-2C  
Discussion of District revenue assumptions,  
expenditure plans and priorities**

**There are no printed reports for these agenda items at this time.**

**Materials will be available at the Board Meeting.**